VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

ADMINISTRATION & ZONING COMMITTEE

Monday, November 12, 2018 - 6:30 PM

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

ROLL CALL
President Costanza called the meeting to order at 6:30pm
PRESENT
President Owen Costanza
Chairman Ron Quimby
Trustee Jeff Goings
Trustee Neeley Erickson
Trustee Sophia Ramdass
Trustee Eric Miller
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Public Works Mitch Hilden
Engineer Chris Dopkins
Waste Water Ion Steer
ABSENT
Trustee Erin Walsh

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Goings, Seconded by Chairman Quimby. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from the October 8, 2018 meeting.

Motion made by Trustee Goings, Seconded by Chairman Quimby. Motion was passed by Voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Mrs. Sharon West came to the board to complain about the barking dog in her neighborhood. She wants to see them fined. Also, she wants to know if her neighbor pulled a fence permit for the fence that they put up over the weekend. Mrs. West will contact the office and file a formal complaint, so Code Enforcement can go out and look.

2. IML RMA Presentation, Aaron Golden
   Aaron Golden came to present what IML RMA is all about and what coverage we have with them.

DEPARTMENT REPORTS

3. Code Enforcement & Building Inspection Report, B&F
   no questions for B&F

NEW BUSINESS

4. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 18-35** an Ordinance Granting a Map Amendment from the GB, General Business District to the LI, Light Industrial District (Ne Corner of 4324 IL Route 173)
   This will be going next to the Lindbergs farm behind the old stop and go on 173

   Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by voice vote

5. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-36** An Ordinance Granting a Special Use for a Solar Farm within the LI, Light Industrial District (4324 Illinois Route 173 (East Half)
   Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by Voice Vote

6. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-37** An Ordinance Granting a Special Use for a Solar Farm within the LI, Light Industrial District (4324 Illinois Route 173 (West Half)
   Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by voice vote

7. Discussion and possible recommendation to the Village Board to approve **Ordinance 18-28** An Ordinance of the Village of Poplar Grove, Illinois Approving Authorizing the Village to enter into a Spectrum Lease Agreement (Radio Water Meters)

   Motion was made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by Voice Vote. This is an ordinance to update our contract with Spectrum for our Census equipment.

8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 18-29** An Ordinance Adopting a Policy Prohibiting Sexual Harassment for the Village of Poplar Grove
   Motion was made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by Voice Vote.

   This is updating our policy to match what the State of Illinois passed back in October.

9. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-33** An Ordinance Amending Title 10 (Mobile Home Park/Subdivision Regulations), Chapter 2 (Zoning Application Procedure and License Requirement), Section 10-2-2 (License Requirement) of Village of Poplar Grove, Illinois Code of Ordinances
   The ordinance is taking out the language that reads "fee schedule" and puts the fee of 50 dollars right into the ordinance.

   Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by voice vote.

10. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-34** An Ordinance of the Village of Poplar Grove, Boone County, Illinois, Ascertaining the Prevailing Rate of Wages for laborers, Workmen and Mechanics Employed on Public Works of Said Village
    Motion made by Trustee Erickson, Seconded by Trustee Goings. Motion carried by Voice Vote.

11. Discussion and Possible Recommendation to Village Board to approve **Resolution 18-18** A Resolution of the Village of Poplar Grove, Illinois to Approve and Authorize the Village President to Execute a Propane Contract with Arneson Oil & Propane
    Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion Carried by voice vote.
    Board would like the Public Works Director to get 3 bids before approving a contract.

    Motion was amended to table the item to a future meeting to allow Public Works to get 3 quotes made by Trustee Goings, Seconded by Trustee Erickson. Motion carried by voice vote

12. Discussion and Possible Recommendation to the Village Board to amend the adopted Trick or Treat hours in the Village
    Motion made by Chairman Quimby, Seconded by Trustee Goings. Motion carried by voice vote
    Some residents want to change trick or treating hours. Some feel they are not long enough. Some Trustees are concerned about safety because some of subdivisions don't have street lights and or sidewalks.
    The Board will visit this issue again next fall when it is closer to Halloween.
13. Discussion and Possible Recommendation to Village Board to approve Class A/Beer Garden Seven Day for Hegbom Inc. (Bravo Pizza & Italian Restaurant)
    Motion made by Chairman Quimby, Seconded by Trustee Erickson. motion was carried by voice vote.

ADJOURNMENT (Voice Vote)

Motion to adjourn was made by Trustee Erickson Seconded by Trustee Goings.

Meeting adjourned at 7:30pm