



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Monday, May 13, 2019, 7:00 PM

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Hearings

1. Unified Development Ordinance Text Amendment
2. CDBG Potential Grant Application

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

- [3.](#) Approval of Minutes
- [4.](#) Resolution Opposing Billboard Legislation

Board & Committee Reports

Old Business

- [5.](#) Unified Development Ordinance Text Amendment-Commercial Growing Operations
- [6.](#) Strategic Plan Review and Approval

New Business

- [7.](#) FY 2020 Budget Presentation

Administrative Reports

- [8.](#) Staff Reports

Mayor and Commissioners Comments

Other Business

Adjourn

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, April 8, 2019
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kimberly Quinn, Commissioner Donna Kiger, Commissioner Scott Needham and Commissioner Hilda Willis.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz and Town Clerk, Holly Utt

Call to order/Moment of Silence/Pledge of Allegiance – 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. All in attendance observed a moment of silence and recited the pledge of allegiance.

Adoption of Agenda

Commissioner Quinn made a motion to adopt the agenda as presented and it was unanimous.

Public Comment

Jennifer Slate, 253 Precinct Road, was present to address the Board. She addressed the unsafe and unsightly playground at the Armfield Civic Center. The fundraising campaign kicked off on April 6th. They have raised \$7,293.19 so far and their goal is \$150K; \$100K for playground equipment and \$50K for landscaping, grading, fencing, litter control and security cameras. She asked that the town consider funding a generous donation for the playground. Commissioner Willis asked about the capacity of the proposed playground. Jennifer stated that she would find out and let the Board know. Mayor Cockerham thanked Jennifer for her leadership on the project.

Jerry Reid, 202 S Davis Street, was present to address the Board. He stated that back in November he had contacted the town about repairing or removing an old metal storm drain that is no longer in use which has gouged a hole in the side of the bank. The drain is also sinking. The town agreed to fill it in. If the old metal storm drain is also cracking the pavement. Mr. Reid said that with all the rain the hole is larger now and will soon cave in. He noted that preventative maintenance would have prevented this. He also said that there are two newer drains on the Royster property that definitely need to be fixed soon.

John Philips spoke on behalf of the Greater Mount Airy Chamber of Commerce. This is the 60-year anniversary for the Chamber. They are self-funded and non-profit. He stated that of the 600 members, 40 of those are from Pilot Mountain. A Lunch with Leaders has been scheduled for April 25th at Mountain View Restaurant and focusing specifically on Pilot Mountain. He stated that they are looking forward to working with the town.

Consent Agenda

- March 11, 2019 Special Meeting Minutes
- March 11, 2019 Regular Meeting Minutes
- March 22, 2019 Planning Retreat

Commissioner Needham made a motion to approve and adopt the consent agenda and the items there upon and it was unanimous.

ABC Board Report

Billy Pell stated that the ABC sales were up by 10% over March 2018. Total sales for the month was \$107,945 compared to \$97,674 in the previous year. He commended the staff for their hard work.

Unfinished Business

UDO Text Amendment: Commercial Growing Operations

Mr. Boaz stated the proposed text amendment was for information only. The Planning Board will hear this later this month. This would amend the UDO to address indoor growing facilities and essentially made some changes to the permitted uses and adds performance standards for indoor growing operations. Commissioner Quinn asked if the amendment addressed mixed uses. Mr. Boaz stated that did address retail.

New Business

Public Works Task Scheduling

Mr. Boaz presented a draft schedule addressing brush pick up and other tasks completed by the Public Works Department. He explained that if the route for Monday was not completed, it would be picked up on Tuesday before that route starts. He also noted that if the route for a certain day was completed early, they would not start the route for the next day, it would be on the regularly scheduled day. Commissioner Willis asked if East Main and West Main could be picked up in the same day to allow for parking. Mr. Boaz stated that he would make that change.

Sunset Water Line Project

Mr. Boaz explained that as they began working on the designs for the Sunset Sewer Project, it has come up that the water line was built in the 1950's or 1960's. There is a need to fix the water lines on Sunset Drive, the town would have to apply for funding the project, and this could take place when the sewer line project happens. The streets will have to be dug up for the sewer lines and it would be much better to go ahead and address the water lines at that time rather than having to come back in a year or so and dig up the road again. He asked that the Board adopt an updated Asset Management Plan and CIP, approve a resolution authorizing the funding application. The town will be exempt from the RFQ process due to the smaller dollar amount of the project. Commissioner Willis made a motion to accept and adopt the updated Asset Management Plan and CIP and it was unanimous. Commissioner Needham made a motion to adopt Resolution 2018/19-10 and it was unanimous. Commissioner Quinn made a motion to approve the contract and exempt the town from the RFQ process and it was unanimous.

Wastewater Treatment Plant Project

Mr. Boaz explained that the WWTP project had been funded at \$1.25 million, zero interest 20-year loan rather than the grant/loan. In looking at the scoring, he thinks the town can re-submit the project and get the score up enough to possibly get a 25% grant. The difference would be, on the 100% loan, payments would be \$62,500 per year whereas on the 75% loan, payments would be \$46,875 per year. McGill & Associates believe that the town would get approved for the additional funding, but in order to do that the town would have to turn down the existing funding and start the PER (Preliminary Engineering Report) process again. If the town re-submits the application there, would be a chance to get the grant with the loan. There is a risk that the project would not be funded if others are funded in April, it is unlikely, but it is possible. Mr. Boaz recommended re-submitting the application because the

difference in loan payments of \$16K per year is a strain on the water/sewer fund. There will be rate increases over the next few years to get the system restored back to where it needs to be. Commissioner Willis asked why the town did not qualify for the 25% grant on the first submission. Mr. Boaz stated that the engineering report was not rated as a WWTP rehab project and he is not sure why that was not made clear in the project narrative. Commissioner Needham made a motion to approve Resolution 2018/19-11 to re-submit for funding and it was unanimous.

Administrative Reports

Town Manager's Report

- The town was awarded \$150K each for the water and sewer asset inventory project. The next step is to develop a project scope and submit it to the State for approval and then a draft RFQ will be issued to potential firms.
- Over the next few weeks, there will be a series of meetings as part of the Downtown Strong program.
- An application is going to be submitted for the Downtown Associate Community Program.
- The town was successful with the recycling grant and received \$10K from the State to install the trash and recycling bins on Main Street. The grant requires a match from the town that will be added to the 2019/2020 budget.
- Budget requests are due to the town

Financial Report

- The general fund is doing well. The water/sewer fund should correct by year-end. It will be discussed more in depth at the budget workshop later on.

Commissioner Kiger asked if there was any new information on the stream restoration project since the last meeting. Mr. Boaz stated they were in negotiations with two property owners and moving closer to have those two additional easements signed.

Departmental Reports

Mayor and Commissioners Comments

Mayor Cockerham: Reminded everyone of the following upcoming events:

April 13th – Pilot View Vintage Market

April 27th – Dinner on Main

May 4th – Cruise-In

May 10-12th – Mayfest

May 18th – Movies on Main

June 22nd - Food Truck Festival

Commissioner Quinn: No Comments

Commissioner Kiger: No Comments

Commissioner Needham: Thanked Billy Pell and the ABC Board members and staff for the great job that they are doing. He was impressed with the sales increasing monthly/yearly.

Commissioner Willis: Thanked Mr. Boaz for all that he has done.

Closed Session – NCGS 143-381.11(a)(2) Prevent Premature Disclosure of an Honor or Award

Commissioner Willis made a motion to enter into closed session and it was unanimous.

Commissioner Kiger made a motion to come out of closed session and it was unanimous.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor

**RESOLUTION DIS-SOLVING PILOT MOUNTAIN AREA
BUSINESS ASSOCIATION**

WHEREAS, there have been bills introduced in the North Carolina General Assembly that would fundamentally change the ability of local jurisdictions to regulate the placement of billboards, and;

WHEREAS, the Town of Pilot Mountain has enacted local zoning regulations that limit the placement of off premise advertising such as billboards, and;

WHEREAS, the Town of Pilot Mountain believes that local officials are best able to determine where and with what conditions off premise signs such as billboards should be placed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that:

That the Town of Pilot Mountain is opposed to the adoption of either HB 645 or SB 534 as these bills remove the ability of local officials to make decisions regarding where and under what conditions billboards should be allowed in our community.

ADOPTED by the Board of Commissioners of the Town of Pilot Mountain this the 13th day of May 2019.

Attest:

Evan J. Cockerham, Mayor

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Unified Development Ordinance Text Amendment-Commercial Growing Operations	
<u>Background Information:</u>	
At last month's meeting the staff shared a draft copy of the proposed text amendment to the UDO dealing with commercial growing operations. The Planning and Zoning Board reviewed this proposed amendment at their last meeting and have recommended its approval to the Commissioners with no changes. Andy's staff report, which is attached will go into more detail of the proposed changes. The temporary development moratorium will expire at midnight on Monday, May 13.	
<u>Staff Recommendation:</u>	Staff recommends approval of the text amendment.
<u>Possible Board of Commissioner Actions</u>	
• Approve proposed text amendment • Make changes to proposed text amendment and approve • Take no action	
<u>Attachments</u>	
• Staff Report	

Strategic Plan



2019-2022



Executive Summary

The purpose of this strategic plan is to provide a framework, overall direction and specific guidance to the Town Council and Town Staff.

The Town Council of Pilot Mountain, with support from staff, held a strategic planning Board Retreat on March 22 and 23, 2019. Chris Aycock, President of The Aycock Group, was engaged to facilitate the strategic planning process and create this strategic planning document.

First, The Town Manager presented a report on “the state of the town”. Secondly, The Town Council completed a SWOT (Analysis of external opportunities and threats, and internal analysis of strengths and weaknesses).

Based on this foundation, the Town Council established four goals. Goals are not listed in order of importance.

Goal 1 Deliver effective and efficient services to the town.

Goal 2 Improve and maintain eco and physical infrastructure.

Goal 3: Grow the economy.

Goal 4: Attract and support qualified staff.

The Town Council developed specific objectives for each of the four goals to provide guidance and specific direction on how goals should be addressed which are listed in this plan.

The Strategic Plan will be monitored formally by the Town Council quarterly at Board meetings and updated yearly.



The Strategic Plan

Goal 1 Deliver effective and efficient services to the town.

Objective 1A: The Public Works Department will develop a schedule for their work, maintain this schedule and communicate clearly with The Board and the citizens. The schedule will be completed by the next Board meeting.

The schedule will be consistently implemented by July 1, 2019.

Objective 1B: There will be an educational meeting addressing the new town website by the end of July 2019. The citizens of the town will be invited to this meeting.

Objective 1C: Evaluate communication strategies and communication channels and develop best ways to reach specific audiences.

Objective 1D: Develop a community policing initiative. The manager will present options to The Board by July 30, 2019.

Goal 2 Improve and maintain eco and physical infrastructure.

Objective 2A: Complete acquisition of the easements for Phase I of Stream Restoration by August 1, 2019.

Objective 2B: Develop a Gantt Chart on the town's list of projects (including status of funding) and then update as needed.

Objective 2C: Explore and develop ways to communicate *"What is going on?"*

Objective 2D: Explore feasibility of alternative energy sources.

Goal 3: Grow the economy.

Objective 3A: Develop Commercial Building Maintenance standards and promote partnerships. The manager will provide recommendations on commercial standards by October 1, 2019.

Objective 3B: Proposals from consultants who would work with the Town on land-use planning will be presented to the Board in July 2019.

Objective 3C: Finish design of street scape including exploring funding alternatives.

Objective 3D: Explore ways to address blight and provide education to town leaders on these issues by December 31, 2019.

Objective 3E: The manager and The Board will continue to discuss the proper timing for developing a marketing plan.



Goal 4: Attract and support qualified staff.

Objective 4A: Invest in educational activities.

Objective 4B: Maintain competitive salary and benefits.

SWOT Analysis

Opportunities

Proximity

- A quaint small town that is in close proximity with larger municipalities such as Winston-Salem.
- The ability to grow more into a commuter community.
- An airport that is easily accessible.
- A Beltway will be a catalyst for creating more traffic into the town.

Place

- A peaceful, quiet, less stressful, quaint small town.
- Good place for children to be raised.
- Vibrant Downtown.
- Numerous banks in relationship to the size of the town.
- The amenities of the town including the mountains, the wineries and golf.
- Excellent schools.
- Low crime rates.
- Engaged Citizens, although more diversity in the people engaged could be strengthened.
- A clean town where people take pride in their town.
- Construction of the Visitor Center at Pilot Mountain State Park.

Well Positioned with Technology

- The Town has Broadband. How can the town leverage this more?
- There is free Wi-Fi Downtown. How can this be leveraged more?

Influence

- Citizens are engaged at the local level as well as at the regional and state levels, although engaging more diversity in the people engaged would strengthen these efforts.
- The North Carolina Senate President Pro Tempore currently serves the area that includes the town.



Water and Sewer

- Changes in how water and sewer will be executed will cause financial benefits.

Threats/Challenges

Perspectives

- Balancing the perspectives “between people who have lived in the town for a long time and those that are more new arrivals”.
- Lack of real open forum where citizens can be heard.

Infrastructure Challenges

- Aging infrastructure, some of the infrastructure is 40 to 50 years old.
- Addressing the needs for more and enhanced greenways and sidewalks.
- Improvements of roads are needed.
- Limited land still available.
- Vacant buildings on main street turns away visitors and businesses.
- Need more city lights downtown.

Housing and Restaurants

- Housing Crisis, there are a lack of affordable homes on the market.
- Limited rental market and some of the apartments “are not kept up to standard”.
- Need more restaurants downtown.

Community Policing

Need more community policing. How can the town develop this?

Growth and Change

- Generational differences in perspectives.
- Cultural, race, sexual orientation and other forms of diversity is both an opportunity and a challenge building on strengths while also changing perspectives.
- The Town is supportive in many ways, but often Winston-Salem is seen as the place for diversity.
- “People who want change and people who are happy with the ways things have been.”
- Younger people “go off” to college and often do not return.

Policy Unknowns

- Unknown what state policies may change at any time in the future.



Internal Town Government Strengths

- Small staff serves the town well.
- Open minded town manager.
- A Board who deeply cares about the town.

Internal Town Government Challenges

- Public Works needs to improve scheduling and consistency.
- Need to address the issue of availability of garbage cans especially as related to dog walkers.
- Ensuring Board understands the structure of the website.





TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Strategic Plan Review and Approval	
<u>Background Information:</u>	
During the planning retreat, the Board developed a set of strategic priorities. Chris Aycock, our facilitator for that meeting, has finalized the draft of the strategic plan. It is attached for your review and approval.	
<u>Staff Recommendation:</u>	Staff recommends approval of the plan.
<u>Possible Board of Commissioner Actions</u>	
• Approve proposed strategic plant • Make changes to proposed plan and approve • Take no action	
<u>Attachments</u>	
• Draft Strategic Plan	



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

FY 2020 Budget Presentation	
<u>Background Information:</u>	
I will distribute copies of the proposed FY 2020 budget at the meeting. The budget will be the topic for the workshop scheduled for May 21.	
<u>Staff Recommendation:</u>	None at this time, presented for information only.
<u>Possible Board of Commissioner Actions</u>	
Presented for Information Only	
<u>Attachments</u>	
None	

Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041



(Phone) - 336.368.2247
(Fax) - 336.368.9532
www.pilotmountainnc.org

MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: May 3, 2019
RE: May 2019 Town Manager's Report

- As a reminder we will have a workshop on May 21. The topic of discussion will be the budget for FY 2019-2020.
- Our food truck festival will be held on June 22 from 11 AM-7 PM. We will be closing Main Street on Saturday morning at about 730 AM. It will remain closed until the event is over and cleanup is completed.
- Dinosaurs will invade downtown on Saturday June 15. We will also be showing Jurassic Park that evening during Movies on Main!
- The Town has been awarded a grant of \$13,750 from the NC Main Street Center. This grant will fund hiring an architect to create a façade design for 5 different buildings in downtown. The grant will also fund the award of \$2,000 to each of those buildings for implementation of the design. Staff is working on a process to select which buildings will be able to participate in this program.
- The Town has been awarded a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officer's Association. This award recognizes the Town for the preparation of its annual financial statement according to specific standards that insure that the report gives readers an accurate and detailed description of the Town's financial condition. I am very excited that our team has gotten this award. We are likely one of the smaller units that receives this award.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: We have been awarded three grants, totaling \$1,100,000 for this project. This is enough money to do most of the stream restoration work on project. We have signed easements from 20 of 40 property owners. We are still working with property owners to get signed easements.
2. Water/Sewer Regionalization/Interconnection Study: The final report will be ready for the Board to approve by June 2019.
3. Landfill Rehabilitation Project: The engineers are continuing to work on a remediation plan for this old landfill project. This project is being completed funded by the State of NC.
4. Main Street National Register District: The survey work has been completed and submitted to the NC Historic Preservation Office.
5. Street Paving Project: We are waiting on some updated numbers from the NC DOT before we can complete the application process.
6. Sunset Sewer Sub-Basin Project: Town staff has reviewed the draft plans for this project. At this point, the engineers are proposing that all of the work on the gravity sewer lines in this area be done via pipe bursting or slip lining rather than dig and replace. This will hopefully help reduce the cost and shorten the schedule for construction.
7. Water Treatment Upgrade: The engineers are working on the plans for this project. We are working with property owners to get necessary easements.
8. Streetscape Project: Staff has reviewed the draft plans for this project. The engineers will be making changes and will still hope to have final plans done by later summer.

Town of Pilot Mountain Budget Reports April 2019
10 - General Fund

Expenditures						
	Department	Budget	Period Activity	Year to Date	Balance	% Spent
10-4110:	Governing Body	\$66,780.00	\$2,288.57	\$78,677.68	-\$11,897.68	118%
10-4120:	Administration	\$301,510.00	\$20,859.11	\$228,573.24	\$72,936.76	76%
10-4490:	Community & Economic Devpt	\$32,600.00	\$1,750.00	\$20,304.00	\$12,296.00	62%
10-4495:	Downtown Revitalization	\$110,870.00	\$7,425.16	\$85,887.06	\$24,982.94	77%
10-4510:	Public Safety	\$689,670.00	\$47,778.80	\$618,998.42	\$70,671.58	90%
10-4560:	Streets	\$157,550.00	\$5,276.84	\$125,118.23	\$32,431.77	79%
10-4570:	Powell Bill	\$145,000.00	\$0.00	\$141,506.10	\$3,493.90	98%
10-4580:	Sanitation	\$212,240.00	\$15,765.68	\$184,070.22	\$28,169.78	87%
10-4620:	Pilot Center	\$19,060.00	\$1,112.13	\$21,354.89	-\$2,294.89	112%
10-4630:	Library	\$44,140.00	\$0.00	\$5,674.75	\$38,465.25	13%
10-4650:	Non Departmental	\$43,050.00	\$1,943.25	\$31,276.90	\$11,773.10	73%
10-9100:	Debt Service	\$49,620.00	\$0.00	\$49,613.94	\$6.06	100%
Total Expenditures: (10) General Fund		\$1,872,090.00	\$104,199.54	\$1,591,055.43	\$278,775.66	85%

Revenues						
Account	Account	Budget	Period Activity	Year to Date	Uncollected	% Collected
10-3010-2004	Prior Year Tax Collection	\$6,000.00	\$72.25	\$1,990.60	-\$4,009.40	33%
10-3010-2005	Ad Valorem Taxes (Current)	\$758,190.00	\$19,283.50	\$757,068.58	-\$1,121.42	100%
10-3010-9301	Motor Vehicles	\$62,590.00	\$7,254.04	\$46,471.69	-\$16,118.31	74%
10-3170-0000	Tax Penalties & Interest	\$7,500.00	\$516.98	\$2,690.08	-\$4,809.92	36%
10-3317-0000	Controlled Substance Tax	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3319-0000	Police Reports & Fees	\$250.00	\$10.00	\$305.00	\$55.00	122%
10-3319-0100	Civil Citations	\$100.00	\$0.00	\$0.00	-\$100.00	0%
10-3350-0000	Miscellaneous Revenue	\$1,500.00	\$455.00	\$3,315.74	\$1,815.74	221%
10-3350-0200	Sale Of Fixed Assets	\$3,300.00	\$0.00	\$0.00	-\$3,300.00	0%
10-3350-0300	Downtown Contributions	\$0.00	\$0.00	\$2,128.58	\$2,128.58	#DIV/0!
10-3350-0400	Dinner on Main Street	\$7,500.00	\$0.00	\$0.00	-\$7,500.00	0%
10-3350-0500	Farmer's Market	\$3,000.00	\$0.00	\$410.00	-\$2,590.00	14%
10-3350-0600	Food Truck Festival	\$2,500.00	\$300.00	\$5,348.50	\$2,848.50	214%
10-3350-0800	Glow Party	\$0.00	\$0.00	\$8,049.00	\$8,049.00	#DIV/0!
10-3360-0000	Rental/Lease Income	\$16,200.00	\$2,000.00	\$20,050.00	\$3,850.00	124%
10-3350-0700	Bench Purchase	\$0.00	\$900.00	\$2,700.00	\$2,700.00	#DIV/0!
10-3370-0000	Franchise Tax - Utilities	\$107,000.00	\$27,590.58	\$81,668.34	-\$25,331.66	76%
10-3375-0000	Solid Waste Disposal Tax	\$1,250.00	\$0.00	\$767.20	-\$482.80	61%
10-3410-0000	Beer & Wine Tax Distribution	\$7,500.00	\$0.00	\$110.00	-\$7,390.00	1%
10-3412-4100	Copies	\$0.00	\$0.00	\$4.30	\$4.30	
10-3440-0000	Powell Bill Revenue	\$43,970.00	\$0.00	\$43,899.90	-\$70.10	100%
10-3450-0000	Local Option Sales Tax	\$446,310.00	\$44,080.36	\$350,590.79	-\$95,719.21	79%
10-3510-0000	Court Costs, Fees, & Charges	\$200.00	\$22.50	\$220.50	\$20.50	110%
10-3550-0000	Planning/Zoning Fees	\$2,000.00	\$60.00	\$1,905.00	-\$95.00	95%
10-3590-0000	Solid Waste Fees	\$68,000.00	\$6,042.67	\$52,205.85	-\$15,794.15	77%
10-3610-0000	Cemetery-Plot Sales	\$5,000.00	\$0.00	\$8,700.00	\$3,700.00	174%
10-3650-0300	Facilities Rental	\$0.00	\$0.00	\$25.00	\$25.00	0%
10-3690-0000	Encumbered Fund Balance	\$85,530.00	\$0.00	\$0.00	-\$85,530.00	0%
10-3695-0000	Powel Bill Fund Balance Approp.	\$144,000.00	\$0.00	\$0.00	-\$144,000.00	0%
10-3370-0000	TDA - Administrative Cost	\$500.00	\$0.00	\$686.38	\$186.38	137%
10-3370-1000	TDA Project Contributions	\$2,700.00	\$0.00	\$0.00	-\$2,700.00	0%
10-3370-2000	County TDA Project Contributions	\$2,600.00	\$0.00	\$2,666.67	\$66.67	103%
10-3831-4910	Interest On Investments	\$9,500.00	\$540.28	\$5,028.68	-\$4,471.32	53%
10-3831-4915	Interest on Controlled Substance	\$0.00	\$0.01	\$0.09	\$0.09	
10-3831-4916	Interest on Powell Bill Investments	\$1,500.00	\$1.35	\$560.25	-\$939.75	37%
10-3831-4920	Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3837-1000	ABC Law Enforcement Cont.	\$1,400.00	\$0.00	\$2,091.00	\$691.00	149%
10-3837-1100	ABC Store Profit Sharing	\$35,000.00	\$0.00	\$35,000.00	\$0.00	100%
10-3837-2000	Donations Law Enforcement	\$0.00	\$0.00	\$105.60	\$105.60	0%
10-3837-3000	Grant Proceeds - Law Enforcement	\$24,500.00	\$0.00	\$2,087.51	-\$22,412.49	0%
10-3837-3000	Grants	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3838-4950	Reimbursement for Services	\$15,000.00	\$2,228.75	\$8,196.76	-\$6,803.24	55%
10-3850-0850	Misttotee Market	\$0.00	\$0.00	\$2,300.00	\$2,300.00	
10-3900-0100	Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0%
Total Revenues: (10) General Fund		\$1,872,090	\$111,358.27	\$1,449,347.59	-\$422,742.41	77%

10 Fund Status Summary		Budget	Period Activity	Year to Date
Total Expenditures: (10) General Fund		\$1,872,090	\$104,199.54	\$1,591,055.43
Total Revenues: (10) General Fund		\$1,872,090	\$111,358.27	\$1,449,347.59
Revenues Over/(Under) Expenditures		\$0	\$7,159	(\$141,707.84)

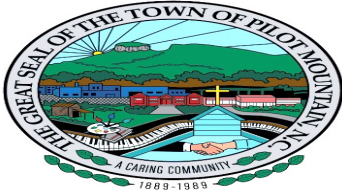
Town of Pilot Mountain Budget Reports as of April 2019

60 - Enterprise Fund

Expenditures						
	Department	Budget	Period Activity	Year to Date	Balance	% Spent
60-7000:	General	\$137,720.00	\$0.00	\$84,150.20	\$53,569.80	61%
60-7700	Water Administration	\$115,680.00	\$9,275.92	\$107,871.18	\$7,808.82	93%
60-7810:	Water Treatment	\$212,090.00	\$14,809.31	\$183,535.29	\$28,554.71	87%
60-7815:	WWTP	\$205,550.00	\$14,015.05	\$157,737.77	\$47,812.23	77%
60-7820	Line Maintenance	\$264,150.00	\$8,421.16	\$225,451.07	\$38,698.93	85%
Total Expenditures: (60) Enterprise Fund		\$935,190.00	\$46,521.44	\$758,745.51	\$176,444.49	81%

Revenues						
	Account	Budget	Period Activity	Year to Date	Uncollected	% Collected
60-3290-0000	Interest on Investments	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-3350-0000	Miscellaneous Revenue	\$280.00	\$0.00	\$264.00	-\$16.00	94%
60-3350-0001	Sale Of Fixed Assets	\$0.00	\$0.00	\$6,306.00	\$6,306.00	0%
60-3360-0000	Insurance Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-3361-0000	Bad Debt Recoveries	\$0.00	\$175.93	\$947.70	\$947.70	0%
60-3710-0000	Charges For Water	\$485,000.00	\$35,167.61	\$383,023.38	-\$101,976.62	79%
60-3710-0100	Charges For Sewer	\$360,000.00	\$26,873.94	\$277,824.92	-\$82,175.08	77%
60-3710-0200	Infrastructure Fee	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-3710-0500	Returned Check Fee	\$500.00	\$30.00	\$390.00	-\$110.00	0%
60-3710-0600	Service Initiation Fee	\$2,000.00	\$187.50	\$2,217.50	\$217.50	111%
60-3710-5100	Bulk Sale Of Water	\$2,000.00	\$0.00	\$1,274.18	-\$725.82	0%
60-3720-0000	Late Fee	\$12,000.00	\$1,015.37	\$11,821.97	-\$178.03	99%
60-3730-0000	Tap/Connection Fee	\$7,500.00	\$0.00	\$1,659.68	-\$5,840.32	22%
60-3750-0000	Delinquent Fees	\$8,000.00	\$360.00	\$10,241.94	\$2,241.94	128%
60-3890-9995	Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-3890-9996	Transfer from Capital Res.	\$68,520.00	\$0.00	\$68,520.00	\$0.00	100%
60-3900-0100	Loan Proceed	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-3990-0000	Encumbered Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	0%
Total Revenues: (60) Enterprise Fund		\$945,800	\$63,810.35	\$764,491.27	-\$181,308.73	81%

60 Fund Status Summary		Budget	Period Activity	Year to Date
Total Expenditures: (60) Enterprise		\$935,190.00	\$46,521.44	\$758,745.51
Total Revenues: (60) Enterprise		\$945,800.00	\$63,810.35	\$764,491.27
Revenues Over/(Under) Expenditures		\$10,610.00	\$17,288.91	\$5,745.76



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2019

Reporting Period: April 1-April 30 2019

OUR CASH AND INVESTMENTS

Balances on February 28, 2019, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND

	April 2018	April 2019
Central Depository	\$ 126,429	\$ 333,927
NCCMT	196,231	2,117
NCCMT-Powell Bill	138,648	476
NCCMT-Term Account	352,938	259,440
Police Drug Forfeiture	1,398	1,398
Centura Bank CD	25,031	25,031
Fiduciary Funds	63,291	35,195
TOTAL GENERAL FUND	\$ 903,966	\$ 657,584

OTHER FUNDS

	April 2018	April 2019
Water & Sewer Fund	\$ 47,269	\$ 8,648
NCCMT-Water/Sewer	\$ 1,797	\$ 3,140
Water Meter CP	\$ 88	\$ 9,059
Interconnection CP	\$ (22,900)	\$ (3,900)
Landfill Project CIP	\$ 939	\$ -
Lola Lane CP	N/A	\$3,286
Water Treatment Upgrade	N/A	(\$93,000)
Streetscape Project	N/A	\$47,208
Sunset Sewer Project	N/A	(\$137,029)
Street Resurfacing	N/A	\$23,055
Capital Reserve	\$ 57,224	\$ (1,290)
TOTAL OTHER FUNDS	\$ 84,417	\$ (140,822)

TOTAL CASH & INVESTMENTS TOWN-WIDE

	April 2018	April 2019
ALL FUNDS	\$ 988,383	\$ 516,763

OUR CASH FLOWS...

		Comparison of FYTD %	
GENERAL FUND REVENUES & EXPENDITURES		Prior FYTD %	Current FYTD %
Fiscal Year Budget		\$ 1,813,180	\$ 1,869,590
Revenues Fiscal Year to Date		74.00%	80.00%
Expenses Fiscal Year to Date		77.93%	85.10%
WATER & SEWER ENTERPRISE FUND			
Fiscal Year Budget		\$ 964,700	\$ 935,190
Revenues Fiscal Year to Date	\$ 764,491	74.60%	80.83%
Expenses Fiscal Year to Date	\$ 758,746	80.97%	81.13%
LANDFILL REHAB PROJECT			
Project Budget		\$ 10,000	\$ 72,355
Revenues Project to Date	\$ 77,657	11.34%	107.33%
Expenses Project to Date	\$ 77,657	11.34%	107.33%
Water Treatment Upgrade Project			
Project Budget		N/A	\$ 3,978,000
Revenues Project to Date		N/A	0.00%
Expenses Project to Date	\$ 93,000	N/A	2.34%
Sunset Sewer Rehabilitation Project			
Project Budget		N/A	\$ 2,573,038
Revenues Project to Date	44,254	N/A	1.72%
Expenses Project to Date	\$ 181,283	N/A	7.05%
WATER & SEWER INTERCONNECTION STUDY PROJECT			
Project Budget		\$ 100,000	\$ 100,000
Revenues Project to Date	\$ 87,000	54%	87%
Expenses Project to Date	\$ 90,900	68%	91%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

		Comparison of FY %	
		Prior FY %	Current FY %
AD VALOREM PROPERTY TAX			
Fiscal Year Budget	\$ 812,500	\$ 834,280	
Revenues this Month	\$ 8,785	1.70%	1.05%
Revenues FYTD	\$ 817,006	95.89%	97.93%
SALES & USE TAX			
Fiscal Year Budget	\$ 440,000	\$ 446,310	
Revenues this Month	\$ 31,278	7.37%	7.01%
Revenues FYTD	\$ 381,869	82.65%	85.56%
UTILITY FRANCHISE TAX			
Fiscal Year Budget	\$ 117,500	\$ 107,000	
Revenues this Month	\$ -	0.00%	0.00%
Revenues FYTD	\$ 81,668	67.51%	76.33%
REFUSE COLLECTION FEES			
Fiscal Year Budget	\$ 66,150	\$ 68,000	
Revenues this Month	\$ 5,702	8.71%	8.39%
Revenues FYTD	\$ 57,908	84.70%	85.16%
SALES & SERVICES			
Fiscal Year Budget	\$ 27,700	\$ 41,500	
Revenues this Month	\$ 3,106	34.45%	7.48%
Revenues FYTD	\$ 41,957	149.21%	101.10%
WATER & SEWER ENTERPRISE FUND REVENUES			
Fiscal Year Budget	\$ 972,770	\$ 945,800	
Revenues this Month	\$ 63,810	6.86%	6.75%
Revenues FYTD	\$ 764,491	74.60%	80.83%

EXPENDITURES AT A GLANCE...

		Comparison of Monthly Expenses	
		Fiscal Year	YTD Expenses
GENERAL FUND DEPARTMENTS		2019 Budget	Prior FY Current FY
Governing Body	\$ 66,780	\$ 55,066	\$ 78,678
Administration	299,010	238,820	228,573
Community & Economic D	32,600	19,052	20,304
Downtown Revitalization	110,870	20,549	85,887
Police Dept	689,670	533,909	618,998
Street Dept	157,550	99,752	125,118
Powell Bill	145,000	28,490	141,506
Sanitation	212,240	220,819	184,070
Pilot Center	19,060	58,136	21,355
Library	44,140	62,116	5,675
Debt Service	49,620	40,805	49,614
Non Departmental	43,050	35,583	31,277
	\$ 1,869,590	\$ 1,413,098	\$ 1,591,055
Fiscal Year Budget	\$ 1,813,180	\$ 1,869,590	
YTD % of Annual Budget Expended		77.93%	85.10%
WATER & SEWER ENTERPRISE FUND			
General	\$ 137,720	\$ 150,779	\$ 84,150
Water/Sewer Administration	115,680	86,641	107,871
Production	212,090	199,807	183,535
WWTP	205,550	144,471	157,738
Line Maintenance	264,150	204,249	225,451
	\$ 935,190	\$ 785,946	\$ 758,746
Fiscal Year Budget	\$ 970,711	\$ 935,190	
YTD % of Annual Budget Expended		80.97%	81.13%

Date Exported	Work Type	Total	Complete	New Request
5/1/2019 12:36	AMI Coms Check	1	1	0
5/1/2019 12:36	Brush	8	3	5
5/1/2019 12:36	Catch Basin Inspection	1	1	0
5/1/2019 12:36	Cut Off	4	4	0
5/1/2019 12:36	Cut On	7	6	1
5/1/2019 12:36	Detect Water Leak	1	1	0
5/1/2019 12:36	Grave Marking	1	1	0
5/1/2019 12:36	Grounds Maintenance	1	0	1
5/1/2019 12:36	Meter Check	3	3	0
5/1/2019 12:36	Misc. Repair	1	1	0
5/1/2019 12:36	Sewer Investigate	1	1	0
5/1/2019 12:36	Water Tap	1	0	1

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: March

YEAR: 2019

OPERATIONS:

MILLION GALLONS OF WATER TREATED	6.169	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.199		
TOTAL RAINFALL INCHES	1.80		

CHEMICALS USED:

CHLORINE/BLEACH	80 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	3.77
TSS	30 max. avg. monthly	4.98
D.O.	5 minimum avg. daily eff.	10.24
Fecal Coliform	200 max. avg. monthly	1.0
Ammonia-Nitrogen	28.6 max. avg. monthly	1.30

We are in compliance with all permit requirements.

**Pilot Mountain Police Department
Monthly Report for April 2019**

Accidents

4/1/2019 308 S Key St
801 W Main St
4/2/2019 South Round-A-Bout
4/5/2019 200 W Main St
4/10/2019 607 E Main St
4/11/2019 642 S Key St (PI)
703 E 52 Byp
4/14/2019 822 W Main St
4/21/2019 210 W Marion St
4/23/2019 801 W Main St
4/24/2019 129 Carson St

	TOTAL	AMOUNT	RECOVERED
Police Service	200		
Security Checks	5,563		
Wrecks Investigated	11	\$ 39,490.00	
Assaults	0		
Larcenies	6	\$ 2,285.00	
Disturbances/Domestic	16		
Burglar Alarms	14		
Breaking & Entering	1	\$ -	
MIP & Property Damage	2	\$ 1,000.00	
Traffic Citations	10		
Intoxicated Drivers	1		
Intoxicated Pedestrians	1		
Forgery	0		
Armed Robbery	0		
Drug Charges	0		
Other Crimes	2		
Total Arrests	2		
Totals:	5,829	\$ 49,950.00	\$ -

Other

4/5/2019 Served OFA
4/26/2019 Served OFA

Notes:

4/8/2019 Chief Bottoms & Capt Jackson attended the town board meeting
4/12/2019 All staff attended firearms training an Mt Airy Shooting Range
4/13/2019 Chief Bottoms, Sgt Collins, Ptl Chrismon & Ptl Monteith worked the Vintage Market
04/15 thru 04/21/2019 All staff participated in the Governors Highway Safety Program
4/25/2019 Capt Jackson attended the LEPC meeting
4/27/2019 Sgt Collins & Ptl Monteith worked the Dinner on Main St