



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Friday, March 22, 2019, 12:00 PM

BOARD OF COMMISSIONERS PLANNING RETREAT AGENDA

Call to Order

Adoption of Agenda

New Business

- [1.](#) Sunset Sewer Project Loan Acceptance

Planning Retreat

[Commissioners](#) will conduct facilitated Planning Retreat

Adjournment

**STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE**

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Project Number: E-SRP-W-17-0115

Town of Pilot Mountain
124 West Main Street
Pilot Mountain, North Carolina 27041

Drinking Water	☐	Additional Amount for	Previous Total	Total Offered
Wastewater	☒	Funding Increases		
State Revolving Fund (SRF)	☐			
State Reserve Loan (SRP)	☒			\$ 1,264,392
State Reserve Grant (SRP)	☒			\$ 1,264,392
State Emergency Loan (SEL)	☐			
Asset Inventory & Assessment Grant (AIA)	☐			
Merger/Regionalization Feasibility Grant (MRF)	☐			

Project Description:

Sunset Sewer Subbasin Rehabilitation Project - Replacement of approximately 3,224 LF of 6-inch & 8-inch with 8-inch gravity sewer, 3,400 LF of 8-inch gravity sewer and 20 manholes; rehabilitation of Sunset PS to include: replacement of 100 GPM submersible pumps and installation of a new wet well and generator; replacement of 1,970 LF of 4-inch force main; and installation of SCADA on all pump stations.

Total Financial Assistance Offer:

\$ 2,528,784

Total Project Cost:

\$ 2,528,784

Estimated Closing Fee*:

\$ 44,254

For Loans

Principal Forgiveness:

\$

Interest Rate:

0% Per Annum

Maximum Loan Term:

20 Years

**Estimate closing fee calculated based on grant and loan amount.*

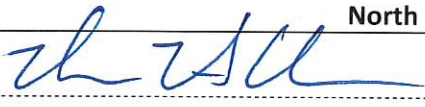
Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance,

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

**Kim H. Colson, P.E., Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality**

Signature:  Date: 3/11/19

On Behalf of:

Town of Pilot Mountain

Name of Representative in Resolution:

Title (Type or Print):

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

Signature: _____ Date: _____

STANDARD CONDITIONS & ASSURANCES FOR STATE RESERVE PROJECTS

1. Specific MBE/WBE (DBE) forms and instructions are provided that are to be included in the contract specifications. These forms will assist with documenting positive efforts made by recipients, their consultants and contractors to utilize disadvantaged businesses enterprises. Such efforts should allow DBEs the maximum feasible opportunity to compete for sub agreements and subcontracts to be performed. Documentation of efforts made to utilize DBE firms must be maintained by all recipients, and construction contractors, and made available upon request.
2. The Applicant intends to construct the project or cause it to be constructed to final completion in accordance with the Application approved for financial assistance by the Division.
3. The recipient acknowledges that in the event a milestone contained in the Letter of Intent to Fund is missed, the Department of Environmental Quality will rescind this Funding Offer.
4. The Applicant is responsible for paying for the costs ineligible for State funding.
5. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.
6. As of the acceptance of this Funding Award Offer, steps A-D in the Funding Guidance will be complete. These Assurances, likewise, incorporate the most recent version of the Funding Guidance, and the Applicant hereby certifies by accepting this Funding Award Offer that it will adhere to the subsequent steps in the Funding Guidance document. The remaining steps generally govern project design, bidding, contracting, inspection, reimbursements, closeout and repayment.
7. The Applicant will provide and maintain adequate engineering supervision and inspection.
8. The recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and will be retained and made available for a period of at least three years following completion of the project.
9. All State funds loaned shall be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements on this loan will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the recipient's compliance with the Standard Conditions of this Award. The Applicant agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.
10. The applicant will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the construction contract(s) and the Applicant is expected to uphold its contract obligations regarding timely payment.
11. This project may be funded with bond proceeds pursuant to S.L. 2015-280. Therefore, the applicant must adhere to the Division's procedures for federal tax compliance for projects receiving bond proceeds pursuant to S.L. 2015-280 Connect NC Bond Act of 2015, which assures that the infrastructure will not be used or operated in a way that would create private business use, unless such use or operation is approved by the State.

Acknowledgement of Standard Conditions and Assurances

The Applicant hereby gives assurance to the Department of Environmental Quality that the declarations, representations, and statements made in all documents, and communications filed with the Department of Environmental Quality in support of its request for financial assistance will be fulfilled.

Signature

.....
Date

Amendment No. 1

BE IT ORDAINED by the Pilot Mountain Board of Commissioners that the Landfill Rehabilitation Capital Project Ordinance be amended as follows:

BE IT ORDAINED by the Pilot Mountain Board of Commissioners that the Landfill Rehabilitation Capital Project Ordinance be amended as follows:



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Sunset Sewer Project Loan Acceptance	
<u>Background Information:</u>	
The Town was approved for a grant/loan project from the NC Division of Water Infrastructure in the amount of \$2,528,784. Fifty percent of this project is grant and fifty percent is 0% interest loan. The Local Government Commission approved the debt at its meeting on March 5. The next step in the process is for the Board to approve the attached resolution which will authorize me to sign the loan agreement. In order to close the loan we will have to pay a “closing fee” of \$44,254. We will transfer this from the Capital Reserve Fund and I have prepared the necessary budget amendments to account for that transfer.	
<u>Staff Recommendation:</u>	Staff recommends approval of this resolution and the associated budget amendments.
<u>Possible Board of Commissioner Actions</u>	
• Approve Resolution and associated budget amendments • Reject Loan Offer • Take No Action	
<u>Attachments</u>	
EnterTextHere	

RESOLUTION ACCEPTING LOAN OFFER

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, water supply systems, and water conservation projects, and;

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Revolving Loan of \$1,264,392 and a State Grant of \$1,264,392 for the construction of replacement of 3,224 LF of 6-inch & 8 inch gravity sewer, 3,400 LF of 8 inch gravity sewer and 20 manholes, the rehabilitation of the Sunset Sewer Pump Station and force main, and the installation of SCADA at the Town's 19 pump stations, and;

WHEREAS, the Town of Pilot Mountain intends to construct said project in accordance with the approved plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that:

1. The Town of Pilot Mountain does hereby accept the State Revolving Loan in the amount of \$1,264,392 and the State Grant in the amount of \$1,264,392.
2. That the Town of Pilot Mountain does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan and grant offer, Section II-Assurances will be adhered to.
3. That James Michael Boaz, Town Manager and successors so titled is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. That the Town of Pilot Mountain has complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and state grants and loans pertaining thereto.

ADOPTED by the Board of Commissioners of the Town of Pilot Mountain this the 22nd day of March 2019.

Attest:

Evan J. Cockerham, Mayor

Holly Utt, Town Clerk



AGENDA Town of Pilot Mountain Strategic Planning Board Retreat

Friday March 22, Saturday March 23

Chris Aycock, Facilitator

The Agenda is flexible. *Breaks given.*

Friday March 22, 2019

11:30 am to 12:00 pm	Lunch on site.
12:00 pm to 12:30 pm	Introduction of retreat. State of The Town by Manager (including review of main projects and topics).
12:30 pm to 2:00 pm	SWOT (Strengths, Weaknesses, Opportunities, Threats.)
2:00 pm to 4:00 pm	Create priorities/goals for The Town of Pilot Mountain.
4:00 pm to 5:00 pm	Closing: What overall do you see as your vision for the Town?

Saturday March 23, 2019

8:30 am to 9:00 am	Breakfast on site.
9:00 am to 9:30 am	Introduction and summary of day 1, Friday.
9:30 am to 12:30 pm	Develop measurable objectives to support goals.

Project Name	Cost
Depot Street Stream Restoration	\$ 1,100,000.00
Landfill Rehab Project	\$ 100,000.00
Main Street National Register District	\$ 11,000.00
Street Paving Project	\$ 1,100,000.00
Sunset Sewer Project	\$ 2,500,000.00
Water Interconnect	\$ 3,900,000.00
Streetscape Project	\$ 61,500.00
Water/Sewer AIA Project	\$ 300,000.00
PD K9 Acquisition	\$ 10,000.00
Bottle Cap Mural	\$ 250.00
Business Inventory for Website	\$ 200.00
Brownfields Community Assessment	\$ 300,000.00
Pilot Mountain Greenway	~\$6,000,000

Funding Source
CMTF Grant
NC DEQ
Local Funds
USDA and Local Funds
NC DEQ Grant & Loan
NC DEQ Grant & Loan
NC Dept of Commerce Grant & Local Funds
NC DEQ Grant
NC Grant and Local Funds
Local Funds
Local Funds
EPA Grant
Unknown