VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

ADMINISTRATION & ZONING COMMITTEE

Monday, December 10, 2018 - 6:45 PM

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting called to order by President Costanza at 7:08pm

ROLL CALL
PRESENT
President Owen Costanza
Chairman Ron Quimby
Trustee Jeff Goings
Trustee Neeley Erickson
Trustee Erin Walsh (left at 8:57pm)
Trustee Sophia Ramdass (left at 8:57pm)
Trustee Eric Miller
Clerk Karri Anderberg
Deputy Clerk Katie Jaster
Attorney Aaron Szeto
Engineer Chris Dopkins
Public Works Director Mitch Hildon
Treasurer Carina Boyd
Waste Water Operator Ian Steer

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Erickson, Seconded by Trustee Miller. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from the November 12, 2018
   Motion made by Trustee Erickson, Seconded by Trustee Goings. Motion Passed by Voice Vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*
No Public Comment

DEPARTMENT REPORTS
2. Code Enforcement and Building Permits, B&F Construction
   No questions for Ken or John.

ORDINANCE COMMITTEE, ERIC MILLER
3. Discussion and possible recommendation to the Village Board to approve **Ordinance 2018-05** an Ordinance amending Title 2 of Poplar Grove, Illinois Code of Ordinances
   Motion made by Trustee Miller, Seconded by Trustee Walsh. Motion passed by voice vote
   some of the board feels the new fees for the liquor renewals are too high and do not wish to raise fees at this time. Some Trustees do not want to do Business Licenses or have a fee associated with them. Board would like the Ordinance committee to re look at title two.

   Motion made by Trustee Miller, Seconded by Trustee Erickson to send title two back to the ordinance committee and bring back up dated ordinance in January. Motion passed by voice vote.

OLD BUSINESS
4. Discussion and possible recommendation to the Village Board to approve General Liability Insurance for the Village of Poplar Grove for the upcoming calendar year.
   Motion made by Trustee Erickson, Seconded by Trustee Miller. Motion was passed by voice vote.
   Motion made by Trustee Miller, Seconded by Trustee Erickson to recommend to the Village Board to go with Broadmor Insurance Company for general Liability insurance. Motion was passed by voice vote.

NEW BUSINESS

5. Discussion and possible recommendation to the Village Board to approve **Ordinance 18-38** an Ordinance of the Village of Poplar Grove, Illinois Establishing Meeting Dates and Times of the Board of Trustees to the Village of Poplar Grove and its Committees and Commissions for Calendar year 2019.
   Motion made by Chairman Quimby, Seconded by Trustee Erickson. Motion was passed by voice vote.

6. Discussion and possible recommendation to the Village Board to approve **Resolution 18-19** a Resolution of the Village of Poplar Grove, Illinois approving a recording extension for Poplar Woods Third Addition Final Plat of Subdivision.
   Motion made by Chairman Quimby, Seconded by Trustee Erickson. Motion was passed by voice vote.

ADJOURNMENT (Voice Vote)

KJA MM/DD/YYYY
Motion made by Trustee Goings, Seconded by Trustee Erickson. Meeting adjourned at 9:05pm. Motion carried by voice vote.