



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Monday, August 12, 2019, 7:00 PM

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

1. Approval of Minutes

Board & Committee Reports

New Business

2. WWTP & Pump Station Rehabilitation Capital Project Ordinance
3. FY 2020 Budget Amendment 1
4. Planning & Zoning Board Appointment

Administrative Reports

5. Staff Reports

Mayor and Commissioners Comments

Closed Session Pursuant to NCGS 143-318 (a)(3)-Attorney/Client Privilege

Other Business

Adjourn

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, July 8, 2019
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kim Quinn, Commissioner Donna Kiger, Commissioner Hilda Willis and Commissioner Scott Needham.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz and Town Clerk, Holly Utt

Call to order/Moment of Silence/Pledge of Allegiance – 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. He asked that everyone remember the family of Junior Fulton who gave many years of service to the town and was a great public servant. All in attendance observed a moment of silence and recited the pledge of allegiance.

Adoption of Agenda

Commissioner Needham made a motion to adopt the agenda as presented and it was unanimous.

Public Comment

Anna Nichols spoke on behalf of the Charles H. Stone Memorial Library. She invited everyone to attend the Summer Reading Programs which are held every Tuesday at 11:00 at the library.

Randy Collins, Greater Mount Airy Chamber of Commerce, was present to address the Board. He stated that the Chamber had been talking about launching a new program and they had thought that maybe Pilot Mountain would like to start a business council since PMABA had dissipated. The Chamber has the resources to put behind it and there would be no cost to the town. A kick-off meeting will be held on July 30th at 5:30 at the Pilot Center. All businesses are welcome whether they are inside the city limits or not. He noted that there was no intent to replicate or interfere with anything that is going on with the town such as the Main Street Program.

Consent Agenda

- June 10, 2019 Regular Meeting Minutes

Commissioner Quinn made a motion to approve and adopt the consent agenda and the items there upon and it was unanimous.

ABC Board Report

Billy Pell stated that the ABC sales were up by 12% over June 2018. Total sales for the month was \$104,199 compared to \$92,196 in the previous year.

New Business

AIA Grant

Mr. Boaz stated that a few months back the town had received \$300K in total for water and sewer to do mapping and inventory of assets in both those systems. This would help the town with asset

management and assessing when to replace and repair. In order to spend the money, the Board would need to formally accept the grant. Commissioner Needham made a motion to adopt Resolution 2019/20-1 and to create an AIA Capital Project Ordinance and it was unanimous.

AIA Project Engineering Firm Selection

Mr. Boaz explained that the town had issued a request for qualifications (RFQ) from engineering firms for qualified to do the AIA project. Only one submittal was received from Withers Ravenel, who has done work for the town in the past. Mr. Boaz recommended selecting Withers Ravenel and authorizing him to enter into contract with them assuming it is within the project budget. Commissioner Quinn asked what their fee would be. Mr. Boaz stated that it would be a little less than the \$300K. Mayor Cockerham asked about the timeline on the project. Mr. Boaz stated that he would estimate it at 1-1 ½ years. Commissioner Quinn asked how this project was different from other plans. Mr. Boaz stated that this would be more in depth and the mapping will be a great asset, the ability to manage that data in real time. Commissioner Quinn and Commissioner Kiger stated that they were not comfortable entering into the contract without other submittals, although Withers Ravenel had done work in the past and they were fine with that. Mr. Boaz stated that he send out again for RFQ's and have it on the agenda in August. Commissioner Quinn made a motion to select Withers Ravenel pending Board contract approval and it was unanimous.

Administrative Reports

Town Manager's Report

- Food Truck Festival and Dinosaurs on Main were both very successful events. Mr. Boaz thanked the staff and volunteers for their participation to make both of those great events.
- National Night Out will be held on August 6 from 6-8PM in the Town Hall parking lot
- A summer concert series will be held on July 27th. The Andrew Millsap Band will be playing that evening. Anyone needing to purchase tickets should see Jenny Kindy.
- Field of Dreams will be the Movie on Main set for July 20th

Mr. Boaz discussed the CDBG grant application. After community meetings and discussion with the consultant it is in the best interest of the town not to submit for this round of funding due to the application base. There should be another round of funding in the fall. This will give the town time to get more applications and complete a scattered site program to choose properties.

Financial Report

- General Fund – End of year is very close. These are not final numbers due to other invoices that have not yet come in. Fund Balance will be used to balance as expected.
- The water/sewer fund end of year is also close as expected.

Mayor and Commissioners Comments

Mayor Cockerham: He is very proud of the town. He talked to people from all over the state during the Food Truck Festival and some expressed their interest in moving to the area. He thanked the VFD for

their quick response to the fire on Main Street. He thanked the Police Department for their professionalism with the public. He also mentioned the new K9 Officer, Jeffrey, who will come on board later in July. The playground fundraiser has been successful. He and Commissioner Needham added the \$20K on behalf of the town and thanked the County Board of Commissioners for matching the town.

Commissioner Quinn: The events on Main Street have been great. Excited for the new businesses coming to town and more people getting involved. She also thanked Josie Grogan for the Fairy Door Project. The owners of the old Just Save property are looking to sub-divide and rent those spaces out if anyone is interested.

Commissioner Needham: Mentioned the good turn-out for events and people are taking notice. He also mentioned that Junior Fulton was also active with the VFD and was very dedicated to the town.

Commissioner Kiger: Thanked Jenny Kindy, Christy Craig and her daughters, Claudia and Piper, for the Dinosaurs on Main event. She read a message received on Facebook about the dinosaur event. She also thanked the Police Department and town staff for the food truck event.

Commissioner Willis: Glad to see the music coming to Main Street. She has some projects that will be released in the fall that involve Pilot Mountain. She also mentioned that by the fall there will be an arts scholarship available to young people in Stokes and Surry County between the ages of 13-25. Xtreme Marketing and she will be spearheading an art scholarship in the name of Austin Hicks and they are gathering quite a bit of support.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Needham made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor

**PROJECT BUDGET ORDINANCE
WWTP & PUMP STATION REHABILITATION PROJECT**

BE IT ORDAINED, by the Pilot Mountain Board of Commissioners, that pursuant to North Carolina General Statutes Section 13.2 of Chapter 159, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is the “WWTP & Pump Station Rehabilitation Project”.

Section 2: The officers of this unit are hereby directed to proceed with the project within the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project.

NC DEQ State Reserve Grant	\$500,000.00
NC DEQ State Reserve Fund Loan	\$850,000.00
Transfer from Capital Reserve Fund	\$24,500.00
Total:	\$1,374,500.00

Section 4: The following amounts are the anticipated expenditures for the project:

Construction	\$1,045,000.00
Engineering Costs	\$96,000.00
Land Acquisition/Easement Preparation	\$37,000.00
Construction Administration	\$67,000.00
Grant/Loan Closing Fee	\$24,500.00
Contingency	\$105,000.00
Total:	\$1,374,500.00

Section 5: The Town Manager is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement state regulations.

Section 6: The Town Manager is directed to report quarterly on the financial status of each project element in Section 4 and on the total revenues received or claimed.

Section 7: Copies of this grant project ordinance shall be made available to the Town Manager for direction in carrying out this project.

Adopted this the 12th day of August, 2019

SEAL:

Evan J. Cockerham, Mayor

ATTEST:

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

WWTP & Pump Station Rehabilitation Capital Project Ordinance	
<u>Background Information:</u>	
The Town was awarded \$850,000 in loan funds and \$500,000 in grant funds from the NC State Water Infrastructure Authority to fund rehabilitation at the Town’s Waste Water Treatment Plant and at some of the Town’s Waste Water Treatment Plant. The Board has previously approved hiring McGill Associates as the engineer for this project. The Board has not approved a capital project ordinance for this project and that is what I am asking the Board to do.	
<u>Staff Recommendation:</u>	Staff recommends that the Board adopt capital project ordinance.
<u>Possible Board of Commissioner Actions</u>	
• Adopt the capital project ordinance as presented • Make changes to the ordinance and adopt • Deny approval of the ordinance • Table to a later meeting • Take no action	
<u>Attachments</u>	
• WWTP & Pump Station Rehabilitation Capital Project Ordinance	

FY 2019 – 2020 Budget Ordinance

BE IT ORDAINED by the Pilot Mountain Board of Commissioners that the 2019-2020 Budget Ordinance be amended as follows:

Increase	10-3990-0000 – Fund Balance Appropriated	\$8,000.00
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Increase – Culture & Recreation	\$5,300.00
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Increase – Downtown Development	\$2,700.00
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Adopted this 12th day of August, 2019

Evan Cockerham, *Mayor*

Holly Utt, Town Clerk

Explanation of Amendment:

1. To appropriate carryover funds from FY 2019.



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

FY 2020 Budget Amendment 1	
<u>Background Information:</u>	
This budget amendment will re-appropriate some unexpended funds from FY 2019. This includes the remaining money for special projects at the library, money collected for benches for Main Street,	
<u>Staff Recommendation:</u>	Staff recommends that the Board approve FY 2020 Budget Amendment 1
<u>Possible Board of Commissioner Actions</u>	
• Approve FY 2020 Budget Amendment 1 • Deny approval of FY 2020 Budget Amendment 1 • Table to a later meeting • Take no action	
<u>Attachments</u>	
• FY 2020 Budget Amendment 1	

4. Pilot Mountain Town Hall
24 West Main Street
Pilot Mountain, NC 27041



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APPLICATION FOR APPOINTMENT TO A BOARD/COMMITTEE

The Town of Pilot Mountain appreciates your interests in serving on a Board/Committee and requests that you complete the following application. This application requests general information based on your interest in applying for a Board or Committee and assists in determining eligibility for appointment.

Contact Information:

Name: **Rachel Gilley Collins** Date of Application: **11-19-18**
Mailing Address: **P.O. Box 1421 Pilot Mountain, NC 27041**
Physical Address: **304 West Main Street Pilot Mountain, NC 27041**
Phone Number: **336-971-4869** Alternate Phone Number: **336-444-4113**
E-mail address: **racgil@yahoo.com**

Residency

Do you reside in: ☒ Town Limits ☐ ETJ Length of residence in Pilot Mountain: **11** Years
18 years in Pilot Mountain outside city limits. _____ Months

Interest

11 years inside city limit

Please indicate below the Boards or Committees you are interested in serving on:

☐ Planning & Zoning Board ☐ Board of Adjustment ☐ Tourism Development Authority ☒ Other **Board of Commissioners**

Questionnaire (Please attach additional sheets if needed)

Why do you want to serve on this board/committee?

Please see attached sheet for answers to questions 1- 5

Why do you think you would be an asset to this board/committee?

What do you feel are your qualifications for serving on the board/committee requested?

What areas of concern would you like to see the board/committee address?

Prior Public Service Experience (Boards/Committees/Civic groups - Please include dates of service):

Armfield Civic Center Board of Directors - 2008 to 2011

United Way Campaign Chair at Place of Business - 2003 to 2017

Has any formal charge of professional misconduct ever been sustained against you? If yes, please explain.

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? If yes, please explain.

No

Additional Comments:

Please see attached

4.

Ethics Guidelines for Town Boards

(Please check if you agree)

☒ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Pilot Mountain.

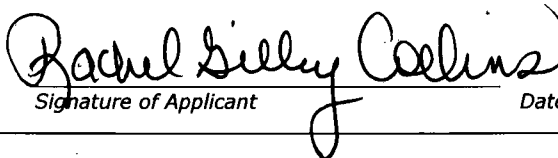
Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing. I understand that is application is a public document. Additionally, I understand that some committee appointments require a criminal background check.

Rachel Gilley Collins

Print Name



Signature of Applicant

11-19-18

Date



Town of Pilot Mountain Application – Continuation Sheet

1. Why do you want to serve on this board/committee?

I was raised in Pilot Mountain and lived just outside of town limits for the first 18 years of my life. I went to Pilot Mountain Elementary and East Surry High School and I value the things that this town gave to me. I moved back 11 years ago this month and I would like to give back to the town and to the citizens who gave so much to me.

2. Why do you think you would be an asset to this board / committee?

I have a passion for this town and our people. I love this town and want to see it thrive. I have always championed our town to as many people as I can find.

I am used to collaborating with others on a daily basis to get work done, bids turned in and projects finished. I am willing to work with others and am open minded and like to seek areas that can be agreed upon. I am analytical and actually like filling out forms.

3. What do you feel are your qualifications for serving on the board/committee requested?

For the last 19 years, I have worked at IL Long Construction as a Bid Coordinator and Project Management Assistant. I assist 8 project managers with their projects. I do everything from filling out government paperwork, getting subcontractors to bid jobs, talk to owners about any needs they have, work with submittals and closeouts, and help prepare project presentations and lots of other office tasks. I multi-task daily and am always under deadlines. I like to think I handle pressure with grace and work well with many different groups of people. I have to be organized and efficient to get my work done.

4. What areas of concern would you like to see the board/committee address?

I would like to see continued financial stability. I think the current board has made great strides in the last few years and I would like to help in any way to keep us on the right track. I think the morale of citizens has been much better in the last few years. They see the new events and feel like something good is happening.



I would love to see the greenway from the mountain to the town started. I love hiking and nature and would love to see us somehow channel the tourism of the mountain into our downtown area. We also have great hiking at Nelson Acres as well.

5. Prior Public Service Experience

- Armfield Civic Center Board of Directors - 2008 to 2011
- United Way Campaign Chair at IL Long Construction - 2003 to 2017
- First United Methodist Church – 2007 to 2013 – Volunteered with Children’s Church

Education:

East Carolina University, Greenville, NC
Completed 43 hours toward Master of Public Administration

Meredith College, Raleigh, NC
Bachelor of Art in Speech with a Concentration in Professional Communication
Second Major: Bachelor of Art in Political Science
Minor: Management
Graduated in May 1994

Previous Activities:

- | | |
|---|------------|
| Meredith College Basketball Team NCAA Division III | 1990 -1994 |
| Meredith College Basketball MVP and Co-Captain | 1993 -1994 |
| Meredith Tennis Team | 1990 -1994 |
| Recognized by Governors Council for Women’s Sports Day 1994 | |

Additional Comments:

It would be an honor for me to work with the mayor and current board members. It would also be an honor to me to serve the citizens of Pilot Mountain. I do not have a self-serving agenda but only hope to make our town a better place for us and our future residents.



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Planning & Zoning Board Appointment	
<u>Background Information:</u>	
The Mayor is recommending that Rachel Collins be appointed to fill out the remaining term of the seat held by Steve Tillman.	
<u>Staff Recommendation:</u>	Staff recommends that the Board appoint Ms. Collins to fill out the unexpired term.
<u>Possible Board of Commissioner Actions</u>	
• Approve Mayor’s recommended appointment • Deny approval to Mayor’s recommended appointment • Table to a later meeting • Take no action	
<u>Attachments</u>	
• Rachel Collins Application	

Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041



(Phone) - 336.368.2247
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MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: August 7, 2019
RE: August 2019 Manager's Report

- There will be a special concert in downtown sponsored by Hilda's Place and Xtreme Marketing on Saturday August 17. The proceeds from this concert will be used to fund a scholarship for those interested in the arts. We will also be having Movies on Main on August 17. We will be showing Shrek.
- I have met with WithersRavenel regarding the Asset Inventory & Assessment project and we have refined the scope of work. They will have a contract ready for the Board to review by the September meeting.
- Officer Ryan Blizzard will have Jeffery our new K-9 at the meeting. Jeffery and Ryan have already been busy and made a drug related arrest their first day of work together.
- Our loan for the Mt Airy Interconnect project was approved by the Local Government Commission on August 6. We also have received approved plans for this project from the NC DEQ Public Water Supply Division. Once we have the necessary easements in place and a soil & erosion control permit in place we can put this project out to bid.
- We are planning to have the Rural Center back in Town later this month. They will be conducting interviews with business owners and other community leaders as a part of the assessment process that the Board authorized in the spring.
- We anticipate that we will have another steering committee meeting for the State Park Greenway project sometime in September. I will share more details as they are finalized.
- The Department of Commerce has delayed making a decision about which communities will be accepted into the Downtown Associate Community program until after the State budget is approved.
- We anticipate having a final streetscape plan ready for review by the Board and the Main Street Committee sometime in September.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: We have been awarded three grants, totaling \$1,100,000 for this project. This is enough money to do most of the stream restoration work on project. We have signed easements from 20 of 40 property owners. We are still working with property owners to get signed easements.
2. Water/Sewer Regionalization/Interconnection Study: The final report will be ready for the Board to approve soon.
3. Landfill Rehabilitation Project: The engineers are continuing to work on a remediation plan for this old landfill project. This project is being completed funded by the State of NC.
4. Main Street National Register District: The survey work has been completed and submitted to the NC Historic Preservation Office. We anticipate having some more information about this project after the next meeting of the commission which should happen on 16 August.
5. Street Paving Project: We are waiting on some updated numbers from the NC DOT before we can complete the application process.
6. Sunset Sewer Sub-Basin Project: Plans have been submitted to DEQ for review.
7. Water Treatment Upgrade: Plans have been approved by DEQ. We are working to secure the necessary easements.
8. Streetscape Project: Staff has reviewed a second set of draft plans and started looking at ideas for site furnishings (light poles, tree grates, etc.) We have also looked a preliminary planting list. Final draft plans should be ready in September.
9. WWTP & Pump Station Project: McGill is nearly finished with the Preliminary Engineering Report for this project. It will be submitted to the State by the end of the month.

**Pilot Mountain Police Department
Monthly Report for July 2019**

Accidents

7/14/2019 650 S Key St
 7/23/2019 650 S Key St
 873 W 52 Byp
 7/26/2019 204 W Main St

	TOTAL	AMOUNT	RECOVERED
Police Service	175		
Wrecks Investigated	3	\$ 20,250.00	
Assaults	0		
Larcenies	7	\$ 6,549.00	
Disturbances/Domestic	12		
Burglar Alarms	12		
Breaking & Entering	0	\$ -	
MIP & Property Damage	1	\$ 500.00	
Traffic Citations	16		
Intoxicated Drivers	1		
Intoxicated Pedestrians	1		
Forgery	0		
Armed Robbery	0		
Drug Charges	4		
Other Crimes	15		
Total Arrests	<u>6</u>		
Totals:	253	\$ 27,299.00	\$ -

Other

7/4/2019 Served OFA for Trespassing
 Assault on a Gov't Official
 Resist public officer
 Communicating threats
 7/6/2019 Left of center
 7/9/2019 Assault and Battery
 Assault on a Gov't Official
 Communicating threats
 Resist public officer
 7/12/2019 Served WFA for Felony Larceny
 Served WFA B&E into a motor vehicle
 Served WFA Misd Larceny
 7/24/2019 Suicide
 7/29/2019 Maintain Drug Dwelling
 Poss paraphernalia
 Felony poss of Cocaine
 Poss of Marijuana
 7/31/2019 Served WFA for Indecent Liberties with a Child
 Served WFA for Accessory After the Fact

Notes:

07/01 thru 07/18/2019 All officers assisted with the GHSP
 7/6/2019 All Officers worked the Cruise In
 07/08 thru 07/26/2019 Officer Blizzard attended K9 school
 07/13 thru 07/17/2019 Chief Bottoms and Capt Jackson attended the Chief's Conference
 7/20/2019 Officers assisted with Movie Night
 7/25/2019 Capt Jackson attended the LEPC meeting
 7/27/2019 All officers worked Millsap Concert

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: June

YEAR: 2019

OPERATIONS:

MILLION GALLONS OF WATER TREATED	6.33	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.211		
TOTAL RAINFALL INCHES	12.10		

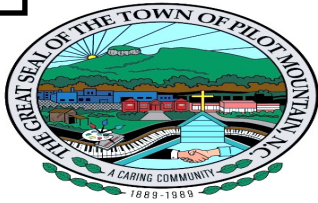
CHEMICALS USED:

CHLORINE/BLEACH	90 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	3.15
TSS	30 max. avg. monthly	5.03
D.O.	5 minimum avg. daily eff.	8.29
Fecal Coliform	200 max. avg. monthly	12.6
Ammonia-Nitrogen	28.6 max. avg. monthly	1.50

We are in compliance with all permit requirements.



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2020

Reporting Period: July 1-July 31 2019

OUR CASH AND INVESTMENTS

Balances on July 31, 2019, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND		July 2018	July 2019
Central Depository	\$	(65,526)	\$ 390,925
NCCMT		122,035	2,275
NCCMT-Powell Bill		139,247	703
NCCMT-Term Account		354,780	35,144
Police Drug Forfeiture		1,398	2,195
Centura Bank CD		25,031	25,031
Fiduciary Funds		58,916	60,638
TOTAL GENERAL FUND	\$	635,880	\$ 516,911

OTHER FUNDS

	July 2018	July 2019
Water & Sewer Fund	\$ 4,475	\$ (28,024)
NCCMT-Water/Sewer	\$ 2,105	\$ 3,541
Water Meter CP	\$ 3,180	\$ 9,059
Interconnection CP	\$ (44,600)	\$ (3,900)
Landfill Project CIP	\$ (37,646)	\$ (64,551)
Lola Lane CP	\$ 4,064	\$ 3,286
Water Treatment Upgrade	N/A	(\$197,450)
Streetscape Project	N/A	\$27,673
Sunset Sewer Project	N/A	(\$219,876)
Street Resurfacing	N/A	\$17,504
WWTP & Pump Stations	N/A	\$0
AIA Project	N/A	(\$4,500)
Capital Reserve	\$ 69,822	\$ 14,356
TOTAL OTHER FUNDS	\$ 1,400	\$ (442,881)

TOTAL CASH & INVESTMENTS TOWN-WIDE

	June 2018	June 2019
ALL FUNDS	\$ 637,280	\$ 74,030

OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 1,814,960	\$ 1,892,090
Revenues Fiscal Year to Date	3.00%	4.00%
Expenses Fiscal Year to Date	8.86%	9.42%
WATER & SEWER ENTERPRISE FUND		
Fiscal Year Budget	\$ 945,800	\$ 906,480
Revenues Fiscal Year to Date	\$ 74,167 6.50%	8.18%
Expenses Fiscal Year to Date	\$ 87,107 8.43%	9.61%
LANDFILL REHAB PROJECT		
Project Budget	\$ 15,803	\$ 93,554
Revenues Project to Date	\$ 77,657 95.88%	83.01%
Expenses Project to Date	\$ 89,817 89.94%	96.01%
Water Treatment Upgrade Project		
Project Budget	N/A	\$ 3,978,000
Revenues Project to Date	N/A	0.00%
Expenses Project to Date	\$ 197,450 N/A	4.96%
Sunset Sewer Rehabilitation Project		
Project Budget	N/A	\$ 2,573,038
Revenues Project to Date	\$ 44,254 N/A	1.72%
Expenses Project to Date	\$ 264,130 N/A	10.27%
WATER & SEWER INTERCONNECTION STUDY PROJECT	\$ 100,000	\$ 100,000
Project Budget		
Revenues Project to Date	\$ 93,000 54%	93%
Expenses Project to Date	\$ 93,000 68%	93%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

	Comparison of FY %	
	Prior FY %	Current FY %
AD VALOREM PROPERTY TAX		
Fiscal Year Budget	\$ 834,280	\$ 847,090
Revenues this Month	\$ 11,413 0.00%	1.35%
Revenues FYTD	\$ 11,413 0.00%	1.35%
SALES & USE TAX		
Fiscal Year Budget	\$ 446,310	\$ 469,790
Revenues this Month	\$ 39,366 8.35%	8.38%
Revenues FYTD	\$ 39,366 8.35%	8.38%
UTILITY FRANCHISE TAX		
Fiscal Year Budget	\$ 107,000	\$ 106,020
Revenues this Month	\$ - 0.00%	0.00%
Revenues FYTD	\$ - 0.00%	0.00%
REFUSE COLLECTION FEES		
Fiscal Year Budget	\$ 68,000	\$ 69,840
Revenues this Month	\$ 5,711 7.42%	8.18%
Revenues FYTD	\$ 5,711 7.42%	8.18%
SALES & SERVICES		
Fiscal Year Budget	\$ 41,500	\$ 23,500
Revenues this Month	\$ 3,760 13.30%	16.00%
Revenues FYTD	\$ 3,760 13.30%	16.00%
WATER & SEWER ENTERPRISE FUND REVENUES		
Fiscal Year Budget	\$ 945,800	\$ 906,480
Revenues this Month	\$ 74,167 6.50%	8.18%
Revenues FYTD	\$ 74,167 6.50%	8.18%

EXPENDITURES AT A GLANCE...

GENERAL FUND DEPARTMENTS	Comparison of Monthly Expenses		
	Fiscal Year 2020 Budget	Prior FY	Current FY
Governing Body	\$ 63,280	\$ 7,192	\$ 7,271
Administration	273,760	17,597	23,694
Community & Economic D	47,500	-	6,600
Downtown Revitalization	125,810	5,060	13,173
Police Dept	721,630	70,912	64,068
Street Dept	104,410	20,713	14,009
Powell Bill	43,420	1,000	1,979
Sanitation	215,490	26,273	24,304
Pilot Center	19,060	9,356	3,210
Library	39,060	-	2,055
Debt Service	49,620	-	-
Non Departmental	-	2,690	-
	\$ 1,703,040	\$ 160,793	\$ 160,362
Fiscal Year Budget	\$ 1,814,960	\$ 1,892,090	
YTD % of Annual Budget Expended		8.86%	9.42%
WATER & SEWER ENTERPRISE FUND			
General	\$ 137,720	\$ -	\$ -
Water/Sewer Administration	136,560	6,884	10,537
Production	218,510	16,130	15,302
WWTP	206,800	17,900	26,442
Line Maintenance	206,890	38,783	34,826
	\$ 906,480	\$ 79,697	\$ 87,107
Fiscal Year Budget	\$ 945,800	\$ 906,480	
YTD % of Annual Budget Expended		8.43%	9.61%

Id	Status	Address	Street Name	Work Type	Modified Date	Last Modified By	Time Open	Description
10498222	New Request	512	W Main St	Bulky Item	7/31/2019 20:39	r.holt27041	6 days 17 hrs 53 mins	HE WANTS TO SCHEDULE IT FOR THIS FRIDAY....
10493197	Complete	200	Dodson St	Cut On	7/31/2019 20:38	r.holt27041	0 days 12 hrs 26 mins	CUT BACK ON PAID RONALD CAN YOU CHECK THIS....WATER IS DINGY AND SMELLS.
10490338	Complete	404	Dodson Ct	Hydrant Flushing	7/30/2019 17:19	r.holt27041	0 days 2 hrs 22 mins	LET ME KNOW WHAT YOU FOUND...I HAVE TO CALL THE OWNER BACK
10487542	Complete	117	Howard St	Cut On	7/30/2019 15:37	r.holt27041	0 days 4 hrs 38 mins	PAID CUT BACK ON
10487049	Complete	120	W 52 Byp E 4	Cut On	7/30/2019 15:31	r.holt27041	0 days 4 hrs 57 mins	CUT ON FOR CLEANING
10484273	Complete	400	Dodson Ct	Hydrant Flushing	7/30/2019 17:21	r.holt27041	0 days 8 hrs 52 mins	Customer complains of dirty water. Customer indicated that neighbors did not have any issues. Please flush hydrants. METER NOT WORKING NO READ FOR MONTH....LAST READING 55552
10478051	Complete	300	Lynchburg Rd, UNIT 8	Meter Check	7/30/2019 10:29	d.goins	0 days 23 hrs 29 mins	NEED READING
10477552	Complete	809	Dodson Mill Rd	Meter Check	7/30/2019 10:30	d.goins	0 days 23 hrs 56 mins	NO READING FOR A MONTH LAST READING 6/18 82673 HE NEEDS WATER TURNED ON FOR PRESSURE WASHING.
10465545	Complete	310	School St	Cut On	7/30/2019 10:29	d.goins	4 days 2 hrs 8 mins	ITS 8:40 CAN YOU TURN ON THIS HOUR. THANKS
10447319	New Request		Near 313 E Main St	Sink Hole	8/1/2019 8:29	d.goins	13 days 23 hrs 55 mins	A lady said the grate was too low? There is a large gap there that a child could fall down into the drain
10420599	Complete	720	E 52 Byp	Meter Check	7/19/2019 16:13	k.sumner	0 days 3 hrs 42 mins	JUST NEED READING FOR BILLING
10413720	Complete	107	N Key St	Cut On	7/18/2019 22:06	r.holt27041	0 days 7 hrs 31 mins	Turn water on. Meter # 1700027720 STRONG ODOR OF CHLORINE. SHE IS AT BOTTOM OF LINE
10391825	Complete	380	Crestwood Dr	Hydrant Flushing	7/19/2019 17:24	r.holt27041	3 days 5 hrs 24 mins	THIS IS A SECOND REQUEST.... NOT OK 26396
10390900	Complete	528	E Main St	Meter Check	7/30/2019 10:30	d.goins	13 days 23 hrs 47 mins	Unable to Read Device SEVERAL OF THEM NOT OK 56444
10390768	New Request	108	S Stephens St	Meter Check	7/25/2019 17:16	r.holt27041	21 days 23 hrs 4 mins	Unable to Read Device
10372597	Complete	542	Butler St	Cut On	7/12/2019 21:36	r.holt27041	0 days 5 hrs 15 mins	Turn water on. Meter #1700027021
10371705	Complete	703	E Main St	Backflow Inspection	7/16/2019 17:27	r.holt27041	4 days 2 hrs 34 mins	LOCATE ACCESS FOR SEWER
10350231	Complete	542	Butler St	Cut Off	7/10/2019 11:16	k.sumner	0 days 0 hrs 44 mins	RESIDENT HAS MOVED. CUT OFF
10344324	Complete		Cemetery Section J	Grounds Maintenance	7/16/2019 17:30	r.holt27041	7 days 2 hrs 31 mins	Fill dirt for plot J212 please
10343662	Complete	103	E Main St	Cut Off	7/16/2019 16:58	r.holt27041	7 days 3 hrs 30 mins	TRADITIONAL SHOP/ANTIQUE SHOP HAVE A LEAK IN TOILET (ON GOING) THEY ASK IF YOU COULD COME AND CUT WATER OFF TO THAT BATHROOM ONLY.6 CHECK WITH GLORIA
10342896	Complete	106	S Key St, INIT 22	Meter Check	7/25/2019 10:12	k.sumner	15 days 21 hrs 48 mins	MINET SAID NOT OK...NO VALID READ FOR AWHILE
10330496	Complete	134	W Main St	Junk	7/16/2019 16:53	r.holt27041	8 days 6 hrs 9 mins	NEED A TRASH CART AT THIS ADDRESS. IF WE DONT HAVE ANY MORE LET ME KNOW. THANKS
10330202	Complete	134	W Main St	Cut On	7/8/2019 15:28	d.goins	0 days 4 hrs 59 mins	NEW ACCOUNT....CUT ON
10320331	Complete	106	S Key St, 31	Cut On	7/8/2019 15:29	d.goins	3 days 4 hrs 9 mins	TEMPORARY SERVICE
10318794	Complete	100	Thompson Dr	Bulky Item	7/8/2019 15:29	d.goins	3 days 6 hrs 13 mins	BULK PICKUP..CALL ME WITH A DATE FOR PICK. MAY NEED THE BACKHOE. THERE WILL PROBABLE BE RATS HE HAS PUT OUT DECON..... MADE REQUEST IN MARCH I BELIEVE IT'S THE SAME THING LARGE POTHOLE SOMEWHERE ON NEEDHAM ST...CALLER SAID THE NEIGHBORS ARE ASKING FOR IT TO BE FIXED.
10308631	Complete		Needham St	Pothole	8/1/2019 8:29	d.goins	28 days 20 hrs 11 mins	NEW TAP....CALL BEFORE GOING OUT .. 336-325-8322 CELL 336-368-2036 HOME
10306781	Complete	181	Buckingham Rd	Water Tap	7/19/2019 21:27	r.holt27041	16 days 11 hrs 4 mins	PAID
10301629	Complete	124	W Main St	Restroom Check	7/31/2019 20:35	r.holt27041	29 days 3 hrs 40 mins	Toilet in womens bathroom @ town hall needs repair. The chain is broke Yes, the Meter was Installed but it was never Conditioned and it was Installed in reverse. The Reading is 9998719 That's 2391 Gallons The Meter will have to be replaced, Node Installed and Conditioned
10284679	Complete	201	S Boyles St	AMI Coms Check	7/16/2019 18:13	m.boaz	15 days 8 hrs 5 mins	
10282898	Complete	800	Dodson Mill Rd, UNIT 03	Cut On	7/3/2019 14:54	d.goins	2 days 5 hrs 43 mins	NEW CUSTOMER CUT ON WEDNESDAY!!!!!!