



City Council Regular Meeting Agenda

February 03, 2025 at 6:30 PM

Pipestone City Hall- 119 2nd Ave SW #9, Pipestone, MN 56164

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Approve Agenda – Additions, Changes, Or Deletions**
4. **Consent Agenda**

All items listed with asterisks () are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member, City staff or citizen so requests in which case, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

5. ****Approval of Minutes**

[A.](#) January 21, 2025 Regular Meeting Minutes

6. **Community Concerns (Maximum 3 Minutes Per Person)**

7. **Public Hearings, Petitions, and Bid Openings**

A. Public Hearing Relating to the Transfer and Defederalization of Community Development Block Grant Funds to the Southwest Initiative Foundation

8. **Legal**

9. **Engineering**

10. ****Financial**

A. Payment of Claims-Listing of Bills

11. **Old Business**

[A.](#) Resolution 2024-62: A Resolution for Minnesota Historical Society Grant Funding Assistance for the Pipestone Carnegie Library Building Project

[B.](#) Pipestone Housing & Redevelopment Authority (HRA) Board Appointment

12. **New Business**

[A.](#) Resolution 2025-13: Resolution Amending and Restating an Interfund Loan for Advance of Certain Costs in Connection with Tax Increment Financing District No. 1-13

- B.** Resolution 2025-14: A Resolution Defederalizing and Transferring Community Block Grant Funds to the Southwest Initiative Foundation
- C.** Agreement between the City of Pipestone and the Southwest Initiative Foundation
- D.** Resolution 2025-15: A Resolution Accepting Donations
- E.** Resolution 2025-16: Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

13. Closing Comments

14. Executive/Closed Session

15. Adjournment

Pipestone, Minnesota
January 21, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 21st day of January 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken, and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Danielle Thompson, Scott Swanson, and Verdeen Colbeck. Absent: none. Others present: Kyle Kuphal, City Attorney Jason Hill, Derek Behrens, EDA Director Justin Schroyer, Airport Manager Robert Dykstra, Steve Weets, Senior Center President Joann Weets, Museum Director Susan Hoskins, John Dibbet, Jeremy Rensink, Chamber Director Erica Volkir, Tom Steffes, Cable Access Coordinator Steve Moffitt, Assistant City Administrator/City Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA - ADDITIONS, CHANGE OR DELETIONS

Mayor Delaney stated that he would like to add under two items under New Business. Item H. Approve the Wastewater Discharge Agreement Between JBS and the City of Pipestone and Item I. LMCIT Liability Coverage Waiver.

Motion made by Colbeck, seconded by Thompson, and unanimously carried to approve the agenda as presented with the two additions under New Business. Item H. Approve the Wastewater Discharge Agreement Between JBS and the City of Pipestone and Item I. LMCIT Liability Coverage Waiver.

CONSENT AGENDA

Mayor Delaney stated the Consent Agenda contains the January 6, 2025, Special Meeting Minutes, January 6, 2025, Regular Meeting Minutes, December 2024 Financial Report, and Payment of Claims-Listing of Bills. He then asked if there was any discussion regarding these items. No discussion was held.

Motion was made by Thompson, seconded by Smidt and unanimously carried to approve the Consent Agenda items which consisted of the January 6, 2025, Special Meeting Minutes, January 6, 2025, Regular Meeting Minutes, December 2024 Financial Report, and Payment of Claims-Listing of Bills in the amount of \$355,871.95 for warrants #073994 to #074086 to be issued in payment thereof.

COMMUNITY CONCERNS

Administrator Nelson stated that there was no one signed in for community concerns and she did not receive any calls or e-mails with concerns.

REPORTS

Airport – Airport Manager Dykstra was present and gave an update on the PAPI and REILS project. Additionally, he stated that the AWOS system would be installed in the spring and stated that the airport is now down to one crew car.

Senior Center –Senior Center President Weets shared several updates from the Senior Center relating to the events and programs that are held regularly at the Senior Center. She also said there were 115 members in 2024.

Housing and Redevelopment Authority – Absent.

Chamber of Commerce – Chamber Director Volkir provided several handouts to the council and shared details on both past and future programs and events that the Chamber hosts. She additionally thanked the Sioux Valley Energy Roundup program for the grant to purchase 162 books that were given away at their Santa event.

Economic Development Authority – EDA Director Schroyer announced that there is one office space available to rent in the municipal building. He also thanked Sioux Valley Energy and the Southwest Initiative Foundation for assisting with the cost to help renovate the office spaces. Schroyer also shared that he attended the National EDA Conference in Omaha and will be attending the EDAM conference soon and thanked Sioux Valley Energy for helping with the cost for him to attend the EDAM conference.

Museum Director – Museum Director Hoskins announced February 22nd as the date for their annual meeting. She also talked about working to make the collections at the museum more ADA accessible. In addition., she talked about several upcoming programs and shared that there is an online library of early land sale records from Pipestone County available online. Hoskins also thanked Sioux Valley Energy for the grant to upgrade an electrical panel and lighting at the museum and also United Way for a grant they provided to update the window shades at the Moore Park School House.

NEW BUSINESS

Audio Visual Integrations Proposal

Delaney introduced Jeremy Rensink and John Dibbet with Audio Visual Integrations who were present to do a presentation on upgrading equipment in the council chambers. Rensink and Dibbet then gave a short presentation explaining their proposal. Following the presentation, Administrator Nelson stated that there is money in the 2025 budget to complete the project. Delaney then called for a motion to approve the proposal from Audio Visual Integrations in the amount of \$40,300.38 to upgrade the audio-visual equipment in the council chambers.

Motion by Smidt, seconded by Colbeck and unanimously carried to sign and accept the proposal from Audio Visual Integrations to upgrade the audio-visual equipment in the council chambers for a total cost of \$40,300.38.

Resolution 2025-9

Mayor Delaney stated that the following donations have been received and this resolution accepts the donations:

- Pipestone United Way \$2,000.00 – to assist the city’s Park & Rec Department
- Pipestone United Way \$2,000.00 – to assist the city’s After School & Summertime Fun Programs
- Pipestone United Way \$250.00 – to assist with the Lights and the Lodge
- Julie Manzey \$200.00 – to assist with the Lights and the Lodge
- Pipestone Holdings, LLC \$1,676.00 – to assist with the Lights and the Lodge
- Kwik Trip \$1,000.00 – to assist the Pipestone Fire Department

Delaney thanked the donors and stated that the Fire Department is planning to use their donation towards a battery powered exhaust fan.

Motion was made by Swanson, seconded by Thompson and unanimously carried to approve Resolution 2025-9: A RESOLUTION ACCEPTING DONATIONS.

Resolution 2025-10

Delaney stated at the most recent Utility Commission meeting, the commission made a motion to recommend to the Council that they move forward with the pavement of Industrial Road. This decision was made after preliminary estimates were received and feedback was obtained from the street and utility department concerning the maintenance of the gravel road and storm sewer along Industrial Road. If the Council wishes to move forward with this project, the project could be funded with funds from the street department and adjacent property owner assessments. Approving Resolution 2025-10 would begin the process by ordering the city engineer to prepare a report on the street improvement to determine whether the improvement is necessary, cost-effective and feasible.

Behrens with Bolton & Menk also commented saying that this is the first step to go through for public bidding and Delaney also shared that there are funds available for the city's share of the project in the city's street department budget.

Motion made by Swanson, seconded by Thompson, and unanimously carried to approve Resolution 2025-10: A Resolution Ordering Preparation of Report on Improvement.

Resolution 2025-11

Delaney said included with Resolution 2025-11 is the feasibility report provided by City Engineer, Travis Winter. He said to proceed, a motion is needed to approve Resolution 2025-11 which includes approving the feasibility report and setting the public hearing date for the proposed improvement of Industrial Road for February 18th at 6:30 p.m.

Motion made by Thompson, seconded by Colbeck, and unanimously carried to approve Resolution 2025-11.

Resolution 2025-12

Delaney explained the Pipestone County Pheasants forever is requesting a gambling permit so they can sell raffle tickets at their annual banquet on March 25, 2025 at the Pipestone National Guard Armory Building. He said once their application is approved, it will be forwarded to the Minnesota Gambling Control Board with no waiting period.

Motion by Colbeck, seconded by Thompson, and unanimously carried to approve Resolution 2025-12: A Resolution Regarding an Application for Authorization for Exemption from Lawful Gambling Permit.

Hiawatha Lodge Alcohol Dispenser Agreement

Delaney said, included with the council packets is a copy of the Alcohol and Beverage Dispenser Agreement for the Hiawatha Lodge. He then explained the agreement between the City of Pipestone and the Hatfield Entertainment Group, LLC. Attorney Hill shared that he made a few minor changes to the agreement to ensure that there were protections in place for both parties.

Motion made by Thompson, seconded by Smidt and unanimously carried to approve the Hiawatha Lodge Alcohol Dispense agreement for 2025 between the City of Pipestone and the Hatfield Entertainment Group, LLC.

Schedule Local Board of Appeals and Equalization Public Hearing

Delaney shared with the council that staff recently received a letter from the Pipestone County Assessor's office requesting the council to set a public hearing date for the Local Board of Appeals and Equalization Hearing. He said, they would like the council to schedule the Public Hearing date for April 8, 2025 at 7:00 p.m. in the Council Chambers of City Hall.

Motion made by Smidt, seconded by Swanson, and unanimously carried to schedule the local board of appeals and equalization hearing for April 8, 2025 at 7:00 p.m. in the Council Chambers of City Hall.

Wastewater Discharge Agreement Between JBS and the City of Pipestone

Delaney informed the council that the revised wastewater discharge agreement reflects the new billing rate arrangement developed between city staff and JBS and was formally approved by the city council last September.

Motion made by Swanson, seconded by Thompson and unanimously carried to approve the revised Significant Industrial User Agreement between JBS and the City of Pipestone.

LMCIT Liability Coverage Waiver

Delaney shared with the council that it is necessary for League of Minnesota Cities Insurance Trust members to decide annually whether or not to waive monetary limits on municipal tort liability coverage established by Minnesota Statutes. In addition, he stated that the council will need to also consider the re-appointment of Kozlowski Insurance Agency as the city's insurance agent. Delaney said in the past the council has made the decision not to waive the monetary limits on tort liability.

Motion made by Smidt, seconded by Thompson and unanimously carried to not waive the monetary tort liability limits pertaining to the city's liability insurance coverage and to also appoint Kozlowski Insurance Agency to handle liability claims for the city.

CLOSING COMMENTS

Councilmember Smidt – Announced that the city council will be holding its annual planning session on February 1st and said if anyone has any comments to let the council know.

ADJOURNMENT

Motion made by Thompson, seconded by Colbeck, and unanimously carried to adjourn the meeting at 8:03 p.m.

Dan Delaney
Mayor

ATTEST:

Stephanie LaBrune
Assistant City Administrator / City Clerk

RESOLUTION 2024-62

A RESOLUTION FOR MINNESOTA HISTORICAL SOCIETY GRANT FUNDING ASSISTANCE FOR THE PIPESTONE CARNEGIE LIBRARY BUILDING PROJECT

BE IT RESOLVED that in the State Capital Projects Grants-in-Aid County and Local Preservation grants program administered by the Minnesota Historical Society as provided in Minnesota Statutes, section 138.0525 has allocated \$122,162.00 to the City of Pipestone to complete the proposed project described as the Pipestone Carnegie Library Building project.

BE IT FURTHER RESOLVED that the City has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, construction, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the City hereby pledges to complete the project or phase if it exceeds the total funding provided by the proposed \$122,162.00 grant from Minnesota Historical Society.

BE IT FURTHER RESOLVED that the City has the financial capability to provide any required matching funds and that the source of City’s matching funds shall be \$126,162.00 from the Capital Equipment fund and General Fund, and will not include other State funding sources.

BE IT FURTHER RESOLVED that the City has not incurred any reimbursable expenses prior to the effective date of the grant agreement.

BE IT FURTHER RESOLVED that the City has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the Minnesota Historical Society, the City may enter into an agreement with the Minnesota Historical Society for the above-referenced project, and that the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement.

NOW, THEREFORE, BE IT RESOLVED, that City Administrator Deb Nelson is hereby authorized to execute such agreements that are necessary to implement the project on behalf of the City.

Passed and adopted by the City Council of the City of Pipestone this ____ day of February 2025.

Dan Delaney
Mayor

ATTEST:

Deb Nelson
City Administrator

January 6, 2025

Dan Delaney
City of Pipestone Mayor
119 2nd Ave SW
Pipestone, MN 56164

RE: Appointment for Board of Commissioner to Pipestone HRA, effective January 2025

Dear Dan,

The Executive Director of the Pipestone HRA would like to recommend Travis Lund to be appointed to serve as a Commissioner of the Housing and Redevelopment Authority Board of Pipestone, Minnesota, to replace of Myron Koets, expiring December 2024.

Myron's term expires December 31, 2024. We would like to swear him in at our Wednesday January 8th meeting.

Thank you for your support. Feel free to call me at 825-2221 with any questions or concerns.

Best Regards,

Tammy Manderscheid
Executive Director
Pipestone Housing and Redevelopment Authority



CITY OF PIPESTONE
PIPESTONE COUNTY
STATE OF MINNESOTA

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2025-13

RESOLUTION AMENDING AND RESTATING AN INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH TAX INCREMENT FINANCING DISTRICT NO. 1-13.

BE IT RESOLVED by the City Council (the "Council") of the City of Pipestone, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. The City has heretofore approved the establishment of Tax Increment Financing District No. 1-13 (the "TIF District") within the Pipestone Economic Development Project (the "Project"), and has adopted a Tax Increment Financing Plan (the "TIF Plan") for the purpose of financing certain improvements within the Project.

1.02. The City previously determined and approved the payment of certain costs identified in the TIF Plan consisting of land/building acquisition, site improvements/preparation, other qualifying improvements, interest and administrative costs (collectively, the "Qualified Costs"), which costs may be financed on a temporary basis from City funds available for such purposes.

1.03. Under Minnesota Statutes, Section 469.178, Subd. 7, the City is authorized to advance or loan money from the City's general fund or any other fund from which such advances may be legally authorized, in order to finance the Qualified Costs.

1.04. The City intends to reimburse itself for the Qualified Costs from tax increments derived from the TIF District in accordance with the terms of this resolution (which terms are referred to collectively as the "Interfund Loan").

1.05 On June 19, 2017, the City adopted Resolution 2017-33, "A Resolution Authorizing an Interfund Loan for Advance of Certain Costs in Connection with Tax Increment Financing District No. 1-13, an interfund loan resolution costs in connection with the TIF District.

1.06. Resolution 2017-33 did not include the amount of funds authorized for the interfund loan, and therefore, the City has determined it beneficial to restated and amend Resolution 2017-33 in order to clarify the amount authorized for the interfund loan and reimbursement.

Section 2. Terms of Interfund Loan.

2.01. The City hereby authorizes the advance of up to \$250,000 from the General Fund or so much thereof as may be paid as Qualified Costs. The City shall reimburse itself for such advances together with interest at the rate stated below. Interest accrues on the principal amount from the date of each advance. The maximum rate of interest permitted to be charged is limited to the greater of the rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 as of the date the loan or advance is authorized, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 are from time to time adjusted. The interest rate shall be 4% and will not fluctuate.

2.02. Principal and interest ("Payments") on the Interfund Loan shall be paid annually on December 31 (each a "Payment Date"), commencing on the first Payment Date on which the City has Available Tax Increment (defined below), or on any other dates determined by the City Administrator, through the date of last receipt of tax increment from the TIF District.

2.03. Payments on this Interfund Loan are payable solely from "Available Tax Increment," which shall mean, on each Payment Date, tax increment available after other obligations have been paid, or as determined by the City Administrator, generated in the preceding twelve (12) months with respect to the property within the TIF District and remitted to the City by Pipestone County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, all inclusive, as amended. Payments on this Interfund Loan may be subordinated to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment, and are on parity with any other outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this Interfund Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.

2.05. This Interfund Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, Subd. 7, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. This Interfund Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on this Interfund Loan or other costs incident hereto except out of Available Tax Increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on this Interfund Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The City may amend the terms of this Interfund Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

Section 3. Effective Date. This resolution is effective upon the date of its approval.

 The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Dated: February 3, 2025

ATTEST:

Dan Delaney, Mayor

Deb Nelson, City Administrator

RESOLUTION 2025-14

A RESOLUTION REQUESTING DESIGNATION OF THE SOUTHWEST INITIATIVE FOUNDATION AS A LOCAL DEVELOPMENT ORGANIZATION.

WHEREAS, the City of Pipestone (herein, the “City”) would like to better utilize the Community Development Block Grant Economic Development (CDBG-ED) Set-Aside federal funds; and,

WHEREAS, if the City retains these funds and their repayment, the funds retain the federal designation and guidelines forever; and,

WHEREAS, the City by resolution, can request from the Minnesota Department of Employment and Economic Development (DEED), authorization to transfer CDBG-ED Set-Aside funds to a Local Development Organization, herein, (LDO); and

WHEREAS, the Southwest Initiative Foundation is interested in being designated as an LDO and is a non-profit organization, as defined in Internal Revenue Service regulations, serving the community and economic development needs of a non-entitlement area; and

WHEREAS, the Southwest Initiative Foundation has adopted procedures and guidelines for the use of the federal funds, the repayment of the federal funds plus any interest accrued, earned or paid thereon.

NOW, THEREFORE BE IT RESOLVED by the City of Pipestone that the City hereby requests approval from the DEED to designate the Southwest Initiative Foundation as a Local Development Organization (LDO), serving the community and economic development needs of the City of Pipestone and, therefore, authorize them to receive the repayments from the CDBG-ED Set-Aside loan to Ellison Meats.

Adopted by the City Council of the City of Pipestone this 3rd day of February 2025.

Dan Delaney
Mayor

ATTEST:

Deb Nelson
City Administrator

AGREEMENT BETWEEN THE CITY OF PIPESTONE AND THE
SOUTHWEST INITIATIVE FOUNDATION

THIS AGREEMENT is entered into this ____ of ____, 20__, by The City of Pipestone, herein referred to as the “City” and Southwest Initiative Foundation, a nonprofit development organization serving the economic development needs of the community, herein referred to as the “LDO.”

BE IT RESOLVED that The City was the recipient of grant(s) funded by Community Development Block Grant - Economic Development Set Aside by the Minnesota Department of Employment and Economic Development, (hereafter, “DEED”), and has recouped payments of principal and interest to utilize as revolving loan funds (hereafter, “the account”); and

BE IT RESOLVED that the City desires to grant the funds in the account and any outstanding payments of principal and interest to the LDO and engage the LDO to administer the account, and

BE IT RESOLVED that Southwest Initiative Foundation is qualified as a public or private nonprofit organization serving the development needs of the communities of non-entitlement areas as defined by §105 (a) (15) of Title I of the Housing and Community Development Act (the “Act”), and

BE IT RESOLVED that the LDO’s initial use of the funds from the account must adhere to all federal and state program and reporting requirements. After the initial use, loan repayments paid back to a LDO are considered miscellaneous revenue and are, therefore, not subject to federal program income or reporting requirements, and

BE IT RESOLVED that the LDO is subject to audit by the local unit of government until all funds in the account are considered miscellaneous revenue and must provide access to all account and loan records to the City upon request.

NOW, THEREFORE, BE IT RESOLVED the parties agree as follows:

The City of Pipestone designates the Southwest Initiative Foundation as the Local Development Organization (hereafter “LDO”);

The LDO will administer the full \$19,268.16 account and all outstanding loan repayments of \$0

THE LDO will provide all staff needed to perform services under this Agreement. The LDO will appoint a liaison person who will be responsible for communication with the City;

The LDO will retain in its possession the principal and interest from the repayment of the federal portion of all loans made from the account;

With the funds transferred and all outstanding repayments from the account, the LDO will establish and retain a revolving loan fund for the benefit of all eligible businesses located within the City of Pipestone territory;

The City may not recall the funds from the LDO unless:

- 1. The LDO fails to carry out its obligations to administer the account, and or
- 2. The LDO ceases to exist;

The City will remain responsible for compliance reporting for the account until the funds are considered miscellaneous revenue.

The City of Pipestone and Southwest Initiative Foundation Board of Directors have approved this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed.

City of Pipestone

Southwest Initiative Foundation

Mayor

Executive Director

Date

Date

RESOLUTION 2025-15

A RESOLUTION ACCEPTING DONATIONS.

WHEREAS, the City of Pipestone is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following entities and/or individuals have offered to contribute the cash amounts and tangible items as set below to the City of Pipestone:

<u>Name of Donor(s)</u>	<u>Amount</u>
• Prairielands Library Exchange	\$496.45 – to assist Meinder’s Library with Innovative Marketing

WHEREAS, such donations have been contributed to assist the city as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PIPESTONE, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted.
2. The City Clerk is hereby directed to issue a receipt to the donors acknowledging the City’s receipt of the donors’ grant(s) and/or donation(s).

Passed and adopted by the City Council of the City of Pipestone this 3rd day of February 2025.

Dan Delaney
Mayor

ATTEST:

Deb Nelson
City Administrator

RESOLUTION 2025-16

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS.

WHEREAS, pursuant to motion passed by the City Council on January 24, 2023, the consulting engineer has prepared plans and specifications for the proposed 2025 AWOS Replacement project to be completed at the Pipestone Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PIPESTONE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Engineering Firm shall prepare and cause to be inserted in the official paper and published electronically an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for three (3) weeks, shall specify the work to be done, shall state that bids will be received by the City Clerk until 6:30 p.m. on March 3, 2025; they will be publicly opened and read at approximately 6:30 p.m. that same evening in the council chambers of the city hall by the City Administrator, City Council, and Engineer. Bids will then be tabulated and will be considered by the council at 6:30 p.m. on March 17, 2025, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk under all terms and conditions as required in the advertisement for bids associated with the Pipestone Municipal Airport 2025 AWOS Replacement project.

Passed and adopted by the City Council of the City of Pipestone this 3rd day of February 2025.

Dan Delaney
Mayor

ATTEST:

Deb Nelson
City Administrator