



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, June 15, 2022 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

Meeting called to order at 7:01pm by President Sattler

#### ROLL CALL

##### PRESENT

President Don Sattler  
Finance Chairman Eric Miller  
Admin Chairman Ron Quimby  
Trustee Dan Cheek  
Trustee Betsy Straw  
Trustee Jeff Goings 7:12pm  
Attorney Roxanne Sosnowski  
Clerk Karri Anderberg  
Treasurer Carina Boyd  
Public Works Director David Howe  
Building Official Ken Garrett  
Engineer Chris Dopkins  
Wastewater Director Ion Steer

##### ABSENT

Trustee Ed Wethington

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek Trustee Goings to participate via phone.

Attorney Sosnowski reminded the board of the 5 reasons a trustee can call into a meeting. Trustee Goings did not qualify for phone participation.

Motion was withdrawn by Trustee Miller and Trustee Cheek

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion passed by voice vote

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

### **DEPARTMENT REPORTS**

1. Treasurer, Carina Boyd  
no questions for Carina
2. Clerk, Karri Anderberg  
Clerk Anderberg let the Trustees know that IML Annual Conference registration is now open and is Sept 15-17, 2022
3. Public Works, David Howe  
Public Works Director Howe updated the Board on his first week as Director
4. Code&Permit, B&F  
no questions
5. WasteWater, Test  
no questions for Ion
6. Engineer, McMahan  
no questions for Dopkins
7. Attorney, Sosnowski & Szeto  
Attorney Sosnowski gave an update on current matters that her office is working on

### **NEW BUSINESS**

8. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to June 30, 2022, in the amount of \$197,670.41 in AP checks, \$13,177.43 in insurance expense checks, and \$6,943.81 EFTS for a total of \$217,791.65  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to divide the question as follows: One vote on disbursements to Holmstrom Kennedy PC, one vote on disbursements on Majestic Asphalts subject to final lien waiver and one vote on the balance of disbursements  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Holmstrom Kennedy PC  
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Voting Abstaining: Finance Chairman Miller

Majestic Cuts subject to final lien waiver

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

balance of the disbursements

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

9. Motion to discuss/approve **Resolution 2022-22** a resolution of the Village of Poplar Grove resolving to award a construction contract for section number 22-00000-00GM, 2022 pavement maintenance program  
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Dopkins explained that the planned MFT projects
10. Motion to discuss/approve **Resolution 2022-23** a resolution for maintenance under the Illinois Highway Code  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
11. Motion to discuss Park Street sanitary sewer repairs  
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
12. Motion to discuss/approve **Ordinance 2022-13** an ordinance proposing the establishment of the Village of Poplar Grove special service area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith  
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
13. Motion to discuss/approve **Ordinance 2022-14** an ordinance amending policy prohibiting sexual harassment for Village of Poplar Grove  
Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Voting Abstaining: Finance Chairman Miller

#### EXECUTIVE SESSION

14. Collective Bargaining— 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Went in to Executive session at 7:45 pm and came out at 8:34pm

**PRESENT**

Finance Chairman Eric Miller  
Admin Chairman Ron Quimby  
Trustee Dan Cheek  
Trustee Betsy Straw  
Clerk Karri Anderberg  
Attorney Roxanne Sosnowski  
Public Works Director David Howe

**ABSENT**

Trustee Ed Wethington

**ADJOURNMENT (Voice Vote)**

KJA 06/13/2022

Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek. Motion passed by voice vote.

meeting adjourned 8:35pm