



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 14, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order by President Don Sattler at 7:00pm

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Owen Costanza

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Public Works Director David Howe

Treasurer Carina Boyd

ABSENT

Trustee Jeff Goings

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion passed by voice vote

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller to amend the agenda to remove May 1, 2023 meeting minutes from item 1. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from April 19, 2023 Special Board meeting, April 19, 2023 Board of Trustee meeting, May 1, 2023 Special Board meeting and May 10, 2023 Board of Trustee meeting.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

NEW BUSINESS

2. Motion to discuss/approve **Resolution 23-17** A Resolution of the Village of Poplar Grove resolving to accept the service proposal of Hastings Asphalt Services, Inc. to provide sealcoating and other services to asphalt areas on Village owned property.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee
David Howe explained the contract is for \$10,000
3. Motion to discuss/approve 2023 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of \$2,000 per person
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
IML is September 21-23. Clerk Anderberg suggest the new elected trustees goes to this one as there is a newly elected clerk track. Clerk Anderberg stated that registration opens last week in July. If staff or Elected officials would like to go please email the clerks office
4. Motion to discuss/approve upgrade to ADT Security System
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.

Public Works Director Howe explained both contracts to the board.

Board would like to see Howe go out and get some quotes to see what other options there are.

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza to layover the item until June 21, 2023.

Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee

Straw, Trustee Richardson

5. Motion to discuss creating smaller sub-committees of the Board of Trustees for the purposes of discussing items related to Ordinance and Administration and Finance and Public Works.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Trustee Costanza would like the village to go back to Ad Hoc committees to discuss some of the larger projects.
Clerks Anderberg asked the attorney if there is 3 trustees does there have to be minutes and agenda. Attorney said yes.
6. Motion to discuss a creation of Ad-Hoc Committee for Community Relations
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
Trustee Costanza explained that this is already an ad hoc committee
Trustee Richardson will be chair and Clerk Anderberg will post on the Village Facebook and website for the 2 citizen members
Trustee Richardson will come back with the 2 appointments

EXECUTIVE SESSION

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
ended open session at 7:46pm
went into executive session at 7:48pm
Came out of executive session at 8:23pm

7. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending
Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT (Voice Vote)

KJA MM/DD/YYYY

Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson. Motion passed by voice vote

clerk anderberg explained that they could not adjourn with out a roll call
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza to reconvene. Motion passed vote

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Owen Costanza

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

meeting adjourned at 8:26pm