



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, December 17, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee Meeting Minutes from November 19, 2025

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Engineering, McMahon
3. Public Works, Howe
4. Wastewater, Test
5. Collector, Miller

UNFINISHED BUSINESS

6. Motion to discuss/approve **Resolution 2025-30**, a resolution of the Village of Poplar Grove, Illinois, approving an estimate from Total Environmental Service Technologies,

Inc. to provide services to upgrade lift station equipment and for the installation of SCADA software in the amount of \$176,610.80.

7. Motion to discuss/approve **Ordinance 2025-36**, an ordinance amending Title I, Administration, Chapter 6, Village Officers and Employees, Article A, Village Clerk, Section 1-6A-1, Duties of the Village Clerk, of the Code of Ordinances for the Village of Poplar Grove.

NEW BUSINESS

8. Motion to discuss GIS Presentation.
9. Motion to discuss/approve check disbursement for payments scheduled to be paid December 18, 2025, in the amount of \$68,533.55 in AP checks, \$29,892.10 in EFTs, and estimated payroll of \$30,000.00 for a total of \$128,4253.65.
10. Motion to discuss Neighbors Night budget.
11. Motion to discuss Pyrotecnico firework proposal.
12. Motion to discuss Christmas tree lighting recap.
13. Motion to approve the Winter 2025 Quarterly Newsletter.
14. Motion to discuss moving to a new credit card.
15. Motion to discuss Credit Card policy.
16. Motion to discuss Purchasing Policy.
17. Motion to discuss job descriptions.

GOOD OF THE VILLAGE

Village Hall closed for Christmas Holiday December 24-25, 2025

Village Hall closed for New Year's Holiday December 31, 2025-January 1, 2026

Board of Trustees Meeting - January 14, 2026 - 7:00 pm

BS&A Cloud Update- unable to process any payments January 15, 2025 - January 19, 2025

Board of Trustees Meeting - January 28, 2026 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 12/12/2025