



Town of Pilot Mountain
Armfield Center 873 Hwy 52 Bypass Pilot Mountain, NC 27041
Monday, August 21, 2023, 7:00 PM

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

- [1.](#) Approval of Minutes

Board & Committee Reports

- [2.](#) ABC Report

New Business

- [3.](#) FY 2023 Budget Amendment 2
- [4.](#) Recreation and Parks Advisory Board Appointment
- [5.](#) ABC Board Appointments

Administrative Reports

- [6.](#) Town Manager and Staff Reports

Mayor and Commissioners Comments

Adjourn

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, June 26, 2023
7:00 PM**

Members Present: Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger and Commissioner Rachel Collins.

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the recessed meeting to order at 7:00 PM.

Adoption of Agenda

Commissioner Kiger made a motion to remove Item #8 and adopt the agenda as presented and it was unanimous.

Consent Agenda

Commissioner Collins made a motion to approve the consent agenda as presented and it was unanimous.

Board & Committee Reports

ABC Board

April 2022 sales were \$207,594

April 2023 sales were \$197,621, a decrease of 8.53%

There was a slight decrease in sales for May.

Unfinished Business

FY 2024 Budget Adoption

Mr. Boaz explained that the adoption of this budget the tax rate would stay the same at \$.57, would levy a fee on tagged vehicles, which can only be used for transportation purposes. This budget also imposes a solid waste fee of \$16.71 and 12% water and sewer rate increase. It is a much larger budget due to the addition of the Armfield Center. Mayor Cockerham thanked the staff for preparing a budget with the lowest impact to customers as possible. Commissioner Kiger made a motion to adopt the FY 2024 budget as presented and it was unanimous.

Marketing/Branding Contract Award

Mr. Boaz stated that the Haven proposal was \$36K and the Arnett Muldrow proposal was \$19K. This is 100% grant funded. Commissioner Kiger made a motion to award the project to Haven and it was unanimous.

USDA Loan – Street Resurfacing

Mr. Boaz explained that we were closing the loan and grant for the street resurfacing program tomorrow. This resolution needs to be passed in order to receive the funds. Commission Collins made a motion to approve the USDA resolution and permit staff to sign necessary paperwork to close the loan and it was

unanimous. Mr. Boaz stated that there were a few streets that didn't get paved in this round but Powell bill funds will be used to pave those streets.

New Business

ADA Plan Implementation

The town is required to comply with the ADA Act. A company came in and did an assessment of the sidewalks and facilities to see how the town was in compliance. There were no major issues with the facilities but a good number of issues with the sidewalks that will be addressed at the July meeting. Mr. Boaz asked the Board to approve a policy statement that the Town would comply with the ADA, a grievance procedure for anyone who feels something is not up to code and lastly a resolution stating that the Town would comply with the ADA. Commissioner Kiger made a motion to adopt the ADA documents and it was unanimous.

FY 2024 Fee Schedule

Mr. Boaz stated that the fee schedule would include a 12% water and sewer increase and the additional solid waste fee are the only changes. In July there will be a separate fee schedule for the Armfield Civic Center. Commissioner Collins made a motion to approve the FY 2024 fee schedule and it was unanimous.

ARPA Capital Project

This is the 2 million appropriation that the Town received from the State for water lines. This will replace 2" galvanized lines on Howard Street and Depot Street and replacing several hydrants and valves. The project is 90% design. The state has up to four months to approve. Commissioner Kiger made a motion to adopt the Resolution and Capital Project Ordinance and it was unanimous.

Administrative Reports

Town Manager & Staff Reports

- The AC unit at the Armfield Center has been replaced.
- Cardio equipment will be installed the week of July 17th. There is a delay from the manufacturer for the weight equipment and it will be installed in August. New rubber flooring will be installed in both rooms.
- Main Street is now a Town owned and maintained street. The transfer of ownership has been approved by the NC DOT Board.
- He encouraged customers to sign up for the WaterSmart platform. This tool will show customers their bill amount, alert customers to leaks and they can monitor their usage.

Commissioner Collins asked about the status of the Depot Street Restoration Project. Mr. Boaz stated that construction had been completed.

Mayor Cockerham asked about the lift stations. Mr. Boaz stated that there was a control panel issue at the Crestwood Drive station. The panel has been ordered and we are waiting on an electrician to install it and the new pumps will be placed. The pump station on Academy Street near JR Lynch will need to be replaced.

Mayor and Commissioners Comments

Commissioner Collins: The food truck festival and 80's band was good. She liked the layout and she had heard good comments about it.

Commissioner Kiger: No comment

Mayor Cockerham: Thanked everyone for their hard work on the budget. He thanked the town citizens for their trust and support. The Fun Friday event was very successful. He's looking forward to the rest of the events planned and everything is going well for Pilot Mountain. He encouraged people to attend the meeting and get involved.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, June 19, 2023
7:00 PM**

Members Present: Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger and Commissioner Rachel Collins.

Staff Present: Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Kiger led the Pledge of Allegiance.

Fiscal Year 2023/2024 Budget Public Hearing

Mayor Cockerham opened the public hearing for budget discussion. No one was present to speak. Mayor Cockerham closed the public hearing.

Public Comment

No one present to speak.

Commissioner Kiger made a motion to recess the meeting until June 26, 2023 at 7:00 pm and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

ABC Report	
<u>Background Information:</u>	
June 2022: \$189,431	July 2022: \$190,147
June 2023: \$184,668	July 2023: \$203,014
Decrease of 2.24%	Increase of 4.38%
<u>Staff Recommendation:</u>	Information Only
<u>Possible Board of Commissioner Actions</u>	
•	
<u>Attachments</u>	
•	



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

FY 2023 Budget Amendment 2	
<u>Background Information:</u>	
This amendment will appropriate the revenues and expenditures for the concert, some additional grant money, insurance proceeds, and the ACC.	
<u>Staff Recommendation:</u>	Adopt budget amendment as presented.
<u>Possible Board of Commissioner Actions</u>	
<ul style="list-style-type: none">• Adopt budget amendment• Take no action	
<u>Attachments</u>	
<ul style="list-style-type: none">• FY 2023 Amendment 2	

Town of Pilot Mountain, North Carolina

FY 2022 – 2023 Budget Ordinance

Amendment No. 2023-02

BE IT ORDAINED by the Pilot Mountain Board of Commissioners that the 2022-2023 Budget Ordinance be amended as follows:

REVENUES	-
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Increase 10-3690-0000 – Transfer from Capital Project	\$1,024,500.00
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EXPENDITURES	-
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Increase Administration	\$124,500.00
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Increase Downtown Revitalization	\$290,000.00
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Increase Public Safety	\$270,000.00
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Increase Recreation	\$340,000.00
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Adopted this 21st day of August 2023

Evan Cockerham, *Mayor*

Holly Utt, *Town Clerk*

Explanation of Amendment:

1. To appropriate funds for grant awards



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Recreation and Parks Advisory Board Appointment	
<u>Background Information:</u>	
Nancy Deaton, who was on our Recreation and Parks advisory Board, has accepted a position as the Assistant Director of Recreation & Parks and has given up her seat on the Board. The Mayor is recommending that Tim Childress be appointed to serve out the remainder of her 3 year term.	
<u>Staff Recommendation:</u>	Staff recommends approving the ordinance and the appointment.
<u>Possible Board of Commissioner Actions</u>	
<ul style="list-style-type: none">• Approve appointment• Approve different appointment• Table for further discussion	
<u>Attachments</u>	
<ul style="list-style-type: none">• Childress Application	



APPLICATION FOR APPOINTMENT TO A BOARD/COMMITTEE

The Town of Pilot Mountain appreciates your interests in serving on a Board/Committee and requests that you complete the following application. This application requests general information based on your interest in applying for a Board or Committee and assists in determining eligibility for appointment.

Contact Information:

Name: M. Tim Childress Date of Application: 2/24/23
Mailing Address: 273 Whitaker Chapel Rd Pilot Mtn. NC 27041
Physical Address: SAME
Phone Number: 336-655-9960 Alternate Phone Number:
E-mail address: Tchildress@yahoo.com

Residency

Do you reside in: ☐ Town Limits ☒ ETJ Length of residence in Pilot Mountain: 43 Years
Months

Interest

Please indicate below the Boards or Committees you are interested in serving on:

☐ Planning & Zoning Board ☐ Board of Adjustment ☐ Tourism Development Authority ☒ Other

Questionnaire (Please attach additional sheets if needed)

Why do you want to serve on this board/committee?

Advisor BOARD FOR ARMFIELD Civic Center. I HAVE SERVED ON THE KING YMCA BOARD, UNITED FUND of SURRY & MANY BOARDS & CHURCH

Why do you think you would be an asset to this board/committee?

I USE THIS FACILITY SEVERAL TIMES EACH WK. I WAS ON THE ORIGINAL FOUNDATION BOARD DURING CONSTRUCTION

What do you feel are your qualifications for serving on the board/committee requested?

I HAVE USED SEVERAL FITNESS FACILITIES MY ENTIRE LIFE, YMCA, PLANET FITNESS, KING FITNESS, ETC. I WOULD LIKE TO MAKE THE ARMFIELD CENTER THE BEST IT CAN BE FOR OUR COMMUNITY

What areas of concern would you like to see the board/committee address?

FINANCE → WE NEED TO INCREASE MEMBERSHIP & MAKE THE COMMUNITY AWARE OF THE FACILITY

Prior Public Service Experience (Boards/Committees/Civic groups - Please include dates of service):

JAYCEES, FIRST UNITED METHODIST CHURCH LEADERSHIP BOARD, SURRY CO UNITED FUND BOARD OF DIRECTORS, UP ES LITTLE LEAGUE

Has any formal charge of professional misconduct ever been sustained against you? If yes, please explain.

NO

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? If yes, please explain.

NO

Additional Comments:

I RETIRED AFTER 38 1/2 YRS. IN MANAGEMENT w/ A FORTUNE 500 CO I WAS IN PRODUCTION PLANNING, SUPERVISION, FINANCE, OUTSIDE SALES & 15 YRS. IN PROCUREMENT. THESE SKILLS COULD HELP OPERATE THE CENTER.

Ethics Guidelines for Town Boards

(Please check if you agree)

☐ Yes, if appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Pilot Mountain.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board should excuse himself/herself from voting. The board may request the Town Attorney to respond in writing. I understand that is application is a public document. Additionally, I understand that some committee appointments require a criminal background check.

M. Tim Childress
Print Name

M. Tim Childress
Signature of Applicant

2/28/23
Date



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

ABC Board Appointments	
<u>Background Information:</u>	
The terms of two of our ABC Board members are expiring. The ABC Board is requesting that Elton Crutchfield be re-appointed to a 3 year term that will expire on July 1, 2026 and that Billy Pell be reappointed to a 3 year term that will expire on September 1, 2026.	
<u>Staff Recommendation:</u>	Staff recommends approving the appointments.
<u>Possible Board of Commissioner Actions</u>	
<ul style="list-style-type: none">• Approve appointments• Approve different appointments• Table for further discussion	
<u>Attachments</u>	
<ul style="list-style-type: none">• None	

**Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041**



**(Phone) - 336.368.2247
www.pilotmountainnc.org**

MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: August 17, 2023
RE: August 2023 Manager's Report

- I am sure that most everyone has heard by now, but the Town was awarded a \$500,000 grant from the NC Parks and Recreation Trust Fund. We anticipate that the contracts for this grant will be sent in October or November and we can start work after that. This grant will be used to rehab the gym floor, the indoor walking track, make improvements to the pool and locker room areas, install pickle ball courts outside, install a corn hole area, and make various other outdoor improvements.
- Our new fitness equipment has been installed and our new weight equipment is being installed this week.
- We hope to complete the resurfacing of the Town Hall parking lot the week of August 21.
- In the fall of 2022, Town staff submitted a proposed residential historic district to the State Historic Preservation Office. This district included residences and other buildings on West Main Street. I would like to take the next step and have a full application prepared for review by the State and Federal group. The cost to have this application prepared is \$16,500. If approved, this designation would not require folks to do ANYTHING they did not want to do. It would make tax credits available if property owners wanted to go through the process to get them.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: Construction is complete.
2. Street Paving Project: Completed.
3. Streetscape Project: Awaiting on funding which is anticipated in the State budget.
4. WWTP & Pump Station Project: Project is complete except for final startup of Clarifier 2.
5. 2022 Collection System Project: Design has begun.
6. 2022 Distribution System Project: Design is underway.
7. WWTP Rehab Phase 2: The design is underway.



North Carolina Department of Natural and Cultural Resources State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Roy Cooper
Secretary D. Reid Wilson

Office of Archives and History
Deputy Secretary Darin J. Waters, Ph.D.

June 19, 2023

Michael Boaz, Town Manager
Town of Pilot Mountain
124 W. Main Street
Pilot Mountain, NC 27041

RE: Pilot Mountain West Main Street Historic District
Pilot Mountain, Surry [SR1508]

Dear Mr. Boaz:

At your request, the above-named property was presented to the National Register Advisory Committee (NRAC) at its meeting on June 8, 2023 for a preliminary assessment of the property's eligibility for the National Register of Historic Places. The NRAC is a board of professionals and citizens with expertise in history, architectural history, and archaeology, and meets three times a year to advise me on the eligibility of properties for the National Register.

The committee determined that this property is potentially eligible for the National Register and warrants further study. Accordingly, the property has been added to the State Study List of potential nominations to the National Register.

The inclusion of a property on the Study List places no restrictions, requirements, or obligations on the property's owner. The Study List is simply the first step in the National Register listing process. **Please note that placement on the Study List does not mean automatic nomination to the Register.** Properties are not listed in the National Register over the objection of a private owner.

Placement on the Study List is not a guarantee of National Register eligibility, but a preliminary indication that a property appears to be potentially eligible for listing in the Register. Eligibility requires that a property substantially convey its appearance from the period of its historic significance. If the property is altered subsequent to placement on the Study List, State Historic Preservation Office staff should be consulted about potential eligibility prior to undertaking a National Register nomination. Changes to a property's character-defining materials, features, spaces, or spatial relationships that are not in keeping with the Secretary of the Interior's Standards may render a property ineligible for listing in the National Register.

The next step in the process is preparation of a formal National Register nomination document. This is a written research report prepared to National Register standards, which describes and evaluates the property and its history. The property will be nominated only if you or an interested third party initiate this next step. The enclosed set of National Register Fact Sheets describes the National Register and the listing process.

If you wish to have your property nominated, we encourage you to hire a professional consultant to prepare the nomination materials. We maintain a list of qualified private consultants on our website who have recently

Michael Boaz, Town Manager

June 19, 2023

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successfully completed nominations in North Carolina, accessed at the following link:

<https://files.nc.gov/ncdcr/historic-preservation-office/survey-and-national-register/nrconslt.pdf>.

Our office does not make hiring recommendations, but this list may help you start your search. It is up to the nomination sponsor to check consultant references and experience to make the decision that best suits project needs. While staff will be available in a limited capacity to advise owners who wish to prepare their own nominations, the complexity of technical requirements and standards of documentation often require nominations to be prepared by historians or architectural historians experienced in the nomination process. Particularly, if the nomination must meet specific sponsor timelines, a consultant is recommended to expedite the process. When a technically complete and adequately documented nomination is submitted to this office, staff can provide timely review and processing. The National Register process generally takes about twelve to eighteen months from submission of a first draft nomination packet.

Listing in the National Register is largely an honorary designation that can also generate substantial benefits for the property owner. It provides a measure of protection from any state or federally funded, licensed, or permitted project that might affect the property. In addition, the Tax Reform Act of 1986 provides for a federal income tax credit of twenty percent of qualified rehabilitation expenditures for the substantial rehabilitation of income-producing properties (commercial or residential rental) that are listed in the National Register. Also, effective January 2016, taxpayers who receive the federal income tax credit are eligible to receive a state "piggyback" tax credit against North Carolina income taxes. For more information about the varied percentages of the state tax credit for historic income-producing properties, please visit our website at:

<https://www.ncdcr.gov/about/history/division-historical-resources/state-historic-preservation-office/restoration-2>.

A state tax credit of fifteen percent of qualified rehabilitation expenditures (up to \$22,500 total credit) is available to owners of non-income-producing historic structures. Please note that listing of a property in the National Register places no obligation or restriction on a private owner using private resources to maintain or alter the property.

We appreciate your interest in the National Register program. If you have any questions about the National Register or the decision of the NRAC, please contact Jeff Smith, National Register Coordinator, North Carolina Historic Preservation Office, Department of Natural and Cultural Resources, 4617 Mail Service Center, Raleigh, NC 27699-4617, 919-814-6698, or at jeff.smith@ncdcr.gov.

Sincerely,



Darin J. Waters
State Historic Preservation Officer

DJW/ssh

Enclosures

Cc: Daniel Pezzoni, Landmark Preservation Associates (via email)



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard
FISCAL YEAR ENDING June 30, 2023

Reporting Period: June 1-June 30 2023

OUR CASH AND INVESTMENTS

Balances on June 30, 2023, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND

	June 2022	June 2023
Central Depository	\$ 276,501	\$ 918,624
NCCMT	(2,923)	(3,328)
NCCMT-Powell Bill	107,627	107,541
NCCMT-Term Account	-	-
Police Drug Forfeiture	454	454
Centura Bank CD	25,031	25,031
Fiduciary Funds	59,707	58,558
TOTAL GENERAL FUND	\$ 466,396	\$ 1,106,879

OTHER FUNDS

	June 2022	June 2023
Water & Sewer Fund	\$ 14,762	\$ (8,847)
NCCMT-Water/Sewer	\$ 6,241	\$ 6,241
WWTP Phase 2	N/A	\$ (9,750)
Streambank	N/A	\$ 128,343
WWTP Upgrade	\$ (53,911)	\$ (78,815)
Sunset/Simmons Water	\$10,088	\$0
Water Treatment Upgrade	(\$165,555)	(\$368,020)
Streetscape Project	\$0	\$0
Sunset Sewer Project	(\$115,083)	(\$39,822)
Street Resurfacing	\$607,467	(\$15,045)
Capital Reserve	\$ 39,680	\$ 111,941
ARPA Funds	\$ 818	\$ 40,818
TOTAL OTHER FUNDS	\$ 344,507	\$ (232,955)

TOTAL CASH & INVESTMENTS TOWN-WIDE

	May 2022	May 2023
ALL FUNDS	\$ 810,903	\$ 873,925

OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 1,754,560	\$ 2,962,500
Revenues Fiscal Year to Date	99.00%	153.00%
Expenses Fiscal Year to Date	99.49%	132.92%
WATER & SEWER ENTERPRISE FUND		
Fiscal Year Budget	\$ 1,136,090	\$ 1,361,590
Revenues Fiscal Year to Date	106.34%	98.81%
Expenses Fiscal Year to Date	104.66%	99.54%
WWTP & PUMP STATION REHAB PROJECT		
Project Budget	\$ 1,374,500	\$ 1,374,500
Revenues Project to Date	\$ 122,445	8.91%
Expenses Project to Date	\$ 167,827	12.21%
Water Treatment Upgrade Project		
Project Budget	\$ 3,978,000	\$ 3,978,000
Revenues Project to Date	\$ 3,675,162	92.39%
Expenses Project to Date	\$ 4,156,545	104.49%
Sunset Sewer Rehabilitation Project		
Project Budget	\$ 2,573,038	\$ 2,573,038
Revenues Project to Date	\$ 2,056,327	79.92%
Expenses Project to Date	\$ 2,133,417	82.91%
WATER & SEWER AIA PROJECT		
Project Budget	NA	\$ 305,000
Revenues Project to Date	\$ 332,279	109%
Expenses Project to Date	\$ 314,278	103%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

Comparison of FY %				Comparison of Monthly Expenses			
		Prior	Current	Fiscal Year		YTD Expenses	
		FY %	FY %	2022 Budget	Prior FY	Current FY	
AD VALOREM PROPERTY TAX				GENERAL FUND			
Fiscal Year Budget		\$ 867,500	\$ 968,150	DEPARTMENTS			
Revenues this Month	\$ 14,665	1.21%	1.51%	Governing Body	\$ 125,480	\$ 72,977	\$ 74,320
Revenues FYTD	\$ 977,961	98.80%	101.01%	Administration	371,960	381,010	495,179
SALES & USE TAX				Community & Economic D	26,500	40,821	27,120
Fiscal Year Budget		\$ 398,600	\$ 630,000	Downtown Revitalization	166,610	156,376	448,983
Revenues this Month	\$ 56,212	9.30%	8.92%	Police Dept	1,039,510	1,002,511	1,308,392
Revenues FYTD	\$ 641,739	100.14%	101.86%	Street Dept	178,230	108,815	160,121
UTILITY FRANCHISE TAX				Powell Bill	42,530	26,078	27,802
Fiscal Year Budget		\$ 118,140	\$ 110,000	Sanitation	342,930	366,785	401,768
Revenues this Month	\$ 33,741	0.00%	30.67%	Pilot Center	18,870	20,495	40,831
Revenues FYTD	\$ 112,209	91.27%	102.01%	Library	124,370	39,286	42,571
REFUSE COLLECTION FEES				Debt Service	73,710	38,931	60,321
Fiscal Year Budget		\$ 73,010	\$ 75,000	Recreation	451,800	-	850,436
Revenues this Month	\$ 1,893	9.70%	2.52%		\$ 2,962,500	\$ 2,254,084	\$ 3,937,844
Revenues FYTD	\$ 88,361	98.18%	117.81%	Fiscal Year Budget		\$ 1,754,560	\$ 2,111,592
SALES & SERVICES				YTD % of Annual Budget Expended		128.47%	132.92%
Fiscal Year Budget		\$ 81,700	\$ 32,500	WATER & SEWER ENTERPRISE FUND			
Revenues this Month	\$ 2,713	5.21%	8.35%	General	\$ 351,300	\$ 161,006	\$ 342,872
Revenues FYTD	\$ 59,415	158.06%	182.81%	Water/Sewer Administration	226,920	137,547	134,320
WATER & SEWER ENTERPRISE FUND REVENUES				Production	233,240	178,935	211,080
Fiscal Year Budget		\$ 948,660	\$ 1,361,590	WWTP	278,020	246,128	237,523
Revenues this Month	\$ 100,399	11.17%	7.37%	Line Maintenance	272,110	465,384	429,527
Revenues FYTD	\$ 1,345,334	106.34%	98.81%		\$ 1,361,590	\$ 1,189,000	\$ 1,355,323
				Fiscal Year Budget		\$ 1,136,090	\$ 1,361,590
				YTD% of Annual Budget Expended		104.66%	99.54%



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2024

Reporting Period: July 1-July 31 2023

OUR CASH AND INVESTMENTS

Balances on July 31, 2023, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND		July 2022	July 2023
Central Depository	\$	53,719	\$ 312,348
NCCMT		(2,923)	(2,923)
NCCMT-Powell Bill		107,766	107,766
NCCMT-Term Account		-	-
Police Drug Forfeiture		1,303	1,852
Centura Bank CD		25,031	25,031
Fiduciary Funds		59,136	74,284
TOTAL GENERAL FUND	\$	244,031	\$ 518,357

OTHER FUNDS

		July 2022	July 2023
Water & Sewer Fund	\$	(19,137)	\$ (37,450)
NCCMT-Water/Sewer		6,241	6,241
2022 Distribution System	NA		50,520
Streambank		650,000	245,943
WWTP Upgrade		(3,010)	(76,484)
2022 Collection System	N/A		\$68,770
Water Treatment Upgrade		(\$265,042)	(\$369,035)
Streetscape Project		\$0	\$0
Sunset Sewer Project		(\$58,272)	(\$58,272)
Street Resurfacing		\$607,467	(\$15,045)
WWTP Phase 2	N/A		\$40,300
2022 Water AIA	N/A		
Capital Reserve		44,341	117,389
ARPA Funds		196,789	50,000
TOTAL OTHER FUNDS	\$	1,159,377	\$ 22,879

TOTAL CASH & INVESTMENTS TOWN-WIDE

		July 2022	July 2023
ALL FUNDS	\$	1,403,408	\$ 541,236

OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 2,194,700	\$ 3,132,460
Revenues Fiscal Year to Date	4.00%	9.00%
Expenses Fiscal Year to Date	12.05%	25.24%
WATER & SEWER ENTERPRISE FUND		
Fiscal Year Budget	\$ 1,399,260	\$ 1,399,260
Revenues Fiscal Year to Date	6.75%	7.05%
Expenses Fiscal Year to Date	7.51%	8.84%
WWTP & PUMP STATION REHAB PROJECT		
Project Budget	\$ 1,374,500	\$ 1,374,500
Revenues Project to Date	\$ 122,445	3.83%
Expenses Project to Date	\$ 167,827	8.70%
Water Treatment Upgrade Project		
Project Budget	\$ 3,978,000	\$ 3,978,000
Revenues Project to Date	\$ 3,675,162	10.72%
Expenses Project to Date	\$ 4,156,545	11.38%
Sunset Sewer Rehabilitation Project		
Project Budget	\$ 2,573,038	\$ 2,573,038
Revenues Project to Date	\$ 2,056,327	55.71%
Expenses Project to Date	\$ 2,133,417	55.07%
WATER & SEWER AIA PROJECT		
Project Budget	NA	\$ 305,000
Revenues Project to Date	\$ 332,279	97%
Expenses Project to Date	\$ 314,278	96%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

				Comparison of FY %				Comparison of Monthly Expenses						
				Prior		Current		Fiscal Year	YTD Expenses					
				FY %		FY %		2024 Budget	Prior FY	Current FY				
AD VALOREM PROPERTY TAX														
Fiscal Year Budget				\$	968,150	\$	1,099,400							
Revenues this Month	\$	8,089		1.13%		0.74%		Governing Body	\$	55,440	\$	10,881	\$	10,799
Revenues FYTD	\$	8,089		1.13%		0.74%		Administration		256,310		42,250		54,691
								Community & Economic D		26,500		4,458		8,850
								Downtown Revitalization		162,970		19,584		28,548
								Police Dept		1,139,560		107,456		167,663
SALES & USE TAX								Street Dept		130,240		8,555		308,408
Fiscal Year Budget				\$	630,000	\$	670,000	Powell Bill		42,530		3,340		1,800
Revenues this Month	\$	52,605		8.76%		7.85%		Sanitation		320,250		49,001		23,977
Revenues FYTD	\$	52,605		8.76%		7.85%		Pilot Center		18,870		4,780		5,605
UTILITY FRANCHISE TAX								Library		40,370		3,340		1,117
Fiscal Year Budget				\$	110,000	\$	110,000	Debt Service		197,850		-		14,403
Revenues this Month	\$	-		0.00%		0.00%		Recreation		741,570		-		164,679
Revenues FYTD	\$	-		0.00%		0.00%			\$	3,132,460	\$	253,644	\$	790,539
REFUSE COLLECTION FEES								Fiscal Year Budget			\$	2,194,700	\$	3,132,460
Fiscal Year Budget				\$	75,000	\$	118,510	YTD % of Annual Budget Expended				11.56%		25.24%
Revenues this Month	\$	8,154		9.15%		6.88%								
Revenues FYTD	\$	8,154		9.15%		6.88%								
SALES & SERVICES								WATER & SEWER ENTERPRISE FUND						
Fiscal Year Budget				\$	60,700	\$	86,820	General	\$	336,940	\$	-	\$	-
Revenues this Month	\$	4,240		5.61%		4.88%		Water/Sewer Administration		291,670		18,615		38,019
Revenues FYTD	\$	4,240		5.61%		4.88%		Production		258,240		22,990		29,948
								WWTP		278,020		19,462		19,245
								Line Maintenance		234,390		44,062		36,549
WATER & SEWER ENTERPRISE FUND REVENUES									\$	1,399,260	\$	105,129	\$	123,761
Fiscal Year Budget				\$	1,274,390	\$	1,399,260	Fiscal Year Budget			\$	1,399,260	\$	1,399,260
Revenues this Month	\$	98,673		6.75%		7.05%		YTD% of Annual Budget Expended				7.51%		8.84%
Revenues FYTD	\$	98,672		6.75%		7.05%								

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: July

YEAR: 2023

OPERATIONS:

MILLION GALLONS OF WATER TREATED	4.495	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.145		
TOTAL RAINFALL	3.85		

CHEMICALS USED:

CHLORINE/BLEACH	80 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	3.55
TSS	30 max. avg. monthly	10
D.O.	5 minimum avg. daily eff.	7.24
Fecal Coliform	200 max. avg. monthly	1
Ammonia-Nitrogen	28.6 max. avg. monthly	9.45

We were in compliance with all permit limits for the month. The monthly eDMR was submitted to NCDEQ on August 16th, 2023. New Emergency Generator has been installed and is operating.



Assure Station Metrics Monthly Reporting

Company Id

136351

Port Level

All

Organization Name

All

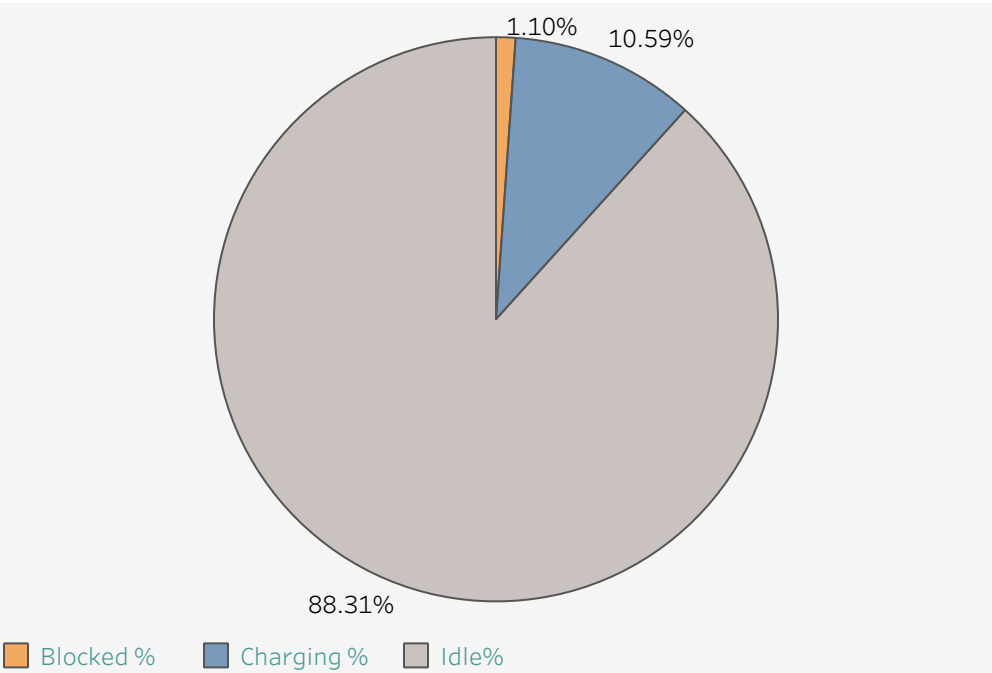
Month End Date

5/31/2023

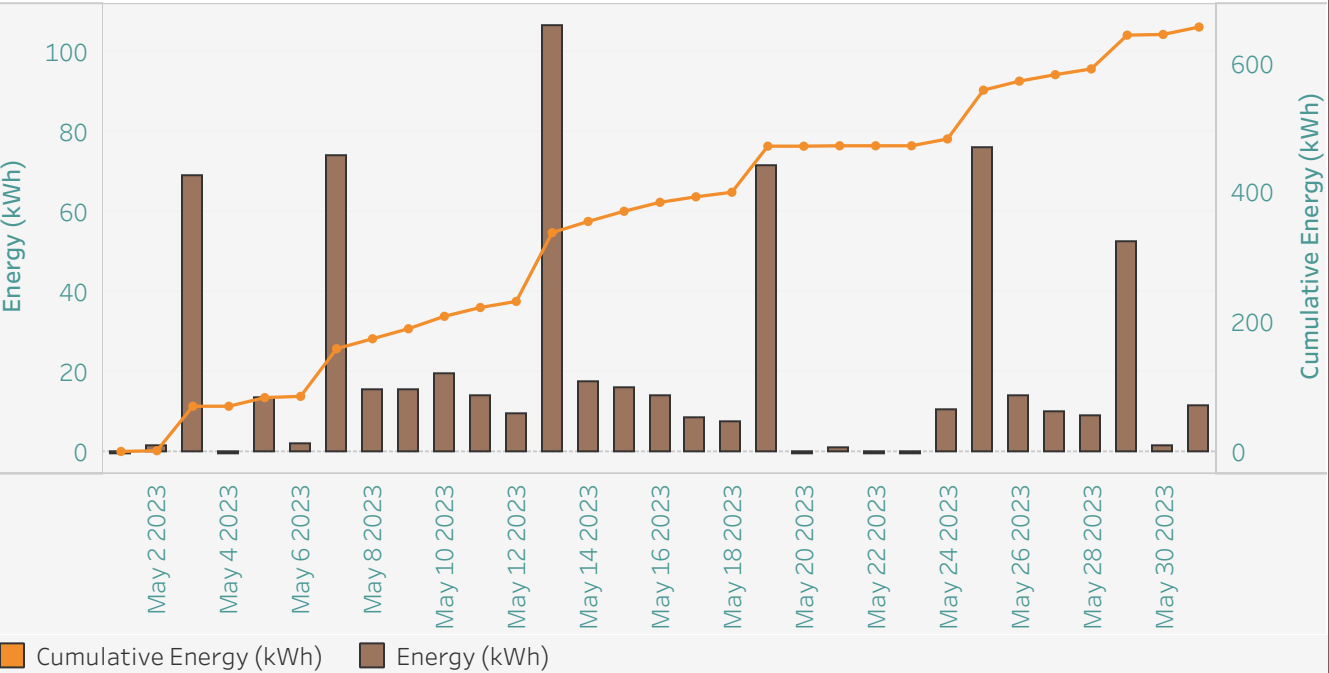
Town of Pilot Mountain, NC - Monthly Report - May 2023

Port Count	Station Count	Total Revenue (\$)	Energy (kWh)	GHG Savings (kg)	Gasoline Saved (Gal)	Unique Driver	Chargepoint Response SLA	Session Count
2	1	0	657	276	82	7	100.00%	54

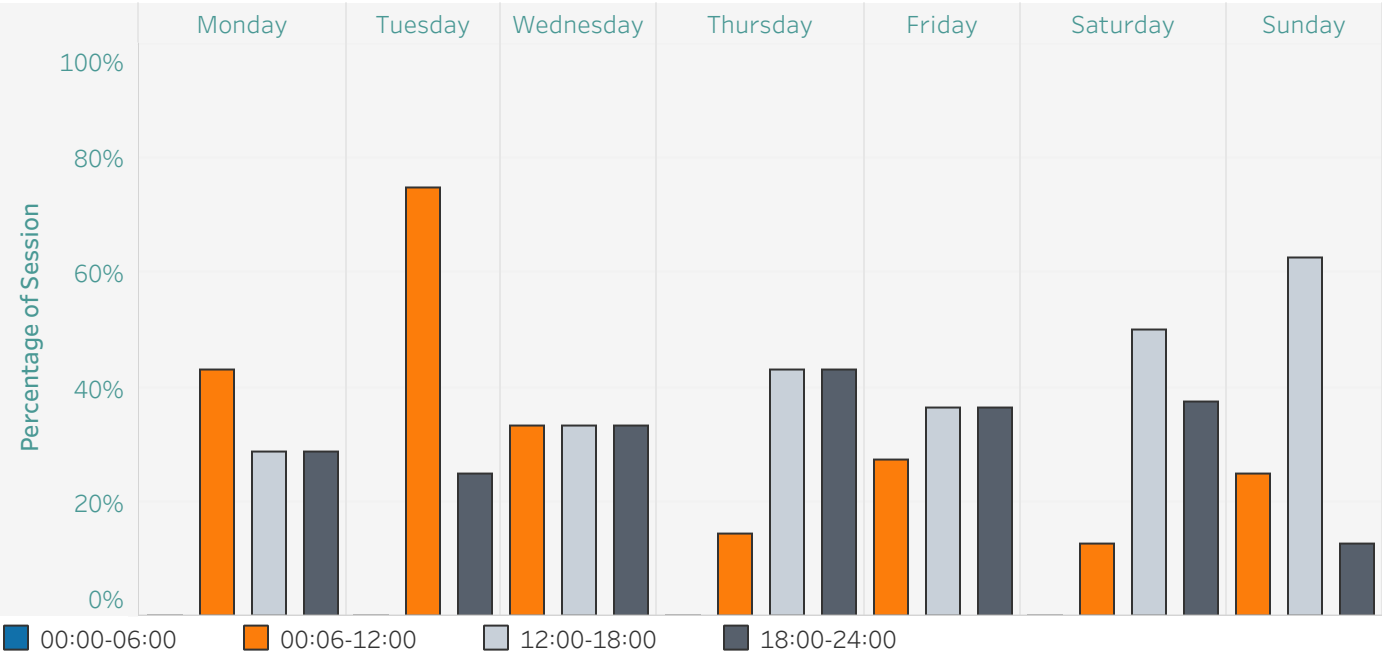
Port Utilization: 24 Hours



Energy Dispensed (kWh) by Day



Session Starts by Time of Day Month



Average Session Duration (Hours)	3.22
Average Session Charge Time (Hours)	2.92
Average Session Energy (kWh)	12.16
Average Session Revenue (\$)	0.00
Occupied Hours	173.9
Charging Hours	157.6
Service Tickets	0.0



Assure Station Metrics Reporting Appendix

Port Utilization Chart: This is a view of station utilization during common business hours.
You can use this information to determine if updates need to be made to pricing / access policies or if stations should be added.

Session Start Distribution Chart: This is a view (by day) of what times drivers start sessions.
You can use this information to fine tune time of day pricing policy rules.

Station / Port Count: In order to be counted, a station must have the "Assure" entitlement applied.
This is the number of stations / ports that currently have the "Assure" entitlement.

Total Revenue: This is the sum of session fees generated by your "Assure" stations minus the ChargePoint service fee (10%).
This is based on session dates (not transaction date which may differ). Your Flex Billing reports should be used for financial reporting.

Energy (kWh): All energy dispensed through your "Assure" stations.
This data point can be useful in reconciling station energy against energy bills.

GHG Savings (kg): All the green house gasses (95% CO2) that would have been released had the miles provided by your stations come from gasoline.
This data point can be useful in sustainability reporting.

Unique Drivers: The number of unique drivers that used your stations this month (a driver would be counted only once even if they used different RFID cards).
An understanding of the number of unique drivers visiting may be useful in creating station messaging / video ads.

Gasoline (Gal) Saved: All the gasoline that would have been burned had the miles provided by your stations come from gasoline.
This data point can be useful in sustainability reporting.

ChargePoint Response SL: Percentage of tickets to which ChargePoint responded within Service Level (1 business day).
ChargePoint holds itself accountable to our Service Level commitment.

Uptime: Percentage of time that your ports were capable of dispensing power.
ChargePoint is committed to keeping your ports dispensing power 98% of the time or better.

Sessions: Total session count.
An understanding of the number of times your stations authorize a session can be useful creating station messaging / video ads.

Average Session Duration: Average amount of time drivers occupy your stations.
This data point can be useful in fine tuning length of stay pricing policy rules.

Average Charging Time: Average amount of time per session energy is flowing.
This data point can be useful in fine tuning length of stay pricing policy rules.

Average Session Energy: Average amount of energy dispensed.
This data point can be useful in fine tuning price per kW pricing policy rules.

Average Session Revenue: Average session fee - 10%.
This data point can be useful in fine tuning minimum & maximum values for pricing policy rules.

Total Hours Occupied: Sum of all session durations.
This is used in part to determine utilization.

Total Hours Charging: Sum of all session charging durations.
This is used in part to determine utilization.

New Service Tickets: Count of trouble tickets tracking issues with a "Assure" station created this month.
This will help in keeping track of station fault issues raised with ChargePoint Support.

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: June

YEAR: 2023

OPERATIONS:

MILLION GALLONS OF WATER TREATED	5.190	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.173		
TOTAL RAINFALL	6.10		

CHEMICALS USED:

CHLORINE/BLEACH	80 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	1.3
TSS	30 max. avg. monthly	11.3
D.O.	5 minimum avg. daily eff.	7.79
Fecal Coliform	200 max. avg. monthly	1
Ammonia-Nitrogen	28.6 max. avg. monthly	10.9

We were in compliance with all permit limits for the month. The monthly eDMR was submitted to NCDEQ on July 6th.

Concern Report

Reference #	Status	Date Entered	Description of Concern
Concern Type		Date Closed	
Concern Address		Days to Resolve	
1 RAC-2023-00023 BRUSH 611 W MAIN ST	NEW	06/01/2023 77	BRUSH HAS NOT BEEN PICKED UP. LETTER WAS PLACED ON THE DOOR SAYING IT WAS TOO LONG TO PICK UP????? PICTURE ATTACHED
2 RAC-2023-00024 BRUSH 316 W MARION ST	NEW	06/01/2023 77	BRUSH HASN'T BEEN PICKED UP.
3 RAC-2023-00025 429 E 52 BYPASS	NEW	06/20/2023 07/07/2023 17	
4 RAC-2023-00026 OVERGROWTH 0 LYNCHBURG RD	NEW	06/28/2023 07/03/2023 5	TALL GRASS
5 RAC-2023-00027 727 W RIDGE DR	NEW	07/18/2023 30	BULK ITEMS LEFT AT CURB
6 RAC-2023-00028 0 LYNCHBURG RD	NEW	07/18/2023 30	
7 RAC-2023-00029 705 SADDLE DR	NEW	07/31/2023 17	CHECK WATER METER
8 RAC-2023-00031 313 W MAIN ST	NEW	08/11/2023 6	

General Services Work Order Applications

Applications For the Date Range 06/01/2023 Thru 06/30/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
STATUS: CLOSED								
1	JOB-2023-00208	DPW	OTHER	2614 OLD US 52 S	RECHECK METER THINKS IT MAY BE WRONG	6/2/2023	6/12/2023	10
2	JOB-2023-00211	DPW	GARBAGE/RECYCLING	710 SADDLE DR	CUSTOMER WANTS A CART FOR BRUSH. TAKE ONE OF THE OLD CARTS	6/5/2023	6/7/2023	2
3	JOB-2023-00212	DPW	OTHER	LIBRARY	CUT WEEDS BACK AWAY FROM HVAC UNIT	6/5/2023	6/7/2023	2
4	JOB-2023-00213	DPW	OTHER		HOMETOWN HEROES BANNERS - THERE IS A BANNER POLE BUSTED AND DANGLING FROM A POLE NEAR XTREME MARKETING	6/5/2023	6/12/2023	7
5	JOB-2023-00210	DPW	OTHER	TOWN HALL	PLEASE MOVE BOXES FROM TOWN HALL HALLWAY TO BASEMENT FOR PILOT CENTER ANY QUESTIONS CALL CHRISTY CRAIG	6/5/2023	6/7/2023	2
6	JOB-2023-00209	DPW	GARBAGE/RECYCLING	216 E MAIN ST	TAKE GARBAGE CART TO THIS ADDRESS	6/5/2023	6/5/2023	0
7	JOB-2023-00215	DPW		CEMETERY	REPLACE FLAG AT CEMETERY	6/8/2023	6/8/2023	0
8	JOB-2023-00216	DPW	GARBAGE/RECYCLING	MAIN STREET	EMPTY TRASH AND DOG WASTE CANS	6/8/2023	6/8/2023	0
9	JOB-2023-00214	DPW	GARBAGE/RECYCLING	800 BLK W MAIN ST	DEAD DEER	6/8/2023	6/8/2023	0
10	JOB-2023-00218	DPW	OTHER	MAIN STREET	TAKE DOWN REMAINING FLOWER POTS ON MAIN STREET AND PUT BEHIND PD IN THE GRASSY AREA	6/9/2023	6/9/2023	0
11	JOB-2023-00217	DPW	GARBAGE/RECYCLING	216 E MAIN ST	PICK UP EXTRA GARBAGE CART AT BACK OF HOUSE	6/9/2023	6/12/2023	3
12	JOB-2023-00221	DPW	OTHER	TOWN HALL	CLEAN AND REMOVE VARIOUS ITEMS FOR THE DINOSAUR EVENT	6/12/2023	6/12/2023	0
13	JOB-2023-00220	DPW	OTHER	S KINGSTON ST	FLUSH END OF WATER LINE	6/12/2023	6/12/2023	0
14	JOB-2023-00219	DPW	OTHER	HWY 268 E	FLUSH END OF WATER LINE	6/12/2023	6/12/2023	0
15	JOB-2023-00222	DPW	OTHER	450 CLUB HOUSE DR	CUSTOMER THINKS THERE IS A LEAK ON THE TOWN'S SIDE. NO LEAK IN MI-NET	6/13/2023	6/13/2023	0
16	JOB-2023-00223	DPW	GARBAGE/RECYCLING	600 E MAIN ST	DEAD CAT	6/16/2023	6/21/2023	5
17	JOB-2023-00225	DPW	PUMP STATION	OLD BARN CIRCLE	REMOVE AND REINSTALL PUMP	6/20/2023	6/20/2023	0
18	JOB-2023-00226	DPW	PUMP STATION	JIMMY LYNCH	REPAIR ELECTRICAL CONTACTS	6/20/2023	6/20/2023	0
19	JOB-2023-00224	DPW	GARBAGE/RECYCLING	414 E MAIN ST	DELIVER RECYCLE CART	6/20/2023	6/21/2023	1
20	JOB-2023-00229	DPW	FACILITIES	LIBRARY	REPAIR/REPLACE LOCK ON BACK DOOR. ASK FOR DEWEY	6/21/2023	7/12/2023	21
21	JOB-2023-00228	DPW	OTHER	VARIOUS LOCATIONS	RE-READS FOR JULY BILLING	6/21/2023	7/5/2023	14
22	JOB-2023-00227	DPW	OTHER	510 E MAIN ST	TURN WATER OFF FOR OWNER. METER #1700027493	6/21/2023	6/21/2023	0
23	JOB-2023-00232	DPW	HOLIDAY	XTREME MARKETING	THE HOMETOWN HERO BANNER/POLE IS DAMAGED. PLEASE REPLACE POLE OR IF THE BANNER IS DAMAGED TAKE IT DOWN FOR REPLACEMENT.	6/26/2023	7/3/2023	7

General Services Work Order Applications

Applications For the Date Range 06/01/2023 Thru 06/30/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
24	JOB-2023-00231	DPW	OTHER	CEMETERY SECTION H	MARK PLOT H417 - MARK LAMBERT - NO HEADSTONE UP	6/26/2023	6/27/2023	1
25	JOB-2023-00235	DPW	ROADWORK INSTALL BOLLARDS	MAIN STREET	INSTALL BOLLARDS AT EDGES OF PARKLETS.	6/26/2023	8/9/2023	44
26	JOB-2023-00233	DPW	SIDEWALK/CURB WEEDS		SPRAY WEEDS IN SIDEWALK ON MAIN STREET.	6/26/2023	7/5/2023	9
27	JOB-2023-00234	DPW	SIDEWALK/CURB INSTALL SPEED BUMPS	CRESTWOOD DRIVE & DEPOT STREET	INSTALL SPEED BUMPS ON DEPOT ST AND CRESTWOOD DRIVE.	6/26/2023	8/9/2023	44
28	JOB-2023-00230	DPW	OTHER	201 S DEPOT ST	BULK PICK UP	6/26/2023	7/12/2023	16
29	JOB-2023-00236	DPW		VARIOUS LOCATIONS	CUT OFF FOR NON-PAYMENT. 43 ACCOUNTS	6/27/2023	8/9/2023	43
30	JOB-2023-00237	DPW	OTHER		PLEASE INSTALL THE YELLOW TRAFFIC BOLLARDS FOR EACH OF THE PARKLETS ALONG MAIN STREET	6/29/2023	8/9/2023	41
30	TOTAL CLOSED APPLICATIONS							
STATUS: NEW								
1	JOB-2023-00207	DPW	OTHER	240 S BOYLES AT	WATER METER BOX COVER MISSING	6/1/2023		0
1	TOTAL NEW APPLICATIONS							
31	TOTAL APPLICATIONS THIS REPORT PERIOD							

Zoning Permit Applications

Applications For the Date Range 07/01/2023 Thru 07/31/2023

#	Reference #	Application Type	Property Address	Block	Lot	Owner Name	Date Entered	Date Issued
STATUS: APPROVED								
1	Z-2023-0038	RESIDENTIAL - ACCESSORY STRUCTURE	172 NOIRAM DR			HEDGE FARM LLC	07/11/2023	07/12/2023
2	Z-2023-0037	RESIDENTIAL - ADDITION	410 BUTLER ST			HAUSER ROBERT JOSEPH JR	07/11/2023	07/12/2023
3	Z-2023-0036	RESIDENTIAL - ADDITION	306 GOLF COURSE RD			PATEL RAJ	07/11/2023	07/11/2023
4	Z-2023-0039	CHANGE OF USE / ZONING VERIFICATION	113 E MAIN ST			HARDMEN NINE LLC	07/19/2023	08/01/2023
5	Z-2023-0040	CHANGE OF USE / ZONING VERIFICATION	540 S KEY ST			WRIGHT TULLIE	07/26/2023	08/14/2023
5	TOTAL APPROVED APPLICATIONS							
5	TOTAL APPLICATIONS THIS REPORT PERIOD							

General Services Work Order Applications

Applications For the Date Range 07/01/2023 Thru 07/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
STATUS: CLOSED								
1	JOB-2023-00238	DPW	OTHER	819 GORDON CT	TURN WATER OFF FOR FINAL. METER # 1700027260	7/3/2023	7/5/2023	2
2	JOB-2023-00244	DPW	PUMP STATION	UPPER CRESTWOOD	REPLACED CONTROL PANEL	7/5/2023	7/5/2023	0
3	JOB-2023-00242	DPW	OTHER	421 OLD HOLLOW RD	SET METER FOR NEW SERVICE 7/7/23	7/5/2023	7/7/2023	2
4	JOB-2023-00246	DPW	OTHER	212 STONE DR	BRADLEY DAVIS WANTS YOU TO CALL HIM ABOUT POSSIBLE DRAINAGE IN HIS YARD. 336-374-6656	7/5/2023	7/20/2023	15
5	JOB-2023-00245	DPW	PUMP STATION	UPPER CRESTWOOD	REPLACED LIFT PUMP MOTOR	7/5/2023	7/5/2023	0
6	JOB-2023-00243	DPW	PLUMBING	POLICE DEPARTMENT	REPAIR TOILET IN WOMEN'S RESTROOM	7/5/2023	7/12/2023	7
7	JOB-2023-00248	DPW	OTHER	2234 OLD US 52 S	SET METER FOR NEW SERVICE	7/7/2023	7/7/2023	0
8	JOB-2023-00250	DPW	FIRE HYDRANTS	S KINGSTON ST	FLUSH HYDRANT	7/10/2023	7/26/2023	16
9	JOB-2023-00249	DPW	FIRE HYDRANTS	HWY 268 E	FLUSH HYDRANT	7/10/2023	7/26/2023	16
10	JOB-2023-00251	DPW	OTHER	157 FAIRFAX DR	TURN WATER ON FOR OWNER. METER #1700026937	7/11/2023	7/11/2023	0
11	JOB-2023-00252	DPW	SEWER	CRESTWOOD DR	CHECK THESE ADDRESSES FOR SEWER: 114 224 302 303 306 307 319	7/12/2023	7/14/2023	2
12	JOB-2023-00255	DPW	INSPECTION	106 S KEY ST UNIT 23	CUSTOMER SAYS THAT WATER PIPES ARE MAKING A BANGING NOISE AND MAINTENANCE HAS CHECKED AND ADVISED HER TO HAVE SOMEONE COME OUT AND CHECK THE TOWNS SIDE ?? METER #2300036918	7/14/2023	7/14/2023	0
13	JOB-2023-00258	DPW	GARBAGE/RECYCLING	512 E 52 BYPASS	TAKE NEW GARBAGE CART. WM BROKE THE OTHER ONE AND TOOK IT	7/17/2023	7/26/2023	9
14	JOB-2023-00257	DPW	FACILITIES	612 E MAIN ST	TOILETS BACKING UP AT NIKKI'S PICKLES AGAIN	7/17/2023	7/18/2023	1
15	JOB-2023-00259	DPW	OTHER	JENNY LN - SPRINGFIELD DEVELOPMENT	CITY OF MT. AIRY CALLED IN A WATER LINE BREAK ON JENNY LN. WATER COMING UP THROUGH ASPHALT.	7/18/2023	7/18/2023	0
16	JOB-2023-00260	DPW	OTHER	324 N KEY ST UNIT 130	TURN OFF FOR NON PAYMENT OF RETURNED DRAFT. METER #1700027271	7/19/2023	7/19/2023	0
17	JOB-2023-00262	DPW	OTHER	VARIOUS LOCATIONS	RE-READS FOR AUG. BILLING	7/19/2023	7/20/2023	1
18	JOB-2023-00263	DPW	INSPECTION MANHOLE COVER	108 N STEPHENS ST	MANHOLE COVER MISSING	7/20/2023	7/26/2023	6
19	JOB-2023-00264	DPW	GARBAGE/RECYCLING	816 W MAIN	REPLACE DAMAGED CART. IT IS SITTING ON THE SIDEWALK	7/20/2023	7/26/2023	6
20	JOB-2023-00266	DPW	OTHER	522 E MAIN ST	TURN WATER ON FOR NEW SERVICE 7/25/23 METER #1700027352	7/24/2023	7/26/2023	2

General Services Work Order Applications

Applications For the Date Range 07/01/2023 Thru 07/31/2023

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
21	JOB-2023-00267		OTHER	542 BUTLER ST	LOCATE METER FOR PLUMBER. METER #1700027021	7/24/2023	7/24/2023	0
22	JOB-2023-00265	DPW	OTHER	711 DODSON MILL RD	NO WATER PRESSURE - ONGOING	7/24/2023	8/6/2023	13
23	JOB-2023-00268	DPW	OTHER	613 DODSON MILL RD	TURN ON WEDNESDAY MORNING AT 9:00 FOR NEW OWNER. METER #1700027555	7/25/2023	7/26/2023	1
24	JOB-2023-00271	DPW	ELECTRICAL	LOLA LN PUMP STATION	LIFT STATION ELECTRICAL REPAIR	7/26/2023	8/9/2023	14
25	JOB-2023-00270	DPW	OTHER		2ND REQUEST. PLEASE INSTALL THE YELLOW PARKING BOLLARDS FOR THE PARKLETS.	7/26/2023	8/9/2023	14
26	JOB-2023-00273	DPW	OTHER		HOMETOWN HEROES BANNERS NEED ADDRESSING- THEY ARE NOT FLYING CORRECTLY AT HARDEES, INDULGE SOAPERY, AND AT THE END OF XTREME MARKETING (ACROSS FROM VIRIDESENC	7/31/2023	8/9/2023	9
26	TOTAL CLOSED APPLICATIONS							
STATUS: NEW								
1	JOB-2023-00240	DPW	OTHER	300 LYNCHBURG RD UNIT 5	TURN WATER OFF FOR FINAL. METER #1700027137	7/3/2023		0
2	JOB-2023-00239	DPW	OTHER	300 LYNCHBURG RD UNIT 9	TURN WATER OFF FOR FINAL. METER #1700027140	7/3/2023		0
3	JOB-2023-00241	DPW	OTHER	435 GOLF COURSE RD	NEW WATER TAP 3/4"	7/3/2023	7/12/2023	9
4	JOB-2023-00247	DPW	OTHER	540 S KEY ST	TURN WATER OFF FOR FINAL. METER #1700027612	7/6/2023		0
5	JOB-2023-00254	DPW	GARBAGE/RECYCLING	100 THOMPSON DRIVE	REPLACE DAMAGED GARBAGE CART	7/13/2023		0
6	JOB-2023-00256	DPW	OTHER	524 S ACADEMY ST	TURN WATER ON FOR NEW SERVICE. METER #1700027615	7/14/2023		0
7	JOB-2023-00261	DPW		2584 OLD US 52 S	NEW 3/4" WATER TAP. PAID	7/19/2023		0
8	JOB-2023-00272	DPW	OTHER	522 W MAIN ST	TURN WATER OFF AT APARTMENT ABOVE GARAGE FOR FINAL. METER #1700027311	7/26/2023		0
9	JOB-2023-00269	DPW	OTHER		HOMETOWN HEROES BANNERS - THERE IS A BANNER POLE BUSTED AND DANGLING FROM A POLE NEAR XTREME MARKETING- WE NEED TO DISCUSS AN OPTION TO FIX THIS AS IT IS A CONTINUOUS PROBLEM	7/26/2023		0
9	TOTAL NEW APPLICATIONS							
35	TOTAL APPLICATIONS THIS REPORT PERIOD							

Zoning Permit Applications

Applications For the Date Range 06/01/2023 Thru 06/30/2023

#	Reference #	Application Type	Property Address	Block	Lot	Owner Name	Date Entered	Date Issued
STATUS: APPROVED								
1	Z-2023-0029	RESIDENTIAL - NEW CONSTRUCTION	738 GOLF COURSE RD			PARDUE DANA J	06/05/2023	06/26/2023
2	Z-2023-0031	SIGN	320 OLD WESTFIELD RD			RAH, LLC	06/08/2023	07/11/2023
3	Z-2023-0032	NON-RESIDENTIAL - REMODEL/UP-FIT	632 S KEY ST			KEY STREET PROPERTIES LLC	06/13/2023	06/13/2023
4	Z-2023-0033	RESIDENTIAL - ACCESSORY STRUCTURE	1190 DODSON MILL RD			HASLER ANDREW & LAUREN	06/26/2023	06/26/2023
5	Z-2023-0035	CHANGE OF USE / ZONING VERIFICATION	417 E. 52 BYPASS			D & D LYNCH LLC	06/28/2023	06/29/2023
5	TOTAL APPROVED APPLICATIONS							
STATUS: DENIED								
1	Z-2023-0034	CHANGE OF USE / ZONING VERIFICATION	HEATHERLY CREEK DR (UNASSIGNED)			EQUITY TRUST COMPANY CUSTODIAN	06/28/2023	
1	TOTAL DENIED APPLICATIONS							
STATUS: UNDER REVIEW								
1	Z-2023-0030	NON-RESIDENTIAL - NEW CONSTRUCTION	671 S. KEY ST			PIEDMONT AUTHORITY FOR	06/08/2023	
1	TOTAL UNDER REVIEW APPLICATIONS							
7	TOTAL APPLICATIONS THIS REPORT PERIOD							