



## Town Council Meeting

Monday, January 13, 2025 at 6:00 PM  
102 W. Bailey Street, Ponder, TX 76259

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### MINUTES

#### **CALL TO ORDER**

Mayor Bassler called the meeting to order at 6:00 pm.

#### **ROLL CALL**

Those Present were:

Council Member Ginger Deussen  
Council Member Nick McGregor  
Council Member Lael McWilliams  
Mayor John Bassler  
Mayor Pro-Tem John Estes  
Council Member Mark Culpepper

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Bassler led both.

**OPEN FORUM FOR CITIZEN INPUT** (Please limit to 5 minutes per person and if you wish to speak on a particular agenda item, please list the agenda item next to your name.)

Jay South, a resident of Ponder spoke during open forum.

#### **CONSENT AGENDA**

1. Approval of the December 9, 2024 & December 20, 2024 Town Council minutes.

Motion to approve the consent agenda was made by Mayor Pro-Tem Estes, Seconded by Council Member McGregor.

Voting Yea: Council Member Deussen, Council Member McGregor, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

## ORAL STAFF REPORTS

Roman Boitsov reported that new well, contract documents have been executed and they were notified to proceed. they are on schedule to get going this week. he has given 4 months to be completed. June 12, 2025 is the deadline to completion. James Street pump station was supposed to be bid out and in Nov we reached an agreement with Rockwood to provide water service so things changed. Went back and upsized the pumps in December. Worked out all the changes. Plans are 100% complete and he will be getting with staff to publish bid requests and bid this out by March. Timeline is around 8 to 10 months. HE has spoken to suppliers and waiting on feedback regarding time frame. Treatment plant application and preliminary has been approved by TCEQ. Will need to be in talks with adjacent property owners regarding obtaining more property. previously not interested in selling portions of the land. should have an approved permit in the next two months. North south connector road. Concept plan that was made around a year ago based on the feasibility study. they took this plan and used it as a basis for row take. now that design is completed, they are talking with the gas companies because we would be crossing them in several locations. he is awaiting on their feedback and what clearance they will require from their gas lines. The Town is usually responsible for obtaining row. the county said that they would handle the jay Harris property. Schedule was updated in September 2024 to meet a more aggressive milestones. Right now in January 2025, we are on schedule with design. County said to finish plans and not worry about the ROW at this time. They are going to deliver ROW documents to the County who will deliver to property owners and Town engineers will continue to design the road. If the County is not successful in getting ROW we will have to go back and do some redesign. Scheduled to begin construction in fall of 2025. There are a few challenges with the intersection, fema showed flood plain limits approximate. after their analysis, the flood plain is actually about 12 times larger. Working meeting scheduled for next week with TXDOT. working closely with the county, dealing with the gas companies and working on the drainage analysis and communicating with TXDOT. waterline replacement project 2449 up doyle street working on easements now and completing the plans for that waterline. will need to have 40 ROW because of 156 widening in the future.

Scott Caster. Call load has remained about the same and crashes down and one dwi this month. The new applicant made it to through the interview board and should take about two to three weeks to have him commissioned and hired.

James Longbrake went over his amounts of calls. Response time just under 8 minutes. Majority of the calls were ems and ended the year at 692. The PVFD instituted staff during the daytime hours and the first two weeks went very well. Continue to have several in emt and one in fire school. Gained and lost one member last month.

Kelly Goudeau is ready to get the library back up and running. Annual report is due by March and will begin working on the summer reading program.

Sheri Clearman look at list reported that mold abatement at the library will commence on January 14th. There is a liquor sales petition going around that needs signatures from registered voters, preparing for audit. Mayor and Sheri have a meeting with TXDOT regarding speed limit on west 2449 and future road improvements. She also reported that the EDC is in the process of creating a master park plan.

## ITEMS OF BUSINESS

**2. Consider and act on approval of a preliminary plat for Webster Meadows.**

Motion to approve the preliminary plat contingent on the Town Engineer comments being addressed, was made by Council Member Culpepper, Seconded by Mayor Pro-Tem Estes.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**3. Consider and act on approval of a preliminary plat for Ponder Farms.**

Motion to approve the preliminary plat contingent upon the Town Engineers comments being addressed, was made by Council Member McGregor, Seconded by Mayor Pro-Tem Estes.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**4. Consider and act on approval of Resolution 25-01 releasing Bostick land from the Ponder ETJ.**

Motion to approve Resolution 25-01 was made by Council Member McGregor, Seconded by Council Member Deussen.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**5. Consider and act on approval of a Subdivider's Agreement for the Ponder Apartments.**

Motion to approve the Subdivider's Agreement was made by Mayor Pro-Tem Estes, Seconded by Council Member McGregor.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**6. Discussion and action regarding the minimum requirements for zoning districts SF1 & SF2. *(requested by Council Member Estes)***

Motion to table until the February meeting was made by Mayor Pro-Tem Estes, Seconded by Council Member Culpepper.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**7. Presentation and update on the status of the Master Thoroughfare Plan and the Future Land Use Plan.**

Roman Boitsov, Town Engineer reviewed and showed the Council updates to the Master Thoroughfare Plan and the Future Land Use Plan. Council will discuss and review any revisions at the February meeting.

**ITEMS FOR THE NEXT AGENDA**

Zoning districts

FLUP and MTP work meeting

Call for general election and local option election

**ADJOURN**

Motion to adjourn at 7:35 pm was made by Mayor Pro-Tem Estes, Seconded by Council Member Deussen.

Voting Yea: Council Member Deussen, Council Member McGregor, Council Member McWilliams, Mayor Pro-Tem Estes, Council Member Culpepper

Motion passed with 5 yeas, 0 nays and 0 abstentions.

**APPROVE:**

**DATE:**

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**John Bassler, Mayor**

**ATTEST:**

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**Sheri Clearman, Town Secretary**