



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 21, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by President Richardson

ROLL CALL

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Roxanne Sosnowski

Waste Water Director Ion Steer

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve April 23, 2025 Board of Trustee Meeting minutes
Motion made by Finance Chairman Goings, Seconded by Trustee Vance. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

DEPARTMENT REPORTS

2. Public Works, Howe
No questions
3. Engineer, McMahon
No questions
4. Wastewater, TEST
Trustees asked questions to Ion about he plants

FIRST READ

5. Motion to approve bounce house options for Neighbors Night
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek, to discuss playhouse options.
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings, to approve the playhouse quote.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
6. Motion to discuss Neighbors Night status and expenses
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Discussed by the board what they would like to see at neighbors night and costs
7. Motion to approve the replacement of the Ravens Crest Sign from Signature Streetscapes for a total of \$2,748.00
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Present: Trustee Allgood
8. Motion to discuss Non-HOA entrances
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
The board discussed the entrance signs and gave staff direction.
9. Motion to discuss **Ordinance 2024-12** an ordinance of the Village of Poplar Grove, Illinois, establishing Title 1, Chapter 5, Sections 1-5-5 of the Village's code of Ordinances regarding a code of personal conduct
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.
Board discussed the ordinance and will bring back at a later meeting

10. Discussion on **Ordinance 2024-07** an ordinance of the Village of Poplar Grove, Illinois, amending Title 1, Chapter 5, Section 1-5-2 of the Village's code of Ordinances
Motion made by Admin Chairman Costanza, seconded by Trustee Allgood.
Board discussed the ordinance, and Attorney Sosnowski will change the ordinance
11. Motion to approve Medical, Dental, and Vision plan renewals
Motion made by Trustee Hubbard, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

NEW BUSINESS

12. Motion to approve check disbursement for payments scheduled to be paid before May 22, 2025, in the amount of \$151,960.49 in AP checks, \$19,650.00 (est) Payroll for 5.16.25, est of payroll for 5.30.25 \$19,650.00 for a total of \$191,260.49.
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
13. Motion to discuss scheduling a special board meeting for a Budget Workshop
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Budget Workshop will be June 2, 2025 at 6 pm

GOOD OF THE VILLAGE

Village Hall Closed for Memorial Day - May 26, 2025

Board of Trustee Meeting – June 11, 2025 -7:00 pm

11th Annual Neighbors Night – June 14, 2025 – 4:00 pm-9:30 pm

Board of Trustee Meeting – June 25, 2025 - 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Allgood, Seconded by Finance Chairman Goings. The motion passed by voice vote

Meeting adjourned at 8:07 pm