



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, January 10, 2022 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Clerk Anderberg called the meeting to order 6:30pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Ron Quimby

Finance Chairman Eric Miller

Trustee Jeff Goings

Trustee Ed Wethington

Trustee Dan Cheek

Clerk Karri Anderberg

Attorney Joe Kurklins

APPROVAL OF PHONE PARTICIPATION (Roll Call)

No phone participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from December 13, 2021
Motion made by Trustee Wethington, Seconded by Finance Chairman Miller. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be*

further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.

no public comment

DEPARTMENT REPORTS - ADMINISTRATION

2. Building Permits and Code Enforcement, B&F Construction
No questions
3. Clerk, Karri Anderberg
No questions

NEW BUSINESS - ADMINISTRATION

4. Discussion and possible recommendation to the village board to approve possible revisions to Committee of the Whole and Village Board of Trustee meeting dates.
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller. Motion passed by voice vote
Chairman Miller and Chairman Quimby has asked we go to 2 board meetings a month and committee meetings as need.
Clerk Anderberg stated there a many times where we could use two meetings a month to get things approved. She asked that we move the dates around so meetings don't land on the same month.
Attorney's office best days are Wednesdays.
Board agreed to do 2 meetings a month and staff will work the attorneys office to get which dates will be best.

DEPARTMENT REPORTS - FINANCE

5. Public Works, Mitch Hilden
no questions
6. Wastewater, TEST
No questions
7. Engineer Report, McMahon
No questions
8. Treasurer, Carina Boyd
No questions

NEW BUSINESS - FINANCE

9. Discussion and possible recommendation to the village board to approve sewer bill relief for 607 Waco Way.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Motion failed via voice vote.
George Waddell- Would like a reduction in his sewer bill. The sump pump was turned off while in cycle and was not caught for 6 weeks due to being out of town. Due to this his sewer bill was over \$1,000.00
Trustee Goings stated because the water went down the drain and was treated at the sewer plant

10. Discussion and possible recommendation to the village board to approve sewer connection relief for 480 South State Street
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Failed via voice vote.
Clerk Anderberg stated she looked through all the files and there is no agreement that she could find for water or sewer hookup.
Trustee Cheek stated that we have to follow the ordinance and charge the \$5,000.
Mr and Mrs. Noe understand and thank the board for their time.
11. Discussion and possible recommendation to the village board to approve D&L Light Electric to upgrade electric services in the village board room not to exceeded \$5,000.00
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion approved by voice vote.
12. Discussion and possible recommendation to the village board to approve **Resolution 2022-01** a resolution of the Village of Poplar Grove, Illinois approving an engagement agreement with Lauterbach and Amen LLP for the financial audit services
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings to approve Lauterbach and Amen thru FY 2025. Motion passed by voice vote.
Treasurer Boyd explained that a request for bid was done by the finance department and Lauterbach and Amen was the only responder.
13. Discussion and possible recommendation to the village board to approve **Resolution 2022-02** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Zoos Are US, Inc. for petting zoo services
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Motion passed by voice vote.
14. Discussion and possible recommendation to the village board to approve **Resolution 2022-03** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the village president to execute an agreement with Tilford's Auto and Truck Service Center for towing services.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion passed by voice vote.
Trustee Cheek asked if we could take action on the contract since Tilford has an outstanding code issue with the village.
Clerk Anderberg explained that contract is trough the towing service and nothing to do with the property that has the code violations
15. Discussion and possible recommendation to the village board to approve **Ordinance 2022-01** an ordinance of the Village of Poplar Grove, Illinois approving and authorizing the village to enter into a lease agreement with Kelly A. Kolec D/B/A Majestic Cuts Dog

Grooming for a portion of the real property located at 100 South State Street, Poplar Grove

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Motion passed by voice vote.

16. Discussion and possible recommendation to the village board to approve check disbursement for payments scheduled to be paid prior to January 31, 2022, in the amount of \$123,831.64 in AP checks, \$13,193.43 in insurance expense checks, and \$7,853.15 EFTS for a total of \$ 144,878.22
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

ADJOURNMENT (Voice Vote)

KJA 01/07/2021

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

Meeting adjourned at 7:53pm