VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, October 11, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Clerk Anderberg called the meeting to order at 6:36 pm

ROLL CALL

ROLL CALL
PRESENT
President Don Sattler
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Attorney David Kurlinkus
Clerk Karri Anderberg
Treasurer Carina Boyd
Wastewater Director Ion Steer
Public Works Director Mitch Hilden

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller to discuss code violations at 214 summit street.
Staff is asking that this not be discussed in an open meeting. Motion was withdrawn by Cheek and Miller.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from September 13, 2021 committee of the whole meeting Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion was passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Michael Cassidy - Mr. Cassidy is upset with the way B&F is handling things and would like the board to change inspection companies. Trustees have have asked that Mr. Cassidy meets with the Village Clerk, Attorney and Village President to go over his concerns.

DEPARTMENT REPORTS - ADMINISTRATION

2. Clerk, Karri Anderberg
   No questions for Clerk Anderberg
3. Code and Permit, B&F
   No questions for B&F

OLD BUSINESS - ADMINISTRATION

4. Discussion and possible recommendation to the village board to approve **Ordinance 2021-31** an ordinance amending title 8, zoning, chapter 8, height and area regulations and yard exceptions; of the Village of Poplar Grove municipal code
   Motion made by Admin Chairman Quimby, Seconded by Trustee Wethington. Motion passed by voice vote.

NEW BUSINESS - ADMINISTRATION

5. Discussion and possible recommendation to the village board to approve **Ordinance 2021-32** an ordinance granting a map amendment from the R-1, single - family residential 1 district to the GB, general business district (105 East Grove Street)
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller. Motion passed by voice vote.
   Clerk Anderberg explained the United Methodist church is asking for a map amendment to be re zoned general business.
6. Discussion and possible recommendation to the village board to approve **Ordinance 2021-33** an ordinance granting a special use for an animated sign within the GB general business district (105 East Grove Street)
   Motion made by Admin Chairman Quimby, Seconded by Trustee Goings. Motion passed by voice vote.
   Per Clerk Anderberg the sign will be same size as the old sign just will be a scrolling animated sign now.

7. Discussion and possible recommendation to the village board to approve **Ordinance 2021-34** an ordinance of the Village of Poplar Grove Illinois amending article II business and license regulations, chapter 2 liquor control, of the Village of Poplar Grove code of ordinances
   Motion made by Admin Chairman Quimby, Seconded by Trustee Wethington.
   Per Clerk Anderberg the state of Illinois has passed a to go bill. Trustees need to decide if they will allow to go liquor and if so how much they would like to charge for the license.
   Trustee Quimby would like to have bar owner input and get more information on the new law.
   Trustee Quimby has asked Clerk Anderberg to reach out to her contacts to see if she can get some more info.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table Ordinance 2021-34 to November Committee Meeting. Motion passed by voice vote

8. Discussion and possible to the village board to approve **Resolution 2021-51** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the first amended agreement between the Village of Poplar Grove and the Poplar Grove Lions Charities INC. a/k/a The Poplar Grove Lions Club
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
   Trustee Quimby stated that this is still a working document and that this is just a first look. A couple of things still needs to be worked out.
   Trustee Quimby stated that the lions club is working on a app for scheduling of lions park. Quimby has asked for the schedule and contact info be on the village website.
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings to table Resolution 2021-51 to November Committee meeting.

9. Discussion on 2021 IML Conference
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
   Trustee Quimby asked for an update on how IML went
   Trustee Miller stated he learned lots and the networking was a great tool. He will be working with Treasurer Boyd to look into somethings they learned.
   Trustee Cheek stated that he really liked the round table for the trustees
   Clerk Anderberg really liked Sosnowski social media policy. Also loved meeting the new clerks and informing them about Municipal Clerks of Illinois
   Trustee Wethington enjoyed the round table and getting to know other trustees from other municipalities
10. Discussion on social media policy for the Village of Poplar Grove
    Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
    Clerk Anderberg explained that Facebook as updated their platform and government page will be allowed to restrict commenting on their pages. Clerk Anderberg has asked that a policy be put in place before this happens.
    Trustee Quimby asked Clerk Anderberg to work with the attorney and bring back policy in November

11. Discussion on Christmas Committee
    Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.
    Village is still in need of Christmas carolers for the tree lighting. Trustee Goings as asked for President Sattler to call them.
    The Village has a resident has asked if they could set a nativity scene.
    Staff is working on the donuts, cookies and donations.
    Trustee Goings will be doing the popcorn station again.
12. Discussion and possible recommendation to village board to approve Poplar Grove Elementary School request for no left turn sign on Ray Street
    Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
    The Poplar Grove School Principal emailed the Village to ask about a no left turn during school pick up and drop off times.
    Trustee Goings suggested that President Sattler call Sherriff Ernest and ask if he could help the school out.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table the item. Motion passed by voice vote.

DEPARTMENT REPORTS - FINANCE

13. Engineer, McMahon
    no questions
14. Waste Water, Test
    no questions
15. Public Works, Mitch Hilden
    no questions
16. Treasurer, Carina Boyd
    no questions

OLD BUSINESS - FINANCE

17. Discussion and possible recommendation to the village board to approve water bill reduction for 14023 Ashwin Lane
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Trustee Goings asked if the water bill had gone back to normal. Staff stated yes it had.
    Goings also asked if the resident had brought in his invoice from the plumber like the board asked him to. Staff stated they had not seen one.
    Trustee Miller stated since this sounds like a leak and that it was fixed that a credit would not apply in this case.
    Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to table indefinitely. Motion passed by voice vote.

NEW BUSINESS - FINANCE

18. Discussion and possible recommendation to the village board to approve sewer bill credit in the amount of $543.10 for 408 Scarlet Drive

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
D'Livia Dumas - Henriquez - homeowner of 408 scarlet drive. explained to the trustees that she moved in over the summer and she was watering her new sod for longer then a month with the drought and would like to see if she could get another credit.
Clerk Anderberg stated that staff is asking the board to change the ordinance some new home construction can get more then a one time credit or require builders to put in a second meter.
Trustee Miller asked staff to bring back an ordinance for a 3 month credit for sewer credit for new home construction.

19. Discussion and possible recommendation to the village board to approve Municipal Electric Aggregation Program
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Mike Mudge from Rock River Energy came to explain the program and go over numbers. Dynegy Energy at three years was the lowest.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to approve Dynegy energy at three year. Motion was passed by voice vote.

20. Discussion and possible recommendation to the village board to approve **Resolution 2021-50** a resolution of the Village of Poplar Grove resolving to accept proposal of Majestic Asphalt to enact repairs to the asphalt walking path at Lions Park
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Motion passed by voice vote.

21. Discussion and possible recommendation to the village board to approve **Resolution 2021-52** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a contract with Point & Pay for e-payment services
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
Treasurer Boyd stated she worked with Point and Pay to lower the Village rates. E Checks will now be $1.50. Credit card fee will be $1.50 or 2.75% which ever is greater.
22. Discussion and possible recommendation to the village board to approve **Resolution 2021-53** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the addition of a camera to village hall to view the dog park.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

23. Motion to approve check disbursement for payments scheduled to be paid prior to October 31, 2021 in the amount of $349,687.54 in AP checks, $13,195.43 in insurance expense checks, and $7,853.15 EFTS for a total of $370,734.20
Motion made by Admin Chairman Quimby, Seconded by Trustee Goings. Motion passed by voice vote.

ADJOURNMENT (Voice Vote)

KJA 10/8/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.
Meeting adjourned at 8:42pm