



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, September 13, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:07pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Finance Chairman Eric Miller
Admin Chairman Owen Costanza
Trustee Dan Cheek
Trustee Kristi Richardson
Clerk Karri Anderberg
Attorney Dave Kurlinkus
Treasurer Carina Boyd
Engineer Chris Dopkins

ABSENT

Trustee Jeff Goings
Trustee Betsy Straw

APPROVAL OF PHONE PARTICIPATION (Roll Call)

No phone participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from August 9, 2023 meeting.

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Larry Snyder - Wants to know who is taking care of the Ravenscrest sign and entry way. Also would like for his neighbors fence to be looked at and fixed.

DEPARTMENT REPORTS

2. Administration Committee Report
Admin Chairman Costanza explained that the admin committee put together a "When is a permit not required" information handout that can go on the website and be handed out to residents.
3. Finance Report
Finance Chair Miller went over the audit. Chairman Miller stated that Launderbach would be at the September 20th meeting. President Sattler asked to see the full report. Clerk Anderberg explained that it can not be emailed out until the packet goes out for the September 20 meeting but if anyone wants to look at it before hand they can see Treasurer Boyd.
4. Attorney Report
Attorney Kurlinkus went over the airport timeline and where the Village stands with the zoning issues.

NEW BUSINESS

5. Motion to approve a Event Liquor License for Mortimer Enterprises LLC d/b/a Mortimer's Roadhouse & Grill from August 27th, 2023.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Richardson
Clerk Anderberg explained special event license and that ordinance allows the President and Clerk to sign off on the license with out going to a board of trustee meeting before hand and then putting the license on a future agenda.
6. Motion to discuss/approve RFP for Comprehensive Land Use Plan
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Richardson

ADJOURNMENT (Voice Vote)

KJ 09/11/2023

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion passed by voice vote.
meeting adjourned at 7:28pm