



Town of Pilot Mountain  
Town Hall 124 West Main Street Pilot Mountain, NC 27041  
Monday, February 13, 2023, 7:00 PM

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## **BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**Call to Order/Moment of Silence/Pledge of Allegiance**

**Adoption of Agenda**

**Public Comment**

*Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.*

**Consent Agenda**

- [1.](#) TDA Appointment
- [2.](#) Approval of Minutes

**Board & Committee Reports**

- [3.](#) ABC Board Report

**Unfinished Business**

- [4.](#) Main Street Maintenance

**Administrative Reports**

- [5.](#) Town Manager & Staff Reports

**Mayor and Commissioners Comments**

**Other Business**

**Adjourn**



## APPLICATION FOR APPOINTMENT TO A BOARD/COMMITTEE

The Town of Pilot Mountain appreciates your interests in serving on a Board/Committee and requests that you complete the following application. This application requests general information based on your interest in applying for a Board or Committee and assists in determining eligibility for appointment.

### Contact Information:

Name: Rebecca Lynch Date of Application: 12/16/22  
Mailing Address: 125 W Main St Pilot Mtn NC 27041  
Physical Address: \_\_\_\_\_  
Phone Number: 336 978 9357 Alternate Phone Number: \_\_\_\_\_  
E-mail address: rebecca.lynchrealty@gmail.com

### Residency

Do you reside in: ☐ Town Limits ☒ ETJ Length of residence in Pilot Mountain: 54 Years  
\_\_\_\_\_ Months

### Interest

Please indicate below the Boards or Committees you are interested in serving on:

☐ Planning & Zoning Board ☐ Board of Adjustment ☒ Tourism Development Authority ☐ Other \_\_\_\_\_

**Questionnaire (Please attach additional sheets if needed)**

Why do you want to serve on this board/committee?

Always had interest in being on a committee and I love watching Pilot Mtn Grow.

Why do you think you would be an asset to this board/committee?

my Real Estate experience i love brings new people to area.

What do you feel are your qualifications for serving on the board/committee requested?

I own a business i 2 Air BnBs on Main St

What areas of concern would you like to see the board/committee address?

I love what's being done currently i dont see any negatives, so I look forward to helping fine tune things

Prior Public Service Experience (Boards/Committees/Civic groups - Please include dates of service):

None

Has any formal charge of professional misconduct ever been sustained against you? If yes, please explain.

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? If yes, please explain.

No

Additional Comments:

### Ethics Guidelines for Town Boards

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Pilot Mountain.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing. I understand that is application is a public document. Additionally, I understand that some committee appointments require a criminal background check.

Rebecca Lynch  
Print Name

Rebecca Lynch  
Signature of Applicant

12/16/22  
Date

**Town of Pilot Mountain  
Board of Commissioners Meeting  
Thursday, December 1, 2022  
7:00 PM**

**Members Present:** Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger, Commissioner Scott Needham, Commissioner Dwight Atkins and Commissioner Rachel Collins.

**Staff Present:** Town Manager, Michael Boaz and Town Clerk, Holly Utt

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**Call to order 7:00 PM**

Mayor Cockerham called the meeting to order at 7:00 PM. Commissioner Atkins led the Pledge of Allegiance.

**Adoption of Agenda**

Commissioner Needham made a motion to adopt the agenda and consent agenda as presented and it was unanimous.

**Presentations Swearing in of Newly Elected Members**

Mayor Cockerham was sworn in by Holly Utt.

Commissioner Needham and Commissioner Kiger were sworn in by Mayor Cockerham.

**Selection of Mayor Pro-Tem**

Commissioner Needham made a motion to appoint Commissioner Kiger as Mayor Pro-Tem and it was unanimous.

**Public Hearing – Economic Development Incentives**

Mayor Cockerham opened the public hearing. There was no one present to speak. Mayor Cockerham closed the public hearing.

**Public Comment**

Heather Moore, 3170 Westfield Rd, Mt. Airy, NC was present to address the Board. She spoke about protecting and preserving the Sauratown Mountain Scenic Byway. She stressed that this is something to be proactive on. Once land is purchased and contracts signed, at that point there is nothing that can be done. She asked for support to put measures in place to protect and preserve the scenic parts of the byway.

**Consent Agenda**

- September 12, 2022 Minutes
- Approve Local Water Supply Plan

Commissioner Collins made a motion to adopt the consent agenda as presented and it was unanimous.

### **Board & Committee Reports**

Chairman Pell provided the following sales numbers from the ABC Store:

October 2021 sales: \$214,143

October 2022 sales: \$197,025

Decrease of 8.63%

### **Unfinished Business**

#### **Social District Expansion**

Mr. Boaz explained that back in August when the Social District was approved that there was some discussion about extending to Academy Street. The Board decided to go to Depot Street with the understanding that as more businesses opened it could be expanded. Commissioner Atkins was concerned with the timing of expanding the district in light of the recent closing of Access Books. Mayor Cockerham stated that anyone could go back and listen to the meetings and hear discussion of the social district and see that Access Books was never brought up in the decision. The only reason it was not extended back then was because this was new to the town and more of a test run since there weren't any businesses participating on that end of Main Street. Now there are two more businesses that have opened up and would be included in the proposed social district. He noted that decisions made by the Board are not based on rumors and falsehood, only reality and what takes place in the Board room. Commissioner Atkins made a motion to expand the social district as presented and it was unanimous.

### **New Business**

#### **Economic Development Incentives**

Mr. Boaz explained that when the town started the economic development revitalization program for downtown the Board created the Pilot Mountain Re-investment Grant. The re-investment grant is essentially a cash grant to property owners who invest in their property. It pays a percentage of the tax on increased property values over a five year period. Two properties have applied for the grant, Black Dog Holdings and Scott Needham for properties on Main Street. Commissioner Needham abstained from voting. Commissioner Collins made a motion to approve the proposed economic development incentives and it was unanimous.

#### **Streambank Rehabilitation Project**

Mr. Boaz stated that bids have been received for the streambank restoration project. The low bid was received from North State Environmental of \$706,000, which is about \$500K below budget. They are working with the granting agency to be able to do additional work on the sewer line. Commissioner Atkins made a motion to approve the streambank restoration and award the contract to North State Environmental and it was unanimous.

#### **WWTP Phase 2 Engineering Agreement**

Mr. Boaz stated that this agreement allows McGill & Associates to do the engineering work on Phase II of the WWTP project. Commissioner Needham made a motion to approve the agreement and it was unanimous.

#### **FY 2022-2023 Budget Amendment 1**

Mr. Boaz explained that this amendment acknowledges several grants that the town has received: \$475K from the State for recreation, \$330K from the State for purchase of the Armfield Center and a couple for the Police Department grants received. Commissioner Atkins made a motion to adopt FY 2022-2023 Budget Amendment 1 and it was unanimous.

## **Administrative Reports**

### **Town Manager & Staff Reports**

- He has asked Randy Ingram to come on board as the acting interim director of the Armfield Center during the transition. He will help with budgeting and evaluating and making recommendations for the operation of the center.
- A survey has been sent out with the water bills for residents to have input on the future of parks and recreation and the future of the Armfield Center.
- They are working with a contractor to take over brush pick-up. The town will pick up leaves but they need to be out before the end of the month.
- Mr. Boaz stated that he would be out of the country and not accessible from December 22 – January 3<sup>rd</sup>. He has appointed Holly Utt as acting town manager during his absence.

Commissioner Collins asked about the paving on Marion Street. Mr. Boaz stated that there was a storm drain that needed repair before paving could be done. A contractor will be finishing that project soon and then the DOT can resume paving.

### **Mayor and Commissioners Comments**

**Commissioner Kiger:** She stated that she loves driving on the paved roads, the water line inter-connections is coming along and the streambank restoration is scheduled and she wanted to thank everyone involved with those projects. There have been some great events downtown recently and she is very proud of our town and she is looking forward to the New Year.

**Commissioner Collins:** She thanked Christy & Jenny for the events and the volunteers who helped. She asked that any citizen or business owner that has any concerns or issues to please come to the Board members, they are available and willing to help. She mentioned that the Sheriff's department raised \$40,550 for Give-a-Kid Christmas and she is very proud to live in such a great area. She thanked the Friends of Sauratown Mountain for the license plates.

**Commissioner Atkins:** The Surry Medical Ministries event was great. He thanked Randy Ingram for coming aboard and helping with the transition for the Armfield Center. He thanked Diane Palmieri, the assistant librarian, she will be leaving to work at the library at Marshall University. He congratulated Mayor Cockerham and Commissioner Needham and Commissioner Kiger.

**Commissioner Needham:** He congratulated Diane Palmieri and thanked her for all that she did at the library. He is looking forward to the tree lighting and Christmas parade this weekend. He encouraged people to volunteer at the events and get involved with the community.

**Mayor Cockerham:** Thanked Commissioner Needham for serving as Mayor Pro-Tem for the past four years. He also asked that citizens participate in the recreation plan. The town has offered a great variety of events and he thanked Christy and Jenny for making those successful. He thanked Diane Palmieri for the programming at the library and let her know that she will be missed. He thanked the staff and everyone that helps with events; Pilot Mountain is a great place to live.

### **Other Business**

No other business to discuss

### **Adjourn or Recess**

Commissioner Needham made a motion to adjourn and it was unanimous.

State of North Carolina  
County of Surry

Town of Pilot Mountain  
Board of Commissioners

Respectfully Submitted:

Attest:

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Holly Utt  
Town Clerk

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Evan Cockerham  
Mayor

**Town of Pilot Mountain  
Board of Commissioners Work Session  
Thursday, January 19, 2023  
6:00 PM**

**Members Present:** Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger, Commissioner Scott Needham, Commissioner Dwight Atkins and Commissioner Rachel Collins.

**Staff Present:** Town Manager, Michael Boaz

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**Call to order 6:00 PM**

Mayor Cockerham called the meeting to order at 6:00 PM. After a moment of silence, Commissioner Collins led the Pledge of Allegiance.

**Public Comment**

Heather Moore, 3170 Westfield Rd, Mt. Airy, NC was present to address the Board. She was present to see if the Board had any follow up on the proposed Scenic Byway. She stated that Surry County has proposed some new ordinances with wording acknowledging the Scenic Byway. She thanked the Board for their time in consideration of this project.

**New Business**

**Brush/Leaf Pick-up Contractor**

Mr. Boaz explained that they have been taking proposals for brush and leaf pick up. Three bids have been received, two bids for \$80K and one bid for \$90K. It is more than the town paid previously but that is to be expected. Of the two bids for \$80K, one is for Hawks Landscaping and the other from R & J Tree Service. Both have strong recommendations and Mr. Boaz recommended that the Board select R & J Tree Service. Commissioner Collins asked if they would provide a schedule like the other bids. Mr. Cockerham stated that he is comfortable with the managers' recommendation. Commissioner Collins asked if there was a stipulation in the contract about a probationary period. Mr. Boaz explained that it could be added to the contract. R & J is asking for a five year contract in order to pay for a grapple truck they will purchase for the brush pick up. Mr. Boaz presented the contract from the previous contractor for the Board to review, noting that the current contract would not include mowing. Commissioner Kiger asked about inflation cost in the contract over a five year period. Mr. Boaz stated that he would have to clarify that with R & J. Discussion ensued about the town bringing the service back in-house and equipment required. Commissioner Atkins made a motion to accept the bid from R & J Tree Service, subject to the agreement that it will be \$80K for the 5 years and the out-clause to be added, and it was unanimous.

**Capital Projects**

Mr. Boaz stated that Mayor Cockerham and Commissioner Needham were trying to meet with Senator Settle to discuss aspirational projects; the streetscape, greenway and maybe water plant park. He asked that the Board look at a list of the projects before it's presented to the state legislation for funding.

### Scenic Byway

Mr. Boaz stated that this resolution would ask the County Commissioners to adopt more restrictive land use regulations along the Sauratown Mountains Scenic Byway. Commissioner Needham made a motion to adopt Resolution R2023-02 - Resolution Supporting Restrictions On Commercial Development Along Sauratown Mountains Scenic Byway, and it was unanimous.

### Administrative Reports

#### Town Manager & Staff Reports

- He thanked Holly and the Public Works department, Brandon, Chris and Rusty for working on the water line and handling the water line break.
- He thanked Jenny Kindy for getting a grant to do some work on the mobile stage. The grant is from the Surry Arts Council.
- He thanked the citizens for being patient with the brush pick up.
- Mr. Boaz stated that at some point in the near future they would need to set up a Recreation advisory board. Applications are available on the town's website. The town will take over payroll and accounts payable effective February 1<sup>st</sup>.
- Depot Street Stream Restoration Project is scheduled to start on Monday.

#### Mayor and Commissioners Comments

**Commissioner Needham:** Appreciated the Mayor getting together the group for the clean-up at Armfield Center. He is excited that Old Crow Medicine Show will be coming to the Outdoor Expo in April.

**Commissioner Collins:** She thanked all the staff for their hard work, we're small but we're mighty.

**Commissioner Kiger:** She is excited about the new year and lots of good things happening. Staff showed that they could still run things while our manager was on vacation and that speaks volumes about the commitment of the staff.

**Commissioner Atkins:** He thanked staff and the PW Department for repairing the water main break.

**Mayor Cockerham:** Officer Chrismon is back at work. He will be an SRO at Pilot Mountain Elementary. He's glad to have him back and he will be very approachable with the students. The community clean-up day went well. He thanked everyone involved and hopefully they can do this yearly. He thanked the PW Department for repairing the water line during the night and getting things back up and running.

#### Other Business

No other business to discuss

#### Adjourn or Recess

Commissioner Atkins made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

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Holly Utt  
Town Clerk

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Evan Cockerham  
Mayor



TOWN OF PILOT MOUNTAIN  
BOARD OF COMMISSIONERS MEETING

ABC Board Report	
<b><u>Background Information:</u></b>	
<p>Chairman Pell provided the following report:</p> <p>December 2021 Sales: 360,074 December 2022 Sales: 326,741</p> <p>A decrease of 10.44%</p> <p>January 2022 Sales: 200,284 January 2023 Sales: 180,825</p> <p>A decrease of 11.01%</p>	
<b><u>Staff Recommendation:</u></b>	Information only
<b><u>Possible Board of Commissioner Actions</u></b>	
<ul style="list-style-type: none"><li>• Take no action</li></ul>	
<b><u>Attachments</u></b>	
<ul style="list-style-type: none"><li>• None</li></ul>	



TOWN OF PILOT MOUNTAIN  
BOARD OF COMMISSIONERS MEETING

Main Street Maintenance	
<b><u>Background Information:</u></b>	
<p>Almost two years ago the Board discussed the possibility of the Town taking over maintenance of Main Street once the paving operations were complete. The Board, at that time, tentatively agreed to move forward with this plan. Now that paving is completed, the DOT is asking that the Board adopt the attached resolution in order to move the process forward.</p> <p>The staff recommends that the Board adopt this for a number of reasons. First, the streetscape design contains elements that NC DOT is not willing to approve. Second, Town staff is already removing snow from Main Street during winter weather events because the NC DOT has higher priority roads that need to be cleared. Finally, having Main Street as a Town street will provide the Town more control over when the resurfacing is done, on street dining, placement of wayfinding signs, etc.</p>	
<b><u>Staff Recommendation:</u></b>	Staff recommends approving the resolution.
<b><u>Possible Board of Commissioner Actions</u></b>	
<ul style="list-style-type: none"><li>• Approve resolution</li><li>• Deny approval of resolution</li><li>• Table for further discussion</li></ul>	
<b><u>Attachments</u></b>	
<ul style="list-style-type: none"><li>• NC DOT Street abandonment resolution</li></ul>	

**North Carolina Department of Transportation  
Division of Highways  
Request for Abandonment to State Maintained System**

North Carolina

County: SURRY

Road Description: **From the intersection of Old US Hwy 52 to the intersection of East 52 bypass being 2.2 mile in length, portion will exclude the Right of Way of NC 268 at midpoint intersection.**

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the Town of **Pilot Mtn.** requesting that the above described road, the location of which has been indicated in red on the attached map, be removed from the State Maintenance System, and

WHEREAS, the Board of Commissioners is of the opinion that the above described road should be removed from the State Maintenance System, if the removal meets the criteria established by the Division of Highways of the Department of Transportation.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Town of **Pilot Mtn.** that the Division of Highways is hereby requested to review the above described road, and to abandon the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the Town of **Pilot Mtn.** at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Chairman of the Board

Pilot Mountain Town Hall  
124 West Main St.  
Pilot Mountain, NC 27041



(Phone) - 336.368.2247  
[www.pilotmountainnc.org](http://www.pilotmountainnc.org)

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## MEMORANDUM

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**TO:** Mayor and Board of Commissioners  
**FROM:** Michael Boaz, Town Manager/Finance Officer  
**DATE:** February 8, 2023  
**RE:** February 2023 Manager's Report

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- We have signed a contract with R&J Tree Service for brush pickup. They agreed to the terms that the Board approved at last month's meeting.
- We are very close to being able to begin buying our water from Mt. Airy. Staff has been trained on the controls for the valve that controls pressure and shuts off the flow when our tanks are filled.
- Construction has begun on the streambank restoration project. It should be completed in a couple of months.
- There will be folks in the community over the next few weeks doing some camera work on our sewer lines. This is a part of two of our ongoing grant projects.

## **PROJECT UPDATES**

1. Depot Street Stream Restoration Project: Construction is scheduled to begin on Jan 23.
2. Street Paving Project: Paving is ongoing.
3. Water Treatment Upgrade: All pipework has been completed. We are pressure testing the line, chlorinating it and checking for any contamination. Once this process is complete for the whole line, we should be able to open the valve and begin purchasing water from Mt Airy.
4. Streetscape Project: Duke Energy has provided the details on Option B. WR is continuing to evaluate that option.
5. WWTP & Pump Station Project: The contractor has begun on parts of the project, but it will still be several months before the first equipment starts to arrive.
6. 2022 Collection System Project: The PER for this project has been delivered to the State. Design has begun.
7. 2022 Distribution System Project: The PER for this project has been submitted.
8. WWTP Rehab Phase 2: We got an extension for the PER on this project.
9. Parks & Rec Master Plan: We got a lot of survey responses and we will be scheduling focus group meetings soon.



# TOWN OF PILOT MOUNTAIN

## Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2023

Reporting Period: December 1-December 31 2022

### OUR CASH AND INVESTMENTS

Balances on December 31, 2022, in whole dollars

#### CASH & INVESTMENTS BY FUND

##### GENERAL FUND

	December 2021	December 2022
Central Depository	\$ 421,078	\$ 292,812
NCCMT	(3,621)	203,731
NCCMT-Powell Bill	107,460	108,927
NCCMT-Term Account	(18)	-
Police Drug Forfeiture	1,303	2,185
Centura Bank CD	25,031	25,031
Fiduciary Funds	54,498	69,955
<b>TOTAL GENERAL FUND</b>	<b>\$ 605,731</b>	<b>\$ 702,640</b>

##### OTHER FUNDS

	December 2021	December 2022
Water & Sewer Fund	\$ (5,176)	\$ (12,650)
NCCMT-Water/Sewer	\$ 5,657	\$ 6,241
Water & Sewer AIA	\$ 3,993	\$ -
Streambank	\$ (15,000)	\$ 613,037
WWTP Upgrade	\$ (61,176)	\$ 64,872
Sunset/Simmons Water	\$ (2,058)	\$ 0
Water Treatment Upgrade	\$ (122,120)	\$ (337,827)
Streetscape Project	\$ 0	\$ 0
Sunset Sewer Project	\$ 55,898	\$ (39,822)
Street Resurfacing	\$ 6,019	\$ 89,951
Capital Reserve	\$ 102,020	\$ 73,134
ARPA Funds	\$ 88,818	\$ 147,905
<b>TOTAL OTHER FUNDS</b>	<b>\$ 56,875</b>	<b>\$ 604,841</b>

#### TOTAL CASH & INVESTMENTS TOWN-WIDE

	December 2021	December 2022
ALL FUNDS	\$ 662,606	\$ 1,307,481

### OUR CASH FLOWS...

		Comparison of FYTD %	
GENERAL FUND REVENUES & EXPENDITURES		Prior FYTD %	Current FYTD %
<b>Fiscal Year Budget</b>		<b>\$ 1,754,560</b>	<b>\$ 2,194,700</b>
Revenues Fiscal Year to Date		64.00%	100.00%
Expenses Fiscal Year to Date		58.50%	88.73%
<b>WATER &amp; SEWER ENTERPRISE FUND</b>			
<b>Fiscal Year Budget</b>		<b>\$ 1,274,390</b>	<b>\$ 1,274,390</b>
Revenues Fiscal Year to Date		52.70%	44.37%
Expenses Fiscal Year to Date		56.29%	49.41%
<b>WWTP &amp; PUMP STATION REHAB PROJECT</b>			
<b>Project Budget</b>		<b>\$ 1,374,500</b>	<b>\$ 1,374,500</b>
Revenues Project to Date	\$ 137,106	8.91%	9.97%
Expenses Project to Date	\$ 384,002	9.45%	27.94%
<b>Water Treatment Upgrade Project</b>			
<b>Project Budget</b>		<b>\$ 3,978,000</b>	<b>\$ 3,978,000</b>
Revenues Project to Date	\$ 4,194,283	17.02%	105.44%
Expenses Project to Date	\$ 4,418,456	13.24%	111.07%
<b>Sunset Sewer Rehabilitation Project</b>			
<b>Project Budget</b>		<b>\$ 2,573,038</b>	<b>\$ 2,573,038</b>
Revenues Project to Date	\$ 2,143,276	64.56%	83.30%
Expenses Project to Date	\$ 2,198,150	66.37%	85.43%
<b>WATER &amp; SEWER AIA PROJECT</b>		<b>NA</b>	<b>\$ 305,000</b>
<b>Project Budget</b>			
Revenues Project to Date	\$ 332,279	97%	109%
Expenses Project to Date	\$ 314,278	96%	103%

### SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

		Comparison of FY %	
		Prior FY %	Current FY %
<b>AD VALOREM PROPERTY TAX</b>			
<b>Fiscal Year Budget</b>	<b>\$ 955,760</b>	<b>\$ 968,150</b>	
Revenues this Month	\$ 30,899	4.33%	3.19%
Revenues FYTD	\$ 683,401	74.22%	70.59%
<b>SALES &amp; USE TAX</b>			
<b>Fiscal Year Budget</b>	<b>\$ 558,630</b>	<b>\$ 630,000</b>	
Revenues this Month	\$ 55,451	8.41%	8.80%
Revenues FYTD	\$ 329,296	53.39%	52.27%
<b>UTILITY FRANCHISE TAX</b>			
<b>Fiscal Year Budget</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	
Revenues this Month	\$ 29,372	25.01%	26.70%
Revenues FYTD	\$ 53,061	46.13%	48.24%
<b>REFUSE COLLECTION FEES</b>			
<b>Fiscal Year Budget</b>	<b>\$ 72,470</b>	<b>\$ 75,000</b>	
Revenues this Month	\$ 9,333	10.65%	12.44%
Revenues FYTD	\$ 47,625	57.91%	63.50%
<b>SALES &amp; SERVICES</b>			
<b>Fiscal Year Budget</b>	<b>\$ 25,700</b>	<b>\$ 60,700</b>	
Revenues this Month	\$ 3,862	10.65%	6.36%
Revenues FYTD	\$ 23,784	106.46%	39.18%
<b>WATER &amp; SEWER ENTERPRISE FUND REVENUES</b>			
<b>Fiscal Year Budget</b>	<b>\$ 1,006,590</b>	<b>\$ 1,274,390</b>	
Revenues this Month	\$ 94,065	8.36%	7.38%
Revenues FYTD	\$ 565,432	52.70%	44.37%
		Comparison of Monthly Expenses	
		Fiscal Year	YTD Expenses
		2022 Budget	Prior FY Current FY
<b>GENERAL FUND DEPARTMENTS</b>			
Governing Body	\$ 125,480	\$ 47,990	\$ 30,085
Administration	291,960	216,387	215,155
Community & Economic D	26,500	25,721	15,820
Downtown Revitalization	166,610	79,272	160,736
Police Dept	939,510	563,269	745,889
Street Dept	127,230	50,169	106,360
Powell Bill	42,530	3,355	8,890
Sanitation	342,930	194,949	207,528
Pilot Center	18,870	12,789	30,660
Library	39,370	3,340	6,880
Debt Service	73,710	26,953	49,077
Recreation	-	-	370,266
	<b>\$ 2,194,700</b>	<b>\$ 1,224,193</b>	<b>\$ 1,947,347</b>
<b>Fiscal Year Budget</b>	<b>\$ 2,019,560</b>	<b>\$ 2,194,700</b>	
YTD % of Annual Budget Expended		60.62%	88.73%
<b>WATER &amp; SEWER ENTERPRISE FUND</b>			
General	\$ 351,300	\$ 64,241	\$ 63,711
Water/Sewer Administration	226,920	76,597	91,998
Production	233,240	105,157	70,454
WWTP	278,020	130,547	116,666
Line Maintenance	184,910	206,674	286,888
	<b>\$ 1,274,390</b>	<b>\$ 583,217</b>	<b>\$ 629,718</b>
<b>Fiscal Year Budget</b>	<b>\$ 1,006,590</b>	<b>\$ 1,274,390</b>	
YTD % of Annual Budget Expended		57.94%	49.41%



# TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard  
FISCAL YEAR ENDING June 30, 2023

Reporting Period: January 1-January 31 2023

## OUR CASH AND INVESTMENTS

Balances on January 31, 2023, in whole dollars

### CASH & INVESTMENTS BY FUND

#### GENERAL FUND

	January 2022	January 2023
Central Depository	\$ 427,112	\$ 287,570
NCCMT	(3,621)	56,498
NCCMT-Powell Bill	107,460	109,318
NCCMT-Term Account	(18)	-
Police Drug Forfeiture	1,329	2,185
Centura Bank CD	25,031	25,031
Fiduciary Funds	55,923	68,678
<b>TOTAL GENERAL FUND</b>	<b>\$ 613,217</b>	<b>\$ 549,280</b>

#### OTHER FUNDS

	January 2022	January 2023
Water & Sewer Fund	\$ (18,308)	\$ (68,432)
NCCMT-Water/Sewer	\$ 5,657	\$ 6,241
Water & Sewer AIA	\$ 3,993	\$ -
Streambank	\$ -	\$ 526,250
WWTP Upgrade	\$ (62,016)	\$ 229,118
Sunset/Simmons Water	(\$2,161)	\$0
Water Treatment Upgrade	(\$125,889)	(\$337,827)
Streetscape Project	\$0	\$0
Sunset Sewer Project	(\$31,453)	(\$39,822)
Street Resurfacing	(\$88,481)	\$33,084
Capital Reserve	\$ 108,098	\$ 79,402
ARPA Funds	\$ 88,818	\$ 147,905
<b>TOTAL OTHER FUNDS</b>	<b>\$ (121,742)</b>	<b>\$ 575,918</b>

#### TOTAL CASH & INVESTMENTS TOWN-WIDE

	January 2022	January 2023
ALL FUNDS	\$ 491,475	\$ 1,125,198

## OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
<b>Fiscal Year Budget</b>	<b>\$ 2,093,060</b>	<b>\$ 2,194,700</b>
Revenues Fiscal Year to Date	73.00%	106.00%
Expenses Fiscal Year to Date	67.89%	101.07%
<b>WATER &amp; SEWER ENTERPRISE FUND</b>		
<b>Fiscal Year Budget</b>	<b>\$ 1,274,390</b>	<b>\$ 1,274,390</b>
Revenues Fiscal Year to Date	52.70%	52.31%
Expenses Fiscal Year to Date	56.29%	57.10%
<b>WWTP &amp; PUMP STATION REHAB PROJECT</b>		
<b>Project Budget</b>	<b>\$ 1,374,500</b>	<b>\$ 1,374,500</b>
Revenues Project to Date	\$ 137,106	8.91%
Expenses Project to Date	\$ 384,002	9.45%
<b>Water Treatment Upgrade Project</b>		
<b>Project Budget</b>	<b>\$ 3,978,000</b>	<b>\$ 3,978,000</b>
Revenues Project to Date	\$ 4,194,283	17.02%
Expenses Project to Date	\$ 4,418,456	13.24%
<b>Sunset Sewer Rehabilitation Project</b>		
<b>Project Budget</b>	<b>\$ 2,573,038</b>	<b>\$ 2,573,038</b>
Revenues Project to Date	\$ 2,143,276	64.56%
Expenses Project to Date	\$ 2,198,150	66.37%
<b>WATER &amp; SEWER AIA PROJECT</b>		
<b>Project Budget</b>	<b>NA</b>	<b>\$ 305,000</b>
Revenues Project to Date	\$ 332,279	97%
Expenses Project to Date	\$ 314,278	96%

## SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

Comparison of FY %				Comparison of Monthly Expenses			
		Prior FY %	Current FY %	GENERAL FUND DEPARTMENTS	Fiscal Year 2022 Budget	YTD Expenses Prior FY      Current FY	
AD VALOREM PROPERTY TAX							
Fiscal Year Budget	\$	955,760	\$ 968,150	Governing Body	\$ 125,480	\$ 57,479	\$ 54,122
Revenues this Month	\$	88,419	7.77% 9.13%	Administration	291,960	252,464	290,051
Revenues FYTD	\$	771,819	81.99% 79.72%	Community & Economic D	26,500	31,571	15,820
SALES & USE TAX				Downtown Revitalization	166,610	94,785	172,335
Fiscal Year Budget	\$	558,630	\$ 630,000	Police Dept	939,510	635,454	819,601
Revenues this Month	\$	48,789	8.73% 7.74%	Street Dept	127,230	63,367	114,654
Revenues FYTD	\$	378,084	62.13% 60.01%	Powell Bill	42,530	15,612	22,170
UTILITY FRANCHISE TAX				Sanitation	342,930	225,152	230,150
Fiscal Year Budget	\$	110,000	\$ 110,000	Pilot Center	18,870	14,380	32,304
Revenues this Month	\$	-	0.00% 0.00%	Library	39,370	3,340	6,880
Revenues FYTD	\$	53,061	46.13% 48.24%	Debt Service	73,710	27,148	49,077
REFUSE COLLECTION FEES				Recreation	-		411,029
Fiscal Year Budget	\$	72,470	\$ 75,000		\$ 2,194,700	\$ 1,420,753	\$ 2,218,193
Revenues this Month	\$	8,642	10.19% 11.52%	Fiscal Year Budget		\$ 2,019,560	\$ 2,194,700
Revenues FYTD	\$	56,267	68.11% 75.02%	YTD % of Annual Budget Expended		70.35%	101.07%
SALES & SERVICES				WATER & SEWER ENTERPRISE FUND			
Fiscal Year Budget	\$	72,470	\$ 60,700	General	\$ 351,300	\$ 64,241	\$ 63,711
Revenues this Month	\$	959	10.19% 1.58%	Water/Sewer Administration	226,920	88,216	99,071
Revenues FYTD	\$	24,743	68.11% 40.76%	Production	233,240	116,102	79,965
WATER & SEWER ENTERPRISE FUND REVENUES				WWTP	278,020	150,954	135,334
Fiscal Year Budget	\$	1,006,590	\$ 1,274,390	Line Maintenance	184,910	258,590	349,590
Revenues this Month	\$	101,238	8.36% 7.94%		\$ 1,274,390	\$ 678,103	\$ 727,671
Revenues FYTD	\$	666,670	52.70% 52.31%	Fiscal Year Budget		\$ 1,036,090	\$ 1,274,390
				YTD% of Annual Budget Expended		65.45%	57.10%

**Pilot Mountain Police Department  
Monthly Report for January 2023**

**Accidents**

1/2/2023 647 S Key St  
1/6/2023 731 S Key St  
1/27/2023 511 E 52 Byp  
1/28/2023 653 S Key St  
1/31/2023 698 s Key St

	<b>TOTAL</b>	<b>AMOUNT</b>	<b>RECOVERED</b>
Police Service	284		
Wrecks Investigated	5	\$ 20,700.00	
Assaults	2		
Larcenies	1	\$ 80.00	\$ 220.00
Disturbances/Domestic	6		
Burglar Alarms	9		
Breaking & Entering	0	\$ -	
MIP & Property Damage	4	\$ 11,510.00	
Traffic Citations	67		
Intoxicated Drivers	0		
Intoxicated Pedestrians	0		
Forgery/Fraud/Scam	0		
Armed Robbery	0		
Drug Charges	4		
Other Crimes	8		
Total Arrests	7		
<b>Totals:</b>	<b>397</b>	<b>\$ 32,290.00</b>	<b>\$ 220.00</b>

**OTHER**

1/7/2023 Served US Marshalls WFA  
1/9/2023 Felony Possession of Cocaine  
Felony Possession of Methamphetamine  
Possession of Drug Paraphernalia X 2  
1/13/2023 Served OFA  
1/14/2023 Served WFA X 2  
Served Criminal Summons  
1/17/2023 Served WFA  
1/27/2023 Served WFA  
1/31/2023 Served OFA

**NOTES**

1/4/2023 Ptl Robertson worked ESHS basketball game  
1/6/2023 Ptl Blizzard worked ESHS basketball game  
1/9/2023 Ptl Horn worked ESHS basketball game  
1/10/2023 Ptl Robertson worked ESHS basketball game  
01/16 thru 01/19/2023 Chief Jackson attended the Winter Chiefs Conference  
1/18/2023 Ptl Robertson worked ESHS basketball game  
1/20/2023 Ptl Blizzard worked ESHS basketball game

## General Services Work Order Applications

Applications For the Date Range 01/01/2023 Thru 01/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
<b>STATUS: CLOSED</b>								
1	JOB-2023-00003	DPW	OTHER	216 E MAIN ST	MARK WHERE WATER METER IS. PUT UP FLAG	1/3/2023	1/3/2023	0
2	JOB-2023-00005	DPW	OTHER	300 LYNCHBURG RD APARTMENTS	UNCLOG SEWER LINE	1/3/2023	12/30/2022	-4
3	JOB-2023-00007	DPW	OTHER	SLICK ROCK STATION	FOG ROD FAILURE - TEMP ON & OFF FLOATS	1/3/2023	12/23/2022	-11
4	JOB-2023-00009	DPW	OTHER	DODSON MILL RD	REPAIR WATER LINE	1/3/2023	12/26/2022	-8
5	JOB-2023-00011	DPW	WINTER/SNOW	VARIOUS LOCATIONS	SALT STREETS WHERE HYDRANTS WERE OPEN	1/3/2023	12/28/2022	-6
6	JOB-2023-00013		GARBAGE/RECYCLING	106 NEEDHAM ST	DELIVER RECYCLE CART. DUMPED INTO TRUCK BY WM	1/3/2023	1/4/2023	1
7	JOB-2023-00015	DPW	GARBAGE/RECYCLING	137 MOUNTAIN VIEW DR	TAKE 1 GARBAGE & 1 RECYCLE CAN. NEW CONSTRUCTION	1/3/2023	1/4/2023	1
8	JOB-2023-00016	DPW	GARBAGE/RECYCLING	125 W MAIN	DELIVER GARBAGE CAN TO FRONT OF BUSINESS	1/3/2023	1/4/2023	1
9	JOB-2023-00014	DPW	OTHER	216 E MAIN ST	MARK WATER METER & LINES FOR PLUMBER	1/3/2023	1/3/2023	0
10	JOB-2023-00012	DPW	POLICE DEPARTMENT	701 LYNCHBURG RD	REPAIR 1' LINE AT WWTP	1/3/2023	1/3/2023	0
11	JOB-2023-00010	DPW	OTHER	W 52 BYPASS @ MAIN	12' WATER MAIN BREAK	1/3/2023	12/27/2022	-7
12	JOB-2023-00008	DPW	OTHER	GOLF COURSE RD AREA	WATER LINE BROKEN - CUT OFF WATER FOR COUNTY LINE PLUMBING TO REPAIR	1/3/2023	1/3/2023	0
13	JOB-2023-00006	DPW	OTHER	DAVIS STREET LIFT STATION	REPAIR FORCE MAIN LINE	1/3/2023	12/22/2022	-12
14	JOB-2023-00004		OTHER	300 LYNCHBURG RD APARTMENTS	CLOGGED SEWER LINE	1/3/2023	1/3/2023	0
15	JOB-2023-00002	DPW	OTHER	800 DODSON MILL RD UNIT 3	TURN WATER OFF - EVICTION 1700027604	1/3/2023	1/4/2023	1
16	JOB-2023-00001		OTHER	800 DODSON MILL RD UNIT 8	TURN WATER OFF FOR FINAL. 1700027561	1/3/2023	1/3/2023	0
17	JOB-2023-00017	DPW	GARBAGE/RECYCLING	829 W MAIN ST	REMOVE GARBAGE & RECYCLE CANS FROM CARPORT. SCHOOL BOARD OWNS PROPERTY AND DOESN'T WANT TO USE THE SERVICE AT THIS TIME	1/4/2023	1/4/2023	0
18	JOB-2023-00022	DPW	GARBAGE/RECYCLING	232 S BOYLES ST	TAKE NEW GARBAGE CART AND REMOVE DAMAGE ONE	1/5/2023	1/10/2023	5
19	JOB-2023-00023	DPW	OTHER	OLD WESTFIELD RD AREA	FLUSH HYDRANTS ON FRIDAY. CUSTOMERS ARE CALLING ABOUT 'MILKY' WATER	1/5/2023	1/6/2023	1
20	JOB-2023-00021	DPW	OTHER	105 NELSON ST	TURN WATER OFF FOR FINAL. METER # 1700026887	1/5/2023	1/5/2023	0
21	JOB-2023-00020	DPW	OTHER	HACKER HOUSE TRL	COMPLAINT OF MURKY WATER. FLUSH HYDRANT	1/5/2023	1/6/2023	1
22	JOB-2023-00019	DPW	OTHER	VARIOUS LOCATIONS	CUT OFF FOR NON-PAYMENT. DEC 22 BILLING	1/5/2023	1/5/2023	0
23	JOB-2023-00026	DPW	OTHER	BUTLER ST	REPAIR WATER LINE AND BACK-FILL	1/6/2023	1/6/2023	0
24	JOB-2023-00027	DPW	OTHER	106 S KEY ST #35	TURN WATER ON. METER #1700027458	1/6/2023	1/6/2023	0
25	JOB-2023-00025		OTHER	488 OLD WESTFIELD RD	TURN WATER ON FOR NEW SERVICE. METER #513127800	1/6/2023	1/6/2023	0

## General Services Work Order Applications

Applications For the Date Range 01/01/2023 Thru 01/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
26	JOB-2023-00024	DPW	OTHER	TOWN HALL	PLEASE MOVE THE LARGE METAL SHELF FROM TOWN HALL TO BASEMENT OF PILOT CENTER - REQUIRES TRAILER TO MOVE- & VERY HEAVY  (CHRISTY & I WILL BE MOVING THE BOXES THAT ARE INSIDE OF TOWN HALL TODAY)	1/6/2023	1/10/2023	4
27	JOB-2023-00030	DPW	OTHER	ARMFIELD CENTER - SOFTBALL FIELD	THEY CAN'T GET THE WATER VALVE TO SHUT OFF	1/9/2023	1/9/2023	0
28	JOB-2023-00029	DPW	OTHER	106 S KEY ST #54	TURN WATER ON FOR NEW SERVICE. METER #1700027476	1/9/2023	1/9/2023	0
29	JOB-2023-00028	DPW	OTHER	CEMETERY D663	MARK PLOT D663 JOHN FLETCHER TUCKER	1/9/2023	1/10/2023	1
30	JOB-2023-00033	DPW	OTHER		PLEASE EMPTY THE DOG WASTE STATIONS AND REFILL THE BLACK BAGGIES - VARIOUS LOCATIONS ON MAIN STREET ALL THE WAY TO HIGH SCHOOL DOWN TO THE PILOT CENTER THERE IS ALSO ONE ON DEPOT STREET  SEVERAL ARE OVER FILLED	1/10/2023	1/11/2023	1
31	JOB-2023-00032	DPW	OTHER	DOWNTOWN	PLEASE EMPTY THE TRASH AND RECYCLE RECEPTACLES DOWNTOWN (KEY ST TO ACADEMY ST)	1/10/2023	1/11/2023	1
32	JOB-2023-00031	DPW	OTHER	137 NORIAM SR	CUSTOMER SAYS THERE IS A LEAK AT THE METER	1/10/2023	1/11/2023	1
33	JOB-2023-00035	DPW	OTHER	110 HOWARD ST	SHOW CUSTOMER HOW TO READ METER. READING IN MI-NET MATCHES BILLING. NO LEAK. THEY DON'T THINK THEY USE THAT MUCH WATER.	1/11/2023	1/11/2023	0
34	JOB-2023-00034	DPW	OTHER	301 S KEY ST	NO WATER PRESSURE. VERIFIED NO LEAK IN MI-NET. TEST PRESSURE AND FLUSH HYDRANT. CALL RORY AND LEAVE MESSAGE ABOUT PRESSURE. 336-588-6781	1/11/2023	1/11/2023	0
35	JOB-2023-00037	DPW	GARBAGE/RECYCLING	300 E MAIN ST. UNIT A	CUSTOMER NEEDS RECYCLE CAN	1/12/2023	1/17/2023	5
36	JOB-2023-00036	DPW	OTHER	HWY 268 E	FLUSH HYDRANT - WATER LOOKS 'MILKY'	1/12/2023	1/12/2023	0
37	JOB-2023-00038	DPW	TREES	W MARION & S BOYLES ST	TRIM BACK RIGHT-OF-WAY	1/13/2023	1/13/2023	0
38	JOB-2023-00039	DPW	OTHER	CEMETERY SECTION J	SHOW PLOTS AT 11 AM ON 1/18/23 JANICE ALFING	1/17/2023	1/18/2023	1
39	JOB-2023-00042	DPW	OTHER	100 THOMPSON DRIVE	HE WANTS YOU TO CHECK HIS METER. HE SAYS IT'S NOT IN THE GROUND CORRECTLY AND SHOWING AN ERROR. ??	1/18/2023		0
40	JOB-2023-00040	DPW	GARBAGE/RECYCLING	100 THOMPSON DRIVE	BULK ITEM PICK UP FOR MONDAY 1/23/23	1/18/2023		0
41	JOB-2023-00043	DPW	OTHER	540 S KEY ST	CUSTOMER HAS NO WATER PRESSURE.	1/19/2023	1/19/2023	0
42	JOB-2023-00044	DPW	OTHER	VARIOUS LOCATIONS	RE-READS FOR FEB. BILLING	1/21/2023		0
43	JOB-2023-00049	DPW	OTHER	120 W 52 BYPASS	DEAD DOG AT DRIVEWAY OF 120 W 52 BYPASS	1/23/2023		0
44	JOB-2023-00050	DPW	OTHER	336 GOLF COURSE RD	FLUSH HYDRANT - MUDDY WATER	1/23/2023	1/27/2023	4

## General Services Work Order Applications

Applications For the Date Range 01/01/2023 Thru 01/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
45	JOB-2023-00048	DPW	OTHER	221 LYNCHBURG RD UNIT 14	TURN ON METER #505744700	1/23/2023		0
46	JOB-2023-00047	DPW	OTHER	221 LYNCHBURG RD UNIT 13	TURN ON METER #505948800	1/23/2023		0
47	JOB-2023-00046	DPW	OTHER	221 LYNCHBURG RD UNIT 12	TURN ON METER #608458000	1/23/2023		0
48	JOB-2023-00045	DPW	OTHER	221 LYNCHBURG RD UNIT 11	TURN ON METER #601941300	1/23/2023		0
49	JOB-2023-00052	DPW	OTHER	110 S STEPHENS ST	TURN WATER ON FRIDAY 1/27/23 FOR NEW SERVICE	1/25/2023	1/27/2023	2
50	JOB-2023-00051	DPW	INSPECTION	114 DEER TRACE	CALLER SAID THERE IS WATER SHOOTING UP FROM THE END OF WATER LINE?	1/25/2023	1/25/2023	0
51	JOB-2023-00054	DPW	OTHER	HWY 268 E	FLUSH HYDRANT - MILKY WATER	1/26/2023	1/27/2023	1
52	JOB-2023-00053	DPW	OTHER	203 NELSON ST UNIT C	MAKE SURE WATER IS ON AND GET READING FOR METER # 1700026885. NOT AVAILABLE IN MI-NET	1/26/2023	1/27/2023	1
53	JOB-2023-00056	DPW	OTHER	404 CRESTWOOD DR	TURN WATER ON FOR NEW SERVICE. METER #508811800	1/27/2023	1/30/2023	3
54	JOB-2023-00058	DPW	HOLIDAY	MAIN STREET	TAKE DOWN LIGHTS AND TREE	1/30/2023	1/30/2023	0
55	JOB-2023-00057	DPW	OTHER	137 MOUNTAIN VIEW DR	SET METER FOR THIS LOCATION	1/30/2023	1/30/2023	0
56	JOB-2023-00063	DPW	OTHER	601 DODSON MILL RD	HE THINKS THE METER IS WRONG AND WANTS YOU TO SHOW HIM HOW TO CHECK IT. CALL KONSTANTINOS 336-368-3204 ALL READINGS IN MI-NET LOOK NORMAL	1/31/2023	2/2/2023	2
57	JOB-2023-00064	DPW	OTHER	131 SWISS HAVEN DR	CHECK METER. CUSTOMER THINKS METER NEEDS TO BE REPLACED? #653471600	1/31/2023	2/6/2023	6
58	JOB-2023-00060	DPW	OTHER	803 GOLF COURSE RD	SHOW CUSTOMER THAT SHE HAS A LEAK. MI-NET SHOWING @ 20 GPH METER #1700027803	1/31/2023		0
58	TOTAL CLOSED APPLICATIONS							
STATUS: NEW								
1	JOB-2023-00018	DPW	ROADWORK	LYNCHBURG RD	FILL IN WITH GRAVEL WHERE SEWER LINE REPAIR WAS	1/4/2023		0
2	JOB-2023-00041	DPW	SIGNS STOP SIGN	HAMLIN DR/E MAIN ST	STOP SIGN & NO U TURN SIGNS DOWN	1/18/2023		0
3	JOB-2023-00055	DPW	OTHER	723 OLD BARN CIRCLE	POSSIBLE WATER LEAK - EDGE OF ASPHALT	1/26/2023		0
4	JOB-2023-00061	DPW	OTHER		PLEASE EMPTY THE DOG WASTE STATIONS AND REFILL THE POOP BAGGIES (DEPOT STREET, NEAR VINTAGE ROSE, AT THE ART OF MASSAGE, ACROSS FROM ACADEMY ST, PILOT CENTER, LIBRARY, FRIENDS CHURCH)	1/31/2023		0
5	JOB-2023-00062	DPW	OTHER		PLEASE TAKE THE TRASH RECEPTACLE AND NEW LINERS BACK TO THE AREA NEAR 117 E MAIN ST - WILL TAKE MORE THAN ONE PERSON AND LIKELY A TRAILER	1/31/2023		0
6	JOB-2023-00059	DPW	OTHER		PLEASE EMPTY THE TRASH CANS ALONG MAIN STREET INCLUDING THE ONE AT THE LIBRARY (KEY ST TO ACADEMY ST)	1/31/2023		0
6	TOTAL NEW APPLICATIONS							

## General Services Work Order Applications

Applications For the Date Range 01/01/2023 Thru 01/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
64	TOTAL APPLICATIONS THIS REPORT PERIOD							

## Zoning Permit Applications

Applications For the Date Range 01/01/2023 Thru 01/31/2023

#	Reference #	Application Type	Property Address	Block	Lot	Owner Name	Date Entered	Date Issued
<b>STATUS: APPROVED</b>								
1	Z-2023-0001	RESIDENTIAL - ADDITION	440 BLACK MOUNTAIN RD			KNOPF CHRISTOPHER M	01/13/2023	02/03/2023
2	Z-2023-0003	NON-RESIDENTIAL - ACCESSORY STRUCTURE	109 BUCKEYE LN			JULIO PEREZ	01/17/2023	01/17/2023
3	Z-2023-0002	NON-RESIDENTIAL - ACCESSORY STRUCTURE	803 W. 52 BYPASS			SURRY COUNTY BOARD OF EDUCATION	01/17/2023	01/11/2023
4	Z-2023-0004	RESIDENTIAL - ADDITION	185 BARNEY VENABLE RD			RONNIE & TERRY SMITH	01/24/2023	01/24/2023
4	<b>TOTAL APPROVED APPLICATIONS</b>							
4	<b>TOTAL APPLICATIONS THIS REPORT PERIOD</b>							

## Concern Report

	Reference #	Status	Date Entered	Description of Concern
	Concern Type		Date Closed	
	Concern Address		Days to Resolve	
1	RAC-2023-00001	NEW	01/19/2023	BAMBOO
	OVERGROWTH			
	402 BUTLER ST		20	
2	RAC-2023-00002	NEW	01/19/2023	BUILDING DEBRIS WITH NO BUILDING PERMIT
	DEBRIS ON PROPERTY			
	809 DODSON MILL RD		20	