



CITY OF PITTSTON CITY COUNCIL

March 20, 2024 at 7:00 PM

City Council Chambers

AGENDA

1. PLEDGE OF ALLEGIANCE / MOMENT OF SILENT PRAYER

2. ROLL CALL

A. ARGO - BANGS - MCLEAN - MELVIN SCARANTINO - LOMBARDO

3. APPROVAL OF MINUTES

A. Minutes: February 21, 2024

ARGO - BANGS - MCLEAN - MELVIN SCARANTINO - LOMBARDO

4. PUBLIC COMMENT PERIOD – AGENDA ITEMS ONLY

5. COMMUNICATIONS

A. WVSA Board Meeting Minutes- February 2024

B. Monthly Report of Municipal Net Assets- January 2024

C. Monthly Report of Municipal Net Assets- February 2024

D. Auditor General's Response to Mayor's Post Audit Letter

E. LBC- Notice of Liquor License Transfer Application for Patrick Hadley (350 Refinery)

F. LaBella Final Report on 100 Benedict Street stating compliance

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6. REPORTS

A. Police Department: (Prepared by Police Chief)

I. Total Complaints: 293

- II. Criminal Arrests: 4
- III. Total Feels Collected: \$4,823.66
- B. Treasurer's Office Report (Prepared by Treasurer/Tax Collector)**
 - I. Expenditures: \$366,630.04
 - II. General Fund Cash Balance: \$448,143.41
- C. Code Enforcement Report (Prepared by Zoning Officer/Code Officer)**
 - I. Total Permits and Registration: 61.5
 - II. Total Fees: \$17,905.00
- D. Public Safety Report (Prepared by Fire Chief)**
 - I. Total Calls: 71
- E. Refuse Fees Report (Prepared by Treasurer/Tax Collector)**
 - I. Total Amount Collected for Refuse Fees: \$20,068.00
- F. Street Department Report**
 - I. Total Work Orders Completed for the Month of: 176
- G. Administrator's Report**

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7. MOTIONS

- A.** A motion to approve the appointment of Special Police Officers.
- B.** A motion to the transfer of fund and approval of the Treasurer's Report.
- C.** A Motion for the City Council of the City of Pittston to ratify Deduct Change Order #001 for -\$11,200 for Troy Mechanical and deduct Change Order #001 for -\$14,100 for Hadley Construction for the Library and Former Presbyterian Church Local Share Account Project for HVAC/Roof upgrades, as recommended through Quad 3 Group.
- D.** A Motion to Approve a contract to Cleveland Brothers Construction Equipment to purchase a 2024 CATERPILLAR BRUSHCUTTER, BR320 for the Street Department Skidster under the Commonwealth of Pennsylvania Co-Stars purchasing program and to appropriate \$8,290 from the FY 2024 Capital Improvement and Sewer Maintenance Budgets in amounts determined by the Chief Financial Officer to remit payment for the same.

- E. A motion to approve a Professional Service Proposal from Reilly Associates to perform engineering work related to the Green Light Go PennDOT Grant Project for a lump-sum fee of \$8,857.00. This project will involve replacement of induction loop detection with video detection at five city intersections.
- F. Motion to approve a contract with T.M. Fitzgerald & Associates, 850 West Chester Pike, Havertown, PA 19083 for 2,796 32 gallon recycling containers and 2,796 20 gallon recycling containers, under Commonwealth Co-Stars purchasing program with 90% funding from Act 101 Section 902 recycling grant and 10% funding match from the FY 2024 Approved General Fund budget.
- G. A Motion to approve a city-wide Electronics Recycling Drop-Off on Saturday June 22nd with Responsible Recycling Services and authorizing the City Administrator and Recycling Coordinator to execute all documents associated with the same including post-event recycling grant reimbursement for allowable costs.
- H. A motion to Award a Contract to Stell Excavating, 16 East Ann Street, Plains, PA to lay asphalt pavement on the cobblestone portion of O'Connell Street from Broad Street to the dead end and to appropriate the sum of \$8,894 from the unreserved, undesignated fund balances of the Capital Improvement and Sewer Maintenance Funds as determined by the Chief Financial Officer for payment of the same.

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8. RESOLUTIONS

- A. **Resolution Number 12980-** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA GRANTING THE REDEVELOPMENT AUTHORITY OF THE CITY OF PITTSTON APPROVAL FOR A LOT CONSOLIDATION AND A DEED REVISION FOR THE PARCELS OF LAND LOCATED AT 16 PARSONAGE STREET, 269 & 273 NORTH MAIN STREET WITHIN PITTSTON CITY.

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- B. **Resolution Number 12981-** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA APPROVING THE

ABATEMENT OF SEWER FEES ASSOCIATED WITH 41 PLANK STREET,
PITTSTON, PENNSYLVANIA.

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- C. Resolution Number 12982** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA REPEALING AND REPLACING THE "PITTSTON CITY EMPLOYEE MANUAL.

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- D. Resolution Number 12983**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA REAPPOINTING MR. ALFONSO GRISTINE AND APPOINTING ATTORNEY JOSEPH SAPORITO III TO THE PITTSTON CITY CIVIL SERVICE COMMISSION FOR 4 YEAR TERMS.

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- E. Resolution Number 12984**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA, UPDATING THE FEE SCHEDULE FOR COIN OPERATED MECHANICAL DEVICES PURSUANT TO PITTSTON CITY CODE CHAPTER 137 AMUSEMENTS.

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- F. Resolution Number 12985**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA APPROVING THE PROCUREMENT OF A NEW BACKHOE FOR THE CITY STREET DEPARTMENT AND AUTHORIZING AND APPROPRIATING FUNDS FOR THE SAME.

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9. ORDINANCES

10. BILLS PAYABLE

A. To authorize payment of the City of Pittston bills.

Total General Fund: \$366,630.04

Total Sewer Maintenance: \$26,861.33

Total Liquid Fuels: \$51,025.09

Total PayGo: \$732.47

Total Capital Streetscape: \$83,591.34

Total Capital Improv.: \$3,104.50

Total Unlawful Gaming: \$29,492.91

Total Amount:

\$561,437.68

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11. PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS ONLY

12. OLD BUSINESS

13. NEW BUSINESS

14. UPCOMING EVENTS

A. Easter Egg Drive Thru

-Saturday, March 23, 2024

- 10am-12pm

-Fire Station

B. Jean Yates Dinner

-Friday, April 12, 2024

-6pm

-Fox Hill Country Club

-See Jenna for tickets and/or sponsorship opportunities

15. ADJOURNMENT

A. ARGO - BANGS - MCLEAN - MELVIN SCARANTINO - LOMBARDO