



BOROUGH COUNCIL MEETING - APRIL 3, 2023 AGENDA

Monday, April 03, 2023 at 7:00 PM

Online via Zoom

CALL TO ORDER - Mayor Davy

ROLL CALL - Borough Clerk - Betty Sterling

Angarone; Chandler; Gnatt; Marciante; Stern; Valenza; Davy

OPEN PUBLIC MEETINGS STATEMENT

Notice of this meeting has been given to the Hopewell Valley News, Trenton Times and was posted on the bulletin board at Borough Hall at 30 North Main Street and on the Borough website according to the regulations of the Open Public Meetings Act.

Please visit the Borough's website and click on the "Subscribe to News & Announcements" button at the top on the right.

OPEN TO THE PUBLIC

The Meeting is now open to the public for comment. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.

MAYOR'S BUSINESS

- 1.** Congressional Funding Request
- 2.** Streetscape - Public Information Center Update
- 3.** Arbor Day Proclamation

PRESENTATIONS

- 4.** Master Plan Reexamination Update - Jim Reilly / Andy Jackson
- 5.** Emergency Management Plan - Train Derailment Scenario - Dave Berez

MAYOR'S APPOINTMENTS

APPOINTMENTS (WITH COUNCIL APPROVAL)

Meredith Coleman-Moore - Shade Tree Committee - Unexpired Term ending 12/31/2023

APPROVAL OF MINUTES

- [6.](#) Budget Work Session - February 28, 2023
- [7.](#) Regular Council Meeting - March 6, 2023

APPROVAL OF CLOSED SESSION MINUTES (FOR CONTENT BUT NOT FOR RELEASE)

- 8. Closed Session Minutes - March 6, 2023

ORDINANCES FOR INTRODUCTION

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

- [9.](#) Ordinance 2023-8 - An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank in Accordance with N.J.S.A. 40A: 4-45.14 in the Borough of Pennington, New Jersey
- [10.](#) Ordinance 2023-9 - An Ordinance to Provide for and Determine the Rate of Compensation of Officers and Employees of the Borough of Pennington, County of Mercer, State of New Jersey for the Year 2023

PUBLIC HEARING AND ADOPTION OF 2023 BUDGET

- [11.](#) Resolution 2023-4.3 - Resolution Authorizing Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964

Public Hearing and Adoption of 2023 Budget

Motion/second to open the Public Hearing on the 2023 Budget.

Discussion

Motion/second to close the Public Hearing.

Motion/second to adopt the 2023 Budget.

COMMITTEE REPORTS

- 12. **Planning & Zoning / Personnel / Economic Development - Ms. Gnatt**

- [13.](#) **Public Works / Open Space / Shade Tree - Ms. Stern**

Resolution of the Pennington Open Space Committee - Use of Pennington Open Space Trust Fund for Acquisition and Recreation

14. Finance & Technology / Public Safety / Arboretum / Landfill - Mrs. Chandler

15. Historic Preservation / Library - Ms. Angarone

16. Parks & Recreation - Mr. Marciante

17. Board of Health / Environmental Commission - Mr. Valenza

18. Senior Advisory - Mayor Davy

COUNCIL DISCUSSION

19. Pennington Day 2023 - Nadine

20. NJ Local Government Week - April 16th to 21st - Nadine

21. Communication Plan Update

22. Review of OPRA and Open Public Meetings Act - Donato

NEW BUSINESS

23. Resolution 2023-4.1 - Resolution Authorizing Refunds

24. Resolution 2023-4.2 - Resolution Authorizing Payment of Bills

25. Resolution 2023-4.4 - Resolution Authorizing Purchase of Portable and Mobile Radios From PMC Associates Under State Contract 83900

26. Resolution 2023-4.5 - Resolution Recognizing NJ Local Government Week, April 16th to April 23rd, and Encouraging All Citizens to Support the Celebration and Corresponding Activities

27. Resolution 2023-4.6 - Resolution Authorizing the Auction of Certain Surplus Property No Longer Needed for the Public Use by Pennington Borough Utilizing the Services of GovDeals, Inc.

28. Resolution 2023-4.7 - Resolution Authorizing Security Upgrades to Borough Buildings Through Cooperative Pricing System Agreement with the Hunterdon County Educational Services Commission

29. Resolution 2023-4.8 - Resolution Authorizing Purchase of Remote Read Meters From Rio Supply, Inc. Through Cooperative Pricing System Agreement with the North Jersey Wastewater Cooperative Pricing System

PROFESSIONAL REPORTS

Borough Administrator - Donato Nieman

Borough Attorney - Walter Bliss

Borough Clerk - Betty Sterling

Chief Financial Officer - Sandy Webb

Chief of Police - Doug Pinelli

Superintendent of Public Works - Rick Smith

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CLOSED SESSION

AT, PM, BE IT RESOLVED, that Mayor and Council shall hereby convene in closed session for the purposes of discussing a subject or subjects permitted to be discussed in closed session by the Open Public Meetings Act, to wit:

Tax Appeal - 2 Route 31 North

Pending Litigation - Hopewell Township - PILOT

AT, PM, Mayor and Council returned to open session.

ADJOURNMENT

The Subcommittee on Interior, Environment, and Related Agencies will accept FY24 CDS requests for the following accounts:

- CW: EPA, STAG, Clean Water SRF, Clean Water CDS
- DW: EPA, STAG, Drinking Water SRF, Drinking Water CDS
- SFC: IHS, Sanitation Facilities Construction, Sanitation Facilities Construction CDS
- HPF: NPS, Historic Preservation Fund Projects
- SPF: USFS, State and Private Forestry, Forest Resource Information and Analysis

Please be sure to read all the program requirements and guidance below very carefully, particularly cost-sharing and matching requirements, before selecting an account.

The Subcommittee may also consider CDS requests within the following 5 accounts, but only on a case-by-case basis. If you are interested in these accounts, please email appropriations@booker.senate.gov for further guidance.

1. Projects on Agency Lists

- LWCF: Great American Outdoors Act, Land and Water Conservation Fund
 - BLM, Land Acquisition
 - FWS, Land Acquisition
 - NPS, Land Acquisition
 - USFS, Land Acquisition
 - USFS, Forest Legacy
- LRF: Great American Outdoors Act, Legacy Restoration Fund
 - BLM, Legacy Restoration Fund
 - FWS, Legacy Restoration Fund
 - NPS, Legacy Restoration Fund
 - BIE, Legacy Restoration Fund
 - USFS, Legacy Restoration Fund
- LMCON: Land Management Agencies, Construction
 - BLM, Construction
 - FWS, Construction Projects, Line Item Construction
 - NPS, Construction, Line Item Construction and Maintenance
 - USFS, Capital Improvement and Maintenance, Facilities, Road and Trails

2. Land Management Agencies, Local Projects and Research

- BLM, Management of Land and Resources, Land Management Priorities
- NPS, National Recreation and Preservation, Statutory and Contractual Aid
- FWS, Resource Management, Stewardship Priorities
- USGS, Surveys Investigations and Research, Special Initiatives

3. BIA, Operation of Indian Programs, Special Initiatives

4. EPA, Science and Technology, Research: National Priorities

5. EPA, State and Tribal Assistance Grants, STAG Infrastructure Grants

CW: EPA, STAG, Clean Water SRF, Clean Water & DW EPA, STAG, Drinking Water SRF, Drinking Water

- These accounts fund local wastewater and drinking water infrastructure projects within the Clean Water State Revolving Fund and the Drinking Water State Revolving Fund. This includes construction of, and modifications to, municipal sewage treatment plants and drinking water treatment plants.
- The Subcommittee will be limiting water infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity. Privately-owned projects are NOT eligible for water infrastructure grants.
- The Subcommittee will accept CDS requests for local and/or municipal projects included on a state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan (IUP). The Subcommittee may consider projects that are eligible for funding under State Revolving Loan Fund (SRF) guidelines (detailed below), but are not on the state IUP list.
- There is a minimum 20% cost share requirement for any state or local water infrastructure grant funded through congressionally directed spending. For example, a \$1 million project could receive a maximum of \$800,000 from the federal government, with the remaining \$200,000 the responsibility of the CDS recipient. In almost all cases, other federal funds cannot be used to meet this 20% cost share. Please note that only the non-federal portion of assistance provided by a State Revolving Loan Fund can be applied towards a project's matching requirement.
- Projects benefiting both a clean water AND drinking water system must be requested under the Clean Water CDS account.
- Note that SRF projects have very specific eligibility requirements and the Subcommittee will not consider projects that do not meet those requirements. The following table lists some of the project types that are ineligible for SRF funding:

Projects that generally are NOT eligible for SRF funding			
Clean Water / Waste Water		Drinking Water	
1.	Land, except for projects described in the subsequent table under eligibility #11	1.	Dams or rehabilitation of dams
2.	Operations and maintenance costs	2.	Operations and maintenance costs
3.	Non-municipal point source control	3.	Water rights, except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights

			purchase is covered by EPA's DWSRF Class Deviation for Water Rights 2019
4.	Acid drainage correction	4.	Reservoirs, except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located
5.	Ambient water quality monitoring	5.	Laboratory fees for monitoring
6.	Flood Control Projects, unless the project is otherwise managing, reducing, treating, or recapturing stormwater	6.	Projects needed mainly for fire protection
7.	Privately owned sewer pipes	7.	Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance

The following list provides some examples of the types of projects that are typically eligible for SRF funding and are most frequently funded. This list is not intended to be exhaustive.

Projects that generally ARE eligible for SRF funding			
Clean Water / Waste Water		Drinking Water	
1.	Wastewater treatment plants, including sludge handling facilities.	1.	Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS)
2.	Collector Sewers – Small sewers that convey wastewater from residences, commercial establishments, and industrial sites.	2.	Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources
3.	Interceptor Sewers – Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.	3.	Install or upgrade treatment facilities
4.	Sewer Pipes – Rehabilitation is only eligible if the pipes are publicly owned.	4.	Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system
5.	Outfall Sewer – A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters.	5.	Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels
6.	Storm Water Management – Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water	6.	Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply

	(i.e. storm sewers, green infrastructure, etc.).		that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons
7.	Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control.	7.	Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection
8.	Infiltration/Inflow Correction – Construction activities that prevent surface water or groundwater from entering the sewer system.	8.	Project planning, design and other related costs
9. Water Security – Installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.			
10. Septic Tanks – Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks.			
11. Land – The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or Tribal projects, and land integral to the treatment process. Municipal purchase of land and/or conservation easements for source water protection are also eligible.			
12. Water Reuse – Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water.			
13. Capital Nonpoint Source Pollution Control Projects – e.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.			

HPF: National Park Service, Historic Preservation Fund Projects

The Historic Preservation Fund (HPF), established to help fund the programs engendered by the National Historic Preservation Act (Public Law 89-665; 54 USC 300301 et seq.), was designed to preserve historical and archaeological sites in the United States of America.

- All HPF grantees, including successful CDS recipients, must meet standards set by the Secretary of the Interior and comply with the [audit requirements](#), and each successful CDS recipient funded in a final bill must complete an application through grants.gov.
- Please note that acquisitions of collections or historic properties are not eligible under the HPF.
- The maximum project amount is \$500,000.
- For more information, please visit here:
<https://www.nps.gov/subjects/historicpreservationfund/grant-programs.htm>

USFS, State and Private Forestry, Forest Resource Information and Analysis

- The State and Private Forestry account provides technical and financial assistance grants to non-federal forest landowners, including state, Tribal, and local governments.
- Activities within this account include forest health management, cooperative fire protection, wood innovation, and urban and community forestry.
- Project requests should be part of the state's Forest Action Plan, or contribute to meeting the goals of the Forest Action Plan.

1. Organization Name

This should be the legal name of the entity that will receive the CDS funding, listed exactly as it appears on IRS documents.

Borough of Pennington

2. Type of applicant:



Government entity



Non-profit organization

3. Mailing Address

This should be the mailing address for the requesting entity (which may be different from the project location).

30 N Main Street, Pennington NJ 08534

4. Point of Contact (POC)

Our staff may need to follow up repeatedly for additional information or clarification - this should be the person or people within the organization best able to respond to those questions. Please inform our staff immediately if the POC(s) change or leave the organization.

Mona Habiby - Administrative Coordinator

Rick Smith - Superintendent of Public Works

5. POC Email

Please provide email address (es) that are monitored regularly, and add "appropriations@booker.senate.gov" to your safe senders list to ensure important emails from our office do not go to spam.

Mona Habiby: admin@penningtonboro.org

Rick Smith: rsmith@penningtonboro.org

6. POC Phone Number(s)

This must be a direct number, NOT a general phone number for an organization. Please indicate if number is an office number/landline or cell phone (feel free to include both), and be sure to include an extension number if applicable. Please use this format: XXX-XXX-XXXX.

Mona Work: 609-737-0276 ext. 1 Cell: 732-666-4474

Rick Work: 609-737-9440 Cell: 609-647-3069

7. Requesting Entity Employer Identification Number (EIN)

216000995

8. Head of Organization

Please provide the name, email address and direct phone number of the head of your organization (e.g. CEO, Mayor).

Mayor James Davy

jdavy@penningtonboro.org

Work 609-737-0276

9. If applicable, please enter the name, affiliation, and contact information of any third party consultant(s) - i.e., a lobbyist, public affairs or government relations professional - who assisted your organization in developing this FY24 CDS request (this is not required to apply for funding).

Brandon Fetzer - Principal Engineer

Van Note-Harvey Associates (The Borough's Engineers)

BFetzer@vannoteharvey.com

Work: 609-917-5044

10. Appropriations Subcommittee

Please identify the appropriate Senate Appropriations Subcommittee bill under which you are requesting funding for your project.



Agriculture, Rural Development, FDA, and Related Agencies



Commerce, Justice, Science and Related Agencies



Energy and Water Development, and Related Agencies

- ☐ Financial Services and General Government
- ☐ Homeland Security
- ☒ **Interior, Environment, and Related Agencies**
- ☐ Labor, Health and Human Services, Education, and Related Agencies
- ☐ Transportation, Housing and Urban Development, and Related Agencies

11. Project Name

This Subcommittee requires a specific wording for the project title. First state the recipient, then the word “for,” and finally a short descriptor of the project. Please try to use no more than 10 words.

Examples:

CORRECT: City of Echo for Potable Water System Service Replacement

Borough of Pennington for Aging Water Line Replacement

12. Select an account

- ☒ **CW: EPA, STAG, Clean Water SRF, Clean Water CDS**
- ☐ DW: EPA, STAG, Drinking Water SRF, Drinking Water CDS
- ☐ SFC: IHS, Sanitation Facilities Construction, Sanitation Facilities Construction CDS
- ☐ HPF: NPS, Historic Preservation Fund Projects
- ☐ SPF: USFS, State and Private Forestry, Forest Resource Information and Analysis

• Projects benefiting both a clean water AND drinking water system must be requested under the Clean Water CDS account.

13. Is the project on the state’s most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan?

- ☒ Yes
- ☐ No

Notes: See [ADMINISTRATIVE ORDER NO \(nj.gov\)](#)

In FFY2023/SFY2024, thanks to the federal Bipartisan Infrastructure Law (BIL) and continued State investments by Governor Phil Murphy and our State Legislature, the Department continues the *Water Infrastructure Investment Planning* begun last year, to spark community investments in upgrading drinking water and wastewater infrastructure

CW/DW Project Detail

The Subcommittee requires additional information for projects seeking funding under these accounts.

14. What is the project purpose (e.g., drinking water, wastewater, storm water, and/or water quality protection)?

The purpose of this project is to replace an undersized 100 year old main water line measuring approximately 2,700 ft., replace up to 10 fire hydrants and, repair and strengthen security to an adjacent water well ensuring continuity of service and efficient water distribution. The water line in question is one of two that cross over NJ Route 31 servicing among others the Hopewell Valley Highschool. This line is nearing the end of its service life and as a result highly likely to be riddled with tuberculation. Replacement will alleviate pressure on the second major water line, improve fire flows and enable us to periodically flush fire hydrants effectively..

15. How will the project help meet applicable water standards (e.g. improve drinking water quality or improve surface/groundwater quality)?

This project is in line with Pennington Borough’s mission to safeguard public health and maintain the safety of its residents. The proposed water line replacement and the improvement to the adjacent well will provide improved drinking water quality, service and enhance fire suppression for numerous local businesses and residents including Mercer County Public Library, Hopewell valley Central High School and Brandywine Senior Assisted living.

16. Is this project primarily to support existing water needs to support future growth? Is this request seeking funding for planning and design, construction, or both?

Please note that projects primarily to support future growth are typically ineligible for State Revolving Funds.

This project seeks funding for engineering, permitting, and construction to mitigate failure of a critical undersized aging water line nearing the end of its service life serving many residents and businesses of Pennington Borough..

17. What is the total estimated cost of the project, based on the facilities plan or preliminary engineering report?

Total cost of this project based on a preliminary engineering report provided by the Borough engineers is \$2,058,750.

18. What is the amount requested for the project? **The amount requested is \$2,058,750.**

19. Is the amount scalable to a lower amount, and if so, what is the minimum amount?

Yes, the project can be scaled back to \$531,250 permitting us to initiate planning and design portion of the project.

20. List any funding received from federal appropriations, including the fiscal year and source of funding (Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others).

Pennington Borough received a total of \$269,262.20 from the American Rescue Plan (ARP), one installment in 2021 and the second in 2022.

21. Does the community have a financing plan certified by an authorized local official demonstrating how it will cover the matching funds of 20% or more?

Currently the Borough does not have a certified financing plan, however, the Borough is committed to meet its matching share by using capital funds and adopting a capital bond ordinance.

22. What are the anticipated non-federal sources of funding for this project?

Anticipated non-federal funds include utilization of the Borough's Operating Capital, surplus from the Borough's utility account and adopting a Capital Bond Ordinance.

Project Description

23. Name of Project

If also submitting a request to another Member of Congress for this same project, please use the same project name.

Borough of Pennington for Aging Water Line Replacement

24. Requested CDS Funding Amount

Total amount requested is \$2,058,750.

25. Total Project Cost

The full project cost is \$2,058,750.

26. Project location

This project entail replacement of the water line in 2 segments in Pennington Borough, Pennington NJ 08534 as follows:

1- running along West Delaware Avenue crossing over NJ Rt 31 and

2- running parallel to NJ Rt 31 crossing over Broemel Place

27. County

MERCER

28. Purpose Briefly describe the purpose of the project beginning with "for" or "to" (e.g. "for construction of low-income elderly housing" or "to purchase equipment for the oncology wing" or "for operating costs to start up a youth mentoring program"). This should be no more than 1 - 2 sentences.

This project is to mitigate the failure of a 100-year-old critical undersized water main line and upgrade one of the borough wells in need of repair and enhanced security. Both of these serve the entire community, including a public school, public library, a senior citizen center, and many Pennington Businesses.

29. Justification

Describe the project and answer each of the following questions:

Why is this project a valuable use of taxpayer funds? Who will this project benefit, and how many people will it serve? Will it create new jobs; if so, how many? Will the project promote equity in the community?

Your answer to this question is **different** from your answer to the Project Purpose.

This inevitable project affects every resident and business in Pennington Borough and the surrounding area. As this undersized aging line approaches the end of its service life cycle, there is an increased risk of catastrophic failure. Any delay increases the burden on the taxpayers in the event of a line failure. Taxpayers will not only have to bear the cost of the replacement but will have to bear any subsequent costs associated with emergency repairs. These additional costs can be avoided by a controlled and purposeful line replacement...

30. If the full requested amount cannot be provided, what is the minimum amount needed to move the project forward?

The minimum amount needed is \$531,250 permitting us to initiate planning and design portion of the project.

31. List any other sources of funding for this project, the amount, and their source. Please note if the funding is secured or anticipated.

Anticipated funding includes the Borough's capital budget, a capital bond ordinance, and utilizing a utility surplus.

32. List any other organizations you plan to partner with for this project.

N/A

33. List any work already completed on this project.

No work has been done other than a preliminary engineering estimate.

34. Other Requests

List any other requests your organization has made or plans to make through our office for FY24 CDS funding, and rank them by priority. Please note if this is your only request.

This is Pennington Borough's only request.

35. If this specific project has received CDS funding in prior appropriations bills, list the amount of money the project received and the fiscal year it was funded.

No prior funding was received.

36. If your organization has previously received CDS funding for any OTHER project, please list the name, amount and year below.

N/A

37. Select any other Members of Congress you have requested or plan to request funding from this year for this same project:

N/A

38. Please confirm that you have thoroughly read the guidance for the bill and account you selected, and can meet all the eligibility requirements.

If you need any clarification, please contact our staff.



Yes



No

Subcommittee on Interior, Environment, and Related Agencies

Carefully review these program requirements and guidance before selecting an account

below: <https://www.booker.senate.gov/imo/media/doc/INTERIOR%20EXTERNAL%20GUIDANCE.pdf>

Recap of document: The subcommittee will accept CDS requests for the following accounts

CW – EPA Stag, Clean Water SRF, Clean Water CDS

DW- EPA, STAG, Drinking Water SRF and Drinking Water CDS

CW: EPA, STAG, Clean Water SRF, Clean Water & DW EPA, STAG, Drinking Water SRF, Drinking Water

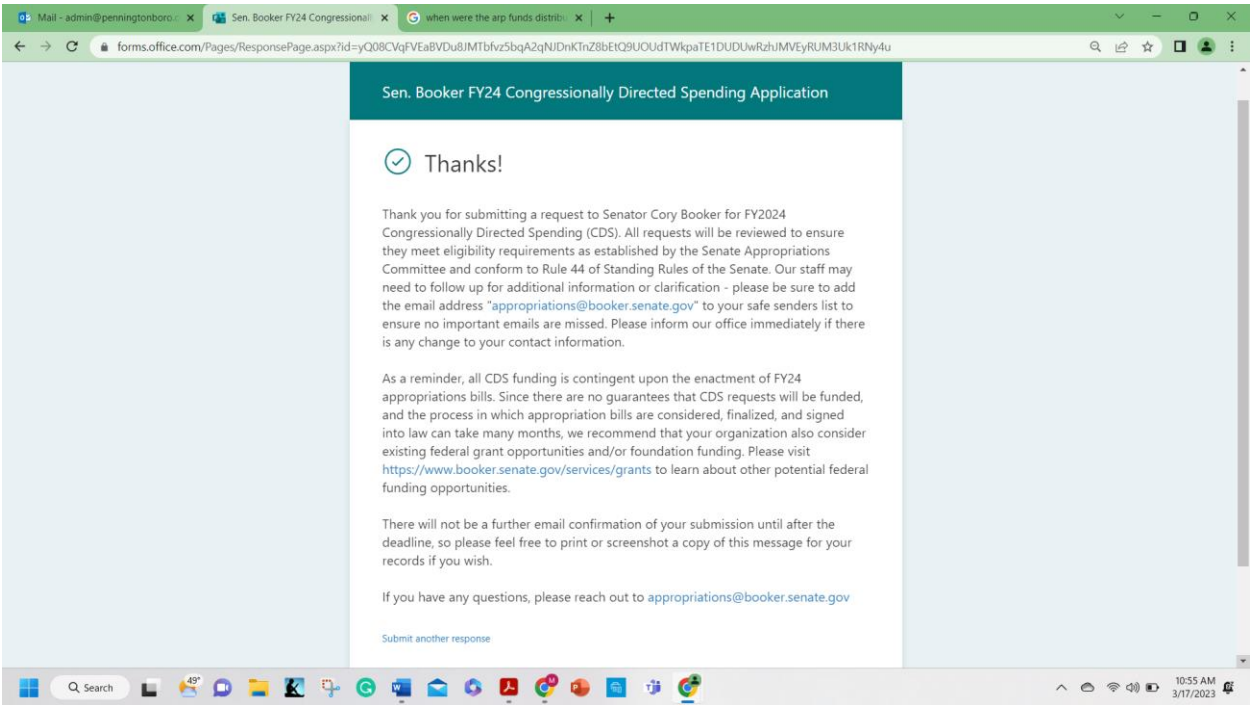
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Note that SRF projects have very specific eligibility requirements and the Subcommittee will not consider projects that do not meet those requirements. The following table lists some of the project types that are ineligible for SRF funding

[DWSRF factsheet 1.20.22.ai \(nj.gov\)](#)



ENGINEER 'S ESTIMATE

PREPARED FOR

2023 Water System Improvements

SITUATED IN

PENNINGTON BOROUGH, MERCER COUNTY, NEW JERSEY

VNHA Project No.: 43828

March 16, 2023

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	COST
Project 1: West Delaware Avenue and Route 31 Main Replacement					
1	12" DIP Water Main Replacement	LF	2,000.0	\$ 200.00	\$ 400,000.00
2	8" DIP Water Main Replacement	LF	1,000.0	\$ 180.00	\$ 180,000.00
3	Jack/Bore Highway Crossing	LF	250.0	\$ 750.00	\$ 187,500.00
4	Fire Hydrant Assembly	Ea.	10.0	\$ 7,500.00	\$ 75,000.00
5	12" Gate Valve	Ea.	25	\$ 3,600.00	\$ 90,000.00
6	8" Gate Valve	Ea.	15	\$ 2,500.00	\$ 37,500.00
7	6" Gate Valve	Ea.	10	\$ 2,000.00	\$ 20,000.00
8	Reconnect Existing Well	Ea.	1	\$ 10,000.00	\$ 10,000.00
9	Reconnect Large Water Services	Ea.	5	\$ 2,000.00	\$ 10,000.00
10	Small Water Service	Ea.	10	\$ 3,500.00	\$ 35,000.00
11	Water Sampling Station	Ea.	2	\$ 5,000.00	\$ 10,000.00
12	12" x 12" Wet Tap	Ea.	4	\$ 12,500.00	\$ 50,000.00
13	6" x 6" Wet Tap	Ea.	2	\$ 10,000.00	\$ 20,000.00
ESTIMATED CONSTRUCTION COST					\$1,125,000.00
	Contingency (10%)				\$ 112,500.00
	Engineering, Legal, Permit Fees, Administration (25%)				\$ 281,250.00
ESTIMATED PROJECT COST					\$1,518,750.00
ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	COST
Project 2: Well 6 Resiliency Upgrades					
1	Pump Replacement	LS	1.0	\$ 150,000.00	\$ 150,000.00
2	Building Modifications Current Treatment System	LS	1.0	\$ 100,000.00	\$ 100,000.00
3	Building Addition	LS	1.0	\$ 150,000.00	\$ 150,000.00
ESTIMATED CONSTRUCTION COST					\$400,000.00
	Contingency (10%)				\$ 40,000.00
	Engineering, Legal, Permit Fees, Administration (25%)				\$ 100,000.00
ESTIMATED PROJECT COST					\$540,000.00

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was the first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, Pennington, N.J. has been recognized as Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I, James Davy, Mayor of the Borough of Pennington do hereby proclaim Friday, April 28th , 2023 as ARBOR DAY in Pennington, New Jersey, and I urge all citizens to support efforts to protect our trees and woodlands and to support our urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Ordered on
April 3, 2023

By Order of the Office of
The Mayor

James Davy, Mayor

At its meeting on 3/8/23, the consensus of the Planning Board was that the current draft of the Master Plan Reexamination Report is ready for Council review. A copy is attached. The Board is requesting that Council members review the document and comment as they see necessary at the April 3, 2023 Council meeting. In particular, sections C & D would benefit from Council review and comment.

Section A is a transcript of recommendations from the 1998 Master plan and its 2005 and 2013 Reexamination reports, and the 2014 Amendment, and does not need review.

Section B, a summary of 2013-2022 Council actions relevant to the Master Plan, has already been reviewed by Kit Chandler and Chico Marciante. Their suggestions, for which we are grateful, were incorporated in the report.

Section C, written by Jim Kyle, is a summary of 14 issues that the Borough will need to address. Many contain recommendations that would benefit from Council input.

Section D is a summary of Planning Board recommendations. The first suggestion is that the 1998 Master Plan needs to be updated for reasons given at the start of Section D. We would appreciate Council's endorsement of embarking on the update. The Master Plan Committee is prepared to lead the effort to develop the new elements in the plan, targeted for release in 2025. Section D gives the proposed structure of the 2025 Master Plan, developed in conjunction with Jim Kyle. The last part of Section D is a separate list of recommendations for Planning Board action. Council could add its own items to this list if a need is seen.

Sections E and F are brief but should also be reviewed.

The deadline for submitting the Master Plan report to the State is September, 2023 and the Board is targeting August for submission. It would be appreciated if Council members could share their comments at the April 3, 2023 Council meeting. After this, there will be a public meeting and comment period as well as Planning Board adoption of the Master Plan document. Please do not reply all to this email.

Yours Sincerely,

Andy Jackson
Chair, Master Plan Committee.

cc: Jim Reilly, Jim Kyle.

2023 MASTER PLAN REEXAMINATION REPORT

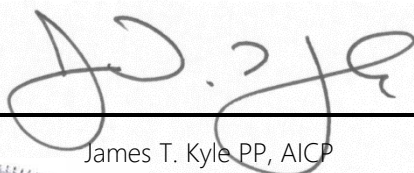
Borough of Pennington
Mercer County, New Jersey

March 8, 2023 – DRAFT

ADOPTED BY THE PLANNING BOARD ON _____

The original of this document was signed and sealed
in accordance with N.J.S.A. 45:14A-12

PREPARED BY:



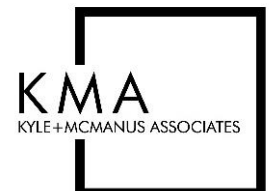
James T. Kyle PP, AICP

New Jersey Licensed Planner #05667



Brett L. Harris, PP, AICP

New Jersey Licensed Planner #650100



POLICY
PLANNING
DESIGN

BOROUGH OF PENNINGTON PLANNING AND ZONING BOARD

Hilary Burke, Mayor's Designee

Deborah Gnatt, Council Representative

James Reilly - Chairperson

Andrew Jackson

Kate O'Neill

Douglas Schotland

Cara Laitusis

Mark Blackwell

Amy Kassler-Taub

Jen Tracy

Katie Ronollo, Board Secretary

Edwin Schmierer, Esq, Board Attorney

Brian Perry, PE, Board Engineer

James Kyle, PP/AICP, Board Planner

John Flemming, Zoning Officer

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INTRODUCTION

The municipal Master Plan, adopted by the Planning Board, sets forth the Borough’s land use policies and is the principal document that addresses the manner in which development, redevelopment, conservation and/or preservation should occur within the municipality. It is intended to guide the decisions made by public officials and those of private interests involving the use of land. Further, the Master Plan, and more specifically its goals and objectives, are critical to the Planning Board when deciding upon development applications where variance relief is requested. Through its various elements, the Master Plan sets forth a vision for the community in the coming years.

The Master Plan forms the legal foundation for the zoning ordinance and zoning map. New Jersey, among a handful of other states, specifically ties the planning of a community as embodied in the Master Plan to the zoning ordinance and zoning map, which are adopted by the Borough Council and constitute the primary law governing the use of land at the local level. Under New Jersey’s Municipal Land Use Law N.J.S.A. 40:55D-1 et seq., (hereinafter “MLUL”) a zoning ordinance must be substantially consistent with the land use plan.

A Reexamination Report is a review of previously adopted Master Plans, amendments, reexamination reports and local development regulations to determine whether the ideas and policy guidelines set forth therein are still applicable. Under the Municipal Land Use Law, the Planning Board must conduct a general reexamination of its Master Plan and development regulations at least every ten years. The Municipal Land Use Law now includes a provision allowing a municipality to waive the reexamination requirement through a determination by the State Planning Commission and the municipal Planning Board that the municipality is built out, defined as there being no significant parcels, whether vacant or not, that currently have the capacity to be developed or redeveloped. While the Borough is almost entirely built out for all intent and purposes, the desire is to assess current planning policy to ensure it achieves desired outcomes.

A Reexamination Report must include the following components (N.J.S.A. 40:55D-89):

- a) The major problems and objectives relating to land development in the municipality at the time of the adoption of the last reexamination report.
- b) The extent to which such problems and objectives have been reduced or have increased subsequent to such date.

- c) The extent to which there have been significant changes in the assumptions, policies, and objectives forming the basis for the master plan or development regulations as last revised, with particular regard to the density and distribution of population and planning, housing conditions, circulation, conservation of natural resources, energy conservation, collection, disposition, and recycling of designated recyclable materials, and changes in State, county and municipal policies and objectives.
- d) The specific changes recommended for the master plan or development regulations, if any, including underlying objectives, policies and standards, or whether a new plan or regulations should be prepared.
- e) The recommendations of the Planning Board concerning the incorporation of redevelopment plans adopted pursuant to the "Local Redevelopment and Housing Law," into the land use plan element of the municipal master plan, and recommended changes, if any, in the local development regulations necessary to effectuate the redevelopment plans of the municipality.
- f) The recommendations of the Planning Board concerning locations appropriate for the development of public electric vehicle infrastructure, including but not limited to, commercial districts and, areas proximate to public transportation and transit facilities and transportation corridors, and public rest stops; and recommended changes, if any, in the local development regulations necessary or appropriate for the development of public electric vehicle infrastructure.

A Reexamination Report may contain recommendations for the Planning Board to examine certain land use policies or regulations or even prepare a new Master Plan. Alternatively, if the recommendations set forth in the Reexamination Report are themselves substantially in such form constituting an amendment or addendum to the Master Plan and adopted in accordance with the procedures prescribed by the MLUL for adoption of a Master Plan, it can be considered an amendment to the Master Plan.

This Reexamination Report includes all required components pursuant to the Municipal Land Use Law and is based upon review of the 2013 reexamination report prepared by the Board. While a reexamination was prepared in 2014, it focused primarily on the MU-3 district and functioned more as an amendment to the land use plan than a reexamination of policy and past issues.

PAST PLANNING EFFORTS

The Borough of Pennington has undertaken several planning efforts over time and adopted various planning studies, including:

- 1998 – Master Plan
- 2005 – Master Plan Reexamination
- 2010 – Historic Preservation Master Plan Element
- 2013 – Master Plan Reexamination

- 2014 – Land Use Plan Amendment: Supplemental Modifications to the September 2013 Master Plan and Development Regulations – Periodic Reexamination Report
- 2015 – Open Space and Recreation Plan

A. The major problems and objectives relating to land development in the municipality at the time of the adoption of the last reexamination report

The 2005 and 2013 Reexamination Reports found that five (5) of the six (6) specific goals and objectives relating to the municipality's land development and land use policies which had been included in the "1998 Master Plan" remained valid. These goals and objectives, coupled with the general purposes of zoning listed at N.J.S.A. 40:55D-2 of the Municipal Land Use Law, guide the planning process in the Borough and read as follows:

1. The Borough should remain primarily a residential community.
 - Existing residential use areas should be maintained.
 - New residential development should be consistent in scale and character to existing development.
 - Open space and recreational areas, both public and private, should be preserved and enhanced (e.g. green linkages to nearby preserved areas, environmental protection, stream corridor protection, etc.).
2. The community-serving role of the Borough center area should be preserved and enhanced.
 - Maintain a mixture of residential, public, semi-public and business uses.
 - Work toward the establishment of a multi-use social and recreational community facility for use by all age groups.
 - The broad concepts of the Borough Center Area Plan Element should be further considered and developed through a joint effort of the Planning and Zoning Boards, the Economic Development Commission and other community interest groups.
3. The visual quality and historic character of the Borough should be protected and enhanced.
 - Adopt historic district standards and boundaries.
 - Incorporate non-residential building design guidelines into an updated site plan ordinance for the entire Borough.
 - Establish a new shade tree nursery and locate all utility wires underground.
 - Reduce through traffic and enhance pedestrian safety and access.
4. The existing distinction between highway business uses and town center housing and business uses should be maintained.
 - The Route 31 business area should continue to meet the needs of regional and highway-oriented business uses.
 - The Borough center establishments should continue as a mix of residential uses and "village" type businesses.
 - Pedestrian linkages between the two business areas should be improved.

5. The Borough should work toward a more proactive effort on regional issues such as traffic and circulation, open space preservation, community facilities, stream corridor protection, and water quality improvement."

Additional land use planning problems which impacted achievement of the Borough's goals and objectives also were identified and discussed in the 2005 Reexamination Report as follows:

1. The Designation of a "Village Center": This designation was found unnecessary due to the State Office of Smart Growth's plan endorsement process; however, the Preliminary State Plan proposed a change in the "Planning Area" designation for the Borough from "Planning Area 3" to "Planning Area 2" to which the Borough expressed its objections and concerns during cross acceptance negotiations among the Borough, County and State.
2. The Prevailing Residential Character of the Borough: The 2005 Reexamination Report noted that the Borough's existing residential character could be threatened by the desire for homes that are larger than those historically built in the Borough, and it was suggested the requirements for the residential zoning districts be reexamined.
3. The State Highway Route 31 Corridor: A "Route 31 Design Study", dated December 2002, detailed design guidelines for the corridor and for cartway improvements along State Highway Route 31, some of which were incorporated into the "O-B" zoning district. The 2005 Reexamination Report recommended that the Borough continue to work with the State Department of Transportation on executing the recommendations in this study and also recommended a refinement of the zoning provisions for the "MU-3" zoning district along State Highway Route 31 to address the goals of the Master Plan.
4. Traffic and Pedestrian Circulation: Although circulation improvements were made, traffic and pedestrian circulation continued to be a major concern, particularly along State Highway Route 31 with its truck traffic.
5. The "Town Center": A "Streetscape Report" prepared by the Streetscape Committee of the Borough set forth recommendations for hardscape and other improvements within the Town Center area and the report was incorporated into the Master Plan by reference.
6. Other Master Plan Recommendations: A general updating of the development regulations was recommended, including non-residential and historical building design guidelines, as discussed in the "1998 Master Plan", as well as adoption of zoning provisions for a mixed use inclusionary development on the former landfill site owned by the Borough.

Specific Changes Recommended for the Master Plan and Development Regulations

A number of changes were recommended to the Borough's Master Plan and development regulations, which can be seen as part of the major problems and objectives identified in the 2013 Master Plan Re-Examination including:

- It is recommended that Lots 5, 6 and 7 in Block 206 be zoned from the "R-80" Residence zoning district to the "B-H" Highway Business zoning district. Because Lots 6 and 7 are

occupied by the Pennington Fire Company and the First Aid Squad, the "B-H" zoning provisions should be revised to allow for municipal services, including volunteer emergency services.

- The current "Affordable Housing Overlay Zone" should be replaced with a new overlay zone which should include all but three (3) lots (Lots 1, 2 and 13) within Block 206. This new overlay zone should govern any new development of the lands within the overlay zone. The permitted land uses in the new overlay zone should include those set forth in the "Route 31 Redevelopment Study", with a possible clarification of the exact types of retail businesses to be permitted in consideration of the current "B-H" zoning. Most importantly, residential flats above certain types of non-residential uses should be permitted, some of which could be restricted as qualified affordable units. Zoning provisions for the new overlay zone should benefit from the draft provisions included in the Study, but with appropriate modifications as necessary.

The 2014 Land Use Plan Amendment: Supplemental Modifications to the September 2013 Master Plan and Development Regulations – Periodic Reexamination Report:

- In order to provide a realistic opportunity for the development of the "MU-3" (Mixed Use) zoning district and the required affordable housing component, it is recommended that the provisions of the "MU-3" zoning district be revised to allow for a broader and more suitable type of development on the thirteen (13) acre tract of land that accounts for all the "MU-3" zoned land except for a small municipally owned utility lot.
- Because Capital Health Care Systems no longer plans to retain ownership of the site and develop it with medically related land uses, health care facilities and medical staff residences no longer are viable uses for the site and should be eliminated from the "MU-3" zoning provisions. Additionally, the permitted non-residential use for assisted care living should no longer be included as a permitted use, because an assisted living facility was constructed a number of years ago directly across State Highway Route 31, and it is unlikely that a second such facility would be a reasonable use on the thirteen (13) acre site.
- Without the medical components of the permitted non-residential uses, the currently permitted office uses most likely would not be viable and are not a compatible land use with the required residential component of the mixed use development.
- Moreover, the topography of the site makes it difficult, if not impossible, to have direct vehicular access to State Highway Route 31. Without a medical campus or other large-scale, integrally designed campus with its own internal circulation system providing access to individual uses, most individual non-residential uses could not function without direct access to the highway.
- Therefore, it is recommended that the permitted land uses for the entire "MU-3" zoning district consist of residential uses, municipal facilities and common open space. The residential uses should be comprised of a maximum of forty (40) single-family attached

units and a maximum of forty (40) age-targeted single-family attached units, for a maximum total of eighty (80) dwelling units and with twenty percent (20%) of the total units set aside for occupancy by eligible "low" and "moderate" income families. At least fifty percent (50%) of the total number of dwelling units shall be age-targeted. A maximum density of six and one-quarter (6.25) dwelling units per acre should be established.

- No dwelling unit should contain more than three (3) bedrooms, and age-targeted single-family attached dwelling units should be required to have the master bedroom on the first floor. The non-age-targeted single-family attached units should be townhouse units, except that the smaller affordable housing units may be one above the other but within a townhouse building.
- Passive and/or active recreation facilities should be provided in the development for a gathering place for all residents. Good pedestrian circulation, both within the development and connecting to other areas of the Borough, is imperative. Both pedestrian and vehicular circulation should be continuous throughout the development.
- Townhouses should be at least twenty feet (20') wide but no wider than twenty-six feet (26'), with a maximum of eight (8) units per building. No age-targeted dwelling unit should exceed thirty-five feet (35') in width, and no more than four (4) units should be attached in any one (1) building. The maximum size and height of each unit should be consistent with the residential character of the rest of the Borough, with market rate ranging in size from 1,600 to 2,400 square feet.
- The rear of any dwelling unit should not face any Borough road unless sufficiently buffered, and the development of the "MU-3" zoning district should enhance the existing streetscape along Knowles Street and West Franklin Avenue. Along State Highway Route 31, adequate landscape buffering at least fifty feet (50') in depth should be provided between the highway and any development in the "MU-3" zoning district. Similarly, adequate landscape screening should be provided between the Pennington Pointe age-restricted residential development to the north and the subject residential development, where necessary. Existing vegetation shall be retained along the tract boundary to the greatest extent possible.
- Regarding distances between buildings, it is recommended that buildings be set apart an adequate distance for sufficient emergency access. Front yard setbacks should be adequate to provide off-street parking in front of units in accordance with the Residential Site Improvement Standards.
- In order to maximize common open space areas and provide sufficient landscaping throughout the development, any fee simple lots should be coterminous with the dwelling footprint except for small rear and front yard areas. Strong architectural controls governing the appearance of the dwellings and lots should be included in any homeowners' association documents and/or lease agreements. All land area outside the small fee simple

lots shall be common open space, which shall be attractively landscaped and maintained by the homeowners' association for the benefit of the entire development.

- And most importantly, the entire thirteen (13) acre land area in the "MU-3" zoning district should be planned, designed and approved as a single entity with a common architectural theme.
- The drafters of any implementing ordinance provisions for the new "MU-3" zoning district should be guided by the specific recommendations in the Amendment, but it is understood that the dimensions, distances and other similar bulk standards set forth herein are not final and may be modified once an acceptable concept plan has been presented to the Borough for its consideration.

B. The extent to which such problems and objectives have been reduced or have increased subsequent to such date

Since the Borough's last reexamination reports in 2013 and amendment of 2014, the extent of some problems and objectives has either been reduced or increased while some remain unchanged. Each is reproduced from Section A above with comments noted below.

Goals and Objectives

1. *The Borough should remain primarily a residential community.*
 - *Existing residential use areas should be maintained.*
 - *New residential development should be consistent in scale and character to existing development.*
 - *Open space and recreational areas, both public and private, should be preserved and enhanced (e.g. green linkages to nearby preserved areas, environmental protection, stream corridor protection, etc.).*

Generally, this goal and its objectives have been consistently applied over the reexamination period and remain valid going forward. Besides the Heritage development described below, new residential development has been limited and there has been no intrusion of nonresidential uses in residential areas. What residential development has occurred has been generally consistent in scale and character, although some floor area ratio variances have been granted in residential zones.

As described below in the 2014 Land Use Plan Amendment: Supplemental Modifications to the September 2013 Master Plan Reexamination Report, the area of the Borough dedicated to residential use was increased by converting the land used by American Properties to develop The Heritage at Pennington from MU-3 (Mixed Use) Zone (which was eliminated) to MR (Mixed Residential Zone). American Properties and the Borough Planning Board and Council worked closely together to ensure the development fit into the residential character of the Borough. The timing of the development coincided with plans to expand the SBRSA sewage plant capacity and the development is connected to the Borough sewer system. The completed Heritage development is managed by a condominium association.

Council was concerned about deteriorating vacant properties close to occupied residences and businesses, creating public health problems, reducing the property values of neighboring properties and diminishing the quality of life for residents and business owners. In December 2017 Council adopted Ordinance 2017-19 concerning registration and maintenance of vacant properties. It defined abandoned properties and evidence of vacancy and prescribed the process of registration and the obligations of the owner to secure the building against unauthorized entry and to maintain buildings and land. Penalties for non-compliance were defined.

Also of concern to Council was the growth of short-term rentals over the internet, and how some had created noise and other problems for residential neighborhoods. There were no

regulations in place other than the noise ordinance, and nothing to limit the number of people that could be accommodated or the duration of the rentals. In May 2022, the Council adopted Ordinance 2022-8 to regulate short-term rentals of residential properties. A one-year renewable permit from the Borough is required for short-term rentals, subject to the requirements of the ordinance. The ordinance specifies occupancy limits, record keeping, responsibilities of the owner and the primary renter, and a procedure for addressing complaints.

A supplement to the Master Plan, the Open Space and Recreation Plan (OSRP), was adopted in March 2015. This comprehensive document, available on the Borough website, revised the initial plan adopted in 2000 and was prepared by the Borough's Open Space Committee. The specific goals are to advance the broader Master Plan by acting in concert with Hopewell Township, with Mercer County, with the State of New Jersey, and with local non-profit land preservation organizations such as the Friends of Hopewell Valley Open Space, D&R Greenway Land Trust, and the New Jersey Conservation Foundation, to:

1. Create, expand, and maintain a permanently protected greenbelt of open space around the Borough, to the maximum extent possible, by preserving additional land to create a more complete greenbelt, and land that can create greenway corridors to the Borough.
2. Preserve the historic village character of Pennington, which depends on the maintenance of a rural landscape on its boundaries and along roads leading to and from the Borough.
3. Increase the range of passive recreational opportunities on permanently protected tracts of contiguous open space adjacent to or near the Borough.

The Borough's one cent Open Space Tax is an important source of revenue for open space acquisition and for enhancing recreational facilities within the Borough. For open space acquisition, the Borough takes advantage of NJ Green Acres grants and Mercer County Municipal Assistance grants without having to provide required matching funds. This practice has allowed the Borough to build up its open space fund. The Borough considers this fund as a strategic asset that can be used to leverage State and County funds and funds available from non-profit partners.

In 2014, one year after acceptance of the 2013 Master Plan Reexamination, the Pennington Connection was completed, providing access to the multi-purpose Lawrence-Hopewell Trail (LHT), a 22-mile loop trail suitable for walking and biking, which extends through sections of Hopewell and Lawrence Townships. Of particular benefit to Pennington is the trail's connection to Rosedale Park and Mercer Meadows. The Open Space and Recreation Plan Element (OSRP) presented a thorough inventory of open space, woodlands, parks, recreational properties and amenities in and around Pennington in 2015.

In 2016, the Borough participated in the purchase of the Brown property on Pennington-Titusville Road and the Carter Road property. Within Pennington, in 2019, the Borough authorized the purchase of 2.8 acres behind Toll Gate School from the Hopewell Valley

Regional School District to create an Arboretum. Work is ongoing to enhance the site. In 2021, the Borough purchased 0.57 acres at the rear of 417 South Main Street (the historic Toll Gate House) to provide a buffer for, and enhance access to, the Pennington African Cemetery, which had been added to the Pennington Crossroads Historic District by ordinance in 2018.

Open Space funds are also used for maintenance, repairs, new equipment, and upgrades at the Borough's two public parks, Kunkel Park and Sked Street Park. The funds have also been used since 2020 to support a deer management program for the Borough. The deer population was determined to be ten times sustainable levels and was creating significant health hazards such as Lyme disease and car crashes. The deer congregate within and outside the Borough borders and forage throughout the Borough. Pennington has hired two experienced hunters to harvest deer in and around the Borough using crossbows.

Finally, on a recreational activity not related to open space, the Council has been working to find a suitable site for the rapidly growing sport of pickle ball, which has many adherents in the Borough. An initial site approved in the parking lot of the Senior Center on Reading Street was closed because of complaints from neighbors about the noise and lights. Pennington School allowed the temporary use of part of their tennis courts on West Delaware Avenue during the winter. However, a permanent site has yet to be found.

2. *The community serving role of the Borough center area should be preserved and enhanced.*

- *Maintain a mixture of residential, public, semi-public and business uses.*
- *Work toward the establishment of a multi-use social and recreational community facility for use by all age groups.*
- *The broad concepts of the Borough Center Area Plan Element should be further considered and developed through a joint effort of the Planning and Zoning Boards, the Economic Development Commission and other community interest groups.*

The Borough has been maintained as a mixture of uses, with highway-oriented businesses along Route 31, mixed-use in the Main Street and Delaware Avenue areas and discrete surrounding residential districts.

Hopewell Township, Hopewell Borough and Pennington Borough have been working on the concept of a senior and community center for many years. Early efforts focused on finding a suitable, available site acceptable to all parties. Meanwhile, the Senior Center on Reading Street in Pennington continued to function. Since the Senior Center building and parking lot were in a state of disrepair, in 2018 it was decided that renovation was needed. Funding was secured and work started in 2019 and the Center reopened in 2020. In 2020, Hopewell Township published an RFP for design concepts for a Senior and Community Center to be built on a 15-acre lot off Reed Road. The eastern edge of the lot is adjacent to the 44-acre Zaitz tract, which is being developed by US Home at Hopewell Urban Renewal LLC into a 379-home subdivision. The developer has added ~1.5 acres adjacent

to the Reed Road tract to the Community Center lot. The RFP calls for a Senior Center, a Community Center, a Fitness/Wellness Center and 10,700 sq. ft. of space for the Hopewell Valley Regional Board of Education offices, which will move from their current building at 425 South Main Street in Pennington.

There has been no substantial progress on the Borough Center Area Plan Element since 2013/2014.

In 2017, it was decided that the 22-year-old Borough Hall should be renovated. The HVAC system needed to be replaced and the best way to access it was through the roof, which would need to be replaced. Windows needed to be replaced. There was a need to create more storage space and the Police Department facilities needed a significant overhaul. Improvements were needed to the kitchenette, restrooms, municipal offices, council chambers, courtroom office, violations bureau, construction office, library, public hallway, and ADA compliance. It was decided that it would not be cost-effective to try to make the changes individually and Bond Ordinance 2017-4 was approved to raise funds for the work. Architectural options were presented in 2019 and a Citizens Committee was convened to review the options. Engineering work commenced soon after and the renovations were completed in 2021.

The Economic Development Commission expressed concerns that Pennington is not a restaurant-friendly town and that it is expensive and difficult to open a restaurant in the Borough. They are trying to be proactive on the economic health of the Borough and feel that the current millennial environment is very restaurant focused. Vibrant economic downtowns often have a variety of restaurants. The Commission recognizes the balance between protecting the infrastructure and the ordinances in place when opening a restaurant but asked what could be done to help. After the Covid lockdowns began, Council permitted outdoor dining. This has continued and may encourage people to dine in the Borough center. There are several restaurants in the Route 31 business area. Cugino's purchased the Borough's liquor license for use in their new BORO Market Restaurant/Bar. In support of retail businesses the borough also allowed curbside pick-up for products purchased remotely.

In early 2018, the Applications Review Committee (ARC) was asked to look into whether the Town Center Buffer (TCB) Zone still served a useful purpose. The Ordinance establishing the TCB dated back to 2001. The general feeling was that it was no longer necessary, but there was no consensus on what the zoning regulations should become for the properties in the TCB Zone. The ARC report was discussed at the Planning Board Meeting on March 14, 2018, and the comprehensive discussion was recorded on over 3 pages of the minutes of that meeting. The recommendation was that this issue should be looked at as part of a reexamination of the Master Plan. The Planning Board should revisit this issue, taking as its starting point the discussion in its March 14, 2018, minutes. There is also a concern that the Town Center Buffer regulations may conflict with the Historic Preservation Ordinance. What is allowed in the Town Center Buffer may not be approved by the Historic Preservation Commission.

At the March 11, 2020 Planning Board meeting, the Zoning Officer brought up a problem with the Town Center Zone regarding space being used as offices. Part of the issue was that landlords do not like vacant stores. They would be happy to rent retail space as an office since one vacant space leads to another. Whether or not it is an office, the Zoning Officer feels that it is a benefit to the town to try to keep momentum by having the stores occupied. The other school of thought is that storefronts in the TC Zone should stay retail because retail feeds on retail. The Zoning Officer feels that the Master Plan Reexamination should include a recommendation to review whether the Town Center Ordinance allowable uses could be expanded. This should be considered by the Planning Board and the Economic Development Commission.

3. *The visual quality and historic character of the Borough should be protected and enhanced.*

- *Adopt historic district standards and boundaries.*
- *Incorporate non-residential building design guidelines into an updated site plan ordinance for the entire Borough.*
- *Establish a new shade tree nursery and locate all utility wires underground.*
- *Reduce through traffic and enhance pedestrian safety and access.*

Borough Code, Chapter 119 Historic Preservation, adopted in 2011 following the 2010 publication of the Historic Preservation Master Plan Element, identifies the Borough's historic districts and sets forth standards for review by the Historic Preservation Commission. The purpose of the ordinance is to protect primary structures and it was written to minimize inconveniences for residents. Street signs have been erected to indicate the boundaries of the Historic District. In 2018, the Historic Preservation Commission received a Certificate of Eligibility from the State of New Jersey, Department of Environmental Protection. It was determined that the Pennington Crossroads Historic District is eligible for listing in the New Jersey National Register of Historic Places for its significance in community development, and in its architecture and archeology. The Pennington African Cemetery is included as a contributing but non-contiguous resource to the district. This is one of the steps that the Historic Preservation Commission has been working on towards obtaining the Certified Local Government Certification.

Nine properties in the district could have been demolished if the Borough had not had the ordinance in place. A significant achievement was the work of the Commission to ensure, in 2014, the preservation and repurposing of the Pennington School's historic Lowellden building which needed to be relocated as part of a development project. Renamed the Wesley House, the building is now located on West Delaware Avenue. The Commission would like to create the Historic District as an overlay zoning district as part of a Master Plan update. The Historic Preservation Commission is working on a revision of its 2010 Master Plan element.

Nonresidential building design guidelines were never incorporated into the site plan ordinance.

A shade tree nursery was not established, nor were utility wires relocated underground.

Through traffic and pedestrian safety and access remain a concern. Sidewalks in the area of Main Street and Delaware Avenue were improved under the Streetscape project, as described elsewhere in this section.

4. *The existing distinction between highway business uses and town center housing and business uses should be maintained.*
 - *The Route 31 business area should continue to meet the needs of regional and highway-oriented business uses.*
 - *The Borough center establishments should continue as a mix of residential uses and "village" type businesses.*
 - *Pedestrian linkages between the two business areas should be improved.*

This goal and its objectives have remained unchanged. Route 31 remains the focus of regional and highway-oriented business uses, and the center continues as a mix of residential uses and village-type businesses. Pedestrian linkages between the two business areas remain as they were in 2013, although the pedestrian environment near Main Street and Delaware Avenue has been improved.

Recently, three banks in Pennington Borough have closed. Branches of TD Bank and Wells Fargo on the east and west sides of Route 31 closed and were offered for lease. The Planning Board has approved an application to convert the TD Bank to a Starbucks coffee shop. There is no action on the Wells Fargo site, which may be a redevelopment opportunity. The site is ~2.4 acres and the building is very much designed as a bank, so it may be difficult to convert to another use. In the Borough Center, the OceanFirst Bank branch closed, and the site is now occupied by Princeton Coin.

The first licensed cannabis retailer in Pennington, Jersey Meds, has been approved for a shop in the Pennington Square Shopping Center on Route 31. A Goodwill donation center filled the space vacated by a convenience store. As mentioned earlier, the Borough's first liquor license was purchased by Cugino's for its BORO Market Restaurant/Bar on West Delaware Avenue. Potential business uses of the landfill site are of interest to this area and decisions are on hold until the environmental study is complete.

5. *The Borough should work toward a more proactive effort on regional issues such as traffic and circulation, open space preservation, community facilities, stream corridor protection, and water quality improvement.*

While the Borough has worked cooperatively with surrounding communities on regional issues, particularly community facilities and shared resources, additional efforts are needed. The Borough has been working with Mercer County on a Hazard Mitigation Plan. It is acting on its own for stormwater management although areas of Hopewell Township close to the Borough have an impact on water flow in and out.

Pennington and Hopewell Boroughs are both surrounded by Hopewell Township, and it is in their interest to work closely with the Township in many areas. Pennington Borough and the Township have several agreements in place, such as the Senior Services Coordinator funding, emergency and police dispatch, basic life support services, fire inspection services, the Green Team, and the Hopewell Valley Municipal Alliance. They have also worked closely on Open Space purchases and on the Pennington connection to the Lawrence-Hopewell Trail as summarized in item 1 above. In ongoing discussions on the proposed Hopewell Valley senior center and community center, Hopewell Township, Hopewell Borough, Pennington Borough and the Senior Advisory Board have not always seen eye-to-eye. However, as described in item 2 above, this may be nearing resolution.

Pennington and Hopewell Township have worked together on Route 31 traffic and safety issues. They have not always agreed but have generally worked to influence NJ DOT on safety issues. The Borough prevailed over the Township on the speed limit on Route 31 in the Borough which is set at 35 mph rather than the Township's preferred 40 mph. The Township supports a full traffic light at Ingleside Avenue and Route 31, to assist pedestrian and bicycle crossings. In 2015, the Pennington Borough Council unanimously adopted a resolution opposing full traffic light signalization at the intersection of Ingleside Avenue and State Route 31. An application to the Township for a CVS pharmacy on the southeast corner of that intersection was opposed by the Borough. CVS has now found a new site on Washington Crossing Road.

In 2022, in response to the incorporation of the Great Western Bikeway into Pennington Borough and that biking and pedestrian access to recreational areas throughout Mercer County is consistent with the Pennington Borough Master Plan Open Space Element and is a public benefit to the residents of Pennington Borough, Pennington Borough Council adopted another resolution opposing the substitution of a full traffic signal for the flasher-type signal at the intersection of Ingleside Avenue and Route 31 until a traffic study demonstrates that the installation is the best possible alternative to improve the safety of the intersection and that it would have a neutral or de minimis effects to the traffic on borough streets.

Additional Land Use Planning Problems

1. *The Designation of a "Village Center": This designation was found unnecessary due to the State Office of Smart Growth's plan endorsement process; however, the Preliminary State Plan proposed a change in the "Planning Area" designation for the Borough from "Planning*

Area 3" to "Planning Area 2" to which the Borough expressed its objections and concerns during cross acceptance negotiations among the Borough, County and State.

The current State Plan Policy map shows the entirety of the Borough as Planning Area 3, therefore this concern was addressed.

2. *The Prevailing Residential Character of the Borough: The 2005 Reexamination Report noted that the Borough's existing residential character could be threatened by the desire for homes that are larger than those historically built in the Borough, and it was suggested the requirements for the residential zoning districts be reexamined.*

The Borough amended floor area ratio standards in 2011 (Ordinance 2011-5) for residential districts, limiting total floor area by zone. The Planning Board has seen a few applications for floor area ratio variances, some of which were approved. Given the relief sought, these standards should be reviewed again, as the problem continues. In addition, over the last ten years, the Zoning Officer has recommended several changes to simplify, clarify or modify parts of Chapter 215 Zoning of the Borough Code. These are summarized in Section D below and will need to be addressed by the Planning Board.

3. *The State Highway Route 31 Corridor: A "Route 31 Design Study", dated December 2002, detailed design guidelines for the corridor and for roadway improvements along State Highway Route 31, some of which were incorporated into the "O-B" zoning district. The 2005 Reexamination Report recommended that the Borough continue to work with the State Department of Transportation on executing the recommendations in this study and also recommended a refinement of the zoning provisions for the "MU-3 " zoning district along State Highway Route 31 to address the goals of the Master Plan.*

Certain improvements to the roadway have been constructed along the Route 31 corridor since the time of this recommendation. The intersection of Route 31 and West Delaware Avenue now has left turn lanes in all four directions and left turn traffic lights. The lights also allow pedestrian crossings, although there is still a risk of pedestrian conflict with cars turning left or right on a green light and with cars turning right on a red light. The speed limit in the Pennington Borough section of Route 31 is 35 mph, although it is frequently exceeded. The intersection of North Main Street and Route 31 now has pedestrian crossings controlled by traffic lights. A concrete sidewalk now runs along the east side of Route 31 from the Pennington Golf Center north to West Franklin Avenue. There is no sidewalk on the west side of Route 31.

The Borough remains concerned about traffic safety particularly at the intersection of Route 31 and West Delaware Avenue given that as many as 100 children and pedestrians cross this intersection daily to get to and from Timberlane Middle School and Hopewell Valley Central High School. A pedestrian fatality occurred there in October 2021, which prompted the Borough Council to pass Resolution 2021-11.14 urging NJDOT to re-visit the 2002 study

of the Route 31 and West Delaware intersection in Pennington Borough. In response, the mayor received a letter from the NJDOT indicating that they do not see a problem with the intersection. The Council then passed Resolution 2022-5.19 reaffirming the previous resolution and sent certified copies to the Governor, Senator, Members of the Assembly, and the Mercer County Executive.

Two new Hopewell Township developments taking place on Scotch Road and Washington Crossing Road will have a major impact on traffic. The Scotch Road development, by US Home Corp./Lennar, brings 1077 new living units onto the market. The Washington Crossing Road development by US Home at Hopewell Urban Renewal brings 379 units. The total of 1456 added units exceeds Pennington's existing 1146 housing units. These large residential developments will significantly increase traffic in the area and, of concern to the Borough, will be increased traffic crossing Route 31 at West Delaware Avenue, Ingleside Avenue, and the Pennington Circle.

On the zoning issues in the 2002 Route 31 Design Study, the Capital Health site, formerly zoned MU-3, was rezoned MR Mixed Residential and developed by American Properties into a townhome community with a 20% allocation of affordable housing. This development is discussed below under the 2014 Land Use Plan Amendment: Supplemental Modifications to the September 2013 Master Plan and Development Regulations Periodic Reexamination Report.

Economic development in the area has had some turnover. As mentioned earlier, the Wells Fargo Bank and TD Bank buildings are vacant. In 2022, Starbucks purchased the TD Bank building, and in 2023, their site plan application was approved. Goodwill moved into Pennington Square Shopping Center where a convenience store had been. An application has been approved for the Borough's first retail cannabis outlet, Jersey Meds, which will be in the Pennington Square Shopping Center. Exceptions approved in the B-H zone and changes to the O-B zone to accommodate retail businesses (Borough Code 215-96) suggest that a review of zoning regulations and uses permitted in the B-H and O-B zones is needed. An option would be to combine B-H and O-B into a new zone which is less restrictive on permitted uses, including residential, and to encompass possible development ideas for the landfill, which is in the O-B zone.

4. *Traffic And Pedestrian Circulation: Although circulation improvements were made, traffic and pedestrian circulation continued to be a major concern, particularly along State Highway Route 31 with its truck traffic.*

Although the Covid-19 pandemic temporarily reduced traffic volumes on Route 31, they are returning to normal. Major housing development projects in southern Hopewell Township and development proposals along Route 31 within the Borough mean that traffic will increase, which increases the potential for conflict between pedestrians and vehicles.

In 2014, Borough Council adopted the NJ DOT Complete Streets policy. The benefits of complete streets include improving safety for pedestrians, bicyclists, children, older citizens,

and the mobility challenged, reducing traffic congestion and reliance on carbon fuels, and saving money by incorporating sidewalks, bike lanes, and safe crossings into the initial design of a project to spare the expense of later retrofits. The Council reaffirmed the policy in 2016 but allowed four exemptions, which must be documented and approved by the Council, for the following four conditions, where:

- a. Bicyclists and pedestrians are prohibited by law from using the roadway.
- b. Detrimental environmental or social impacts outweigh the need for these accommodations.
- c. The safety or timing of a project is compromised by the inclusion of Complete Streets design practices.
- d. The cost of incorporating new bicycle, pedestrian, and/or public transit facilities is excessive. The need for and/or probable use of the facility shall be considered in making the determination as to whether or not an exception should be approved at this time or held for future consideration.

In 2021, the Council adopted a resolution in support of the 2020 Mercer County Bicycle Master Plan. In 2022, a resolution was adopted to endorse Vision Zero, which encourages municipalities to adopt achievable goals to prevent traffic-related severe injuries and fatalities based on the following principles:

- a. Deaths and severe injuries caused by traffic accidents are preventable.
 - b. Human life and health should be prioritized in all transportation systems and in all aspects of transportation planning.
 - c. Human error is inevitable and transportation systems should be forgiving.
 - d. Transportation planning should focus on systems-level changes above influencing individual behavior.
 - e. Speed is the single most important factor in crash severity.
5. *The "Town Center: A "Streetscape Report" prepared by the Streetscape Committee of the Borough set forth recommendations for hardscape and other improvements within the Town Center area and the report was incorporated into the Master Plan by reference.*

The streetscape improvements recommended in the area around the Main Street and Delaware Avenue intersection are being constructed as funding from the NJ DOT's Transport Alternatives is obtained. The first project, to improve curbing on North Main Street was completed in 2014. In 2017 a grant was approved for a Phase II project on improvements on East and West Delaware Avenue and South Main Street. The project is ongoing.

After some issues, Council has worked to better define responsibility for trees that are in the public right of way. Ordinance 2018-6 was adopted to clarify Borough Code Chapter 13, Article 1 with respect to the advisory responsibilities of the Shade Tree Committee, the management of trees, particularly in or near the public right-of-way, and obligations of the Borough and property owners with respect to them. This was further refined by the

adoption of Ordinance 2019-6 to eliminate any question concerning Council's exclusive discretion over the types, sizes, and locations of the trees to be planted, and to make clear the prohibition against removal of a public tree by a private person.

The Council is also concerned that the responsibility of the adjacent property owner to maintain their sidewalks is often ignored. Chapter 177 of the Borough Code covers repair of sidewalks, snow and ice removal, and the clearance and control of debris and overgrowth. Responsibility for enforcement needs to be clarified.

6. *Other Master Plan Recommendations: A general updating of the development regulations was recommended, including non-residential and historical building design guidelines, as discussed in the "1998 Master Plan", as well as adoption of zoning provisions for a mixed-use inclusionary development on the former landfill site owned by the Borough.*

The general update did not occur, although guidelines are included in the Historic Preservation Chapter of the Borough Code. Zoning provisions for the landfill were never adopted and the property remains in the B-H (Highway Business) Zone and is also part of the Route 31 Corridor Business Overlay Zone. There is still no decision on how the landfill and surrounding acreage owned by the Borough (Block 206, Lots 4, 5 & 12, ~8.3 acres) should be developed. The 2013 Route 31 Redesign Study by Maser Consulting made several recommendations, which should be revisited. Ordinance No. 2014-5 added a new section entitled Route 31 Corridor Business Overlay Zone and revised the zoning map. Bond Ordinance 2017-4 provided for preliminary planning, environmental, and investigative analysis of the landfill and related properties for potential redevelopment by the Borough. Excel Environmental Resources, Inc. was contracted to conduct the preliminary environmental assessment, and based on this a grant was obtained from the NJDEP Hazardous Discharge Site Remediation Fund to conduct a site investigation and remedial investigation of the landfill. Excel's final report was expected in early 2023. However, this may be delayed due to recent changes in the regulations by the State. Excel was also asked to write a Letter of Interpretation related to Lewis Brook, which flows through the site, to determine how the stream affects what can be built and, also, to do a flood plain analysis. Upon completion of these reports a discussion with public input will consider the options for the landfill site.

Specific Changes Recommended for the Master Plan and Development Regulations

A number of changes were recommended to the Borough's Master Plan and development regulations, which can be seen as part of the major problems and objectives identified in 2013 Master Plan Re-Exam, including:

- *It is recommended that Lots 5, 6 and 7 in Block 206 be zoned from the "R-80" Residence zoning district to the "B-H" Highway Business zoning district. Because Lots 6 and 7 are occupied by the Pennington Fire Company and the First Aid Squad, the "B-H" zoning*

provisions should be revised to allow for municipal services, including volunteer emergency services.

These lots were rezoned to B-H and included in the Route 31 Corridor Business Overlay Zone, which permits municipal services, including emergency response services.

- *The current "Affordable Housing Overlay Zone" should be replaced with a new overlay zone which should include all but three (3) lots (Lots 1, 2 and 13) within Block 206. This new overlay zone should govern any new development of the lands within the overlay zone. The permitted land uses in the new overlay zone should include those set forth in the "Route 31 Redevelopment Study", with a possible clarification of the exact types of retail businesses to be permitted in consideration of the current "B-H" zoning. Most importantly, residential flats above certain types of non-residential uses should be permitted, some of which could be restricted as qualified affordable units. Zoning provisions for the new overlay zone should benefit from the draft provisions included in the Study, but with appropriate modifications as necessary.*

While the overlay zone was adopted, it does not include permission for flats above nonresidential uses. This concern remains, particularly in light of the Borough's need for additional affordable housing opportunities.

The 2014 Land Use Plan Amendment: Supplemental Modifications to the September 2013 Master Plan and Development Regulations Periodic Reexamination Report

The recommendations in this Amendment are presented in Section A and are not repeated here. The site was rezoned from MU-3 Mixed Use Zone to MR, Mixed Residence Zone, by Ordinance 2014 -17. It was subsequently developed by American Properties as The Heritage at Pennington, a new residential community including age-restricted and affordable housing units. As such, this concern has been addressed.

C. Relevant changes in assumptions, policies and objectives at the local, county and state levels

1. Demographics

Since adoption of the 2013 reexamination report and 2014 amendment, the US Census was conducted in 2020. The most recently available data is presented and discussed in Appendix A, with the data source cited within each table. It should be noted that some of the data is from the 2020 American Community Survey (ACS), which provides more detailed data than currently available Census Data, as not all Census products have been released to date. It should also be noted that ACS data is an estimate, therefore both datasets are presented but differences may exist.

2. Existing Land Use and Zoning

Geographic Information System digital data available from the New Jersey Office of GIS provides the

Zone District	Symbol	Acreage	% of Total Acreage
R-80 Residence Zone	R-80	254.3	40.8%
R-100 Residence Zone	R-100	201.4	32.3%
R-A Apartment Townhouse Residence Zone	R-A	8.6	1.4%
O-R Office Residence Zone	O-R	4.2	0.7%
TC Town Center Zone	TC	11.3	1.8%
TCB Town Center Buffer Zone	TCB	5.5	0.9%
B-H Highway Business Zone	B-H	24.0	3.8%
O-B Office Building Business Zone	O-B	27.1	4.3%
P-O Professional Office Zone	P-O	4.5	0.7%
E-1 Education Zone	E-1	33.6	5.4%
E-2 Education Zone	E-2	20.5	3.3%
MU-1 Mixed Use Zone 1	MU-1	4.4	0.7%
MU-2 Mixed Use Zone 2	MU-2	8.3	1.3%
MR Mixed Residence Zone	MR	16.2	2.6%
		623.9	

ability to categorize the use of each parcel within the Borough based on tax data. The results of this analysis are presented in Table 1, below.

The majority of the Borough is developed as residential use, with 82.6% of the Borough's 1,077 parcels categorized as property class 2, covering a total of 319.4 acres. Commercial properties represent the next most prevalent land use, with 57 class 4A properties covering 59.5 acres.

Pennington is divided into a total of 14 zoning districts, as depicted on the Zoning Map shown on the following page. The acreage of each district is summarized in Table 2 below. As shown, the majority of the Borough is classified for residential use.

TABLE 1 – Land Use by Property Tax Class

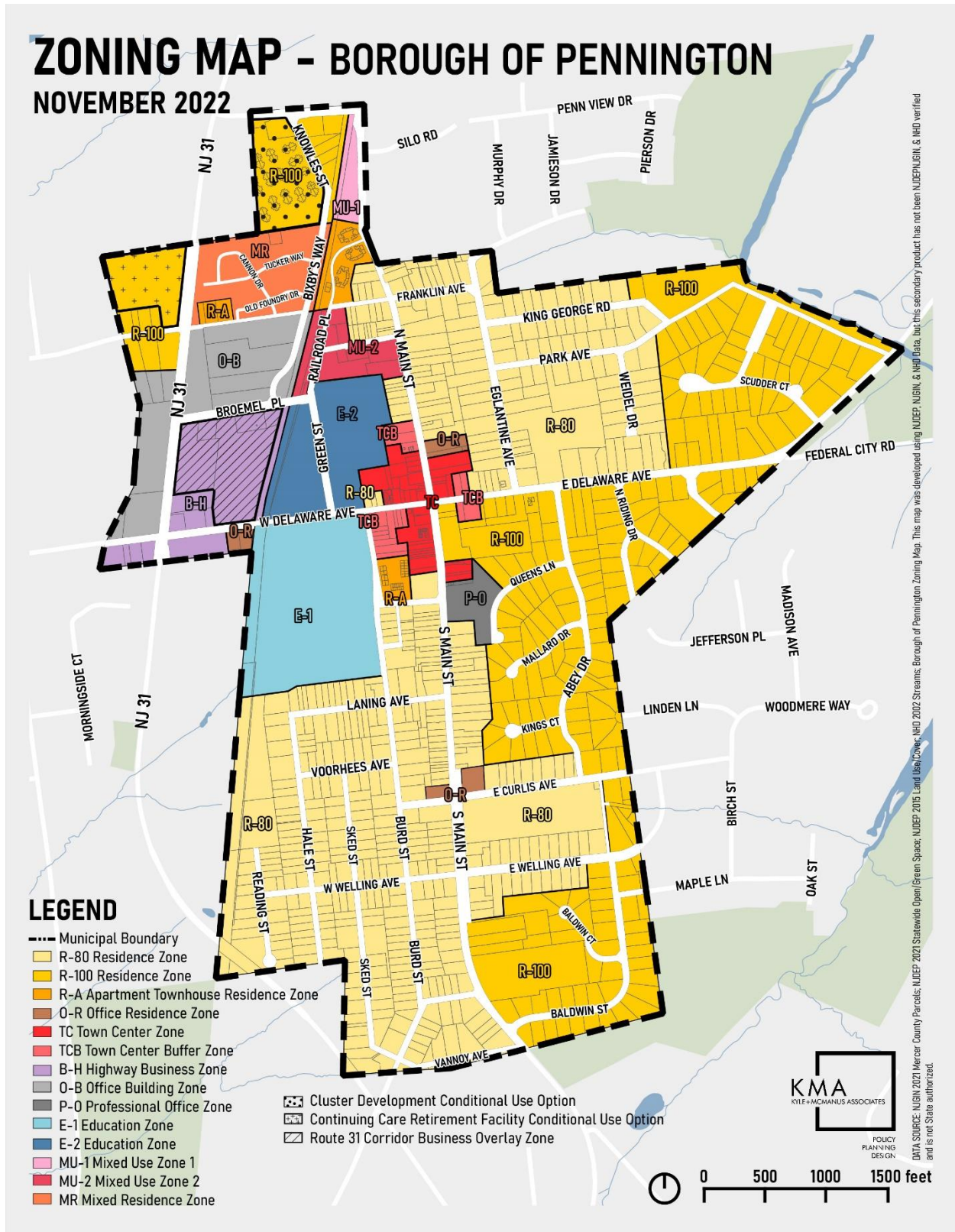
TABLE 2 – Area of Zoning Districts

Property Class	Land Use Category	Total Properties	Total Acreage
1	Vacant	53	24.3
15A	Public School Property	2	17.2
15B	Other School Property	4	11.8
15C	Public Property	26	26.7
15D	Church and Charitable	17	14.0
15E	Cemeteries	4	5.5
15F	Other Exempt	8	37.7
2	Residential	890	319.4
4A	Commercial	57	59.5
4B	Industrial	2	7.0
4C	Apartment	2	1.2
5A	Railroad Class 1	7	15.1
5B	Railroad Class 2	5	0.7
		1,077	540.2

Zoning Map

ZONING MAP - BOROUGH OF PENNINGTON

NOVEMBER 2022



3. Climate Change Related Hazard Vulnerability Assessment

In 2021, the Municipal Land Use Law, N.J.S.A. 40:55D-28 was amended to include a provision requiring a hazard vulnerability assessment related to climate change be included in any adopted land use plan elements of the Master Plan. N.J.S.A. 40:55D-28.h was added and states that a climate change related hazard vulnerability assessment shall;

- (i) analyze current and future threats and vulnerabilities to the municipality from climate change-related natural hazards
- (ii) include a build-out analysis of future development and an assessment of the threats and vulnerabilities associated with the future development
- (iii) identify critical facilities, utilities, roadways, and other infrastructure necessary for evacuation and sustaining quality of life during a natural disaster
- (iv) analyze the potential impact of natural hazards on relevant components and elements of the master plan
- (v) provide strategies and design standards that may reduce or avoid natural hazard risks
- (vi) include a specific policy statement on the consistency, coordination, and integration of the climate change-related hazard vulnerability assessment with any existing or proposed plan
- (vii) rely on the most recent natural hazard projections and best available science provided by the New Jersey department of Environmental Protection.

In (i), the statute defines climate change-related natural hazards as including but not limited to increased temperatures, drought, flooding, hurricanes and sea-level rise. In (vi), the statute details the plans, which include a natural hazard mitigation plan, a floodplain management plan, a comprehensive emergency management plan, an emergency response plan, a post-disaster recovery plan, or a capital improvement plan.

As the Borough intends to prepare a new Land Use Plan Element soon, the required assessment will be prepared at that time. While the Borough is not subject to coastal considerations and contains no major rivers or streams, certain areas of the Borough have been susceptible to flooding in intense rainfall events like those experienced in late 2021, which caused catastrophic localized flooding.

4. State Development and Redevelopment Plan

In March 2001 a new State Development and Redevelopment Plan was adopted by the State Planning Commission. As with the first State Plan (adopted in 1992), the 2001 State Plan delineated a series of Planning Areas based on natural and built characteristics and sets forth the State's vision for the future development of those areas. The five Planning Areas (listed in descending order from the most developed to the least developed condition) include the Metropolitan Planning Area (PA1), Suburban Planning Area (PA2), Fringe Planning Area (PA3), Rural Planning Area (PA4) and

Environmentally Sensitive Planning Area (PA5.). This State Plan places the Borough in the Metropolitan Planning Area (PA1).

In April 2004, the State Planning Commission released a Preliminary Plan proposing amendment to the 2001 State Plan, triggering a third round of the State Plan Cross-Acceptance process. While significant input was gathered from municipalities and counties during the Cross-Acceptance process, this Plan was never adopted.

Rather a new State Plan, the “State Strategic Plan: New Jersey’s State Development & Redevelopment Plan”, was drafted and released in 2012. This draft State Plan takes a significantly different approach from the 2001 State Plan with the elimination of Planning Areas in favor of “Investment Areas”. After a series of public hearings at various locations throughout the State, the 2012 Plan was scheduled for adoption by the State Planning Commission on November 13, 2012. However, the adoption was delayed to further refine the Plan and to better account for the impact of Superstorm Sandy which occurred on October 30, 2012. No Plan revisions have been released to date and no further public hearings on the Plan have been scheduled. Until a new State Plan is adopted, the 2001 State Plan remains in effect. The Borough should monitor the State’s efforts toward adopting a new State Plan and respond accordingly, but it is worthwhile to note that the entire Borough is currently situated within Planning Area 3, the Fringe Planning Area.

5. Wireless Telecommunications Facilities

There have been two changes to the regulation of wireless telecommunication facilities. The first, a federal law, prohibits municipalities from denying a request by an “eligible facility” to modify an existing wireless tower or base station if such a change does not “substantially change” the physical dimensions of the tower or base station. The term “substantial change” is not defined by the law. Until regulation or case law is issued on this topic, the Borough will need to carefully interpret this on a case-by-case basis.

The second regulatory change is an amendment to the Municipal Land Use Law, N.J.S.A. 40:55D-46.2. This new section states that applications for collocated equipment on a wireless communications support structure shall not be subject to site plan review provided three requirements are met: 1) the structure must have been previously approved; 2) the collocation shall not increase the overall height of the support structure by more than 10 percent, will not increase the width of the support structure, and shall not increase the existing equipment compound to more than 2,500 square feet; and 3) the collocation shall comply with all of the terms and conditions of the original approval and must not trigger the need for variance relief. Borough ordinances should be revised to reflect federal law.

In the coming years, it is anticipated that providers of fifth-generation wireless technology (“5G”) will seek to install wireless facilities, typically on utility poles and lampposts, throughout the region. 5G offers subscribers much faster data speeds and, with that, new and enhanced technological capabilities. The Borough should take appropriate steps to control and regulate the implementation of 5G technology by adopting ordinances which implement processes and regulate, among other things, the size, location, and appearance of 5G wireless facilities.

6. Affordable Housing

On December 20, 2004, COAH's first version of the Third Round rules became effective some five years after the end of the Second Round in 1999. At that time, the Third Round was defined as the time period from 1999 to 2014 but condensed into an affordable housing delivery period from January 1, 2004 through January 1, 2014. The Third Round rules marked a significant departure from the methods utilized in COAH's Prior Round. Previously, COAH assigned an affordable housing obligation as an absolute number to each municipality. These Third Round rules implemented a "growth share" approach that linked the production of affordable housing to residential and non-residential development within a municipality.

On January 25, 2007, a New Jersey Appellate Court decision, *In re Adoption of N.J.A.C. 5:94 and 5:95*, 390 N.J. Super. 1, invalidated key elements of the first version of the Third Round rules, including the growth share approach. The Court ordered COAH to propose and adopt amendments to its rules within six months to address the deficiencies identified by the Court. COAH missed this deadline but did issue revised rules effective on June 2, 2008 (as well as a further rule revision effective on October 20, 2008). COAH largely retained the growth share approach, but implemented several changes intended to create compliance with the 2007 Appellate Court decision. Additionally, the Third Round was expanded from 2014 to 2018.

Just as various parties challenged COAH's initial Third Round regulations, parties challenged COAH's 2008 revised Third Round rules. On October 8, 2010, the Appellate Division issued its decision, *In re Adoption of N.J.A.C. 5:96 and 5:97*, 416 N.J. Super. 462, with respect to the challenge to the second iteration of COAH's third round regulations. The Appellate Division upheld the COAH Prior Round regulations that assigned rehabilitation and Prior Round numbers to each municipality but invalidated the regulations by which the agency assigned housing obligations in the Third Round. Specifically, the Appellate Division ruled that COAH could not allocate obligations through a "growth share" formula. Instead, COAH was directed to use similar methods that had been previously used in the First and Second rounds. The Court gave COAH five months to address its ruling and provide guidance on some aspects of municipal compliance.

COAH sought a stay from the NJ Supreme Court of the March 8, 2011 deadline that the Appellate Division imposed in its October 2010 decision for the agency to issue new Third Round housing rules. The NJ Supreme Court granted COAH's application for a stay and granted petitions and cross-petitions to all the various challenges to the Appellate Division's 2010 decision. On September 26, 2013, the NJ Supreme Court upheld the Appellate Court decision in *In re Adoption of N.J.A.C. 5:96 and 5:97 by New Jersey Council On Affordable Housing*, 215 N.J. 578 (2013), and ordered COAH to prepare the necessary rules.

Although ordered by the NJ Supreme Court to adopt revised new rules on or before October 22, 2014, COAH deadlocked 3-3 at its October 20th meeting and failed to adopt the draft rules it had issued on April 30, 2014. In response, FSHC filed a motion in aid of litigant's rights with the NJ Supreme Court, and oral argument on that motion was heard on January 6, 2015.

On March 10, 2015, the NJ Supreme Court issued a ruling on the Motion In Aid of Litigant's Rights (*In re Adoption of N.J.A.C. 5:96 & 5:97*, 221 NJ 1, aka "Mount Laurel IV"). This long-awaited decision

provided a new direction for how New Jersey municipalities are to comply with the constitutional requirement to provide their fair share of affordable housing. The Court transferred responsibility to review and approve housing elements and fair share plans from COAH to designated Mount Laurel trial judges. The implication of this was that municipalities may no longer wait for COAH to adopt Third Round rules before preparing new Third Round housing elements and fair share plans and municipalities must now apply to the Courts, instead of COAH, if they wish to be protected from exclusionary zoning lawsuits. These trial judges, with the assistance of an appointed Special Master to the Court, reviewed municipal plans much in the same manner as COAH previously did.

While the NJ Supreme Court's decision set a process in motion for towns to address their Third Round obligations, it did not assign those obligations. Instead, that was to be addressed by the trial courts. However, the NJ Supreme Court did direct that the method of determining municipal affordable housing obligations were to be "similar to" the methodologies used in the First and Second Round rules. Additionally, the Court stated that municipalities should rely on COAH's Second Round rules (N.J.A.C. 5:93) and certain components of COAH's 2008 regulations that were specifically upheld (including but not limited to Redevelopment Bonuses), as well as the Fair Housing Act (N.J.S.A. 52:27D – 301 et seq.), in their preparation of Third Round housing elements and fair share plans.

On January 17, 2017, the NJ Supreme Court rendered a decision, In Re Declaratory Judgment Actions Filed By Various Municipalities, 227 N.J. 508 (2017), that found that the "gap period," defined as 1999-2015, generates an affordable housing obligation. This obligation requires an expanded definition of the municipal Present Need obligation to include low- and moderate-income households formed during the gap period; however, this component of the obligation is a new-construction obligation rather than a rehabilitation obligation.

Accordingly, the municipal affordable housing obligation is now composed of the following 4 parts:

- Present Need (rehabilitation),
- Prior Round (1987-1999, new construction),
- Gap Present Need (Third Round, 1999-2015, new construction), and
- Prospective Need (Third Round, 2015 to 2025, new construction).

In addition to the State agency activity and judicial decisions, the New Jersey Legislature has amended the Fair Housing Act in recent years. On July 17, 2008, Governor Corzine signed P.L. 2008, c. 46 (referred to as the "Roberts Bill", or "A500"), which amended the Fair Housing Act. Key provisions of the legislation included the following:

- It established a statewide 2.5% nonresidential development fee instead of requiring nonresidential developers to provide affordable housing;
- It eliminated new regional contribution agreements (hereinafter "RCAs") as a compliance technique available to municipalities whereby a municipality could transfer up to 50% of its fair share to a so called "receiving" municipality;

- It added a requirement that 13% of all affordable housing units and 13% of all similar units funded by the state's Balanced Housing Program and its Affordable Housing Trust Fund be restricted to very low-income households (30% or less of median income); and
- It added a requirement that municipalities had to commit to spend development fees within four (4) years of the date of collection after its enactment, which commenced on the four-year anniversary of the law (July 17, 2012).

These amendments to the Fair Housing Act are not promulgated in any valid COAH regulations. However, the requirement to expend development fees within four years of their collection was determined in a Middlesex County Superior Court case to instead have the first four-year period to begin upon a Judgment of Repose, or upon a finding by the Court that the municipality is determined to be non-compliant (IMO of the Adoption of the Monroe Borough Housing Element and Fair Share Plan and Implementing Ordinances). Superior Courts around the State have been guided by this decision.

While the Borough had initially participated in the consortium of municipalities that retained Econsult Solutions to develop methodology and negotiate with Fair Share Housing Center, it withdrew from the process and has since not revisited the issue. Now that Judge Jacobsen's decision on methodology related to cases in Princeton and West Windsor is settled caselaw and the methodology has been utilized within the vicinage, the Borough intends to at a minimum prepare a Housing Element and Fair Share Plan based on that approach. According to a 2018 report prepared by Econsult Solutions utilizing what has now been coined "The Jacobsen Methodology," the Borough's affordable housing obligation can be summarized as follows:

Prior Round Obligations (1987-1999): 52 Units

Present Need (Rehabilitation Obligation): 70 Units

Third Round Obligation (1999-2025): 186 Units

Based on analysis prepared by the Borough Planner, Pennington is essentially fully developed, with little vacant land available for affordable housing. This means the Borough will be entitled to a Vacant Land Adjustment. The only properties potentially remaining are the former Borough Landfill, located between Broemel Place and West Delaware Avenue, and the current Hopewell Valley Senior Center, located on Reading Street. Recent information presented by the LSRP working with the Borough on closing the landfill revealed that the combination of landfill materials and environmental constraints present on the property (wetlands, wetland transition areas, flood hazard areas and riparian buffers) means that residential development will not be feasible from an economic perspective. Therefore, this property will not contribute to calculation of Realistic Development Potential. As Hopewell Township and the Borough are moving forward with construction of a new Senior Center at a site in Hopewell Township, the current Senior Center property will become available and will be considered to help meet the need for affordable housing.

In reviewing data from the 2020 Census and 2020 American Community Survey, approximately 46% of renters within the Borough are spending more than 35% of their monthly income on

housing costs. For owner-occupied housing, approximately 24% of residents are spending more than 30% of their monthly income on mortgage costs. This points to a need for additional affordable rental options in the Borough as almost half of renters are spending a significant portion of their income on housing costs.

7. COVID-19 Pandemic

While the COVID-19 pandemic continues today, it is clear it will have a lasting impact on the State's economy and how its residents and business operate and interact with one another well into the future. The impact of the pandemic on the Borough will likely not be fully understood, however this Reexamination Report offers an opportunity to consider what changes to land use policies are necessary to facilitate businesses and residents enjoying success and quality of life during and after the pandemic.

Since the Governor declared a State of Emergency on March 9, 2020, Borough business and residents have suffered the health and economic consequences. Through these challenging times, a few trends have appeared, and it seems likely they will continue through the pandemic and perhaps beyond.

- Economic Repercussions. While the impact remains unknown, it is clear that temporary business closures and reduced business activity may result in permanent business closures that could lead to vacant commercial and office spaces. The Borough may need to contend with vacancies and will need to monitor this trend and potentially consider if additional permitted uses are appropriate so as to welcome new businesses to the Borough. The economic repercussions may go beyond the commercial market and impact the residential market.
- Work from home. Employees across the state have been forced to work from home during the pandemic. For some people and businesses, this has been very successful and is desired to continue beyond the pandemic. This will increase the demand for home offices – perhaps a den, spare bedroom, or finished basement or attic space. It may also increase the desire for a home office as both employers and employees realize the convenience and reduced costs of working from home.
- Multigenerational Housing. It is likely the Borough will see increased instances where adult children and/or parents of homeowners are living together. This is a trend that predates the pandemic but is likely to increase, reflecting a changing economy. This may increase the demand for larger homes, in-home and accessory suites, and accessory apartments.
- Outdoor dining. With the rates of virus transmission significantly lower in outdoor spaces employing social distancing, the desire for restaurants to have outdoor dining has dramatically increased. As such, demand for outdoor dining along sidewalks and in areas of parking lots may increase. It is possible this demand for outdoor dining may extend beyond the COVID-19 pandemic. This change in demand should be supported in the Borough beyond the pandemic since it has the potential to enhance the attractiveness of

commercial areas and can contribute toward these areas serving as Borough gathering spaces.

- Pedestrian and bicycle facilities. With the temporary closure of businesses and residents working from home, the desire to walk and bike around the community for recreation increased. It is likely this will create new habits among residents and increase the demand for safe and convenient pedestrian and bicycle facilities. The Borough should explore how these facilities can be provided between destinations where they do not exist and where enhancements are necessary.
- Drop-off / Pick-up. Temporary closure of businesses and concern about safety of indoor spaces have generated increased demand for take-out food and deliveries of online purchases and restaurant food. The Borough may be faced with increased demand for customer pick-up locations and home delivery. Such accommodations have already generated reconfigured parking lots and curbside pick-up arrangements. These accommodations have addressed not only health and safety concerns for employees and customers, but also enhanced convenience for local businesses.

8. Electric Vehicles

The popularity of electric personal vehicles has grown substantially. In lieu of purchasing fuel at a gas station, these vehicles charge their batteries between trips. While many owners will conduct charging at their home and will do so in accordance with the applicable building code, many will also need and/or desire to charge while at work, shopping or otherwise out of their homes. This requires electric vehicle charging stations. In fact, support for charging stations is consistent with the Strategy 1 of the *2020 New Jersey Energy Master Plan* which states, “Reducing Energy Consumption and Emissions from the Transportation Sector, including encouraging electric vehicle adoption, electrifying transportation systems, and leveraging technology to reduce emissions and miles traveled.”



Example electric vehicle charging station

Amendments to the Municipal Land Use Law adopted in August of 2021 included many provisions specific to the installation of electric vehicle supply equipment, including:

- New definitions for “make-ready” and “electric vehicle supply equipment”.
- Applications proposing the installation of electric vehicle supply equipment in any zoning district within the Borough must be treated as a permitted accessory use or structure.
- Applications proposing the installation of electric vehicle supply equipment or make-ready parking spaces at an existing gasoline service station, existing retail establishment or any

other existing building shall not require site plan or other land use board review nor variance relief and shall be approved by the issuance of a zoning permit by the administrative officer, provided the following requirements are met:

- The proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
- All other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
- The proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L. 1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charge stations.
- An application shall be deemed complete if:
 - The application, including the permit fee and all necessary documentation, is determined to be complete;
 - A notice of incompleteness is not provided within 20 days after the filing of the application; or
 - A one-time written correction notice is not issued by the jurisdiction within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.
- Installations are subject to applicable local and Department of Community Affairs inspection requirements.
- Each application involving multiple dwellings with 5 or more units, as a condition of preliminary site plan approval shall:
 - Prepare as make-ready parking spaces at least 15 percent of the required off-street parking spaces, and install electric vehicle supply equipment in at least one-third of the 15 percent of make-ready parking spaces
 - Within three years following the date of the issuance of a certificate of occupancy, install electric vehicle supply equipment in an additional one-third of the original 15 percent of make-ready parking spaces; and
 - Within 6 years following the date of issuance of a certificate of occupancy, install electric vehicle supply equipment in the final one-third of the original 15 percent of make-ready parking spaces.
- Throughout the installation of electric vehicle supply equipment in make-ready parking spaces, at least 5 percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
- As a condition of preliminary site plan approval, each application involving a parking lot or parking garage shall:
 - Install at least 1 make-ready parking space if there are 50 or fewer off-street parking spaces

- Install at least 2 make-ready parking spaces if there will be 50 to 75 off-street parking spaces
- Install at least 3 make-ready parking spaces if there will be 76 to 100 off-street parking spaces
- Install at least 4 make-ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces
- Install at least 4 percent of the total parking spaces as make-ready parking spaces, at least 5 percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces
- Parking spaces with electric vehicle supply equipment or make-ready equipment shall count as at least 2 parking spaces for the purposes of complying with a minimum parking requirement, but may not reduce total required parking by more than 10 percent.
- Requiring the adoption of a model land use ordinance by the Commissioner of Community Affairs, which shall be effective in each municipality.
- Permitting municipalities to adopt reasonable standards to address installation, sightline and setback requirements or other health and safety-related specifications for electric vehicle supply equipment or make-ready spaces.

9. Time of Application Law

The Municipal Land Use Law “time of decision” rule was altered by adoption of the “time of application” rule in May of 2010. This amendment changed the long-standing practice that permitted municipalities to change zoning requirements and standards up until the time a decision was rendered by an approving board on a particular application. Provided an applicant submits an “application for development”, which is defined as “the application form and all accompanying documents required by ordinance for approval of a subdivision plat, site plan, planned development, cluster development, conditional use, zoning variance or direction of the issuance of a permit pursuant to section 25 or section 27 of P.L. 1975, c.291 (C.40:55D-1 et seq.)”, the zoning requirements in place at the time of submission shall govern the application. The only exception is for those ordinance requirements relating to health and public safety. Recent case law on this issue has determined that an applicant is required to submit all information necessary to be considered a complete application, including all information required by submission checklists contained in the ordinance.

10. Stormwater Management Requirements

All municipalities in the State were required to adopt new comprehensive stormwater management regulations by March 2, 2021, regulations mandated to be consistent with NJDEP stormwater management rules. The new rules implemented more stringent requirements for stormwater control and promote the use of nonstructural stormwater management techniques. The Borough adopted its new Stormwater Control ordinance in April of 2021.

As noted in Section 13 below, the NJDEP is currently proposing modifications to the stormwater management rules, which could impact the Borough's current stormwater management ordinance.

11. Renewable Energy

Since the 2007 reexamination report, there have been a number of amendments to the Municipal Land Use Law relative to renewable energy facilities. These include:

- A new definition for "inherently beneficial use", which includes solar, wind and photovoltaic energy generating facilities
- Solar panels not counting as impervious surface, therefore exempting them from impervious coverage requirements
- Permitting solar, photovoltaic and wind electrical generating facilities as being permitted on sites over 20 acres within any industrial zone district in the State

In 2021, Council resolved that borough operations will be carbon neutral by 2035 and asked the Environmental Commission to develop strategies to migrate away from carbon energy sources and to encourage Borough residents and businesses to become carbon neutral.

12. New Jersey Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Act

On the heels of a 2020 referendum where the voters of New Jersey approved the legalization of personal cannabis use by adults, the legislature adopted the New Jersey Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Act. The Act established different classes of licensing applicable to the cultivation, processing, wholesaling, sale and delivery of cannabis products and required municipalities to either opt out of permitted cannabis businesses or establish local land use controls related to any of the classes established in the Act. Inaction by a municipality by the August 21, 2021 deadline established in the Act required a waiting period of 5 years to enact land use controls and made cultivation, manufacturing, selling and reselling of cannabis permitted uses within all industrial zones and the selling of cannabis permitted uses within all retail zones within a municipality. Even upon opting out of permitting cannabis businesses, a municipality may not restrict the delivery of cannabis within its borders.

Borough Council determined that retail cannabis businesses and cannabis delivery services were appropriate for Pennington in limited number, permitting one medical cannabis dispensary and one adult recreational cannabis dispensary (both without consumption areas), which are conditionally permitted in the B-H and O-B zones along Route 31. Cannabis delivery services are conditionally permitted in the B-H, O-B and MU-1 zones. The Planning Board recently approved an application for adult use retail sales at the Pennington Square Shopping Center.

13. NJDEP Stormwater Management and Flood Hazard Area Control Act Rule Updates

The New Jersey Department of Environmental Protection (NJDEP) began discussions on changes to the stormwater management and flood hazard rules in June of 2022. Initially NJDEP and the Governor's office considered adoption of an emergency order implementing the rules, but reconsidered after considerable objection. Recently NJDEP announced the changes as a rule proposal, which were published in the New Jersey Register on December 5, 2022, commencing a 60-day comment period required prior to adoption.

Once adopted, these rules will dramatically alter consideration of development, increasing required flood elevations by two feet. Presently the regulations require planning for flood elevations one foot above base flood elevation as identified by FEMA; the new rules will add an additional two feet, requiring a design elevation three feet above base flood elevation. The rule proposal notes that current calculations are based on rainfall intensity data through 1999. Given recent catastrophic flood events where intensities far exceeded the 1999 rates, the change is seen as necessary to protect new development from such catastrophic flooding. This issue was well illustrated in the Hopewell Valley, with the remnants of Hurricane Ida causing intense flooding in the area. The intersection of Route 31 and Delaware Avenue and the railroad underpass on Broemel Place were particularly impacted during this time. For example, many vehicles and their passengers found overnight sanctuary in the Pennington Market parking lot, trapped by the flooded highways. The market remained open all night, providing rest room facilities and snacks. Other areas of Pennington, including residential neighborhoods, were impacted by severe flooding.

14. Accessory Dwelling Units

The issue of housing affordability has been brought more to the forefront in recent years, largely due to the COVID-19 pandemic and recent rise in inflation and household costs. As noted previously, data shows that 45% of renters and 24% of homeowners are spending more than 30% of their income on housing costs. While utilized extensively in California and other expensive housing markets in the US, accessory dwelling units have been slow to catch on in New Jersey. Recently both Princeton and South Orange have adopted progressive accessory dwelling unit (ADU) ordinances. The benefits of permitting ADU's are two-fold. First, they provide smaller rental units that tend to be more affordable, even if not deed-restricted to low- and moderate-income rents. Second, they allow homeowners a revenue stream to assist with housing costs, which is particularly useful to residents that may not be able to afford to maintain their current home in retirement.

D. The specific changes recommended for the master plan or development regulations, if any, including underlying objectives, policies and standards, or whether a new plan or regulations should be prepared.

During the Master Plan Committee's work on this Reexamination Report, it became clear that the Borough's 1998 Master Plan needs to be updated. There are three general areas where the 1998 Plan is deficient:

- It makes no mention of several important current issues, including conservation, renewable energy, greenhouse gas emissions reduction, climate change hazard vulnerability and mitigation, green buildings, and environmental sustainability. Nor does it include an economic development plan.
- Updates are needed to the data and assumptions in the seven elements in the 1998 plan: land use, housing, circulation, utilities, historic preservation, community facilities, and regional planning.
- The 1998 plan and its 2005 and 2013 reexaminations and 2014 amendment exist only as PDFs on the Borough website. Thus, it is difficult to get a coherent picture of the current plan as revised by recommendations in the reexaminations. Also, the Borough's reexamination reports were generally aimed at specific zoning issues relevant at the time and did not represent a comprehensive review of the Borough's planning policies and objectives.

To address the first and second issues, the Board recommends the Borough embark on a two-year update of the Master Plan, creating a process that will allow existing elements to be fully updated and new elements to be written by 2025. To address the third issue, the 2025 Master Plan should be a living document on the Borough website. Each element will have its own webpage, links to which will be placed in the overall Master Plan website. Some elements may need to be revised more frequently and when an element is revised and approved, it will replace the outdated version on the website. In this way, anyone accessing the Master Plan will be directed to the current version of all elements. This model is used by Princeton, and it works well.

The MLUL mandates two elements in any Master Plan; a Statement of Objectives, principles, assumptions, policies and standards upon which the constituent proposals for the physical, economic and social development of the municipality are based, and a Land Use plan element. In addition, it suggests fifteen elements that are optional. Of these fifteen, ten have been deemed to be meaningful for inclusion in the Pennington Borough Master Plan. A summary of the two mandated and ten optional elements recommended for inclusion in the Borough's 2025 Master Plan is provided below, along with actions needed for each.

1. Strategic Overview, Objectives, Vision, Goals & Policies

This aspect of the Master Plan is a statement of objectives, principles, assumptions, policies, and standards upon which the proposals in later plan elements for the physical, economic, and social development of the Borough are based. This section will express Pennington's vision for the Borough in the coming decades. It is necessary not only pursuant to the Municipal Land Use Law, but also to provide the foundation for all other elements.

2. Land Use Plan Element

This element most closely relates to the Borough's zoning and potential redevelopment areas. Considering the other master plan elements and natural conditions and the existing and proposed zone plan and zoning ordinance, it will show the proposed locations of land to be developed for various purposes and describe the extent and intensity of such development. It will also state the

standards of population density and development intensity recommended for the Borough. The updated Land Use Plan will include the now-required climate change related hazard vulnerability assessment.

The Board recommends that as part of the update of the Land Use Plan Element, the following issues be studied and considered:

- Permitting accessory dwelling units within the R-80 and R-100 zone districts.
- Review of uses permitted in the Borough's nonresidential districts, with particular focus on the B-H and O-B zones. Discuss whether B-H and O-B zones should be combined, referencing the Route 31 Corridor Business Overlay Zone (215-78.2) and the O-B Limited Retail Uses (215-96).
- Permitting mixed-use in areas other than the Town Center zone district.
- Elimination of the Town Center Buffer zone and reclassification to R-80 or creation of a new zone district to encompass these areas.
- Expanding permitted uses in the Town Center zone.
- Areas of the Borough where the designation as an area in need of redevelopment could provide opportunity and incentive for new residential, commercial or mixed-use development.
- Review of conditional uses permitted in the Borough and elimination of those that are no longer relevant or desirable.
- Review of zone designations on West Franklin Avenue and consideration of eliminating the R-100 zone district in favor of nonresidential zoning.
- Implementing a Historic District Overlay or separate Historic District zone to better address zoning requirements related to older structures.

3. Housing Plan Element

The Housing Element and Fair Share Plan is currently being updated, and it is expected to be finalized in the first quarter of 2023. It will meet all the requirements typically applied during Court review of such plans in conjunction with a Declaratory Judgment action. While the Borough has not opted to participate in the Court process to date, it is important that this element be prepared in such a way as to be consistent with current requirements. This element will include the required demographic analysis in the form of tables detailing the latest Census data available and will also include projections of population and employment growth. It will also summarize existing affordable housing within the Borough and identify the Borough's affordable housing obligation.

4. Circulation Plan Element

This update to the 1998 Circulation Plan element will depict the location and types of facilities for all modes of transportation required for the efficient movement of people and goods into, about, and through the Borough - bus, rail, vehicles, bicycles, skateboards, electric personal transport, and pedestrian – and will do so for all users. It will identify the most common destinations within and

adjacent to the Borough (schools, shopping, housing, etc.) and determine if improved circulation infrastructure is needed to better address existing and future resident access and mobility to each. Furthermore, as required by the MLUL, it will take account of the functional highway classification system of the Federal Highway Administration and the types, locations, conditions and availability of existing and proposed transportation facilities. The Chief of Police and the Director of Public Works will be consulted in the development of this element, which will need to be coordinated with circulation plans of Hopewell Township, Mercer County and the State.

5. Utility Service Plan Element

The water and sewer data in the 1998 Utilities Service element needs to be revised to reflect current capacities. This element will also analyze the need for and show the future general location of water supply and distribution facilities, drainage and flood control facilities, sewerage and sewage treatment, solid waste disposal and provision for other related utilities and storm water management facilities. This element will be helpful to the Borough as it considers likely future development and to what extent it will be served by water, sewer, flood, solid waste, and stormwater infrastructure and what, if any, upgrades are necessary to ensure adequate service. It should also include electricity and natural gas supply and the installation of communication tools – cable, cell towers and wi-fi. The preparation of this element will require coordination with the Director of Public Works.

6. Community Facilities Plan Element

The 1998 Community Facilities element provided a comprehensive list of facilities available at the time. This is largely unchanged so the update should be straightforward. The update will analyze the existing and proposed location and type of educational or cultural facilities, historic sites, libraries, medical care facilities, emergency medical services, firehouses, police stations and other related facilities. It will also include the proposed community and senior center. This element does not address the operation of municipal facilities, except as they relate to their location and size in the community.

7. Open Space & Recreation Plan Element

The Borough adopted a comprehensive Open Space and Recreation Plan element in 2015 and it will only require a minor update to add recently acquired properties and opportunities. It will benefit from using current mapping software for the open space system within the Borough and close to the Borough to aid in identification of important nearby resources available to Borough residents. This is also critical in the context of bike and pedestrian planning that will be part of the Circulation Plan element. The Open Space Committee will participate in the update of this element.

8. Conservation Plan Element

The Environmental Commission is putting the finishing touches on the Environmental Resource Inventory, which will form a major part of a new Conservation Plan element. It addresses the preservation, conservation, and utilization of natural resources, including, to the extent appropriate, energy, open space, water supply, forests, soil, marshes, wetlands, rivers and other waters, fisheries, endangered or threatened species wildlife and other resources. It systemically analyzes the impact

of each other component and element of the master plan on the present and future preservation, conservation and utilization of those resources. This element will be useful in better understanding the environmental features in the Borough and how they relate to zoning and other policies.

9. Economic Plan Element

This new element considers all aspects of economic development and sustained economic vitality in the Borough. This can be achieved through analysis of existing business and employment data as well as projections related to these. It will also include discussion on the stability and diversity of economic conditions in the Borough. The Economic Development Commission will participate in the development of this element.

10. Historic Preservation Plan Element

A Mayor's Task Force developed a Historic Preservation Plan that was adopted by the Borough as a Master Plan element in 2011. The element recommended the enactment of a historic preservation ordinance to include the formation of a Historic Preservation Commission, and the designation of a "Crossroads Historic District." An ordinance was enacted in 2011 and became Chapter 119 of the Borough Code. The Historic Preservation Commission is developing an updated element to show the location and significance of historic sites and historic districts, identify the standards used to assess worthiness for historic site or district identification, and analyze the impact of each component and element of the master plan on the preservation of historic sites and districts.

11. Recycling Plan Element

The 1998 Master Plan recycling element will be updated to incorporate the current State Recycling Plan goals, including provisions for the collection, disposition and recycling of recyclable materials designated in the municipal recycling ordinance, and for the collection, disposition and recycling of recyclable materials within any development proposal for the construction of 50 or more units of single-family residential housing or 25 or more units of multi-family residential housing and any commercial or industrial development proposal for the utilization of 1,000 square feet or more of land. The Environmental Commission and the Green Team will participate in the update of this element.

12. Green Buildings and Environmental Sustainability Plan Element

Introduced in 2008 as an optional element in the MLUL, this element (GBESE) will be a new and valuable addition to the Pennington Master Plan. Often referred to as the "sustainability element," it encourages and promotes the efficient use of natural resources and the installation and use of renewable energy systems; considers the impact of buildings on the local, regional, and global environment; allows ecosystems to function naturally; conserves and reuses water; treats storm water on-site; and optimizes climatic conditions through site orientation and design. This element will be useful in assessing strategies for reducing the Borough's existing and anticipated future environmental footprint. In addition, it will be useful in exploring how the Borough can best promote green building and site development, as well as where and how renewable energy can be promoted in the Borough. The Environmental Commission will participate in the development of this element.

13. Relation to Other Plans

This section of the Master Plan will address how the policies expressed in the various elements relate to the policies in adjacent municipalities as expressed in their zoning ordinances and master plans; to the County as expressed in the County Master Plan documents; and to the State as expressed in the State Development and Redevelopment Plan. This section will also relate the Borough's policies to the policies of regional organizations.

The final part of the Master Plan will be a strategic implementation plan for all recommendations contained in the Master Plan. It will be formatted as an easy to digest document summarizing each recommendation, the primary party responsible for implementing the recommendation, and what steps are necessary to achieve implementation.

Master plans and master plan reexaminations are key guiding documents that serve as a blueprint for what the community is and what it will be. It is therefore essential that the community is engaged in the development of all new parts of the plan and that outreach to the community is thorough, and inclusive of all community members.

Specific Changes Recommended to Development Regulations

Over time, the Planning Board has noted several inconsistencies and problem areas in the zoning ordinance, which have been highlighted by applications for variances. Recently the Board has dealt with issues related to floor area ratio standards, definitions related to calculation of floor area, size and location of detached garages, setbacks of patios and setbacks of existing nonconforming structures where additions are proposed, among others. The Board's recommendations for changes to the zoning ordinance are discussed in more detail below.

1. Definitions – Borough Code §215-8. Many of the definitions in the zoning ordinance have not been updated in some time and should be reviewed and amended as necessary. Of particular note are definitions for cellar, basement, building height and structure, all of which have been implicated in recent applications and require clarification. New definitions may be added so the ordinance is more comprehensive. "The Complete Illustrated Book of Development Definitions" is considered the treatise on defining land use-related terms and should be consulted for guidance on an update of current definitions as well as those that may need to be added.
2. The Municipal Land Use Law was amended in 2022 to include provisions requiring EV charging infrastructure for multifamily developments and parking areas. New provisions also exempt certain installations of EV charging stations and infrastructure from site plan approval and deem such use a permitted accessory use in all zoning districts within a municipality. A model ordinance has been provided by the Department of Community Affairs and the Board recommends these standards be incorporated into the zoning ordinance.
3. Standby generators have become normal fixtures for many homes and commercial businesses in the Borough. The Board recommends standards be developed to ensure appropriate controls are in place regulating placement, setback and screening of these

accessory structures. As the issue of air-conditioning compressors is already addressed in §215-66.1, amendment of this section to also address generators would be appropriate.

4. Article V of the zoning ordinance regulates nonconforming uses and structures. Presently the language in §215-52.B and §215-57 seems to intend to permit additions for nonconforming structures without the need for variance relief provided the degree of nonconformity is not increased. The Board should determine the intent of these sections and revise them as needed.
5. Definitions for the terms “reconstruction”, “partial reconstruction” and “total reconstruction” should be provided and specific regulations for each should be developed.
6. Presently accessory structures such as sheds, garages and gazebos are regulated in §215-12. This section of the ordinance should be reviewed and amended to address garage height limitations and to potentially include separate setback requirements for at-grade accessory structure such as patios.
7. The schedule of area, yard and building regulations should be amended to include setback requirements for existing attached homes in all zoning districts, particularly side yard setback standards and to include the Floor Area Ratio and Floor Area limits for each Zone. Consideration should be given to utilizing front yard setback standards in residential districts that are related to the prevailing setback, as many dwellings, particularly along North and South Main Street in the R-80 zone, do not meet current requirements.
8. The issue of floor area and floor area ratio should be revisited in conjunction with the review of definitions in the zoning ordinance. Several recent applications have been reviewed related to maximum floor area, all of which were approved after appearing more than reasonable based on the character of the lots. Consideration also needs to be given to what areas of a house contribute to the calculation of floor area.
9. In recent years, the board has received a growing number of variance applications related to the creation of dwelling units over detached garages. The apparent goal of the Borough's one dwelling unit per lot limit is to prevent the creation of rental apartments. Typically, however, applicants are now seeking to create living spaces for family members, some of whom are elderly or disabled. One such variance application was recently granted. The board should discuss the intent of this rule and determine the conditions under which this use is acceptable. This should be included in future discussion about Accessory Dwelling Units.
10. Requirements in the ordinance related to lighting should be reviewed and a more comprehensive set of regulations should be adopted.
11. Signage standards in the zoning ordinance should be reviewed and revised as necessary, including lighting related to signage and the use of neon and LED signs.
12. The issue of keeping poultry within the Borough should be considered to determine if regulations are appropriate.
13. Structures placed on properties to permit donation of clothing and other items is a recurring issue in the Borough. Potential regulations should be explored.
14. Review of whether standards should be implemented for driveways related to minimum and maximum width and setback from property lines.

15. The Board recommends the exceptions to the requirement for site plan approval in §163-4 be reviewed and amended as necessary. The current exception in §163-4A creates a potentially subjective judgment and clarifying language is needed.
16. The Board recommends that the Council consider regulations related to the provision of wireless telecommunications service.
17. The issues discussed in Section C above related to the COVID-19 pandemic should be considered as potential amendments to the zoning ordinance.

E. The recommendations of the Planning Board concerning the incorporation of redevelopment plans adopted pursuant to the “Local Redevelopment and Housing Law,” into the land use plan element of the municipal master plan, and recommended changes, if any, in the local development regulations necessary to effectuate the redevelopment plans of the municipality.

Presently the Borough has no designated redevelopment areas within its borders, although consideration of potential redevelopment areas seems likely. At the point when redevelopment areas are considered, they should be incorporated into the zoning ordinance and shown on the zoning map.

F. The recommendations of the Planning Board concerning locations appropriate for the development of public electric vehicle infrastructure, including but not limited to, commercial districts and, areas proximate to public transportation and transit facilities and transportation corridors, and public rest stops; and recommended changes, if any, in the local development regulations necessary or appropriate for the development of public electric vehicle infrastructure.

In reviewing the Borough’s zoning scheme and current land use characteristics, the Board recommends that public electric vehicle infrastructure be located primarily within nonresidential zoning districts along Route 31 and within the Borough’s public parking lot adjacent to the municipal building. While located only partially within the Borough, the Pennington Center, which contains Pennington Quality Market, Walgreens and many other retail and service uses, may be the most appropriate location for such infrastructure, as its parking lot is expansive and largely underutilized.

Appendix A – Demographic Data

The latest US Census was conducted in 2020. The most recently available data is presented here with the data source cited within each table. It should be noted that some of the data is from the 2020 American Community Survey (ACS), which provides more detailed data than currently available Census Data, as not all Census products have been released to date. It should also be noted that ACS data is an estimate, therefore both datasets are presented but differences may exist.

Table A-1 depicts the occupancy status of the housing units in the Borough, the County, and the State. All three geographies follow a similar trend, where the number of occupied units is above 90%. The State has slightly more vacant units with 9% being vacant, compared to the Borough's 6%. Census

TABLE A-1: Unit Occupancy Status for Pennington Borough, Mercer County and New Jersey, 2020

Unit Occupancy Status (Census 2020)	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Total housing units	1,088	-	150,442	-	3,761,229	-
Occupied Units	1,028	94%	139,361	93%	3,426,102	91%
Vacant Units	60	6%	11,081	7%	335,127	9%

Data Source: U.S. Census Bureau, 2020 Census Tables H1

According to the 2020 ACS, the Borough had 1,146 housing units, of which 1,006 (87.8%) were occupied. This occupancy rate is lower than Mercer County and the State. Of the occupied units, 752 were owner-occupied (74.8%) and 254 were renter-occupied (25.2%). The rental vacancy rate in the Borough was 0%, which is significantly lower than the County and the State. The Borough's home-owner vacancy rate was 0.8%. Table A-2 identifies the occupancy and vacancy of housing units in the Borough, Mercer County and New Jersey by ownership.

TABLE A-2: Unit Occupancy Status for Pennington Borough, Mercer County and New Jersey, 2020

Unit Occupancy Status	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Occupied housing units	1,006	87.8%	131,440	90.6%	3,272,054	90.2%
Owner-occupied	752	74.8%	83,468	63.5%	2,094,427	64.0%
Renter-occupied	254	25.2%	47,972	36.5%	1,177,627	36.0%
Vacant housing units	140	12.2%	13,675	9.4%	356,678	9.8%
For rent	0	0.0%	1,713	12.5%	54,735	15.3%
Rented, not occupied	0	0.0%	171	1.3%	8,923	2.5%
For sale only	6	4.3%	1,273	9.3%	30,960	8.7%
Sold, not occupied	0	0.0%	88	0.6%	15,532	4.4%
Seasonal, recreational, or occasional use	14	10.0%	1261	9.2%	134,412	37.7%
For migrant workers	0	0.0%	0	0.0%	196	0.1%
All other vacant	120	85.7%	9,169	67.0%	111,920	31.4%
Total	1,146		145,115		3,628,732	
Home-owner vacancy rate	0.8		1.5		1.4	
Rental vacancy rate	0		3.4		4.4	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Tables DP04 and B25004

Table A-3 identifies the occupied units in a structure by tenure. The term "tenure" refers to whether a unit is owner-occupied or renter occupied. The Borough's housing stock consists primarily of single-family detached units (66.6%) and single-family attached units (14.4%). The majority of owner-occupied units are in single-family detached structures whereas most renter-occupied units in Pennington are in multi-unit structures.

TABLE A-3: Units in Structure by Tenure for Occupied Units for Pennington Borough, 2020

Units in Structure	Total Occupied		Owner-Occupied		Renter-Occupied	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
1, detached	670	66.6%	612	91.3%	58	8.7%
1, attached	145	14.4%	111	76.6%	34	23.4%
2	20	2.0%	5	25.0%	15	75.0%
3 or 4	18	1.8%	0	0.0%	18	100.0%
5 to 9	12	1.2%	0	0.0%	12	100.0%
10 to 19	26	2.6%	20	76.9%	6	23.1%
20 to 49	4	0.4%	4	100.0%	0	0.0%
50 or more	111	11.0%	0	0.0%	111	100.0%
Mobile home	0	0.0%	0	0.0%	0	0.0%
Boat, RV, van, etc.	0	0.0%	0	0.0%	0	0.0%
Total Occupied Units	1,006	100.00%	752	74.8%	254	25.2%

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table B25032

Table A-4 compares the year of construction for all dwelling units in Pennington to that of Mercer County and the State. The Borough, the County, and the State follow similar trends when it comes to residential development. However, the Borough did experience more residential development than the County and the State from 1990 to 1999.

TABLE A-4: Comparison of Year of Construction for Occupied Housing Units in Pennington Borough, Mercer County and New Jersey, 2020

Year Built	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
2014 or later	4	0.4%	2363	1.80%	67,134	2.05%
2010 - 2013	5	0.5%	1907	1.45%	57,712	1.76%
2000 - 2009	24	2.4%	10733	8.17%	282,618	8.64%
1990 - 1999	196	19.5%	11763	8.95%	324,958	9.93%
1980 - 1989	99	9.8%	15725	11.96%	386,902	11.82%
1970 - 1979	76	7.6%	14876	11.32%	412,436	12.60%
1960 - 1969	55	5.5%	17555	13.36%	440,305	13.46%
1950 - 1959	143	14.2%	21211	16.14%	487,253	14.89%
1940 - 1949	47	4.7%	8422	6.41%	231,644	7.08%
Pre-1940	357	35.5%	26885	20.45%	581,092	17.76%
Total Occupied Units	1,006	100%	131,440	100%	3,272,054	100%

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table B25036

Table A-5 indicates that Pennington has a large percentage of 3- and 4- bedroom units, accounting for almost 60% of the occupied housing stock. Owner-occupied units tended to be larger, with over 50% of all owner-occupied units having three bedrooms or more and no owner-occupied units with no bedrooms. The majority of owner-occupied units had four bedrooms. This is compared to only .7% of all renter-occupied units having four bedrooms and no renter-occupied units with five bedrooms or more. The majority of renter-occupied units had none, one or two bedrooms.

TABLE A-5: Bedrooms per Unit by Tenure for Occupied Units for Pennington Borough, 2020

Number of Bedrooms	Total Occupied Units	Percent of Total Occupied Units	Owner-Occupied		Renter-Occupied	
			Estimate	Percent	Estimate	Percent
No bedroom	56	5.6%	0	0.0%	56	5.6%
1 bedroom	113	11.2%	45	4.5%	68	6.8%
2 bedrooms	158	15.7%	75	7.5%	83	8.3%
3 bedrooms	255	25.3%	215	21.4%	40	4.0%
4 bedrooms	344	34.2%	337	33.5%	7	0.7%
5 or more bedrooms	80	8.0%	80	8.0%	0	0.0%
Total Occupied Housing Units:	1,006	1	752	74.8%	254	25.25%

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table B25042

The last factors used to describe the municipal housing stock are the housing values and gross rents for residential units. Regarding values, the ACS offers a summary of housing values, presented in Table A-6, which indicates that in 2020, 91.3% of all owner-occupied residential properties in the Borough were valued over \$200,000, which is a higher percentage than the County (71.5% of occupied units) and higher than the State (80.6% of occupied units). Almost 60% of the occupied units were valued at \$500,000 or more, compared to 21% of occupied units in the County and 24.6% of occupied units in the State. The median housing value was \$553,100 which is significantly higher than the County and the State.

TABLE A-6: Value for All Owner-Occupied Housing Units for Pennington Borough, Mercer County and New Jersey, 2020

Value Range of Units	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Less than \$50,000	4	0.5%	2008	2.4%	47785	2.3%
\$50,000-\$99,999	22	2.9%	6215	7.4%	58751	2.8%
\$100,000-\$149,999	10	1.3%	6103	7.3%	107234	5.1%
\$150,000-\$199,999	29	3.9%	9449	11.3%	192155	9.2%
\$200,000 to \$299,999	73	9.7%	19887	23.8%	450492	21.5%
\$300,000 to \$499,999	167	22.2%	22274	26.7%	722055	34.5%
\$500,000 +	447	59.4%	17532	21.0%	515955	24.6%
Total	752	100%	83,468	100%	2,094,427	100%
Median value	\$553,100		\$290,100		\$343,500	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Tables B25075 and B25077

The data in Table A-7 indicates that in 2020, 37.6% of the leased units paid between \$1,000 and \$1,499 per month in rent. For the County and State, the highest rent range was the same with 38.7% for the County and 37.8% for the State. The median gross rent in the Borough was higher for both the County and the State.

TABLE A-7: Gross Rents (2020 dollars) for Renter-Occupied Housing Units for Pennington Borough, Mercer County and New Jersey, 2020

Gross Rent (2020 dollars)	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Occupied units paying rent	210	-	46,628	-	1,141,613	-
Less than \$500	0	0.0%	4874	10.5%	86,797	7.6%
\$500 to \$999	6	2.9%	7,581	16.3%	167,177	14.6%
\$1,000 to \$1,499	79	37.6%	18,026	38.7%	431,258	37.8%
\$1,500 to \$1,999	75	35.7%	8,942	19.2%	266,946	23.4%
\$2,000 to \$2,499	28	13.3%	4,245	9.1%	105,223	9.2%
\$2,500 to \$2,999	4	1.9%	1609	3.5%	44,347	3.9%
\$3,000 or more	18	8.6%	1351	2.9%	39,865	3.5%
No rent paid	44		1,344		36,014	
Median Gross Rent	\$1,633		\$1,311		\$1,368	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey Table DP04

The data in Table A-8 indicates that, in 2020, there were 254 renter households. Of these, 116 households (45.7% of renter households) were paying 35% or more of their income for rent, with the percentage not computed for 44 households (17.3% of renter households).

A figure of 30% is considered the limit of affordability for rental housing costs. 116 households or 45.7%, of the renters paid more than 30% of the household income for rent. Most of these (157 households) had an annual household income between \$10,000 and \$19,000.

The most common household income range was \$75,000 - \$99,000 and \$100,000 or more (each with 57 renter households).

TABLE A-8: Household Income by Gross Rent as a Percentage of Household Income for Pennington Borough, 2020

Income	Households	Percentage of Household Income					
		0-19.9%	20-24.9%	25-29.9%	30-34.9%	35% +	Not computed
< \$10,000	16	0	0	0	0	16	0
\$10,000 – 19,999	36	0	0	0	0	36	0
\$20,000 – 34,999	36	0	0	0	0	16	20
\$35,000 – 49,999	15	0	0	0	0	15	0
\$50,000 – 74,999	37	0	11	5	0	15	6
\$75,000 – 99,999	57	0	6	26	0	18	7
\$100,000 or more	57	30	16	0	0	0	11
Total	254	30	33	31	0	116	44
Percent Total	100.00%	11.8%	13.0%	12.2%	0.0%	45.7%	17.3%

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table B25074

Table A-9 details the indicators of housing deficiency in the Borough. As one can depict 35 occupied housing units lack kitchen facilities and 15 housing units no telephone service.

TABLE A-9: Indicators of Housing Deficiency, 2020

Total Number of Occupied Housing Units	Lack of Plumbing	Lack of Kitchen	No Telephone Service
1,006	0	35	15

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table DP04

The 2020 Census indicates that the Borough had 2,802 residents, or 217 more residents than in 2010, representing a population increase of 8.4%. In the previous 10 years from 2000 to 2010, the Borough's population had decreased by 4.6% or 111 residents. The 4.6% decrease from 2000 to 2010 is opposite the trend at the County and State level where both populations increased by 4.5%. The increase from 2010 to 2020 is slightly higher than the increases at the County and State levels at 5.7% respectively. The largest increase in the Borough's history was between 1950 and 1960 with a 22.7% increase, compared to a 15.9% increase in the County and 25.5% increase in the State. The changing population between 1930 and 2020 in Pennington Borough, Mercer County and New Jersey is shown in Table A-10 below.

TABLE A-10: Comparison of Population Trends for Pennington Borough, Mercer County and New Jersey, 1930 to 2020

Year	Pennington Borough			Mercer County			New Jersey		
	Persons	Number Change	Percent Change	Persons	Number Change	Percent Change	Persons	Number Change	Percent Change
1930	1,335			187,143			4,041,334		
1940	1,492	157	11.8%	197,318	10,175	5.4%	4,160,165	118,831	2.9%
1950	1,682	190	12.7%	229,781	32,463	16.5%	4,835,329	675,164	16.2%
1960	2,063	381	22.7%	266,392	36,611	15.9%	6,066,782	1,231,453	25.5%
1970	2,151	88	4.3%	304,116	37,724	14.2%	7,171,112	1,104,330	18.2%
1980	2,109	-42	-2.0%	307,863	3,747	1.2%	7,365,011	193,899	2.7%
1990	2,537	428	20.3%	325,824	17,961	5.8%	7,730,188	365,177	5.0%
2000	2,696	159	6.3%	350,761	24,937	7.7%	8,414,350	684,162	8.9%
2010	2,585	-111	-4.1%	366,513	15,752	4.5%	8,791,894	377,544	4.5%
2020	2,802	217	8.4%	387,340	20,827	5.7%	9,288,994	497,100	5.7%

Data Sources: U.S. Census Bureau, 2000, 2010, & 2020 Census Dataset SF-2, Table P1 & DP01; New Jersey Department of Labor and Workforce Development, New Jersey State Data Center 1990 Census, Table 6. New Jersey Resident Population by Municipality: 1930 - 1990

Table A-11 shows the change in the Borough's population distribution across the various age cohorts between 2010 and 2020. The 20-34 age group had the most increase (37.3%) in the time period. Population in Under 5, 5-19, 35-64, and 55-64 age groups decreased, whereas population within all other age groups increased. The median age increased by 3.8 years due to fewer people in the younger age groups (Under 5).

TABLE A-11: Population Growth in 10 Years, Pennington Borough, 2010 to 2020

Age Cohorts of Resident Population	Total Persons, 2010		Total Persons, 2020		Change, 2010-2020	
	Number	Percent	Number	Percent	Number	Percent
Under 5	167	6.4%	111	4.3%	-55.72	-33.4%
5 – 19	623	23.9%	487	19.1%	-135.595	-21.8%
20 – 34	221	8.5%	304	11.9%	82.575	37.3%
35 – 54	836	32.1%	667	26.1%	-169.205	-20.2%
55 – 64	346	13.3%	345	13.5%	-1.465	-0.4%
65 +	412	15.8%	639	25.0%	227.41	55.3%
Total	2,605	-	2,553	-	-52	-
Median Age	42.1		48.1		6	

Data Source: U.S. Census Bureau, 2010 Census Datasets SF-2, Table DP01; U.S. Census Bureau, 2020 5-Year American Community Survey Table S0101

Table A-12 compares the Borough to the County and State for the same age categories. The Borough's population distribution in 2020 was roughly the same as that of the County and the State. The median age for Borough residents was slightly higher than that of the County and higher than that of the State.

TABLE A-12: Comparison of Age Distribution for Pennington Borough, Mercer County and New Jersey, 2020

Age of Population	Pennington Borough		Mercer County		New Jersey	
	Number	Percent	Number	Percent	Number	Percent
Under 5	111	4.3%	20,734	5.6%	518,349	5.8%
5 – 19	487	19.1%	70,766	19.2%	1,648,081	18.5%
20 – 34	304	11.9%	74,108	20.1%	1,694,776	19.1%
35 – 54	667	26.1%	97,832	26.6%	2,369,317	26.7%
55 – 64	345	13.5%	48,291	13.1%	1,211,957	13.6%
65 +	639	25.0%	56,354	15.3%	1,442,938	16.2%
Total	2,553	100%	368,085	100%	8,885,418	100%
Median Age	48.1		38.8		40	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey Table S0101

Table A-13 compares the Borough to the County and the State in terms of race and ethnicity of the population. A much higher percentage of the Borough's population identifies as white (88%) than in the County (44%) and the State (52%). A correspondingly lower percentage identifies with the other major groups in the County and State – Black or African American, Asian or Hispanic.

TABLE A-13: Race and Ethnicity in Pennington Borough, Mercer County and New Jersey, 2020

Race & Ethnicity	Pennington Borough		Mercer County		New Jersey	
	Number	Percent	Number	Percent	Number	Percent
White alone	2466	88.01%	168,580	43.52%	4,816,381	51.85%
Black or African American alone	45	1.61%	72,364	18.68%	1,154,142	12.42%
American Indian and Alaska Native alone	4	0.14%	427	0.11%	11,206	0.12%
Asian alone	83	2.96%	48,330	12.48%	942,921	10.15%
Native Hawaiian and Other Pacific Islander	0	0.00%	106	0.03%	1,944	0.02%
Other	6	0.21%	1,879	0.49%	70,354	0.76%
Multi-racial	110	3.93%	11,477	2.96%	289,471	3.12%
NOT HISPANIC OR LATINO TOTAL	2714	96.86%	303163	78.27%	7,286,419	78.44%
Hispanic or Latino	88	3.14%	84,177	21.73%	2,002,575	21.56%

Data Source: U.S. Census Bureau, 2020 Census Datasets P-2

Table A-14 compares the household income for the Borough, County and State. The largest income category in the Borough was those earning more than \$200,000 or more (26.8% of households) compared to 15% in the County and 14.8% in the State for the same income range.

TABLE A-14: Comparison of Household Income for Pennington Borough, Mercer County and New Jersey, 2020

Household Income Range	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Total households	1,006	100%	131,440	100%	3,272,054	100%
Less than \$10,000	19	1.9%	7,919	6.0%	154,067	4.7%
\$10,000 to \$14,999	25	2.5%	4,634	3.5%	100,910	3.1%
\$15,000 to \$24,999	47	4.7%	9,409	7.2%	219,123	6.7%
\$25,000 to \$34,999	31	3.1%	8,333	6.3%	217,121	6.6%
\$35,000 to \$49,999	31	3.1%	10,786	8.2%	295,724	9.0%
\$50,000 to \$74,999	95	9.4%	18,351	14.0%	473,023	14.5%
\$75,000 to \$99,999	137	13.6%	15,908	12.1%	401,811	12.3%
\$100,000 to \$149,999	213	21.2%	22,879	17.4%	583,829	17.8%
\$150,000 or \$199,999	138	13.7%	13,566	10.3%	341,209	10.4%
\$200,000 or more	270	26.8%	19,655	15.0%	485,237	14.8%
Median household income	\$135,000		\$83,306		\$85,245	
Mean household income	\$168,052		\$120,965		\$117,868	

Data Source: U.S. Census Bureau, 2020 American Community Survey Estimates for Borough, County and State, Table DP03

Table A-15 addresses the lower end of the income spectrum, providing data on poverty levels for persons and families in 2020. The percentage of population estimated to be below poverty level in the Borough (1.4%) was significantly lower than the County (11.1%) and the State (9.7%). The Over 65 age cohort had the highest percentage of persons below poverty level (3.6% of total persons in the age cohort), compared to 8% in the County and 8.4% in the State.

TABLE A-15: Poverty Status in the Past 12 Months for Pennington Borough, Mercer County and New Jersey, 2020

Poverty Status	Pennington Borough			Mercer County			New Jersey		
	Total Estimated Persons	Estimated Below Poverty Level	Percent Below Poverty Level	Total Estimated Persons	Estimated Below Poverty Level	Percent Below Poverty Level	Total Estimated Persons	Estimated Below Poverty Level	Percent Below Poverty Level
Population for whom poverty status is determined	2,553	37	1.4%	351,713	39,057	11.1%	8,713,792	842,704	9.7%
AGE GROUP									
Under 18	558	4	0.7%	77,808	11,908	15.3%	1,930,346	257,552	13.3%
18 to 64	1356	10	0.7%	219,407	22,795	10.4%	5,378,854	466,647	8.7%
Over 65	639	23	3.6%	54,498	4,354	8.0%	1,404,592	118,505	8.4%
GENDER									
Male	1,199	9	0.8%	171,555	16,520	9.6%	4,241,929	367,044	8.7%
Female	1,354	28	2.1%	180,158	22,537	12.5%	4,471,863	475,660	10.6%
EMPLOYMENT STATUS									
Worked full-time*	902	0	0.0%	126,949	2,014	1.6%	3,191,754	57,411	1.8%
Worked less than full-time*	528	10	1.9%	63,594	7,775	12.2%	1,622,558	169,946	10.5%
Did not work	647	23	3.6%	92,580	18,219	19.7%	2,195,351	383,372	17.5%

* Worked year-round for the past 12 months

Data Source: U.S. Census Bureau, 2020 American Community Survey Estimates for Borough, County and State, Table S1701

According to the data in Table A-16, the Borough has less families qualifying for poverty status than the County and the State. The percentages of families of poverty status in the Borough have decreased significantly between 2010 and 2020. Across all age cohorts the number of people below the poverty level has decreased. The Under 18 age cohort has the largest percentage below the poverty level with 7%.

TABLE A-16: Comparison of Poverty Status for Persons and Families for Pennington Borough, Mercer County and New Jersey, 2010 and 2020 (% with income below poverty)

Percentage of Families and Persons Below Poverty Level	Pennington Borough		Mercer County		New Jersey	
	2010 ACS	2020 ACS	2010 ACS	2020 ACS	2010 ACS	2020 ACS
All families	6.2%	0.5%	7.4%	7.7%	6.7%	7.0%
Married couple families	1.0%	0.0%	2.7%	3.4%	3.0%	3.4%
All people	6.0%	1.4%	10.1%	11.1%	9.1%	9.7%
Under 18 years	11.2%	7.0%	14.1%	15.3%	12.7%	13.3%
18 to 64 years	4.1%	0.7%	9.3%	10.4%	8.0%	8.7%
65 years and over	2.9%	3.6%	6.8%	8.0%	7.9%	8.4%

Data Source: U.S. Census Bureau, 2020 American Community Survey Estimates for Borough, County and State, Table DP03; 2006-2010 American Community Survey 5-Year Estimates, Table DP03

Table A-17 compares educational attainment for Borough, County, and State for residents over 25 years of age. The data indicates that the percentage of Borough residents with a high school diploma or more and the percentage with a bachelor's degree or higher exceeds that of the County and the State. A high proportion of residents in the Borough (44.1% of persons 25 years and older) have graduate or professional degrees.

TABLE A-17: Educational Attainment (of persons 25 years and over) for Pennington Borough, Mercer County and New Jersey, 2020

Education Level	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Population 25 years and over	1,817	-	248,245	-	6,169,501	-
Less than 9th grade	0	0.0%	11,469	4.6%	287,866	4.7%
9th to 12th grade, no diploma	32	1.8%	14,288	5.8%	312,895	5.1%
High school graduate (includes equivalency)	188	10.3%	63,046	25.4%	1,649,853	26.7%
Some college, no degree	173	9.5%	36,284	14.6%	996,254	16.1%
Associates degree	55	3.0%	15,094	6.1%	409,571	6.6%
Bachelors degree	567	31.2%	57,526	23.2%	1,530,150	24.8%
Graduate or professional degree	802	44.1%	50,538	20.4%	982,912	15.9%
Percent high school graduate or higher	98.20%		89.60%		90.30%	
Percent bachelors degree or higher	75.30%		43.50%		40.70%	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table S1501

The ACS also provides data on the commuting characteristics of the residents, including the means of transportation that people use to reach their place of work, commute times and number of vehicles households have. Table A-18 compares the means of transportation for the Borough, County, and State relative to driving alone, carpooling, using public transit, and other means of transportation. The Borough has more people who drive alone (75.3%) than the County (79.1%) and the State (77.4%) average. The use of public transportation as well as people who worked from home is lower than the County and the State. Only .5% of people biked to work, which is slightly higher than the County and the State.

TABLE A-18: Means of Transportation to Work (of workers 16 years old and over) for Pennington Borough, Mercer County and New Jersey, 2020

Means of Transportation	Pennington Borough	Mercer County	New Jersey
Workers 16 years and over	1,265	174,502	4,332,443
Car, truck, or van	79.1%	79.1%	77.4%
Drove alone	75.3%	68.5%	69.6%
Carpooled	3.8%	10.6%	7.8%
Public transportation (excluding taxicab)	4.8%	6.7%	10.8%
Walked	5.5%	3.9%	2.6%
Bicycle	0.5%	0.3%	0.3%
Taxicab, motorcycle, or other means	0.8%	1.3%	1.6%
Worked at home	9.4%	8.7%	7.3%

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table S0801

Table A-19 shows that for the Borough, County, and the State the percentage of people employed is relatively the same, with about 60% of the population over 16 employed. The percentage of people unemployed is slightly lower in the Borough when compared to the County and State. Additionally, the Borough has a slightly higher percentage of people not in the labor force, at 37.1% compared to 36.2% at the County and 34.2% at the State level.

TABLE A-19: Employment Status for Pennington Borough, Mercer County and New Jersey, 2020

Employment Status	Pennington Borough		Mercer County		New Jersey	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
Employed	1265	60.9%	179,189	60.0%	4,426,619	61.8%
Unemployed	41	2.0%	11,459	3.8%	271,795	3.8%
Armed Forces	0	0.0%	91	0.0%	10,692	0.1%
Not In Labor Force	771	37.1%	108,119	36.2%	2,452,078	34.2%
Population 16 years and Older	2,077		298,858		7,161,184	

Data Source: U.S. Census Bureau, 2020 5-Year American Community Survey, Table DP03

DRAFT

Regular Meeting
February 28, 2023
Page 1**Pennington Borough Council
Special Meeting – February 28, 2023**

Mayor Davy called the Special Meeting of the Borough Council to order at 7:00 pm. The meeting was held via Zoom. Borough Clerk Betty Sterling called the roll with Council Members Angarone, Chandler, Gnatt Marciante, Stern and Valenza in attendance.

Also present were Borough Administrator Donato Nieman, Chief Financial Officer, Sandy Webb, Public Works Superintendent Rick Smith, Chief Doug Pinelli and Borough Attorney Walter Bliss.

Mayor Davy announced that notice of this meeting has been given to the Hopewell Valley News, Trenton Times and was posted on the door at Borough Hall and on the Borough web-site according to the regulations of the Open Public Meetings Act.

Open to the Public

Mayor Davy read the following statement.

The meeting is now open to the public for comments. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. **Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.**

There were no comments from the public.

COUNCIL DISCUSSION

Mayor Davy stated that this meeting is being held to present the proposed budget to Council prior to introduction at the March 6th meeting. Mayor Davy introduced Borough Administrator Donato Nieman to begin the presentation. Mr. Nieman began by thanking Betty Sterling and Sandy Webb for their hard work, including a couple of weekends, in putting this budget together in a good position for 2023, but also because this is a planning document it also puts the Borough in a better position for 2024. Mr. Nieman stated that the first draft of the budget proposed using \$600,000 in surplus and he, Betty and Sandy agreed that there was no way that the Borough would be able to regenerate that amount of surplus in 2024 which would lead to some very serious cuts in 2024.

Mr. Nieman reviewed anticipated revenues including the use of two one-time revenues that total \$100,000 and will not be available in 2024. Mr. Nieman stated that construction revenues are down from what was anticipated along with some of the other revenues. Mr. Nieman stated that there are not many opportunities for increases in revenues.

Mr. Nieman reviewed some of the appropriations that are driving the budget that the Borough has no control over including, Health Benefits, Pension costs, Salaries, fuel increases and the increase in Library allocation that is mandated by the State. Mr. Nieman stated that of the \$4.4 million budget, over \$1.7 million are non-discretionary expenditures that the Borough has no control over. Mr. Nieman stated that the budget does include funds for the Borough to appoint a Qualified Purchasing Agent which will ultimately save the Borough money and give more flexibility in purchasing with a higher quote and bid threshold for 2023.

Mr. Nieman stated that the budget anticipates \$100,000 in Utility Surplus to help offset a more significant tax increase or serious cuts to the budget and will preserve a little more surplus in the general fund.

Mr. Nieman stated that this budget proposes a 4 cent tax increase which for the average homeowner in Pennington for Municipal tax only results in \$194.99 per year. Mr. Nieman asked Chief Financial Officer Sandy Webb to add her comments to the presentation.

Mrs. Webb stated that Mr. Nieman touched on most of the points that were in the power point presentations that was distributed to Council Members in the packet. Mrs. Webb stated that she would briefly review the power point and then go into a little more detail from the spreadsheets that were distributed.

Mrs. Webb stated that budget is up about \$300,000 which represents about a 4 cent tax increase which is primarily salary increases, health benefits, pension costs, library allocation and some additional costs related to First Aid Services. Mrs. Webb stated that last year the Borough approved an emergency appropriation for fuel costs in the amount of \$20,000 and that is a one-time expense that is required to be raised in this year's budget. Mrs. Webb stated that the budget also reflects an increase to the fuel budget to offset the increase in fuel costs. Mrs. Webb briefly highlighted some of the bigger increases to the budget.

Mrs. Webb reviewed some of the revenues and highlighted revenues that are down from the prior year. Mrs. Webb stated that as Council knows, we are only allowed to anticipate up to what was collected in the

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February 28, 2023
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prior years for revenues. Mrs. Webb stated that we are using more surplus than last year but bringing in \$100,000 from the Water/Sewer Utility will help preserve some surplus in the General Fund.

Mrs. Webb explained that the budget does include appropriations for Deferred Charges to Future Taxation which gives the Borough the ability to pay for capital items as they are incurred without having to go out to the market to borrow funds. Mrs. Webb stated that this will also save us on Bond Sale Costs and interest.

Mrs. Webb stated that right now the budget is a 4 cent tax increase and for the average home assessed at about \$487,000 paying about \$195.00 on the Municipal rate only. Mrs. Webb stated that the Library allocation is up and we don't have the final numbers from the School and the County yet.

Mrs. Webb reported that the Water/Sewer budget is up about \$300,000 over last year's budget. Mrs. Webb stated that significant increases to the rates charged for water and sewer went into effect for half of last year and so the surplus is up in the utility and this is a good thing because for the past couple of years the Utility was not self-liquidating with is a direct hit to the Borough's ability to borrow money.

Mr. Neiman stated that we are looking into alternatives for health benefits and also additional shared services which will help reduce costs.

Mrs. Webb stated that she will review the budget appropriations next, but Council should keep in mind that under NJ Accounting Rules, the Borough cannot have a budget where revenues and appropriations do not equal so unless Council is prepared to make some serious swipes at departments there is not a lot of wiggle room in this budget.

Council Members discussed briefly some line items such as snow removal and whether cuts could be made. Mr. Neiman stated that one tax point equals \$50,000 and this budget does not have a lot of fat in it that can be cut. Mrs. Webb stated that cutting the budget any more limits the ability to do transfers at the end of the year for unanticipated expenses that come up throughout the year. Mrs. Webb stated that next year is the last year for two one-time revenues that will be a challenge for the 2024 budget.

Mrs. Stern expressed concerns that it seems that the taxes in Pennington do not allow for diversity. Mr. Neiman stated that given the level of services that are provided and the expectation of the residents of Pennington, there is not a lot that can be eliminated or put out for shared services.

Mr. Marciante asked about if the pay as you go philosophy for capital is fair to residents who move into Pennington. Mrs. Webb stated that the pay as you go is for smaller items such as capital items for police or public works and they are items that have a smaller expected life.

Council briefly discussed additional revenues that might be available such as a retail distribution license. Mr. Valenza asked if in 2024, the Borough budget will start out \$100,000 in the hole due to the loss of the one-time revenues for liquor license and bond premium. Mrs. Webb stated that is accurate unless we can come up with additional unanticipated revenues in 2023.

Mrs. Webb shared a spreadsheet detailing revenues and expenditures that make up the 2023 budget. Mrs. Webb stated that we are using quite a bit of surplus and we are maxing out all of the revenues which does not leave any room for regenerating surplus. Mrs. Webb stated that there are a couple of revenues that the Finance Committee discussed and that we are looking into, for instance, the Library Administrative Fee which has been \$4,000 for quite a few years. Mrs. Webb explained that this item reflects the time Betty spends on library related administrative costs including processing payroll, purchase orders and all payments for the library. Mrs. Webb stated that this fee has not been looked at for a number of years and will likely be increased for this year. Ms. Angarone asked how the analysis will be developed. Mrs. Sterling stated that she is working on a new analysis for the Finance Committee. Mrs. Sterling stated that the analysis will take into account the time spent on certain tasks and the analysis will be based on the actual data. Ms. Angarone asked what if the Library wants to do something else?. Mrs. Sterling stated that they can, but they are still bound by all of the regulations that the Borough is bound by and they would need to have software in place to process purchase orders and process payroll and other tasks that we are currently doing for the Library. Mrs. Sterling stated that Public Works also provides services for maintenance calls that are not accounted for at this time. Mrs. Sterling explained that the Borough currently mails the library flyer for the library and there is postage involved with that. Mrs. Sterling stated that all of these things will be part of the analysis.

Mrs. Webb continued on with the discussion of expenditures, particularly where there are significant increases to the budget. Mrs. Webb briefly discussion Uniform Construction Code which is not supposed to be used for tax relief. Mrs. Webb stated that currently the revenue anticipated is higher than the expenditures and so this is something that we should keep an eye on.

Mrs. Webb stated that when Betty sends out the department requests in the fall, she also includes the fee ordinances for each department to review. Mrs. Webb stated that we are looking at fees to see if there are any that can be increased. Mrs. Webb reviewed the remaining revenues that make up the budget.

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Mrs. Webb stated that the Water/Sewer Utility is showing an increased surplus which can be attributed to the rate increase. Mrs. Webb stated that as she mentioned earlier, this year we will be using \$100,000 of surplus from the utility as a revenue in the general budget. Mrs. Webb stated that we have never done this before though it is permissible by law, but Council should keep in mind that along with the \$100,000 in one-time revenues that we will not have for next year’s general fund budget, we don’t want to make a practice of using utility surplus to balance the budget. Mrs. Webb stated that for this year, we are not recommending a rate increase for water/sewer.

Mrs. Webb briefly reviewed the budget appropriations for the general fund and for the water/sewer utility highlighting the increases and changes that are reflected in the budget and where there might be some savings in 2024.

Mrs. Webb briefly explained the Reserve for Uncollected Taxes stating that we know we don’t collect 100 percent of taxes, but the Borough still has to pay the County and School their share of the taxes collected so this line item takes some of the burden off until the delinquent taxes are collected.

Mrs. Webb gave an overview of the increase in appropriations in the water/sewer utility which are also explained by expenses that are beyond our control such as salaries, pension and insurance costs. Mrs. Webb explained that this year we are budgeting \$107,000 towards capital projects that we know are coming such as lead line replacement and other capital improvements related to water and sewer. Ms. Angarone asked if the funds allocated are related to projects in the Asset Management Plan and Mrs. Webb stated that they were. Ms. Angarone stated that she is adamantly opposed to using utility surplus to balance the budget going forward, and hopefully this is a one-time occurrence. Mrs. Webb stated that for this year with the 2% cap in place, the Borough had no choice but to do this.

Mr. Neiman stated that a lot of hard work was put in by Sandy and Betty to put this budget together. Mrs. Webb stated that in the next few weeks she and Betty will review the fees and hopefully have an ordinance ready to introduce at the April meeting.

Mayor Davy stated that the plan is to introduce this budget at the March 6th meeting with Public Hearing and Adoption scheduled for April 3rd. Mrs. Webb stated that we are under State examination this year so we need to get this budget submitted for review so that we can be ready for adoption in April. Mrs. Webb stated that she does not see anything in the budget that would be a problem, we are under the cap and we are not asking for any special considerations.

Mayor Davy thanked Sandy, Betty, Donato and Mona along with Kit Chandler as Chair of the Finance Committee for their hard work in putting this budget together.

NEW BUSINESS

Mayor Davy provided a brief overview of Resolution 2023-2.18. Mayor Davy stated that this will ensure that Pennington Borough residents have coverage effective March 1, 2023. Mayor Davy stated that discussions are ongoing and evolving. Mayor Davy stated that going forward these are paid services and not volunteer meaning that residents will be billed if they call for an ambulance beginning on March 1, 2023.

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 2.18**

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH HOPEWELL
TOWNSHIP FIRE DISTRICT FOR THE PROVISION OF BASIC
LIFE SUPPORT (BLS) EMERGENCY MEDICAL SERVICES TO PENNINGTON
FROM MARCH 1, 2023 THROUGH APRIL 3, 2024, RENEWABLE THEREAFTER.**

WHEREAS, the Pennington First Aid Squad, which has provided emergency BLS medical services to Pennington for almost 70 years, will terminate its operations effective March 1, 2023;

WHEREAS, Pennington seeks to continue the provision of emergency BLS services in Pennington through the Hopewell Township Fire District (“HTFD”;

WHEREAS, HTFD is providing emergency BLS services in the fire district, inclusive of Pennington, through career staff of HTFD, the Union Fire Company & Rescue Squad, Inc. (“Titusville”) and the Hopewell Borough Fire Company (“HBFC”);

WHEREAS, Pennington and HTFD now seek to enter into a shared services agreement by which HTFD will provide emergency BLS services to Pennington through an agreement between HTFD and Capital Health, Inc. (“Capital Health”), and further through the career staff of HTFD and in cooperation with Titusville and HBFC;

WHEREAS, a copy of the proposed shared services agreement between Pennington and HTFD is attached to this Resolution (“Shared Services Agreement”);

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WHEREAS, in the agreement between Capital Health and HTFD, Capital Health is made the "designated contractor" for providing emergency medical services to Hopewell Township, Pennington Borough, and Hopewell Borough, for one year beginning April 3, 2023;

WHEREAS, during the interim period from March 1 through April 3, 2023, HTFD, in cooperation with Titusville and HBFC, shall be the primary provider of emergency BLS medical services to Pennington in addition to any mutual aid services HTFD may render during the balance of the contract year;

WHEREAS, the Shared Services Agreement will require Pennington to pay HTFD a fee of \$25,230., payable in equal installments on September 1, 2023 and April 3, 2024, representing Pennington's proportionate share of the \$200,000 fee HTFD will pay Capital Health for coverage of Hopewell Borough, Hopewell Township and Pennington Borough for the year, based on percentage of population;

WHEREAS, HTFD also seeks reimbursement of its out-of-pocket administrative expenses in connection with primary coverage it will provide Pennington during March and early April, 2023 and its back-up services thereafter;

WHEREAS, because these expenses are difficult to predict at this time, the Shared Services Agreement provides that an amount for this purpose shall not be included in the Agreement but at year end HTFD and Pennington shall negotiate in good faith to determine the appropriate reimbursement, which shall be subject to appropriation by Pennington in 2024;

WHEREAS, the Chief Financial Officer has certified that there are funds available in line item 3-01-42-112-000-250;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that the attached Shared Services Agreement is hereby approved, subject to review and approval as to form, by the Borough Attorney.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	S				Marciante	X			
Chandler	M				Stern	X			
Gnatt	X				Valenza	X			

Mr. Bliss asked for an addition to the language regarding the agreement which is still being developed so that the final agreement subject to approval as to form by the Borough Attorney. Council Member Chandler made a motion to approve Resolution 2023-2.18 as amended, second by Council Member Angarone with all members present voting in favor.

OPEN TO THE PUBLIC

The Meeting is now open to the public for comment. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.

There were no comments from the public.

AT, 8:26 PM, with no further business to address Council Member Chandler made a motion to adjourn the meeting, second by Council Member Stern with all members voting in favor.

Respectfully submitted,

Elizabeth Sterling
Borough Clerk

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Regular Meeting
March 6, 2023
Page 1**Pennington Borough Council
Regular Meeting – March 6, 2023**

Mayor Davy called the Regular Meeting of the Borough Council to order at 7:00 pm. The meeting was held via Zoom. Borough Clerk Betty Sterling called the roll with Council Members Angarone, Chandler, Marciante, Stern and Valenza in attendance. Council Member Gnatt was absent.

Also present were Borough Administrator Donato Nieman, Public Works Superintendent Rick Smith, Chief Doug Pinelli, Chief Financial Officer Sandra Webb and Borough Attorney Walter Bliss.

Mayor Davy announced that notice of this meeting has been given to the Hopewell Valley News, Trenton Times and was posted on the door at Borough Hall and on the Borough web-site according to the regulations of the Open Public Meetings Act.

Mayor Davy announced that meeting agendas and materials are available on the Borough Website and anyone interested in getting news alerts and announcements can subscribe by clicking on the “Subscribe to News and Announcements” button on the home page.

Open to the Public

Mayor Davy read the following statement.

The meeting is now open to the public for comments. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. **Please raise your hand and when the Borough Administrator acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.**

There were no comments from the public.

Mayor’s Business

Mayor Davy updated Council on EMS Services for the Borough. Mayor Davy stated that on February 28th at the Budget Work Session meeting Borough Council passed a Resolution entering into a Shared Services Agreement with Hopewell Fire District for EMS services in the Borough. Mayor Davy stated that he wants to assure Pennington residents that ambulance services are available as of March 1, 2023 and those services will continue until April of 2024. Mayor Davy stated that for the first month March 1, 2023 to April 1, 2023, the services will be provided by Titusville and Union First Aid Squads and then beginning April 3, 2023, Capital Health will take over those services going forward.

Mayor Davy announced that Mercer County has granted the Borough COVID Relief Funds in the amount of \$7,000 that is supposed to be Pennington’s contribution to the Hopewell Valley Senior Center project.

Mayor Davy announced that NV5 will be hosting a Public Information Session on March 28, 2023 from 6 to 8. Mayor Davy stated that Betty will be handling notifications to the residents and businesses in the project area and the session will be advertised in the paper for anyone interested to attend.

Mayor Davy stated that he wanted to acknowledge a letter that was received from the Pennington Fire Company requesting that they be allowed to use the building when the building is returned back to the Borough. Mayor Davy stated that initially he had referred this to the Public Safety Committee but he would like to appoint a sub-committee of Kit Chandler, Kati Angarone and John Valenza along with a local Real Estate agent to look at the long term possibilities for the building. Mayor Davy stated that he is requesting this so that there will be no Police or Fire Company bias as there are several parties interested in the building. Mrs. Chandler stated that they have not met yet, but they will be looking for all parties to submit requests which will be reviewed by the committee and ultimately submitted to Council for a decision. Mrs. Chandler stated that we have some time to do this as the building will not revert back to the Borough for at least six months.

APPOINTMENTS (WITH COUNCIL APPROVAL)

Mayor Davy announced the appointment of Mariya E. Brown to the Board of Health for the unexpired term ending December 31, 2025. Council Member Marciante made a motion to approve the appointment, second by Council Member Valenza with all members present voting in favor. Mayor Davy invited Mariya Brown into the meeting and she thanked Mayor and Council for the appointment.

APPROVAL OF MINUTES

Council Member Chandler made a motion to approve the minutes February 6, 2023 Regular Meeting, second by Council Member Marciante with all members present voting in favor with the exception of Mr. Valenza who abstained.

ORDINANCES FOR INTRODUCTION

Mayor Davy read Ordinance 2023-8 by title.

**BOROUGH OF PENNINGTON
ORDINANCE # 2023 - 8**

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK IN ACCORDANCE WITH N.J.S.A. 40A: 4-45.14 IN THE BOROUGH OF PENNINGTON, NEW JERSEY

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Pennington, Mercer County hereby determines that it is advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Pennington, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Pennington shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to a total increase of \$107,719.56, said amount being \$30,777.02 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, and that the CY 2023 municipal budget for the Borough of Pennington be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that the Mayor and Council of the Borough of Pennington hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon be filed with said Director within 5 days after such adoption.

Council Member Chandler made a motion to introduce Ordinance 2023-8, second by Council Member Stern with all members present voting in favor. Mr. Neiman briefly explained the Ordinance for those residents in attendance.

Mayor Davy read Ordinance 2023-9 by title.

**BOROUGH OF PENNINGTON
ORDINANCE #2023 – 9**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF PENNINGTON, COUNTY OF MERCER, STATE OF NEW JERSEY FOR THE YEAR 2023

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF PENNINGTON that the Borough Salary Ordinance (Ordinance 2022-3) is hereby amended at Section Ic to provide for payment of Crossing Guards at special events at the rate of \$40.00 per hour:

SECTION I: EMPLOYMENT POSITIONS/ANNUAL COMPENSATION

- a. The following officer and employee designations are hereby confirmed; and the rate of compensation of each such officer and employee, whose compensation shall be on an annual basis, is as follows:

Borough Administrator	\$80,000.00-\$100,000.00
Administrative Intern (part time)	\$35.00/hour
Borough Clerk	\$47,232.04
Assistant CFO	\$80,697.76
Utility Collector	\$32,631.37
Chief Financial Officer (part time)	\$91.20/hour
Tax Collector (part time)	\$91.20/hour
Technical Assistant to Construction (part time)	\$27.19/hour
Tax Assessor (part time)	\$14,411.08
Zoning Officer (part time)	\$9,752.32
Land Use Admin/Admin Asst.	\$56,375.00
Deputy Registrar	\$175.00 / month
Supt. of Public Works	\$91,260.80
Licensed Water Operator	\$50,924.51
Assistant to Superintendent of Public Works	\$42,025.00
Foreman	\$80,635.47
Judge of Municipal Court	\$13,701.47
Court Administrator (part time)	\$19,034.96
Prosecutor - (Flat Rate per Court Session/per resolution)	\$ 300.00
Public Defender – (Flat Rate per Court Session/per resolution)	\$ 200.00
Court Officer – (Flat Rate per Court Session)	\$76.50
Chief of Police (yearly clothing allowance \$1,500)	\$134,754.00
Administrative Assistant – Police Department	\$16.00/hour
Construction Official	\$29,809.94
Plumbing Sub-Code	\$52.53/ hour
Fire Sub-Code	\$43.68/ hour
Electric Sub-Code	\$52.53/ hour

- a. One person may serve in more than one office or position of employment as listed in Section a hereof. The hourly rates for Plumbing Sub-Code and Fire Sub-Code assume these functions are performed by separate people. A person hired to serve in a dual capacity as both Plumbing Sub-code and Fire Sub-code official shall be compensated at the rate of \$52.53 per hour whether the work in question is in one or both capacities.
- b. The amounts shown in Section a. hereof are the maximum amounts to be paid. However, at the discretion of Borough Council, lesser amounts can be paid.
- c. The rate of compensation of each employee paid on an hourly basis is as follows:

	Minimum	Maximum
Police Department:		
Crossing Guards	\$ 15.00	\$ 27.19
Crossing Guard – Special Events	\$ 40.00 per hour	
Special Police	\$ 17.00 per hour	
Part Time Employees – All Departments:		
Part Time or Temporary	\$ 8.00	\$ 25.00
Part Time/Temporary/Licensed	up to a maximum of	\$ 100.00

SECTION II: Employee/Personnel Manual.

The terms and conditions of employment as set forth in the Borough Employee or Personnel Manual, as the same may exist and change from time to time, are hereby incorporated herein by reference. The Personnel Manual does not create a contract of employment and except for employees who are tenured; no contract of employment other than “at will” has been expressed or implied. The policies, rules and benefits described in the Manual are subject to change at the sole discretion of the Borough Council at any time.

SECTION III:

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

SECTION IV:

Terms and Conditions of employment for Police and Public Works employees are specified in the respective labor agreements.

SECTION V:

This ordinance shall take effect upon final adoption and publication according to law, but the salaries herein provided for shall be retroactive to January 1, 2023 if appropriate.

Council Member Chandler made a motion to introduce Ordinance 2023-9, second by Council Member Marciante with all members present voting in favor.

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

Mayor Davy read Ordinance 2023-7 by title.

**BOROUGH OF PENNINGTON
ORDINANCE NO. 2023 - 7**

**ORDINANCE INCREASING BOROUGH ADMINISTRATIVE FEES IN CONNECTION WITH
PAID DETAIL POLICE SERVICES AND AMENDING CHAPTER 98 (FEES) OF THE CODE OF
THE BOROUGH OF PENNINGTON**

WHEREAS, Paid Detail Services are services provided by off-duty employment of Borough police officers in police-related services for private persons and entities;

WHEREAS, intends by this Ordinance to revise the hourly rate for administrative services performed by the Borough in connection with Paid Detail Services;

NOW THEREFORE BE IT ORDAINED by the Borough Council of the Borough of Pennington that Article IV of Chapter 98 of the Code of the Borough of Pennington, concerning Fees Required for Paid Detail Police Services, in particular Section 98-24, sub-section E, is hereby amended (with deleted language crossed out and new language underlined) to increase from \$10.00 to \$25.00 the hourly rate for Borough administrative services:

98-24. Fees.

*** E. In addition to the hourly rates specified, ~~\$10~~ \$25 per hour shall be charged by the Borough as an administrative fee.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon passage and publication as provided by law.

Council Member Chandler made a motion to open the Public Hearing on Ordinance 2023-7, second by Council Member Angarone. There were no comments from the public. Mrs. Chandler briefly explained the Ordinance for those in attendance. Council Member Chandler made a motion to close the Public Hearing, second by Council Member Stern with all members present voting in favor. Council Member Chandler made a motion to adopt Ordinance 2023-7, second by Council Member Angarone with all members present voting in favor.

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March 6, 2023
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Mayor Davy read Ordinance 2023-3 by title.

**BOROUGH OF PENNINGTON
ORDINANCE NO. 2023-3**

**AN ORDINANCE APPROVING RULES AND REGULATIONS
FOR THE PENNINGTON POLICE DEPARTMENT AMENDING
AND SUPERSEDING “RULES AND REGULATIONS OF THE
POLICE DEPARTMENT OF THE BOROUGH
OF PENNINGTON DATED 1995.”**

WHEREAS, in accordance with Section 46-3 of the Code of the Borough of Pennington, Rules and Regulations for the Pennington Police Department were codified by Borough Council in 1995 as the “Rules and Regulations of the Police Department of the Borough of Pennington dated 1995;”

WHEREAS, Borough Council now seeks to amend and supersede the 1995 document by adoption of the codification of Rules and Regulations attached to this Ordinance and incorporated herein by reference as if set forth at length (hereafter “2022 Rules and Regulations”;

WHEREAS, the attached 2022 Rules and Regulations are proposed on the recommendation of the Chief of Police with the endorsement of the Public Safety Committee;

WHEREAS, the 2022 Rules and Regulations consist of 35 pages including an Introduction with Code of Ethics and Mission Statement, a description of the General Duties and Responsibilities of the members of the Department, Rules of Conduct and Disciplinary Regulations;

WHEREAS, the 2022 Rules and Regulations revoke and supersede any rule or regulation previously issued to the extent of any conflict or inconsistency;

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Pennington, that the attached 2022 Rules and Regulations of the Pennington Police Department are hereby adopted and approved, with the direction that copies be distributed electronically to all members of the Department and that a copy be maintained by the Borough Clerk and made available as a public document; and

BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon passage and publication as required by law.

Council Member Chandler made a motion to open the Public Hearing on Ordinance 2023-3, second by Council Member Angarone. There were no comments from the public. Council Member Chandler made a motion to close the Public Hearing, second by Council Member Angarone with all members present voting in favor. Council Member Chandler made a motion to adopt Ordinance 2023-3, second by Council Member Angarone with all members present voting in favor.

BUDGET INTRODUCTION

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 3.10**

RESOLUTION TO INTRODUCE BUDGET FOR 2023

Section 1.

Municipal Budget of the Borough of Pennington, County of Mercer for the Fiscal Year 2023.

BE IT RESOLVED, that the attached statement of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

BE IT FURTHER RESOLVED that said Budget be published in The Hopewell Valley News in the issue of March 10, 2023.

The Governing Body of the Borough of Pennington does hereby approve the attached as the Budget for the year 2023.

Notice is hereby given that the Budget and Tax Resolution was approved by the Borough Council of the Borough of Pennington, County of Mercer, on March 6, 2023. A hearing on the Budget and Tax Resolution will be held on April 3, 2023 at 7:00 pm at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	X			
Chandler	M				Stern	S			
Gnatt				absent	Valenza	X			

Council Member Chandler made a motion to introduce the 2023 Budget, second by Council Member Stern. Mayor Davy asked Chief Financial Officer Sandy Webb to highlight key areas of the budget. Mrs. Webb stated that on February 28th, she presented a power point presentation at the Budget Work Session and to recap that presentation, budget appropriations are up about \$300,000, which includes \$58,000 in salaries and wages, other expenses are up roughly \$242,000, related to health benefit costs, liability insurance costs, pension costs, gasoline and first aid services. Mrs. Webb stated that some other items that drive this budget are a decrease in revenue from Uniform Construction Code Fees and a decrease in receipts from delinquent taxes. Mrs. Webb stated that as we go through the budget process the Finance Committee discusses costs that are out of the Borough’s control and those items total roughly \$1.7 million which includes items such as utilities, debt service, provision for the Library, insurance and pension costs. Mrs. Webb stated that these items that we have no control over go up consistently every year. Mrs. Webb stated that this budget reflects a 4 cent tax increase for the average property owner with an assessed value of \$487,000 that amounts to roughly a \$200.00 increase. Mrs. Webb stated that the Water/Sewer budget is up about \$333,000 and we are using some more surplus and anticipating a little more in water/sewer rents. Mrs. Webb stated that this budget faces the same challenges with salary, pension and insurance costs. Mr. Marciante stated that he does not like the 4 cent tax increase, but there is really no option when insurance and pension costs go up and they are out of our control. Mr. Marciante stated that other than cutting personnel which the Borough can’t do, there are no other options. Mr. Neiman stated that we are looking into some alternatives to reduce costs but unfortunately they will likely not impact the 2023 budget. Mr. Neiman stated that this is a prudent budget and the committee worked hard to get to this point, but given the long range financial planning this is a good budget. Mr. Valenza supported looking into reducing costs, but suggested that we also look at ways to generate more revenue. Upon a roll call vote all members present voted in favor of introduction.

Committee Reports

Planning & Zoning / Personnel / Economic Development – Ms. Gnatt was absent – no report.

Public Works/Open Space/Shade Tree – Ms. Stern reported that Open Space and Shade Tree did not meet in February, but Open Space will meet on March 15th and Shade Tree will meet on March 14th. Ms. Stern reported that Public Works discussed Sked Street Park Renovations and several members met at the park for an on-site visit. Ms. Stern stated that there will be further discussion later in the meeting. Ms. Stern stated that Dan Beach from Water Resource Management provided a presentation on a service that they provide to assist with the Lead Line Replacement Program for a very reasonable cost. Ms. Stern stated that we will not be going any further with 120 Water. Ms. Stern stated that in Mr. Smith’s report you will see decreased water usage which comes from the Public Works crew identifying leaks and replacing old meters. Ms. Stern stated that Public Works is making good progress on the Lead Line Inventory and she will report further on that at the next meeting. Ms. Stern stated that the committee approved the installation of a water sampling port at Kunkel Park.

Public Safety /Finance & Technology / Arboretum / Landfill – Mrs. Chandler reported that the Finance Committee has been working on the budget that was introduced earlier. Mrs. Chandler stated that with regard to technology, we are always looking for ways to reduce administrative time and the latest upgrade is the use of Microsoft Outlook Calendar invites for scheduling meetings.

Mrs. Chandler reported that Public Safety met and discussed staffing issues due to one officer still out on Worker’s Comp. Mrs. Chandler stated that all Officers continue with training but the stress of overtime is starting to take a toll.

Mrs. Chandler reported that the Arboretum group met and she would like to thank Mr. Smith for providing information on the exclosures. Mrs. Chandler stated that two estimates were received for two exclosures and the committee is planning to meet on site to see if they could get away with one exclosure instead of two.

Mrs. Chandler stated that Excel is working on the steps towards the additional testing that is needed at the Landfill.

Mrs. Chandler stated that the Deer Management Program for this year has ended with a successful hunt of 76 deer harvested. Mrs. Chandler stated that she has reached out to a company to provide an updated drone study of deer in the Borough now that the deer management program has been in effect for three years.

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Historic Preservation / Library / Construction – Ms. Angarone reported that the Library Board voted unanimously to continue to ask the Borough to include their flyers in the water/sewer bills that go out. Ms. Angarone reported on upcoming library events for March.

Ms. Angarone stated that Historic Preservation met and discussed the bakery at 15 West Delaware Avenue and they continue to work with the applicant to ensure compliance with the Certificate of Appropriateness. Ms. Angarone stated that minutes for 2022 for Historic Preservation have been updated on the Borough website. Ms. Angarone stated that Historic Preservation continues to work with the Master Plan Update committee with regard to review of their Ordinance. Ms. Angarone stated that they will be working on updates for the website.

Parks & Recreation – Mr. Marcianti stated that Parks & Recreation met, Brett Margulis was appointed President and they would like support from Council on the proposed improvements to Sked Street Park which will be discussed later. Mr. Marcianti stated that the schedule of events will be submitted for the website and he is happy to see the sign that was requested as part of the Capital Budget. Mr. Marcianti reported that members were reminded to review the volunteer handbook. Mr. Marcianti stated that the Easter Egg Hunt will be held on April 8th at Kunkel Park.

Board of Health / Environmental Commission – Mr. Valenza reported that the Environmental Commission met February 27th and discussed the Environmental Resource Inventory, the Carbon Neutral group is working on initiatives for Borough equipment and also plans for composting in the Borough.

Mr. Valenza stated that the Board of Health met on March 1st. Mr. Valenza stated that COVID cases are fading, the focus of vaccinations is on long term care and assisted living facilities and the PCR testing site at Montgomery Township is shutting down. Mr. Valenza stated that contact tracing will be ending sometime in May. Mr. Valenza stated that the handoff between Montgomery Township and Hopewell Township seems to be going very smoothly. Mr. Valenza stated that Steve Papenberg brought up pending legislation to support public health and asked for Council support. Mr. Valenza stated that Public Health Officer Dawn Marling is working on a Mental Health flyer to be posted on the website.

Mayor Davy stated that we are in the final month of Health Services with Montgomery and effective April 1 we will be getting Health Services from Hopewell Township. Mayor Davy stated that Animal Control Services transitioned to Hopewell Township effective February 1st.

Mr. Valenza stated that he is working with Betty to post a Community Wellness tab on the Borough Website where important information can be posted for residents.

Mr. Valenza stated that we will be hearing from the Director of Emergency Management, Dave Berez, at the April meeting to hear about what they are doing with regard to train derailments given that there is a train that runs through Pennington.

Senior Advisory Board – Mayor Davy reported that Hopewell Township and Hopewell Borough also received COVID Relief Funds from Mercer County and those funds are to be used for the design phase of the project.

COUNCIL DISCUSSION

Communications Plan Update – Ms. Stern stated that they are continuing to work on communication within the Borough and she would first like to thank Betty and Donato for responding to the numerous requests they have made. Ms. Stern stated that another meeting is scheduled for March 13th with Donato and Betty. Ms. Stern stated that they have another meeting scheduled with committee chairs to keep the lines of communication open. Ms. Stern stated that they would like to remind Council Members as liaisons to encourage review and update of the website. Ms. Stern stated that the Volunteer Handbook has been distributed and is being discussed by each committee. Ms. Stern stated that they provided instructions for an “official signature” and they are asking that Council Members use this signature as it includes an invitation to subscribe to e-alerts. Ms. Stern stated that e-alert participation is up and they would like to continue to get the word out to subscribe. Ms. Stern stated that the Mayor will be mentioning the e-alerts at the beginning of each meeting and for the next few months Betty will be sending a notice out to let residents know the agenda is posted and encourage participation in the Council Meetings. Ms. Stern stated that the document repository has been set up and some committees are utilizing this for internal documents. Ms. Stern reported that use of the Outlook Calendar will make it easier to keep track of meetings and zoom links and she would encourage Council Members to use the calendar if they are not already doing so. Ms. Stern stated that they are exploring the idea of posting videos on the website, more to come on that. Ms. Stern stated that they are also exploring the possibility of recurring zoom links so that each meeting has one zoom link for all meetings. Ms. Stern stated that she and Ms. Angarone meet routinely to discuss their notes and keep things moving along.

Sked Street Park Plan Update – Mr. Marcianti reported that a meeting was held with Parks and Recreation and Public Works at Kunkel Park to identify what needs to be done to improve the park, including tree removal, equipment updates and landscaping. Ms. Stern stated that the plan has been developed and they have estimated the costs at \$116,681 to complete the proposed upgrades. Ms. Stern

stated that the funds for the work will be coming from Open Space funds. Ms. Stern stated that this is not a final cost and they are not ready to ask for approval yet, but they would like to get a sense from Council as to how much the budget for the project should be. Ms. Stern stated that before anything is formally approved, Mayor Davy would be holding a meeting with residents in the area of Sked Street Park to inform them of the project. Mr. Smith stated that he is still working on finalizing the numbers and waiting for additional quotes, but the proposed number is pretty close to what it will come out to. Mr. Smith stated that Shade Tree needs to weigh in on the trees that are proposed to be taken down. Mr. Marciante stated that the trees are dead and need to come down for safety reasons, in fact the entire project is centered on safety. Mrs. Chandler asked how many pieces of equipment are being added to the park. Ms. Stern stated that the equipment and benches are replacements and not additions. Ms. Stern stated that they tried not to add anything new other than the gazebo. Mrs. Chandler stated that she spoke to Kurt Pedersen who was the Chair of Recreation a while ago and he indicated that the gazebo was part of the original plan, but was eliminated due to cost. Mr. Valenza stated that though it seems expensive he feels that this is a good use of Open Space Funds. Mr. Marciante reminded Council of an encroachment on the property as the park is a flag lot. Mr. Bliss responded that this will need to be addressed through legal measures and should be discussed in closed session. Some discussion took place with regard to use of Open Space Funds and Ms. Stern stated that the Open Space Committee is in favor of using Open Space Funds for this project.

NEW BUSINESS

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 3.1**

RESOLUTION AUTHORIZING REFUNDS

BE IT RESOLVED, that a refund be issued from the Current Fund to CoreLogic Centralized Refunds, P.O. Box 9202, Coppell, TX 75019-9760, for refund of overpayment of 2022 fourth quarter taxes, Block 1002, Lot 24, also known as 22 East Welling Avenue, in the amount of \$3,417.40.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	S				Marciante	M			
Chandler	X				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Marciante made a motion to approve Resolution 2023-3.1, second by Council Member Angarone with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 3.2**

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Pennington that the bills be paid on audit and approval of the Mayor, the Appropriate Council Member and the Treasurer in the amount of \$ 2,164,654.72 from the following accounts:

Current	\$ 1,905,253.46
W/S Operating	\$ 163,879.71
General Capital	\$ 64,420.93
W/S Capital	\$ 1,905.00
Grant Fund	\$ 202.55
Developer’s Escrow	\$ 6,968.50
Other Trust Fund	\$ 12,102.12
Animal Control	\$ 76.20

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Unemployment	\$	705.00
Open Space	\$	2,560.00
COAH Trust	\$	6,281.25
TOTAL	\$	2,164,654.72

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	M			
Chandler	S				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Marciante made a motion to approve Resolution 2023-3.2, second by Council Member Chandler with all members present voting in favor.

BOROUGH OF PENNINGTON
RESOLUTION 2023–3.3

RESOLUTION AUTHORIZING AMENDMENTS TO THE
2023 TEMPORARY BUDGET

WHEREAS, the 2023 Budget for the Borough of Pennington has not been adopted; and

WHEREAS, additional funds are necessary to meet various obligations of the Borough of Pennington;

NOW, THEREFORE, BE IT RESOLVED, that the following additional appropriations be made in the 2023 Temporary Budget for the Current Account.

Administration	Other Expense	\$15,000.00
Finance	Salaries	\$15,000.00
Planning Board	Salaries	\$10,000.00
Planning Board	Other Expense	\$10,000.00
Borough Property	Other Expense	\$15,000.00
Shared Services - Health	Other Expense	\$36,900.00
Shared Services – Animal Control	Other Expense	\$9,200.00
Shared Services – First Aid	Other Expense	\$25,230.00
Street Lights	Other Expense	\$4,000.00
Gas/Fuel/Lubricants	Other Expense	\$5,000.00
Total		\$145,330.00

BE IT FURTHER RESOLVED, that the following additional funds be appropriated for the 2023 Temporary Budget for the Water and Sewer Fund:

Water / Sewer Operating	Other Expense	\$50,000.00
PERS	Other Expense	\$100.00
TOTAL		\$50,100.00

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	X			
Chandler	M				Stern	X			
Gnatt				absent	Valenza	S			

Council Member Chandler made a motion to approve Resolution 2023-3.3, second by Council Member Valenza with all members present voting in favor.

BOROUGH OF PENNINGTON
RESOLUTION 2023-3.4

RESOLUTION APPROVING RAFFLE LICENSE RA: 2.23 FOR
THE HOPEWELL VALLEY CHORUS

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WHEREAS, the Hopewell Valley Chorus submitted raffle application RA: 2.23 on February 23, 2023 for a raffle to take place on May 13, 2023 and a copy of that application is attached to this resolution; and

WHEREAS, N.J.A.C. 13:47-4.1 et seq., requires seven (7) days to elapse before the Governing Body makes its findings and determinations; and

WHEREAS, the required waiting period was satisfied on March 2, 2023; and

WHEREAS, the Hopewell Valley Chorus meets the qualifications for issuance of a license for said raffle based on the findings and determination set forth in the annexed form 5-A, as required by law;

WHEREAS, the Hopewell Valley Chorus, in accordance with law, has submitted the required fees forthwith;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that raffle license RA: 2.23 for the Hopewell Valley Chorus be approved; and

BE IT FURTHER RESOLVED that the Municipal Clerk will forward the annexed Application and Findings and Determinations for RA: 2.23 to the Legalized Games of Chance Control Commission in accordance with N.J.A.C. 13:47-4.1, et seq.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	S				Marciante	M			
Chandler	X				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Marciante made a motion to approve Resolution 2023-3.4, second by Council Member Angarone with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 3.5**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION
MONIES TO OUTSIDE LIENHOLDER**

WHEREAS, at the Borough Tax Sale held on December 2, 2019, a lien was sold on Block 503, Lot 18, also known as 28 South Main Street, Pennington, NJ, for 2018 delinquent water/sewer payments; and

WHEREAS, this lien, known as Tax Sale Certificate #18-00005, was sold to US Bank Cust/Pro Cap 8/Pro Cap for 0% and a \$900.00 premium; and

WHEREAS, Douglas Merritt, 28 South Main Street, Pennington, NJ 08534, has effected redemption of Certificate #18-00005 in the amount of \$10,446.30;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer is authorized to issue a check in the amount of \$10,446.30 payable to US Bank Cust/Pro Cap 8/ProCap, 50 S. 16th Street, Suite 2050, Philadelphia, PA 18102 for the redemption of Tax Sale Certificate #18-00005.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to issue a check in the amount of \$900.00 (Premium) from the Other Trust fund to the aforementioned lienholder.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	S			
Chandler	M				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Chandler made a motion to approve Resolution 2023-3.5, second by Council Member Marciante with all members present voting in favor.

BOROUGH OF PENNINGTON
RESOLUTION 2023 - 3.6

RESOLUTION APPOINTING MICHAEL W. PITTS, JR OF PITTS AND
SONS, LLC AS QUALIFIED PURCHASING AGENT FOR THE
BOROUGH OF PENNINGTON

WHEREAS, the Borough of Pennington is subject to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. Seq.; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold up to \$44,000 if a Qualified Purchasing Agent is appointed and granted the authorization to negotiate and award contracts below the bid threshold; and

WHEREAS, as a result, the quote threshold for a municipality with a Qualified Purchasing Agent permits an increase up to \$6,600; and

WHEREAS, N.J.A.C. 5:34-5 et seq establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, the Borough of Pennington desires to take advantage of the increased bid threshold by the retention of a Qualified Purchasing Agent; and

WHEREAS, Michael W. Pitts, Jr. has received certification from the Division of Local Government Services that he has qualified as a Qualified Purchasing Agent and

WHEREAS, the Borough Administrator has recommended the retention of Michael W. Pitts, Jr. of the firm of Pitts and Sons, LLC; and

WHEREAS, the Borough is authorized by law to retain a Qualified Purchasing Agent by contracting with an individual who possesses a QPA Certificate; and

WHEREAS, Mr. Pitts shall comply with Pay to Play regulations and will complete and submit a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 or Chapter 15, Article I of the Pennington Borough Code, regarding pay-to-play;

WHEREAS, Mr. Pitts shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Pitts shall be compensated as Qualified Purchasing Agent for a yearly amount of \$5,000 payable by purchase order, as set forth in his annexed Proposal; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the Administration Budget account #3-01-20-100-000-252;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that Michael W. Pitts, Jr of the firm of Pitts and Sons, LLC is hereby retained as the Qualified Purchasing Agent for the Borough of Pennington to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a contract with Mr. Pitts consistent with the term of his annexed Proposal, subject to approval as to form by the Borough Attorney; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Pennington, that the Borough hereby increases its bid and quote thresholds to the maximum amount permitted by law; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Mr. Pitt’s Certification to the Division of Local Government Services.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	M				Marciante	X			
Chandler	S				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Angarone made a motion to approve Resolution 2023-3.6, second by Council Member Chandler. Mr. Bliss asked for a couple of revisions in the language of the resolution provided to Council Members. Some discussion took place with regard to ensuring that quotes and bids are offered to diverse businesses and not just local businesses. Mayor Davy stated that the Local Public Contracts Law governs purchasing in New Jersey. Upon a roll call vote all members present voted in favor of the Resolution as amended.

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 3.7**

**RESOLUTION AUTHORIZING MAINTENANCE AND REPAIR SERVICES FOR PUBLIC
WORKS VEHICLES THROUGH ON-SITE FLEET SERVICES, INC. UNDER STATE
CONTRACT T-2108 AND T-0126**

WHEREAS, the Superintendent of Public works has submitted a request for vehicle maintenance and repair services for all public works vehicles for the year 2023; and

WHEREAS, the Superintendent of Public Works has determined that these services are available under State Contract T-2108 for heavy duty vehicles (Class 5 or higher, over 15,000 LB GVWR) and under State Contract T-0126 for light/medium duty vehicles from On Site Fleet Services, Inc. located at 36 Edgeboro Road, East Brunswick, NJ 08816; and

WHEREAS, the Superintendent of Public Works has estimated the cost of maintenance at a total of \$6,000; and

WHEREAS, because estimating the cost of repairs that may arise during routine maintenance is difficult, the Superintendent of Public Works requested that an additional \$6,000 be authorized so that necessary repairs can be addressed in a timely manner; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these services in the following line items of the 2023 budget:

Streets – 3-01-26-290-000-277
Trash – 3-01-26-305-000-277
Water – 3-05-55-501-000-277

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that the aforesaid purchase of vehicle repair and maintenance services from On-Site Fleet Services, Inc. under State Contracts T-2108 and T-0126 are hereby authorized in an amount not to exceed \$12,000.00 for the year 2023.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	X			
Chandler	M				Stern	S			
Gnatt				absent	Valenza	X			

Council Member Chandler made a motion to approve Resolution 2023-3.7, second by Council Member Stern with all members present voting in favor.

**BOROUGH OF PENNINGTON
RESOLUTION NO. 2023-3.8**

**RESOLUTION AUTHORIZING ISSUANCE OF PERMIT (S) TO
HOPEWELL TOWNSHIP RECREATION DEPARTMENT FOR
USE OF KUNKEL PARK FOR ART IN THE PARK**

WHEREAS, the Hopewell Township Recreation Department (“HTRD”), having offices at 201 Washington-Crossing Pennington Road, has applied to Pennington Borough for permits authorizing use of Kunkel Park for the program known as Art in the Park (“Program”);

WHEREAS, the dates and times sought to be reserved for use by the Program are the following Saturdays from 9 AM to 12:45 PM: April 15, April 22, April 29, May 6, May 13, May 20, June 3 and June 10, 2023; and during the week from 8:30 AM to 12:30 PM: June 26, 2023 through June 30, 2023 and July 10, 2023 through August 4, 2023;

WHEREAS, a copy of the proposed permit (“Permit”) is attached and incorporated herein by reference;

WHEREAS, Borough Council seeks to authorize issuance of the Permit subject to the following conditions:

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1. HTRD shall comply with the requirements for use set forth in the Permit, including the regulations specified in Borough Code Sec. 143-3.
2. HTRD shall ensure in particular that the tables, benches and other park furniture and equipment in the Park are kept clean and left in the same condition they are found.
3. HTRD shall charge Pennington and Hopewell Township residents the same fee for participation in the Program.

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the attached Permit is hereby approved for issuance to the HTRD subject to the conditions set forth above.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	S				Marciante	M			
Chandler	X				Stern	X			
Gnatt				absent	Valenza	X			

Council Member Marciante made a motion to approve Resolution 2023-3.8, second by Council Member Angarone with all members present voting in favor.

Mayor Davy stated that Resolution 2023-3.9 will be addressed after the Closed Session.

PROFESSIONAL REPORTS

Borough Attorney – Mr. Bliss reminded Council of the Closed Session.

Chief Doug Pinelli – Chief Pinelli stated that the Department is working with Pennington Day, Sergeant Burroughs will be in charge of the event.

Superintendent of Public Works – Mr. Smith stated that the forecast for tonight has changed a little and he and his crew are ready to go if bad weather occurs.

Borough Clerk – Mrs. Sterling had nothing to report.

Chief Financial Officer – Mrs. Webb thanked Mayor and Council for the budget meeting last week, it was very helpful in putting the budget together.

Public Comment

Mayor Davy asked that anyone wishing to speak, please raise your hand so the Borough Clerk can acknowledge you, please state your name and address for the record and limit comments to the Governing Body to a maximum of 3 minutes.

There were no comments from the public.

CLOSED SESSION

AT, 8:19 PM, BE IT RESOLVED, that Mayor and Council shall hereby convene in closed session for the purposes of discussing a subject or subjects permitted to be discussed in closed session by the Open Public Meetings Act, to wit:

Contract Negotiations – First Aid

Tax Appeal – 2 Route 31 North

AT, 8:47 PM, Mayor and Council returned to open session.

**BOROUGH OF PENNINGTON
RESOLUTION NO. 2023 – 3.9**

**RESOLUTION AUTHORIZING ASSESSOR’S APPEAL, AT
DISCRETION OF ASSESSOR, REGARDING 2 ROUTE 31
NORTH, BLOCK 201, LOT 6, BOROUGH OF PENNINGTON**

WHEREAS, the owner of the commercial property known as 2 Route 31 North, Block 201, Lot 6 in the Borough of Pennington, has filed a tax appeal in the New Jersey Tax Court contesting the 2022 assessment for that property, and resolution of the appeal is still pending;

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WHEREAS, the appropriateness of an Assessor’s Appeal seeking some reduction of the assessment of the property in 2023 cannot be determined at this time and the Borough’s deadline for filing such an appeal is April 1, 2023;

WHEREAS, Borough Council seeks to authorize the Tax Assessor to file such an appeal if in her best judgment, based on further information, such appeal is necessary to protect the Borough’s interests;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that the Tax Assessor is hereby authorized to file an Assessor’s Appeal reducing in some amount the 2023 assessment of the property known as 2 Route 31 North, Block 201, Lot 6 in the Borough of Pennington, based on the Assessor’s professional evaluation of available relevant information.

Record of Council Vote on Passage									
COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	X			
Chandler	M				Stern	X			
Gnatt				absent	Valenza	S			

Mayor Davy asked Mr. Bliss to read into the record a change to the Resolution that was discussed in Closed Session. Mr. Bliss asked for a change in the second Whereas clause. Council Member Chandler made a motion to approve Resolution 2023-3.9, second by Council Member Valenza with all members present voting in favor.

AT, 8:49 PM, with no further business to come before Council, Council Member Stern made a motion to adjourn the meeting, second by Council Member Chandler with all members present voting in favor.

Respectfully submitted,

Elizabeth Sterling
Borough Clerk

**BOROUGH OF PENNINGTON
ORDINANCE # 2023 - 8**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK IN ACCORDANCE WITH N.J.S.A. 40A: 4-
45.14 IN THE BOROUGH OF PENNINGTON, NEW JERSEY**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Pennington, Mercer County hereby determines that it is advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Pennington, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Pennington shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to a total increase of \$107,719.56, said amount being \$30,777.02 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, and that the CY 2023 municipal budget for the Borough of Pennington be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that the Mayor and Council of the Borough of Pennington hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon be filed with said Director within 5 days after such adoption.

Introduced: March 6, 2023
Advertised: March 10, 2023
Public Hearing: _____
Adoption: _____
Final Publication: _____

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

**BOROUGH OF PENNINGTON
ORDINANCE # 2023 - 8**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK IN ACCORDANCE WITH N.J.S.A. 40A: 4-
45.14 IN THE BOROUGH OF PENNINGTON, NEW JERSEY**

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	X			
Chandler	M				Stern	S			
Gnatt				absent	Valenza	X			

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

BOROUGH OF PENNINGTON
ORDINANCE #2023 – 9

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF
PENNINGTON, COUNTY OF MERCER, STATE OF NEW JERSEY
FOR THE YEAR 2023

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF
PENNINGTON that the Borough Salary Ordinance (Ordinance 2022-3) is hereby amended at
Section Ic to provide for payment of Crossing Guards at special events at the rate of \$40.00 per
hour:

SECTION I: EMPLOYMENT POSITIONS/ANNUAL COMPENSATION

- a. The following officer and employee designations are hereby confirmed; and the rate of
compensation of each such officer and employee, whose compensation shall be on an annual
basis, is as follows:

Borough Administrator	\$80,000.00-\$100,000.00
Administrative Intern (part time)	\$35.00/hour
Borough Clerk	\$47,232.04
Assistant CFO	\$80,697.76
Utility Collector	\$32,631.37
Chief Financial Officer (part time)	\$91.20/hour
Tax Collector (part time)	\$91.20/hour
Technical Assistant to Construction (part time)	\$27.19//hour
Tax Assessor (part time)	\$14,411.08
Zoning Officer (part time)	\$9,752.32
Land Use Admin/Admin Asst.	\$56,375.00
Deputy Registrar	\$175.00 / month
Supt. of Public Works	\$91,260.80
Licensed Water Operator	\$50,924.51
Assistant to Superintendent of Public Works	\$42,025.00
Foreman	\$80,635.47
Judge of Municipal Court	\$13,701.47
Court Administrator (part time)	\$19,034.96
Prosecutor - (Flat Rate per Court Session/per resolution)	\$ 300.00
Public Defender – (Flat Rate per Court Session/per resolution)	\$ 200.00
Court Officer – (Flat Rate per Court Session)	\$76.50
Chief of Police (yearly clothing allowance \$1,500)	\$134,754.00
Administrative Assistant – Police Department	\$16.00/hour
Construction Official	\$29,809.94
Plumbing Sub-Code	\$52.53/ hour
Fire Sub-Code	\$43.68/ hour
Electric Sub-Code	\$52.53/ hour

- a. One person may serve in more than one office or position of employment as listed in Section
a hereof. The hourly rates for Plumbing Sub-Code and Fire Sub-Code assume these functions
are performed by separate people. A person hired to serve in a dual capacity as both
Plumbing Sub-code and Fire Sub-code official shall be compensated at the rate of \$52.53 per
hour whether the work in question is in one or both capacities.
- b. The amounts shown in Section a. hereof are the maximum amounts to be paid. However, at
the discretion of Borough Council, lesser amounts can be paid.

c. The rate of compensation of each employee paid on an hourly basis is as follows:

	Minimum	Maximum
Police Department:		
Crossing Guards	\$ 15.00	\$ 27.19
Crossing Guard – Special Events	\$ 40.00 per hour	
Special Police	\$ 17.00 per hour	
Part Time Employees – All Departments:		
Part Time or Temporary	\$ 8.00	\$ 25.00
Part Time/Temporary/Licensed	up to a maximum of	\$ 100.00

SECTION II: Employee/Personnel Manual.

The terms and conditions of employment as set forth in the Borough Employee or Personnel Manual, as the same may exist and change from time to time, are hereby incorporated herein by reference. The Personnel Manual does not create a contract of employment and except for employees who are tenured; no contract of employment other than “at will” has been expressed or implied. The policies, rules and benefits described in the Manual are subject to change at the sole discretion of the Borough Council at any time.

SECTION III:

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed.

SECTION IV:

Terms and Conditions of employment for Police and Public Works employees are specified in the respective labor agreements.

SECTION V:

This ordinance shall take effect upon final adoption and publication according to law, but the salaries herein provided for shall be retroactive to January 1, 2023 if appropriate.

Introduced: March 6, 2023

Advertised: March 10, 2023

Public Hearing: _____

Adopted: _____

Published: _____

ATTEST:

APPROVED:

Elizabeth Sterling, Borough Clerk

James Davy, Mayor

BOROUGH OF PENNINGTON
ORDINANCE #2023-9

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF
COMPENSATION OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF
PENNINGTON, COUNTY OF MERCER, STATE OF NEW JERSEY
FOR THE YEAR 2023

RECORD OF COUNCIL VOTE ON INTRODUCTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone	X				Marciante	S			
Chandler	M				Stern	X			
Gnatt				absent	Valenza	X			

RECORD OF COUNCIL VOTE ON ADOPTION

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.3**

**AUTHORIZING COMPLIANCE WITH THE UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION’S ENFORCEMENT GUIDANCE ON
THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN
EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF
1964**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964” as amended, 42 U.S.C. 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of Pennington, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution that the required affidavit to show evidence of said compliance.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

Municipal & County Budgets: Certifying Compliance with Federal Civil Rights Requirements

Item 11.

egg@dca.state.nj.us

Mon 12/18/2017 2:32 PM

Inbox

To: bsterling@penningtonboro.org <bsterling@penningtonboro.org>;

Dear Municipal Clerk:

P.L. 2017, c. 183, recently signed into law by Governor Christie, amends the Local Budget Law to require municipal and county governing bodies to certify compliance with certain Federal civil rights requirements before approved budgets can be submitted to the Division. Specifically, the governing body must certify that their municipal or county hiring practices comply with United States Equal Employment Opportunity Commission (EEOC) official guidance on the use of arrest and conviction records when making employment decisions. The law is effective commencing with 2018 municipal and county budgets.

Please review Local Finance Notice 2017-27, located at <http://www.nj.gov/dca/divisions/dlgs/lfns/17/2017-27.pdf>, for further details. A model group affidavit and resolution can be found at http://www.nj.gov/dca/divisions/dlgs/programs/mc_budgets.html under the Sample Resolutions heading. The EEOC guidance at issue can be reviewed at https://www.eeoc.gov/laws/guidance/arrest_conviction.cfm. These materials should be reviewed with labor counsel and human resources personnel to ensure compliance.

THIS NOTICE HAS BEEN SENT TO THE FOLLOWING OFFICIALS: Municipal Clerk, Chief Financial Officer / County Freeholder Board Clerk, Chief Financial

LFN 2017-27**December 18, 2017**

Local Finance Notice

Chris Christie
GovernorKim Guadagno
Lt. GovernorCharles A. Richman
CommissionerTimothy J. Cunningham
Director**Contact Information****Director's Office**

V. 609.292.6613

F. 609.633.6243

**Legislative and
Regulatory Affairs**

V. 609.292.6110

F. 609.633.6243

**Financial Regulation
and Assistance**

V. 609.292.4806

F. 609.984.7388

Local Finance Board

V. 609.292.0479

F. 609.633.6243

Mail and Delivery101 South Broad St.
PO Box 803Trenton, New Jersey
08625-0803**Web:**www.nj.gov/dca/divisions/dlgs**E-mail:** dlgs@dca.nj.gov**Distribution**Municipal & County CFOs
Administrators & Managers

Municipal Clerks

Freeholder Board Clerks

Municipal & County
Counsel

Municipal & County Budgets: Certifying Compliance with Federal Civil Rights Requirements

P.L. 2017, c. 183, signed into law by Governor Christie on August 7, 2017, amends the Local Budget Law to require municipal and county governing bodies to certify compliance with certain Federal civil rights requirements when submitting their approved budgets with the Division. Specifically, the governing body must certify that their municipality's or county's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," (hereinafter, "EEOC Enforcement Guidance"). A model group affidavit and resolution can be found on the "Municipal and County Budgets" section of the Division's website under the heading "Sample Resolutions".

EEOC's Enforcement Guidance discusses how an employer's use of criminal history records when deciding whether to select, promote, and retain employees may in some instances violate Title VII's prohibition against employment discrimination on the basis of race or national origin. Policies on the use of criminal history when making personnel decisions may violate Title VII under disparate treatment or disparate impact.

Discrimination on the basis of disparate treatment may occur when an employer treats criminal history information differently for different applicants or employees based on their race or national origin. Disparate impact-based discrimination may occur when an employer's neutral policy (e.g. excluding all applicants from employment based on certain criminal conduct) may disproportionately impact some individuals protected under Title VII and the policy is not job related and consistent with business necessity.

P.L. 2017, c. 183 encourages municipalities and counties to ensure their employment practices follow the EEOC Enforcement Guidance and comply with Title VII. Labor counsel and human resources personnel should review their municipality's or county's employment practices with governing body members and work with their governing bodies to ensure compliance.

With the rollout of the new Financial Automation Submission Tracking (FAST) solution, the group affidavit executed by the governing body along with the adopted resolution shall be kept on file with the municipality or county rather than submitted to the Division. In order to submit the budget, the CFO must certify that the governing body's executed certification is on file and available for inspection.

Approved: Timothy J. Cunningham, Director

Document	Internet Address
P.L. 2017, c.183	http://www.njleg.state.nj.us/2016/Bills/PL17/183_.PDF
EEOC Guidance – Using Criminal History in Making Personnel Decisions	https://www.eeoc.gov/laws/guidance/arrest_conviction.cfm
Model Group Affidavit & Resolution: Compliance with EEOC Enforcement Guidance	http://www.nj.gov/dca/divisions/dlgs/programs/mc_budgets.html

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *(name of governing body)* of the *(name of local unit)*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON *(insert meeting date)*.

Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF *(Insert County Name)*

We, members of the governing body of the *(Name of local unit)* being duly sworn according to law,
upon our oath depose and say:

1. We are duly elected (or appointed) members of the *(insert name of governing body)* of the
(name of local unit) in the county of *(name of county)*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United
States Equal Employment Opportunity Commission's "Enforcement Guidance on the
Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of
the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an
individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement
guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth
the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its
approved budget to the Division of Local Government Services. The executed certificate and the
adopted resolution must be kept on file and available for inspection.

**BOROUGH OF PENNINGTON
PERSONNEL POLICIES AND PROCEDURES**

POLICY #: 1.18

CIVIL RIGHTS POLICY

EFFECTIVE: March 5, 2018

PAGE 1 OF 1

1.18 CIVIL RIGHTS POLICY.

Section 1: No official, employee, appointee or volunteer of the Borough of Pennington by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 5: This resolution shall be posted on the Borough web-site, and Borough bulletin boards in order for the public to be made aware of this policy.

Borough of Pennington Mayor & Council

Item 11.

2023 Budget Presentation February 28, 2023



Budget Overview

- ▶ Budget expenditures increased by 7.25% or \$300k.
- ▶ Salary & Wage is up \$58k – this accounts for cost of living adjustments for both bargaining unions & non-contractual employees
- ▶ Other Expense is up \$242k – this is due to increases for health benefit costs, liability insurance costs, pension costs, library expenses, first aid costs, gasoline & retiree benefits

Budget Impact

	2023 Budget	2022 Budget	Change
Salary & Wages	1,577,800.00	1,520,155.00	57,645.00
Other Expenses	2,857,530.44	2,615,166.72	242,363.72
Total Budget	4,435,330.44	4,135,321.72	300,008.72

2023 Budget Drivers

Expenditure Increases

- Engineering Other Expenses 10,000
- Police Salary & Wages 72,425
- Group Insurance 49,080
- Liability Insurance 9,936
- Gasoline / Diesel 20,000
- Police & Firemen's Retirement System 36,688
- Retiree / Medicare Reimbursement 14,200
- Library Expenses 20,324
- First Aid 25,230

2023 Budget Drivers

Revenue Decreases

- Uniform Construction Code 28,000
- Receipts from Delinquent Taxes 30,000
- ARP Funding 21,000

Revenue Increases

- Use of Surplus 10,000
- Municipal Court 11,000
- Utility Operating Surplus 100,000
- Trash Stickers 19,000
- Excess State Aid 9,800
- Amount to be Raised by Taxation 209,000
- Library Tax 20,000

Debt Service / Deferred Charges to Future Taxation Unfunded

- Bond Principal and Interest increased by 5,800
- Deferred Charges to Future Taxation Unfunded increased by 6,800

Non-Discretionary Appropriations

► Insurance	379,711
► Pensions/Social Security	403,968
► Library	204,923
► Debt Service	327,000
► Utilities	109,000
► Reserve for Uncollected	270,000
► Emergency	20,000
► Total	1,714,602

	Budget 2023	Budget 2022	Change
Municipal Tax Rate	.54	.50	.04
Average Tax Bill	2,632.30	2,437.31	194.99
Avg. Assessed Val.	487,462.51		

2023 Water & Sewer Utility

Total Budget Increased by \$333k or 25%

Revenue Changes

- ▶ Use of Surplus \$163k
- ▶ Water / Sewer Rents \$145k
- ▶ ARP Funding \$21k

Appropriation Changes

- ▶ ARP Funding \$21k
- ▶ Insurance \$22k
- ▶ Other Expenses (including SBRSA) \$35k
- ▶ Salary \$45k
- ▶ Current Surplus \$100k
- ▶ Deferred Charge to Future Taxation-Unfunded \$107k

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Pennington Borough

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

03/13/2023

Date

DocuSigned by:

Elizabeth Sterling

8AF3F013E77DA0B...

Clerk of the Governing Body

General Instructions to Complete the Municipal Budget Workbook

- a) This workbook shall be used for completing the **Municipal Introduced and Adopted Budgets**.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray sections of the worksheet.
- e) **Begin by navigating to the "Key Inputs" tab.**
Select the Municipality and County by clicking the dropdown menu. This will populate the Municipality, County, and dates throughout the workbook. Continue to complete each of the fields in order to populate throughout the workbook. **Enter the exact number of utilities and the utility types.** Do not skip sets of utility pages.
- g) In all applicable signature lines, insert the email address of the applicable official.
- h) **The completed Budget document must be saved as a Macro-Enabled Workbook.**
Once approved by the Governing Body, the completed Introduced Budget must be submitted to the Division
 - i) via the FAST "Introduced Budget" record portal and it must be named as: **<municode>_introbudget_20xx (all 4 digits municode must be included).**
Once approved by the Governing Body, the completed Adopted Budget must be submitted to the Division via
 - j) the FAST "Adopted Budget" record portal and it must be named as: **<municode>_adoptbudget_20xx (all 4 digits municode must be included).**
- k) Only the Chief Financial Officer has access to the "Submit for Review" tab within the FAST portal.
 - l) If copying data from a prior workbook, copy and use **Paste Values** to preserve formatting.
On the Key Inputs tab, users can select "Standard" or "Expanded" for a variety of sections to reduce the number of unused pages throughout the document. The following sheets can be adjusted: Grant Revenues (9), Other Special Items of Revenue (10), General Appropriations (15), Grant Appropriations (24), and Capital Budget (40b, 40c, and 40d). **All sections are preset to "Standard" and should only be switched to "Expanded" if more pages are needed.**
- m) Please review the additional instructions "Quick Guide for completing the Municipal Budget" link below:
https://www.nj.gov/dca/divisions/dlgs/pdf/Budget_Document_Instructions.pdf
- n)

Information Required for
Municipal Budget Document:

Name and County of Municipality
Full Name of Municipality
County of Municipality
Name of Municipality
Type
Governing Body Type
Location
Address
Address
Phone
Fax

Clerk
Tax Collector
Chief Financial Officer
Registered Municipal Accountant
Municipal Attorney

Newspaper

Date of Introduction
Date of Advertisement
Date of Public Hearing

Time of Public Hearing

Net Valuation Taxable Current
Net Valuation Taxable Prior

Municipal Budget Version 2023.1

Responses and Data

Pennington Borough, Mercer County

BOROUGH OF PENNINGTON
MERCER
PENNINGTON
BOROUGH
COUNCIL MEMBERS
Borough Hall
30 North Main Street
Pennington, NJ 08534
609-737-0276

Cert #
Elizabeth Sterling
Sandra Webb
Sandra Webb
Andrew Hodulik
Walter Bliss

Item 11.

Day	Month
6	March
10	March
3	April

7:00 pm

527,334,700
527,649,691
(314,991)

Budget Year	2023	Budget Year Type:	Calendar Year
-------------	------	-------------------	---------------

Municipal Code 1108

How many utilities does municipality have?	1
Utility #	Utility Type
Utility 1	Water / Sewer
Utility 2	
Utility 3	
Utility 4	
Utility 5	
Utility 6	
Utility Assessment (Tab 37)	
Utility Assessment (Tab 38)	

Select "0" if you do not have any utilities.

Capital Impr

of Years
Beginning Year
Ending Year



Item 11.

Date of Original Appt.

12/27/2005

Calendar or State Fiscal

ovement Program

6

2023

2028

2023 Municipal Budget

Item 11.

of the BOROUGH of PENNINGTON County of MERCER for the fiscal year 2023.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated		
	2023		2022
1. Surplus	496,084.78		492,299.33
2. Total Miscellaneous Revenues	766,715.28		670,174.52
3. Receipts from Delinquent Taxes	120,000.00		150,000.00
4. a) Local Tax for Municipal Purposes	2,847,607.38		2,638,248.46
b) Addition to Local School District Tax			
c) Minimum Library Tax	204,923.00		184,599.41
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	3,052,530.38		2,822,847.87
Total General Revenues	4,435,330.44		4,135,321.72

Summary of Appropriations	2023 Budget		Final 2022 Budget
1. Operating Expenses: Salaries & Wages	1,582,800.00		1,525,155.00
Other Expenses	1,756,562.22		1,612,725.29
2. Deferred Charges & Other Appropriations	483,968.22		396,264.80
3. Capital Improvements	15,000.00		15,000.00
4. Debt Service (Include for School Purposes)	327,000.00		321,176.63
5. Reserve for Uncollected Taxes	270,000.00		265,000.00
Total General Appropriations	4,435,330.44		4,135,321.72
Total Number of Employees	30		30

2023 Dedicated	Water / Sewer	Utility Budget			
Summary of Revenues		Anticipated			
		2023		2022	
1. Surplus		397,007.20		234,429.74	
2. Miscellaneous Revenues		1,325,813.10		1,155,556.28	
3. Deficit (General Budget)					
Total Revenues		1,722,820.30		1,389,986.02	
Summary of Appropriations		2023 Budget		Final 2022 Budget	
1. Operating Expenses: Salaries & Wages		305,000.00		260,000.00	
Other Expenses		1,084,944.76		1,002,610.48	
2. Capital Improvements					
3. Debt Service		125,875.54		127,375.54	
4. Deferred Charges & Other Appropriations		107,000.00			
5. Surplus (General Budget)		100,000.00			
Total Appropriations		1,722,820.30		1,389,986.02	
Total Number of Employees		5		5	

Item 11.

BOROUGH OF PENNINGTON
SUMMARY OF 2023 BUDGET

Item 11.

			Future Budget Projections						
Total Budget		4,435,330.44	100.0%	2024	2025	2026	2027	2028	
Employee Costs:									
Salaries & Wages									
Sheet 17	1,582,800.00		102.00%	1,614,456.00	1,646,745.12	1,679,680.02	1,713,273.62	1,747,539.10	
Sheet 25	-		102.00%	-	-	-	-	-	
Total		1,582,800.00		1,614,456.00	1,646,745.12	1,679,680.02	1,713,273.62	1,747,539.10	
Social Security									
Sheet 19		136,200.00	102.00%	138,924.00	141,702.48	144,536.53	147,427.26	150,375.81	
Pensions etc.									
Sheet 19		97,888.22	102.00%	99,845.98	101,842.90	103,879.76	105,957.36	108,076.50	
Sheet 19		161,880.00	105.00%	169,974.00	178,472.70	187,396.34	196,766.15	206,604.46	
Sheet 19		-							
Sheet 20		-							
Insurance									
Sheet 14		-	106.00%	-	-	-	-	-	
Direct Employee Costs		1,978,768.22	44.6%						
General Liability Insurance									
Sheet 14		72,785.00	1.6%						
Debt Service:									
Sheet 27		327,000.00	7.4%						
Reserve for Uncollected Taxes:									
Sheet 29		270,000.00	6.1%						
Capital Funds:									
Sheet 26a		15,000.00	0.3%						
Deferred Charges:									
Sheet 28		80,000.00	1.8%						
Grants:									
Sheet 25 (less Salaries & Wages above)		22,673.90	0.5%						
All Other Departmental OE's:									
Various Line Items		1,669,103.32	37.6%	102.00%	1,702,485.39	1,736,535.09	1,771,265.80	1,806,691.11	1,842,824.93
Projected Budget Totals					3,725,685.37	3,805,298.30	3,886,758.45	3,970,115.50	4,055,420.80

BOROUGH OF PENNINGTON
2023 BUDGET FUNDING

Item 11.

Budget Funding:

Fund Balance	496,084.78
Local Revenues	546,675.42
State Aid	197,365.96
Grants	22,673.90
Delinquent Tax	120,000.00
Local Purpose Tax	3,052,530.38
	4,435,330.44

Ratables	527,334,700
Tax Rate	0.540
Increase	0.040

Project Tax Results

2023	2024	2025	2026	2027
	25,000.00	50,000.00	75,000.00	100,000.00
	150,000.00	300,000.00	450,000.00	600,000.00
3,725,685.37	3,630,298.30	3,536,758.45	3,445,115.50	3,355,420.80
3,725,685.37	3,805,298.30	3,886,758.45	3,970,115.50	4,055,420.80

535,334,700	543,334,700	551,334,700	559,334,700	567,334,700
0.696	0.668	0.641	0.616	0.591
0.156	(0.028)	(0.027)	(0.026)	(0.024)

LEVY CAP CAL

Prior Year	3,052,530.38	3,725,685.37	3,630,298.30	3,536,758.45	3,445,115.50
2%	61,050.61	74,513.71	72,605.97	70,735.17	68,902.31
Debt Service & Health	145,000.00	145,000.00	145,000.00	145,000.00	145,000.00
Ratables Added	14,000.00	15,000.00	16,000.00	17,000.00	18,000.00
CAP Max	3,272,580.99	3,960,199.08	3,863,904.26	3,769,493.61	3,677,017.81
Over / (Under) CAP	453,104.38	(329,900.78)	(327,145.82)	(324,378.11)	(321,597.02)

COMPARISON OF REVENUES & APPROPRIATIONS				
	BUDGET YEAR	PRIOR YEAR	CHANGE	%
REVENUES				
Surplus	496,084.78	492,299.33	3,785.45	0.77%
Local	546,675.42	460,537.82	86,137.60	18.70%
State Aid	197,365.96	187,581.00	9,784.96	5.22%
State & Federal Grants	22,673.90	22,055.70	618.20	2.80%
Delinquent Tax	120,000.00	150,000.00	(30,000.00)	-20.00%
Local Purpose Tax	2,847,607.38	2,638,248.46	209,358.92	7.94%
Minimum Library Tax	204,923.00	184,599.41	20,323.59	11.01%
School Tax (Debt Service)	-	-	-	#DIV/0!
Arts and Cultural Tax	-	-	-	#DIV/0!
TOTAL REVENUE	4,435,330.44	4,135,321.72	300,008.72	7.25%
APPROPRIATIONS				
Salaries & Wages	1,582,800.00	1,485,655.00	97,145.00	6.54%
Other Expenses	1,733,888.32	1,644,169.59	89,718.73	5.46%
Statutory & Deferred Charges	483,968.22	402,264.80	81,703.42	20.31%
State & Federal Grants	22,673.90	22,055.70	618.20	2.80%
Capital (without grants)	15,000.00	15,000.00	-	0.00%
Debt Service	327,000.00	321,176.63	5,823.37	1.81%
School Debt Service	-	-	-	#DIV/0!
Reserve for Uncollected Taxes	270,000.00	265,000.00	5,000.00	1.89%
TOTAL APPROPRIATIONS	4,435,330.44	4,155,321.72	280,008.72	0.067386
Adopted Emergencies		20,000.00		

CONDITION OF SURPLUS			
	BUDGET YEAR	PRIOR YEAR	CHANGE
Available	839,534.17	829,167.97	10,366.20
Used to Fund Budget	496,084.78	492,299.33	3,785.45
Remaining Balance	343,449.39	336,868.64	6,580.75

LOCAL TAX LEVY AND ASSESSED VALUES					Item 11.
	BUDGET YEAR	PRIOR YEAR	CHANGE	%	
Local Purpose Tax Levy (only)	2,847,607.38	2,638,248.46	209,358.92	7.94%	
Local Tax Rate	0.5400	0.5000	0.0400	8.00%	
Assessed Valuation	527,334,700	527,649,691	(314,991)	-0.06%	

STATUS OF "CAPS"			
SPENDING CAP			2% LEVY CAP
	CAP @ 0.5%	CAP COLA	2,878,845.43 MAX
			2,847,607.38 ACTUAL
CAP Base from Prior Year	3,077,701.62	3,077,701.62	(31,238.05) + OR ()
Rate Applied	0.50%	3.50%	
Allowable CAP	3,093,090.13	3,185,421.18	Must be zero or () to
Additions:			Introduce Budget
See Sheet 3b	100,842.64	100,842.64	
Other			
Total CAP Allowable	3,193,932.77	3,286,263.82	
Budget Expenditures Sheet 19	3,250,037.22	3,250,037.22	
Remaining or (Excess)	(56,104.45)	36,226.60	

% OF TAX COLLECTION			
	CURRENT	PRIOR	CHANGE
Actual Percentage of Collection			0.00%
Used for Reserve for Taxes	98.28%		98.28%
Remaining	-98.28%	0.00%	-98.28%

BOROUGH OF PENNINGTON

SUMMARY OF TAX RATES							LEVY CHANGE PER VARIOUS ASSESSED VALUES						
	Estimated 2023		Actual 2022		Change	%	Property Assessment	Estimated 2023		Actual 2022		Total Tax Change	Local Tax Change
	Levy Amount	Rate	Levy Amount	Rate				Total Tax	Local Tax	Total Tax	Local Tax		
COUNTY:													
County Tax (General)	3,258,621.19	0.618	3,103,448.75	0.588	0.030	5.09%	100,000.00	2,930.30	540.00	2,770.00	500.00	160.30	40.00
County Library		-			-	#DIV/0!	125,000.00	3,662.87	675.00	3,462.50	625.00	200.37	50.00
County Health		-			-	#DIV/0!	150,000.00	4,395.44	810.00	4,155.00	750.00	240.44	60.00
County Open Space	148,608.85	0.028	141,532.24	0.027	0.001	4.37%	175,000.00	5,128.02	945.00	4,847.50	875.00	280.52	70.00
Total All County Levies	3,407,230.04	0.646	3,244,980.99	0.615	0.031	5.06%	200,000.00	5,860.59	1,080.00	5,540.00	1,000.00	320.59	80.00
SCHOOLS:							225,000.00	6,593.17	1,215.00	6,232.50	1,125.00	360.67	90.00
Local School	-	-	-		-	#DIV/0!	250,000.00	7,325.74	1,350.00	6,925.00	1,250.00	400.74	100.00
Regional School	8,939,975.10	1.695	8,514,262.00	1.610	0.085	5.30%	275,000.00	8,058.31	1,485.00	7,617.50	1,375.00	440.81	110.00
Regional High School	-	-	-		-	#DIV/0!	300,000.00	8,790.89	1,620.00	8,310.00	1,500.00	480.89	120.00
							325,000.00	9,523.46	1,755.00	9,002.50	1,625.00	520.96	130.00
							350,000.00	10,256.04	1,890.00	9,695.00	1,750.00	561.04	140.00
Additional Local School							375,000.00	10,988.61	2,025.00	10,387.50	1,875.00	601.11	150.00
School Debt Service	-	-	-		-	#DIV/0!	400,000.00	11,721.19	2,160.00	11,080.00	2,000.00	641.19	160.00
							425,000.00	12,453.76	2,295.00	11,772.50	2,125.00	681.26	170.00
SPECIAL DISTRICTS:							450,000.00	13,186.33	\$ 2,430.00	12,465.00	2,250.00	721.33	180.00
Special District Tax	332,419.30		316,589.81		-	#DIV/0!	475,000.00	13,918.91	\$ 2,565.00	13,157.50	2,375.00	761.41	190.00
							500,000.00	14,651.48	\$ 2,700.00	13,850.00	2,500.00	801.48	200.00
LOCAL PURPOSE TAX	2,847,607.38	0.540	2,638,248.46	0.500	0.040	8.00%	600,000.00	\$ 17,581.78	\$ 3,240.00	16,620.00	3,000.00	961.78	240.00
Municipal Library	204,923.00	0.039	184,599.41	0.035	0.004	11.03%	750,000.00	21,977.22	\$ 4,050.00	20,775.00	3,750.00	1,202.22	300.00
Municipal Open Space	52,733.47	0.010	52,764.97	0.010	-	0	1,000,000.00	\$ 29,302.96	\$ 5,400.00	27,700.00	5,000.00	1,602.96	400.00
Arts and Cultural	-	0	-		-	#DIV/0!	1,250,000.00	\$ 36,628.70	\$ 6,750.00	34,625.00	6,250.00	2,003.70	500.00
TOTAL ALL LEVIES	15,784,888.29	2.930	14,951,445.64	2.770	0.1603	0.057869	1,500,000.00	43,954.44	\$ 8,100.00	41,550.00	7,500.00	2,404.44	600.00
NET VALUATION TAXABLE	527,334,700		527,649,691										

COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2023 MUNICIPAL BUDGET

Item 11.

		YEAR 2023	YEAR 2022
1	Total General Appropriations for 2023 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	4,165,330.44	XXXXXXXXXXXX
2	Local District School Tax		
	Actual		
	Estimate		XXXXXXXXXXXX
3	Regional School District Tax		8,514,262.00
	Actual		
	Estimate	8,939,975.10	XXXXXXXXXXXX
4	Regional High School Tax		
	Actual		
	Estimate		XXXXXXXXXXXX
5	County Tax		3,244,980.99
	Actual		
	Estimate	3,407,230.04	XXXXXXXXXXXX
6	Special District Tax		316,589.81
	Actual		
	Estimate	332,419.30	XXXXXXXXXXXX
7	Municipal Open Space		52,764.97
	Actual		
	Estimate	52,733.47	XXXXXXXXXXXX
8	Municipal Arts and Culture		
	Actual		
	Estimate		XXXXXXXXXXXX
9	Total General Appropriations & Other Taxes	16,897,688.35	
10	Less: Total Anticipated Revenues from 2023 in Municipal Budget (Item 5)	1,382,800.06	
11	Cash Required from 2023 to Support Local Municipal Budget and Other Taxes	15,514,888.29	
12	Amount of Item 11 divided by		
	<div>98.28%</div>		
	equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	15,784,888.29	
Analysis of Item 12:			
	Local School District Tax (Line 2 Above)	-	
	Regional School District Tax (Line 3 Above)	8,939,975.10	
	Regional High School Tax (Line 4 Above)	-	
	County Tax (Line 5 Above)	3,407,230.04	
	Special District Tax (Line 6 Above)	332,419.30	
	Municipal Open Space Tax (Line 7 Above)	52,733.47	
	Municipal Arts and Culture Tax (Line 8 Above)	-	
	Tax in Local Municipal Budget	3,052,530.38	
	Total Amount (Line 12)	15,784,888.29	
13	Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8(M) (Item 12, Less Item 11)	270,000.00	
Computation of "Tax in Local Municipal Budget"			
	Item 1 - Total General Appropriations	4,165,330.44	
	Item 13 - Appropriation: Reserve for Uncollected Taxes	270,000.00	
	Subtotal	4,435,330.44	
	Less: Item 10 - Total Anticipated Revenues	1,382,800.06	
	Amount to Be Raised by Taxation in Municipal Budget	3,052,530.38	

Local Tax for Municipal Purpose	2,847,607.38
Addition to Local District School Tax	
Minimum Library Tax	204,923.00

2023 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2023 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF PENNINGTON

COUNTY: MERCER

James Davy	December 31, 2023
Mayor's Name	Term Expires

Municipal Officials	
Elizabeth Sterling	{ 12/27/2005
Municipal Clerk	
Sandra Webb	C-1392
Tax Collector	Cert. No.
Sandra Webb	T-8113
Chief Financial Officer	Cert. No.
Andrew Hodulik	N-0165
Registered Municipal Accountant	Cert. No.
Walter Bliss	Lic. No.
Municipal Attorney	

Governing Body Members	
Name	Term Expires
Katrina Angarone	12/31/2025
Catherine Chandler	12/31/2023
Deborah Gnatt	12/31/2024
Charles Marciante	12/31/2025
Nadine Stern	12/31/2024
John Valenza	12/31/2023

Official Mailing Address of Municipality

Borough Hall
30 North Main Street
Pennington, NJ 08534

Fax #:

2023
MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of PENNINGTON, County of MERCER for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the 6 day of March, 2023 and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).
Certified by me, this 6 day of March, 2023

bsterling@penningtonboro.org
Clerk
30 North Main Street
Address
Pennington, NJ 08534
Address
609-737-0276
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.
Certified by me, this 6 day of March, 2023
ahodulik@pkfod.com
Registered Municipal Accountant
Cranford, NJ 07016
Address
20 Commerce Drive Suite 301
Address
908-967-6845
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.
Certified by me, this 6 day of March, 2023
taxcollector@penningtonboro.org
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.
STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2023 By: _____

MUNICIPAL BUDGET NOTICE

Item 11.

Section 1.

Municipal Budget of the BOROUGH of PENNINGTON, County of MERCER for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the Hopewell Valley News

in the issue of March 10, 2023

The Governing Body of the BOROUGH of PENNINGTON does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE

(Insert Last Name)

Ayes

Angarone
Chandler
Marciante
Stern
Valenza

Nays

Abstained

Absent Gnatt

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of PENNINGTON, County of MERCER, on March 6, 2023.

A Hearing on the Budget and Tax Resolution will be held at Borough Hall, on April 3, 2023 at 7:00 pm o'clock at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

Item 11.

EXPLANATORY STATEMENT

Item 11.

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

				YEAR 2023
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)				XXXXXXXXXXXX
1. Appropriations within "CAPS" -				XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}				3,250,037.22
2. Appropriations excluded from "CAPS" -				XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}				915,293.22
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)				-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)				915,293.22
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	98.28%	Percent of Tax Collections		270,000.00
		Building Aid Allowance	2023 - \$	
4. Total General Appropriations (Item 9, Sheet 29)		for Schools-State Aid	2022 - \$	4,435,330.44
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)				1,382,800.06
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)				XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)				2,847,607.38
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)				-
(c) Minimum Library Tax				204,923.00

SUMMARY OF 2022 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water / Sewer Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	4,135,321.72	1,389,986.02	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	20,000.00	-	-	-	-	-	-
Total Appropriations	4,155,321.72	1,389,986.02	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	3,810,299.77	1,178,411.59	-	-	-	-	-
Reserved	345,009.08	205,015.04	-	-	-	-	-
Unexpended Balances Canceled	12.87	6,559.39	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	4,155,321.72	1,389,986.02	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

		EXPLANATORY STATEMENT - (Continued)		Item 11.	
		BUDGET MESSAGE			
CAP CALCULATION			CAP CALCULATION		
Total General Appropriations for 2022			Allowable Operating Appropriations before		
Cap Base Adjustment:			Additional Exceptions per (N.J.S.A. 40A:4-45.3)		
Subtotal			3,154,644.16		
Exceptions Less:			Additions:		
Total Other Operations			New Construction (Assessor Certification)		
Total Uniform Construction Code			2021 Cap Bank Utilized		
Total Interlocal Service Agreement			2022 Cap Bank Utilized		
Total Additional Appropriations					
Total Capital Improvements					
Total Debt Service					
Transferred to Board of Education			Total Additions		
Type I School Debt			100,842.64		
Total Public & Private Programs			Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%		
Judgements			3,255,486.80		
Total Deferred Charges			Additional Increase to COLA rate. 3.5%		
Cash Deficit			Amount of Increase allowable. 1.0%		
Reserve for Uncollected Taxes			30,777.02		
Total Exceptions			Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%		
Amount on Which CAP is Applied			3,286,263.82		
2.5% CAP			Total General Appropriations for Municipal Purposes		
Allowable Operating Appropriations before			(Sheet 19, H-1)		
Additional Exceptions per (N.J.S.A. 40A:4-45.3)			Over or (Under) Appropriations Cap		
3,154,644.16			3,250,037.22		
			(36,226.60)		

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)

2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

	EXPLANATORY STATEMENT - (Continued)		Item 11.																				
BUDGET MESSAGE																							
<p><u>RECAP OF GROUP INSURANCE APPROPRIATION</u></p> <p>Following is a recap of the Municipality's Employee Group Insurance</p> <p>Estimated Group Insurance Costs - 2023</p> <table><tr><td></td><td>\$ 270,000.00</td></tr></table> <p>Estimated Amounts to be Contributed by Employees:</p> <table><tr><td>Contribution from all eligible emp.</td><td>84,000.00</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td>Budgeted Group Insurance - Inside CAP</td><td>231,118.00</td></tr><tr><td>Budgeted Group Insurance - Utilities</td><td></td></tr><tr><td>Budgeted Group Insurance - Outside CAP</td><td>38,882.00</td></tr><tr><td>TOTAL</td><td>270,000.00</td></tr></table> <p>Instead of receiving Health Benefits, 0 employees have elected an opt-out for 2023. This opt-out amount is budgeted separately.</p> <table><tr><td>Health Benefits Waiver</td><td></td></tr><tr><td>Salaries and Wages</td><td>\$ -</td></tr></table>			\$ 270,000.00	Contribution from all eligible emp.	84,000.00					Budgeted Group Insurance - Inside CAP	231,118.00	Budgeted Group Insurance - Utilities		Budgeted Group Insurance - Outside CAP	38,882.00	TOTAL	270,000.00	Health Benefits Waiver		Salaries and Wages	\$ -		
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	EXPLANATORY STATEMENT - (Continued)		Item 11.																																																																						
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<div>NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW</div> <div>P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.</div> <div>SUMMARY LEVY CAP CALCULATION</div> <div>LEVY CAP CALCULATION</div> <table><tr><td>Prior Year Amount to be Raised by Taxation</td><td>2,638,248.46</td></tr><tr><td>Less:</td><td></td></tr><tr><td>Less: Prior Year Deferred Charges to Future Taxation Unfunded</td><td>53,200.00</td></tr><tr><td>Less: Prior Year Deferred Charges: Emergencies</td><td></td></tr><tr><td>Less: Prior Year Recycling Tax</td><td></td></tr><tr><td>Less:</td><td></td></tr><tr><td>Less:</td><td></td></tr><tr><td>Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation</td><td>2,585,048.46</td></tr><tr><td>Plus 2% CAP Increase</td><td>51,700.97</td></tr><tr><td>ADJUSTED TAX LEVY</td><td>2,636,749.43</td></tr><tr><td>Plus: Assumption of Service/Function</td><td></td></tr><tr><td>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</td><td>2,636,749.43</td></tr></table>		Prior Year Amount to be Raised by Taxation	2,638,248.46	Less:		Less: Prior Year Deferred Charges to Future Taxation Unfunded	53,200.00	Less: Prior Year Deferred Charges: Emergencies		Less: Prior Year Recycling Tax		Less:		Less:		Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	2,585,048.46	Plus 2% CAP Increase	51,700.97	ADJUSTED TAX LEVY	2,636,749.43	Plus: Assumption of Service/Function		ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	2,636,749.43	<div>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS2,636,749.43</div> <div>Exclusions:</div> <table><tr><td>Allowable Shared Service Agreements Increase</td><td></td></tr><tr><td>Allowable Health Insurance Costs Increase</td><td>43,300.00</td></tr><tr><td>Allowable Pension Obligations Increases</td><td>34,184.00</td></tr><tr><td>Allowable LOSAP Increase</td><td></td></tr><tr><td>Allowable Capital Improvements Increase</td><td></td></tr><tr><td>Allowable Debt Service and Capital Leases Inc.</td><td>5,836.00</td></tr><tr><td>Recycling Tax appropriation</td><td></td></tr><tr><td>Deferred Charge to Future Taxation Unfunded</td><td>60,000.00</td></tr><tr><td>Current Year Deferred Charges: Emergencies</td><td>20,000.00</td></tr><tr><td>Add Total Exclusions</td><td>163,320.00</td></tr><tr><td>Less Cancelled or Unexpended Waivers</td><td></td></tr><tr><td>Less Cancelled or Unexpended Exclusions</td><td></td></tr><tr><td>ADJUSTED TAX LEVY</td><td>2,800,069.43</td></tr></table> <div>Additions:</div> <table><tr><td>New Ratables - Increase for new construction</td><td>546,200</td></tr><tr><td>Prior Year's Local Purpose Tax Rate (per \$100)</td><td>0.500</td></tr><tr><td>New Ratable Adjustment to Levy</td><td>2,731.00</td></tr><tr><td>Amounts approved by Referendum</td><td></td></tr><tr><td>Levy CAP Bank Applied</td><td>22,359.00</td></tr><tr><td></td><td>53,686.00</td></tr><tr><td>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</td><td>2,878,845.43</td></tr><tr><td>AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES</td><td>2,847,607.38</td></tr><tr><td>OVER OR (UNDER) 2% LEVY CAP</td><td>(31,238.05)</td></tr><tr><td>(must be equal or under for Introduction)</td><td></td></tr></table>		Allowable Shared Service Agreements Increase		Allowable Health Insurance Costs Increase	43,300.00	Allowable Pension Obligations Increases	34,184.00	Allowable LOSAP Increase		Allowable Capital Improvements Increase		Allowable Debt Service and Capital Leases Inc.	5,836.00	Recycling Tax appropriation		Deferred Charge to Future Taxation Unfunded	60,000.00	Current Year Deferred Charges: Emergencies	20,000.00	Add Total Exclusions	163,320.00	Less Cancelled or Unexpended Waivers		Less Cancelled or Unexpended Exclusions		ADJUSTED TAX LEVY	2,800,069.43	New Ratables - Increase for new construction	546,200	Prior Year's Local Purpose Tax Rate (per \$100)	0.500	New Ratable Adjustment to Levy	2,731.00	Amounts approved by Referendum		Levy CAP Bank Applied	22,359.00		53,686.00	MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	2,878,845.43	AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	2,847,607.38	OVER OR (UNDER) 2% LEVY CAP	(31,238.05)	(must be equal or under for Introduction)	
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		EXPLANATORY STATEMENT - (Continued)		Item 11.
		BUDGET MESSAGE		
<u>"2010" LEVY CAP BANKS:</u>				
2020				
Maximum Allowable Amount to be Raised by Taxation				
Amount to be Raised by Taxation for Municipal Purpose				
Available for Banking (CY 2023)				
Amount Used in CY 2023				
Balance to Expire				
2021				
Maximum Allowable Amount to be Raised by Taxation				
Amount to be Raised by Taxation for Municipal Purpose				
Available for Banking (CY 2023 - CY 2024)				
Amount Used in CY 2023				
Balance to Carry Forward (CY 2024)				
2022				
Maximum Allowable Amount to be Raised by Taxation				
Amount to be Raised by Taxation for Municipal Purpose				
Available for Banking (CY 2023 - CY 2025)				
Amount Used in CY 2023				
Balance to Carry Forward (CY 2024 - CY2025)				
2023				
Maximum Allowable Amount to be Raised by Taxation				
Amount to be Raised by Taxation for Municipal Purpose				
Available for Banking (CY 2024 - CY 2026)				
Total Levy CAP Bank				

CURRENT FUND - ANTICIPATED REVENUES

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
1. Surplus Anticipated	08-101	496,084.78	492,299.33	492,299.33
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	496,084.78	492,299.33	492,299.33
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Licenses:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Alcoholic Beverages	08-103			
Other	08-104			
Fees and Permits	08-105	12,000.00	7,000.00	12,041.00
Fines and Costs:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Municipal Court	08-110	45,000.00	34,000.00	45,572.08
Other	08-109			
Interest and Costs on Taxes	08-112	37,000.00	38,000.00	37,393.96
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	16,000.00	10,800.00	16,794.82
Anticipated Utility Operating Surplus	08-114			
Trash Collection Fees	08-118	62,000.00	43,000.00	62,931.45

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Total Section A: Local Revenue	08-001	172,000.00	132,800.00	174,733.31

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200	233.00	233.00	233.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	187,348.00	187,348.00	187,347.96
Excess State Aid - 2022	09-203	9,784.96		
Total Section B: State Aid Without Offsetting Appropriations	09-001	197,365.96	187,581.00	187,580.96

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160	82,000.00	110,000.00	84,745.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	82,000.00	110,000.00	84,745.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
	08-003	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and				
Private Revenues Offset with Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Body Armor Fund	10-502	876.02	681.57	681.57
Clean Communities	10-602		11,374.13	11,374.13
NJ Urban Forestry Grant	10-599		10,000.00	10,000.00
Recycling Tonnage Grant	10-569	21,797.88		-
				-
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CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	22,673.90	22,055.70	22,055.70

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Utility Operating Surplus of Prior Year	08-116	100,000.00		
Interlocal with Hopewell Township for Senior Center	08-240	6,334.00	6,210.00	6,210.00
Administrative Charge to Library	08-240	4,000.00	4,000.00	
PSE&G Solar Lease	08-240	24,003.81	23,418.33	23,562.04
Reserve for Premium	08-240	48,897.61	50,000.00	50,000.00
Reserve for Liquor License	08-240	57,500.00	60,000.00	60,000.00
Verizon / Comcast Franchise Fee	08-240	34,940.00	35,852.67	35,852.67
Reserve for American Recovery Act Funds	08-240	17,000.00	38,256.82	38,256.82

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section G: Special Items of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Other Special Items	08-004	292,675.42	217,737.82	213,881.53

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Item 11.

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Summary of Revenues	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	496,084.78	492,299.33	492,299.33
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	172,000.00	132,800.00	174,733.31
Total Section B: State Aid Without Offsetting Appropriations	09-001	197,365.96	187,581.00	187,580.96
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	82,000.00	110,000.00	84,745.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	22,673.90	22,055.70	22,055.70
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	292,675.42	217,737.82	213,881.53
Total Miscellaneous Revenues	13-099	766,715.28	670,174.52	682,996.50
4. Receipts from Delinquent Taxes	15-499	120,000.00	150,000.00	171,521.76
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	1,382,800.06	1,312,473.85	1,346,817.59
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	2,847,607.38	2,638,248.46	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-		XXXXXXXXXXXX
c) Minimum Library Tax	07-192	204,923.00	184,599.41	XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	3,052,530.38	2,822,847.87	2,966,599.05
7. Total General Revenues	13-299	4,435,330.44	4,135,321.72	4,313,416.64

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT						-		-
Office of the Business Administrator						-		-
Salaries & Wages	20-100	1	84,000.00	108,205.00		37,705.00	21,408.96	16,296.04
Other Expenses	20-100	2	41,100.00	40,700.00		40,700.00	33,295.01	7,404.99
Elections						-		-
Other Expenses	20-120	2	5,000.00	5,000.00		5,000.00	3,002.85	1,997.15
Financial Administration						-		-
Salaries & Wages	20-130	1	58,300.00	56,800.00		56,800.00	52,313.80	4,486.20
Other Expenses	20-130	2	36,510.00	28,725.00		28,725.00	25,881.89	2,843.11
Assessment of Taxes						-		-
Salaries & Wages	20-150	1	14,500.00	14,070.00		14,070.00	14,059.66	10.34
Other Expenses						-		-
Maintenance of Tax Maps	20-150	2	2,500.00	2,500.00		2,500.00	2,500.00	-
Miscellaneous Other Expenses	20-150	2	6,950.00	6,500.00		6,500.00	2,970.57	3,529.43
Collection of Taxes						-		-
Salaries & Wages	20-145	1	25,000.00	25,000.00		25,000.00	8,302.82	16,697.18
Other Expenses	20-145	2	8,250.00	8,250.00		8,250.00	4,286.31	3,963.69
Mayor & Council						-		-
Other Expenses	20-110	2	1,000.00	1,000.00		1,000.00	781.83	218.17
						-		-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Office of the Borough Clerk						-		-
Salaries & Wages	20-120	1	48,000.00	46,225.00		47,225.00	46,993.41	231.59
Other Expenses	20-120	2	22,600.00	18,600.00		18,600.00	10,693.42	7,906.58
Municipal Court						-		-
Salaries & Wages	43-490	1	37,800.00	36,760.00		36,760.00	32,238.09	4,521.91
Other Expenses	43-490	2	8,390.00	8,590.00		8,590.00	5,083.46	3,506.54
Public Defender						-		-
Other Expenses	43-495	2	4,800.00	4,800.00		4,800.00	4,800.00	-
Legal Services & Costs						-		-
Other Expenses	20-155	2	55,000.00	55,000.00		55,000.00	55,000.00	-
Consultant	20-155	2	45,000.00	45,000.00		45,000.00	37,459.37	7,540.63
Municipal Prosecutor						-		-
Other Expenses	25-275	2	7,200.00	7,200.00		7,200.00	6,300.00	900.00
Engineering Services & Costs						-		-
Other Expenses	20-165	2	35,000.00	25,000.00		25,000.00	25,000.00	-
Public Buildings & Grounds						-		-
Salaries & Wages	26-310	1	5,000.00	12,000.00		7,000.00	2,802.95	4,197.05
Other Expenses	26-310	2	62,950.00	57,750.00		66,250.00	60,393.06	5,856.94
ARP Funding	26-310	2	17,000.00	38,256.82		38,256.82	29,969.32	8,287.50
						-		-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Municipal Land Use Act (N.J.S.A. 40:55-D1)						-		-
Planning & Zoning						-		-
Salaries & Wages	21-180	1	66,200.00	64,550.00		64,550.00	53,426.35	11,123.65
Other Expenses	21-180	2	20,350.00	22,600.00		22,600.00	19,933.98	2,666.02
Shade Tree						-		-
Other Expenses	26-291	2	27,650.00	27,650.00		30,650.00	26,272.04	4,377.96
Insurance						-		-
Group Insurance	23-220	2	231,118.00	220,920.00		220,920.00	216,548.87	4,371.13
Workers Compensation	23-215	2	36,926.00	36,335.00		36,335.00	30,268.60	6,066.40
Liability & Other Insurance	23-210	2	72,785.00	64,115.00		64,115.00	64,114.12	0.88
PUBLIC SAFETY						-		-
Police						-		-
Salaries & Wages	25-240	1	753,000.00	680,575.00		710,575.00	690,136.84	20,438.16
Other Expenses	25-240	2	108,500.00	105,300.00		107,300.00	104,417.38	2,882.62
Due to Fire District	25-260	2	915.00	915.00		915.00	915.00	-
STREETS & ROADS						-		-
Road Repair & Maintenance						-		-
Salaries & Wages	26-290	1	292,000.00	285,585.00		285,585.00	253,277.99	32,307.01
Other Expenses	26-290	2	91,150.00	91,550.00		91,550.00	47,296.93	44,253.07
Street Lighting	31-435	2	34,000.00	33,000.00		33,000.00	31,219.85	1,780.15

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Garbage & Trash Removal						-		-
Salaries & Wages	26-305	1	122,000.00	119,885.00		124,885.00	107,510.31	17,374.69
Other Expenses	26-305	2	138,775.00	135,275.00		155,275.00	134,439.97	20,835.03
HEALTH & WELFARE						-		-
Board of Health						-		-
Other Expenses	27-330	2	500.00	500.00		500.00	95.00	405.00
RECREATION & EDUCATION						-		-
Recreation Committee						-		-
Other Expenses	28-370	2	9,150.00	6,400.00		6,400.00	6,129.05	270.95
Celebration of Public Events						-		-
Other Expenses	28-371	2	4,500.00	4,500.00		4,500.00	3,432.05	1,067.95
OTHER BOARDS & COMMISSIONS						-		-
Environmental Commission						-		-
Other Expenses	27-335	2	500.00	500.00		500.00	400.00	100.00
Economic Development Commission						-		-
Other Expenses	20-170	2	500.00	500.00		500.00	500.00	-
Historic Preservation						-		-
Other Expenses	20-175	2	500.00	500.00		500.00	260.00	240.00
Municipal Services Reimbursement						-		-
Other Expenses	26-325	2	5,000.00	5,000.00		5,000.00	-	5,000.00

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	72,000.00	70,500.00		70,500.00	61,618.84	8,881.16
Other Expenses	22-195	2	12,200.00	11,550.00		11,550.00	8,252.86	3,297.14
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Telephone	31-440	2	29,000.00	27,000.00		27,000.00	25,805.28	1,194.72
Electricity	31-430	2	23,000.00	26,500.00		26,500.00	16,131.27	10,368.73
Gasoline & Lubricants	31-460	2	46,000.00	26,000.00	20,000.00	46,000.00	40,515.99	5,484.01
Natural Gas	31-446	2	11,000.00	10,000.00		10,000.00	8,247.91	1,752.09
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Accumulated Sick Leave	30-415	1	5,000.00	5,000.00		5,000.00	-	5,000.00
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:								
Public Employees' Retirement System	36-471		97,888.22	97,372.80		97,372.80	97,372.80	-
Social Security System (O.A.S.I.)	36-472		136,200.00	115,000.00		121,000.00	120,839.82	160.18
Consolidated Police & Fireman's Pension Fund	36-474					-		-
Police and Firemen's Retirement System of NJ	36-475		161,880.00	125,192.00		125,192.00	125,192.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225		5,000.00	2,500.00		2,500.00	2,500.00	-
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Defined Contribution Retirement Program (DCRP)	36-477		3,000.00	3,000.00		3,000.00	285.85	2,714.15
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Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209		403,968.22	343,064.80	-	349,064.80	346,190.47	2,874.33
(F) Judgments	37-480					-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855					-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299		3,250,037.22	3,077,701.62	20,000.00	3,097,701.62	2,782,893.73	314,807.89

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Maintenance of Free Public Library	29-390	2	204,923.00	184,599.00		184,599.00	163,708.62	20,890.38
LOSAP Contribution for First Aid	25-286	2	7,000.00	10,000.00		10,000.00	5,769.19	4,230.81
Group Insurance	23-221	2	38,882.00	2,080.00		2,080.00	-	2,080.00
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Emergency 911 & Dispatch	42-115	2	76,222.32	74,727.77		74,727.77	74,727.77	-
Health Services	42-114	2	50,900.00	46,480.00		46,480.00	46,480.00	-
Recycling Agreement	42-119	2	39,232.00	38,301.00		38,301.00	38,301.00	-
Administration of Municipal Alliance Program	42-120	2	1,500.00	1,500.00		1,500.00	1,500.00	-
Animal Control	42-113	2	13,200.00	12,000.00		12,000.00	12,000.00	-
Basic Life Support Services	42-121	2	3,000.00	3,000.00		3,000.00	-	3,000.00
Senior Services	42-122	2	5,100.00	5,000.00		5,000.00	5,000.00	-
Mercer County EMS	42-123	2	3,430.00	3,500.00		3,500.00	3,500.00	-
Electronic & Paper Shredding	42-124	2	2,000.00			-		-
First Aid	42-125	2	25,230.00			-		-
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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Total Interlocal Municipal Service Agreements	42-999		219,814.32	184,508.77	-	184,508.77	181,508.77	3,000.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899					-	-	-
Body Armor Fund	41-505	2	876.02	681.57		681.57	681.57	-
Clean Communities	41-602	2		11,374.13		11,374.13	11,374.13	-
NJ Urban Forestry Grant	41-599	2		10,000.00		10,000.00	10,000.00	-
Recycling Tonnage Grant	41-569	2	21,797.88			-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS" (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		22,673.90	22,055.70	-	22,055.70	22,055.70	-
Total Operations - Excluded from "CAPS"	34-305		493,293.22	403,243.47	-	403,243.47	373,042.28	30,201.19
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	493,293.22	403,243.47	-	403,243.47	373,042.28	30,201.19

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (C) Capital Improvements - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901		15,000.00	15,000.00	xxxxxxxxxx	15,000.00	15,000.00	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (C) Capital Improvements - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Public and Private Programs Offset by Revenues:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Capital Improvements Excluded from "CAPS"	44-999		15,000.00	15,000.00	-	15,000.00	15,000.00	-

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (D) Municipal Debt Service - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		255,000.00	245,000.00		245,000.00	245,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925					-		XXXXXXXXXX
Interest on Bonds	45-930		72,000.00	76,176.63		76,176.63	76,163.76	XXXXXXXXXX
Interest on Notes	45-935					-		XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

Item 11.

8. GENERAL APPROPRIATIONS			Appropriated				Expended 2022	
(D) Municipal Debt Service - Excluded from "CAPS" (cont.)	FCOA		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999		327,000.00	321,176.63	-	321,176.63	321,163.76	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS (E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870		20,000.00		XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875				XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871				XXXXXXXXXX	-		XXXXXXXXXX
Deferred Charges to Future Taxation - Unfunded - 2021	46-892	2	60,000.00	53,200.00	XXXXXXXXXX	53,200.00	53,200.00	XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999		80,000.00	53,200.00	XXXXXXXXXX	53,200.00	53,200.00	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480					-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A.	29-405				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309		915,293.22	792,620.10	-	792,620.10	762,406.04	30,201.19

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920					-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925					-		XXXXXXXXXX
Interest on Bonds	48-930					-		XXXXXXXXXX
Interest on Notes	48-935					-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from	48-999		-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory								
(J) Expenditures - Local School -	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406				XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407					-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409		-	-	-	-	-	XXXXXXXXXX
District School Purposes {Items (I) and (J) - (K) Excluded from "CAPS"	29-410		-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399		915,293.22	792,620.10	-	792,620.10	762,406.04	30,201.19
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400		4,165,330.44	3,870,321.72	20,000.00	3,890,321.72	3,545,299.77	345,009.08
(M) Reserve for Uncollected Taxes	50-899		270,000.00	265,000.00	XXXXXXXXXX	265,000.00	265,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499		4,435,330.44	4,135,321.72	20,000.00	4,155,321.72	3,810,299.77	345,009.08

CURRENT FUND - APPROPRIATIONS

Item 11.

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	3,250,037.22	3,077,701.62	20,000.00	3,097,701.62	2,782,893.73	314,807.89
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	250,805.00	196,679.00	-	196,679.00	169,477.81	27,201.19
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	219,814.32	184,508.77	-	184,508.77	181,508.77	3,000.00
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	22,673.90	22,055.70	-	22,055.70	22,055.70	-
Total Operations Excluded from "CAPS"	34-305	493,293.22	403,243.47	-	403,243.47	373,042.28	30,201.19
(C) Capital Improvements	44-999	15,000.00	15,000.00	-	15,000.00	15,000.00	-
(D) Municipal Debt Service	45-999	327,000.00	321,176.63	-	321,176.63	321,163.76	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	80,000.00	53,200.00	XXXXXXXXXX	53,200.00	53,200.00	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	270,000.00	265,000.00	XXXXXXXXXX	265,000.00	265,000.00	XXXXXXXXXX
Total General Appropriations	34-499	4,435,330.44	4,135,321.72	20,000.00	4,155,321.72	3,810,299.77	345,009.08

DEDICATED WATER / SEWER UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER / SEWER UTILITY	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Operating Surplus Anticipated	08-501	397,007.20	234,429.74	234,429.74
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	397,007.20	234,429.74	234,429.74
Rents	08-503			
Miscellaneous	08-505			
Water & Sewer Rents		1,200,000.00	1,055,000.00	1,362,874.11
Interest on Delinquencies		4,000.00	2,000.00	5,376.50
Interest on Investments		4,000.00	2,000.00	4,486.25
ARP Funding		117,813.10	96,556.28	96,556.28
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Governement Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total Water / Sewer Utility Revenues	08-599	1,722,820.30	1,389,986.02	1,703,722.88

DEDICATED WATER / SEWER UTILITY BUDGET - (continued)

Item 11.

11. APPROPRIATIONS FOR WATER / SEWER	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	305,000.00	260,000.00		260,000.00	238,954.28	21,045.72
Other Expenses	55-502	317,040.00	289,125.00		289,125.00	288,202.67	922.33
Sewer Service Fee	55-503	427,000.00	420,000.00		420,000.00	313,366.00	106,634.00
Group Insurance	55-503	115,000.00	96,500.00		96,500.00	92,806.70	3,693.30
Workers Compensation Insurance	55-503	15,825.24	23,127.00		23,127.00	23,127.00	-
Liability Insurance	55-503	26,314.32	15,571.00		15,571.00	12,972.88	2,598.12
ARP Funding	55-503	117,813.10	96,556.28		96,556.28	28,920.75	67,635.53
					-		-
					-		-
					-		-
					-		-
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					-		-
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					-		-
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					-		-
					-		-

DEDICATED WATER / SEWER UTILITY BUDGET - (continued)

Item 11.

[illegible]

DEDICATED WATER / SEWER UTILITY BUDGET - (continued)

Item 11.

11. APPROPRIATIONS FOR WATER / SEWER UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	65,000.00	65,000.00		65,000.00	65,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	24,000.00	25,500.00		25,500.00	18,940.61	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJ EIT	55-524	36,875.54	36,875.54		36,875.54	36,875.54	XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED WATER / SEWER UTILITY BUDGET - (continued)

Item 11.

11. APPROPRIATIONS FOR WATER / SEWER UTILIT	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
Deferred Charge to Future Taxation - Unfunded		107,000.00		XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540	41,952.10	41,731.20		41,731.20	41,731.20	-
Social Security System (O.A.S.I.)	55-541	24,000.00	20,000.00		20,000.00	17,513.96	2,486.04
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545	100,000.00		XXXXXXXXXX	-		XXXXXXXXXX
TOTAL WATER / SEWER UTILITY APPROPRIATIO	55-599	1,722,820.30	1,389,986.02	-	1,389,986.02	1,178,411.59	205,015.04

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2023 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: Board of Recreation Commission; Open Space, Farmland & Historic Preservation Trust; Developers Escrow Fund; Affordable Housing Trust; Parking Offenses Adjudication Act; Municipal Public Defender; Developers Contribution of Shade Tree Improvements; Disposal of Forfeited Property; Police Department Donations & Accumulated Absenses

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

Item 11.

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2022

ASSETS		
Cash and Investments	1110100	1,686,576.55
Due from State of N.J.(c. 20, P.L. 1961)	1111000	
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXX
Taxes Receivable	1110300	141,587.42
Tax Title Lien Receivable	1110400	7,943.05
Property Acquired by Tax Title Lien Liquidation	1110500	17,810.00
Other Receivables	1110600	1,674.14
Deferred Charges Required to be in 2023 Budget	1110700	20,000.00
Deferred Charges Required to be in Budgets Subsequent to 2023	1110800	-
Total Assets	1110900	1,875,591.16
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	867,242.38
Reserves for Receivables	2110200	169,014.61
Surplus	2110300	839,534.17
Total Liabilities, Reserves and Surplus	XXXXXX	1,875,791.16

School Tax Levy Unpaid	2220170	
Less: School Tax Deferred	2220200	
*Balance Included in Above "Cash Liabilities"	2220300	-

(Important: This appendix must be Included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND
CHANGE IN CURRENT SURPLUS

		YEAR 2022	YEAR 2021
Surplus Balance, January 1	2310100	829,167.97	722,919.12
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXX	XXXXXXXX
Current Taxes:*(Percentage Collected 2022: 0%, 2021: 0%)	2310200	14,694,892.71	14,592,597.40
Delinquent Taxes	2310300	171,521.76	137,596.47
Other Revenues and Additions to Income	2310400	1,482,870.52	1,825,592.42
Total Funds	2310500	17,178,452.96	17,278,705.41
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXX	XXXXXXXX
Municipal Appropriations	2310600	4,155,321.72	3,858,452.70
School Taxes (Including Local and Regional)	2310700	8,514,262.00	8,368,223.00
County Taxes (Including Added Tax Amounts)	2310800	3,104,198.37	3,196,364.33
Special District Taxes	2310900	316,589.81	274,375.00
Other Expenditures and Deductions from Income	2311000	248,546.89	752,122.41
Total Expenditures and Tax Requirements	2311100	16,338,918.79	16,449,537.44
Less: Expenditures to be Raised by Future Taxes	2311200	-	
Total Adjusted Expenditures and Tax Requirements	2311300	16,338,918.79	16,449,537.44
Surplus Balance, December 31	2311400	839,534.17	829,167.97

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2023 Budget

Surplus Balance, December 31	2311500	839,534.17
Current Surplus Anticipated in 2023 Budget	2311600	496,084.78
Surplus Balance Remaining	2311700	343,449.39

2023

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:
 - ☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
 - ☐ No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:
 - ☐ 3 years. (Population under 10,000)
 - ☒ 6 years. (Over 10,000 and all county governments)
 - ☐ years exceeding minimum time period.
- ☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

BOROUGH OF PENNINGTON
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

The following pages include the capital improvement program for Pennington Borough for 2023 - 2028. This program is just a plan of capital expenditures that might occur in these years. The capital expenditure will not be made until a Bond Ordinance is approved by Borough Council authorizing the capital expenditre to move forward.

CAPITAL BUDGET (Current Year Action)
2023

Local Unit BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Zero Turn Mower	1	10,000.00			500.00				9,500.00
Zero Turn Mower	2	10,000.00			500.00				9,500.00
Water Meters	3	18,000.00		18,000.00					
Generator Well #7	4	50,000.00		50,000.00					
Replace Pump / Piping Well #6	5	20,000.00		20,000.00					
Security at Well Houses	6	50,000.00		50,000.00					
Seal Well #2	7	10,000.00		10,000.00					
Base Station	8	5,000.00		5,000.00					
Stat-Tracker	9	2,650.00		2,650.00					
Ford F350 Pickup with Snow Plow	10	90,000.00							90,000.00
Leaf Vacuum	11	35,000.00							35,000.00
Leaf Vacuum	12	35,000.00							35,000.00
Garbage Truck	13	300,000.00							300,000.00
Chipper	14	50,000.00							50,000.00
Ford F450 Dump Truck with Snow plow	15	90,000.00							90,000.00
Ford F250 Utility Truck	16	90,000.00							90,000.00
Ford 555D Backhoe	17	125,000.00							125,000.00
Chevy 3500 Dump Truck with Snow Plow	18	90,000.00							90,000.00
TOTAL - THIS PAGE	XXXXX	1,080,650.00	-	155,650.00	1,000.00	-	-	-	924,000.00

CAPITAL BUDGET (Current Year Action)

Local Unit

BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Bins at Public Works Site	19	125,000.00							125,000.00
Infiltration / Inflow at Curlis Pump Station	20	150,000.00							150,000.00
Speed Signs	21	30,000.00							30,000.00
		-							
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TOTAL - THIS PAGE	XXXXX	305,000.00	-	-	-	-	-	-	305,000.00

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Sheet 40b1

CAPITAL BUDGET (Current Year Action) 2023

Local Unit

BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
		-							
		-							
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		-							
		-							
		-							
TOTAL - ALL PROJECTS	XXXXX	1,385,650.00	-	155,650.00	1,000.00	-	-	-	1,229,000.00

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Sheet 40b - Totals

6 YEAR CAPITAL PROGRAM - 2023 to 2028
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

Local Unit BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER <u>BUDGET</u> YEAR					
				5a 2023	5b 2024	5c 2025	5d 2026	5e 2027	5f 2028
Zero Turn Mower	1	10,000.00		10,000.00					
Zero Turn Mower	2	10,000.00		10,000.00					
Water Meters	3	18,000.00		18,000.00					
Generator Well #7	4	50,000.00		50,000.00					
Replace Pump / Piping Well #6	5	20,000.00		20,000.00					
Security at Well Houses	6	50,000.00		50,000.00					
Seal Well #2	7	10,000.00		10,000.00					
Base Station	8	5,000.00		5,000.00					
Stat-Tracker	9	2,650.00		2,650.00					
Ford F350 Pickup with Snow Plow	10	90,000.00			90,000.00				
Leaf Vacuum	11	35,000.00				35,000.00			
Leaf Vacuum	12	35,000.00				35,000.00			
Garbage Truck	13	300,000.00				300,000.00			
Chipper	14	50,000.00						50,000.00	
Ford F450 Dump Truck with Snow plow	15	90,000.00						90,000.00	
Ford F250 Utility Truck	16	90,000.00						90,000.00	
Ford 555D Backhoe	17	125,000.00						125,000.00	
Chevy 3500 Dump Truck with Snow Plow	18	90,000.00							90,000.00
TOTAL - THIS PAGE	XXXXX	1,080,650.00	XXXXXXXXXX	175,650.00	90,000.00	370,000.00	-	355,000.00	90,000.00

6 YEAR CAPITAL PROGRAM - 2023 to 2028
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

Local Unit

BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2023	5b 2024	5c 2025	5d 2026	5e 2027	5f 2028
Bins at Public Works Site	19	125,000.00			125,000.00				
Infiltration / Inflow at Curlis Pump Station	20	150,000.00			150,000.00				
Speed Signs	21	30,000.00			30,000.00				
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TOTAL - THIS PAGE	XXXXX	305,000.00	XXXXXXXXXX	-	305,000.00	-	-	-	-

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Sheet 40c1

6 YEAR CAPITAL PROGRAM - 2023 to 2028
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS

Local Unit

BOROUGH OF PENNINGTON

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2023	5b 2024	5c 2025	5d 2026	5e 2027	5f 2028
		-							
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		-							
		-							
TOTAL - ALL PROJECTS	XXXXX	1,385,650.00	XXXXXXXXXX	175,650.00	395,000.00	370,000.00	-	355,000.00	90,000.00

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Sheet 40c - Totals

6 YEAR CAPITAL PROGRAM - 2023 to 2028
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit BOROUGH OF PENNINGTON									
1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES		
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment
Zero Turn Mower	10,000.00			500.00			9,500.00		
Zero Turn Mower	10,000.00			500.00			9,500.00		
Water Meters	18,000.00	18,000.00							
Generator Well #7	50,000.00	50,000.00							
Replace Pump / Piping Well #6	20,000.00	20,000.00							
Security at Well Houses	50,000.00	50,000.00							
Seal Well #2	10,000.00	10,000.00							
Base Station	5,000.00	5,000.00							
Stat-Tracker	2,650.00	2,650.00							
Ford F350 Pickup with Snow Plow	90,000.00			4,500.00			85,500.00		
Leaf Vacuum	35,000.00			1,750.00			33,250.00		
Leaf Vacuum	35,000.00			1,750.00			33,250.00		
Garbage Truck	300,000.00			15,000.00			285,000.00		
Chipper	50,000.00			2,500.00			47,500.00		
Ford F450 Dump Truck with Snow plow	90,000.00			4,500.00			85,500.00		
Ford F250 Utility Truck	90,000.00			4,500.00			85,500.00		
Ford 555D Backhoe	125,000.00			6,250.00			118,750.00		
Chevy 3500 Dump Truck with Snow Plow	90,000.00			4,500.00			85,500.00		
TOTAL - THIS PAGE	1,080,650.00	155,650.00	-	46,250.00	-	-	878,750.00	-	-

GTON

[illegible]

6 YEAR CAPITAL PROGRAM - 2023 to 2028
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit

BOROUGH OF PENNINGTON

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES		
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment
Bins at Public Works Site	125,000.00			6,250.00			118,750.00		
Infiltration / Inflow at Curlis Pump Station	150,000.00						150,000.00		
Speed Signs	30,000.00			1,500.00			28,500.00		
	-			-					
	-			-					
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TOTAL - THIS PAGE	305,000.00	-	-	7,750.00	-	-	297,250.00	-	-

GTON

[illegible]

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6 YEAR CAPITAL PROGRAM - 2023 to 2028
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit **BOROUGH OF PENNINGTON**

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES		
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment
	-			-					
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	-			-					
TOTAL - ALL PROJECTS	1,385,650.00	155,650.00	-	54,000.00	-	-	1,176,000.00	-	-

Sheet 40d - Totals

Item 11.

GTON

[illegible]

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SECTION 2 - UPON ADOPTION FOR YEAR 2023

Item 11.

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH
of PENNINGTON, County of MERCER that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$2,847,607.38

(Item 2 below) for municipal purposes, and
- (b) \$-

(Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$-

(Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$52,733.47

(Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$-

(Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$204,923.00

(Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes

Nays

Abstained

Absent

1. General Revenues

SUMMARY OF REVENUES

Surplus Anticipated	08-100	\$	496,084.78
Miscellaneous Revenues Anticipated	13-099	\$	766,715.28
Receipts from Delinquent Taxes	15-499	\$	120,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	2,847,607.38
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:</u>			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:</u>			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	204,923.00
Total Revenues	13-299	\$	4,435,330.44

SUMMARY OF APPROPRIATIONS

Item 11.

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 2,846,069.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 403,968.22
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 493,293.22
(c) Capital Improvements	44-999	\$ 15,000.00
(d) Municipal Debt Service	45-999	\$ 327,000.00
(e) Deferred Charges - Municipal	46-999	\$ 80,000.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 270,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 4,435,330.44

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2023, _____, Clerk

Signature

BOROUGH OF PENNINGTON

OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

Item 11.

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	52,733.47	52,764.97	52,764.97	Development of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Salaries & Wages	54-385-1				-
Interest Income	54-113				Other Expenses	54-385-2				-
					Maintenance of Lands for Recreation and Conservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Reserve Funds:	54-101				Salaries & Wages	54-375-1				-
					Other Expenses	54-372-2				-
					Historic Preservation:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
										-
					Acquisition of Lands for Recreation and Conservation	54-915-2				-
Total Trust Fund Revenues:	54-299	52,733.47	52,764.97	52,764.97	Acquisition of Farmland	54-916-2				-
<div>Summary of Program</div> <div>Year Referendum Passed/Implemented:</div> <div>Rate Assessed: \$</div> <div>Total Tax Collected to date: \$</div> <div>Total Expended to date: \$</div> <div>Total Acreage Preserved to date:</div> <div>Recreation land preserved in 2022:</div> <div>Farmland preserved in 2022:</div>					Down Payments on Improvements	54-902-2				-
					Debt Service:		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
					Payment of Bond Principal	54-920-2				xxxxxxxxxx
					Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxxxxx
					Interest on Bonds	54-930-2				xxxxxxxxxx
					Interest on Notes	54-935-2				xxxxxxxxxx
					Reserve for Future Use	54-950-2	52,733.47	52,764.97	-	52,764.97
					Total Trust Fund Appropriations:	54-499	52,733.47	52,764.97	-	52,764.97

BOROUGH OF PENNINGTON

ARTS AND CULTURE TRUST FUND

Item 11.

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022	
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved
Amount to be Raised By Taxation	56-190				xxxxxxxxxxxxxxxxxxxxxx	xxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
										-
										-
										-
										-
Reserve Funds:	56-101									-
										-
										-
										-
										-
										-
										-
										-
										-
Total Trust Fund Revenues:	56-299	-	-	-						-
<div>Summary of Program</div> <div>Year Referendum Passed/Implemented:</div> <div>Rate Assessed:</div> <div>Total Tax Collected to date:</div> <div>Total Expended to date:</div>										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Total Trust Fund Appropriations:					56-499		-	-	-	-

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: BOROUGH OF PENNINGTON

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

Date

Clerk of the Governing Body

RESOLUTION OF THE PENNINGTON OPEN SPACE COMMITTEE
USE OF PENNINGTON OPEN SPACE TRUST FUND FOR
ACQUISITION AND RECREATION

WHEREAS, a 1998 Pennington voter referendum to establish an open space tax at a rate of one-cent per \$100.00 assessed value was approved by a vote of 735 in favor and 220 against with 59% of Pennington voters participating; and,

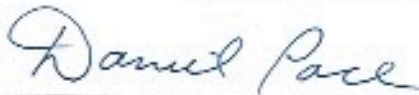
WHEREAS, Borough ordinance 99-5 was subsequently adopted by Borough Council establishing the Pennington Open Space Committee (hereafter "POSC") and the Open Space Trust Fund (hereafter "Fund"); and,

WHEREAS, Ordinance 99-5 in-part says the Fund may be used, as directed by the Borough Council, to acquire, develop and maintain vacant land, easements and development rights for recreation and conservation purposes; and,

WHEREAS, the POSC in cooperation with the Pennington Planning Board adopted an Open Space and Recreation Plan that supports the recreational goals of the Borough Master Plan; therefore,

BE IT RESOLVED, the POSC supports the use of resources from the Fund, at the direction of Borough Council, for developing and maintaining recreational facilities within the Borough, as a complement to the primary mission of the POSC and the Fund to preserve open space; and,

BE IT FURTHER RESOLVED, the POSC unanimously supports the use of the Fund for the purpose of repairing and improving Sked Street Park.



Daniel Pace, Secretary
 Adopted March 15, 2023

Record of Vote by Members

Alan Hershey, Chair, Aye	Arthur Firestone (Alt), Aye
Dan Pace, Secretary, Aye	Nancy Fishman, Aye
Nadine Stern, Council Liaison, Non-Voting	John Jackson (Alt), Motion, Aye
Mark Blackwell, 2 nd Motion, Aye	Jason Meyer, Aye

The New Jersey Open Public Meetings Act (OPMA)

What is OPMA?

The *Open Public Meetings Act*, also known as “*The Sunshine Law*,” was approved on October 21, 1975 and became effective on January 19, 1976 (P.L. 1975, c. 231). It was enacted in response to growing public cynicism about politics and distrust of government in the wake of the Vietnam War and Watergate. The intent of the OPMA was to have government meetings conducted in the open, to the greatest extent possible, consistent with the public interest and without invading individual privacy.

N.J.S.A. 10:4-7: Definition of public body, public meeting

The Legislature finds and declares that the right of the public to be present at all meetings of public bodies, and to witness in full detail all phases of the deliberation, policy formulation, and decision making of public bodies, is vital to the enhancement and proper functioning of the democratic process; that secrecy in public affairs undermines the faith of the public in government and the public’s effectiveness in fulfilling its role in a democratic society, and hereby declares it to be the public policy of this State to insure the right of its citizens to have adequate advance notice of and the right to attend all meetings of public bodies at which any business affecting the public is discussed or acted upon in any way except only in those circumstances where otherwise the public interest would be clearly endangered or the personal privacy or guaranteed rights of individuals would be clearly in danger of unwarranted invasion.

- A. The Open Public Meetings Act (OPMA) creates a strong presumption of access, and should be liberally construed. However, not all meetings are public meetings.
- B. In order to be covered by OPMA, the public body in question must:
 - Consist of more than one person; AND
 - Be empowered by law to spend public funds; OR
 - Be empowered by law to affect a person’s rights.
- C. The following groups or meetings of individuals are NOT considered “public bodies” and thus are not covered by OPMA:
 - Informal or advisory bodies
 - Meetings between a public official subordinates who are not empowered to act by vote
 - Political party organizations
 - Meetings not open to all members of the public body
 - Meetings where discussion or action on public business will NOT take place
 - Typical partisan caucus meetings
 - Chance encounters of members of a public body
- D. The following situations are NOT considered “meetings” under OPMA
 - Meetings attended by less than an effective majority of the members of the public body; this is usually a quorum
 - An ad hoc group consisting of several members of various public bodies without any power to vote
 - Informal polling of council members by township attorney, so long as there is not discussion or action as a unit

- E. Meeting includes meetings taking place through “communications equipment”.
- This includes telephones, cell phones, **text messages, emails**, and social media, among others. If a quorum of the public body uses any communications equipment to **discuss** or decide upon public business, a meeting has likely occurred in violation of OPMA
- F. A meeting between newly elected officials who have not yet taken office may be considered a meeting under OPMA, if they meet with the intent to discuss public business.

N.J.S.A. 10:4-12: Meetings open to public; exclusion of public; subject matter of discussion.

a. Except as provided by subsection b. of this section all meetings of public bodies shall be open to the public at all times. Nothing in this act shall be construed to limit the discretion of a public body to permit, prohibit or regulate the active participation of the public at any meeting, except that a municipal governing body and a board of education shall be required to set aside a portion of every meeting of the municipal governing body or board of education, the length of the portion to be determined by the municipal governing body or board of education, for public comment on any governmental or school district issue that a member of the public feels may be of concern to the residents of the municipality or school district.

b. A public body may exclude the public only from that portion of a meeting at which the public body discusses:

(1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in

order for the attorney to exercise his ethical duties as a lawyer.

(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

N.J.S.A. 10:4-13: Exclusion of public; resolution; adoption; contents.

No public body shall exclude the public from any meeting to discuss any matter described in subsection 7. b. until the public body shall first adopt a resolution, at a meeting to which the public shall be admitted:

- a. Stating the general nature of the subject to be discussed; and
- b. Stating as precisely as possible, the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public.

- A. Exemptions permitting closed sessions are strictly construed.
- B. As long as a public body permits comment on any topic whatsoever during the meeting, they may limit the time set aside for comment as well as the time permitted to each speaker.
 - The chair of the meeting, whether the Council President, Mayor, or other official, is vested with the power to order the removal of an individual who is disrupting a meeting, either by not keeping within their allotted time or by attempting to speak outside the public comment period. Adequate notice should be given as to the consequences of continued disruption before the chair orders them to be removed.
- C. A public body is permitted to “discuss” public business in closed session; this means that a public body may deliberate and debate an issue, but may NOT act. Actions and votes must take place in public. However, the public body is NOT required to explain the reasons for their action after a lawful closed session, as this would circumvent the entire purpose of permitting a close session.
- D. If an issue is does not fall within an exception and should be discussed in public, a public body may NOT discuss the issue in closed session or in private and then attempt to “cure” the OPMA violation by explaining the arguments that took place in public.
- E. If a public body meets in private or closed session to discuss a topic that should have been discussed in open session, they may remedy the violation by holding a public meeting and discussing fully and/or acting on the subject. Again, they may NOT simply report what was said in private, but MUST begin the debate anew.
- F. A public body may NOT structure its meetings so that the public is essentially uninformed as to when the public session of a meeting will begin. For example, a public body may not continually open a public meeting, then immediately go into a closed session of indeterminate length, and only after that once again open the meeting to the public.

G. Public safety includes those topics necessary to protect life or health. It does not include, for example, discussions on the organization of the First Aid Squad.

H. Employment and personnel matters

- Discussions of employment and personnel matters include, but are not limited to, discussions on the hiring, firing, qualifications, performance, merit, and shortcomings of employees
- Employees may request that the public body discuss their specific situation in public. This requires adequate notice to be given directly to the effected employee (commonly called a "Rice" notice.)
- If a public body is filling a position normally filled by an elected official under the Municipal Vacancy Law or any other law, the discussions may NOT be held in private, but must be public.
- This is not an evidentiary hearing allowing the affected employee to present evidence or cross examine
- There is no case law on whether an affected employee may choose to have their situation discussed in closed session but to also attend that closed session. Presumably an affected employee would be permitted to "have their cake and eat it too" by attending a closed session

I. Pending or anticipated litigation

- If the pending or anticipated litigation against the town was filed by a member of the public body, that member of the public body may be excluded from any executive session where that is discussed
- The public body cannot go into closed session by relying on an assertion that any action taken is likely to result in litigation

J. The resolution to enter closed session need not be in writing

- The resolution must include as much detail as possible. It may not state, for example, "...to discuss any matter exempted by OPMA" or "...to discuss matters falling within attorney-client privilege."
- The resolution must be passed at a public meeting for which notice has been given

N.J.S.A. 10:4-14: Minutes of meetings; availability to public

Each public body shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with section 7 of this act.

- A. Handwritten notes to be used later in preparation of the minutes are NOT public documents under OPRA nor are they the minutes under OPMA.
- B. Minutes must be taken at all times, even during closed sessions. The minutes of closed sessions should be redacted as needed, but must be released if requested. Only extraordinary circumstances permit total suppression of the minutes.
- C. No hard and fast definition of "promptly available" exists. In one case, a court determined that promptly available meant two weeks following any regular meeting.

- D. “Reasonably comprehensible” means that the minutes must show what took place at a meeting and what final action was taken. It does NOT mean a verbatim record.

N.J.S.A. 10:4-21. Liberal construction.

This act shall be liberally construed in order to accomplish its purpose and the public policy of this State as set forth in section 2.

Some Frequently Asked Questions

Q. Are all political caucus meetings exempt from the law?

- A. Most are. There are cases, such as when a newly elected governing body which has not been sworn in meets to discuss appointments and then proceeds to give notice to incumbents that they will not be reappointed, where the courts have held that even though the members were not yet sworn in, they were subject to the Act because they were actually seeking to do public business at the caucus. The best advice is to be sure if a caucus is being held, that political leaders who are not members of the governing body are in attendance, and that the focus of the meeting is on the political “spin” of whatever are being discussed.

Q. What is a chance social encounter?

- A. Typically, if several members of a public body meet at a community function which is not being held by the governing body specifically, the fact that a majority of the body are at the meeting or event does not cause it to become an illegal meeting of the group. Even if they expect that some of their colleagues will be at a meeting, as long as they do not go there with the intent of holding a meeting with them to discuss public business, they are probably exempt from the act. On the other hand, if after every meeting a majority of the members of a board or governing body all go out for a cup of coffee together and during the course of their gathering continue to discuss the business of the public, sooner or later someone may seek to say that they are meeting illegally. Thus, while they cannot avoid some discussion of what has just occurred at a meeting, it should be as limited as possible, and general discussion as to future actions should be avoided.

Q. What kind of meeting with advisory boards is exempt from the Act?

- A. Over the years the courts have had the tendency to allow governing body’s significant flexibility in terms of being able to meet with advisors off the record. However, if there is a serious issue in question, it is far better to exclude the public under the specific provisions outlined below, which allow a municipal governing body to go into closed session. Generally, the governing body is best off trying to restrict its closed meetings to those concerning a subject exempt from the Act. This is the safest course legally and makes the most sense in terms in spirit of the act and the maintenance of public confidence.

Q. How far does the definition of ‘public body’ go?

- A. The Supreme Court of New Jersey has held that a charter study commission is a public body, because they have the power to put onto the ballot a referendum question to decide a municipality’s form of government. A private nonprofit corporation expending public funds to redevelop public land also has been held to fit the definition. The best rule is, when in doubt, assume the act applies. You can be reasonably sure a court will take a strict approach in any case of doubt.

Q. Must all participants be physically present in a room to hold a meeting?

- A. Although this may be preferable, the language in the definition of “meeting” clearly includes meetings held by means of communication equipment, and, in fact, some state boards conduct such meetings because of the difficulty in assembling groups of busy people in Trenton. As long as all have heard the

discussion, there is no reason why the participant who is out of town on business, but attached via the “umbilical cord” of a telephone line, cannot participate in and vote upon a matter during a meeting back home. Although there has not yet been legal precedent on the subject in New Jersey, in other states courts and attorney general opinions have recognized that emails can also pose Open Public Meetings issues. If a quorum of the governing body, enough to make a decision or to act, is discussing a municipal matter via email, they may be found to be holding a public meeting without properly noticing or inviting the public. Even if no action is taken pursuant to the emails, and the matter is later acted upon at a properly noticed open public meeting, the formal action can be viewed as something that was improperly decided in private and “rubber-stamped” in public. It is important to remember that the Open Public Meetings Act can be violated even if its requirements are literally met, but its policy of ensuring that government acts openly is circumvented by such “secret” preparations.

Q. *Are subcommittees unlawful?*

A. Many governing bodies set up subcommittees to look at particular issues and report back to the entire governing body. As long as such subcommittees are used for legitimate purposes, and not merely to make a decision or hear things in private, so as to avoid a full public discussion, the establishment of a subcommittee is not unlawful and does not violate this provision of the law.

Q. *How specific should a resolution going into executive session be?*

A. As specific as public interests will allow. If a particular tax appeal is to be discussed or existing litigation the caption of the case should be part of the resolution. On the other hand, if the municipality is going to make a “pre-emptive strike” by starting litigation against someone and is seeking an element of surprise, then, obviously, the specific nature cannot reasonably be divulged at such a time.

Q. *What about minutes of executive sessions?*

A. They should be made and adopted as soon after an executive session as possible, in the same manner as regular minutes. They should be made available to members of the governing body to review on a restricted basis, and they can be approved in the same manner as regular meeting minutes, with the understanding that they are not for public release at this time. If there is any need to discuss the minutes before adoption, it can be done in executive session. The benefits of adopting such minutes soon after the fact lie in the fact that it is important for members of the governing body to keep in mind what they did at these sessions, many of which occur at the end of a regular meeting when members may not be as awake as at the beginning of a meeting. Having the minutes will keep them apprised of their own activities.

(Excerpted from the N.J. State League of Municipalities Open Public Meetings Act booklet)

The New Jersey Open Public Records Act (OPRA)

What is OPRA?

The *Open Public Records Act*, more commonly known as “OPRA,” is the New Jersey law that governs the public’s access to government records maintained by public agencies, including local governments. A sweeping revision to the prior public records law, it was approved on January 8, 2002 and became effective on July 8, 2002 (P.L. 2001, c. 404). The law affects every aspect of local government and affects how every municipality in the State conducts its business.

Legislative findings

N.J.S.A. 47:1A-1 contains the legislative findings.

The Legislature finds and declares it to be the public policy of this State that:

government records shall be readily accessible for inspection, copying, or examination by the citizens of this State, with certain exceptions, for the protection of the public interest, and any limitations on the right of access accorded by P.L.1963, c. 73 (C.47:1A-1 et seq.) as amended and supplemented, shall be construed in favor of the public's right of access;

all government records shall be subject to public access unless exempt from such access by: P.L.1963, c. 73 (C.47:1A-1 et seq.) as amended and supplemented; any other statute; resolution of either or both houses of the Legislature; regulation promulgated under the authority of any statute or Executive Order of the Governor; Executive Order of the Governor; Rules of Court; any federal law, federal regulation, or federal order;

a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy; and nothing contained in P.L.1963, c. 73 (C.47:1A-1 et seq.), as amended and supplemented, shall be construed as affecting in any way the common law right of access to any record, including but not limited to criminal investigatory records of a law enforcement agency.

It is clear that the legislature intended OPRA to be as broad as possible. Indeed, all government records are public unless exempted. Exemptions can come from the following sources:

- statute
- a resolution from either or both houses of the legislature
- administrative regulations
- Executive Order of the Governor (or past Governor)
- Rules of Court
- Federal laws, regulations, or orders.

It is important to remember that unless one of these sources contains an exemption for a document, it is a public record and should be released.

Definitions

N.J.S.A. 47:1A-1.1 contains several important definitions as well as the statutory exceptions to OPRA.

A. “*Government record*” means “any paper, written or printed book, document, drawing, map, plan photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of his or its official business by any officer, commission, agency, or authority of the State, or of any political subdivision thereof, including subordinate boards thereof, or that has been received in the course of his or its official business by any such officer, commission, agency, or authority of the State or of any political subdivision thereof, including subordinate boards thereof. The terms shall not include inter-agency or intra-agency advisory, consultative, or deliberative material.”

The definition is important because *only those materials deemed “government records” fall under OPRA*. Courts have found that “not every paper prepared by a public employee fits within the definition of a government record for purposes of the Open Public Records Act.” If the public employee or public entity has not made, maintained, kept or received a document in the course of his or its official business, a document is not a government record subject to production under the OPRA. For example, handwritten notes taken at a meeting of a public body are not government records.

This definition also contains an important exception to OPRA. Materials that are consultative or deliberative are not government records. In order to fall under this exception, the document must satisfy two aspects:

- it cannot contain only facts; it must have recommendations, opinions, or advice;
- it must be generated before any decisions on its subject were made.

B. “*Public agency*” means “any political subdivision of the State or combination of political subdivisions, and any division, board, bureau, office, commission or other instrumentality within or created by a political subdivision of the State or combination of political subdivisions, and any independent authority, commission, instrumentality or agency created by a political subdivision or combination of political subdivisions.”

This, too, is a broad definition, intended to encompass municipalities as well as the boards that serve municipalities, such as the planning, zoning, or environmental board.

Exemptions

All government records as defined above are subject to public access unless specifically exempt under OPRA or another law. The most common exceptions are:

- criminal investigatory records;
- victims' records, except that a victim of a crime shall have access to the victim's own records;
- trade secrets and proprietary commercial or financial information obtained from any source. For the purposes of this paragraph, trade secrets shall include data processing software obtained by a public body under a licensing agreement which prohibits its disclosure;
- any record within the attorney-client privilege. This paragraph shall not be construed as exempting from access attorney or consultant bills or invoices except that such bills or invoices may be redacted to remove any information protected by the a-c privilege;
- administrative or technical information regarding computer hardware, software and networks

which, if disclosed, would jeopardize computer security;

- emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein;
- security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software;
- information which, if disclosed, would give an advantage to competitors or bidders;
- information generated by or on behalf of public employers or public employees in connection with any sexual harassment complaint filed with a public employer or with any grievance filed by or against an individual or in connection with collective negotiations, including documents and statements of strategy or negotiating position;
- information which is a communication between a public agency and its insurance carrier, administrative service organization or risk management office;
- information which is to be kept confidential pursuant to court order;
- that portion of any document which discloses the social security number, credit card number, unlisted telephone number or driver license number of any person; except for use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf thereof, or any private person or entity seeking to enforce payment of court-ordered child support; except with respect to the disclosure of driver information by the New Jersey Motor Vehicle Commission as permitted by section 2 of P.L.1997, c. 188 (C.39:2-3.4); and except that a social security number contained in a record required by law to be made, maintained or kept on file by a public agency shall be disclosed when access to the document or disclosure of that information is not otherwise prohibited by State or federal law, regulation or order or by State statute, resolution of either or both houses of the Legislature, Executive Order of the Governor, rule of court or regulation promulgated under the authority of any statute or executive order of the Governor.

There is one additional and often-overlooked exemption in the legislative findings. A public body has a responsibility to *safeguard a citizen's personal information* when disclosure of that information would violate that citizen's right to privacy. In *Burnett v. County of Bergen*, 198 N.J. 408, (2009), the New Jersey Supreme Court found that this was a substantive provision, and not just a toothless statement of policy. The Supreme Court developed a balancing test that a public body should consider when they believe that a record may violate a citizen's privacy rights. In deciding whether to redact a record or deny access altogether, the public body should examine:

- the type of record requested
- the information it does or might contain
- the potential for harm in any subsequent nonconsensual disclosure
- the injury from disclosure to the relationship in which the record was generated

- the adequacy of safeguards to prevent unauthorized disclosure
- the degree of need for access
- whether there is an express statutory mandate, articulated public policy, or other recognized public interest militating toward access.

Additional Notes

A. *Responding to OPRA requests*

1. The municipal clerk is the custodian of records.
2. The custodian must respond within 7 days, producing the record or a written response that states when the record will be available or specifying the exemption that applies.
3. The custodian can be fined for failure to comply with OPRA requirements.
4. Anyone who interferes with compliance can be fined.
5. The request must identify the record requested.
6. If the record requested does not exist, OPRA does not apply.
7. There is no requirement for the custodian to research or create a record in response to a request.
8. There is no exemption for records that might be embarrassing.

B. *Agenda Materials*

Backup materials for the agenda (attached reports and referenced documents) are public records and must be made available. (Note: the backup materials are NOT part of the agenda but they must be made available.)

C. *E-Mails*

1. Email is a document.
2. **Email on public business is a public record**, even if created on a personal computer.
3. **Emails are frequently requested and usually must be released.**

D. *Text Messages*

The definition of government record has been interpreted to include text messages, as long as the text messages have been “made, maintained, or kept on file...or received in the course of ...official business.” In a recent case, however, the Government Records Council said that determination should not be construed to provide for unmitigated access to text message and that exemptions to disclosure may apply on a case-by-case basis. *Verry v. Franklin Fire District No. 1 (Somerset)*, GRC No. 2014-387 (2015).

E. *Record Retention Requirements*

Specified by the New Jersey Division of Archives and Records Management ([see www.nj.gov/state/darm](http://www.nj.gov/state/darm)) to access the Records Retention Schedule for municipal agencies and the Uniform Electronic Transactions Act (UETA).

F. *Common law right to know*

The “common law” right of access to a public record is unaffected by OPRA; the common law and the statute are independent of each other and many requests now include reference to both laws. To determine whether the record must be released under common law, courts have applied a balancing test between the public’s right to know and the need for confidentiality.

(Excerpted from N.J. State League of Municipalities Resources and GRC/Court Decisions)

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.1**

RESOLUTION AUTHORIZING REFUNDS

BE IT RESOLVED that a refund be issued from the Developer's Escrow Fund to Donald Wentzel, 8 Weatherfield Drive, Newtown, PA 18940 for the balance of escrow funds for Planning Board Application 22-022, 234 West Delaware Avenue in the amount of \$174.85.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

BOROUGH OF PENNINGTON RESOLUTION 2023 – 4.2

AUTHORIZING PAYMENT OF BILLS

WHEREAS, certain bills are due and payable as per itemized claims listed on the following schedules, which are made a part of the minutes of this meeting as a supplemental record;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Pennington that the bills be paid on audit and approval of the Mayor, the Appropriate Council Member and the Treasurer in the amount of \$ 601,955.51 from the following accounts:

Current	\$ 433,487.89
W/S Operating	\$ 78,643.23
General Capital	\$ 66,181.47
Grant Fund	\$ 3,761.12
Developer's Escrow	\$ 2,135.00
Other Trust Fund	\$ 17,693.80
Animal Control	\$ 33.00
Open Space	\$ 20.00
TOTAL	\$ 601,955.51

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

TO: Mayor & Council
SUBJECT: Time Sensitive Payments
Bank of Princeton
BILL LIST: 3-Apr-23

Page 1

Current Fund

Ck 18440		Void	\$	(2,000.00)	
Ck 18447	23-00151	Motor Vehicle Commission	\$	60.00	
Wire 12134	23-00249	Payroll Account - DCRP - 2/28/23	\$	171.04	
Wire 12138	23-00252	Borough of Pennington - Capital	\$	64,000.00	
Wire 12139	23-00260	Payroll Account	\$	65,439.88	
Wire 12141	23-00270	Payroll Account	\$	2,500.00	
Wire 12145	23-00310	Payroll Account	\$	75,566.99	
Wire 12147	23-00319	Payroll - DCRP - 3/31/23	\$	224.11	
	23-00226	Payroll Account - PERS Liability	\$	97,888.22	Due 4/1/23
	23-00317	Payroll Account - Health Ben Active	\$	15,507.04	Due 4/15/23
	23-00318	Payroll Account - Health Ben Retired	\$	5,673.33	Due 4/15/23

\$ 325,030.61

Water/Sewer Operating

Wire 22140	23-00260	Payroll Account	\$	13,740.72	
Wire 22146	23-00310	Payroll Account	\$	11,356.26	
	23-00226	Payroll Account - PERS Liability	\$	41,952.10	Due 4/1/23
	23-00317	Payroll Account - Health Ben Active	\$	6,645.88	Due 4/15/23
	23-00318	Payroll Account - Health Ben Retired	\$	2,266.69	Due 4/15/23

\$ 67,049.08

Trust Fund

Wire 12140	23-00260	Payroll Account	\$	6,350.00	
Wire 12146	23-00310	Payroll Account	\$	1,600.00	

\$ 7,950.00

TOTAL \$ 400,029.69

P.O. Type: A11											
Range: First		to Last		Open: N		Paid: N		Void: N			
Format: Detail without Line Item Notes		First Enc Date Range: First		to 12/31/23		Rcvd: Y		Held: N		Aprv: N	
Vendors: A11		Include Non-Budgeted: Y		Bid: Y		State: Y		Other: Y		Exempt: Y	
Rcvd Batch Id Range: First		to Last									
Vendor # Name											
PO # PO Date Description		Contract PO Type		Amount Charge Account		Acct Type Description		Stat/chk		First Rcvd Chk/Void	
Item Description										Date Invoice	
AARON005 Aaron & Company											
23-00001 01/20/23 Blanket - Parts & Supplies		B									
2 Inv. S7906931.001 - Supplies		182.09 3-01-26-310-000-225				B BOROUGH PROP: Shop Supplies		R		01/20/23 03/09/23 S7906931.001 N	
Vendor Total:				182.09							
ACCLAIM Acclaim Inventory, LLC											
23-00098 02/01/23 Fixed Asset Inventory - 2023											
1 Fixed Asset Inventory - 2023		1,900.00 3-01-20-130-000-251				B FINANCE: Bond Counsel/Phoenix/Acclaim		R		02/01/23 03/09/23 1533 N	
Vendor Total:				1,900.00							
AMAZON Amazon Credit Plan											
23-00177 02/23/23 Purchase of Books - Jan 2023											
1 1/14/23 - BXQFEVCRENW		20.49 3-01-29-390-000-242				B LIBRARY: Books/Materials/Publications		R		02/23/23 03/09/23 BXQFEVCRENW N	
2 1/17/23 - BwxRVXTqHSRK		22.96 3-01-29-390-000-242				B LIBRARY: Books/Materials/Publications		R		02/23/23 03/09/23 BwxRVXTqHSRK N	
				43.45							
Vendor Total:				43.45							
HOUST005 Ariel Houston											
23-00020 01/23/23 Court Reporter - 2023											
4 Court Reporter - Mar 2, 2023		100.00 3-01-43-490-000-267				B MUNICIPAL COURT: Other Services		R		01/23/23 03/21/23 3/2/23 N	
5 Court Reporter - Mar 16, 2023		100.00 3-01-43-490-000-267				B MUNICIPAL COURT: Other Services		R		01/23/23 03/21/23 3/16/23 N	
				200.00							
Vendor Total:				200.00							
BAKER Baker & Taylor - Books											
23-00178 02/23/23 Purchase of Books - Jan 2023											
1 0757713 - 5018088324		610.88 3-01-29-390-000-242				B LIBRARY: Books/Materials/Publications		R		02/23/23 03/09/23 5018088324 N	
2 0757713 - 5018126848		647.16 3-01-29-390-000-242				B LIBRARY: Books/Materials/Publications		R		02/23/23 03/09/23 5018126848 N	

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
								Date	Date	Date		Excl
BAKER Baker & Taylor - Books												
23-00178 02/23/23 Purchase of Books - Jan 2023 Continued												
3	L0757713 - 5018117991		3-01-29-390-000-242	62.98		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018117991	N
4	L0757713 - 5018130663		3-01-29-390-000-242	72.58		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018130663	N
5	L0757713 - 5018145856		3-01-29-390-000-242	73.76		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018145856	N
6	L0757713 - 5018164552		3-01-29-390-000-242	38.05		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018164552	N
7	L4065523 - 5018129052		3-01-29-390-000-242	39.78		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018129052	N
8	L4065523 - 5018144070		3-01-29-390-000-242	26.91		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018144070	N
9	L5210893 - 5018111798		3-01-29-390-000-242	36.88		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018111798	N
10	L5210893 - 5018127206		3-01-29-390-000-242	18.14		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018127206	N
11	L5210893 - 5018141908		3-01-29-390-000-242	76.69		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018141908	N
12	L5216343 - 5018122228		3-01-29-390-000-242	17.96		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018122228	N
13	L5216343 - 5018096117		3-01-29-390-000-242	514.16		B LIBRARY: Books/Materials/Publications	R	02/23/23	03/09/23		5018096117	N
				2,235.93								
23-00257 03/13/23 Purchase of Books - Feb 2023												
1	L0757713 - 5018190279		3-01-29-390-000-242	44.51		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		5018190279	N
2	L0757713 - 5018173568		3-01-29-390-000-242	409.85		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		5018173568	N
3	L4065523 - 5018171013		3-01-29-390-000-242	54.41		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		5018171013	N
4	L5210893 - 5018158984		3-01-29-390-000-242	36.89		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		5018158984	N
5	L5210893 - 5018176982		3-01-29-390-000-242	131.36		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		5018176982	N
6	75023385 - H64239620		3-01-29-390-000-242	222.22		B LIBRARY: Books/Materials/Publications	R	03/13/23	03/29/23		H64239620	N
				899.24								
Vendor Total:				3,135.17								
BOROUGH3 Boro of Pennington - Current												
23-00132 02/13/23 Library Expenses - 2022												
1	Library Admin Fee - 2022		2-01-29-390-000-227	4,000.00		B LIBRARY: Building Maint. - HVAC	R	02/13/23	03/08/23		2022	N
2	Library - Janitorial Expenses		2-01-29-390-000-225	6,969.09		B LIBRARY: Library Maint. (Janitorial)	R	02/13/23	03/08/23		2022	N
3	Library - Janitorial Supplies		2-01-29-390-000-225	1,799.63		B LIBRARY: Library Maint. (Janitorial)	R	02/13/23	03/08/23		2022	N
				12,768.72								
23-00263 03/14/23 Pd Detail - Admin Fees - 2022												
1	Pd Detail - Admin Fees - 2022		T-03-00-850-858-248	6,195.00		B PAID DETAIL - POLICE	R	03/14/23	03/14/23		ADMIN FEES 2022	N
Vendor Total:				18,963.72								

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Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description			Charge Account		Enc Date	Date			Exc1
BRITTON Britton Industries, Inc.									
23-00004 01/20/23 Tipping Fees-Wood Chips/Brush			B						
5 Inv. 0922363-IN - Brush		226.12	G-02-44-926-000-250	B Solid Waste Recycling	R	01/20/23 03/14/23		0922363-IN	N
6 Inv. 0924674-IN - Brush		61.50	G-02-44-926-000-250	B Solid Waste Recycling	R	01/20/23 03/14/23		0924674-IN	N
7 Inv. 0928468-IN - Brush		177.78	G-02-44-926-000-250	B Solid Waste Recycling	R	01/20/23 03/24/23		0928468-IN	N
		465.40							
23-00269 03/14/23 Mulch									
1 Triple Ground Mulch		1,081.50	3-01-26-310-000-272	B BOROUGH PROP: Trees/Plants/Landscaping	R	03/14/23 03/24/23			N
2 IPEMA Playground Mulch		2,145.00	3-01-26-310-000-272	B BOROUGH PROP: Trees/Plants/Landscaping	R	03/14/23 03/24/23			N
		3,226.50							
Vendor Total:		3,691.90							
CDWG0005 CDW-G, LLC									
23-00253 03/13/23 Computer Equipment - JIF Funds									
1 ACER V7 Series Model - V247Y		359.07	3-01-26-290-000-287	B STREETS: JIF SAFETY INCENTIVE FUNDS	R	03/13/23 03/28/23		HL74912	N
2 Proline Display Port Cable		33.90	3-01-26-290-000-287	B STREETS: JIF SAFETY INCENTIVE FUNDS	R	03/13/23 03/28/23		HL74912	N
3 Varidex ProPlus 30 Black		750.00	3-01-26-290-000-287	B STREETS: JIF SAFETY INCENTIVE FUNDS	R	03/13/23 03/28/23		HL74912	N
4 Vari Desk Cube Corner 36		583.53	3-01-26-290-000-287	B STREETS: JIF SAFETY INCENTIVE FUNDS	R	03/13/23 03/28/23		HL74912	N
5 Shipping charge		49.85	3-01-20-100-000-225	B ADMIN: Office Equipment	R	03/15/23 03/28/23		HL74912	N
		1,776.35							
23-00255 03/13/23 Computer Equipment									
1 Cisco Meraki MR44 - wireless		3,295.72	G-02-44-963-000-250	B Comcast Grant	R	03/13/23 03/28/23		HM45328	N
2 Fortinet FortiWiFi-60F -		2,369.05	3-01-26-290-000-226	B STREETS: Equip. Maintenance	R	03/13/23 03/28/23		HP24314	N
3 Canon Image Class - MF741CDW		399.99	3-01-25-240-000-240	B POLICE: Office Supplies	R	03/13/23 03/28/23		HL37273	N
4 Canon Image Class - MF741CDW		399.99	3-01-20-100-000-225	B ADMIN: Office Equipment	R	03/13/23 03/28/23		HL37273	N
5 Brother MFC-L2750DW - Multi-		299.99	3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment	R	03/13/23 03/28/23		HL31083	N
6 Brother MFC-L5200DW - B/W		279.99	3-01-20-120-000-225	B MUN CLERK: Equipment	R	03/13/23 03/28/23		HL83075	N
7 Shipping Charge		282.32	3-01-20-100-000-225	B ADMIN: Office Equipment	R	03/13/23 03/28/23			N
		7,327.05							
Vendor Total:		9,103.40							
CHAMPION Champion Tire									
23-00163 02/16/23 Purchase/repair tires - PW			B						
Inv. 031-50770 - Tire Repair		347.90	3-01-26-305-000-277	B TRASH: Vehicle Expenses	R	02/16/23 03/24/23		031-50770	N

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat	Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CHAMPION Champion Tire																	
23-00278 03/16/23 Tires/Disposal - Streets																	
1	139172808 - 225/70R195				1,476.08	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
2	41, Mount/Flat 215-235/75R17				119.80	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
3	10BB40, 10oz Balancing Beads				63.80	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
4	JUNKMT, MT Tire Disposal				32.00	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
5	Fronts & Outside Rears				0.00	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
6	TR573, TR573 4 3/8 Truck Valve				27.80	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
7	DS-1, Alligator Dual Seal Cap				3.90	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R		03/16/23	03/24/23			N
					1,723.38												
Vendor Total:					2,071.28												
CHEMS010 CHEMSEARCH																	
23-00148 02/14/23 Sewer Enzymes																	
1	Free Flow Liquid Plus				1,725.00	3-05-55-502-000-275			B	SEWER: Enzymes	R		02/14/23	03/14/23			N
2	Fuel Surcharge				9.95	3-05-55-502-000-275			B	SEWER: Enzymes	R		02/14/23	03/14/23			N
					1,734.95												
Vendor Total:					1,734.95												
CINTAS01 Cintas Corporation																	
23-00206 03/01/23 Ken Smith - Uniforms																	
1	Inv. 1903761318 - Belt/Boots				259.93	3-01-26-290-000-286			B	STREETS: Uniforms & Clothing	R		03/01/23	03/28/23		1903761318	N
23-00208 03/01/23 Janitorial - Sr. Center																	
1	Inv. 4146144082 - Sr. Center				84.01	3-01-26-310-000-228			B	BOROUGH PROP: Maint. Sr Center	R		03/01/23	03/14/23		4146144082	N
23-00209 03/01/23 Uniform Rental - Feb 2023																	
1	Inv. 4145836856 - Uniform				91.03	3-01-26-290-000-286			B	STREETS: Uniforms & Clothing	R		03/01/23	03/14/23		4145836856	N
2	Inv. 4145836856 - Janitorial				83.22	3-01-26-310-000-273			B	BOROUGH PROP: Janitorial Supp.	R		03/01/23	03/14/23		4145836856	N
3	Inv. 4146534629 - Janitorial				15.29	3-01-26-310-000-273			B	BOROUGH PROP: Janitorial Supp.	R		03/01/23	03/14/23		4145836856	N
4	Inv. 4146534629 - Uniforms				91.03	3-01-26-290-000-286			B	STREETS: Uniforms & Clothing	R		03/01/23	03/14/23		4146534629	N
5	Inv. 4147248325 - Uniforms				81.06	3-01-26-290-000-286			B	STREETS: Uniforms & Clothing	R		03/01/23	03/14/23		4147248325	N
6	Inv. 4147248325 - Janitorial				83.22	3-01-26-310-000-273			B	BOROUGH PROP: Janitorial Supp.	R		03/01/23	03/14/23		4147248325	N
7	Inv. 4147926414 - Janitorial				15.29	3-01-26-310-000-273			B	BOROUGH PROP: Janitorial Supp.	R		03/01/23	03/14/23		4147926414	N
8	Inv. 4147926414 - Uniforms				81.06	3-01-26-290-000-286			B	STREETS: Uniforms & Clothing	R		03/01/23	03/14/23		4147926414	N
Inv.	1903769745 - Janitorial				47.96	3-01-26-310-000-273			B	BOROUGH PROP: Janitorial Supp.	R		03/01/23	03/14/23		1903769745	N

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Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HUBERTCR	Craig Hubert	23-00287	03/21/23	Prosecutor - 2023	4 Court - Mar 2, 2023	300.00	3-01-25-275-000-201	Continued				R	03/21/23	03/21/23		3/2/23	N
						900.00											
	Vendor Total:					900.00											
STOUTDAV	David Stout	23-00302	03/28/23	ANWA Conf - Hotel Reimb.	1 ANWA Conf - Hotel Reimb.	253.70	3-05-55-501-000-220					R	03/28/23	03/28/23		002234	N
						253.70											
	Vendor Total:					253.70											
DEER CAR	Deer Carcass Removal Service	23-00291	03/22/23	DEER CARCASS REMOVAL	1 DEER CARCASS REMOVAL	45.00	3-01-25-240-000-250					R	03/22/23	03/29/23			N
						45.00											
	Vendor Total:					45.00											
DRBC	Delaware River Basin Comm.	23-00225	03/07/23	Annual Fee - Monitoring 2023	1 Annual Fee - Monitoring 2023	528.00	3-05-55-501-000-215					R	03/07/23	03/14/23		231409	N
						528.00											
	Vendor Total:					528.00											
EAGLE005	Eagle Janitorial Services	23-00274	03/15/23	Inv. 33367 - Janitorial - Feb	1 Inv. 33367 - Janitorial - Feb	1,457.50	3-01-26-310-000-229					R	03/15/23	03/22/23		33367	N
						1,457.50											
	Vendor Total:					1,457.50											
EVANS	Evans Audiology & Hearing Aid	22-00582	06/28/22	OSHA Audiometric Evaluation	1 OSHA Audiometric Evaluation	400.00	2-01-26-290-000-260					R	06/28/22	03/16/23			N
						400.00											
	Vendor Total:					400.00											

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BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

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Vendor #	Name	PO #	PO date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Exc]
ATTMOBIL First Net (AT&T)																	
23-00215 03/06/23 MDT Service - Feb 2023																	
1 MDT Service - Feb 2023																	
					164.96	3-01-31-440-000-264		B TELEPHONE - Police			R	03/06/23	03/09/23		S287290842927X2	N	
Vendor Total:																	
164.96																	
GENER025 General Fire Equipment Co.																	
23-00203 03/01/23 Fire Extinguisher Insp. 2023																	
1	Fire Ext. Insp. - Library				43.50	3-01-29-390-000-227		B LIBRARY: Building Maint. - HVAC			R	03/01/23	03/27/23		INV-138142	N	
2	Fire Ext. Insp. - Boro Hall				38.00	3-01-26-310-000-227		B BOROUGH PROP: Building Maint.			R	03/01/23	03/27/23		INV-138142	N	
3	Fire Ext. Insp. - Water				65.19	3-05-55-501-000-227		B WATER: Build. Maintenance			R	03/01/23	03/27/23		INV-138142	N	
4	Fire Ext Insp. - Public Works				421.50	3-01-26-310-000-227		B BOROUGH PROP: Building Maint.			R	03/01/23	03/27/23		INV-138142	N	
5	Fire Ext Insp. - Senior Center				321.81	3-01-26-310-000-228		B BOROUGH PROP: Maint. Sr Center			R	03/01/23	03/27/23		INV-138142	N	
6	Fire Ext Insp. - Trash				21.50	3-01-26-305-000-277		B TRASH: vehicle Expenses			R	03/01/23	03/27/23		INV-138142	N	
911.50																	
Vendor Total:																	
911.50																	
IPDIPD01 IPD																	
23-00099 02/01/23 webinars - March 2023																	
1	Capital Budgeting & Planning				50.00	3-01-20-130-000-220		B FINANCE: Education			R	02/01/23	03/09/23			N	
2	Employee Leaves of Absence				50.00	3-01-20-130-000-220		B FINANCE: Education			R	02/01/23	03/09/23			N	
100.00																	
Vendor Total:																	
100.00																	
MINOLTA Konica Minolta Premier Finance																	
23-00083 01/31/23 Copier Lease - 2022																	
4	Inv. 496631516 - March 2023				203.29	3-01-20-100-000-226	B	B ADMIN: Equip Maint (Copier/Post Meter)			R	01/31/23	03/20/23		496631516	N	
Vendor Total:																	
203.29																	
TAURI001 Law Offices Joseph Tauriello																	
22-00395 04/25/22 Legal Services-Hopewell PILOT																	
11	Inv. - March 2023				2,012.50	2-01-20-155-000-250	B	B LEGAL: Consultants			R	04/25/22	03/28/23		MARCH 2023	N	
Vendor Total:																	
2,012.50																	
Item 24.																	

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Exc]
LAWMA005 Lawman Supply Company										
22-00457 05/13/22 Purchase of Rifles										
	1 Daniel defense V7S - 11.5"		4,540.20	C-04-21-010-000-201	B ORD 2021-10 - POLICE CAPITAL	R	05/13/22	03/15/23	21-03657	N
	2 2nd Gen SOCOM suppressor		2,792.46	C-04-21-010-000-201	B ORD 2021-10 - POLICE CAPITAL	R	05/13/22	03/15/23	21-03657	N
	3 Credit From Lawman		2,503.84	C-04-21-010-000-201	B ORD 2021-10 - POLICE CAPITAL	R	03/15/23	03/15/23	21-03657	N
			4,828.82							
	Vendor Total:		4,828.82							
MALLC005 MALL CHEVROLET										
23-00117 02/08/23 2023 Chevrolet Tahoe - Pub Wks										
	1 2023 Chevrolet Tahoe - Pub Wks		60,152.65	C-04-22-006-000-201	B ORD 2022-6 - VEHICLES & EQUIPMENT	R	02/08/23	03/28/23		N
23-00118 02/09/23 2023 Chevy Tahoe Reg/Tags										
	1 2023 Chevy Tahoe Reg/Tags		110.50	3-01-26-290-000-225	B STREETS: Equipment / EQUIPMENT RENTAL	R	02/09/23	03/28/23		N
	Vendor Total:		60,263.15							
SCHMIE01 Mason, Griffin & Pierson										
22-00329 04/05/22 Adm'n Services - Arboretum										
	4 Inv. 86745 - Deed Recording		20.00	T-03-00-850-850-255	B Open Space Reserves	R	04/05/22	03/14/23	86745	N
23-00136 02/13/23 Legal Services - Planning Bd.										
	3 Inv. 86832 - Master Plan		693.25	3-01-21-180-000-261	B PLANNING BOARD: Legal Services	R	02/13/23	03/17/23	86832	N
23-00282 03/20/23 Escrow Invoices - Feb 2023										
	1 Inv 86740 - Penn School		200.00	E-16-22-003-000-250	B Pennington School - MP Review	R	03/20/23	03/27/23	86740	N
	2 Inv. 86741 - 5 Pennington LLC		600.00	E-16-22-009-000-250	B 5 Pennington LLC (Starbucks)	R	03/20/23	03/27/23	86741	N
	3 Inv. 86744 - Ellis		80.00	E-16-23-003-000-250	B JOHN ELLIS - CONSULTANTS	R	03/20/23	03/27/23	86744	N
	4 Inv. 86743 - Neary		80.00	E-16-23-002-000-250	B JAY NEARY - CONSULTANTS	R	03/20/23	03/27/23	86743	N
	5 Inv 86883 - Emily's Cafe		300.00	E-16-23-004-000-250	B EMILY'S CAFE - CONSULTANTS	R	03/20/23	03/27/23	86883	N
			1,260.00							
	Vendor Total:		1,973.25							

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MCI COMM	MCI Comm Service															
	23-00297 03/28/23 2DF32543 - Alcotest - Mar 2023						38.52	3-01-31-440-000-264	B	TELEPHONE - Police	R	03/28/23	03/28/23		MARCH 2023	N
	1 2DF32543 - Alcotest - Mar 2023															
	Vendor Total:						38.52									
MCWANIMO	McWanimon Scotland Baumann															
	23-00275 03/15/23 Bond Ordinances - 2023															
	1 Inv. 201778 - Bond Ordinance						600.00	C-04-23-001-000-250	B	ORD 2023-1 SECTION 20 COSTS	R	03/15/23	03/24/23		201778	N
	2 Inv. 201778 - Bond Ordinance						600.00	C-04-23-002-000-250	B	ORD 2023-2 SECTION 20 COSTS	R	03/15/23	03/24/23		201778	N
							1,200.00									
	Vendor Total:						1,200.00									
MCAATREA	Mercer County Assessors Assoc.															
	23-00207 03/01/23 Membership Dues - 2023															
	1 Membership Dues - 2023 - AMANJ						75.00	3-01-20-150-000-215	B	TAX ASSESSMENT: Dues/Licenses	R	03/01/23	03/14/23		DUES 2023	N
	2 Membership Dues - 2023 - MCAA						75.00	3-01-20-150-000-215	B	TAX ASSESSMENT: Dues/Licenses	R	03/01/23	03/14/23		DUES 2023	N
							150.00									
	Vendor Total:						150.00									
MCAUT01	Mercer County Improvement Auth															
	23-00030 01/23/23 Recycling Services - 2023															
	4 Inv. 108427 - Recycling						3,269.33	3-01-42-103-000-267	B	Recycling Service	R	01/23/23	03/08/23		108427	N
	5 Inv. 108443 - Recycling						3,269.33	3-01-42-103-000-267	B	Recycling Service	R	01/23/23	03/15/23		108443	N
							6,538.66									
	Vendor Total:						150.00									
	23-00216 03/06/23 Tipping Fees - Feb 2023															
	1 2/2/23 - 02-00483633						832.70	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00483633	N
	2 2/6/23 - 02-00483866						677.60	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00483866	N
	3 2/8/23 - 02-00484140						523.60	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00484140	N
	4 2/9/23 - 02-00484226						768.91	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00484226	N
	5 2/13/23 - 02-00484466						668.80	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00484466	N
	6 2/16/23 - 02-00484808						811.81	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00484808	N
	7 2/21/23 - 02-00485102						778.80	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00485102	N
	8 2/23/23 - 02-00485350						748.00	3-01-26-305-000-291	B	TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00485350	N

Item 24.

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
MCTAUT01	Mercer County Improvement Auth					Continued											
23-00216	03/06/23 Tipping Fees - Feb 2023					Continued											
9	2/27/23 - 02-00485598					665.50	3-01-26-305-000-291				B TRASH: Tipping Fees	R	03/06/23	03/14/23		02-00485598	N
						6,475.72											
	Vendor Total:					13,014.38											
MGLFOR01	MGL Printing Solutions																
23-00229	03/07/23 Envelopes																
1	#10 Envelopes w/return address					312.00	3-01-20-100-000-205				B ADMIN: Printing	R	03/07/23	03/24/23			N
2	Shipping					20.00	3-01-20-100-000-205				B ADMIN: Printing	R	03/07/23	03/24/23			N
						332.00											
	Vendor Total:					332.00											
FABIANMO	Morris Fabian																
23-00267	03/14/23 NJAISA Conference - Tropicana																
1	NJAISA Conference - Tropicana					107.52	3-01-26-313-000-220				B SHADE TREE: Education	R	03/14/23	03/16/23			N
	Vendor Total:					107.52											
NAFT0005	NAFTO																
23-00193	02/28/23 FTO TRAINING																
1	BASIC FIELD TRAINING OFFICER					350.00	3-01-25-240-000-220				B POLICE: Dues / Licenses / Education	R	02/28/23	03/22/23		3270	N
	Vendor Total:					350.00											
NJDEPTOF	NJ Dept of Health & Sr. Serv.																
23-00279	03/20/23 Dog Report - Feb 2023																
1	Dog Report - Feb 2023					33.00	T-03-00-850-851-255				B ANIMAL CONTROL - EXPENSES	R	03/20/23	03/20/23		FEB 2023	N
	Vendor Total:					33.00											
NJDIV010	NJ Division of Alcoholic and																
23-00153	02/15/23 Maint & Pre of 2022-2023 Lic.																
1	Maintenance & Preparation of					3.00	2-01-20-100-000-255				B ADMIN: Miscellaneous Expenses	R	02/15/23	03/09/23		2022-2023 LIC	N
	Vendor Total:					3.00											

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
NJEME005 NJ EMERGENCY PREPAREDNESS ASSC																		
23-00243 03/08/23 PINELLI NJEPA CONFERENCE						250.00	3-01-25-240-000-220			B	POLICE: Dues / Licenses / Education	R	03/08/23	03/16/23				N
1 NJ EPA CONFERENCE 2023																		
Vendor Total:						250.00												
NJPLOF01 NJ Planning Officials																		
23-00204 03/01/23 Mandatory Training -Jen Tracy						85.00	3-01-21-180-000-220			B	PLANNING BOARD: Education	R	03/01/23	03/09/23		082023287		N
1 Inv. 082023287 - Mandatory						36.00	3-01-21-180-000-220			B	PLANNING BOARD: Education	R	03/01/23	03/09/23		082023287		N
2 Inv. 082023287 - Municipal						121.00												
Vendor Total:						121.00												
NJWOM005 NJ Women in Law Enforcement																		
22-00224 03/04/22 2022 Annual Training Conf.						125.00	2-01-25-240-000-220			B	POLICE: Dues / Licenses / Education	R	03/04/22	03/15/23		0010		N
1 2022 Annual Training Conf.																		
Vendor Total:						125.00												
OCCUP005 Occupational Health - Penn Med																		
23-00308 03/29/23 CDL Drug Testing - 2023							B											
2 Inv. 9400219340323 - Random						143.00	3-01-26-305-000-250			B	TRASH: CDL Drug Testing	R	03/29/23	03/29/23		9400219340323		N
Vendor Total:						143.00												
ONSIT005 ON SITE FLEET SERVICE, INC.																		
23-00230 03/07/23 Maint. - Public wks Vehicles							B											
4 Inv. 33009585 - 2021 Ford						435.04	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R	03/07/23	03/24/23		33009585		N
5 Inv. 330089613- 2016 Chevy						2,027.57	3-01-26-290-000-277			B	STREETS: Vehicle Maintenance	R	03/07/23	03/28/23		330089613		N
Vendor Total:						2,462.61												
Vendor Total:						2,462.61												

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description							Enc Date	Date		Excl
NJANALYT Pace Analytical Services, LLC										
23-00076 01/30/23 Water Analysis - 2023		B								
2 Inv. N111491-71 - January		3-05-55-501-000-256	1,868.50		B WATER: Water Analysis	R	01/30/23	03/09/23	N111491-71	N
Vendor Total:			1,868.50							
PACKETPU Packet Media LLC										
23-00018 01/20/23 Legal Notice - Jan 2023										
1 Ord 2022-14 - Adoption		3-01-20-120-000-201	33.95		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN16385	N
2 Ord 2023-2 - Introduction		3-01-20-120-000-201	63.94		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN16893	N
3 Ord 2023-3 - Introduction		3-01-20-120-000-201	40.22		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN73659	N
4 Ord 2023-5 - Introduction		3-01-20-120-000-201	36.04		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN16895	N
5 Professional Services-Jan 2023		3-01-20-120-000-201	110.56		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN16896	N
6 Ord. 2023-1 - Introduction		3-01-20-120-000-201	63.71		B MUN. CLERK: Advertising	R	01/20/23	03/29/23	IN16892	N
			348.42							
23-00184 02/24/23 Planning Board Notice - Feb										
1 Inv. IN19099 - Planning Board		3-01-21-180-000-201	29.88		B PLANNING BOARD: Advertising	R	02/24/23	03/09/23	IN19099	N
23-00231 03/08/23 Legal Notices - March 2023										
1 Budget Summary - 3/10/23		3-01-20-120-000-201	119.16		B MUN. CLERK: Advertising	R	03/08/23	03/20/23		N
2 Ord 2023-7 Intro - 3/10/23		3-01-20-120-000-201	25.54		B MUN. CLERK: Advertising	R	03/08/23	03/20/23		N
3 Ord 2023-3 Adoption - 3/10/23		3-01-20-120-000-201	26.16		B MUN. CLERK: Advertising	R	03/08/23	03/20/23		N
4 Ord 2023-9 Intro - 3/10/23		3-01-20-120-000-201	28.64		B MUN. CLERK: Advertising	R	03/08/23	03/20/23		N
5 Ord 2023-8 Intro - 3/10/23		3-01-20-120-000-201	28.64		B MUN. CLERK: Advertising	R	03/08/23	03/20/23		N
			228.14							
23-00271 03/15/23 Streetscape PIC Notice										
1 Streetscape PIC Notice		3-01-20-100-000-201	92.43		B ADMIN: Advertising	R	03/15/23	03/24/23		N
23-00281 03/20/23 Planning Board Meeting 3/8/23										
1 Legal Notice - Planning Board		3-01-21-180-000-201	32.44		B PLANNING BOARD: Advertising	R	03/20/23	03/29/23		N
Vendor Total:			731.31							
#PEDRON01 Pedroni Fuel Company										
23-00254 03/13/23 Ref #: 583860 - No Lead Gas										
Ref #: 583860 - No Lead Gas		3-01-31-460-000-265	623.48		B Gasoline, Motor Fuels & Oil PW	R	03/13/23	03/24/23	583860	N
Vendor Total:			623.48							

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
PEDRON01	Pedroni Fuel Company													
		23-00254	03/13/23	Ref #: 583860 - No Lead Gas	Continued									
		2	Ref #: 583860	- No Lead Gas	Continued	623.47	3-01-31-460-000-266		B Gasoline - Police	R	03/13/23	03/24/23	583860	N
						1,246.95								
				Vendor Total:		1,246.95								
PENNQ01	Pennington Quality Market													
		23-00250	03/08/23	Catered Cuisine - Library										
		1	Catered Cuisine - Library			137.98	3-01-29-390-000-255		B LIBRARY: MISCELLANEOUS	R	03/08/23	03/16/23	08726	N
				Vendor Total:		137.98								
PMCAS005	PMC Associates													
		22-00271	03/15/22	Tait Handheld Radios										
		1	Tait Handheld Radios			3,548.80	T-03-00-850-858-252		B POLICE DONATION	R	03/15/22	03/16/23	92073	N
				Vendor Total:		3,548.80								
PRESE005	Preservation New Jersey													
		23-00158	02/16/23	Membership Dues - 2023										
		1	Membership Dues - 2023			100.00	3-01-20-171-000-255		B Historic Preservation	R	02/16/23	03/20/23	DUES 2023	N
				Vendor Total:		100.00								
PSEGAS01	PSE&G													
		23-00290	03/22/23	March Billing - 2023										
		1	7341633107	- Well 6		1,034.50	3-05-55-501-000-264		B WATER: Gas & Electric	R	03/22/23	03/22/23	MARCH 2023	N
		2	7341633204	- PW Garage		4.96	3-01-31-446-000-205		B Heat - Public Works Building	R	03/22/23	03/22/23	MARCH 2023	N
		3	7341633301	- Street Lights		0.00	3-01-31-435-000-266		B Street Lights	R	03/22/23	03/22/23	MARCH 2023	N
		4	7341633409	- Sewer Sked St		149.18	3-05-55-502-000-264		B SEWER: Gas & Electric	R	03/22/23	03/22/23	MARCH 2023	N
		5	7341633506	- Street Lights		97.91	3-01-31-435-000-266		B Street Lights	R	03/22/23	03/22/23	MARCH 2023	N
		6	7341633506	- Kunkel Park		10.10	3-01-31-430-000-264		B Electric - Boro Hall	R	03/22/23	03/22/23	MARCH 2023	N
		7	7341633700	- PW Garage		31.06	3-01-31-430-000-263		B Electricity - PW Buildings	R	03/22/23	03/22/23	MARCH 2023	N
		8	7341633808	- Well 8		808.08	3-05-55-501-000-264		B WATER: Gas & Electric	R	03/22/23	03/22/23	MARCH 2023	N
		9	7341633905	- Well 5		32.48	3-05-55-501-000-264		B WATER: Gas & Electric	R	03/22/23	03/22/23	MARCH 2023	N
		10	7341634006	- Well 7		1,067.85	3-05-55-501-000-264		B WATER: Gas & Electric	R	03/22/23	03/22/23	MARCH 2023	N
				41634103 - Garage Office		4.96	3-01-31-430-000-263		B Electricity - PW Buildings	R	03/22/23	03/22/23	MARCH 2023	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description						Enc Date	Date	Invoice	Exc]
PSEGAS01 PSE&G									
23-00290 03/22/23 March Billing - 2023									
12 7341634200 - Sr. Center		Continued	244.76	3-01-31-430-000-265	B Electric - Sr. Center	R	03/22/23 03/22/23	MARCH 2023	N
13 7341634308 - Sewer Curllis			398.80	3-05-55-502-000-264	B SEWER: Gas & Electric	R	03/22/23 03/22/23	MARCH 2023	N
14 7341634405 - Well 9			875.42	3-05-55-501-000-264	B WATER: Gas & Electric	R	03/22/23 03/22/23	MARCH 2023	N
15 7359443202 - Boro Hall			543.88	3-01-31-430-000-264	B Electric - Boro Hall	R	03/22/23 03/22/23	MARCH 2023	N
16 7359443202 - Library			543.89	3-01-29-390-000-264	B LIBRARY: Gas & Electric	R	03/22/23 03/22/23	MARCH 2023	N
			5,847.83						
Vendor Total:			5,847.83						
RANDI005 Randi Malkiewicz									
23-00167 02/21/23 Deputy Registrar - 2023		B							
5 Deputy Registrar - April 2023			175.00	3-01-20-120-000-250	B MUN. CLERK: Consultants	R	02/21/23 03/31/23	APRIL 2023	N
Vendor Total:			175.00						
READY005 Ready Refresh									
23-00220 03/06/23 water Delivery - Police Dept.		B							
2 Inv. 03C6705352331 - Rent			4.99	3-01-25-240-000-240	B POLICE: Office Supplies	R	03/06/23 03/28/23	03C6705352331	N
Vendor Total:			4.99						
REGISTRA Registrar's Assoc. of NJ									
23-00187 02/24/23 2023 Annual Spring Conference									
1 2023 Annual Spring Conference			50.00	3-01-20-120-000-220	B MUN. CLERK: Education	R	02/24/23 03/09/23		N
Vendor Total:			50.00						
RSMITH Richard W. Smith Jr.									
23-00301 03/28/23 AWWA Conf - Hotel Reimb.									
1 AWWA Conf - Hotel Reimb.			253.70	3-05-55-501-000-220	B WATER: Education	R	03/28/23 03/28/23	002238	N
Vendor Total:			253.70						
RNDCON01 RND Consulting, LLC									
23-00228 03/07/23 Computer Maint - Feb 2023									
Inv. 23035 - Backup Cloud			19.94	3-01-20-100-000-250	B ADMIN: Consultants (RND/e-code/website)	R	03/07/23 03/22/23	23035	N
Vendor Total:			19.94						

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
RNDCON01 Rnd Consulting, LLC												
23-00228 03/07/23 Computer Maint - Feb 2023 Continued												
	2 Inv. 23035 - Intermedia		560.09		3-01-20-100-000-243	B ADMIN: Intermedia - E-mail accounts	R	03/07/23	03/22/23		23035	N
	3 Inv. 23035 - Zoom		58.63		3-01-20-100-000-250	B ADMIN: Consultants (RND/e-code/Website)	R	03/07/23	03/22/23		23035	N
	4 Inv. 23035 - Backup Maint.		260.00		3-01-20-100-000-250	B ADMIN: Consultants (RND/e-code/Website)	R	03/07/23	03/22/23		23035	N
	5 Inv. 23035 - Computer Maint		97.50		3-01-20-100-000-250	B ADMIN: Consultants (RND/e-code/Website)	R	03/07/23	03/22/23		23035	N
			996.16									
	Vendor Total:		996.16									
SPARKLIN Sparkling Pools, Inc.												
	23-00013 01/20/23 Liquid Chlorine - 2023				B							
	2 3/23/23 - Liquid Chlorine		978.80		2-05-55-501-000-291	B WATER: Purification Supplies	R	01/20/23	03/24/23		3-23-23	N
	Vendor Total:		978.80									
TACTI005 Tactical Training Center												
	23-00194 02/28/23 THOMAS FIREARM TRAINING											
	1 THOMAS FIREARM TRAINING		550.00		3-01-25-240-000-220	B POLICE: Dues / Licenses / Education	R	02/28/23	03/09/23		106	N
	Vendor Total:		550.00									
TAYLO015 Taylor Oil Co. Inc.												
	23-00268 03/14/23 Diesel Exhaust Fluid (DEF)											
	1 Diesel Exhaust Fluid (DEF)		229.00		3-01-26-305-000-277	B TRASH: Vehicle Expenses	R	03/14/23	03/27/23			N
	Vendor Total:		229.00									
TWP0048 Township of Hopewell												
	23-00048 01/24/23 Shared Service - E-Shredding											
	1 Shared Service - E-Shredding		2,000.00		3-01-42-111-000-250	B SHARED SERVICE: ELEC & PAPER SHREDDING	R	01/24/23	02/01/23			N
	23-00144 02/13/23 Shared Service-Sr Coordinator											
	1 Shared Services Agreement -		5,100.00		3-01-42-110-000-250	B INTERLOCAL - SENIOR SERVICES	R	02/13/23	03/09/23		2023	N

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
Continued																
TWPOPEW	Township of Hopewell	23-00149	02/14/23	Health Services - 2023												
		2	Inv.	23-Health-1 - 1st Pymt.		18,749.50	B		3-01-42-105-000-267	B	Health Department	R	03/07/23	03/14/23	23-HEALTH-1	N
	Vendor Total:					25,849.50										
TRAINING Training Unlimited, LLC																
		23-00292	03/22/23	webinars - 5/11 & 6/22												
		1	Role of the Municipal Clerk			75.00			3-01-20-120-000-220	B	MUN. CLERK: Education	R	03/22/23	03/28/23		N
		2	Managing the Election Process			75.00			3-01-20-120-000-220	B	MUN. CLERK: Education	R	03/22/23	03/28/23		N
						150.00										
	Vendor Total:					150.00										
TRAPRO01 Trap Rock Industries LLC.																
		23-00014	01/20/23	Hot Patch Asphalt - 2023												
		3	Inv.	8146619 - DGABC		89.64	B		3-01-26-290-000-271	B	STREETS: Street System / salt	R	01/20/23	03/14/23	8146619	N
	Vendor Total:					89.64										
VALLEY01 valley oil Company																
		23-00280	03/20/23	Inv. 85598 - Diesel Fuel												
		1	Inv.	85598 - Diesel Fuel		956.10			3-01-31-460-000-265	B	Gasoline, Motor Fuels & oil PW	R	03/20/23	03/27/23	85598	N
	Vendor Total:					956.10										
VANNOT01 Van Note-Harvey Associates																
		23-00054	01/25/23	Inv. 221200097 - Jersey Meds												
		1	Inv.	221200097 - Jersey Meds		875.00			E-16-22-011-000-250	B	JERSEY MEDS - CONSULTANTS	R	01/25/23	03/09/23	221200097	N
	Vendor Total:					875.00										
23-00234 03/08/23 General Engineering - w/s																
		2	In.	2210000164 - w/s Gen Eng.		560.00	B		3-05-55-501-000-262	B	WATER: Engineering Services	R	03/08/23	03/20/23	2210000164	N
		3	In.	2210000162 - w/s Gen Eng.		560.00			3-05-55-501-000-262	B	WATER: Engineering Services	R	03/08/23	03/20/23	2210000162	N
						1,120.00										
	Vendor Total:					1,995.00										

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIZON001 Verizon	23-00217 03/06/23 609-737-9576 - Public Works									
	1 609-737-9576 - Public Works		316.85	3-01-31-440-000-263	B Telephone PW	R	03/06/23	03/09/23	FEB 2023	N
	Vendor Total:		316.85							
VER-NEW Verizon	23-00221 03/06/23 Air Card - Pinelli - Feb 2023									
	1 Air Card - Pinelli - Feb 2023		38.01	3-01-31-440-000-264	B TELEPHONE - Police	R	03/06/23	03/09/23	9928459325	N
	Vendor Total:		38.01							
VERIZON001 Verizon	23-00222 03/06/23 609-737-3125 - Alcotest- Feb									
	1 609-737-3125 - Alcotest- Feb		66.77	3-01-31-440-000-264	B TELEPHONE - Police	R	03/06/23	03/09/23	FEB 2023	N
	Vendor Total:		66.77							
VER-NEW Verizon	23-00261 03/14/23 February Billing - 2023									
	1 February Billing - 2023		1,058.78	3-01-31-440-000-265	B TELEPHONE - Administration	R	03/14/23	03/14/23	9929011557	N
	Vendor Total:		1,058.78							
VERIZON001 Verizon	23-00288 03/21/23 February Billing - Library									
	1 February Billing - Library		108.42	3-01-29-390-000-263	B LIBRARY: Telephone	R	03/21/23	03/21/23	9928921196	N
	Vendor Total:		1,167.20							
VERIZON001 Verizon	23-00295 03/28/23 Public Works - March 2023									
	1 Public Works - March 2023		320.85	3-01-31-440-000-263	B Telephone PW	R	03/28/23	03/28/23	MARCH 2023	N
	Vendor Total:		320.85							
VERIZON001 Verizon	23-00314 03/30/23 609-737-2014 - Court									
	1 609-737-2014 - Court		163.32	3-01-43-490-000-263	B MUNICIPAL COURT: Telephone	R	03/30/23	03/30/23	MARCH 2023	N
	Vendor Total:		484.17							

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	RCvd Date	Chk/Void Date	Invoice	1099 Excl
VER FIOS	Verizon - FIOS															
23-00218	03/06/23	Police Internet - Feb 2023														
1	Police Internet - Feb 2023				131.99	3-01-31-440-000-264			B	TELEPHONE - Police	R	03/06/23	03/09/23		FEB 2023	N
23-00219	03/06/23	Police Internet - Feb 2023														
1	Police Internet - Feb 2023				119.00	3-01-31-440-000-264			B	TELEPHONE - Police	R	03/06/23	03/09/23		FEB 2023	N
23-00296	03/28/23	Fios Internet - Police - March														
1	Fios Internet - Police - March				119.00	3-01-31-440-000-264			B	TELEPHONE - Police	R	03/28/23	03/28/23		MARCH 2023	N
23-00298	03/28/23	FIOS Internet - Police														
1	FIOS Internet - Police				131.99	3-01-31-440-000-264			B	TELEPHONE - Police	R	03/28/23	03/28/23		MARCH 2023	N
Vendor Total:					501.98											
VERIZ010	Verizon - FIOS															
23-00299	03/28/23	Police Internet - March 2023														
1	Police Internet - March 2023				119.00	3-01-31-440-000-264			B	TELEPHONE - Police	R	03/28/23	03/28/23		MARCH 2023	N
Vendor Total:					119.00											
VER FIOS	Verizon - FIOS															
23-00312	03/30/23	FIOS Internet - Library														
1	FIOS Internet - Library				149.00	3-01-29-390-000-262			B	LIBRARY: Hub Line	R	03/30/23	03/30/23		031823	N
Vendor Total:					149.00											
BLISSW01	Walter R. Bliss Jr., Esquire															
23-00019	01/23/23	Legal Services - 2023														
3	Legal Services - Feb 2023				3,187.50	3-01-20-155-000-261	B		B	LEGAL: Legal Services	R	01/23/23	03/30/23		FEB 2023	N
23-00322	03/31/23	Legal Services- Hopewell PILOT														
1	Legal Services- Hopewell PILOT				8,845.31	2-01-20-155-000-250			B	LEGAL: Consultants	R	03/31/23	03/31/23			N
Vendor Total:					12,032.81											

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WATERRES Water Resource Management												
	23-00141 02/13/23 Compliance Officer - 2023											
	3 Inv. WPN23M01-2 - Feb 2023		425.00	B	3-05-55-501-000-260	B WATER: Compliance Officer / Emerg. Serv R			02/13/23 03/24/23		WPN23M01-2	N
	Vendor Total:		425.00									
HILLM005 Weir Attorneys												
	23-00286 03/21/23 Court Session - 3/16/23											
	1 Court Session - 3/16/23		300.00		3-01-25-275-000-201	B PROSECUTOR: Other Expense R			03/21/23 03/29/23		3-16-23	N
	Vendor Total:		300.00									
NEWTON01 Workplace Central												
	23-00119 02/09/23 Supply order											
	1 PP92 - COPY PAPER		149.70		3-01-20-100-000-240	B ADMIN: Office Supplies R			02/13/23 03/08/23		861334-1	N
	2 PP92 - COPY PAPER		49.90		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-1	N
	3 DIX-13806 - Pencils		3.74		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	4 BICWOTAP10 - Wite Out		20.58		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	5 UNV-11140 - Binder Clips Small		5.97		3-01-20-100-000-240	B ADMIN: Office Supplies R			02/13/23 03/08/23		861334-0	N
	6 UNV-11124 - Binder Clips Med		2.91		3-01-20-100-000-240	B ADMIN: Office Supplies R			02/13/23 03/08/23		861334-0	N
	7 PAP70501 - Erasers		2.65		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	8 EPS48blue - Pencil Sharpener		23.05		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	9 AVE11125 - Tab Dividers		29.28		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	11 BRTDR820 - Brother Drum		129.98		3-01-20-100-000-240	B ADMIN: Office Supplies R			02/13/23 03/08/23		861334-0	N
	12 BRTDR820 - Brother Drum		129.98		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	13 BRTTN850 - Brother Toner		230.96		3-01-20-100-000-240	B ADMIN: Office Supplies R			02/13/23 03/08/23		861334-0	N
	14 HEWM2310A - Print Cartridge		53.98		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	15 HEWM2311A - Print Cartridge		59.98		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	16 HEWM2312A - Print Cartridge		59.98		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	17 HEWM2313A - Print Cartridge		59.98		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	18 BICBLMGP41ASST - Highlighters		2.95		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	19 HEWCF280A - Print Cartridge		120.63		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	20 BICGSF11BK - Pens		1.78		3-01-26-290-000-240	B STREETS: Office Supplies/ Equipment R			02/13/23 03/08/23		861334-0	N
	Vendor Total:		1,137.98									

Vendor Total: 1,137.98

Vendor # Name		Contract PO Type		Amount Charge Account		Acct Type Description		Stat/Chk		First Rcvd		Chk/Void		1099	
PO #	PO Date	Description								Enc	Date	Date	Invoice		Exc]
Item Description															
Total Purchase Orders:		99	Total P.O. Line Items:	230	Total List Amount:	201,925.82	Total void Amount:			0.00					

BOROUGH OF PENNINGTON
Purchase Order Listing By Vendor Name

Totals by Year-Fund Fund Description					Fund	Budget Total	Revenue Total	G/L Total	Total
					2-01	24,154.53	0.00	0.00	24,154.53
					2-05	978.80	0.00	0.00	978.80
				Year Total:		25,133.33	0.00	0.00	25,133.33
					3-01	84,302.75	0.00	0.00	84,302.75
					3-05	10,615.35	0.00	0.00	10,615.35
				Year Total:		94,918.10	0.00	0.00	94,918.10
					C-04	66,181.47	0.00	0.00	66,181.47
					E-16	2,135.00	0.00	0.00	2,135.00
					G-02	3,761.12	0.00	0.00	3,761.12
					T-03	9,796.80	0.00	0.00	9,796.80
				Total of All Funds:		201,925.82	0.00	0.00	201,925.82

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.4**

**RESOLUTION AUTHORIZING PURCHASE OF PORTABLE AND MOBILE RADIOS FROM
PMC ASSOCIATES UNDER STATE CONTRACT 83900**

WHEREAS, the Chief of Police has identified the need to purchase portable and mobile radios for the Pennington Borough Police Department; and

WHEREAS, the Chief of Police has determined that the required handguns are available under New Jersey State Contract #83900; and

WHEREAS, the Chief of Police has obtained a quote #465795 dated 3/16/2023 from PMC Associates, 8 Crown Plaza, Unit 106, Hazlet, NJ 07730; and

WHEREAS, PMC Associates is a qualified vendor under the aforesaid State Contract and its proposal is consistent with the State Contract; and

WHEREAS, the proposed purchase of Portable and Mobile Radios from PMC Associates is subject to all the terms and conditions of the aforesaid State Contract; and

WHEREAS, a copy of the proposal from PMC Associates in the amount of \$11,044.80 is attached to this Resolution; and

WHEREAS, purchase of the radios under State Contract as proposed conforms with the Local Public Contracts Law and does not require further public bidding; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the police budget, line item 3-01-25-240-000-230;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that the acquisition of portable and mobile radios for the Pennington Borough Police Department pursuant to the attached proposal from PMC Associates is hereby authorized, and the Chief Financial Officer and Borough Clerk are further authorized to execute such purchase orders and other documents as are needed to effectuate the purchase.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2022.

Elizabeth Sterling, Borough Clerk



Associates
Wireless Communications
8 Crown Plaza, Unit 106
Hazlet, NJ 07730

WHEN THE MISSION IS CRITICAL

QUOTE

Date	Quote #
3/16/2023	465795

Name / Address
Pennington Police Department 30 N Main St Pennington, NJ 08534

Ship To
Police Department Borough of Pennington 30 N. Main Street Pennington, NJ 08534

Terms	Account #	Rep	F.O.B.	Solicitation #
Net 30		MC	HAZLET, NJ	

Item #	Description	Qty	List Price	Discount %	Net Price	Total
	PMC Service and Tait Per NJ State Contract # 83900 Tait Products Sold at 20% Discount.					
	PORTABLES					
TP9655H7BC-T	P25 4Key 450-520MHz Body Only - Black	1	1,571.00	20%	1,256.80	1,256.80
TPAS152 -T	SFE Key - P25 Trunking Services Phase 2 Includes TPAS050, TPAS055, TPAS064, TPAS091	1	1,279.00	20%	1,023.20	1,023.20
TPAS153 -T	SFE Key - DES/AES Encryption Combo Includes TPAS057, TPAS058	1	829.00	20%	663.20	663.20
TPAS156 -T	SFE Key - P25 OTAR Includes TPAS054, TPAS063	1	607.00	20%	485.60	485.60
TPA-AN-015 -T	Antenna 450-520MHz Helical	1	25.00	20%	20.00	20.00
T03-00011-EAAA -T	High-Capacity Li-Ion 3300mAh	1	126.00	20%	100.80	100.80
TPA-CA-201 -T	TP8/TP9 Belt Clip 55mm	1	12.00	20%	9.60	9.60
T03-00012-AEAA -T	USChgr Single Fast Li-Ion US Plug Pack	1	91.00	20%	72.80	72.80
T03-00045-KFAA -T	SpkrMic Storm IP68 E-Button 2.5mm	1	272.00	20%	217.60	217.60
Engraving	Custom Engraving at No Charge	1			0.00	0.00
			Total			

Phone #	Fax #	E-mail	Web Site
732-888-9300	732-888-9388	orders@PMC-Wireless.com	www.PMC-Wireless.com



Associates
Wireless Communications
8 Crown Plaza, Unit 106
Hazlet, NJ 07730

WHEN THE MISSION IS CRITICAL

Item 25.

QUOTE

Date	Quote #
3/16/2023	465795

Name / Address
Pennington Police Department 30 N Main St Pennington, NJ 08534

Ship To
Police Department Borough of Pennington 30 N. Main Street Pennington, NJ 08534

Terms	Account #	Rep	F.O.B.	Solicitation #
Net 30		MC	HAZLET, NJ	

Item #	Description	Qty	List Price	Discount %	Net Price	Total
TM9400H7DA-T	DASH MOUNT MOBILES Mobile, TM9400, 450-520M 40W, M-UHF, Alm	2	1,139.00	20%	911.20	1,822.40
T02-00026-1004 -T	CABLE, INSTALL KIT, M-UHF, 30-50W	2	73.00	20%	58.40	116.80
T02-00071-AAAB -T	Ctrl Head, Fixed Primary, Blk	2	263.00	20%	210.40	420.80
T02-00005-AAAA -T	TM STANDARD MICROPHONE	2	88.00	20%	70.40	140.80
T02-00004-0207 -T	TM Rugged External Speaker 15W for 30-50W Radio	2	136.00	20%	108.80	217.60
T02-00026-2001 -T	MOUNTING KIT, U-CRADLE	2	24.00	20%	19.20	38.40
T02-00034-EAAA -T	CABLE IGNITION SENSE 13FT	2	59.00	20%	47.20	94.40
TMAS152 -T	SFE Key - P25 Trunking Services Phase 2	2	1,279.00	20%	1,023.20	2,046.40
TMAS153 -T	SFE Key - DES/AES Encryption Combo	2	829.00	20%	663.20	1,326.40
TMAS156 -T	SFE Key -P25 OTAR	2	607.00	20%	485.60	971.20
Quote Valid for 30 Days			Total			
			\$11,044.80			

Phone #	Fax #	E-mail	Web Site
732-888-9300	732-888-9388	orders@PMC-Wireless.com	www.PMC-Wireless.com

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.5**

**RESOLUTION RECOGNIZING NJ LOCAL GOVERNMENT WEEK,
APRIL 16TH TO APRIL 23RD, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE
CELEBRATION AND CORRESPONDING ACTIVITIES.**

WHEREAS, local government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

WHEREAS, local government provides services and programs that enhance the quality of life for residents, making their municipality their home; and

WHEREAS, local government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, local government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, NJ Local Government Week offers an important opportunity for elected officials and local government staff to spread the word to all citizens of New Jersey that they can shape and influence this branch of government; and

WHEREAS, the NJ State League of Municipalities and its member municipalities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY the Borough of Pennington as follows:

- 1.** That Pennington Borough encourages all citizens, local government officials, and employees to participate in events that recognize and celebrate NJ Local Government Week.
- 2.** That Pennington Borough encourages educational partnerships between local government and schools, as well as civic groups and other organizations.
- 3.** That Pennington Borough supports and encourages all New Jersey local governments to actively promote and sponsor NJ Local Government Week.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2023 -4.6**

**RESOLUTION AUTHORIZING THE AUCTION OF CERTAIN SURPLUS
PROPERTY NO LONGER NEEDED FOR THE PUBLIC USE BY PENNINGTON
BOROUGH UTILIZING THE SERVICES OF GOVDEALS, INC.**

WHEREAS, Pennington Borough is the owner of certain surplus personal property that is no longer needed for public use as specifically identified and described on the attached Exhibit A (“Surplus Property”); and

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-36 and Local Finance Notice 2019-15, Pennington Borough is authorized to sell said Surplus Property through an approved online auction; and

WHEREAS, the required on line services are available from www.GovDeals.com through Sourcewell (formerly the National Joint Powers Alliance); and

WHEREAS, Pennington Borough joined the National Joint Powers Alliance (now Sourcewell) by Resolution 2017-6.5 in June of 2017; and

WHEREAS, the National Joint Powers Alliance (now Sourcewell) accepted Pennington Borough’s request to join and assigned Member # 132214 to the Borough; and

WHEREAS, the Borough of Pennington intends to utilize the online auction services of GovDeals, Inc. located at www.govdeals.com ; and

WHEREAS, in consideration of auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to Govdeals, Inc.; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on the GovDeals, Inc’s website, www.govdeals.com and in the office of the Borough Clerk;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that:

1. Pennington Borough, is authorized to sell the surplus personal property that is identified and described on the attached Exhibit A (“Surplus Property”).
2. The Surplus Property shall be sold by public auction without cost to the Borough, through the online auction site of www.govdeals.com, as more fully described in the “Whereas Clauses,” which are incorporated herein as if fully restated.
3. In consideration for auctioning the Surplus Property on Pennington Borough’s behalf, GovDeals, Inc. will be paid 12.5% of the winning bid for each asset sold, paid directly by the successful bidder to GovDeals, Inc.

4. Pennington Borough shall publish in its official newspaper notice of this approved online auction together with a description of the Surplus Property to be sold. The auction shall be held not less than 7 or more than 14 days after the latest publication of the notice.
5. A certified copy of this Resolution shall be sent to the Division of Local Government Services in the Department of Community Affairs in accordance with Local Finance Notice 2019-15.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

EXHIBIT A**SURPLUS PROPERTY TO BE SOLD AT PUBLIC AUCTION**

HP ProBook 4540s (Not Working - No Hard Drive)

HP ProBook 4540s (Not Working - No Hard Drive)

HP ProBook (Not Working - No Hard Drive)

HP ProBook (Not Working – No Hard Drive)

Dell Latitude (Not Working – No Hard Drive)

Brother Intelli-fax 2840 Laser Fax Super G3 / 33.6 kbps

HP Color Laser Jet Pro Printer MFP M182NW Printer (Not Working)

Canon Image Class MF445dw Printer/Fax/Scanner

Dell Optiplex 740 Computer Tower (No Hard Drive)

Topaz Signature Pad (x2)

Dell Computer Monitor

HP Wired Key Board

Miscellaneous Wires and Computer Mouse

Lexmark PMS81odn Printer S/N 40636C6601LCC

Scan Snap Scanner – (Tag #404) Model iX500 (Not Working)

Gray File Cabinet Tag # 144

Ariens Snow Blower Tag # 180 Model # 926003 Serial # 000195

Henderson Tailgate Salter Tag # 163 Model # 96X9XGVX304SS

Henderson Tailgate Salter Tag # 164 Model # 96X9XGVX304SS

Meyer Plow Tag # 153 Model # C-9 Serial # 00186909250

Meyer Plow Tag # Unknown Model # C-9 Serial # 00186909250

Meyer V-Plow Tag # 151 Model # C-8 Serial # 00706809286

Meyer V-Plow Tag # 208 Model # SV-8.5 Serial # 00125509209

Fisher V-Plow Tag # Unknown Serial # 125495

Ford F800 Bucket Truck Tag # 106 Vin # 1FDXK84A2JVA46049

Tan File Cabinet Tag # 173

2007 Chevy Pickup Tag # 123 Vin # 1GCEK140972572707

John Deere 670 Tag #157 Road Saw Tag # 159 715 hours

Ford Backhoe 555D Tag # 120 4,391.2 hours

North Star Electric Power Washer Tag # 214

North Star Gas Power Washer Tag # 215

Motorola Radio – Max Trac, desktop Tag # 139

Brother Printer – HL – L5100DN Tag # 361

4 -Dell Optiplex 790 Computers, No Hard Drive
Borough Numbers: 374, 375, 381, 382

2 - Dell Keyboards

2 - Dell Monitors

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.7**

**RESOLUTION AUTHORIZING SECURITY UPGRADES TO BOROUGH BUILDINGS
THROUGH COOPERATIVE PRICING SYSTEM AGREEMENT WITH THE HUNTERDON
COUNTY EDUCATIONAL SERVICES COMMISSION**

WHEREAS, the Chief of Police and Superintendent of Public Works have identified the need for security upgrades to Borough buildings; and

WHEREAS, Borough Council has included these security upgrades as part of their spending plan for American Recovery Act Funding; and

WHEREAS, the Chief of Police and Superintendent have determined that the necessary security upgrades are available through Hogan Security Group, located at 1589 Reed Road, Unit 10, Pennington, NJ 08534 through the Hunterdon County Educational Services Commission; and

WHEREAS, Pennington Borough joined the Hunterdon Council Educational Services Commission by Resolution 2021-9.8 and approval was granted September 21, 2022; and

WHEREAS, Hogan Security Group is an authorized dealer for the desired equipment and has provided the Borough with quote #H-2217483-5 dated March 28, 2023; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase under the American Recovery Act Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that the aforesaid security upgrades to Borough buildings through the Hunterdon County Educational Services Commission, is hereby authorized in an amount not to exceed \$15,468.24 as per quote #H2217483-5 dated March 28, 2023 from Hogan Security Group.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk



Hogan Security Group LLC
 1569 Reed Road
 Pennington, NJ 08534
 Phone: (609) 737-8100
 Fax: (609) 737-0500

CUSTOMER PROPOSAL

Project Number: H-2217483-5

Proposal Date: 7/26/2022

Re-Print Date: 3/28/2023

JOB NAME: Additional Salto Materials

Dan States,

Acct#: C3163292

Sold To: Borough of Pennington
30 N Main Street
Pennington, NJ 08534

Tel: 609-455-4181
Fax:

Attn:

Ship To: Pennington Police Department
30 N Main Street
Pennington, NJ 08534

Tel: 609-455-4181
Fax:

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
1	Memo	<p>~ This proposal is for the addition of various components to the Salto Access Control System for Pennington Public Works and the Pennington Police Department</p> <p>-Individual Salto Softwares for Public Works and Admin Offices</p> <p>-1 Salto PPD</p> <p>-40 Salto Stickers</p> <p>-2 Salto Encoders and setup (1 for Admin and 1 for Public Works)</p> <p>-4 Salto Mortise Locks (Brass Finish) for the Administrators Office, the Office of the Court, Door between PD and Borough Hall, and the Sergeant's Office</p> <p>-Electric Strike and Hardwired Salto Reader for the Processing Room Exterior Entrance</p>	\$0.00	\$0.00
1	Memo	<p>All pricing per HCESC Contract 203~</p> <p>~ SPAONLINE for Public Works and Borough Hall Administration~</p>	\$0.00	\$0.00

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
2	Salto	SPAONLINE ~ SALTO ProAccess SPACE Software - Online Package, Access Control Management Software, Web-Based Interface with Online Module ~	\$1,121.08	\$2,242.16
1	Memo	~ Encoder for Public Works and Admin building Additional Salto PPD 40 Salto Stickers (2 packs of 20) ~	\$0.00	\$0.00
2	Salto	ECB04B0US ~ Ncorder - Proximity Card Encoder Mifare/DESFire BLE ~	\$1,024.40	\$2,048.80
1	Salto	PPD800 ~ SALTO Portable Programming Device (PPD) ~	\$614.32	\$614.32
2	Salto	PSM04K-20 ~ SALTO Contactless Mifare/DESfire Cards, Fobs, Stickers, and Wristbands Contactless Smart Sticker Mifare 4KBytes, White - Pack of 20 Stickers ~	\$134.88	\$269.76
1	Memo	~ 4 Additional Salto Locks -Court Admin -Borough Hall to PD Door -Sergeants Office -Administrators Office~	\$0.00	\$0.00
4	Salto	AM660-J-00-PM-3-8 x PM ~ Mortise Lock - Electric~	\$713.92	\$2,855.68
4	Salto	LA1T05-70-A-2-1-LP-8 x LP ~ Mortise Lockset~	\$116.36	\$465.44
4	Best	1E-7-4-C4-RP3 x 606 ~ Cylinder - Mortise~	\$133.43	\$533.72
4	Salto	SP220495-14-PM ~ SALTO Key Override Adapt. Cylinder, 1/4", Satin Stainless Steel ~	\$9.94	\$39.76
1	Memo	~ Processing Room Exterior Door -Salto Reader -Electrified Exit Device -Reuse existing Control Unit Note: Wire Mold will most likely be needed inside to processing room to go from the frame to the ceiling~	\$0.00	\$0.00

<u>Qty</u>	<u>Manuf</u>	<u>Mfr Part# / Description</u>	<u>Unit Price</u>	<u>Extended</u>
1	Salto	WRDB0A4B ~ SALTO XS4 2.0 Reader Proximity BLE DESfire/Mifare - For ANSI Standard Rectangular and Conical Shape, to be used with CU42xxx Range WRD Proximity BLE DESfire/Mifare - Black Color, ANSI Standard, Rectangular Shape ~	\$380.76	\$380.76
1	HES	1006CS ~ Electric Strike~	\$617.60	\$617.60
1	Misc	Misc Hardware	\$100.00	\$100.00
1	Memo	~ Control Unit for Admin Main Entry Reader Technician will rewire door to go to Admin section data closet to put card reader on Borough Hall Salto System and remove it from Police System~	\$0.00	\$0.00
1	Salto	CU42E0TUS ~ SALTO XS4 2.0 Controller - Ethernet with Housing SALTO XS4 2.0 Controller - Ethernet, Translucent Housing ~	\$950.24	\$950.24
28	Stock-LBR	HCESC Technician Labor	\$150.00	\$4,200.00
1	Stock-LBR	HCESC Engineering Services	\$150.00	\$150.00

Customer PO#:

Customer Acceptance: _____ Date: _____

Printed Name: _____

Subtotal: \$15,468.24

Freight:

Tax:

Project Total: **\$15,468.24**

In order to move forward with the project an official PO must be received either via fax, mail, or as a pdf to purchasing@hogansecurity.com.
This proposal is valid for 45 days.

The HSG satisfaction promise: If you experience any issues up to 90 days from installation, we will return to diagnose and make it right.
Additional charges may apply if diagnosis is user error.



HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM

37 Hoffmans Crossing Road, Califon, NJ 07830

<http://purchasing.hcesc.com>

Mechanical & Electronic Door Locking Systems, Doors & Related Products #203

Effective June 19, 2020 through June 19, 2022

**Shipping charges shall be FOB Destination
Price List**

ASSA ESH-20%

HID-10%

RS2-10%

ABH-20%

Ives-25%

Salto Price/Warranty-20%

Adams Rite-20%

Kantech-5%

Sargent-25%

Aiphone-10%

Keyscan-5%

Schlage 1/Schlage 2 -25%

Armoured One-10%

Locknetics-25%

Schlage Electronics-20%

Best-25%

LCN-25%

Select-15%

Camden-15%

Markar & Pemko-20%

Trimco-15%

Curries-10%

Maxxess-5%

USA Wood Door-15%

Detex-20%

Medeco-15%

Vanderbilt-5%

Dorma-20%

NGP-15%

Von Duprin-25%

Eplex(E7900)-10%

Norton & Rixson-25%

Yale-20%

Exacq-5%

PHI Precision-25%

Falcon-25%

RCI-15%

Genetec-5%

Rockwood-20%

**BOROUGH OF PENNINGTON
RESOLUTION 2023 – 4.8**

**RESOLUTION AUTHORIZING PURCHASE OF REMOTE READ METERS FROM RIO
SUPPLY, INC. THROUGH COOPERATIVE PRICING SYSTEM AGREEMENT WITH THE
NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

WHEREAS, the Borough of Pennington has committed to the replacement of manual read meters with remote read meters; and

WHEREAS, the Superintendent of Public Works has submitted a request to purchase additional remote read meters; and

WHEREAS, the Superintendent has determined that the remote read meters are available from Rio Supply, Inc. through the North Jersey Wastewater Cooperative Pricing System; and

WHEREAS, Pennington Borough joined the North Jersey Wastewater Cooperative Pricing System by Resolution 2021-10.8 in October of 2021; and

WHEREAS, Rio Supply, Inc. located in Sicklerville, New Jersey is an authorized dealer for the desired equipment and has provided the Borough with quote #16459 dated November 4, 2022 for purchase of the equipment through the North Jersey Wastewater Cooperative Pricing System; and

WHEREAS, the quote identifies the following types of meters:

ED2B11RPDG11 – 5/8” x 3/4” T-10 C/I 302 Pro-Coder)r9001 Gal., inside	\$297.50
ED2B11RPWG11 – 5/8” x 3/4” T-10 Pro-Coder)r9001, Pit Gal	\$314.50
ED2F11RPDG11 – 1” T-10 C/I 302 Pro-Coder)r900i inside	\$476.00

WHEREAS, the Superintendent of Public Works has requested the flexibility to order these meters as needed and cannot at this time identify how many of each type he will need to order: and

WHEREAS, Pennington Borough has committed, as part of their plan for American Recovery Act Funds, to dedicate funds towards replacement of meters; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase in the 2023 Water/Sewer budget – Account #: 2-05-55-501-000-293;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that the aforesaid purchase of remote read meters from Rio Supply, Inc. through the North Jersey Wastewater Cooperative Pricing System, is hereby authorized in an amount not to exceed a total of \$20,000.000 with pricing as per quote #16459 dated November 4, 2022.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Marciante				
Chandler					Stern				
Gnatt					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on April 3, 2023.

Elizabeth Sterling, Borough Clerk

Date 3/14/23.

Address: 100 ALLIED PKWY
SICKLERVILLE, NJ 08081

Tel: _____

Fax: _____

Vendor No.: _____ **Contact person:** _____

State Contract No. _____ **Department:** _____

Quantity	Description	Unit Price	Total
	BLANKET PURCHASE ORDER FOR RESIDENTIAL WATER METERS UP TO 1 INCH.		
	5/8" x 3/4", T-10, R900i, INSIDE \$297.50		
	1", T-10, R900i, INSIDE \$476. ⁰⁰		
	5/8" x 3/4", T-10, R900i, OUTSIDE (PIT) \$314.50		
	SHIPPING & HANDLING		
	TOTAL	\$20,000. ⁰⁰	

Requested By: Rick Smith

Administrator's Approval:

	Account No. Charged to & Amounts
	Ordinance No.
	Resolution No.



RIO Supply, Inc.
100 Allied Pkwy
Sicklerville, NJ 08081
www.riosupply.com

QUOTATION

ADDRESS

Pennington W Dept
301 North Main St.
Pennington, NJ 08534

SHIP TO

Pennington W Dept
301 North Main St.
Pennington, NJ 08534

QUOTATION # 16459

DATE 11/04/2022

PART #	DESCRIPTION	QTY	PRICE (EA)	TOTAL
ED2B11RPDG11	5/8" X 3/4" T-10 C/I 302 PRO-CODER)r900I, GAL, INSIDE	1	297.50	297.50
ED2F11RPDG11	1 T-10 C/I 302 PRO-CODER)R900I INSIDE GAL	1	476.00	476.00
ED2B11RPWG11	5/8 X 3/4 T-10 PRO-CODER)R900I, PIT GAL	1	314.50	314.50

Contact Us:

TOTAL

\$1,088.00

Bryan Burdalski
(609) 410-5219
bryan@wbutilitysales.com

Matthew Phillips
(856) 889-1119
mphilips@riosupply.com

Accepted By

Accepted Date

Thank You For Your Business!

All Quotes Valid for 14 Days _ Customer is Responsible for Sales Tax and Shipping Charges _ All Sales Are Final