

Pipestone, Minnesota  
May 18, 2026

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 18<sup>th</sup> day of May 2026. Acting Mayor Rodger Smidt called the meeting to order. Roll call was taken, and a quorum was declared. Members present: Rodger Smidt, Scott Swanson, Verdeen Colbeck, and Danielle Thompson, Absent: Dan Delaney. Others present: City Attorney Jason Hill via Zoom, City Engineer Travis Winter via Zoom, Cable Access Coordinator Steve Moffitt, City Administrator Stephanie LaBrune, and Erica Volkir from the Chamber of Commerce.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVE AGENDA - ADDITIONS, CHANGE OR DELETIONS**

Motion made by Thompson, seconded by Colbeck, and unanimously carried to approve the agenda as presented.

### **CONSENT AGENDA**

Acting Mayor Smidt stated the Consent Agenda contains the May 4, 2026 Regular Meeting Minutes, the April Financial Report. and the Payment of Claims-Listing of Bills. He then asked if there was any discussion needed regarding these items.

Motion was made by Smidt, seconded by Colbeck, and unanimously carried to approve the Consent Agenda items which consisted of the May 4, 2026 Regular Meeting Minutes , the April Financial Report, and the Payment of Claims-Listing of Bills in the amount of \$365,358.12 for warrants #77448 to #77550 to be issued in payment thereof.

### **COMMUNITY CONCERNS**

Administrator LaBrune stated that no one was signed in and no other concerns had been received.

### **BID OPENING**

Engineer Winter opened and presented the bids for the lead water service line replacement project. The following bids were received:

- Double D Gravel - \$796,409.96
- Hulstein Excavating - \$1,116,875
- Precision Plumbing, Heating & Dirtwork - \$1,698,950
- TW Underground - \$790,255

Winter stated the engineer's estimate was \$694,570 and said the city received a grant from the Minnesota Department of Health in the amount of 1- million dollars that would cover engineering and construction costs. He shared that he would review the bids and give a recommendation to the council that will be considered at the June 1<sup>st</sup>, 2026 City Council meeting.

## **LEGAL**

Consideration of Ordinance 173, Fourth Series- an Ordinance of the City of Pipestone Vacating Platted Alleys in the Original Plat of Pipestone Lying in Block 7 Between Lots One through Twelve of the Plat. This ordinance was introduced at the last city council meeting. Motion was made by Colbeck, seconded by Thompson and a roll call vote was taken. Four were in favor and zero opposed the adoption of Ordinance 173, Fourth Series, Pipestone Vacating Platted Alleys in the Original Plat of Pipestone Lying in Block 7 Between Lots One through Twelve of the Plat.

## **ENGINEERING**

Engineer Winter shared updates on Hiawatha Pageant Park Trail FLAP grant project. Community Development Director Justin Schroyer and Hiawatha Pageant Park Commission member Greg Carrow met with Winter and did a very detail walk through with NPS staff. The Park Commission requested a modification of the trail plan and Winter said it would not change the cost or timeline and that it makes sense to make the change. Safe Routes to School Project has started. They will be getting into grating and base work and in June will start the paving.

## **NEW BUSINESS**

Pipestone Chamber of Commerce Request for Council Action – Erica Volkir presented their annual request for assistance for the annual Pipestone Water Tower Festival event. Only change this year is Thursday is kid's night and Friday will be the street dance and Saturday will be the same as usual. The street dance will be for 21 years old and up only. Volkir also requested permission for road closure for preparation of an alternate location just in case of bad weather.

Motion made by Swanson, seconded by Thompson, and unanimously carried to approve the Chamber of Commerce request as presented including the authorization of the parade permit and dance license.

Pipestone Performing Arts Center Request for Council Action – Smidt shared that Mark Thode with the Pipestone Performing Arts Center requested approval from the City to allow them to fly performance flags downtown on the curb in front of the PPAC starting after Memorial Day through the entire month of June with the exception of June 14<sup>th</sup> which is Flag Day. The flags will include the show title and performance dates as part of the design. This request has been approved in the past.

Motion made by Colbeck, seconded by Thompson, and unanimously carried to approve the Pipestone Performing Arts Center Request to fly performance flags downtown for the entire month of June with the exception of June 14<sup>th</sup> for Flag Day.

Resolution 2026-26 – This Resolution Accepts the following Donations:

- Pipestone Jaycees:  
\$1,000 to go towards Daycare Day at the Pipestone Family Aquatic Center.

Motion made by Thompson, seconded by Swanson, and unanimously carried approve Resolution 2026-26 accepting donations from the Pipestone Jaycees in the sum of \$1,000 to fund Daycare Day at the Pipestone Family Aquatic Center.

Resolution 2026-27 – Smidt stated that this is a resolution regarding an application from the Pipestone Country Club requesting authorization for exemption for a lawful gambling license. The Country Club is planning to hold a raffle drawing on August 22, 2026 at the Country Club.

Motion made by Thompson, seconded by Swanson and unanimously carried to approve Resolution 2026-27 approving exemption for a lawful gambling license to the Pipestone Country Club for the raffle drawing on August 22, 2026.

Authorize Bank Signatories – Smidt shared that due to changes in city staff, Administrator LaBrune requested council approval to authorize both herself and new City Treasurer Melanie Boetcher be authorized as signers and viewers of all city bank and investment accounts including but not limited to accounts at First Bank & Trust, First Farmers and Merchants Bank, and First State Bank Southwest. This is a formality when there are changes in financial staff.

Motion made by Colbeck, seconded by Thompson, and unanimously carried to approve the authorization of Stephanie LaBrune and Melanie Boetcher as signatories and viewers to all city bank and investment accounts including, but not limited to the accounts at First Bank & Trust, First Farmers and Merchants Bank, and First State Bank Southwest.

#### **CLOSING COMMENTS**

Thompson shared the announcement of “EMS Week”. Stop by the Pipestone EMS building from 5:30pm-7:30pm for a meal provided by the EMS crew.

#### **ADJOURNMENT**

Motion made by Swanson, seconded by Thompson, and unanimously carried to adjourn the meeting at 6:54pm.

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Rodger Smidt  
Acting Mayor

ATTEST:

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Stephanie LaBrune  
City Administrator