

Pipestone, Minnesota  
August 18, 2025

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in-person and via Zoom in the Municipal Building at 6:30 p.m. on the 18<sup>th</sup> day of August 2025. Mayor Dan Delaney called the meeting to order. Roll call was taken and a quorum was declared. Members present: Dan Delaney, Rodger Smidt, Scott Swanson, and Verdeen Colbeck. Absent: Danielle Thompson. Others present: Kyle Kuphal, City Engineer Travis Winter via Zoom, City Attorney Jason Hill via Zoom, Cable Access Coordinator Steve Moffitt, Assistant City Administrator-Clerk Stephanie LaBrune, and City Administrator Deb Nelson.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS**

Mayor Delaney asked to change the agenda, stating that the word Northwest in the title of Resolution 2025-49 needs to be changed to Northeast. He also asked to remove item H. Approval of the Storm Water Agreement(s) from the agenda.

Motion was made by Smidt, seconded by Swanson and unanimously carried to approve the agenda with the change of the word Northwest in the title of Resolution 2025-49 to Northeast and the removal of item H. under New Business. Approval of the Storm Water Agreement(s).

### **CONSENT AGENDA**

Mayor Delaney stated the consent agenda contains the August 4, 2025 Special Meeting Minutes, August 4, 2025 Regular Meeting Minutes, August 11, 2025 Special Meeting Minutes, the July Financial Report, and Payment of Claims-Listing of Bills and asked if there was any discussion regarding these items.

Motion was made by Swanson, seconded by Colbeck and unanimously carried to approve the consent agenda which consisted of the August 4, 2025 Special Meeting Minutes, August 4, 2025 Regular Meeting Minutes, August 11, 2025 Special Meeting Minutes, the July Financial Report, and Payment of Claims-Listing of Bills in the amount of \$779,992.52 for warrants #075520 to #075628.

### **COMMUNITY CONCERNS**

None.

### **LEGAL**

#### **Introduction of Ordinance No. 168, Fourth Series**

Mayor Delaney introduced Ordinance No. 168, Fourth Series: An Ordinance of the City of Pipestone Repealing and Replacing Section 153.32 of the Pipestone City Code with Regard to Signs stating the Planning Commission held a public hearing on August 13<sup>th</sup> and is making the recommendation for the council to repeal the existing sign code and adopt a newly revised version. He shared that the proposed ordinance is available for viewing and will be up for council consideration at the council meeting on September 2<sup>nd</sup>.

## **NEW BUSINESS**

### **Resolution 2025-49**

Mayor Delaney stated the council heard a presentation on the North Hiawatha Development project from the SRDC on August 4<sup>th</sup> and shared that if resolution 2025-49 is approved, it will allow the city to move forward with the grant application and project and reaffirm that the city will be responsible for providing the local match for the project if the grant is awarded.

Motion was made by Colbeck, seconded by Swanson and unanimously carried to approve Resolution 2025-49: Resolution of the City of Pipestone, Minnesota in Support of U.S. Economic Development Administrator FY2025 Disaster Supplemental Grant Program and Pledging a Local Match to Expand Infrastructure Along 11<sup>th</sup> Street Northeast for the Development of an Industrial Park.

### **Resolution 2025-50**

Delaney presented Resolution 2025-50 stating that the approval is needed to allow city designees to enter into the Safe Routes to School Program Grant Agreement with the Minnesota Department of Transportation and fully execute the agreement.

Motion was made by Smidt, seconded by Colbeck, and unanimously carried to approve Resolution 2025-50: Safe Routes to School Program Grant Agreement.

### **Resolution 2025-51**

Delaney said the approval of this resolution accepts a donation from Buckwheat LLLP in the amount of \$1,000 to be used towards the Farmer's Market Senior Pops program. Delaney thanked the business for their donation.

Motion was made by Swanson, seconded by Colbeck, and unanimously carried to approve Resolution 2025-51: Resolution Accepting Donations.

### **Resolution 2025-52**

Delaney stated on August 4<sup>th</sup>, the city received the following bids for the 2025 SRTS project and said it is being recommended by the City Engineer to approve the low bid from Hulstein Excavating Inc. in the amount of \$856,946.15. Engineer Winter also stated that work on the project may begin either this fall or in the spring of 2026.

Motion was made by Colbeck, seconded by Smidt, and unanimously carried to approve Resolution 2025-52: A Resolution Accepting Bid.

### **Accept 2024 Audit Report and Journal Entries**

Delaney stated on August 11<sup>th</sup>, the council heard a presentation from Matt Taubert with Meulebroeck, Taubert, & Co. PLLP. And shared that a motion now needs to be made to approve the 2024 Audit Report and recommended posted journal entries with the approval being retroactive to August 15, 2025 which was the deadline to submit the audit report.

Motion was made by Smidt, seconded by Swanson, and unanimously carried to approve the 2024 financial audit and posted journal entries effective August 15, 2025. Delaney also thanked Taubert for his work on the audit.

#### Appointment of New Firefighter

Delaney shared with the council that Fire Chief Michael Bloemendaal is requesting the approval of Dylan Spaethe as a new firefighter for the Pipestone Fire Department.

Motion was made by Swanson, seconded by Smidt, and unanimously carried to approve Dylan Spaethe as a new Firefighter.

#### Approve Utility Easements

Delaney shared as a result of a sewer and water installation project near the area of Highway 23 North; the following Utility Easements need to be approved with the condition that the easements include all signatures and full legal descriptions of the properties prior to being recorded with the County Recorder's office:

- a. Utility Easement made by Nutrien Ag Solutions, Inc., a Delaware Corporation
- b. Utility Easement made by Michael J. Crawford and Ladonna K. Crawford
- c. Utility Easement made by Chandler Feed Company, a Minnesota Corporation, and K-Line Properties, LLC, a Minnesota Limited Liability Company
- d. Utility Easement made by Danny R. Delaney and Linda R. Delaney
- e. Utility Easement made by Carolyn M. Rasmussen

Motion was made by Smidt, seconded by Colbeck to approve the Utility Easements made by:

- a. Nutrien Ag Solutions, Inc., a Delaware Corporation
- b. Michael J. Crawford and Ladonna K. Crawford
- c. Chandler Feed Company, a Minnesota Corporation, and K-Line Properties, LLC, a Minnesota Limited Liability Company
- d. Danny R. Delaney and Linda R. Delaney
- e. Carolyn M. Rasmussen

The motion was carried and approved 3 to 1 with Delaney abstaining from the vote. Delaney commented that he did not receive any financial benefit but rather abstained due to having signed one of the utility agreements.

#### Approve Full-Time Status for Accounts Payable

Delaney shared following a three-month probationary period, Administrator Nelson is recommending Ashley Wiese move to full time status as the Accounts Payable Clerk / Administrative Assistant effective August 18, 2025.

Motion was made by Swanson, seconded by Colbeck, and unanimously carried to approve Ashley Wiese as the full time Accounts Payable Clerk / Administrative Assistant effective 8/18/2025.

#### Approve Full-Time Status for Administrative Assistant

Delaney stated Megan DeWitte was hired in June as a Temporary-Full-Time employee to fill the role of Administrative Assistant. He said, Administrator Nelson is now recommending that the

council move Megan DeWitte to full time status as the Administrative Assistant effective August 18, 2025.

Motion was made by Swanson, seconded by Colbeck, and unanimously carried to approve Megan DeWitte as the full time Administrative Assistant effective 8/18/2025.

#### Food Truck Parking Location

Delaney stated that he would like to discuss designating a city owned location for food trucks. Discussion was held revolving around the designation of a location and also the State rules pertaining to how long a food truck can be parked in any one location. In addition, safety was discussed and both Colbeck and Swanson stated that they would like to hear more feedback from the owners of the food trucks as to where they would prefer to have a designated parking location within the city of Pipestone. Delaney requested that the council continue to discuss the subject matter.

#### Review of Purdue Pharma Settlement Communications

Attorney Hill stated that a letter was received by the city from Blue Cross Blue Shield (BCBS) regarding the opioid settlement. He said the city of Pipestone does not seem to be included in the settlement and shared that Pipestone County is listed. Hill said that he has talked with the League of Minnesota Cities and the Attorney General's office and they are stating that the settlement relates to services provided and services paid. He said BCBS can speak on behalf of the city and suggested that the city not opt out of the settlement.

Motion was made by Delaney and seconded by Smidt, and unanimously carried to not opt out of the settlement and approve BCBS file a claim on the city's behalf and vote in favor of the settlement.

#### CLOSING COMMENTS

Colbeck – Mentioned there is a community blood drive on August 25<sup>th</sup>.

Delaney – Shared that the Performing Arts Center has a Puppy Pals Show on August 20<sup>th</sup>. He also informed the public that post cards are being sent out to a select number of residents from the city assessors who will be doing property assessments. Then finally Delaney shared that the County will be having a public hearing on August 28<sup>th</sup> to hear a request for a variance for a solar garden planned to be built within the required 400 ft setback from city residents. Delaney informed the public that the city would be present at the meeting to make an opposition to the project.

#### ADJOURNMENT

Motion was made by Smidt, seconded by Colbeck, and carried unanimously to adjourn the meeting at 7:03 p.m.

---

Dan Delaney  
Mayor

ATTEST:

---

Stephanie LaBrune  
Assistant City Administrator - Clerk