



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, February 14, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order by President Don Sattler at 7:00 pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Treasurer Carina Boyd

Public Works Director David Howe

Building Official Ken Garrett

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee meeting minutes from December 20, 2023.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Mark Vanee - Applied for the open seat for Trustee and would like to introduce himself.

Michael White- applied for the open seat for Trustee and would like to introduce himself.

Owen Costanza - Wanted to let the public know of the misinformation that has been spread by President Sattle.

NEW BUSINESS

2. Motion to discuss/approve salary increase for Public Works Director.
Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Motion made by Admin Chairman Costanza, Seconded by Trustee Goings to postpone until salary workshop.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
3. Motion to discuss/approve **Resolution 2024-03** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Pyrotecnico Fireworks, Inc. for fireworks display services.
Motion made by Trustee Goings, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw.
4. Motion to discuss/approve **Ordinance 2024-04** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow for use of shipping containers in certain Zoning Districts.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Building Official Garrett went over the Zoning Change.
Trustee Goings feels that making the business owner put down concrete is too much.
Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to send ordinance 2024-04 back to Planning and Zoning.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
5. Motion to discuss FY 25 Budget Workshop Schedule.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustees would like to have a Salary Workshop and Budget Workshop.
Salary Workshop is scheduled for February 27 at 6pm.
Budget Workshop is scheduled for March 6 at 6p.
6. Motion to discuss possible improvements to Veteran's Park.
Motion made by Trustee Goings, Seconded by Admin Chairman Costanza.

Former Trustee Richardson asked for this to be placed on the agenda. Trustees and staff are not sure what she wanted to discuss.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,

7. Motion to discuss possible dates for workshop to go over Chapter 10 Purchasing Procedures of the Village Code of Ordinances.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustees would like to have the meeting on March 5 at 6 pm pending the attorney's schedule.
8. Motion to discuss/approve modification to forensic audit RFP.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustee Goings and Costanza felt it was not necessary to change the RFP.
President Sattler would like an RFP on just credit cards.
No action was taken.
9. Motion to discuss/approve Austin Davies as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
Clerk Anderberg swore Trustee Davies in.
10. Motion to discuss how the Board would like to handle getting copies of Village President Facebook meeting videos.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustee Costanza asked President Sattler whether he could arrange for all his Facebook Live recordings to be downloaded, given that the PAC has designated them as official recordings.
President Sattler believes that staff can handle this task and has expressed that he will not undertake it.
11. Motion to discuss Elected and Appointed Officials salaries.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Motion made by Admin Chairman Costanza, Seconded by Trustee Goings to move to the February 27 workshop.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

EXECUTIVE SESSION

12. Motion to go into executive session for the purposes of 5 IL CS 2 (C) (21) review executive session minutes.
Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
Went into Executive Session at 8:08 pm
Came out of Executive Session at 8:25 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

The meeting adjourned at 8:25 pm