



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, September 24, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee Meeting Minutes from August 27, 2025

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Public Works, Howe
3. Eningeer, McMahon
4. Wastewater, Test

UNFINISHED BUSINESS

5. Motion to discuss/approve Resolution 2025-21 a resolution of the Village of Poplar Grove, Illinois to adopt and approve an electronic funds transfer (EFT)/automated clearing house (ACH) policy

NEW BUSINESS

6. Motion to discuss R1 EV Bronze Designation
7. Motion to discuss Administrative Adjudication Processes
8. Motion to discuss/approve **Resolution 2025-22**, a resolution of the Village of Poplar Grove appointing individuals to the Village Planning and Zoning Commission
9. Motion to discuss/approve Offer letter for David Howe as Public Works Director
10. Motion to discuss/approve the offer letter for Karri Miller as Village Collector
11. Motion to discuss/approve the Offer letter to Katie Jaster as Deputy Clerk/Community Development Assistant
12. Motion to discuss/approve offer letter to Renee Lempe as Customer Service/Utility Billing Specialist
13. Motion to discuss/approve check disbursement for payments scheduled to be paid Sept 30, 2025 in the amount of \$75,471.17 in AP checks, \$729.77 in EFTs, \$110.60 in Insurance and estimated payroll of \$16,890.13 for a total of \$93,201.67

GOOD OF THE VILLAGE

Board of Trustee Meeting - October 8th, 2025 - 7:00 pm

Planning and Zoning Commission Meeting - October 14, 2025 - 6:00 pm

Board of Trustee Meeting - October 22nd, 2025 - 7:00 pm

Trick-Or-Treating - October 31, 2025 - 4:00 pm to 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 09/22/2025