VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, November 12, 2018 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order at 7:40pm by President Costanza

ROLL CALL
PRESENT
President Owen Costanza
Chairwoman Neeley Erickson
Trustee Ron Quimby
Trustee Jeff Goings
Trustee Sophia Ramdass
Trustee Eric Miller
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Public Works Mitch Hilden
Engineer Chris Dopkins
Waste Water Ion Steer
ABSENT
Trustee Erin Walsh

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Chairwoman Erickson, Seconded by Trustee Quimby. Motion passed by roll call vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the October 8, 2018 meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public Comments

DEPARTMENT REPORTS

2. Engineering Report, McMahon
   Dopkins updated the Board on Ray and Blvd sewer project.
3. Public Works Report, Mitch Hilden
   no questions for Mitch
4. Wastewater, Test
   no questions for TEST.
5. Treasurer's Report, Carina Boyd
   No questions for Carina

NEW BUSINESS

6. Swearing in of Mitch Hilden, Public Works Director
   Village Clerk Anderberg swore in Mitch Hilden as the new Village Public Works Director.
7. Discussion and Possible Recommendation to approve check disbursement report payment of $314,987.16

   Motion made by Trustee Miller, Seconded by Trustee Goings.
   Voting Yea: Chairwoman Erickson, Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Miller

8. Discussion and Possible Recommendation to the Village Board to approve to add a line on US Cellular phone contract for Village Clerk
   Motion made by Trustee Quimby, Seconded by Trustee Miller. Motion carried by voice vote.

   Attorney Sosnowski recommends all Village Department Heads have Village issued cell phones

9. Discussion and Possible Recommendation to the Village Board to approve Department Heads getting a Village Credit Card
   Motion made by Trustee Goings, Seconded by Trustee Miller. Motion carried by Voice Vote.

Currently the Village Clerk only has a credit card. Other departments currently have to get have the Clerk purchase things for them. Purchase policy will still apply and receipts have to be turned in

10. Discussion and Possible Recommendation to Village Board to approve Stenstrom Invoice in the amount of $115,205.23
    Motion made by Trustee Quimby, Seconded by Trustee Miller. Motion passed by voice vote.

    The invoice is all the work done through October 2018. There will be one final invoice for the work in November.
11. Discussion and Possible Recommendation to the Village Board to approve Municipal Treasures Institute in the amount of $1270
    Motion made by Trustee Miller, Seconded by Trustee Goings. Motion passed by Voice Vote.

12. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-30**
    An Ordinance Abating the Tax heretofore levied for the year 2018 to Pay Debt Service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, and General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, of the Village of Poplar Grove, Boone County, Illinois
    Motion made by Trustee Miller, Seconded by Trustee Goings.
    This Bond is until 2026 and is in the amount 210,000.00
13. Discussion and Possible Recommendation to Village Board to approve **Ordinance 18-31**
    An Ordinance Abating the Tax heretofore Levied for the year 2018 to Pay Debt Service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015, of the Village of Poplar Grove, Boone County, Illinois
    Motion made by Trustee Quimby, Seconded by Trustee Miller. Motion passed by Voice Vote.
    The payment is in the amount 450.374.00
    Motion made by Trustee Miller, Seconded by Trustee Quimby.
    The Payment is in the amount of 210,777.50

ADJOURNMENT (Voice Vote)

Motion made by Chairwoman Erickson, Seconded by Trustee Goings. Motion was carried by voice vote.
Meeting was adjourned at 8:11 pm.