VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, December 09, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 7:11 pm

ROLL CALL
President Owen Costanza
Admin Chairman Ron Quimby
Chairman Eric Miller
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Waste Water Director Ion Steer
Treasurer Carina Boyd
Engineer Christopher Dopkins

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from November 11, 2019 meeting.

Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comments.

DEPARTMENT REPORTS

2. Engineer Report, McMahon
   The clean and telavise found that several man holes needs some grouting. Dopkins would like to do a change order to be able to do this. Dopkins will call the trustees to get a census on the change order and bring it back for official review at the next meeting.
3. Public Works Report, Mitch Hilden
   no questions for public works
4. Treasurer Report, Carina Boyd
   no questions for treasure
5. Waste Water Report, Test
   Trustee Goings is wondering how the plants are running. Ion states they are running smoothly and no issues at this time.

OLD BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-41** An Ordinance of the Village of Poplar Grove amending Section 6-2-4-5 of the Village of Poplar Grove Code of Ordinances regarding Right to Appeal Waterworks and Sewerage Charges and Fees
   Motion for discussion only was made by Finance Chairman Miller, Seconded by Chairman Quimby.
   The board needs to decide how many credits a account be authorized to have. The board agrees a credit given and authorized by the Public Works Director, Treasurer and Village President should not be more then $250.00.
   The board is an agreement that 1 credit should be given in a 12 month period.
   Trustee Miller and Quimby withdrew their original motion.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to recommend to the village board to approve Ordinance 19-41.

NEW BUSINESS

7. Discussion and possible recommendation to the Village Board to approve **Resolution 19-44** A Resolution of the Village of Poplar Grove resolving to enter into a Professional Service Agreement for Design & Construction Engineering Services for the 2020 Pavement Maintenance Program

Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.

8. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement in the amount of $106,236.74.
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-48** An Ordinance Authorizing the Levy and Collection of Taxes for the General Corporate, Liability Insurance, Social Security, and Audit purposes for the Fiscal Year Commencing on May 1, 2019 and ending on April 30, 2020 for the Village of Poplar Grove, Boone County, Illinois.
   Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.
   This levy ordinance is the final that will go to the county. The one that was at the November meeting was for review and per state law needs to be out for the public viewing for 20 days.
10. Discussion and Possible Recommendation to the Village Board on the renewal of the commercial insurance with Broadmoor Agency Inc in the amount of $59,077.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
    The new quote for renewal insurance includes cyber insurance which is be recommended for the Village to obtain.

ADJOURNMENT (Voice Vote)

Motion made by Chairman Quimby, Seconded by Trustee Wethington. Motion passed by voice vote.
Meeting adjourned at 7:44 pm.