



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## PLANNING & ZONING COMMISSION

**Wednesday, October 25, 2023 - 6:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

### MINUTES

#### CALL TO ORDER

The meeting called to order at 6:00 pm by Clerk Anderberg.

Attorney Szeto announced due to Chairwomen Roberts being absent that Commissioner Nate Sroka would chair the meeting.

#### ROLL CALL

##### PRESENT

Commissioner Kim Krawczk  
Commissioner Nate Sroka  
Commissioner Darrell McFarlin  
Commissioner Al Tilford  
Clerk Karri Anderberg  
Building Official Ken Garrett  
Attorney Aaron Szeto

##### ABSENT

Chairwomen Jessica Roberts  
Commissioner Jason Vodnansky

#### APPROVAL OF AGENDA

Motion made by Commissioner Krawczk, Seconded by Commissioner McFarlin.

Voting Yea: Commissioner Krawczk, Commissioner Sroka, Commissioner McFarlin,  
Commissioner Tilford

#### APPROVAL OF MINUTES

1. Motion to approve Planning and Zoning Meeting minutes from May 24, 2023
2. Motion to approve Planning and Zoning Meeting minutes from August 23, 2023

Motion made by Commissioner Krawczk, Seconded by Commissioner McFarlin.  
Voting Yea: Commissioner Krawczk, Commissioner Sroka, Commissioner McFarlin,  
Commissioner Tilford

**PUBLIC COMMENTS:** *(General Comments)*

No public comment

**NEW BUSINESS**

3. **Case 2023-04;** Village of Poplar Grove, 200 North Hill Street (TA): The applicant, The Village of Poplar Grove, 200 North Hill Street, Poplar Grove, IL 61065 is proposing an amendment to the Poplar Grove Zoning Ordinance pertaining to Sections 8-6-3 Residential Estate District; 8-6-4 Single Family Residential I District (R-1); 8-6-5 Single Family Residential 2 District (R-2); 8-6-6 Single Family Residential 3 District (R-3) Land Use Districts and Permitted Use(s) in accordance with Section 8-5-4 Text Amendment. The request will allow Hens in Residential Areas.  
The public Hearing opened at 6:04 pm  
Building Official Ken Garrett was sworn in at 6:04 pm, summarized the ordinance. Official Garrett stated There's a \$25 permit fee. Initially, the maximum of permits that will be issued is 15. Garrett stated that he would like clarification on the number of permits. Is it 15 in total or 15 in the first year? As part of the permit application, the village will come out and do a site inspection. Residents will have to show the Village the location of where it's proposed and there's some requirements that have to be confirmed where this will be. After the permit is issued, the applicant must register with the Illinois Department of Agriculture, livestock, premises registration, they have 30 days to do that. submit a copy to the village. As part of the application, the ordinance is asking for adjacent owners to sign off on the owner that wants the chimney. The coop slash run is limited to 100 square feet in size. Garrett stated that the commissioners should clarify whether a coop is required or we can just have chickens run around in an area. The minimum requirement per hen is five square feet. Garrett stated that if a resident had six of hens, you'd have to have at least 30 square feet of area for the chicken. Residents must maintain the area. The maximum number of chickens you can have are six. Garrett started that the coop must be in the rear yard.  
Clerk Anderberg asked if it would be a good idea to put in the ordinance that HOA sign off is required.  
Commissioners asked questions and discussed possible changes.

Amy Ekberg - Ms. Ekberg stated she has a huge problem with the adjacent neighbors having to sign off on it. That might not be the case for some of my pilot participants that have said that they want to participate in the pilot. Ms. Ekberg stated that she has 9 families that are interested in the program.

Attorney Szeto suggested Planning and Zoning come back next month to go over the changes that were discussed.

The meeting was scheduled for November 29, 2023, due to the Thanksgiving holiday.

**ADJOURNMENT**

Motion made by Commissioner Sroka, Seconded by Commissioner Vodnansky. Motion passed by voice vote.