



REORGANIZATION MEETING - JANUARY 6, 2025
AGENDA
Monday, January 06, 2025 at 7:00 PM
Online via Zoom

CALL TO ORDER - Mayor Davy

ROLL CALL - Borough Clerk - Betty Sterling

Angarone; Chandler; Gnatt; Marciante; Stern; Valenza; Mayor Davy

OPEN PUBLIC MEETINGS STATEMENT

Notice of this meeting has been given to the Hopewell Valley News, Trenton Times, Trentonian and was posted on the bulletin board at Borough Hall at 30 North Main Street and on the Borough website according to the regulations of the Open Public Meetings Act.

OPEN TO THE PUBLIC

The Meeting is now open to the public for comment. In an effort to provide everyone interested an opportunity to address his or her comments to the Governing Body, a public comment time limit has been instituted for each speaker. Please raise your hand and when the Borough Clerk acknowledges you state your name and address for the record. Please limit comments to the Governing Body to a maximum of 2 minutes.

ROLL CALL - Borough Clerk - Betty Sterling

Angarone; Chandler; Gnatt; Marciante; Stern; Valenza; Mayor Davy

ELECTION RESULTS (Borough Clerk, Betty Sterling)

Nadine Stern - Elected to a 3 year term ending December 31, 2027

Daniel Rubinstein - Elected to a 3 year term ending December 31, 2027

ADJOURNMENT OF 2024 COUNCIL

Angarone; Chandler; Gnatt; Marciante; Stern; Valenza; Mayor Davy

OATHS OF OFFICE (Borough Attorney, Walter Bliss)

Nadine Stern

Daniel Rubinstein

PROCLAMATION

- 1.** Proclamation - Deb Gnatt

ROLL CALL of 2025 Council - Borough Clerk - Betty Sterling

Angarone; Chandler; Marciante; Rubinstein; Stern; Valenza; Mayor Davy

ELECTION OF COUNCIL PRESIDENT

Nomination / Motion / Second

MAYOR'S APPOINTMENTS

Planning Board

James Davy - Reappointed to 1 Year Term ending 12/31/2025

GP Caminiti - Reappointed to 1 Year Term ending 12/31/2025

Nadine Stern - Reappointed to 1 Year Term ending 12/31/2025

Andrew Jackson - Reappointed to 3 Year Term ending 12/31/2027

Environmental Commission

Joann Held - Reappointed to 3 Year Term ending 12/31/2027

Nell Haughton - From Alternate 2 to Unexpired Term ending 12/31/2025

Nancy Fishman - Reappointed to 3 Year Term ending 12/31/2027

Andrew Jackson - Reappointed to 3 Year Term ending 12/31/2027

Emily Broeg - Appointed as Alternate 1 - 2 Year Term ending 12/31/2026

Andrew Seeder - Appointed as Alternate 2 - Unexpired Term ending 12/31/2026

Economic Development

Jason Meyer - Reappointed to 5 Year Term ending 12/31/2029

Ka'Neda Bullock - Reappointed to 1 Year Term ending 12/31/2025

Larissa Kelsey - Reappointed to 1 Year Term ending 12/31/2025

Bronwyn Haley - From Alternate 2 to 1 Year Term ending 12/31/2025

Beatrice Anduze-Faris - Appointed as Alternate 1 for 1 Year Term ending 12/31/2025

Emma Rosenberg - Appointed as Alternate 2 for a 1 Year Term ending 12/31/2025

Open Space Committee

John Jackson - From Alternate 1 to Resident for a 3 Year Term ending 12/31/2027

Art Firestone - From Alternate 2 to Alternate 1 for a 1 Year Term ending 12/31/2025

Mark Neary - Appointed as Alternate 2 for a 1 Year Term ending 12/31/2025

Alan Hershey - Appointed a Non Voting Member

Hopewell Valley Open Space Committee

Dan Pace - Reappointed to 1 Year Term ending 12/31/2025

John Jackson - Reappointed to 1 Year Term ending 12/31/2025

APPOINTMENTS (WITH COUNCIL APPROVAL)

Parks & Recreation

Jolene Mizensak - Appointed to 3 Year Term ending 12/31/2027

Emma Rosenberg - Appointed to 3 Year Term ending 12/31/2027

Edward Krupa - Reappointed to 3 Year Term ending 12/31/2027

Board of Health

Marjorie Kaplan - Reappointed to 3 Year Term ending 12/31/2027

Library Board of Trustees

David R. Dewberry - Reappointed to 5 Year Term ending 12/31/2029

Carol Olson - Appointed to 5 Year Term ending 12/31/2029

Rosetta Treece - Reappointed to 1 Year Term ending 12/31/2025

Michelle Schragger - Appointed as Mayor's Representative to a 1 Year Term ending 12/31/2025

Shade Tree Committee

Robin Schroeder - Appointed to 3 Year Term ending 12/31/2027

Beatrice Anduze-Faris - Appointed to 3 Year Term ending 12/31/2027

Andrew W. Seeder - Appointed to 3 Year Term ending 12/31/2027

Cecile Vidican - Reappointed to 3 Year Term ending 12/31/2027

Gabe Rosko - Reappointed to 3 Year Term ending 12/31/2027

Historic Preservation

David Coats - Reappointed Class C - 4 Year Term ending 12/31/2028

Mary Baum - Reappointed Class C - 4 Year Term ending 12/31/2028

George W. Ford - From Class C - Alternate 2 to Class C - Alternate 1 - 2 Year Term ending 12/31/2026

Senior Advisory Board

Nancy Breland - Reappointed to 2 Year Term ending 12/31/2026

NEW BUSINESS

- 2.** Resolution 2025-1.1 - Resolution Appointing PKF O'Connor Davies as Borough Auditor for the Year 2025
- 3.** Resolution 2025-1.2 - Resolution Appointing Bond Counsel for the Year 2025
- 4.** Resolution 2025-1.3 - Resolution Appointing Walter R. Bliss Jr. as Borough Attorney for the Year 2025
- 5.** Resolution 2025-1.4 - Resolution Appointing Craig J. Hubert as Chief Municipal Prosecutor for the Year 2025
- 6.** Resolution 2025-1.5 - Resolution Appointing Alternate Prosecutors for the Year 2025
- 7.** Resolution 2025-1.6 - Resolution Appointing Patrick Memes as Public Defender for the Year 2025
- 8.** Resolution 2025-1.7 - Resolution Appointing John Holliday as Conflict Public Defender for the year 2025
- 9.** Resolution 2025-1.8 - Resolution Appointing Eric Perkins as Municipal Court Judge
- 10.** Resolution 2025-1.9 - Resolution Authorizing Retention of Service for Continuing Disclosure Audit in Connection with Issuance of Bonds by the Borough for the Year 2025
- 11.** Resolution 2025-1.10 - Resolution Establishing Committees of Council for 2025
- 12.** Resolution 2025-1.11 - Resolution Establishing Regular Meeting Schedule for the Borough Council for the Year 2025
- 13.** Resolution 2025-1.12 - Resolution of the Borough Council of the Borough of Pennington Designating Depository Banks, Official Newspapers and Official Signatories for the Borough for the Year 2025
- 14.** Resolution 2025-1.14 - Resolution Authorizing Cancellation of Tax Balances Under \$10.00
- 15.** Resolution 2025-1.14 - Resolution Fixing Rate of Interest and Year End Penalty for Delinquent Real Estate Tax Payments and Further Authorizing the Tax Collector to Extend the Grace Period for the 3rd Quarter Tax Payments for 2025 if Necessary
- 16.** Resolution 2025-1.15 - Resolution Approving Re-Appointment of Michael W. Pitts Jr. of Pitts and Sons LLC as Qualified Purchasing Agent for the Borough of Pennington
- 17.** Resolution 2025-1.16 - Resolution Appointing Gian Paolo Caminiti as Joint Insurance Fund Commissioner for a Period of One Year From January 1 Through December 31, 2025

18. Resolution 2025-1.17 - Resolution Re-establishing the Hopewell Valley Green Team

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ADJOURNMENT

**PROCLAMATION
BOROUGH OF PENNINGTON
OFFICE OF THE MAYOR**

WHEREAS, Deborah Gnat was appointed to the Pennington Borough Council in April 2014 to serve an unexpired term, marking the beginning of a decade of dedicated public service to our community; and

WHEREAS, throughout her tenure from 2014 to 2024, Ms. Gnat has served with distinction on numerous vital committees and boards, demonstrating exceptional commitment to the Borough's governance and development; and

WHEREAS, Ms. Gnat's service includes membership on the Personnel Committee from 2014-2018, followed by distinguished leadership as Chair of the Personnel Committee from 2019-2023, during which time she spearheaded a comprehensive revamp of the Borough's Personnel Manual; and

WHEREAS, her commitment to community planning and preservation is evidenced by her continuous service on the Planning Board from 2014-2021, including her instrumental role during the Heritage at Pennington Development project; and

WHEREAS, Ms. Gnat's dedication to environmental stewardship and community enhancement is demonstrated through her work on the Open Space Committee, where she contributed significantly to the Cemetery Property and Arboretum initiatives; and

WHEREAS, her service record includes representation on numerous municipal bodies, including:

- The Historic Preservation Commission (2014-2018)
- The Economic Development Committee (2014, 2023)
- The Environmental Commission (2014)
- The Library Board (2014, 2024)
- Parks and Recreation (2022)
- The Shade Tree Commission (2024); and

WHEREAS, Ms. Gnat brings to her public service more than three decades of distinguished legal experience as Senior Deputy Attorney General for the State of New Jersey, where she specialized in labor and employment law; and

WHEREAS, her expertise in employment law, civil rights, and workplace procedures has proven invaluable in modernizing and strengthening the Borough's personnel policies;

NOW, THEREFORE, I, James M. Davy, Mayor of the Borough of Pennington, do hereby recognize and commend

DEBORAH GNATT

for her decade of exemplary public service to the Borough of Pennington, her instrumental role in strengthening our municipal governance, and her unwavering commitment to the betterment of our community through her service on numerous boards and committees from 2014 to 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Borough of Pennington to be affixed this 6th day of January, 2025.

James M. Davy
Mayor, Borough of Pennington

**PENNINGTON BOROUGH
RESOLUTION 2025-1.1**

**RESOLUTION APPOINTING HODULIK AND MORRISON, A DIVISION OF PKF O'CONNOR
DAVIES AS BOROUGH AUDITOR FOR THE YEAR 2025**

WHEREAS, the Borough of Pennington has a need to appoint a Borough Auditor and to contract for related professional auditing services in the year 2025, including conduct of audits for 2024;

WHEREAS, Hodulik and Morrison, P.A. a Division of PKF O'Connor Davies, has served as Borough Auditor and is prepared to continue to serve in this capacity in accordance with a mutually acceptable contract for professional services;

WHEREAS, the Borough Clerk has determined and has certified in writing that the anticipated value of such contract for professional services, having a term of one (1) year, would exceed \$17,500;

WHEREAS, approval of such contract would comply with the Local Pay-To-Play Law, N.J.S.A. 19:44A-20.5, effective January 1, 2006, which except in prescribed circumstances prohibits the award of contracts with a value in excess of \$17,500 to any person or business entity which makes reportable contributions to local political or candidate committees representing members of the governing body;

WHEREAS, Hodulik and Morrison, a Division of PKF O'Connor Davies, has completed and submitted a sworn Business Entity Disclosure Certification which certifies that the firm has made and shall make no political contribution prohibited by the relevant provisions of the statute;

WHEREAS, this contract is being awarded as a professional services contract in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., without advertising for proposals or competitive bidding, because the services contracted for are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids;

WHEREAS, Hodulik and Morrison, P.A. a Division of PKF O'Connor Davies, proposes to continue to serve as Borough Auditor for estimated fees not to exceed in the aggregate \$48,000 for the following services: annual audit of the Borough (\$30,000.00); preparation of annual financial statement (\$7,500.00); audit of the Pennington Library (\$7,500.00) and LOSAP report (\$3,000.00);

WHEREAS, Hodulik and Morrison, a Division of PKF O'Connor Davies, shall perform such additional professional services as may be requested from time to time by the Borough at the following hourly rates: Partner - \$225.00; Director - \$190.00; Supervisor - \$170.00; Senior Associate - \$150.00; Associate - \$115.00-\$140.00, and as further set forth in the attached letter of engagement dated December 12, 2024 provided aggregate fees under this contract, including expenses, shall not exceed \$48,000.00 without the prior written approval of Borough Council;

WHEREAS, Hodulik & Morrison, a Division of PKF O'Connor Davies, shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the purpose of this contract under Finance, Library and in the Water/Sewer Utility budget;

WHEREAS, the Local Public Contracts Law requires that a resolution authorizing an award of contract for professional services without competitive bid be publicly advertised following adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that Hodulik and Morrison, P.A. be appointed as Borough Auditor of the Borough of Pennington for a period of one year in compliance with applicable law;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a professional services agreement with Hodulik and Morrison, P.A., a Division of PKF O'Connor Davies, by accepting the annexed letter of engagement dated December 12, 2024 with such amendments as to form required by the Borough Attorney;

NOW, BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by law within ten (10) days of its adoption.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-1.2**

**RESOLUTION APPOINTING THE LAW FIRM OF MCMANIMON, SCOTLAND &
BAUMANN, LLC AS BOND COUNSEL FOR THE YEAR 2025**

WHEREAS, the Borough seeks to appoint the law firm of McManimon, Scotland & Baumann, LLC, as Bond Counsel for 2025; and

WHEREAS, Bond Counsel shall perform professional services in accordance with a professional services agreement between the Borough and McManimon, Scotland & Baumann substantially in the form attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq) authorizes award of this contract as a contract for professional services not requiring advertisement for competitive bids; and

WHEREAS, McManimon, Scotland & Baumann have completed and submitted a sworn Business Entity Disclosure Certification which certifies that it has not made nor shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5, as applicable to the Borough of Pennington;

WHEREAS, McManimon, Scotland & Baumann shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract within various capital ordinances or in budget line #: 5-01-20-130-000-251;

NOW, THEREFORE, BE IT RESOLVED, by the Pennington Borough Council that the law firm of McManimon, Scotland & Baumann is hereby appointed as Bond Counsel for a period of one year in accordance with appropriate New Jersey Statutes, with payment of fees in accordance with the schedule of fees contained in the annexed form of agreement with McManimon, Scotland & Baumann and otherwise pursuant to terms substantially in the form of that agreement subject to approval as to form by the Borough Attorney; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by Law within ten days of its passage.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**PENNINGTON BOROUGH
RESOLUTION NO. 2025 - 1.3**

**RESOLUTION APPOINTING WALTER R. BLISS, JR.
AS BOROUGH ATTORNEY FOR THE YEAR 2025**

WHEREAS, the Borough of Pennington has a need to appoint a Borough Attorney and to contract for related professional legal services in the year 2025;

WHEREAS, the Borough Clerk has determined and has certified in writing that the anticipated value of this contract for professional services, having a term of one (1) year, will exceed \$17,500;

WHEREAS, this contract is being awarded as a professional services contract in compliance with the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., without advertising for proposals or competitive bidding, because the services contracted for are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids;

WHEREAS, Walter R. Bliss, Jr. has served as Borough Attorney and proposes to continue to serve in this capacity in both litigation and non-litigation matters at the billing rate of \$135 per hour, plus reimbursement for reasonable out-of-pocket expenses;

WHEREAS, total fees for the legal services of Walter R. Bliss Jr. and the Law Offices of Walter R. Bliss Jr., including expenses, shall not exceed in the aggregate \$60,000.00 without the prior written approval of Borough Council; except pursuant to a separate contract addressed to a specific litigation;

WHEREAS, approval of this contract complies with the Local Pay-To-Play Law, N.J.S.A. 19:44A-20.5, effective January 1, 2006, which except in prescribed circumstances prohibits the award of contracts with a value in excess of \$17,500 to any person or business entity which makes reportable contributions to local political or candidate committees representing members of the governing body;

WHEREAS, Mr. Bliss has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made nor shall make any political contribution prohibited by the relevant provisions of N.J.S.A. 19:44A-20.5, regarding pay-to-play;

WHEREAS, Mr. Bliss shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the purpose of this contract in budget line #: 5-01-20-155-000-261;

WHEREAS, the Local Public Contracts Law requires that a resolution authorizing an award of contract for professional services without competitive bid be publicly advertised following adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that Walter R. Bliss, Jr. be appointed as Borough Attorney of the Borough of Pennington in compliance with applicable law;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a professional services agreement with Walter R. Bliss, Jr. in the form annexed hereto;

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Hopewell Valley News as required by law within ten (10) days of its adoption.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025- 1.4**

**RESOLUTION APPROVING THE APPOINTMENT OF CRAIG J. HUBERT AS
CHIEF MUNICIPAL PROSECUTOR FOR THE YEAR 2025**

WHEREAS, N.J.S.A. 2B:24-4e provides that a municipality may appoint municipal prosecutors as necessary to administer justice in a timely and effective manner in municipal court;

WHEREAS, N.J.S.A. 2B:25-6f requires that when a municipality has appointed more than one municipal prosecutor a chief municipal prosecutor be designated and appointed by the municipality;

WHEREAS, Borough Council seeks to approve the appointment of Craig Hubert as the Chief Municipal Prosecutor;

WHEREAS, it is understood that Mr. Hubert is not representing criminal defendants in any municipal court or Superior Court in Mercer County as of January 1, 2025; and

WHEREAS, Mr. Hubert has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5, regarding pay-to-play;

WHEREAS, Craig Hubert shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Hubert shall be compensated as Chief Prosecutor at the rate of \$300.00 for each session of Municipal Court at which he serves, payable to the firm of Szaferman Lakind;

WHEREAS, the Chief Financial Officer has certified that funds are available in budget line # 5-01-25-275-000-201;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the appointment of Craig J. Hubert as Chief Municipal Prosecutor of Pennington Borough for the year 2025 is hereby approved.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-1.5**

Item 6.

**RESOLUTION APPROVING THE APPOINTMENT OF ALTERNATE PROSECUTORS
FOR THE YEAR 2025**

WHEREAS, N.J.S.A. 2B:24-4e provides that a municipality may appoint municipal prosecutors as necessary to administer justice in a timely and effective manner in municipal court;

WHEREAS, N.J.S.A. 2B:25-6f requires that when a municipality has appointed more than one municipal prosecutor a chief municipal prosecutor shall be designated and appointed by the municipality;

WHEREAS, Borough Council has approved the appointment of Craig Hubert as the Chief Municipal Prosecutor; and

WHEREAS, the Borough seeks to appoint first, second, third and fourth alternate prosecutors to substitute in that order for the Chief Municipal Prosecutor when the Chief Municipal Prosecutor is not able to cover a court session; and

WHEREAS, it is understood that the municipal prosecutor and alternate prosecutors designated and appointed herein are not representing criminal defendants in any municipal court or Superior Court in Mercer County as of January 1, 2025; and

WHEREAS, each alternate prosecutor has completed and submitted a sworn Business Entity Disclosure Certification which certifies that neither they nor their respective firms have made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5 regarding pay-to-play;

WHEREAS, each alternate prosecutor shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington that the following appointments for the year 2025 are hereby approved:

1. Thomas Manzo, First Alternate Prosecutor of Pennington Borough.
2. Jeff Rubin, Second Alternate Prosecutor of Pennington Borough.
3. Martin Hillman, Esq, Third Alternate Prosecutor of Pennington Borough.
4. Alfred B. Vuocolo, Fourth Alternate Prosecutor of Pennington Borough.

BE IT FURTHER RESOLVED, that the alternate prosecutors shall be compensated for each court session in which they serve at the same rate as the Chief Municipal Prosecutor.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 - 1.6**

**RESOLUTION APPROVING THE APPOINTMENT OF PATRICK MEMES AS
PUBLIC DEFENDER FOR THE YEAR 2025**

WHEREAS, Borough Council seeks to approve appointment of Patrick Memes as the Public Defender;

WHEREAS, Mr. Memes shall comply with Pay to Play regulations and will complete and submit a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5, regarding Pay-to-Play;

WHEREAS, Mr. Memes shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Memes shall be compensated as Public Defender at a rate of \$200.00 for each court session in which he serves;

WHEREAS, the Chief Financial Officer has certified that funds are available in the Trust Fund under Public Defender or in budget account #5-01-43-495-000-255;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the appointment of Patrick Memes as Public Defender for Pennington Borough for the year 2025 is hereby approved.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.7**

**RESOLUTION APPROVING THE APPOINTMENT OF JOHN HOLLIDAY AS
CONFLICT PUBLIC DEFENDER FOR THE YEAR 2025**

WHEREAS, the Court Administrator has indicated that there is a need to hire a Conflict Public Defender and she has recommended the appointment of John Holliday; and

WHEREAS, Borough Council seeks to approve the appointment of John Holliday as Conflict Public Defender;

WHEREAS, Mr. Holliday shall comply with Pay to Play regulations and will complete and submit a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5, regarding pay-to-play;

WHEREAS, Mr. Holliday shall comply with requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Holliday shall be compensated as Public Defender at a rate of \$200.00 for each court session in which he serves;

WHEREAS, the Chief Financial Officer has certified that funds are available in the Trust Fund under Public Defender or in budget account #: 5-01-43-495-000-255;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the appointment of John Holliday as Public Defender for Pennington Borough for the year 2025 is hereby approved.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.8**

**RESOLUTION REAPPOINTING ERIC M. PERKINS AS
MUNICIPAL COURT JUDGE**

WHEREAS, it is the desire of the Mayor of the Borough to reappoint Mr. Eric Perkins Municipal Court Judge for a full three-year term commencing January 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Pennington, that the reappointment of Eric M. Perkins as Municipal Court Judge for a term commencing January 6th, 2025 and ending December 31, 2027, is hereby approved; and

BE IT FURTHER RESOLVED that the annual salary for the Municipal Court Judge shall be as provided by ordinance.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-1.9**

**RESOLUTION AUTHORIZING RETENTION OF SERVICE FOR CONTINUING DISCLOSURE
AUDIT IN CONNECTION WITH ISSUANCE OF BONDS BY THE BOROUGH FOR
THE YEAR 2025**

WHEREAS, in connection with the issuance of bonds the Borough has covenanted with bondholders to provide certain secondary market disclosure information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present), including audited financial statements, municipal budgets and/or other financial and operating data and ratings changes;

WHEREAS, by Resolution 2014-9.4 adopted on September 8, 2014, Borough Council authorized the Chief Financial Officer to engage the services of Phoenix Advisors, LLC, of Bordentown, New Jersey, to conduct a Disclosure Audit related to bonds previously issued by the Borough;

WHEREAS, the purpose of the Disclosure Audit was to ensure Borough compliance with its continuing disclosure obligations under bond covenants and SEC regulations;

WHEREAS, Borough Council now seeks to authorize an agreement with Phoenix Advisors, LLC, to continue its services in the current year to ensure continued disclosure compliance by the Borough;

WHEREAS, a proposed form of Agreement submitted by Phoenix Advisors and received by the Borough's Chief Financial Officer is attached to this resolution;

WHEREAS, the proposed Agreement would retain Phoenix Advisors to perform in this fiscal year continuing disclosure agent service for an annual fee of \$1,600 for up to three (3) outstanding issues plus \$100 for each additional outstanding bond issue; and

WHEREAS, there is a set-up charge for each new bond issuance of \$450 which will be discounted to \$200 if Phoenix Advisors serves as Municipal Advisor; and

WHEREAS, there is a fee for each Event filing made under the SEC's Event Disclosure Rule of \$250, which Phoenix Advisors will waive if engaged as Municipal Advisor on a transaction that involves such Event filing; and

WHEREAS, there is a fee for each Notice of Redemption made in connection with an outstanding term bond maturity of \$250; and

WHEREAS, all fees are accumulated and invoiced toward the end of the relevant year; and

WHEREAS, the proposed Agreement would also name Phoenix Advisors as the Borough's Independent Registered Municipal Advisor of Record, for no additional fee, to ensure its availability to answer questions and provide preliminary project and financing analysis for the Borough as needed;

WHEREAS, Phoenix Advisors agrees to comply with Anti-Discrimination and Affirmative Action laws as set forth in the attached Exhibit A;

WHEREAS, the funds for this service are available in the Borough's operating budget in account #: 4-01-20-130-000-251;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, that the Chief Financial Officer is hereby authorized to retain Phoenix Advisors LLC for the aforesaid services for a sum not to exceed \$2,000 without prior approval of Borough Council, pursuant to the attached agreement which is subject to approval as to form by the Borough Attorney.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.10**

RESOLUTION ESTABLISHING COMMITTEES OF COUNCIL FOR 2025

WHEREAS, Pennington Borough Council elects to establish certain committees of its members as will assist it in the coming year;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, County of Mercer, State of New Jersey, as follows:

1. The following committees of Council are hereby created, each to consist of 3 Council members, of whom one shall be chair and two shall be Committee members:
 - a. Personnel
 - b. Public Safety
 - c. Public Works
 - d. Finance
 - e. **Building Department & Zoning**

Each such committee shall monitor the functioning of Borough Government within its subject area and shall report regularly thereon to Council, making such recommendations for action by the governing body as the committee deems appropriate. No such committee shall have decision-making powers with respect to any administrative or policy matter.

2. One member of Council shall serve as liaison to the following Boards and Commissions:
 - a. Planning and Zoning Board
 - b. Senior Advisory Board
 - c. Library Board of Trustees
 - d. Historic Preservation Commission
 - e. Environmental Commission
 - f. Economic Development Commission
 - g. Open Space Committee
 - h. Recreation Commission
 - i. Board of Health
 - j. Shade Tree Committee
 - k. **Redevelopment Committee**
3. The chairpersons and members of the above committees and the above liaisons shall be appointed by the Mayor with the advice and consent of Council.
4. Appointments and assignments by the Mayor for 2025 are set forth in the attached list. All such appointments and assignments are hereby approved.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciantie					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.11**

Item 12.

**RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE BOROUGH
COUNCIL FOR THE YEAR 2025**

WHEREAS, in 2025 the Pennington Borough Council will meet remotely via Zoom for their Regular Meetings on the first Monday of each month starting at 7:00 PM unless otherwise noted;

January 6, 2025 – Regular & Reorganization

January 27, 2024 – Work Session for February Meeting

February 3, 2025 – Regular Meeting

February 24, 2024 – Work Session for March Meeting

March 3, 2025 – Regular Meeting

March 31, 2024 – Work Session for April Meeting

April 7, 2025 – Regular Meeting

April 28, 2024 – Work Session for May Meeting

May 5, 2025 – Regular Meeting

May 27, 2024 (Tuesday) – Work Session for June Meeting

June 2, 2025 – Regular Meeting

June 30, 2025 – Work Session for July Meeting

July 7, 2025 – Regular Meeting

July 28, 2025 – Work Session for August Meeting

August 4, 2025 – Regular Meeting

August 25, 2025 – Work Session for September Meeting

September 2, 2025 (Tuesday) – Regular Meeting

September 29, 2025 – Work Session for October Meeting

October 6, 2025 – Regular Meeting

October 27, 2025 – Work Session for November Meeting

November 3, 2025 – Regular Meeting

November 24, 2025 – Work Session for December Meeting

December 1, 2025 – Regular Meeting

December 29, 2025 – (at 3:00 pm) – Year End Meeting

- Reorganization meeting to be held on January 5, 2026, immediately followed by the Regular Council Meeting;

NOW THEREFORE BE IT RESOLVED that the meeting schedule for the Borough Council of the Borough of Pennington is approved as stated above.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.12**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
PENNINGTON DESIGNATING DEPOSITORY BANKS, OFFICIAL
NEWSPAPERS AND OFFICIAL SIGNATORIES FOR THE BOROUGH FOR
THE YEAR 2025**

BE IT RESOLVED:

That The Bank of Princeton, Wells Fargo, PNC Bank, Bank of America, Northfield Bank, Investors Bank and Santander Bank, be declared official depositories of the Borough of Pennington for 2025.

BE IT RESOLVED:

That the Hopewell Valley News, the Times of Trenton and/or the Trentonian be designated as official newspapers of the Borough of Pennington for 2025 for the publication of notices in one or more of them as required by law.

BE IT RESOLVED:

That Mayor James Davy and the Borough Clerk (and in the absence of the Mayor, the Borough Administrator) be and hereby are designated as the authorized representatives of the Borough of Pennington to sign for and on behalf of the Borough all applications to the Federal and State governments, as well as in any other matters.

BE IT RESOLVED:

That the following individuals are designated as official signatories for the Borough of Pennington:

- 1 Mayor – James Davy
- 2 Finance Officer - Sandra Webb
- 3 Borough Administrator – Gian Paolo Caminiti
- 4 Council President – Catherine Chandler

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.13**

**RESOLUTION AUTHORIZING CANCELLATION OF
TAX BALANCES UNDER \$10.00**

WHEREAS, the Tax Collector has requested permission to cancel certain balances existing for current year taxes and water/sewer bills; and

WHEREAS, N.J.S.A. 40A:5-17.1 states that the governing body may appoint any official to cancel tax refunds and delinquencies under \$10.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Pennington that the Chief Financial Officer/Tax Collector is hereby authorized to cancel tax and utility balances under \$10.00.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.14**

**RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY FOR
DELINQUENT REAL ESTATE TAX PAYMENTS AND FURTHER AUTHORIZING THE TAX
COLLECTOR TO EXTEND THE GRACE PERIOD FOR THE 3RD QUARTER TAX PAYMENTS
FOR 2025 IF NECESSARY**

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments on or before the date when they would become delinquent, subject to maximum rates provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington, County of Mercer, State of New Jersey, that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st, and November 1st of each year with a ten-day grace period, after which such taxes, if remaining unpaid, shall become delinquent and interest shall be charged thereon from the date the tax was first payable to the date of actual payment, at the following rates: eight percent (8%) per annum on the first \$1,500 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.; and

BE IT FURTHER RESOLVED, that payments on delinquent accounts shall be credited first to the first \$1,500 of the delinquency and then to the balance of the delinquency, and once the first \$1,500 of the delinquency has been paid, the interest rate shall be eighteen percent (18%) on the balance of the delinquency regardless of the amount of such balance; and

BE IT FURTHER RESOLVED, that a year-end penalty of six percent (6%) shall be assessed on the last day of the fiscal year on the full amount of delinquent accounts with delinquencies in excess of \$10,000.; and

BE IT FURTHER RESOLVED, that the Pennington Borough Council hereby authorizes the Tax Collector to extend the grace period for third quarter 2025 tax payments if necessary; and

BE IT FURTHER RESOLVED that the Tax Collector shall determine the extension period upon receipt of the 2025 Final Tax Bills and said period shall not exceed 30 days beyond the mailing date of the bills to taxpayers.

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.15**

**RESOLUTION APPROVING RE-APPOINTMENT OF MICHAEL W. PITTS, JR.
OF PITTS AND SONS, LLC AS QUALIFIED PURCHASING AGENT FOR THE
BOROUGH OF PENNINGTON**

WHEREAS, the Borough of Pennington is subject to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq, which under N.J.S.A. 40A:11-3a permits an increase in the bid threshold upon the appointment of a Qualified Purchasing Agent with the authority to negotiate and award contracts below the bid threshold;

WHEREAS, by Resolution 2023-3.6 adopted on March 6, 2023, Borough Council approved the appointment of Michael W. Pitts, Jr of the firm of Pitts and Sons, LLC as the Qualified Purchasing Agent for the Borough of Pennington to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30); and

WHEREAS, Michael W. Pitts, Jr. has received certification from the Division of Local Government Services that he has qualified as a Qualified Purchasing Agent and

WHEREAS, the Mayor now seeks Borough Council approval of the re-appointment of Michael W. Pitts, Jr. of the firm of Pitts and Sons, LLC, as the Borough's Qualified Purchasing Agent; and

WHEREAS, Mr. Pitts' services are professional services limited to a renewable term of one year;

WHEREAS, Mr. Pitts shall comply with Pay to Play regulations and will complete and submit a sworn Business Entity Disclosure Certification which certifies that neither he nor his firm has made or shall make any political contribution prohibited by relevant provisions of N.J.S.A. 19:44A-20.5, regarding pay-to-play;

WHEREAS, Mr. Pitts shall comply with the requirements for Anti-Discrimination and Affirmative Action as set forth in the annexed Schedule A;

WHEREAS, Mr. Pitts shall be compensated as Qualified Purchasing Agent for a yearly amount of \$5,250/year payable by purchase order, as set forth in his annexed Proposal; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the Administration Budget account #5-01-20-100-000-252;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that the re-appointment of Michael W. Pitts, Jr of the firm of Pitts and Sons, LLC as the Qualified Purchasing Agent for the Borough of Pennington in 2025 is hereby approved;

BE IT FURTHER RESOLVED, that Mr. Pitts shall be paid the lump sum of \$5,250, or \$70.00 per hour not to exceed \$1,500 for authorized work outside the scope of covered services in accordance with the attached Proposal;

BE IT FURTHER RESOLVED, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to enter into a contract or purchase order with Mr. Pitts consistent with the term of his annexed Proposal, subject to approval as to form by the Borough Attorney; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Pennington, that the Borough hereby increases its bid and quote thresholds to the maximum amount permitted by law; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk

is hereby authorized and directed to forward a certified copy of this resolution and a copy of Mr. Pitt's Certification to the Division of Local Government Services.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025-1.16**

**RESOLUTION APPOINTING GIAN PAOLO CAMINITI AS
JOINT INSURANCE FUND COMMISSIONER FOR A PERIOD
OF ONE YEAR FROM JANUARY 1 THROUGH DECEMBER 31, 2025**

WHEREAS, the Borough of Pennington is required to appoint annually a Joint Insurance Fund Commissioner to serve for the year;

WHEREAS, it is the desire of the Mayor and Council to appoint Gian Paolo Caminiti to that position, for the period of one year from January 1 through December 31, 2025;

NOW, THEREFORE, BE IT RESOLVED, that Gian Paolo Caminiti is hereby appointed as Joint Insurance Fund Commissioner for a one year term effective January 1, 2025 and ending December 31, 2025; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Pennington that Mr. Caminiti shall serve in this capacity without additional compensation.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

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Elizabeth Sterling, Borough Clerk

**BOROUGH OF PENNINGTON
RESOLUTION 2025 – 1.17**

**RESOLUTION RE-ESTABLISHING THE HOPEWELL
VALLEY GREEN TEAM**

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough recognize a need to develop “green” initiatives to create a plan for a healthy economy, environment and society in Hopewell Valley; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough desire to identify and support green, sustainable practices which benefit our residents and business partners that are easy to replicate and affordable to implement; and

WHEREAS, the Borough of Hopewell, the Township of Hopewell and the Borough of Pennington have each resolved to participate in **SUSTAINABLE JERSEY™**, a certification program for municipalities in New Jersey that want to go green, control costs and save money, and take steps to sustain their quality of life over the long term; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough have identified a need to work collaboratively to achieve **SUSTAINABLE JERSEY™** certification as the economic and environmental health of Hopewell Valley does not end at municipal borders; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough, in an attempt to focus attention on green issues and to further the primary goals of saving tax dollars, assuring clean air and water, improving working and living environments, and strengthening communities that are sustainable economically, environmentally and socially well into the future, established the “Hopewell Valley Green Team”; and

WHEREAS, since on or about August 3, 2009, the Hopewell Valley Green Future Task Force, now the Hopewell Valley Green Team, with annually appointed members comprised of a minimum of four representatives of each Hopewell Valley municipality, including one governing body member liaison, one municipal staff representative and at least two members of the public representing residents, businesses and other community groups, met quarterly or as needed to develop and recommend programs and projects that seek to:

1. Improve public health and safety.
2. Identify alternative energy options.
3. Encourage water and energy conservation.
4. Reduce environmental pollution.
5. Promote recycling efforts.
6. Preserve natural resources.
7. Increase public awareness regarding green initiatives through the development of educational programs and resources dedicated to green initiatives.
8. Provide updates and recommendations to Hopewell Valley governing bodies, administrations, planning boards, environmental commissions, shade tree boards and other groups directly or indirectly responsible to environmental issues; and

WHEREAS, the governing bodies of Hopewell Borough, Hopewell Township, and Pennington Borough desire that the Hopewell Valley Green Team continue meeting, on a quarterly or as needed basis, to develop and recommend the above-described programs and projects;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pennington that it hereby supports and does re-establish the Hopewell Valley Green Team, formerly the Hopewell Valley Green Future Task Force, in cooperation with the Borough of Hopewell and the Township of Hopewell; and

BE IT FURTHER RESOLVED, that the following individuals are appointed to serve on the Hopewell Valley Green Team for 2025, and that the Borough shall provide details of said appointments to the municipal clerks of the Borough of Hopewell and the Township of Hopewell: Joann Held, Kim Haren, James Davy and Gian Paolo Caminiti.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Angarone					Rubenstein				
Chandler					Stern				
Marciante					Valenza				

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on January 6, 2025.

Elizabeth Sterling, Borough Clerk