



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, June 19, 2024 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### **CALL TO ORDER**

President Sattler called the meeting to order at 7:00 pm

### **ROLL CALL**

#### **PRESENT**

President Don Sattler

Admin Chairman Owen Costanza via phone

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce More

Trustee Betsy Straw

Attorney Keri-Lyn J. Krafthefer

Clerk Karri Miller

Treasurer Chris Dopkins

Public Works Director David Howe

Wastewater Director Ion Steer

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF PHONE PARTICIPATION (Roll Call)**

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek to allow Trustee Costanza to participate via phone.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Admin Chairman Costanza, Seconded by Trustee Moore.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee

Davies, Trustee Moore, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve minutes from May 29, 2024 Special Board Meeting  
Motion made by Trustee Cheek, Seconded by Finance Chairman Goings.  
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

### **DEPARTMENT REPORTS**

2. Engineer Report, McMahon  
The contractor plans to start the road project next week
3. Public Works Report, David Howe  
Sidewalk repairs are going on around the village. The Ravens Crest sign will need to be taken down and replaced.
4. Treasurer Report, Carina Boyd  
no questions
5. Wastewater Report, TEST  
President Sattler will be with Ion to tour the North Plant on July 3, 2024

### **UNFINISHED BUSINESS**

6. Motion to discuss and possible approval of selection of contractor to perform tennis court restoration repairs.  
Motion made by Trustee Cheek, Seconded by Trustee Straw.  
Engineer Dopkins went over the quote and the needs of the tennis court. Dopkins suggested that the board go with Midwest Sports for the repairs.  
Engineer Dopkins will create a resolution and bring to the board for final approval.  
Discussion Only

### **NEW BUSINESS**

7. Presentation for BS&A Software upgrade with Keegan Nixon.  
Motion made by Finance Chairman Goings, Seconded by Trustee Moore.  
BS&A representative Keegan Nixon went over the software program and how it works.  
Trustees asked questions to Mr. Nixon.  
Discussion only

8. Motion to discuss and possible action for BS&A software upgrade with the of purchase Community Development and Purchase Order modules.  
Trustees skipped
9. Motion to discuss/approve **Ordinance 2024-** An Ordinance of the Village of Poplar Grove, Illinois amending Title I, Administration, Chapter 6, Village Officers and Employees, amending section 1-6-6, Salaries and Chapter 6, Article A, Village Clerk, section 1-6A-2.1, Salary to the Village of Poplar Grove Code of Ordinances.

Motion made by Trustee Straw to discuss/approve the Ordinance as presented, Seconded by Trustee Goings. Discussion was had. Motion then made by Trustee Costanza to amend the Ordinance by reducing the Village President annual salary from \$15,000.00 to \$10,000.00, Seconded by Trustee Goings. Discussion was had. Trustee Davies then moved to approve the amendments to the Ordinance as recommended by the Village Attorney with the \$10,000.00 annual salary for the Village President. Trustee Costanza then withdrew his motion to amend, and Trustee Goings withdrew his second to Trustee Costanza's motion to amend. Trustee Straw then seconded Trustee Davies' motion to amend the Ordinance.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Motion made by Trustee Goings to amend the Ordinance to provide for a trustee salary of \$5,000.00 annually, Seconded by Trustee Costanza. Discussion was had. Trustee Davies moved to call the question.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore

Voting Nay: Trustee Davies, Trustee Straw

Village President Sattler called for a roll call vote to approve the Ordinance as amended.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

10. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to June 30, 2024, in the amount of **\$204,608.94** in AP checks, **\$17,487.41** in insurance expense checks, **\$25,344.53** EFTS, and Payroll with estimates included **\$72,836.66** for a grand total of **\$320,277.54**.

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Trustee Goings stated that the big payment was a payment for Larson and Larson for the Public Works Building.

11. Motion to discuss/approve Resolution 2024- A Resolution of the Village of Poplar Grove to adopt a vision statement for the Village's source water protection plan.  
The motion was made by Finance Chairman Goings and seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw  
Engineer Dopkins stated that this resolution is required by the state.

#### **GOOD OF THE VILLAGE**

12. Community Open House June 26th, 2024 - 6:00 pm  
Board of Trustee Meeting July 10th, 2024 - 7:00 pm  
Board of Trustee Meeting July 17th, 2024 - 7:00 pm  
Planning and Zoning Meeting July 24th, 2024 - 6:00 pm

#### **ADJOURNMENT (Voice Vote)**

The motion was made by Finance Chairman Goings and seconded by Trustee More.  
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
The meeting adjourned at 8:50 pm