



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, November 20, 2024 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### **CALL TO ORDER**

The meeting called to order by President Sattler at 7:02pm

### **ROLL CALL**

#### **PRESENT**

President Don Sattler

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings via phone

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Trustee Betsy Straw

Clerk Karri Miller

Attorney Stuart Diamond

Treasurer Carina Boyd

Engineer Chris Dopkins

### **APPROVAL OF PHONE PARTICIPATION (Roll Call)**

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore, Trustee Straw

Voting Nay: Trustee Davies

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Admin Chairman Costanza made a motion, Seconded by Trustee Cheek, to move the comp plan to above item number 5 and strike the executive session.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve Board of Trustee Meeting Minutes from October 16, 2024

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Motion made by Trustee Davies, Seconded by Admin Chairman Costanza to amend item 1 to read Motion made by Trustee Davies scnded by Finance Chairman Goings take out "enter text under number 11 and add date at the end. .

Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Voting Nay: Finance Chairman Goings

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

none

### **PROCLAMATION**

#### **DEPARTMENT REPORTS**

2. Engineering Report, McMahon  
Discussion on issues with ComEd regarding light poles on Sherman Lane. Trustee Goings reported self-reporting issues with no response. Dobkins to reach out to contacts for resolution.
3. Public Works Report, David Howe  
Discussion on purchasing a hoist for a snowplow truck due to corrosion issues. Cost estimates provided: \$3,400 and \$3,777. Director How is coordinating to get quotes for SCADA system improvements.
4. Wastewater Report, TEST  
no questions

#### **UNFINISHED BUSINESS**

5. Discuss/approve the compressive plan from GWA  
Ashley Sarver and Michael Smith from GWA went over the compressive plan.  
Trustee Costanza suggested some changes.

Attorney Diamond will work on the ordinance to approve the final compressive plan and bring it back to a later meeting.

6. Motion to discuss/approve final forensic audit report  
Motion made by Trustee Davies, Seconded by Trustee Straw to receive the final forensic audit report.  
Voting Yea: Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Voting Nay: Admin Chairman Costanza, Finance Chairman Goings  
Attorney Diamond suggested that the board make a motion to receive the report rather than accept due to differing views.  
Trustee Costanza stated A forensic audit was conducted, costing nearly \$50,000, including \$25,000 for the audit and additional labor costs. The audit found no theft or mischief but suggested improvements in policies and procedures, such as tracking expenses and authorizations.  
Motion made by Trustee Davies, Seconded by Trustee Straw to expellee Trustee Goings for his outburst and yelling.  
Voting Yea: Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Voting Nay: Admin Chairman Costanza,  
Trustee Goings was expelled at 8:08 pm

7. Motion to discuss/approve **Ordinance 2024-16** An Ordinance of the Village of Poplar Grove, Illinois amending Title 2 Chapter 3 of the Village of Poplar Grove Code of Ordinances regarding Peddlers, Hawkers, and Solicitors.  
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza to make amendment to read occupant thereof and the solicitor. slash or strike the slash or and add the word to so that that line would read audience with the occupant thereof and to engage in the business of solicitor.  
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Attorney Diamond updated the ordinance and sent the ordinance via email to the trustees.

8. Motion to discuss/approve the CodeRED contract  
Motion made by Admin Chairman Costanza, Seconded by Trustee Moore.  
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Trustee Straw thanked Trustee Cheek for spearheading the project.

#### **NEW BUSINESS**

9. Motion to discuss/approve final audit by Lauterbach and Amen  
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.  
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Jennifer Martinson from Lauterbach and Amen went over the yearly audit.

Trustee Straw asked Martinson if Lauterbach and Amen would do training with Treasurer Boyd on all the new laws that will be in place next year. Lauterbach and Amen will have their yearly training.

10. Motion to discuss/approve boil order credit request for 306 Oak St  
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.  
Voting Nay: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Trustee Costanza stated that the homeowner asked for credit but there was really no change in the water/sewer bill.
  
11. Motion to discuss/approve Risk Management proposal from Illinois Counties Risk Management Trust.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Davies.  
Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Trustee Costanza explained the limited turnaround time for the proposal and explained the insurance policy's structure, highlighting the benefits of being part of a management pool.

#### **GOOD OF THE VILLAGE**

Planning and Zoning Meeting - November 21, 2024 6:00 pm  
Christmas Tree Lighting - November 23, 2024 4:00 pm-6:00 pm  
Village Hall Closed for Thanksgiving - November 28-29, 2024  
Board of Trustee Meeting - December 11, 2024 -7:00 pm  
:00Board of Trustee Meeting - December 18, 2024 - 7:00 pm

#### **ADJOURNMENT (Voice Vote)**

Motion made by Admin Chairman Costanza, Seconded by Trustee Moore. Motion passed via voice vote.  
meeting adjourned at 8:35pm