VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Wednesday, July 17, 2019 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

ROLL CALL
President Costanza called the meeting to order at 6:32 pm
PRESENT

President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Jeff Goings
Trustee Sophia Ramdass
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Aaron Szeto
Engineer Chris Dopkins
Public Works Director
Wastewater Operator, Ion Steer
Treasurer, Carina Boyd

ABSENT
Trustee Erin Walsh

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Quimby, Seconded by Trustee Goings. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 10, 2019 Meeting
   Motion made by Finance Chairman Miller, Seconded by Trustee Quimby. Motion passed by voice vote

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

DEPARTMENT REPORTS

2. Treasurer Report, Carina Boyd
   no questions for Carina
3. Wastewater, TEST
   Ian Steer reported on the storm from July 3, 2019 that hit the south side of town. Everything ran as best as they could and everyone pulled together to help out. Test called for a pump to come and pump out.
4. Public Works, Mitch Hilden
   Public Works was out as well on the July 3rd storm until very early into July 4th morning. They worked with Test and McMahon in working with in getting streets cleared of water. Public Works set up signs letting resident know of standing water.
5. Engineer Report, McMahon
   Chris Dopkins reported that south side of town got 7.5 inches of rain in 90 mins during the July 3 storm.

OLD BUSINESS

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of $132,456.20.
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

7. Motion to approve Clerk to attend IIMC Region IV Conference Sept 6, 2019 - Sept 11, 2019 in an amount not to exceed $1,900
8. Discussion and possible recommendation to the village board to approve 2019 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of $1,500 per person

Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington
Currently, committed to go is Clerk Anderberg, Treasurer Carina Boyd, President Owen Costanza and Trustee Eric Miller.
Trustees Ed Wethington and Jeff Goings would like to go but need to check if their schedules will allow it.

9. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-25** A Resolution of the Village of Poplar Grove approving Access Easements allowing for Ingress/Egress to the Village's South Wastewater Treatment Plant
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby. Motion passed by voice vote.

10. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-28** A Resolution of the Village of Poplar Grove to authorize Bid Letting for Phase 1 Clean & Televise
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

11. Discussion and Possible Recommendation to the Village Board to approve Resolution 19-29 A Resolution of the Village of Poplar Grove resolving to procure Engineering Services for the Phase 1 Clean & Televise of Sanitary Sewer
this was already passed in June
12. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-31** A Resolution of the Village of Poplar Grove, Illinois authorizing the Village to approve a Collective Bargaining Agreement between the Village of Poplar Grove and the International Union of Operating Engineers
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby to table and move to July Board. Motion passed by voice vote.

13. Discussion on Code Section 6-1B-3 Dangerous Trees and 6-1B-4 Removal of Dangerous Trees, Limbs, and Shrubs
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby. Motion passed by voice vote
Public works is asking to look at this ordinance currently it states if a tree is dead and needs to be removed out of the right away then homeowner and village split the cost 50/50. The village currently does not enforce this. Board agreed that if the trees is in the right of away that the Village should take it down when it needs to be removed.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to have this matter moved to the August Admin. Motion passed by voice vote.

Attorney Aaron Szeto will draft an ordinance.

14. Discussion on Code Section 6-1 A - 2 Sidewalks in Need of Repair

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
Public works has asked the board to look at this section. Currently the ordinance reads that if the sidewalk need to be repaired for any reason that the homeowner and Village split the cost. The Village has not enforced this in the past. The Board agreed that the sidewalk should be the Village responsibility unless a tree root that is on the homeowners property damaged the tree.

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to move this matter to the August Admin agenda.
Attorney Aaron Szeto will draft the ordinance.

15. Discussion and Possible Recommendation to the Village Board to approve water and sewer bill write off for the property 13519 Harvest Way Unit I in the amount of $416.04
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Ramdass, Trustee Wethington
Voting Nay: Trustee Goings
This write off was done back in June of 2017. When staff was reviewing accounts it was brought up that this was never approved by the Village Board.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Quimby, Seconded by Trustee Ramdass. meeting was adjourned at 7:29pm