



REGULAR COUNCIL MEETING - NOVEMBER 3, 2025

AGENDA

Monday, November 03, 2025 at 7:00 PM

Online via Zoom

CALL TO ORDER - Mayor Davy

ROLL CALL - Borough Clerk - Betty Sterling

Angarone; Chandler; Marciante; Rubenstein; Stern; Valenza; Mayor Davy

OPEN PUBLIC MEETINGS STATEMENT

Notice of this meeting has been given to the Hopewell Valley News, Trenton Times and was posted on the bulletin board at Borough Hall at 30 North Main Street and on the Borough website according to the regulations of the Open Public Meetings Act.

OPEN TO THE PUBLIC

The Meeting is now open to the public for comment. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.

MAYOR'S BUSINESS

1. Special Meeting - Tuesday, November 25th at 7:00pm - Discussion of 4th Round Affordable Housing Plan

APPROVAL OF MINUTES

2. Work Session - September 29, 2025
3. Regular Meeting - October 6, 2025

APPROVAL OF CLOSED SESSION MINUTES (FOR CONTENT BUT NOT FOR RELEASE)

4. Closed Session - September 29, 2025

ORDINANCES FOR INTRODUCTION

5. Ordinance 2025-14 - Ordinance Providing Standards and Procedures for Approval of Block Parties

- [6.](#) Ordinance 2025-15 - Bond Ordinance Providing a Supplemental Appropriation of \$60,000 for Preliminary Planning, Environmental and Investigative Analysis and any Necessary Work or Improvements in Connection with the Borough Owned Landfill and Any Other Related Properties for Potential Redevelopment in and by the Borough of Pennington, in the County of Mercer, New Jersey and Authorizing the Issuance of \$2,508 Bonds or Notes of the Borough to Finance Part of the Cost Thereof.
- [7.](#) Ordinance 2025-16 - Ordinance Approving Employment Agreement Between the Borough of Pennington and Daryl Burroughs, Jr. in his Capacity as Lieutenant in the Pennington Borough Police Department
- [8.](#) Ordinance 2025-17 - Ordinance Governing Use of the Borough Message Board
- [9.](#) Ordinance 2025-18 - Ordinance Amending Fee Requirements for Temporary Food Licenses
- [10.](#) Ordinance 2025-19 - Ordinance Amending Chapter 46 of the Borough Code Concerning the Responsibilities of the Police Lieutenant, Clarifying the Absence of an Age Requirement for Promotion to Lieutenant, and Making Other Technical Changes
- [11.](#) Ordinance 2025-20 - An Ordinance Further Amending Ordinance 2025-8 to Provide for and Determine the Rate of Compensation of Officers and Employees of the Borough of Pennington, County of Mercer, State of New Jersey for the Year 2025

COMMITTEE REPORTS

- 12. Personnel / Economic Development** - Ms. Angarone
- 13. Public Works / Planning Board / Historic Preservation** - Ms. Stern
- 14. Finance / Public Safety / Arboretum / Landfill** - Mrs. Chandler
- 15. Environmental Commission / Library / Shade Tree** - Mr. Rubenstein
- 16. Parks & Recreation** - Mr. Marciante
- 17. Board of Health / Net Zero Subcommittee** - Mr. Valenza
- 18. Senior Advisory** - Ms. Angarone/Mr. Marciante

NEW BUSINESS

- [19.](#) Resolution 2025-11.2 - Payment of Bills
- [20.](#) Resolution 2025-11.3 - Resolution Authorizing Budget Transfers
- [21.](#) Resolution 2025-11.4 - Resolution for Renewal of Membership in the Mid Jersey Municipal Joint Insurance Fund
- [22.](#) Resolution 2025-11.5 - Resolution Promoting Daryl Burroughs, Jr. to Lieutenant in the Pennington Borough Police Department
- [23.](#) Resolution 2025-11.6 - Resolution Authorizing the Auction of Certain Surplus Property No Longer Needed for the Public Use by Pennington Borough Utilizing the Services of Govdeals, Inc.

- [24.](#) Resolution 2025-11.7 - Resolution Authorizing Van Note Harvey to Prepare Bid Documents and Perform Other Work Related to Replacement of Lead Service Lines. and Further Authorizing the Administrator to Proceed with the Bidding Process
- [25.](#) Resolution 2025-11.8 - Resolution Authorizing Retention of Van Note Harvey Associates to Prepare Operations and Maintenance Manuals as Part of MS4 Stormwater Compliance
- [26.](#) Resolution 2025-11.9 - Resolution Accepting the Community Forestry Management Plan, 2026-2035, as Prepared by the Borough Shade Tree Committee
- [27.](#) Resolution 2025-11.10 - Resolution Authorizing the Hiring of Anthony Vastola as Laborer in the Department of Public Works

PROFESSIONAL REPORTS

Borough Administrator - GP Caminiti

Borough Attorney - Walter Bliss

Borough Clerk - Betty Sterling

Chief Financial Officer - Sandy Webb

Superintendent of Public Works - Rick Smith

Police - Sergeant Burroughs / Sergeant Thomas

OPEN TO THE PUBLIC

The Meeting is now open to the public for comment. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.

CLOSED SESSION

AT, PM, BE IT RESOLVED, that Mayor and Council shall hereby convene in closed session for the purposes of discussing a subject or subjects permitted to be discussed in closed session by the Open Public Meetings Act, to wit:

28. Property Acquisition Update

29. Contract Negotiations - Fire Safety Inspections

30. Attorney/Client Privilege - 15-17 N. Main Street

ADJOURNMENT

**BOROUGH OF PENNINGTON
ORDINANCE 2025-14**

**ORDINANCE PROVIDING STANDARDS AND PROCEDURES FOR
APPROVAL OF BLOCK PARTIES**

WHEREAS, it is the policy of Borough Council to facilitate applications by residents to hold block parties, consistent with public health and safety and the requirements set forth herein;

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Pennington, that the Code of the Borough of Pennington is hereby amended by the addition of a new Chapter 74, Block Parties, which shall read as follows:

1. Borough policy favors the conduct of neighborhood block parties consistent with public health and safety. Residents may conduct gatherings of this kind on the streets of the Borough subject to satisfaction of the conditions set forth in this ordinance.
2. The person or persons hosting the party must submit a timely application to the Borough Clerk on a form supplied by the Borough providing the following information: (a) their name(s) and address(es) and necessary contact information; (b) identification of the proposed location of the party and the street or part thereof asked to be closed; (c) the date of the party and any proposed rain date; (d) the times the party will begin and end; and (e) an estimate of the number of people expected to attend the party. The hosts may also be required to supplement this application with relevant additional information as may be required by the Pennington Borough Administrator or Police Department.
3. The host or hosts of the party must own a residence bordering on the part of the street to be closed for the party. They must be reachable by telephone on the day of the party and be reachable and present on location during the party.
4. The beginning and ending times for the party must be reasonable in keeping with the rights of neighborhood and area residents not participating in the party.
5. The road closure on the dates and at the times indicated must be approved by the Pennington Borough Police Department and comply with its directives.
6. Each property owner affected by the closure shall be notified in writing substantially in advance of the closure.
7. There must be access for emergency vehicles at all times.
8. All local noise ordinances must be observed.
9. The application for the block party must receive final approval by the Pennington Borough Administrator.

AND BE IT FURTHER ORDAINED that this Ordinance shall be effective upon passage and publication as required by law.

Introduced: _____

Advertised: _____

Public Hearing: _____

Adopted: _____

Published: _____

ATTEST:

Elizabeth Sterling, Borough Clerk

APPROVED:

James Davy, Mayor

BOROUGH OF PENNINGTON

ORDINANCE 2025-14

ORDINANCE PROVIDING STANDARDS AND PROCEDURES FOR

APPROVAL OF BLOCK PARTIES

RECORD OF COUNCIL VOTE ON INTRODUCTION									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

**BOROUGH OF PENNINGTON
ORDINANCE 2025-15**

**BOND ORDINANCE PROVIDING A SUPPLEMENTAL
APPROPRIATION OF \$60,000 FOR PRELIMINARY
PLANNING, ENVIRONMENTAL AND INVESTIGATIVE
ANALYSIS AND ANY NECESSARY WORK OR
IMPROVEMENTS IN CONNECTION WITH THE BOROUGH-
OWNED LANDFILL AND ANY OTHER RELATED
PROPERTIES FOR POTENTIAL REDEVELOPMENT IN AND
BY THE BOROUGH OF PENNINGTON, IN THE COUNTY OF
MERCER, NEW JERSEY, AND AUTHORIZING THE
ISSUANCE OF \$2,508 BONDS OR NOTES OF THE BOROUGH
TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PENNINGTON, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance has heretofore been authorized to be undertaken by the Borough of Pennington, in the County of Mercer, New Jersey (the "Borough") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the supplemental amount of \$60,000, such sum being in addition to the \$125,000 appropriated therefor by Bond Ordinance #2017-4, finally adopted March 6, 2017 ("Bond Ordinance #2017-4"), the \$225,000 appropriated by supplemental Bond Ordinance #2018-9, finally adopted July 2, 2018 ("Bond Ordinance #2018-9"), and the \$403,000 appropriated by supplemental Bond Ordinance #2023-13, finally adopted September 5, 2023 ("Bond Ordinance #2023-13"), and including a grant from the State of New Jersey Department of Environmental Protection in the amount of \$57,492 (the "State Grant"). No down payment is required pursuant to N.J.S.A. 40A:2-11(c) as the improvement or purpose referred to in Section 3(a) is being partially funded by the State Grant.

Section 2. In order to finance the additional cost of the improvement or purpose not covered by the State Grant, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,508 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement heretofore authorized and the purpose for the financing of which the bonds are to be issued is preliminary planning, environmental and investigative analysis and any necessary work or improvements in connection with the Borough-owned landfill and any other related properties for potential redevelopment purposes, including all work and materials necessary therefor and incidental thereto, as originally described in Bond Ordinance #2017-4, as supplemented by Bond Ordinance #2018-9 and Bond Ordinance #2023-13.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is \$755,508, including the \$125,000 authorized by Bond Ordinance #2017-4, the \$225,000 authorized by Bond Ordinance #2018-9, the \$403,000 authorized by Bond Ordinance #2023-13 and the \$2,508 bonds or bond anticipation notes authorized herein.

(c) The estimated cost of the improvement or purpose is \$813,000, including the \$125,000 appropriated by Bond Ordinance #2017-4, the \$225,000 appropriated by Bond Ordinance #2018-9, the \$403,000 appropriated by Bond Ordinance #2023-13 and the \$60,000 appropriated herein.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- Section 7. The Borough hereby declares the intent of the Borough to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 9. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

APPROVED:

James Davy, Mayor

**BOROUGH OF PENNINGTON
ORDINANCE 2025-15**

BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$60,000 FOR PRELIMINARY PLANNING, ENVIRONMENTAL AND INVESTIGATIVE ANALYSIS AND ANY NECESSARY WORK OR IMPROVEMENTS IN CONNECTION WITH THE BOROUGH-OWNED LANDFILL AND ANY OTHER RELATED PROPERTIES FOR POTENTIAL REDEVELOPMENT IN AND BY THE BOROUGH OF PENNINGTON, IN THE COUNTY OF MERCER, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$2,508 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF.

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

**BOROUGH OF PENNINGTON
ORDINANCE 2025-16**

**ORDINANCE APPROVING EMPLOYMENT AGREEMENT BETWEEN THE
BOROUGH OF PENNINGTON AND DARYL BURROUGHS, JR. IN HIS CAPACITY AS
LIEUTENANT IN THE PENNINGTON BOROUGH POLICE DEPARTMENT**

WHEREAS, Daryl Burroughs, Jr. is about to be appointed Lieutenant in the Pennington Borough Police Department effective upon his execution of the attached Employment Agreement;

WHEREAS, the Agreement provides for an annual salary of \$134,997, representing a 2.5% increase over current salary;

WHEREAS, the position of Lieutenant is not part of the bargaining unit represented by the Pennington Borough Police Association;

NOW, THEREFORE, BE IT ORDAINED, by Borough Council of the Borough of Pennington, that the attached Employment Agreement be and the same is hereby approved and the Mayor, with the attestation of the Borough Clerk, is hereby authorized to sign and enter into the Agreement on behalf of the Borough; and

BE IT FURTHER ORDAINED, that this Ordinance shall be effective upon passage and publication as provided by law.

Introduced: _____

Advertised: _____

Public Hearing: _____

Adopted: _____

Published: _____

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

**BOROUGH OF PENNINGTON
ORDINANCE 2025-16**

**ORDINANCE APPROVING EMPLOYMENT AGREEMENT BETWEEN THE
BOROUGH OF PENNINGTON AND DARYL BURROUGHS, JR. IN HIS CAPACITY AS
LIEUTENANT IN THE PENNINGTON BOROUGH POLICE DEPARTMENT**

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

**BOROUGH OF PENNINGTON
ORDINANCE 2025-17**

**ORDINANCE GOVERNING USE OF THE
BOROUGH MESSAGE BOARD**

WHEREAS, Borough Council seeks to establish rules governing access to the Borough’s mobile electronic message board to ensure its effectiveness in facilitating direct communication of governmental information to the public as well as in promoting events and activities sponsored by governmental and 501c3 non-profit organizations;

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Pennington, that the Code of the Borough of Pennington is hereby amended by the addition of a new Chapter 129, Message Board, which shall read as follows:

1. The Borough has acquired a mobile electronic message board to permit direct communication of governmental information and messaging to the public while serving as well to promote events and activities of governmental and 501c3 non-profit organizations. Use of the message board shall be limited to these purposes.
2. Access to the Message Board will be granted upon application to the Superintendent of Public Works, on a first-come first-served basis, with the exception that governmental messages and Borough-sponsored events and activities will be given priority.
3. Except in the case of public emergencies, as determined by the Mayor or Administrator, all posts on the message board shall require approval by Borough Council. An application for approval must be delivered to Borough Hall, 30 North Main Street, at least five (5) business days before the first Monday of the month (the date of the regular monthly meeting of Borough Council) in advance of the requested posting.
4. An acceptable post shall consist of three (3) displays of up to three (3) lines each with a maximum of nine to ten (9-10) characters per line. The post will be displayed up to seven (7) consecutive days. All proposed postings are subject to editing to accommodate space limitations.
5. The location of the Message Board shall vary to suit conditions and maximize its effectiveness in the discretion of the Superintendent. Typically, the Board will be illuminated from 7 am to 10 pm.
6. Non-governmental organizations shall be charged an application fee in accordance with Chapter 98 of the Borough Code.to cover the cost of processing the application and messaging for the post. Each post will require a separate application.

AND BE IT FURTHER ORDAINED that Chapter 98, Article VI of the Borough Code, concerning Miscellaneous Non-Land Use Fees, at Section 98-30, is hereby amended by adding a new subsection 98-30H requiring a \$100 fee for each application for use of the Borough message board by a 501c3 non-profit organization, in accordance with Chapter 129 of the Code, the amended Section 98-30 to read as follows (with new language underlined):

98-30. Miscellaneous Fees.

The following miscellaneous fees shall be collected as required by the applicable sections of this Code:

- A. Annual license fee for body art establishments, as required by Section 76-1 of this Code: \$500.
- B. Peddler’s permit as required by Section 147-6 of this Code: \$100.
- C. Registration of vacant building, as required by Chapter 136, Art. II, initially and annually: \$250.
- D. Annual fee for electronic smoking device establishment license: \$600.
- E. Fee for Memorial Tree: \$500.
- F. Fee for Adopt A Flag: \$50.
- G. Fees for registration as a participant in the annual yard sale including use of yard sign advertising participation: \$25.

H. Fee for each application for use of Borough Message Board pursuant to Chapter 129 of the Code: \$100.

AND BE IT FURTHER ORDAINED that this Ordinance shall be effective upon its passage and publication as provided by law

Introduced:

Advertised:

Public Hearing:

Adopted:

Published:

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

**BOROUGH OF PENNINGTON
ORDINANCE 2025-17**

**ORDINANCE GOVERNING USE OF THE
BOROUGH MESSAGE BOARD**

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

BOROUGH OF PENNINGTON
ORDINANCE NO. 2025-18

AN ORDINANCE AMENDING FEE REQUIREMENTS FOR
TEMPORARY FOOD LICENSES

WHEREAS, Borough Council seeks to relieve temporary food vendors of multiple license fees for appearing at more than one event per year in the Borough.

WHEREAS, this ordinance amends Chapter 98 of the Borough Code concerning fees, to make the fee for a temporary food license payable only one time per year provided the vendor continues to submit a license application for each event;

NOW, THEREFORE, BE IT ORDAINED, by Borough Council of the Borough of Pennington, that Chapter 98, Section 98-31 of the Borough Code, in particular Subsection E thereof, is hereby amended [with deleted language crossed out and new language underlined] as follows:

98-31. Retail food establishments.

License fees and related charges for retail food establishments as provided in § **112-1** of this Code shall be:

- A.** Retail food establishments at a permanent location that prepare food: \$200 per year or any part thereof for establishments with fewer than 25 seats; \$250 per year or any part thereof for establishments with 25 or more seats.
- B.** Retail food establishments at a permanent location that sell only prepackaged food items: \$75 per year or any part thereof.
- C.** Mobile food vendors: \$75 per year or any part thereof.
- D.** Retail food establishments owned by charitable and/or nonprofit organizations: \$30 per year or any part thereof.
- E.** Establishments for temporary events and not licensed as permanent establishment: \$50 per ~~event~~ year or any part thereof provided a license application is submitted for each event.
- F.** Plan review fee required for all retail food establishments except those owned by charitable and/or nonprofit organizations: \$150.

AND BE IT FURTHER ORDAINED, that this Ordinance shall be effective upon passage and publication as provided by law.

Introduced: _____
Advertised: _____
Public Hearing: _____
Adopted: _____
Published: _____

ATTEST: _____
Elizabeth Sterling, Borough Clerk

APPROVED: _____
James Davy, Mayor

BOROUGH OF PENNINGTON
ORDINANCE NO. 2025-18

AN ORDINANCE AMENDING FEE REQUIREMENTS FOR
TEMPORARY FOOD LICENSES

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

**BOROUGH OF PENNINGTON
ORDINANCE 2025-19**

**ORDINANCE AMENDING CHAPTER 46 OF THE BOROUGH CODE CONCERNING THE
RESPONSIBILITIES OF THE POLICE LIEUTENANT, CLARIFYING THE ABSENCE OF AN
AGE REQUIREMENT FOR PROMOTION TO LIEUTENANT, AND MAKING OTHER
TECHNICAL CHANGES**

WHEREAS, Chapter 46 of the Code of the Borough of Pennington, at Section 46-26, defines responsibilities and qualifications for the position of Lieutenant in the Pennington Police Department;

WHEREAS, Borough Council seeks to amend the responsibilities of the Lieutenant to require the person in that position to assume responsibility as Officer in Charge of the Department when there is a vacancy in the position of Chief of Police or Public Safety Director (hereafter “Head of Department”);

WHEREAS, Borough Council seeks also to clarify the ordinance to eliminate any interpretation that promotion to Lieutenant is age-restricted, contrary to law;

WHEREAS, an additional change is needed in Section 46-27 to update the language;

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Pennington, that Chapter 46 of the Code of the Borough of Pennington is hereby amended (with deleted language crossed out and new language underlined) as follows:

1. Section 46-26. Lieutenant.

- A. A position of Lieutenant shall be and hereby is established effective upon the adoption hereof.
- B. Under the supervision of the Chief of Police or Public Safety Director ~~during an assigned tour of duty~~, the Lieutenant has charge of a police platoon or performs specialized supervisory police duties, such as:
 - (1) Gives suitable police assignments and instructions to sergeants and police officers, provides them with needed advice and assistance when difficult problems or maneuvers arise, checks their work to see that proper procedures are followed, reasonable standards of workmanship, conduct and output are maintained and that desired police objectives are achieved.
 - (2) Directs criminal and noncriminal investigations and sees that appropriate police action is taken.
 - (3) Takes fingerprints for classified records and filed.
 - (4) When on desk duty, keeps a desk blotter, arrest book and a property book.
 - (5) When necessary, apprehends, warns or takes into custody violators of the law.
 - (6) Sees that needed police protection is provided when large sums of money are in transit, when there are fires, outbreaks and other conditions which might result in disorder and when large numbers of people congregate for any reason.
 - (7) Makes thorough investigations, prepares suitable reports and keeps needed records and files.
 - (8) Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office or related units.
 - (9) Assists in preparation of or prepares Police Department activities report on a monthly and annual basis.
- C. The Lieutenant is expected to assume the responsibilities of the Officer in Charge of the Department, without additional compensation, when there is a vacancy in the position of Chief of Police or Director of Public Safety, as applicable, while also continuing to perform the duties of Lieutenant. When serving as Officer in Charge, the responsibilities of the Lieutenant will be adjusted subject to the direction of the Borough Administrator and Borough Council as appropriate.
- D. Lieutenant shall be eligible to hold the position of Emergency Management Coordinator or Deputy Emergency Management Coordinator for the Borough. This activity entails no additional compensation. The Emergency Management Coordinator is responsible for planning, responding to and coordinating efforts of all municipal departments and First Responder organizations during major emergency events in Pennington.
- ~~C-E.~~ Requirements for appointment are as follows:
 - (1) Education: graduation from high school or vocational high school or possession of an approved high school equivalency certificate. Graduation from an accredited college or university with a B.A. or B.S. degree is preferred.

(2) Experience: two years of supervisory police experience involving the providing of assistance and protection of persons, the safeguarding of property, the observance of the law and the apprehension of lawbreakers.

~~(3) (Age: not less than 18 nor more than 35 years of age, at the announced closing date for filing applications for the position. (Note: when an applicant has reached his/her 35th birthday, he/she is considered to be over 35 years old.)~~

~~(4)~~ (3) Citizenship: must be a citizen of the United States.

~~(5)~~ (4) Medical examination: As a prerequisite for appointment, appointees may be required to pass a thorough medical and psychological examination to be administered by the appointing authority. Any psychological, medical or physical condition or defect which could prevent efficient performance of the duties of the position, cause the appointee to be a hazard to himself/ herself or others or become aggravated as a result of performance of these duties will be cause for rejection. Failure to demonstrate sufficient capacity to perform the duties of this position may be cause for rejection.

~~(6)~~ (5)License: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

~~(7)~~ (6)Knowledge and abilities:

- a. Knowledge of the laws and ordinances which are significant from the police point of view.
- b. Knowledge of the problems and procedures involved in working out the internal organization and formulating rules and regulations for the Police Department.
- c. Knowledge of the methods likely to be useful in providing citizens and others with proper police information, service and protection.
- d. Ability to communicate in written and spoken forms of the English language.

§ 46-27. Sergeant First Class. [Added 12-5-2011 by Ord. No. 2011-19]

- A. A position of Sergeant First Class is hereby established in the Police Department of the Borough of Pennington.
- B. The duties of the Sergeant First Class shall be determined by the Chief of Police, Director of Public Safety, or Officer in Charge, as applicable, and the rules and regulations of the Police Department as may be amended from time to time.

Introduced: _____

Advertised: _____

Public Hearing: _____

Adopted: _____

Published: _____

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

BOROUGH OF PENNINGTON
ORDINANCE 2025-19

**ORDINANCE AMENDING CHAPTER 46 OF THE BOROUGH CODE CONCERNING
THE RESPONSIBILITIES OF THE POLICE LIEUTENANT, CLARIFYING THE
ABSENCE OF AN AGE REQUIREMENT FOR PROMOTION TO LIEUTENANT, AND
MAKING OTHER TECHNICAL CHANGES**

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

BOROUGH OF PENNINGTON
ORDINANCE #2025 – 20

AN ORDINANCE FURTHER AMENDING ORDINANCE 2025-8 TO PROVIDE FOR
AND DETERMINE THE RATE OF COMPENSATION OF OFFICERS AND
EMPLOYEES OF THE BOROUGH OF PENNINGTON, COUNTY OF MERCER, STATE
OF NEW JERSEY FOR THE YEAR 2025

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF
PENNINGTON AS FOLLOWS:

1. Ordinance 2025-8, known and referred to as the Borough Salary ordinance, is hereby amended to increase by three dollars (\$3) the hourly compensation of the Borough’s part-time Technical Assistant to Construction (deleted language crossed out and new language underlined) as follows:

SECTION I: EMPLOYMENT POSITIONS/ANNUAL COMPENSATION

- a. The following officer and employee designations are hereby confirmed; and the rate of compensation of each such officer and employee, whose compensation shall be on an annual basis, is as follows:

Borough Administrator	\$150,000.00
Borough Clerk	\$49,621.98
Assistant CFO	\$119,063.59
Chief Financial Officer (part time)	\$95.81/hour
Tax Collector (part time)	\$95.81/hour
Technical Assistant to Construction (part time)	\$31.56/hour
Tax Assessor (part time)	\$15,140.28
Zoning Officer (part time)	\$10,000.00
Land Use Admin/Admin Asst.	\$68,500.00
Deputy Registrar	\$175.00 / month
Supt. of Public Works	\$95,878.60
Licensed Water Operator	\$53,501.29
Assistant to Superintendent of Public Works	\$44,151.47
Foreman	\$84,715.63
Judge of Municipal Court	\$14,394.77
Court Administrator (part time)	\$19,998.13
Prosecutor - (Flat Rate per Court Session/per resolution)	\$ 300.00
Public Defender – (Flat Rate per Court Session/per resolution)	\$ 200.00
Court Officer – (Flat Rate per Court Session)	\$75.00
Chief of Police	\$149,383.00
Administrative Assistant – Police Department	\$49.68/hour
Construction Official / Fire Sub-Code	\$31,318.32
Plumbing Sub-Code	\$10,000.00
Electric Sub-Code	\$10,000.00
<u>Coordinator of Emergency Management</u>	<u>\$30.00/hr *</u>

***capped at \$9,000/year**

- a. One person may serve in more than one office or position of employment as listed in Section a hereof.
- b. The amounts shown in Section a. hereof are the maximum amounts to be paid. However, at the discretion of Borough Council, lesser amounts can be paid.

c. The rate of compensation of each employee paid on an hourly basis is as follows:

	Minimum	Maximum
Police Department:		
Crossing Guards	\$ 15.13	\$ 29.29
Crossing Guard – Special Events	\$ 40.00 per hour	
Special Police	\$ 17.00 per hour	
Part Time Employees – All Departments:		
Part Time or Temporary	\$ 15.13	\$ 25.00
Part Time/Temporary/Licensed	up to a maximum of	\$ 100.00

SECTION II: Employee/Personnel Manual.

The terms and conditions of employment as set forth in the Borough Employee or Personnel Manual, as the same may exist and change from time to time, are hereby incorporated herein by reference. The Personnel Manual does not create a contract of employment and except for employees who are tenured; no contract of employment other than “at will” has been expressed or implied. The policies, rules and benefits described in the Manual are subject to change at the sole discretion of the Borough Council at any time.

SECTION III:

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

SECTION IV:

Terms and Conditions of employment for Police and Public Works employees are specified in the respective labor agreements.

SECTION V:

This ordinance shall take effect upon final adoption and publication according to law, but the salaries herein provided for shall be retroactive to January 1, 2025 if appropriate.

Introduced:

Advertised:

Public Hearing:

Adopted:

Published:

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

BOROUGH OF PENNINGTON
ORDINANCE #2025-20

**AN ORDINANCE FURTHER AMENDING ORDINANCE 2025-8 TO PROVIDE FOR AND
DETERMINE THE RATE OF COMPENSATION OF OFFICERS AND EMPLOYEES OF THE
BOROUGH OF PENNINGTON, COUNTY OF MERCER, STATE OF NEW JERSEY
FOR THE YEAR 2025**

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

BOROUGH OF PENNINGTON RESOLUTION 2025 – 11.2

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Pennington that the bills be paid on audit and approval of the Mayor, the Appropriate Council Member and the Treasurer in the amount of \$ 2,058,727.89 from the following accounts:

Current	\$ 1,978,500.21
W/S Operating	\$ 51,609.89
General Capital	\$ 1,920.00
Grant Fund	\$ 568.09
Open Space Fund	\$ 5,750.00
COAH Trust Fund	\$ 892.50
Developer's Escrow	\$ 1,836.00
Other Trust Fund	\$ 17,650.00
Animal Control Fund	\$ 1.20
TOTAL	\$ 2,058,727.89

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

TO: Mayor & Council
 SUBJECT: Time Sensitive Payments
 Bank of Princeton
 BILL LIST: 3-Nov-25

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Current Fund

Ck 20260		VOID	\$	(188.08)	
Wire 12557	25-00779	Payroll Account	\$	73,972.74	
Wire 12559	25-00792	Payroll Account - DCRP - Oct 31, 2025	\$	435.14	
Wire 12560	25-00801	Boro of Pennington - General Capital	\$	60,000.00	
Wire 12561	25-00816	Payroll Account	\$	75,286.35	
Wire 12563	25-00821	Payroll Account - DCRP - Oct 31, 2025	\$	459.48	
Wire 12564	25-00819	Payroll Account - Health Benefits - Nov 2025	\$	27,100.27	
	25-00455	Hopewell Valley Regional School District	\$	830,013.50	Due 11/1/25
	25-00456	Hopewell Valley Regional School District	\$	830,013.50	Due 12/1/25
			\$	1,897,092.90	

Water/Sewer Operating

Wire 22558	25-00779	Payroll Account	\$	12,864.00	
Wire 22562	25-00816	Payroll Account	\$	13,241.61	
Wire 22564	25-00819	Payroll Account - Health Benefits - Nov 2025	\$	11,385.80	
			\$	37,491.41	

Trust Fund

Ck 1262	25-00773	Tara Ribeca (Security Deposit)	\$	500.00	
Wire 12558	25-00779	Payroll Account	\$	5,150.00	
Wire 12562	25-00816	Payroll Account	\$	11,500.00	
			\$	17,150.00	

Total \$ 1,951,734.31

Ranges		Item Status		Purchase Types		Misc							
Range: First to Last		Open: N		Bld: Y		P.O. Type: All							
Rcvd Batch Id Range: First to Last		Void: N		State: Y		Format: Detail without Line Item Notes							
Encumbrance Date Range: First to 12/31/25		Paid: N		Other: Y		Include Non-Budgeted: Y							
		Held: N		Exempt: Y		Vendors: All							
		Apvr: N											
		Rcvd: Y											
Vendor #	Name	Description	Amount	Charge Account	Acct Type	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date												
Item Description													
ABBY ROS	Abby Rose Memorial Stones												
25-00730	09/16/25	Memorial Stones - First Aid											
1 Memorial Stones - First Aid		\$500.00	T-03-00-850-858-255	B	Shade Tree Donations (Memorial)	R			09/16/25	10/30/25			N
Vendor Total:			\$500.00										
ALLEGRA2	Allegra (OCS)												
25-00762	10/01/25	Construction Forms											
1 F110HB3 - Building Subcode		\$125.00	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R			10/01/25	10/17/25		91958	N
2 F120HB3 - Electrical Subcode		\$125.00	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R			10/01/25	10/17/25		91958	N
3 F130HB3 - Plumbing Subcode		\$125.00	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R			10/01/25	10/17/25		91958	N
4 F223 - Approval for Plumbing		\$50.00	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R			10/01/25	10/17/25		91958	N
5 F226 - Approval for Mechanical		\$50.00	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R			10/01/25	10/17/25		91958	N
Vendor Total:			\$475.00										
Vendor Total:			\$475.00										
HOUST005	Ariel Houston												
25-00008	01/17/25	Court Reporter - 2025					B						
15 Court - 10/2/25		\$100.00	5-01-43-490-000-267	B	MUNICIPAL COURT: Other Services	R			06/23/25	10/20/25		10-2-25	N
16 Court - 10/16/25		\$100.00	5-01-43-490-000-267	B	MUNICIPAL COURT: Other Services	R			06/23/25	10/20/25		10-16-25	N
Vendor Total:			\$200.00										
Vendor Total:			\$200.00										
BAKER	Baker & Taylor - Books												
25-00135	02/07/25	Purchase of Books - 2025					B						
32 L0757713 - Sept 2025		\$457.19	5-01-29-390-000-242	B	LIBRARY: Books/Materials/PublicationR				02/07/25	10/28/25		L0757713	N
33 L4065523 - Sept 2025		\$14.76	5-01-29-390-000-242	B	LIBRARY: Books/Materials/PublicationR				02/07/25	10/28/25		L4065523	N
34 L5216443 - Sept 2025		\$27.96	5-01-29-390-000-242	B	LIBRARY: Books/Materials/PublicationR				02/07/25	10/28/25		L5216443	N
Vendor Total:			\$499.91										
Vendor Total:			\$499.91										

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Item 19.

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

10/31/2025

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Vendor # P.O. #	Item Description	Vendor Name PO Date	Description Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BRITTON													
25-00036		Britton Industries, Inc.											
		01/17/25	Brush/Wood Chips - 2025				B						
39 Inv. 1343033-IN - Brush/Misc.			\$287.24	G-02-44-926-000-250	B	Solid Waste Recycling		R	10/01/25	10/16/25		1343033-IN	N
40 Inv. 1351101-IN - Brush/Misc.			\$280.85	G-02-44-926-000-250	B	Solid Waste Recycling		R	10/01/25	10/30/25		1351101-IN	N
			\$568.09										
		Vendor Total:	\$568.09										
CANON005													
25-00011		Canon Financial Services											
11 Inv. 41957221- Oct 2025		01/17/25	\$67.27	5-01-25-240-000-226	B	POLICE: Equip. Maintenance	B	R	01/17/25	10/17/25		41957221	N
25-00012		01/17/25		Copier Lease - Admin - 2025			B						
12 Inv. 41957222 - Oct 2025			\$239.88	5-01-20-100-000-225	B	ADMIN: Office Equipment/Equip Maint	R		04/28/25	10/16/25		41957222	N
		Vendor Total:	\$307.15										
CENTU005													
25-00165		Century Pest Control											
		02/19/25		Pest Control - 2025			B						
19 Inv. 20355 - Boro Hall - Sept			\$95.00	5-01-26-310-000-227	B	BOROUGH PROP: Building Maint.	R		02/19/25	10/29/25		20355	N
20 Inv. 20355 - PW Bldg. - Sept			\$95.00	5-01-26-310-000-224	B	BOROUGH PROP. - Public Works Bldg	R		02/19/25	10/29/25		20355	N
			\$190.00										
		Vendor Total:	\$190.00										
CGPHL005													
25-00595		CGP&H LLC											
		07/25/25		COAH Services - 2025-2026			B						
3 Inv. 54990 - COAH			\$346.50	T-03-00-850-853-255	B	Affordable Housing - COAH	R		07/25/25	10/16/25		54990	N
		Vendor Total:	\$346.50										
CHAMPION													
25-00602		Champion Tire											
		07/28/25		Tires for Public Works									
1 5114091 - 24/12.00-12 Turf			\$271.90	5-01-26-310-000-275	B	BOROUGH PROP: Grounds Maintena	R		07/28/25	10/29/25			N
3 04, Mount Off Vehicle			\$23.90	5-01-26-310-000-275	B	BOROUGH PROP: Grounds Maintena	R		07/28/25	10/29/25			N
4 TR412, TR412 Valve			\$2.00	5-01-26-310-000-275	B	BOROUGH PROP: Grounds Maintena	R		07/28/25	10/29/25			N
5 Junklg, L/G Tire Disposal			\$4.00	5-01-26-310-000-275	B	BOROUGH PROP: Grounds Maintena	R		07/28/25	10/29/25			N
			\$301.80										
		Vendor Total:	\$301.80										
		Cintas Corporation											

Item 19.

Vendor #	PO #	Item Description	PO Date	Name	Description	Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CINTAS01				Cintas Corporation					Account Continued							
25-00757			10/01/25		Uniform Rental - Sept 2025											
		1 Inv 4242133921 - Uniforms			\$48.08		5-01-26-290-000-286	B	STREET: Uniforms & Clothing	R		10/01/25	10/20/25		4242133921	N
		2 Inv 4242133921 - Janitorial			\$25.04		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4242133921	N
		3 Inv 4242783625 - Janitorial			\$25.04		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4242783625	N
		4 Inv 4242783625 - Uniforms			\$48.08		5-01-26-290-000-286	B	STREET: Uniforms & Clothing	R		10/01/25	10/20/25		4242783625	N
		5 Inv 4243555228 - Uniforms			\$48.08		5-01-26-290-000-286	B	STREET: Uniforms & Clothing	R		10/01/25	10/20/25		4243555228	N
		6 Inv 4243555228 - Janitorial			\$25.04		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4243555228	N
		7 Inv 4244294164 - Janitorial			\$25.04		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4244294164	N
		8 Inv 4244294164 - Uniforms			\$48.08		5-01-26-290-000-286	B	STREET: Uniforms & Clothing	R		10/01/25	10/20/25		4244294164	N
		9 Inv 4245000113 - Uniforms			\$43.75		5-01-26-290-000-286	B	STREET: Uniforms & Clothing	R		10/01/25	10/20/25		4245000113	N
		10 Inv 4245000113 - Janitorial			\$25.04		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4245000113	N
					\$361.27											
25-00758			10/01/25		Boro Hall/Sr. Center - Sept											
		1 Inv. 4243555181 - Boro Hall			\$76.99		5-01-26-310-000-228	B	BOROUGH PROP: Maint. Sr Center	R		10/01/25	10/20/25		4243555181	N
25-00759			10/01/25		Janitorial - Pub Wks - Sept											
		1 Inv. 4242134095 - Janitorial			\$150.90		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4242134095	N
		2 Inv. 4242783636 - Janitorial			\$35.00		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4242783636	N
		3 Inv. 4243555271 - Janitorial			\$236.17		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4243555271	N
		4 Inv. 4244294236 - Janitorial			\$195.86		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4244294236	N
		5 Inv. 4245000111 - Janitorial			\$150.90		5-01-26-310-000-273	B	BOROUGH PROP: Janitorial Supp.	R		10/01/25	10/20/25		4245000111	N
					\$768.83											
		Vendor Total:			\$1,207.09											
CMDPE005					CMD Performance & Hydraulics											
25-00679			08/28/25		Inv. 8-27-25 - 2005 Ford F450											
		1 Inv. 8-27-25 - 2005 Ford F450			\$176.22		5-01-26-290-000-277	B	STREET: Vehicle Maintenance	R		08/28/25	10/17/25		8-27-25	N
25-00783			10/16/25		Battery & Bracket											
		1 10/14/25 - Battery & Bracket			\$464.82		5-01-26-290-000-277	B	STREET: Vehicle Maintenance	R		10/16/25	10/23/25		10/14/25	N
		Vendor Total:			\$641.04											
COOPE005					Cooper Electric											
25-00049			01/21/25		Electrical Supplies - 2025					B						
		3 Inv. S060281682.001 - Supplies			\$131.80		5-01-26-310-000-225	B	BOROUGH PROP: Shop Supplies	R		01/21/25	10/28/25		S060281682.001	N
		S060281682.002 - Supplies			\$35.71		5-01-26-310-000-225	B	BOROUGH PROP: Shop Supplies	R		01/21/25	10/31/25		S060281682.002	N
					\$167.51											

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

10/31/2025

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Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Description Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Account Continued												
COOPE005	Cooper Electric	Vendor Total:	\$167.51									
DEER CAR 25-00733	09/18/25	Deer Carcass Removal Service										
1 Inv. 507/82 - Deer Removal		\$55.00	5-01-26-290-000-275	B	STREETS: Deer Carcass Removal	R		09/18/25	10/17/25		507/82	N
25-00790	10/16/25	Inv. 6024 - 117 Laning Ave.										
1 Inv. 6024 - 117 Laning Ave.		\$55.00	5-01-26-290-000-275	B	STREETS: Deer Carcass Removal	R		10/16/25	10/29/25		6024	N
Vendor Total:		\$110.00										
LEUBN005	DOUGLAS LEUBNER											
25-00818	10/30/25	Reimbursement - Clothing Allow										
1 Reimbursement - Clothing Allow		\$93.80	5-01-25-240-000-286	B	POLICE: Uniforms & Clothing	R		10/30/25	10/30/25		REIMB	N
Vendor Total:		\$93.80										
EAGLE005	Eagle Janitorial Services											
25-00094	01/24/25	Janitorial Services - 2025				B						
12 Inv. 39762 - Oct 2025		\$1,598.00	5-01-26-310-000-229	B	BOROUGH PROP: Cleaning Service	R		02/07/25	10/17/25		39762	N
Vendor Total:		\$1,598.00										
EDMUND01	Edmunds GovTech											
25-00796	10/17/25	Inv. 26-IN0480 - Epsom Maint.										
1 Inv. 26-IN0480 - Epsom Maint.		\$301.00	5-01-20-130-000-240	B	FINANCE: Office Supplies	R		10/17/25	10/29/25		26-IN0480	N
Vendor Total:		\$301.00										
NUICOR01	Elizabethtown Gas											
25-00780	10/10/25	September Billing - 2025										
1 10140296831 - Public Works		\$116.57	5-01-31-446-000-205	B	Heat - Public Works Building	R		10/10/25	10/16/25		SEPT 2025	N
2 2408049581 - Boro Hall		\$25.28	5-01-31-446-000-201	B	Gas Heat - Borough Hall	R		10/10/25	10/16/25		SEPT 2025	N
3 2408049581 - Library		\$25.27	5-01-29-390-000-284	B	LIBRARY: Gas & Electric	R		10/10/25	10/16/25		SEPT 2025	N
4 6764364361 - Sr. Center		\$63.72	5-01-31-430-000-265	B	Electric - Sr. Center	R		10/10/25	10/16/25		SEPT 2025	N
5 2807760962 - Sked St		\$39.14	5-05-55-501-000-284	B	WATER: Gas & Electric	R		10/10/25	10/16/25		SEPT 2025	N
6 5373269721 - First Aid Bldg.		\$46.90	5-01-31-446-000-206	B	Heat - First Aid Building	R		10/10/25	10/16/25		SEPT 2025	N
Vendor Total:		\$316.88										
Vendor Total:		\$316.88										
0005	G. WAGNER EXCAVATION											
2	10/08/25	Water Main Break										

Item 19.

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor # P.O. #	Vendor Name PO Date	Description Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Account Continued													
GWAGN005	G. WAGNER EXCAVATION												
1	Water Main Break - 10/8/25	\$800.00	5-05-55-501-000-271	B	WATER: Street System		R		10/08/25	10/30/25			N
Vendor Total:		\$800.00											
GTBM	G.T.B.M., Inc.												
25-00776	10/09/25		POLICE MDT COMPUTER										
1	PANASONIC FZ-55 TOUGHBOOK	\$2,731.80	5-01-25-240-000-230	B	POLICE: RADIOS / MDT'S		R		10/09/25	10/29/25		I-08995	N
2	PANASONIC FZ-55 WARRANTY	\$800.00	5-01-25-240-000-230	B	POLICE: RADIOS / MDT'S		R		10/09/25	10/29/25		I-08995	N
Vendor Total:		\$3,531.80											
IPDIPD01	IPD												
25-00805	10/23/25		Webinars - E. Sterling										
1	The Manager's Role as Coach	\$50.00	5-01-20-120-000-220	B	MUN. CLERK: Education		R		10/23/25	10/29/25			N
2	Collusion, Bid Rigging, Ethics	\$50.00	5-01-20-120-000-220	B	MUN. CLERK: Education		R		10/23/25	10/29/25			N
Vendor Total:		\$100.00											
KYLE0005	James Kyle, PP/AICP												
25-00235	03/11/25		Borough Planner - 2025				B						
10	Inv. 7501 - Attend Council	\$240.00	5-01-21-180-000-250	B	PLANNING BOARD: Consultants		R		03/13/25	10/17/25		7501	N
25-00768	10/06/25		Inv. 7502 - Redev. Wells Fargo										
1	Inv. 7502 - Attend Council Mtg	\$450.00	5-01-21-180-000-253	B	PLANNING BOARD: REDEVELOPMEIR				10/06/25	10/17/25		7502	N
25-00771	10/08/25		Inv. 7503 - MP - Land Use Plan										
1	Inv. 7503 - MP - Land Use Plan	\$585.00	5-01-21-180-000-252	B	PLANNING BOARD: MASTER PLAN		R		10/08/25	10/17/25		7503	N
25-00800	10/21/25		Inv. 6627 - Master Plan Comm.										
1	Inv. 6627 - Master Plan Comm.	\$300.00	5-01-21-180-000-252	B	PLANNING BOARD: MASTER PLAN		R		10/21/25	10/30/25		6627	N
Vendor Total:		\$1,575.00											
SCHMIE01	Mason, Griffin & Pierson												
25-00086	01/24/25		Legal - Planning Board - 2025				B						
14	Inv. 94361 - Legal Planning	\$126.00	5-01-21-180-000-261	B	PLANNING BOARD: Legal Services		R		01/24/25	10/20/25		94361	N
25-00322	04/08/25		Special Counsel - COAH				B						
6	Inv. 94360 - COAH - Sp Counsel	\$546.00	T-03-00-850-853-255	B	Affordable Housing - COAH		R		07/14/25	10/17/25		94360	N
25-00799	10/20/25		Mason Griffin Invoices										
1	#94362 The Penn. School	\$126.00	E-16-25-003-000-250	B	PENNINGTON SCHOOL - GYM RENOR				10/20/25	10/29/25		94362	N
Vendor Total:		\$798.00											

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BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

10/31/2025

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Vendor # P.O. #	Name P.O. Date	Description Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJSLOW01		NJ State League of Municipalit			Account Continued								
1 Employment Ad - Public Works		\$1115.00	5-01-20-100-000-201	B	ADMIN: Advertising		R		09/23/25	10/16/25		SD23018	N
25-00788	10/16/25	Registration - Sterling											
1 Registration - Sterling		\$70.00	5-01-20-120-000-220	B	MUN. CLERK: Education		R		10/16/25	10/17/25			N
25-00789	10/16/25	Registration - Stern											
1 Registration - Stern		\$70.00	5-01-20-110-000-255	B	MAYOR/COUNCIL: Misc. Expenses		R		10/16/25	10/17/25			N
		Vendor Total:			\$255.00								
NJAPZ005		NJAPZA Treasurer											
25-00808	10/28/25	Annual Luncheon & Seminar											
1 Annual Luncheon & Seminar		\$75.00	5-01-21-180-000-220	B	PLANNING BOARD: Education		R		10/28/25	10/29/25			N
		Vendor Total:			\$75.00								
OCCUP005		Occupational Health - Penn Med											
25-00533	06/27/25	CDL & Other Services - 2025					B						
7 Inv. 9400219341025 - Zajdel		\$149.00	5-01-26-305-000-250	B	TRASH: CDL Drug Testing		R		07/03/25	10/30/25		9400219341025	N
		Vendor Total:			\$149.00								
ONEWAD005		ONE WATER CONSULTING, LLC											
25-00409	05/07/25	Stonybrook Watershed Mgmt Plan					B						
6 Inv. 2316 - Progress Invoice		\$1,864.28	5-01-26-290-000-278	B	STREETS: STORMWATER MGT. (ONR				05/07/25	10/16/25		2316	N
		Vendor Total:			\$1,864.28								
NJANALYT		Pace Analytical Services, LLC											
25-00140	02/07/25	Water Sampling - 2025					B						
11 Inv. 257126919 - Sept 2025		\$2,006.00	5-05-55-501-000-256	B	WATER: Water Analysis		R		02/07/25	10/16/25		257126919	N
		Vendor Total:			\$2,006.00								
PEDRON01		Pedroni Fuel Company											
25-00761	10/01/25	Ref #: 598597 - No Lead Gas											
1 Ref #: 598597 - No Lead Gas		\$373.79	5-01-31-460-000-265	B	Gasoline, Motor Fuels & Oil PW		R		10/01/25	10/16/25		598597	N
2 Ref #: 598597 - No Lead Gas		\$373.78	5-01-31-460-000-266	B	Gasoline - Police		R		10/01/25	10/16/25		598597	N
		Vendor Total:			\$747.57								
25-00791	10/16/25	Ref #: 589217 - No Lead Gas											
1 Ref #: 589217 - No Lead Gas		\$447.46	5-01-31-460-000-265	B	Gasoline, Motor Fuels & Oil PW		R		10/16/25	10/30/25		589217	N
2 Ref #: 589217 - No Lead Gas		\$447.45	5-01-31-460-000-266	B	Gasoline - Police		R		10/16/25	10/30/25		589217	N
		Vendor Total:			\$894.91								
		Vendor Total:			\$1,642.48								

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor #	PO #	Name	Description	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Account Continued															
PEDRON01		Pedroni Fuel Company													
LIBRARY			Pennington Public Library												
25-00827		10/31/25	Budget Appropriations 2024												
1			Budget Appropriations 2024	\$23,577.55	4-01-29-390-000-255	B	LIBRARY: MISCELLANEOUS		R		10/31/25	10/31/25		2024 BALANCE	N
Vendor Total:				\$23,577.55											
PENNO005			Pennoni Associates, Inc.												
25-00207		02/28/25	General Engineering - 2025						B						
7 Inv.			1298375 - HOA Takeover	\$262.50	5-01-20-165-000-262	B	ENGINEERING: Eng. Services		R		02/28/25	10/28/25		1298375	N
25-00770		10/08/25	APP#25-001 - 12 N MAIN ST LLC												
1 Inv.			1293841- 12 N MAIN ST LLC	\$660.00	E-16-25-001-000-250	B	12 N. Main Street LLC		R		10/08/25	10/29/25		1293841	N
25-00798		10/20/25	September 2025 PB Invoices												
1 Inv.			1295901 - 12 N. MAIN ST	\$262.50	E-16-25-001-000-250	B	12 N. Main Street LLC		R		10/20/25	10/29/25		1295901	N
2 Inv.			1295902 - Pennington Sch.	\$787.50	E-16-25-003-000-250	B	PENNINGTON SCHOOL - GYM RENOR				10/20/25	10/29/25		1295902	N
Vendor Total:				\$1,050.00											
Vendor Total:				\$1,972.50											
POSTAGE			Pitney Bowes - Reserve Acct												
25-00833		10/31/25	Postage for Meter												
1			Postage for Meter	\$500.00	5-01-20-120-000-210	B	MUN. CLERK: Postage		R		10/31/25	10/31/25			N
2			Postage for Meter	\$100.00	5-01-20-130-000-210	B	FINANCE: Envelopes & Postage		R		10/31/25	10/31/25			N
3			Postage for Meter	\$200.00	5-01-21-180-000-210	B	PLANNING BOARD: Env & Postage		R		10/31/25	10/31/25			N
4			Postage for Meter	\$200.00	5-01-22-195-000-210	B	CONSTRUCTION: Postage		R		10/31/25	10/31/25			N
5			Postage for Meter	\$200.00	5-01-26-290-000-210	B	STREETS: Postage		R		10/31/25	10/31/25			N
6			Postage for Meter	\$100.00	5-01-29-390-000-211	B	LIBRARY: Postage		R		10/31/25	10/31/25			N
7			Postage for Meter	\$1,400.00	5-05-55-501-000-210	B	WATER: Postage		R		10/31/25	10/31/25			N
8			Postage for Meter	\$1,000.00	5-05-55-502-000-210	B	SEWER: Postage		R		10/31/25	10/31/25			N
Vendor Total:				\$3,700.00											
Vendor Total:				\$3,700.00											
PROPI005			PROPIO LS, LLC												
25-00160		02/19/25	Blanket PO - 2025 -Interpreter						B						
6 Inv.			0105520925 - Remote Inter	\$16.80	5-01-43-490-000-268	B	MUNICIPAL COURT: Interpreter		R		02/19/25	10/16/25		0105520925	N
Vendor Total:				\$16.80											
Vendor Total:				\$16.80											
Vendor Total:				\$01											

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PSE&G

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BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PSEGAS01 PSE&G Account Continued												
25-00782	10/10/25	September Billing - 2025										
1 65-278-02-18 - Public Works		\$356.59	5-01-31-430-000-263	B	Electricity - PW Buildings		R	10/10/25	10/16/25		SEPT 2025	N
2 77-175-128-07 - First Aid		\$310.74	5-01-31-430-000-266	B	Electric - First Aid Bldg		R	10/10/25	10/16/25		SEPT 2025	N
		\$667.33										
25-00832	10/31/25	September Billing - 2025										
1 7341633107 - Well 6		\$1,040.43	5-05-55-501-000-264	B	WATER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
2 7341633204 - PW Garage		\$7.95	5-01-31-430-000-263	B	Electricity - PW Buildings		R	10/31/25	10/31/25		SEPT 2025	N
3 7341633301 - Street Lights		\$2,960.74	5-01-31-435-000-266	B	Street Lights		R	10/31/25	10/31/25		SEPT 2025	N
4 7341633409 - Sewer Sked		\$122.93	5-05-55-502-000-264	B	SEWER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
5 7341633506 - Street Lights		\$77.71	5-01-31-435-000-266	B	Street Lights		R	10/31/25	10/31/25		SEPT 2025	N
6 73416333603 - Kunkel Park		\$0.00	5-01-31-430-000-264	B	Electric - Boro Hall		R	10/31/25	10/31/25		SEPT 2025	N
7 7341633700 - PW Garage		\$46.39	5-01-31-430-000-263	B	Electricity - PW Buildings		R	10/31/25	10/31/25		SEPT 2025	N
8 7341633808 - Well 8		\$0.00	5-05-55-501-000-264	B	WATER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
9 7341633905 - Well 5		\$7.95	5-05-55-501-000-264	B	WATER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
10 7341634006 - Well 7		\$1,451.69	5-05-55-501-000-264	B	WATER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
11 7341634103 - Garage		\$0.00	5-01-31-430-000-263	B	Electricity - PW Buildings		R	10/31/25	10/31/25		SEPT 2025	N
12 7341634200 - Sr. Center		\$367.74	5-01-31-430-000-265	B	Electric - Sr. Center		R	10/31/25	10/31/25		SEPT 2025	N
13 7341634308 - Sewer Curlis		\$135.94	5-05-55-502-000-264	B	SEWER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
14 7341634405 - Well 9		\$1,356.14	5-05-55-501-000-264	B	WATER: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
15 73594443202 - Boro Hall		\$1,044.75	5-01-31-430-000-264	B	Electric - Boro Hall		R	10/31/25	10/31/25		SEPT 2025	N
16 73594443202 - Library		\$1,044.75	5-01-29-390-000-264	B	LIBRARY: Gas & Electric		R	10/31/25	10/31/25		SEPT 2025	N
		\$9,665.11										
Vendor Total:		\$10,332.44										
RANDI005 Randi Malkiewicz												
25-00382	05/01/25	Deputy Registrar - 2025										
11 Deputy Registrar - Oct 2025		\$175.00	5-01-20-120-000-101	B	MUN. CLERK: Salaries	B	R	05/01/25	10/21/25		OCT 2025	N
		Vendor Total:	\$175.00									
HOPEW005 REB333 LLC												
25-00744	09/25/25	Service/Repair - 2017 Ford										
1 Service/Repair - 2017 Ford		\$976.19	5-01-25-240-000-277	B	POLICE: Vehicle Expenses		R	09/25/25	10/16/25		6492	N
		Vendor Total:	\$976.19									
RIO Supply, Inc. Neptune 360 SaaS Platform												
	08/12/25											

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BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

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Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Type	Description Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SOUTH JERSEY WATER TEST LLC												
Account Continued												
SOUTH005												
25-00736	09/19/25	Emergency Testing & Reporting										
1		Emergency Sampling, Analysis	\$138.50	5-05-55-501-000-256	B		WATER: Water Analysis	R	09/19/25	10/30/25	X111356	N
Vendor Total:			\$138.50									
STAPL005												
25-00739	09/19/25	PPL SUPPLIES										
1		SCOTCH PAINTERS MASKING TAPE	\$5.19	5-01-29-390-000-240	B		LIBRARY: Office Supplies	R	09/19/25	10/29/25	7006727722	N
2		STAPLES DUCT TAPE	\$20.67	5-01-29-390-000-240	B		LIBRARY: Office Supplies	R	09/19/25	10/29/25	7006727722	N
3		DISN WIPE LEMON	\$34.59	5-01-29-390-000-240	B		LIBRARY: Office Supplies	R	09/19/25	10/29/25	7006727722	N
Vendor Total:			\$60.45									
STATE010												
25-00795	10/16/25	STATE OF NJ-OFFICE OF HOMELAND										
1		Cybersecurity Grant - Year 3	\$441.98	5-01-20-100-000-255	B		ADMIN: Miscellaneous Expenses	R	10/16/25	10/31/25	FFY22Y3-0023	N
Vendor Total:			\$441.98									
TOMST005												
25-00621	08/06/25	Tom's Tree Service										
1		Tree Removal/Takedown	\$1,250.00	5-01-26-313-000-250	B		SHADE TREE: Tree Pruning / Removal	R	08/06/25	10/20/25		N
2		Tree Removal/Takedown	\$4,950.00	5-01-26-313-000-250	B		SHADE TREE: Tree Pruning / Removal	R	08/06/25	10/20/25		N
Vendor Total:			\$6,200.00									
TWPHOPEW												
25-00093	01/24/25	Township of Hopewell										
3		25-Fall Recycling	\$1,000.00	5-01-42-111-000-250	B		SHARED SERVICE: ELEC & PAPER SR	R	01/24/25	10/20/25	25-FALL RECY.	N
Vendor Total:			\$1,000.00									
TREASU02												
25-00810	10/28/25	Treasurer, State of NJ										
1		Inv. 251693130 - Safe Drinking	\$720.00	5-05-55-501-000-215	B		WATER: Dues/Licenses/Permits	R	10/28/25	10/30/25	251693130	N
Vendor Total:			\$720.00									
JOHNNY												
25-00524	04/16/25	United Site Services										
1		Handicap Restroom - Kunkel Pk	\$206.00	5-01-28-370-000-288	B		RECREATION: Portapot Rental	R	04/16/25	10/16/25	INV-5643887	N

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Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Acct Type	Description Contract	PO Type Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Account Continued										
JOHNNY	United Site Services									
Vendor Total:		\$206.00								
VALENTIN	Valentino Roman & Son									
25-00050	01/21/25	Clean Wash Bay Area - Qtrly			B					
5 Inv. 35815 - Service Call		\$250.00 5-01-26-290-000-271	B	STREETS: Street System / Salt	R	01/21/25	10/30/25		35815	N
Vendor Total:		\$250.00								
VANNOT01	Van Note Harvey Associates									
24-00231	03/08/24	NJDOT - Rockwell Etc - Constr.			B					
16 Inv. 1298374 - Closeout		\$240.00 C-04-23-002-000-250	B	ORD 2023-2 SECTION 20 COSTS	R	03/08/24	10/28/25		1298374	N
25-00420	05/12/25	Construction Eng. - Baldwin			B					
10 Inv. 1298376 - Baldwin Progres		\$1,680.00 C-04-24-003-000-250	B	ORD 2024-3 SECTION 20 COSTS	R	05/12/25	10/28/25		1298376	N
Vendor Total:		\$1,920.00								
VER-NEW	Verizon									
25-00781	10/10/25	September Billing - 2025								
1 September Billing - 2025		\$1,110.69 5-01-31-440-000-265	B	TELEPHONE - Administration	R	10/10/25	10/16/25		6124901535	N
Vendor Total:		\$1,110.69								
VERIZO01	Verizon									
25-00794	10/16/25	First Aid - 609-737-0470 Sept								
1 First Aid - 609-737-0470 Sept		\$91.54 5-01-31-440-000-266	B	TELEPHONE: FIRST AID BLDG.	R	10/16/25	10/17/25		SEPT 2025	N
Vendor Total:		\$91.54								
VER-NEW	Verizon									
25-00814	10/29/25	Library - Sept 2025								
1 Library - Sept 2025		\$109.61 5-01-29-390-000-263	B	LIBRARY: Telephone	R	10/29/25	10/30/25		6124806748	N
Vendor Total:		\$109.61								
VERIZO01	Verizon									
25-00831	10/31/25	Public Works - Oct 2025								
1 Public Works - Oct 2025		\$352.04 5-01-31-440-000-263	B	Telephone PW	R	10/31/25	10/31/25		OCT 2025	N
Vendor Total:		\$352.04								
VER FIOS	Verizon - FIOS									
25-00803	10/23/25	Police Internet - Oct 2025								
Police Internet - Oct 2025		\$124.00 5-01-31-440-000-264	B	TELEPHONE - Police	R	10/23/25	10/29/25		OCT 2025	N
Library - Internet - Oct 2025	10/29/25									

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

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Vendor #	Name	Description	Amount	Charge Account	Acct Description Type	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date												
Item Description													
VER FIOS													
Verizon - FIOS													
Account Continued													
1 Library - Internet - Oct 2025		\$159.00	5-01-29-390-000-262	B	LIBRARY: Hub Line		R		10/29/25	10/30/25		OCT 2025	N
25-00829	10/31/25	Police - Internet - Oct 2025											
1 Police - Internet - Oct 2025		\$119.00	5-01-31-440-000-264	B	TELEPHONE - Police		R		10/31/25	10/31/25		OCT 2025	N
25-00830	10/31/25	Pub Wks - Internet - Oct 2025											
1 Pub Wks - Internet - Oct 2025		\$79.00	5-01-31-440-000-263	B	Telephone PW		R		10/31/25	10/31/25		OCT 2025	N
Vendor Total:		\$481.00											
VCS00005													
Visual Computer Solutions Inc.													
25-00737	09/19/25	Pd Detail - Concert - 9/5/25											
1 Pd Detail - Concert - 9/5/25		\$280.00	5-01-28-370-000-289	B	RECREATION: Concerts		R		09/19/25	10/17/25		800001892	N
Vendor Total:		\$280.00											
BLISSW01													
Walter R. Bliss Jr., Esquire													
25-00056	01/22/25	Legal Services - 2025					B						
11 Legal Services - Oct 2025		\$5,000.00	5-01-20-155-000-261	B	LEGAL: Legal Services		R		02/07/25	10/31/25		OCT 2025	N
Vendor Total:		\$5,000.00											
WATERRES													
Water Resource Management													
25-00284	03/21/25	Compliance Officer - 2025					B						
25 Inv. WPN25M01-9 - Compliance		\$810.00	5-05-55-501-000-260	B	WATER: Compliance Officer / Emerg.		R		04/10/25	10/29/25		WPN25M01-9	N
26 Inv. WPN25M01-9 - CCR Report		\$160.00	5-05-55-501-000-260	B	WATER: Compliance Officer / Emerg.		R		04/10/25	10/29/25		WPN25M01-9	N
27 Inv. WPN25M01-9 - Ord Review		\$500.00	5-05-55-501-000-260	B	WATER: Compliance Officer / Emerg.		R		04/10/25	10/29/25		WPN25M01-9	N
		\$1,470.00											
Vendor Total:		\$1,470.00											
WBMAS005													
WB MASON													
25-00466	05/29/25	Supply Order											
1 HP206A - Toner Cartridge		\$161.98	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment		R		05/29/25	10/16/25		254867797	N
2 BRTTN770 - Toner Cartridge		\$242.96	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment		R		05/29/25	10/16/25		254867797	N
3 FEL5933801 - Mouse Pad		\$3.51	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies		R		05/29/25	10/16/25		254867797	N
4 FEL9176501 - Mouse Pad		\$7.59	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies		R		05/29/25	10/16/25		254867797	N
5 UNV21129 - Top Load Sheet Prot		\$5.26	5-01-20-120-000-240	B	MUN. CLERK: Office Supplies		R		05/29/25	10/16/25		254867797	N
6 NUD15815 - Frames		\$61.52	5-01-20-120-000-240	B	MUN. CLERK: Office Supplies		R		05/29/25	10/16/25		254867797	N
7 WBM21200 - Copy Paper		\$32.82	5-01-20-100-000-240	B	ADMIN: Office Supplies		R		05/29/25	10/16/25		254867797	N
		\$515.64											
		Supplies											
		06/27/25											

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Item 19.

Item 19.

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

10/31/2025

03:31 PM

Vendor # P.O. #	Name PO Date	Description Amount	Charge Account	Acct Type	Description Contract	PO Type	Stat/Clik	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WBMAS005	WB MASON				Account Continued							
1	GEO21015 - Parchment Certs.	\$19.98	5-01-20-120-000-240	B	MUN. CLERK: Office Supplies	R		06/27/25	10/16/25		255210266	N
2	IVR51441 - Keyboard Rest	\$10.73	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		06/27/25	10/16/25		255210266	N
3	AVE1136 - Printable Tabs	\$3.89	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		06/27/25	10/16/25		255210266	N
4	MMM6200K12 - Tape	\$18.29	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
5	AVE5160 - Avery Laser Labels	\$22.92	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
6	UNV72210 - Paper Clips	\$6.35	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
7	UNV10210 - Binder Clips	\$10.98	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
8	WBM21200 - Copy Paper	\$131.28	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
9	BPTLM945 - Long Envelopes	\$44.60	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R		06/27/25	10/16/25		255210266	N
10	BRTDR820 - Drum Unit	\$112.38	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
11	BRTTN8502PK - Toner Cart	\$215.34	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		06/27/25	10/16/25		255210266	N
12	HP215A - Toner Cartridge	\$56.88	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		06/27/25	10/16/25		255210266	N
		\$653.62										
25-00646	08/15/25	Office Supplies										
1	Swingline Optima 40 Stapler	\$26.91	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		08/15/25	10/16/25		256256390	N
2	Universal Steno Pads	\$2.41	5-01-22-195-000-240	B	CONSTRUCTION: Office Supplies	R		08/15/25	10/16/25		256256390	N
4	Adesso Cyper Track Webcam	\$52.99	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		08/15/25	10/16/25		256322905	N
5	Universal Wand Staple Remover	\$2.81	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		08/15/25	10/16/25		256256390	N
6	Swingline Light Touch Hole	\$30.40	5-01-21-180-000-240	B	PLANNING BOARD: Office Supplies	R		08/15/25	10/16/25		256256390	N
7	Copy Paper	\$155.60	5-01-20-100-000-240	B	ADMIN: Office Supplies	R		08/15/25	10/16/25		256256390	N
8	Copy Paper	\$38.90	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
9	Casto SL-300SV Calculator	\$31.96	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		08/15/25	10/16/25		256322905	N
10	HP 215A Toner Black	\$59.88	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		08/15/25	10/16/25		256256390	N
11	HP 215A Toner Cart. Magenta	\$66.28	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		08/15/25	10/16/25		256256390	N
12	HP 215A Toner Cart. Cyan	\$66.28	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		08/15/25	10/16/25		256256390	N
13	HP 215A Toner Cart. Yellow	\$66.28	5-01-26-290-000-240	B	STREETS: Office Supplies/ Equipment	R		08/15/25	10/16/25		256256390	N
14	Jute Twine 5 Ply	\$30.05	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
15	Perforated Writing Pad	\$56.97	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
16	At a Glance Desk Pad Calendar	\$23.65	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
17	Post it Notes 3 x 3	\$9.29	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
18	Scotch Transparent Tape	\$9.39	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
19	Universal Staple Removers	\$4.31	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
20	Universal File Pocket Folders	\$75.10	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/15/25	10/16/25		256256390	N
	highlighters	\$5.98	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/25/25	10/16/25		256256390	N
	notebooks	\$6.31	5-01-25-240-000-240	B	POLICE: Office Supplies	R		08/25/25	10/16/25		256256390	N

Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Description Type	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl Date
WBMA005	WB MASON				Account Continued							
23 Binder - 3 ring		\$16.28	5-01-25-240-000-240	B	POLICE: Office Supplies		R	08/25/25	10/16/25		256256390	N
		<u>\$838.03</u>										
	Vendor Total:	\$2,007.29										
HILLM005	Weir & Associates LLC											
25-00797	10/20/25		Court Session - Oct 16, 2025									
1 Court Session - Oct 16, 2025		\$300.00	5-01-25-275-000-201	B	PROSECUTOR: Other Expense		R	10/20/25	10/20/25		10-16-25	N
	Vendor Total:	\$300.00										
<hr/>												
Total Purchase Orders: 90		Total P.O. Line Items: 201		Total List Amount: \$106,993.58		Total Void Amount: \$0.00						

Totals by Year-Fund									
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total				
	4-01	\$23,577.55	\$0.00	\$0.00	\$23,577.55				
	5-01	\$57,829.76	\$0.00	\$0.00	\$57,829.76				
	5-05	\$14,118.48	\$0.00	\$0.00	\$14,118.48				
Year Total:		\$71,948.24	\$0.00	\$0.00	\$71,948.24				
	C-04	\$1,920.00	\$0.00	\$0.00	\$1,920.00				
	E-16	\$1,836.00	\$0.00	\$0.00	\$1,836.00				
	G-02	\$568.09	\$0.00	\$0.00	\$568.09				
	T-03	\$7,143.70	\$0.00	\$0.00	\$7,143.70				
Total Of All Funds:		\$106,993.58	\$0.00	\$0.00	\$106,993.58				

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 11.3**

RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 provides that during the last two months of the fiscal year or the first three months of the following year, should it become necessary to expend funds for any purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriations transfers may be made; and

WHEREAS, transfers may not be permitted to appropriations for contingent expenses or deferred charges; and

WHEREAS, transfers may not be permitted from appropriations for contingent expenses, deferred charges, cash deficit of the preceding year, reserve for uncollected taxes, down payments, capital improvement fund or interest and redemption charges;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Pennington that transfers be made between the following year 2025 budget appropriations:

<u>Current Fund Appropriations:</u>	<u>To:</u>	<u>From:</u>
Administration – Salaries	\$2,500.00	
Engineering – Other Expense	\$7,000.00	
Liability/Other Insurance		\$9,000.00
Planning Board – Salaries		\$ 500.00
Total Current Fund	\$9,500.00	\$9,500.00

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 11.4**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MID JERSEY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Pennington is a member of the Mid Jersey Municipal Joint Insurance Fund; and

WHEREAS, said renewal membership terminates as of January 1, 2026*, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Pennington agrees to renew its membership in the Mid Jersey Municipal Joint Insurance Fund for a period of three (3) years beginning January 1, 2026, and ending January 1, 2029*, and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk/Administrator/Manager shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Mid Jersey Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

*12:01 a.m.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-11.5**

**RESOLUTION PROMOTING DARYL BURROUGHS, JR. TO LIEUTENANT
IN THE PENNINGTON BOROUGH POLICE DEPARTMENT**

WHEREAS, pursuant to Chapter 46 of the Code of the Borough of Pennington regular members of the Pennington Borough Police Department are appointed to their respective ranks by Borough Council;

WHEREAS, Daryl Burroughs, Jr. is now serving as Sergeant First Class in the Pennington Borough Police Department, having served in that capacity since November 2022;

WHEREAS, by Resolution 2025-2.18, upon retirement of the Pennington Chief of Police and in the absence of an immediate replacement, Borough Council appointed Daryl Burroughs, Jr. Officer in Charge of the Department, and he continues to serve in that capacity while performing his responsibilities as Sergeant First Class;

WHEREAS, upon the recommendation of the Borough Administrator to whom Daryl Burroughs, Jr. now reports, it is determined by Borough Council that Daryl Burroughs, Jr. has qualified for promotion to Lieutenant in accordance with N.J.S.A. 40A:14-129;

WHEREAS, the position of Lieutenant is not part of the bargaining unit represented by the Pennington Borough Police Association and an individual employment agreement providing the terms and conditions of employment is appropriate;

WHEREAS, this promotion is to be effective upon execution of that employment agreement, now pending approval before Council pursuant to Ordinance No. 2025-16;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that Daryl Burroughs, Jr. is hereby promoted to Lieutenant in the Pennington Borough Police Department subject to pending approval and execution of his employment agreement pursuant to Ordinance No. 2025-16.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Gross				
Chandler					Marciante				
Gnatt					Stern				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 -11.6**

**RESOLUTION AUTHORIZING THE AUCTION OF CERTAIN SURPLUS
PROPERTY NO LONGER NEEDED FOR THE PUBLIC USE BY PENNINGTON
BOROUGH UTILIZING THE SERVICES OF GOVDEALS, INC.**

WHEREAS, Pennington Borough is the owner of certain surplus personal property that is no longer needed for public use as specifically identified and described on the attached Exhibit A (“Surplus Property”); and

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-36 and Local Finance Notice 2019-15, Pennington Borough is authorized to sell said Surplus Property through an approved online auction; and

WHEREAS, the required on line services are available from www.GovDeals.com through Sourcewell (formerly the National Joint Powers Alliance); and

WHEREAS, Pennington Borough joined the National Joint Powers Alliance (now Sourcewell) by Resolution 2017-6.5 in June of 2017; and

WHEREAS, the National Joint Powers Alliance (now Sourcewell) accepted Pennington Borough’s request to join and assigned Member # 132214 to the Borough; and

WHEREAS, the Borough of Pennington intends to utilize the online auction services of GovDeals, Inc. located at www.govdeals.com ; and

WHEREAS, in consideration of auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to Govdeals, Inc.; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on the GovDeals, Inc’s website, www.govdeals.com and in the office of the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that:

1. Pennington Borough, is authorized to sell the surplus personal property that is identified and described on the attached Exhibit A (“Surplus Property”).
2. The Surplus Property shall be sold by public auction without cost to the Borough, through the online auction site of www.govdeals.com, as more fully described in the “Whereas Clauses,” which are incorporated herein as if fully restated.
3. In consideration for auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to GovDeals, Inc.

4. Pennington Borough shall publish in its official newspaper notice of this approved online auction together with a description of the Surplus Property to be sold. The auction shall be held not less than 7 or more than 14 days after the latest publication of the notice.
5. A certified copy of this Resolution shall be sent to the Division of Local Government Services in the Department of Community Affairs in accordance with Local Finance Notice 2019-15.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

EXHIBIT A
SURPLUS PROPERTY TO BE SOLD AT PUBLIC AUCTION

Lot of eight (8) Bikes

2015 Ford Interceptor – 1FAHP2MKOFG106573

**BOROUGH OF PENNINGTON
RESOLUTION 2025 -11.6**

**RESOLUTION AUTHORIZING THE AUCTION OF CERTAIN SURPLUS
PROPERTY NO LONGER NEEDED FOR THE PUBLIC USE BY PENNINGTON
BOROUGH UTILIZING THE SERVICES OF GOVDEALS, INC.**

WHEREAS, Pennington Borough is the owner of certain surplus personal property that is no longer needed for public use as specifically identified and described on the attached Exhibit A (“Surplus Property”); and

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WHEREAS, the required on line services are available from www.GovDeals.com through Sourcewell (formerly the National Joint Powers Alliance); and

WHEREAS, Pennington Borough joined the National Joint Powers Alliance (now Sourcewell) by Resolution 2017-6.5 in June of 2017; and

WHEREAS, the National Joint Powers Alliance (now Sourcewell) accepted Pennington Borough’s request to join and assigned Member # 132214 to the Borough; and

WHEREAS, the Borough of Pennington intends to utilize the online auction services of GovDeals, Inc. located at www.govdeals.com ; and

WHEREAS, in consideration of auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to Govdeals, Inc.; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on the GovDeals, Inc’s website, www.govdeals.com and in the office of the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that:

1. Pennington Borough, is authorized to sell the surplus personal property that is identified and described on the attached Exhibit A (“Surplus Property”).
2. The Surplus Property shall be sold by public auction without cost to the Borough, through the online auction site of www.govdeals.com, as more fully described in the “Whereas Clauses,” which are incorporated herein as if fully restated.
3. In consideration for auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to GovDeals, Inc.

4. Pennington Borough shall publish in its official newspaper notice of this approved online auction together with a description of the Surplus Property to be sold. The auction shall be held not less than 7 or more than 14 days after the latest publication of the notice.
5. A certified copy of this Resolution shall be sent to the Division of Local Government Services in the Department of Community Affairs in accordance with Local Finance Notice 2019-15.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

EXHIBIT A

SURPLUS PROPERTY TO BE SOLD AT PUBLIC AUCTION

Lot of eight (8) Bikes

2014 Ford Interceptor – 1FAHP 2MK7E G1484 29

**BOROUGH OF PENNINGTON
RESOLUTION 2025-11.7**

**RESOLUTION AUTHORIZING VAN NOTE-HARVEY TO PREPARE BID DOCUMENTS AND
PERFORM OTHER WORK RELATED TO REPLACEMENT OF LEAD SERVICE LINES, AND
FURTHER AUTHORIZING THE ADMINISTRATOR TO PROCEED WITH THE BIDDING
PROCESS**

WHEREAS, the State of New Jersey, in accord with the federal Safe Drinking Water Act and related regulations of the Environmental Protection Agency, has identified lead service lines connecting water mains to homes and other buildings are a primary source of lead in drinking water;

WHEREAS, under P.L. 2021, c. 183 (N.J.S.A. 58:12A-40, et seq.), and the federal regulations, public water systems in New Jersey must replace all lead service lines, including those that exist on private property, by 2031, and Pennington has filed a plan with the New Jersey Departmental of Environmental Protection to accomplish this goal in phases;

WHEREAS, as part of this plan, the Borough has identified the first 30 service lines that must be replaced and now seeks to advertise for bids for this work and to retain Van Note-Harvey to prepare the bid documents;

WHEREAS, the scope of work for the service line replacements shall include: (a) full replacement from the existing water main to the installed meter; (b) new service lines of 1-inch copper with a meter pit located behind the curb, consistent with current Borough Standards; and (c) separate pricing for Borough and private service line work to allow the Borough and/or residents to determine whether to move forward with the private work or exclude it; **and (d) pricing options for additional phases of the work after the first 30 lines leading to completion of all replacements by the deadline;**

WHEREAS, Van Note-Harvey will provide draft documents to the Borough to ensure that proper locations and scope of work are agreed upon before advertising for bids, and before receipt of bids will also provide an engineer's estimate of construction cost, all with the understanding that the actual bid process will be supervised to completion by the Borough;

WHEREAS, on the advice of the Borough Engineer, a plan certification from the Mercer County Soil Conservation District will be required based on the close proximity of the service line replacements and the total soil disturbance;

WHEREAS, Van Note-Harvey will also prepare and submit required soil erosion and sediment control plans to the County Soil Conservation District, with the understanding that application fees shall be paid by the Borough;

WHEREAS, Van Note-Harvey has provided the following estimate of fees;

Construction Plans – LSL Phase 1	\$4,500
Soil Erosion & Sediment Control Plans and Application	\$5,000
Bid Documents (Contracts and Specifications)	\$12,000
Engineer's Estimate	<u>\$1,000</u>
TOTAL	\$22,500

WHEREAS, the Borough's Chief Financial Officer has certified that funds are available in the Water/Sewer Capital account #: 5-06-220-99-565-565 (Reserve for Lead Service Line Replacement) to pay this total amount;

WHEREAS, it is understood that the amount payable to Van Note-Harvey for this work may not exceed the amount authorized by this resolution unless approved in writing by Borough Council;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, adopting and including herein the above recitals, that the Mayor with the attestation of the Borough Clerk is hereby authorized to issue a work order retaining Van Note-Harvey to perform the work specified above for a total sum including fees and expenses not to exceed \$22,500; and

BE IT FURTHER RESOLVED, that the Borough Administrator is hereby authorized to proceed with the bidding process.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-11.8**

**RESOLUTION AUTHORIZING RETENTION OF VAN-NOTE HARVEY ASSOCIATES TO
PREPARE OPERATIONS AND MAINTENANCE
MANUALS AS PART OF MS4 STORMWATER COMPLIANCE**

WHEREAS, as a result of the MS4 inspection completed earlier this year, the Borough was directed to prepare Operations and Maintenance Manuals for the storm water infrastructure serving the Public Works yard and the Senior Center;

WHEREAS, the O&M Manuals must account for the current construction of the existing facilities and document procedures to be followed by Borough public works staff to ensure ongoing maintenance as required;

WHEREAS, the Borough requested Van-Note Harvey through the Borough Engineer to prepare the required Manuals;

WHEREAS, preparation of the O&M Manuals entailed review of the current storm sewer facilities at each location, the development of site-specific maintenance procedures, review of the proposed procedures with the Borough and incorporation of revisions and comments to ensure consistency with current procedures;

WHEREAS, a site-specific O&M Manual is now ready to be delivered to the Borough for each location, with the expectation that the custodian of the Manuals shall be the Borough's Storm Sewer Program Coordinator;

WHEREAS, the two Manuals will cost \$4,500 apiece for a total of \$9,000;

WHEREAS, the Chief Financial Officer of the Borough has certified that these funds remain available in the Engineering Budget, Account #: 5-01-20-165-000-262;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the request of Van Note-Harvey to prepare the O&M Manuals as a professional service to ensure timely compliance with MS4 requirements is ratified and approved and the Chief Financial Officer is hereby authorized to pay VanNote-Harvey \$9,000 for the completed manuals.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

Pennington Borough

Community Forestry

Management Plan

2026 through 2035

Prepared by Pennington Borough Shade Tree Committee, Pennington, NJ
Kate Fullerton, Chair, Beatrice Anduze-Faris; Meredith Moore; Gabriel Rosko, LTE - TRAQ;
Andrew Seeder; Cécile Vidican; Dan Rubenstein (Council Liaison).

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 - b. Appendix 2: Ordinances
 - c. Appendix 3: Tree Resource Management
 - d. Appendix 4: Annual Accomplishment Reports

Municipal/County Information

Municipality	Borough of Pennington
County	Mercer County
Address	30 North Main Street
	Pennington NJ
Contact Name and Title	Gian Paolo Caminiti, Borough Administrator
Phone #	609-737-0276
E-mail	administrator@penningtonboro.org
Organization Name	Borough of Pennington
Mayor's Signature	_____
Date of Management Plan Submission	_____
Time Period Covered in Management Plan	2026-2035

Official Use Only Certification

The above named municipality/county has made formal application to the New Jersey Forest Service. I am pleased to advise you that after our review, the NJ Forest Service has concluded that this plan meets the standards set forth by the State and the NJ Community Forestry Council and is approved for the period covered.

Signed _____

Community Forestry Management Plan - 2026-2035

Section I: Introduction and background

- a. Mission Statement:** To ensure the viability and sustainability of Pennington's forests and shade trees for the economic, aesthetic, health and environmental benefits they provide to Borough residents.

b. Liability Statement:

Trees in Pennington provide a desirable aesthetic addition to the landscape. Properly maintained, they add to the economic and environmental vitality of the Borough. Safe trees require constant vigilance and care. Even where excellent long-term planting of the right trees in the right place and good maintenance prevail, it is inevitable that trees mature and eventually need replacement.

Pennington Borough has a proven record of good maintenance and vigilance provided by a continuous survey of hazardous conditions and is committed to continuing its proactive programs to ensure public safety. Pennington's Shade Tree programs, while comprehensive and effective, are still constrained by a fixed budget that limits the amount of proactive and restorative work accomplished. It is the intent of this plan to focus available resources on the greatest needs and continue to emphasize healthy trees with the commensurate reduced risks to public safety.

The Pennington Borough Shade Tree Committee (PSTC) considers that continuing existing programs and initiating the additional actions identified in this plan will elevate public support for plan implementation and effectiveness. The actions taken as a result of this plan will demonstrate that continued resources for well cared-for trees are beneficial to the environment and to public safety.

It is acknowledged that, even with a vigilant proactive shade tree program, not all hazardous conditions can be predicted. However, existing programs of good maintenance and care reduce the possibility of failure. Through implementation of this plan and continuance of the existing high quality programs, the Pennington Borough Shade Tree Committee will demonstrate its devotion to expending reasonable levels of resources in a prudent manner to reduce the number of tree-related accidents. Pennington will, thereby, reduce its exposure to liabilities and increase public safety.

c. Community Overview:

i. Overview:

The community overview portion of this section remains, for the most part, unchanged from both the 2006-2010 and 2011-2015 plans and is included for its historic and continuity value.

Pennington, which had the honor of being named the Best Town for Families by New Jersey Family Magazine in 2015, is located in the central part of New Jersey in Mercer County. Pennington emerged as a small crossroads community in the 1720s, and was then known as Queenstown. The name was changed to Pennington in 1747 and incorporated as the Borough of Pennington in 1890. Most of the present Borough was farmland from the early settlement period through late 19th century. The Borough is 0.99 square miles in size or 633.6 acres. Pennington Borough had a population of 2,798 citizens in the 2023 American Community Survey.

The Pennington Park and Shade Tree Commission was organized on January 13, 1915. The first goal was to maintain Kunkel Park (7 ac.) for group picnic grounds. During this time, church, youth, and civic groups from the greater Trenton area came by trolley to enjoy the park. The Shade Tree Commission guided the establishment of street trees as the Borough was built up and new streets were established.

John A. Kunkel was instrumental in developing the North East section of Pennington in the late 1800s. William P. Howe developed the South end of Pennington around 1910, planting 2,500 shade trees along his newly developed streets. With this long history, it is not surprising that Pennington is a town noted for its trees. Borough residents boast of the small town ambiance, always adding, "and we have beautiful trees too." A well-maintained community forest just doesn't occur by accident. Pennington's success is a result of the long line of concerned and dedicated members of the Shade Tree Committee, an enthusiastic municipal workforce, and the support of local residents.

The roadsides as well as most yards within Pennington's nearly 1 square mile area, are heavily tree-covered. The canopy or tree cover approximates 70%. The tree canopy not only creates an aesthetic appeal, but also adds environmental and health benefits such as summer cooling, buffers to winter winds, dust filtration, carbon sequestration and oxygen production. As with any living resource, change is inevitable and the health and sustainability of a community forest needs attention. This ten-year plan is designed to focus the Shade Tree Committee's work for the benefit of Pennington's trees. The primary focus is on the municipality's trees along streets and open spaces.

A quick glance at Pennington's trees reveals a healthy, growing, and well-maintained resource. Soils in the Borough tend to be poorly drained with an occasional shale outcropping. The soils are fertile but have some limitations to the growth of trees. Thus it is a priority of today's Shade Tree Committee to add species diversity to the landscape.

In 2025, Pennington Borough is in the process of updating its Master Plan and accompanying Elements. Reading through the revised Master Plan and the Borough Open Space Plan, it is evident that trees and open spaces are important to the Borough's residents. The Pennington Shade Tree Committee is interested in

maintaining the small town atmosphere of Pennington. Actions in this plan will augment the efforts of the Master Plan, Environmental Resource Inventory, Conservation of Natural Resources Plan, and Open Space Plan. The goals listed in this Plan are also referenced in the Environmental Resource Inventory in support of these policy goals. The positive environmental impact of tree growth in the Borough is expressed throughout these documents. Keeping the Pennington Shade Tree Committee involved in the tree care recommendations will benefit the Borough.

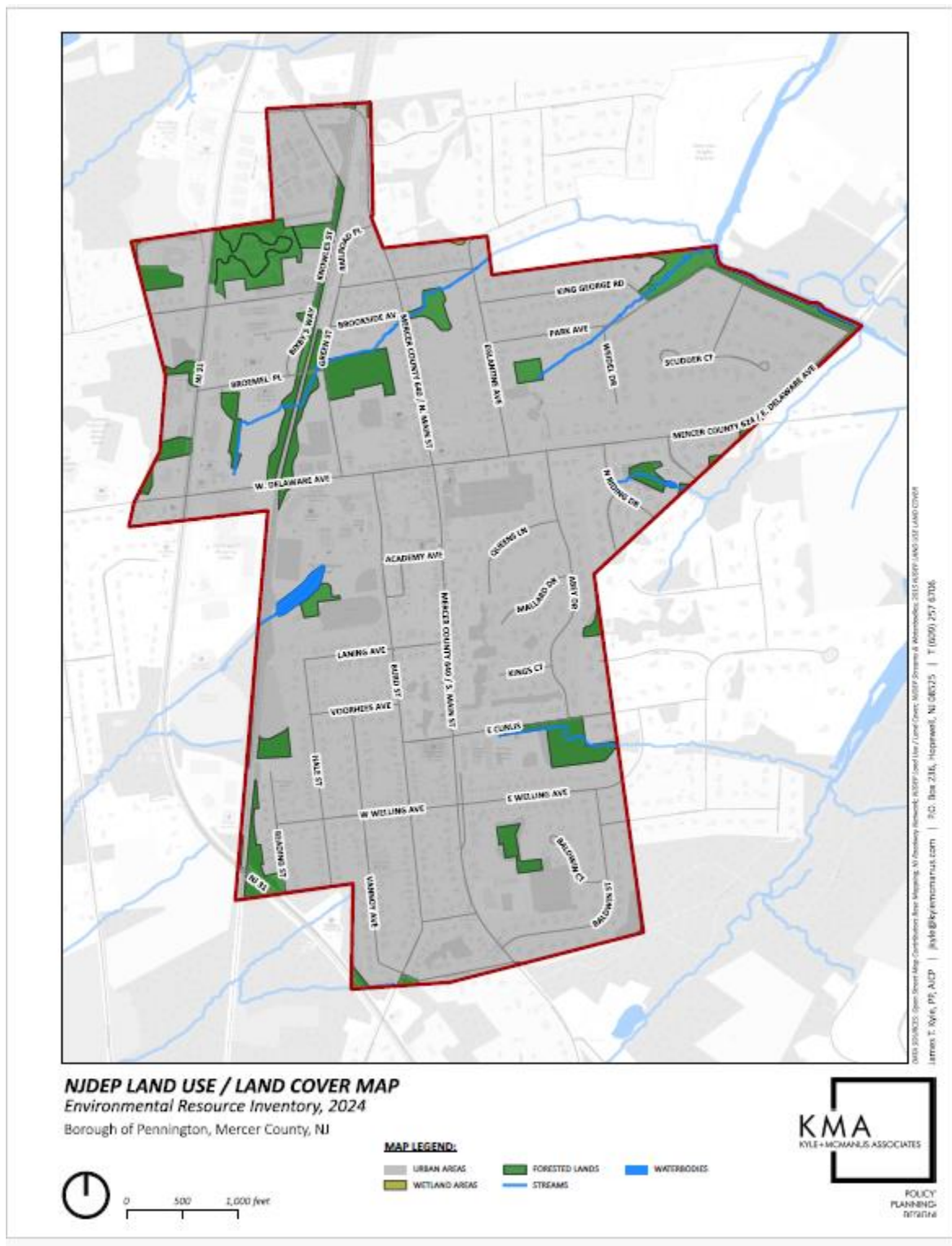
The Borough is nearly fully developed. The following tables from the 2023 Reexamination Report; Borough of Pennington, New Jersey, prepared by the Borough Planning Board (with the assistance of Jim Kyle, P.P., A.I.C.P., of Kyle+McManus, Borough Planning Consultant) provide a summary of land use in the Borough.

Area of Zoning Districts, 2023

Zone District	ACREAGE	% OF TOTAL
R-80 Residence Zone	254.3	40.8
R-100 Residence Zone	201.4	32.3
Apartment Townhouse Residence Zone	8.6	1.4
Office Residence Zone	4.2	0.7
Town Center Zone	11.3	1.8
Town Center Buffer Zone	5.5	0.9
Highway Business Zone	24.0	3.8
Office Building Business Zone	27.1	4.3
Professional Office Zone	4.5	0.7
E-1 Education Zone	33.6	5.4
E-2 Education Zone	20.5	3.3
Mixed Use Zone 1	4.4	0.7
Mixed Use Zone 2	8.3	1.3
Mixed Residence Zone	16.2	2.6
TOTALS	623.9	

Property Tax Class	Land Use Category	Total Properties	Total Acreage
1	Vacant	53	24.3
15A	Public School Property	2	17.2
15B	Other School Property	4	11.8
15C	Public Property	26	26.7
15D	Church and Charitable	17	14.0
15E	Cemeteries	4	5.5
15F	Other Exempt	8	37.7
2	Residential	890	319.4
4A	Commercial	57	59.5
4B	Industrial	2	7
4C	Apartment	2	1.2
5A	Railroad Class 1	7	15.1
4B	Railroad Class 2	5	0.7
TOTALS		1,077	540.2

ii . Community Map:



iii. History, Accomplishments and Barriers to Success:

The Department of Public Works of Pennington Borough works diligently to maintain the street trees in Pennington along with trees in Borough Parks. During the last 30 years, Pennington Borough consistently has had at least one certified arborist on staff. The Pennington Shade Tree Committee supports the Borough in maintaining this staffing.

Pennington has benefited from State tree planting grants in 2016 and 2018 and a tree removal grant in 2017, allowing the Borough to remove more than two dozen at-risk trees.

The implementation of the 2016-2021 Community Forestry Management Plan has been a challenging and rewarding experience. Not every objective was achieved, but significant accomplishments were made. Many of the objectives remain ongoing.

Annual accomplishment reports are included in Appendix 4. Highlighted achievements during the 2016-2025 plan period include:

1. Effective and efficient administration and meeting of the Shade Tree Committee.
2. Attendance at the Shade Tree Federation meetings, including maintenance of CORE trained people. The PSTC remains up-to-date on continuing education units.
3. Maintenance of a Shade Tree Committee portion of the Borough website.
4. Continued press attendance at PSTC events, as publicity shifted from a local printed newspaper to a hyper-local online newspaper.
5. Promotion of the Pennington Memorial Tree Planting Program.
6. Maintenance of the Pennington Shade Tree Inventory and Assessment is now handled by the Pennington Department of Public Works rather than the PSTC. This allows the Borough to update tree inventory in real time.
7. During the 2016-2025 period:
 - Trees Planted = 224
 - Trees Removed = 259
 - Memorial Trees Planted = 19
 - Programs and Events
 - i. Arbor Day
 - ii. Pennington Day

On the resource side, Bacterial Leaf Scorch disease has invaded all of Pennington's stately Pin Oaks. The Shade Tree Committee created a list of 80 at-risk Pin Oak trees in 2016. A number of these trees were removed with the aid of a State

tree removal grant. In addition, the Committee is aware of the Emerald Ash Borer invasion in the region and is monitoring its impact locally.

The overall benefits to Pennington for following the third Community Forestry Plan included:

- A strong partnership with the New Jersey Forest Service Community Forestry Program.
- Training opportunities at New Jersey Shade Tree Federation meetings.
- Opportunity to engage consultants to assist in planning.
- Opportunity to receive grant funds.
- Increased liability protection.
- Having a plan of work to guide PSTC focus and efforts.
- Setting and reaching tree planting and maintenance goals.

The municipal tree resource has not changed significantly over the past 10 years. Our tree resource as quantified via inventory continues to be monitored, and was found to be in good condition. Ongoing challenges during the past 10 years include:

- Pin Oaks continue to be compromised by BLS in Pennington. As a result, we are no longer planting Pin Oaks.
- The increasing difficulty of planting large trees along the street edge when there is a small planting area or wires above. Residents often complain of the sidewalk impacts of the tree roots.
- The continued threat of Emerald Ash Borer in the region.
- Assumed threat of Beech Leaf Disease.

d. Urban Forest Structure, Composition and Trends:

In reviewing the Tree Inventory data, Pennington Borough has a total of 51 different species of trees planted on Borough-maintained property. Over the past twenty years, the Pennington Shade Tree Committee has advocated for greater consideration of the trees selected for each planting location. Smaller ornamental trees need to be used due to overhead wires. Pin Oaks are prone to bacterial leaf scorch, and should not be considered for street tree planting. There are other tree species that are not considered optimal for Pennington streets that the Shade Tree Committee is advocating for phasing out of use in the Borough. At the same time, there is an interest in enhancing the tree species diversity to support the overall health of the Borough trees. In a cost saving effort, the Borough has begun assessing the health of trees

during street repaving projects and including the cost of removing and planting trees in the street repaving funding.

To reiterate the Street Tree trends in Pennington Borough:

- 1) Right tree, right location.
- 2) Remove inappropriate trees, plant appropriate trees.
- 3) Add diversity of tree species.
- 4) When repaving streets, assess trees. Remove and replace when appropriate.

The remainder of this section will focus on the required basic implementation steps regarding:

- Tree Inventory and Assessment
- Tree Risk Assessment and Management
- Tree Planting
- Tree Maintenance and Care

Tree Inventory and Assessment:

Due to the limited geographical scope of our tree plantings, our trends are based on survivability rates, and on the opportunity to plant the appropriate tree in a correspondingly appropriate location. The PTSC has completed an inventory of all the trees we are responsible for in the Borough and in so doing, have endeavored to diversify with respect to the exclusion of localized monoculture. With such a limited space for trees that we can control, it is relatively easy for us to identify any future trends and act accordingly.

The PSTC continues to update its inventory of trees of Borough responsibility. The data was originally produced by the Rutgers Cooperative Extension and modified by ForesTree Consultants. Inventory includes location, tree statistics (height, DBH, % Deadwood, Species), a general condition class (good, fair, poor, dead), and comments such as an assessment of bacterial leaf scorch in oaks and sidewalk conflicts. The database is maintained by the Pennington Department of Public Works. Public Works employees can enter real-time status updates into the database from the field. Reports can be generated and customized to satisfy nearly any need the PSTC may have. The database is available for the PSTC to use in planning and in support of budget requests.

The data from the inventory can be invaluable in assessing and understanding the needs of the Borough's tree resources. Managing the database includes making changes, additions, and deletions as necessary to keep the information up to date.

Information on planting spots, hazardous trees, trees to be removed, trees to be pruned, species diversity, sidewalk problems, elevation needs, insects, diseases, and defects have all been recorded and can be utilized in program planning and implementation, budget justification, and grant applications.

The Pennington Department of Public Works maintains a Shade Tree Inventory Database. The Department of Public Works reports on the database to the Shade Tree Committee as needed.

Tree Risk Assessment and Management:

Pennington's trees are continually monitored by PSTC members, Public Works Department employees, and Borough residents. Additional, comprehensive information is now available as a result of the tree inventory. Since the inventory was completed the most hazardous conditions have been addressed. We have assessed the most hazardous conditions identified in the tree inventory, and we have taken steps to remove all infected trees to monitor the growing presence of bacterial leaf scorch.

The PSTC continues to identify hazardous conditions and create work plans to address them as funding permits. The Public Works Department does its best with its allocated limited resources to respond to the most serious cases.

Tree Planting:

The PSTC has an objective of planting one tree for every tree it removes each year. Appropriate planting spots need to be identified, letters sent to residents, trees ordered and planting arrangements made. The tree inventory identifies planting spots and should facilitate this planning. Grant money from the New Jersey Forest Service is occasionally available to support tree planting. Serious thought has been given to diversifying species selection, especially in the face of Bacterial Leaf Scorch, Fire Blight, Emerald Ash Borer and pear maturity failures.

Tree Maintenance and Care:

The Borough of Pennington has removed more than 250 trees since 2016. A stated goal of previous plans was to establish a 5-year pruning cycle. This goal is still valid. The goal has been improved by using the tree inventory data. During the update to the tree inventory in 2017, each tree was assessed for pruning and elevation needs. Many trees did not need pruning. Utilizing the inventory data and keeping it up-to-date can focus available resources on the highest needs and save money over the long run. The PSTC is working in concert with the Public Works Department to allocate a portion of its budget each year to tree maintenance and care based on a plan prepared annually utilizing input from the inventory, DPW employees, residents and PSTC members. The Chairperson or their designee will facilitate preparation of this plan in

time to be supportive of budgeting requests. Between 2016 and 2025 the Department of Public Works spent 213 hours pruning Borough street trees.

e. Overall Program Goals:

Goals: Pennington has a long history of caring for its trees and has an active shade tree program. The Borough of Pennington Shade Tree Committee (PSTC), has established the following goals for 2026 through 2035.

Goal 1: Sustain the health and vigor of Pennington's trees in order to preserve the intrinsic local character.

Goal 2: Provide and maintain a continuous public education of the importance of trees, and a tree awareness program in the Borough.

Goal 3: Maintain public safety by reducing hazardous trees and conflicts.

Goal 4: Maintain a computer database to help manage the Borough's trees.

Goal 5: Zero net loss of existing tree canopy.

Goal 6: Support training for Pennington Shade Tree Committee members and Borough employees and ensure sustainability of the PSTC.

Goal 7: Establish a Borough tree nursery.

f. Plan Connections and Other Considerations:

The goals and mission of the Shade Tree Committee are expressed in many other policy documents of Pennington Borough. The Environmental Resources Inventory, revised in 2024, references the goals of the Community Forestry Management Plan. The Conservation of Natural Resources Plan Element and the Community Facilities and Services Plan Element reference the importance of tree growth for the Borough. In 2021, Pennington Borough approved a resolution that municipal operations would become carbon-neutral by 2035. The 2024 Green Building and Environmental Sustainability Element of the Master Plan outlines several goals to achieve this resolution. A key action item for these goals is to maintain, or grow, the tree canopy in Pennington Borough. Through these elements of the Borough Master Plan, Pennington Borough has expressed a strong desire to perpetuate healthy trees

throughout the region. Borough residents have supported the efforts of the Friends of Hopewell Valley Open Space since 2020.

In 2024, Pennington adopted a Tree Removal and Replacement ordinance as required by the State. This ordinance regulates the removal and replacement of trees on private property, as these trees impact the environmental health of the Borough.

In 2020 Pennington Borough purchased open space adjacent to the local elementary school to create an arboretum and outdoor learning space. The Arboretum Committee has worked to clear the space of invasive plants and nurture native plants. The Committee is also designing name signs and informational QR codes for the trees.

Section II: Community Forestry Program Capacity

a. Community Forestry Program Administration:

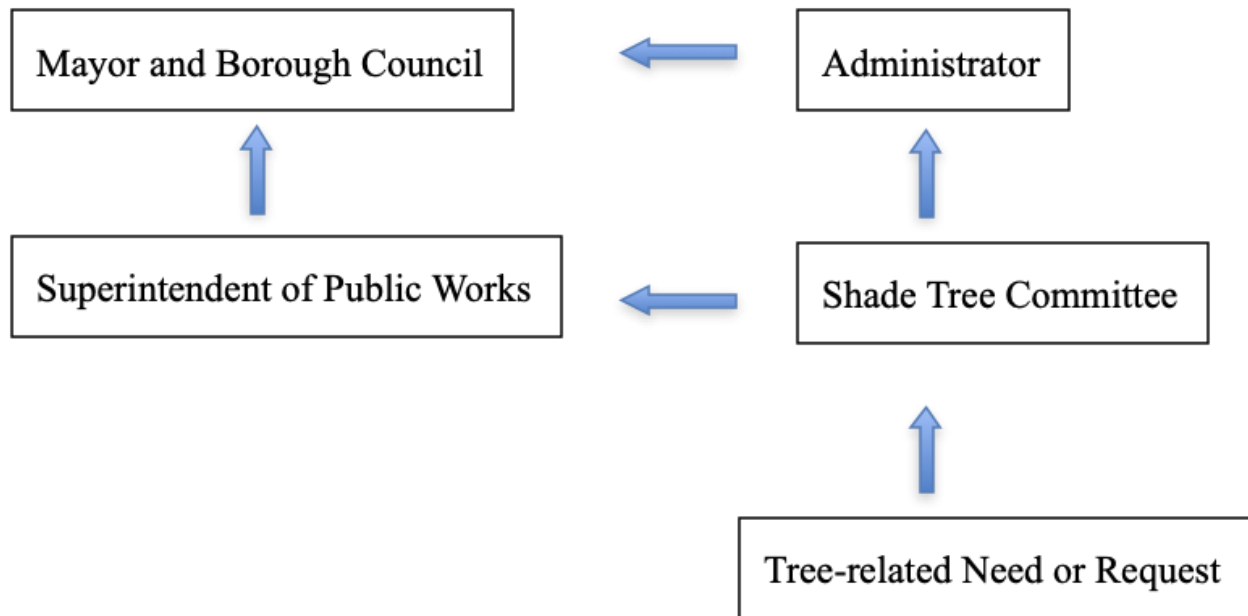
The Pennington Shade Tree Committee (PSTC) is responsible for overseeing the management of the Borough's trees. The 2025 membership of the Committee is: Kate Fullerton (Chair - Member); Beatrice Anduze-Faris (Member); Meredith Moore (Member); Gabriel Rosko (LTE - TRAQ - Member); Andrew Seeder (Member); Cécile Vidican (Member); Dan Rubenstein (Council Liaison). The PSTC reports to the Mayor and Borough Council. The Public Works Department conducts or directs any work on the Borough's trees with guidance and coordination with the PSTC.

In 2015, the PSTC updated the process for resolving the concerns of residents about the shade trees planted along their property. Since then, Borough staff have worked with the Pennington Shade Tree Committee to revise the official process for reviewing residents' concerns regarding municipal trees. A form was created for residents to complete bringing attention to a municipal tree. A Public Works employee who is a Certified Arborist conducts an on-site review of the tree first, then the Licensed Tree Expert member of the Shade Tree Committee reviews the tree, followed by a CORE-trained member of the Shade Tree Committee. If the work that needs to be done is beyond the ability of the Pennington Department of Public Works, the work will be put out to bid to be completed by local tree service companies.

The link between the PSTC and the other agencies of the Borough has always been strong and included in the Master Plan. Pennington is essentially built out. The parks have been established and open space has been allocated. Linkages between the Planning Board and PSTC should be constantly nurtured to protect existing trees especially during housing upgrades and redevelopment. It would be a good exercise to

review site plan requirements for tree protection during redevelopment and housing upgrades.

Organizational Chart



b. Partnerships:

The PTSC partners with several groups including:

- The Environmental Commission: a meeting with the Chair of the Commission was held on November 18, 2024 to review common goals.
- The Recreation Committee
- The Communications Committee of the Borough Council: A representative of the Shade Tree Committee attends the Borough Communications meetings, held three times a year.
- The Pennington Boy Scout Troop #44 which helped in the arboretum in preparation for the June 7, 2025 Dedication.

c. Training Plan:

Some training is required by the State and some training topics are identified by individual PSTC members' assessment of their needs and interests. Training is usually limited by available time, interest, money, and/or opportunities.

Required Training:

CORE training is required by the New Jersey Shade Tree and Community Forestry Act for municipalities seeking approved status under the Act. The purpose of CORE training is to familiarize persons with the background of community forestry and Shade Tree Committee, the legal aspects of managing trees, recognition of hazardous tree conditions and state planning and implementation assistance. To gain and retain approved status a municipality must have at least two CORE-trained persons: one volunteer (usually the Chairperson) and one municipal employee (ideally someone from Public Works responsible for trees).

It is the intent of the PSTC to maintain at least the minimum CORE training requirements. Current CORE-trained municipal employees are Morris Fabian, Gabrielle Canavera and Rick Smith from the Public Works Department. CORE-trained elected official: Nadine Stern. CORE-trained volunteers: Cecile Vidican, Meredith Moore and Gabriel Rosko, CTE (members). Gabriel Rosko has been TRAQ-certified since 2015.

In addition to CORE training, there is a continuing education requirement of 8 Continuing Education Units (CEUs) per year. Any individual can obtain these credits for the municipality, not just those persons who are CORE-trained. These credits can be most easily obtained by attending the Shade Tree Federation Meeting in October each year. There are also periodic training opportunities produced by the New Jersey Forest Service. The PSTC has consistently earned the required CEUs throughout 2016-2025.

d. Statement of Tree Budget:

Pennington's shade tree budget from municipal funds has averaged about \$20,000 per year, including a portion of the Public Works salaries, during 2020-2025. However, that number dropped in 2015 because of a decision to allocate the time of the Public Works employees in a different manner. This number has largely been due to an increase in equipment maintenance and tree removal costs in 2021-2023.

The value of volunteer time is estimated to be approximately \$6,600 per year. Annual reports and 'Tree City, USA' applications all indicate significant effort by the volunteers including timely and well-written newspaper articles, on-site inspections, inventory and data recording, Arbor Day, coordination of tree planting and attendance at about 10 shade tree Committee meetings annually.

It is anticipated that resources for this 10-year plan will be similar to the past. Every fall, PSTC will prepare a budget request based on the needs quantified in the inventory. Pruning needs, maintenance and removals are exceeding the capacity of the

Borough employees and current budget. One of the benefits of a current tree inventory is the capability of communicating factual information in support of budget requests.

Estimated Annual Budget Summary

The Pennington Shade Tree Committee Budget for the past five years has varied due to the need for tree removals and education. The budget includes Tree Purchasing, Contracted Tree Work, Education and Public Outreach.

Statement of 5-year Tree Budget		CFMP Budget				
		2020	2021	2022	2023	2024
Stewardship	Planting	\$3,500	\$2,500	\$2,500	\$2,500	\$2,500
	Pruning and Removal	\$7,345	\$13,045	\$20,000	\$20,000	\$10,000
	Equipment Maintenance	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000
Education and Outreach	Licenses/Dues/Education	\$1,150	\$1,150	\$1,150	\$1,150	\$350
	Public Outreach	\$200	\$2,000	\$2,000	\$2,000	\$150
Total Budget		\$13,195	\$20,695	\$27,650	\$27,650	\$15,000

Statement of 5-year Tree Budget		CFMP Budget				
		2026	2027	2028	2029	2030
Stewardship	Planting	\$2,550	\$2,700	\$2,850	\$3,000	\$3,150
	Pruning and Removal	\$20,400	\$24,500	\$26,500	\$28,500	\$30,000
	Equipment Maintenance	\$2,040	\$2,080	\$2,100	\$2,150	\$2,200
Education and Outreach	Licenses/Dues/Education	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
	Public Outreach	\$150	\$150	\$150	\$150	\$150
Total Budget		\$26,340	\$30,630	\$32,800	\$35,000	\$36,700

Outside of unforeseen circumstances, the PSTC tries to remain within \$2,000 of the previous year's budget.

e. Equipment Budget:

The Borough used to have a bucket truck, but when it became too old to use safely, the Borough chose to not replace it. Due to the lack of the bucket truck, the Borough contracts out for all major tree maintenance work. The Borough has a dump truck, backhoe, and chipper for use for tree maintenance and planting. The Borough Department of Public Works uses both gas and electric chain saws to trim Borough trees, as well as regular shovels, rakes, pruners, and blowers. The Borough also uses several gators to assist in watering newly planted trees. Pennington Borough is working on switching from diesel to electric powered equipment.

Section III: Community Engagement and Well-being

Public Meetings and Website

The PSTC meetings are open to the public and therefore can be a community resource for municipal tree concerns. The PSTC has ample educational information on its section of the Borough website in order to provide homeowners with up-to-date information and knowledge about tree care:

- Proper pruning of newly planted and young trees
- Mulching
- Watering
- Species recommendations for yard plantings and species not apt for yard plantings
- Species to create habitat for songbirds and other wildlife
- Identification and treatment for most common insects and diseases
- Planting methods
- Sidewalk/Tree root conflicts.

The PSTC distributes existing information about tree care to Borough residents, especially new homeowners. The Committee does this by coordinating with the Pennington library, which provides welcome bags to new residents. These bags include a bookmark with a QR code to the Borough Shade Tree website.

Much of this information is in print and available from the International Society of Arboriculture, Rutgers Cooperative Extension, and the NJ and US Forest Service; however, these materials are not free. A grant from the NJ Forest Service would enable the PSTC to accomplish this task. It is our goal to provide these information packets as hand-outs at Pennington Day, as well as to provide a link on our Borough website.

Public Outreach

The PSTC conducts an annual Arbor Day program for elementary school children in Pennington and participates in the Pennington Day street fair and community event. At its booth, PSTC members hand out leaflets and freely offer shade tree advice. Many times a free tree, such as a native ornamental, can be won through a Guess the Age of the Tree Competition. The Borough Tree Guide, "Request for Attention to Municipal Tree" form, and information about the Memorial Tree Program are shared at these events.

Memorial / Honorary Tree Program:

From 2016 to 2025, the Borough planted 19 memorial or honorary trees. This program is well known within the Borough and continues to operate successfully. The PTSC will continue this program in the 2026-2031 period.

Tree City USA:

Tree City USA is a program created by the Arbor Day Foundation in cooperation with the New Jersey Forest Service to recognize municipalities of all sizes. The Tree City program is a national award given to small towns, townships, counties, and cities in recognition of outstanding stewardship in dealing with the community's tree resources. Pennington has achieved Tree City USA status annually for the past 37 years, making Pennington one of the longest-serving Tree Cities in the state. The rewards for Pennington for maintaining Tree City status are:

- Signs for community entrances.
- A Tree City USA flag.
- A walnut-mounted plaque.
- Recognition of stewardship and the gratitude of future generations.

Section IV: Plan Implementation

a. Elements, Objectives, and Action Items:

Pennington has a long history of caring for its trees and has an active shade tree program. The Borough of Pennington Shade Tree Committee (PSTC), author of this plan, has developed the following goals and objectives for 2026 through 2035.

Goal 1: Sustain the health and vigor of Pennington's trees in order to preserve the intrinsic local character of Pennington.

Objectives of Goal 1:

- To maintain 80-90% tree canopy in the Borough.
- To identify insect or disease problems and initiate corrective actions.
- To identify historic or specimen trees that require special care and protection.
- To influence and advise on tree maintenance by utility companies and others.
- To encourage the diversification of species and age class distribution of the Borough's trees.
- To ensure planting the appropriate trees in the right location.
- To continue aggressive monitoring for Bacterial Leaf Scorch (BLS).

Goal 2: Provide and maintain a continuous public education of the importance of trees, including through a tree awareness program in the Borough.

Objectives of Goal 2:

- To continue the Memorial Tree program as an educational program on the environmental and social benefits of trees.
- To provide information to homeowners on Borough website concerning proper tree care, including BLS, planting, pruning, mulching, watering, fertilization, insects and diseases, sidewalk conflict with roots, and song bird habitat creation.
- To provide at least two articles per year to local media outlets, such as Hopewell Valley Express and MercerMe.
- To create informational content such as a regular seasonal article, like an "Ask the Arborist" column, in a print or online local news publication that provides homeowners with information on steps that can be taken at particular times of year to improve tree health, and short videos of this information posted to the Borough website.
- To coordinate and cooperate with the Pennington Parks and Recreation Commission.
- To conduct an annual Arbor Day Program and tree planting at Pennington's public elementary school in connection with the Borough's Tree City USA activities.
- To provide opportunities for students to actively participate in the stewardship and awareness of Pennington's trees through a big tree search, tree planting or help with street tree data collection.
- To participate in Pennington Day street fair and community event by manning a booth to distribute information about the care and maintenance of trees, aided by a Tree Ring Competition and handouts of tree seedlings.
- To educate residents on the cost benefit of shade trees on local property values.

- To continue to meet the requirements for designation as a Tree City USA, sponsored by the Arbor Day Foundation in cooperation with the NJ Community Forestry Program.

To achieve Tree City USA status there are requirements and standards that must be met by the Borough. These are:

- A Tree Board or Department.
- A Community Tree Ordinance.
- A Community Forestry Budget with at least \$2 per capita devoted to trees.
- An Arbor Day observation proclamation.

Goal 3: Maintain public safety by reducing hazardous trees and conflicts.

Objectives of Goal 3:

- To continue the program of detection and remediation of hazardous trees and ensure that hazardous trees identified by borough residents, STC members or municipal employees are documented, evaluated and ranked for corrective action.
- To maintain tree trimming of the lower limbs of street trees for pedestrian safety.
- To inspect trees for hazardous conditions after storm events, and remediate as necessary
- To identify tree/sidewalk conflicts and to pursue corrective action by the homeowner or municipality.
- Enforce borough ordinance regarding tree removal.
- To maintain a tree risk assessment and corrective action plan for the Borough.

Goal 4: Partner with the Department of Public Works to maintain a computer database to help manage the Borough's trees.

Objectives of Goal 4:

- To use appropriate computer programs to record and display accumulated tree data year by year.
- To utilize data to profile the Borough's trees.
- To utilize the data to produce a plan for maintenance, replacement, and planting of the Borough's trees.
- To utilize the data to diversify the species of the Borough's trees.
- To monitor trends in insect and disease problems.
- To use the inventory data to support grant applications.

- To continue to keep inventory up to date by entering new trees planted, trees removed and trees pruned.
- To develop a tree data report form for use in keeping the database up-to-date.

Goal 5: Zero net loss of existing tree canopy.

Objectives of Goal 5:

- To plant a tree for every tree lost.
- To establish an annual objective for tree planting based on inventory data.
- To focus on increasing diversity of planting stock.
- To continue to publicize the existing Memorial Tree Program, to allow for more trees to be planted.

Goal 6: Support training for Pennington Shade Tree Committee members and Borough employees and ensure sustainability of the PSTC.

Objectives of Goal 6:

- To attend annual Federation of Shade Tree Commissions meetings.
- To maintain membership in the NJ Federation of Shade Tree Commissions.
- To maintain core training and continuing education requirements of the Community Forestry Assistance Act.
- To support the training of all members of the Shade Tree Committee.
- To increase the knowledge and capabilities of Borough employees in tree care by attending at least one training session sponsored by Rutgers, the NJ Forest Service, or Federation on an annual basis.
- To utilize Borough events for the recruitment of new members.

Goal 7: Establish a Borough tree nursery.

Objectives of Goal 7:

- To identify requirements such as size, access and utilities for tree nursery
- To continue to search for an appropriate location for a tree nursery.
- To seek state or other funding to start up and maintain the nursery.

The Borough of Pennington's Shade Tree Committee plans to continue the evolution of its excellent programs of assistance and stewardship during the next 10-year period.

The Borough's public education, awareness and outreach programs are established and have had positive impacts and rewards. Ongoing programs will be continued and augmented as described in Section VII. Pursuing Tree City, USA designation annually, continuing Arbor Day celebrations, promoting Pennington's Tree Guide, soliciting contributions to the Memorial Tree fund, newspaper articles and participation in Pennington Day are all worthy and productive outreach objectives.

The PSTC acknowledges and recognizes the value of continuing education training and has a good record of attending the annual Shade Tree Federation meetings every fall. Morris Fabian, from the Department of Public Works, has been CORE-trained and acts as liaison to the PSTC. The training section of this plan, Section VI, outlines training needs for the PSTC to address. This responsibility is that of the Chairperson or their designee. Most successful training programs follow an annual plan prepared by a committee or designated lead person.

b. Activity Schedule

	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Tree resource maintenance including:										
Tree Risk Assessment, Pruning and removal, Planting site identification, new tree planting	X	X	X	X	X	X	X	X	X	X
PSTC organization including:										
Re-appointment of Chairperson and members as required, Membership recruitment.	X	X	X	X	X	X	X	X	X	X
Training: Annual CEUs and new CORE training if required.	X	X	X	X	X	X	X	X	X	X
Community outreach including:										
Arbor day event, Pennington Day booth.	X	X	X	X	X	X	X	X	X	X

Reporting: file annual accomplishment report and Tree City USA application.	X	X	X	X	X	X	X	X	X	X
Work to complete the new Arboretum in the Borough.	X	X								
Pursue goal of establishing a tree nursery in the Borough.		X	X	X						
Establish a tree nursery in the Borough				X	X	X				
Use trees from tree nursery for shade trees in Borough							X	X	X	X

Section V: Appendices

List of Appendices

Appendix 1) **Training and Education**

CORE trained members

Cecile Vidican
Kathryn Dunham
Michael Rheinhardt
Paul Morin
Suzen Witcher
Gabriel Rosko
Mary Wagner
Richard Sperry
Meredith Moore

Appendix 2) **Ordinances**

Ordinance establishing Shade Tree Committee, Chapter 13-1
Tree Removal and Replacement, Chapter 197

Appendix 3) **Tree Resource Management**

Tree Inventory
Request for Attention to Municipal Tree
Request for Memorial Tree

Appendix 4) **Annual Accomplishments Reports**

**BOROUGH OF PENNINGTON
RESOLUTION 2025-11.9**

**RESOLUTION ACCEPTING THE COMMUNITY FORESTRY MANAGEMENT PLAN, 2026
THROUGH 2035, AS PREPARED BY THE BOROUGH SHADE TREE COMMITTEE**

WHEREAS, the Borough's Community Forestry Management Plan is due to expire on December 31, 2025;

WHEREAS, to maintain accreditation in the Urban and Community Forestry Program of the New Jersey Department of Environmental Protection, the Borough must submit a new Community Forestry Management Plan for approval by December 31, 2026;

WHEREAS, the Pennington Borough Shade Tree Committee is charged with advising the Borough in the crafting and implementation of its Community Forestry Management Plan, as set forth in Section 13-5.D of the Borough Code;

WHEREAS, the Shade Tree Committee has presented to Borough Council its Community Forestry Management Plan for 2026 through 2035 ("Plan");

WHEREAS, the stated mission is to ensure the viability and sustainability of Pennington's forests and shade trees for the economic, aesthetic, health and environmental benefits they provide to Borough residents;

WHEREAS, the Plan further states the Shade Tree Committee's commitment to expend resources prudently to reduce tree-related accidents in the Borough and otherwise increase public safety;

WHEREAS, the Plan includes, among other things an informative Community Overview and provisions relating to Tree Inventory and Assessment, Tree Risk Assessment, Planting, Maintenance and Overall Program Goals;

WHEREAS, the Plan discusses as well the capacities of the Community Forestry Program, Required Training and budgetary considerations, concluding with Community Engagement and details for Plan implementation;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that it accepts with gratitude, the excellent work of the Shade Tree Committee as reflected in the Community Forestry Management Plan, 2026 through 2035, for the submission to NJDEP.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-11.10**

**RESOLUTION AUTHORIZING THE HIRING OF ANTHONY VASTOLA AS
LABORER IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Borough of Pennington has need for a qualified person to fill the position of Laborer in the Department of Public Works;

WHEREAS, the position was advertised and the Superintendent of Public Works and the Borough Administrator drew from applications and identified Anthony Vastola for interview;

WHEREAS, Mr. Vastola was interviewed by the Superintendent and the Borough Administrator, and they have recommended that Mr. Vastola be hired to fill the vacancy as best qualified to fill the position;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington that Anthony Vastola be hired as Laborer I in the Department of Public Works, subject to successful completion of all pre-employment procedures including verification of pre-employment information, employment physical and satisfactory background check in accordance with Borough Personnel Policy 1.21;

BE IT FURTHER RESOLVED, that Mr. Vastola's salary and other terms and conditions of employment shall be governed by the contract between the Borough and Teamsters Local 35, and his start date shall be determined by the Superintendent of Public Works.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on November 3, 2025.

Elizabeth Sterling, Borough Clerk