

Pipestone, Minnesota
April 7, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 7th day of April 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken, and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Scott Swanson, Verdeen Colbeck and Danielle Thompson, Absent: none. Others present: Jody Wacker, Joel Adelman, Michael (Scott) Wilson, Solomon Derby, Robert Petersen, Kyle Kuphal, City Attorney Jason Hill via Zoom, Silas Parmar, Cable Access Coordinator Steve Moffitt, Assistant City Administrator/City Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA - ADDITIONS, CHANGE OR DELETIONS

Motion made by Swanson, seconded by Thompson, and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

Mayor Delaney stated the Consent Agenda contains the March 17, 2025, Regular Meeting Minutes and the Payment of Claims-Listing of Bills. He then asked if there was any discussion regarding these items. No discussion was held.

Motion was made by Swanson, seconded by Thompson and unanimously carried to approve the Consent Agenda items which consisted of the March 17, 2025, Regular Meeting Minutes and the Payment of Claims-Listing of Bills in the amount of \$671,434.29 for warrants #074507 to #074666 to be issued in payment thereof.

COMMUNITY CONCERNS

Administrator Nelson stated that no one was signed in and no other concerns had been received.

PUBLIC HEARING

Vacation of Alley in Crawford's Addition

Mayor Delaney shared that it has been recommended by the Water/Wastewater department for this public hearing to be held to hear public comment as part of the process to vacate the section of right of way located South of the 8th Avenue Diner, and property owned by Dave Bucher, and Michael Crawford. The area was originally platted as a public right of way but is only used as a private driveway by Crawford and Bucher.

Motion by Smidt and seconded by Colbeck and unanimously carried to open the public hearing at 6:32p.m.

With no public comments, there was a motion by motion by Thompson, seconded by Colbeck and unanimously carried to close the public hearing at 6:34p.m.

Delaney then shared that an introduction of Ordinance 165, Fourth Series: An Ordinance of the City of Pipestone Vacating All That Part of the Platted 16-Foot-Wide East/West Alley Lying

Between Blocks One and Two, Crawford's Addition in the City of Pipestone According to the Plat Thereof on File and of Record in the Office of the County Recorder, Pipestone County, Minnesota will be brought forth to the next council meeting.

REPORTS

- A. Law Enforcement - Absent.
- B. Public Works – Absent, report provided.
- C. Water/Wastewater – Adelman provided a written and verbal report.
- D. Building & Zoning – Derby provided a written and verbal report.
- E. Liquor Store – Wilson provided a written and verbal report.
- F. Recreation – Petersen provided a written and verbal report.
- G. Library – Wacker provided a verbal report.

OLD BUSINESS

SRTS Project Update

City Engineer Travis Winter provided an update on the 2025 Safe Routes to School project along with maps. He stated that the design is complete and plans are being reviewed by the State. Delaney questioned why the sidewalk on 8th Avenue was not on the East side of the road. Winter explained with the Kids N Care daycare, as well as utility poles there was not room for the sidewalk on the east side of the road. He also said North of 4th Street it was decided to keep the sidewalk on the west to pick up the kids that may be walking from homes on the West side of the road. Delaney also questioned why the sidewalk was not on the North side of 4th Street. Winter explained that due to the topography and the amount of fill that would need to be placed in the area east of the apartment complex it was not feasible to install the sidewalk there. In addition, he said they wanted to stay away from the substation and grain elevator on the South side of the road. Following discussion, Winter stated that he would bring the suggestions back to his engineering firm for further review.

NEW BUSINESS

Resolution 2025-24

Delaney stated this is a Resolution Granting a Conditional Use Permit for the Placement of an Accessory Structure at 711 3rd Avenue SW in the City of Pipestone. The resolution is being brought forth as a recommendation from the Planning Commission who held a public hearing pertaining to the matter on March 12th. If approved, the applicant, Randy Allen, will be allowed to place a 12ft. x 24ft. accessory structure on his property with the condition that an existing 5ft. x 8 ft. accessory structure be removed.

Motion was made by Swanson, seconded by Smidt and unanimously carried to approve Resolution 2025-24: A Resolution Granting a Conditional Use Permit for the Placement of an Accessory Structure at 711 3rd Avenue SW in the City of Pipestone.

Resolution 2025-25

Delaney said this is a Resolution Adopting an Amendment to Administrative Policy #25 - Public Purpose Expenditure. City Administrator Nelson shared that the policy would only be temporary and would open up the opportunity for all residents to take advantage of a buy one get one free swim pass until the end of the year.

Motion by Colbeck, seconded by Smidt and unanimously carried to adopt the temporary amendment to Administrative Policy #25 - Public Purpose Expenditure.

Consider Aquatic Center Operational Audit Agreement

Delaney said at the February 1st Annual Planning Session meeting, the City Council was in consensus that the Pipestone Family Aquatic Facility is in need of maintenance and potential upgrades. Upgrading the facility was one of the top priorities in the city's one year plan. As a result, city staff is recommending that the city enter into an Operational Audit Agreement with the company Councilman Hunsaker to perform an audit of the aquatic center at a price of \$9,000. The initial estimate for this scope of work was \$14,000. Delaney said this is something that is needed with the aquatic center being almost 30 years old.

Motion by Thompson, seconded by Colbeck and unanimously carried to approve the Operational Audit Agreement with the company Councilman Hunsaker to perform an audit of the aquatic center at a price of \$9,000.

Declaration of Surplus Property

Delaney said Recreation Director, Robert Petersen, is recommending that the city council declare the sport court panels from the former Harmon Park Tennis Courts as surplus property so they can be sold.

Motion made by Swanson, seconded by Smidt, and unanimously carried to approve declaring the sport court panels from the former Harmon Park Tennis Courts as surplus property.

Approval Vendor(s) to Serve Alcohol at the Hiawatha Lodge

Delaney explained City Administration is recommending Council approve on-sale liquor license vendor, Bole Mor Lanes to serve alcohol at the Hiawatha Lodge for event(s) on May 8, 2025 and June 28, 2025.

Motion made by Thompson, seconded by Colbeck, and unanimously carried to approve Bole Mor Lanes to serve alcohol at the Hiawatha Lodge for event(s) on May 8, 2025 and June 28, 2025.

Approve Public Works Cold Storage Building Project

Delaney said Public Works Director, Michael Bloemendaal, has received quotes for the proposed 60ft. x 120ft. cold storage shed to be located at the Public Works Department directly north of the Historic Concrete Water Tower. Due to the projected increase in building materials, Administrator Nelson would like the approval of the council to proceed with the project. Nelson then presented the quotes received stating that the low quotes were from Jer's Electric \$11,120 and Ed Balster Construction \$32,400. Additionally, she stated that quotes for materials were received from Pipestone Building Materials, Edgerton Lumber Company, and Elkton Lumber Company. She said there were some discrepancies with the quotes and although Elkton Lumber's quote was slightly less it was being suggested that the council approve the material quote from Pipestone Building Materials in the amount of \$74,130.06. Nelson also shared that the cost of the project would be funded from the Cemetery, Streets, and Garbage funds.

Delaney questioned the need of the building and stated that there is a lot of uncertainty in the world and it worries him. He said the amount of local government aid which the city relies on could change. Nelson stated that the department is looking space at the airport for storing their

equipment. Delaney said he is not in favor of spending reserves. Swanson stated that he truly believes that the department would not be building it if they did not need it.

Motion made by Smidt and seconded by Swanson to approve moving forward with the quotes from Pipestone Building Materials in the amount of \$74,130.06, Ed Balster Construction in the amount of \$32,400, and Jer's Electric in the amount of \$11,120 for the construction of a 60ft. x 120ft. cost storage shed. The motion was carried 4-1 with Delaney voting against the motion.

Fire Chief Appointment

Delaney shared that the Fire Department members have voted to appoint Michael Bloemendaal as the city's Fire Chief. He said the appointment of the Fire Chief is done on an annual basis and council approval is needed.

Motion by Smidt, seconded by Swanson and unanimously carried to appoint Michael Bloemendaal as the City's Fire Chief.

Approve Housing and Redevelopment Authority (HRA) Commission Member Resignation

Delaney said a letter of resignation from the HRA Commission has been received from Mitch Reynolds effective April 1st. The Council will need to accept his resignation.

Motion by Swanson, seconded by Thompson, and unanimously carried to approve the resignation of Mitch Reynolds from the HRA Commission effective April 1st.

Approve Employee Resignation

Delaney said a letter of resignation has been received from Ashley Headrick, who served as the city's Accounting Clerk and Administrative Assistant. Delaney said Ashley's resignation date will be effective April 11, 2025 and the Council will need to accept her resignation.

Motion by Thompson, seconded by Colbeck, and unanimously carried to approve the resignation of Ashley Headrick effective April 11, 2025.

CLOSING COMMENTS –

Mayor Delaney reminded the public of the Local Board of Appeals and Equalization meeting on April 8th at 7 p.m.

Councilmember Swanson thanked Ashley Headrick for her 6 months of working for the city. He also thanked Mitch Reynolds for his many years of service on the HRA board.

Councilmember Thompson announced National Severe Weather Awareness Week and said that the sirens will be going off sometime during next week.

Councilmember Colbeck announced that there is a blood drive tomorrow and there will be \$15 Kwik Trip cards available for anyone who donates.

ADJOURNMENT

Motion made by Colbeck, seconded by Smidt, and unanimously carried to adjourn the meeting at 7:30 p.m.

Dan Delaney
Mayor

ATTEST:

Stephanie LaBrune
Assistant City Administrator / City Clerk