

Pipestone, Minnesota

March 27, 2026

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 12:00 p.m. on the 27th day of March 2026. Mayor Dan Delaney called the meeting to order. Roll call was taken, and a quorum was declared. Members present: Dan Delaney via Zoom, Scott Swanson, Verdeen Colbeck, Danielle Thompson, and Rodger Smidt. Others present: Kyle Kuphal, City Attorney Jason Hill via Zoom, Cable Access Coordinator Steve Moffitt, City Administrator Stephanie LaBrune, and Parks and Recreation Director Robert Petersen.

OLD BUSINESS

Consider Authorizing Staff to Hire a Building Official- Delaney shared the recommendation of the Personnel Committee to move forward in the approval process needed to have staff hire a new building official. LaBrune stated that she has prepared a new job description and has obtained the appropriate pay grade for the position which would be range 16 on the city's pay scale. LaBrune said this position would serve as the city's licensed building official and work under the City Administrator's direction as an hourly employee with the expectation of working closely with the Community Development Director on public nuisances and zoning matters. Delaney said, if the council approved, he would also like to give LaBrune permission to start the contract termination process with SAFEbuilt once a new person is hired.

Motion was made by Colbeck, seconded by Swanson to allow City Administrator LaBrune to move forward with hiring a new Building Official and to terminate the contract with SAFEbuilt once the Building Official position is filled. A roll call vote was taken with five voting in favor of the motion and zero against. Motion carried.

EXECUTIVE CLOSED SESSION

Mayor Delaney announced that council would like to conduct a closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property located in the SE ¼ of the SW ¼ of Section 12, Township 106 North, Range 46 West described as commencing at a point 476.5 feet West of the NW corner of Block 11 in Nichols Addition to the City of Pipestone, Pipestone County, Minnesota (PID 18.112.0090).

Motion was made by Delaney, seconded by Swanson and unanimously carried with a 5-0 roll call vote go into executive closed session at 12:08 pm pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property located in the SE ¼ of the SW ¼ of Section 12, Township 106 North, Range 46 West described as commencing at a point 476.5 feet West of the NW corner of Block 11 in Nichols Addition to the City of Pipestone, Pipestone County, Minnesota (PID 18.112.0090).

Steve Moffitt and Kyle Kuphal left the meeting. Discussion was held on the subject matter.

Following discussion, a motion was made by Thompson, seconded by Colbeck, and unanimously carried with a 5-0 roll call vote to reopen the meeting at 12:23 pm.

ADJOURNMENT

Motion was made by Colbeck, seconded by Thompson, and unanimously carried with a 5-0 roll call vote to adjourn the meeting at 12:24 pm.

Dan Delaney, Mayor

Attest:

Stephanie LaBrune, City Administrator