



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, March 11, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting was called to order at 7:00pm by President Richardson

ROLL CALL

PRESENT

President Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Roxanne Sosnowski

Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. The motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustees Meeting minutes from February 11, 2026
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

UNFINISHED BUSINESS

2. Motion to discuss/approve **Resolution 2026-10**, a resolution of the Village of Poplar Grove, Illinois, approving and authorizing the Village President to execute an agreement with Linda Ortiz Entertainment for face painting services for Neighbors Night in the amount of \$800.00.
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
3. Motion to discuss/approve **Resolution 2026-12**, a resolution of the Village of Poplar Grove, Illinois, adopting and approving the Village Petty Cash Policy.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
4. Motion to discuss/approve **Resolution 2026-13**, a resolution of the Village of Poplar Grove, Illinois, adopting and approving the Daily Cash Drawer Policy.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
5. Motion to discuss/approve **Resolution 2026-14**, a resolution of the Village of Poplar Grove, Illinois, adopting and approving the Water and Sewer Installment Payment Plan Policy and Procedures.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
6. Motion to discuss/approve **Ordinance 2026-08**, an ordinance amending Title VI "Public Ways," Chapter 2 "Combined Waterworks and Sewerage Systems," Sections 6-2-4-2, 6-2-4-4, 6-2-4-10, and 6-2-4-11 of the Code of Ordinances for the Village of Poplar Grove.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
7. Motion to discuss/approve **Ordinance 2026-09**, an ordinance amending Title IV "Motor Vehicles and Traffic," Chapter 1 "Parking, Locating and Storage of Vehicles, Recreational Vehicles and Trailers in Residential Districts," Section 4-1-1 (Parking) and Section 4-1-1-2 (Parking During Snowfall) of the Code of Ordinances for the Village of Poplar Grove.
Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
8. Motion to discuss Farm & Sludge lease.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Discussion Only.

NEW BUSINESS

9. Motion to discuss/approve check disbursement for payments scheduled to be paid March 12, 2026, in the amount of \$71,082.15 in AP checks, \$35,657.09 in EFTs, estimated payroll of \$21,256.81 and insurance in the amount of 21,142.32 for a total of \$149,138.37.
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
10. Motion to discuss/approve Joint Participation Agreement with Central Management Services for the purchase of Rock Salt for CY2026-CY2027.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The Motion passed by voice vote.
11. Motion to discuss/approve Barrick, Switzer, Long Balsley & Van Evera (BSLBV) retention agreement for conflict council.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve Spring Quarterly Newsletter.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion passed by voice vote.

GOOD OF THE VILLAGE

Board of Trustees Meeting - March 25, 2026 - 7:00 pm

Village Hall closed for Good Friday - April 3, 2026

Board of Trustees Meeting - April 8, 2026 - 7:00 pm

Board of Trustees Meeting - April 22, 2026 - 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Vance. The motion passed by voice vote.

The meeting adjourned at 7:32 pm