



Town of Pilot Mountain  
Armfield Civic Center 873 W 52 Bypass Pilot Mountain, NC 27041  
Monday, September 09, 2024, 7:00 PM

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## **BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

**Call to Order/Moment of Silence/Pledge of Allegiance**

**Adoption of Agenda**

**Public Comment**

*Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.*

**Board & Committee Reports**

- [1.](#) ABC Report

**New Business**

- [2.](#) Resolution of Intent to Close Unopened Portion of Spring Street
- [3.](#) Resolution Authorizing Application for Sewer AIA Funds

**Administrative Reports**

- [4.](#) Town Manager & Staff Reports

**Mayor and Commissioners Comments**

**Other Business**

**Adjourn**



TOWN OF PILOT MOUNTAIN  
BOARD OF COMMISSIONERS MEETING

ABC Report	
<b><u>Background Information:</u></b>	
July 2023: \$197,718 July 2024 \$191,780  Decrease of 1.75%	
<b><u>Staff Recommendation:</u></b>	Information Only
<b><u>Possible Board of Commissioner Actions</u></b>	
•	
<b><u>Attachments</u></b>	
•	



TOWN OF PILOT MOUNTAIN  
BOARD OF COMMISSIONERS MEETING

Resolution of Intent to Close Unopened Portion of Spring Street	
<b><u>Background Information:</u></b>	
<p>I have received a request from Aaron Hunter to close the unopened portion of Spring Street. Once Spring Street passes the driveway for 207 Spring St, it essentially becomes Mr. Hunter's driveway. The street serves no other residences, and the property is all owned by Mr. Hunter and his wife, other than one tract that is owned by Lou Jewell. Mr. Jewell's property is served from Old Westfield Rd.</p> <p>If the Board wishes to move forward with this request, it will need to adopt the resolution included in your packet. State law requires that we publish a notice for 4 weeks in the paper and mail letters to all adjoining property owners. We will have a public hearing on the closing at the October 14 meeting.</p> <p>Abandoning the ROW for Spring Street after 207 Spring Street may cost the Town a little bit in Powell Bill money, but this loss will be very small.</p>	
<b><u>Staff Recommendation:</u></b>	Staff recommends approval of the resolution
<b><u>Possible Board of Commissioner Actions</u></b>	
<ul style="list-style-type: none"><li>• Approve Resolution</li><li>• Deny approval of resolution</li><li>• Take no action</li><li>• Table</li></ul>	
<b><u>Attachments</u></b>	
<ul style="list-style-type: none"><li>• Resolution R2024-10</li><li>• Map of Area</li></ul>	

**TOWN OF PILOT MOUNTAIN  
RESOLUTION OF INTENT TO SET A PUBLIC HEARING TO  
CLOSE AN UNOPENED PORTION OF SPRING STREET**

**WHEREAS**, the Town of Pilot Mountain has received an application from Mr. Robert Aaron Hunter and Mrs. Deborah N Hunter, owners of property adjoining an unopened portion of Spring Street, requesting that the Town of Pilot Mountain close the unopened street; and,

**WHEREAS**, the North Carolina General Statutes (NCGS) 160A-299, that governs the closing of streets and alleyways within the corporate limits of municipalities requires that a Resolution of Intent to close a street or alleyway be adopted; that a notice of public hearing be posted prominently at least two places along the street or alleyway to be closed; that the Resolution of Intent to close a street or alleyway be published once a week for four (4) consecutive weeks; that persons wanting to be heard should be allowed to say whether the closing would be detrimental to the public interest or to the property rights of any individual; and,

**WHEREAS**, the Board of Commissioners of the Town of Pilot Mountain declares its intent to close this unopened street.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissions of the Town of Pilot Mountain that:

1. That a public hearing be scheduled and held on the 13<sup>th</sup> day of October, 2024 at 7:00 PM at the Armfield Civic Center, 873 W US 52 Bypass.
2. That the Town Clerk is hereby directed to give public notice as required by law.

**ADOPTED** by the Board of Commissioners of the Town of Pilot Mountain, this the 9<sup>th</sup> day of September, 2024.

Attest:

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*Evan Cockerham, Mayor*

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*Holly Utt, Town Clerk*

...like for the Town to abandon the

right of way (highlighted area) on Spring Street

We have lived here for 26 years and

the road has never been developed

to connect to Old Hwy 52 Bypass

A few years ago we purchased the

1 acre lot from Larry Lowe ((6748)) and

now own both sides of the road except

for a 70' piece that is in front of Lou Jewell.

Lou said it was ok if I acquire his part of the right of way. yay

4895  
1.16 AC

Pilot Mountain

*[Handwritten signature]*

6748  
1 AC

522

9880  
1.31 AC

3611  
0.82 AC

4540  
0.661 AC

207

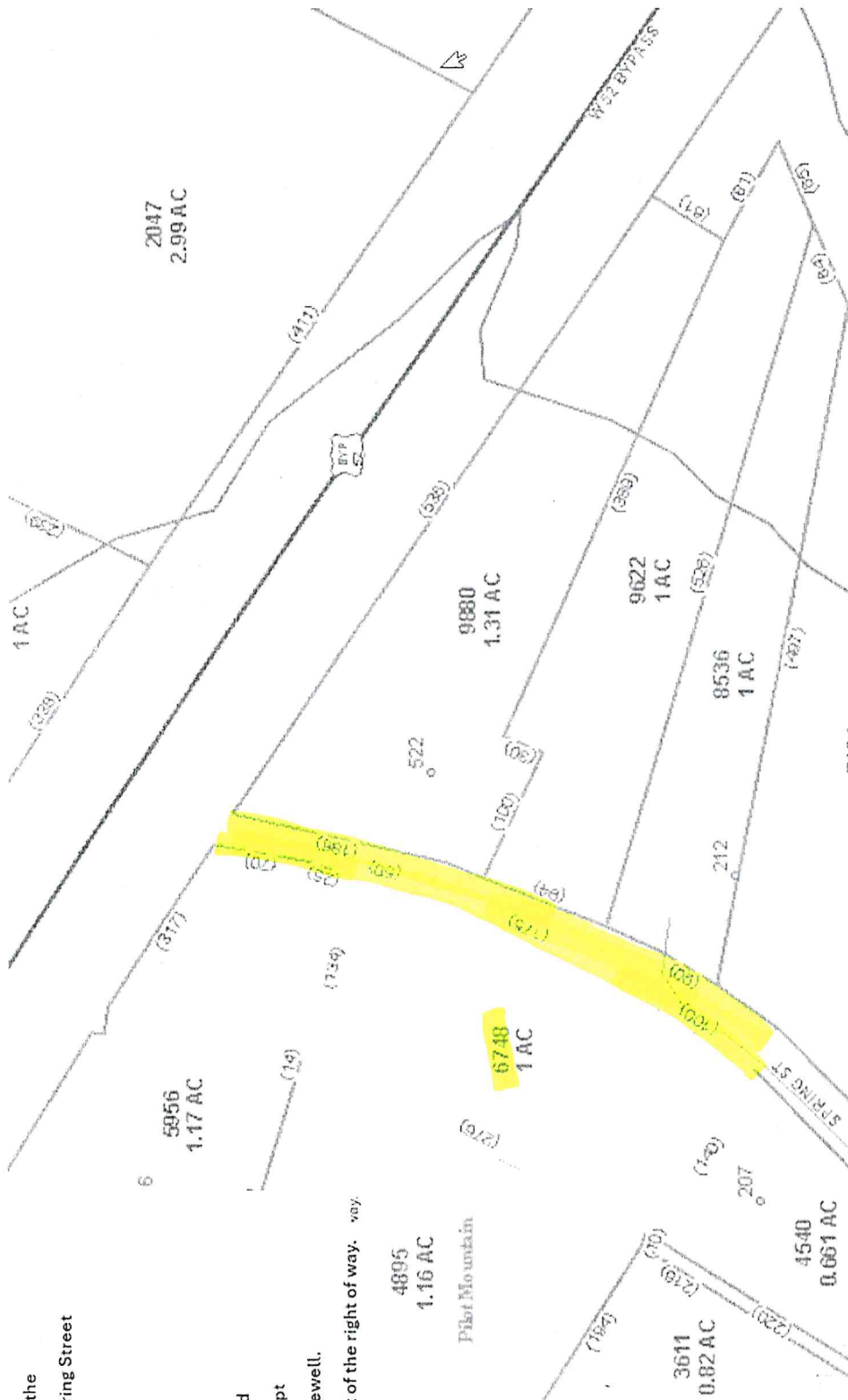
212

8536  
1 AC

9022  
1 AC

1 AC

2047  
2.99 AC





TOWN OF PILOT MOUNTAIN  
BOARD OF COMMISSIONERS MEETING

Resolution Authorizing Application for Sewer AIA Funds	
<b><u>Background Information:</u></b>	
<p>I would like to apply for grant funds to conduct further analysis of the Town's sewer system. We would use this money to camera all of the Town's existing sewer mains in order to determine the condition of the pipes, conduct a flow analysis at the Town's lift stations, and potentially develop a hydraulic model for the sewer system that will help us determine what additional flows could be added to various parts of the system.</p> <p>In order to have WithersRavenel prepare the application there is a \$7500 fee which can be funded in the current budget. There is also a 2% fee due to the State if we are awarded the grant.</p> <p>I recommend that we apply for this funding as the information gathered by the study will help inform our development of plans for work to be done on the sewer system in the future.</p>	
<b><u>Staff Recommendation:</u></b>	Staff recommends approval of the resolution
<b><u>Possible Board of Commissioner Actions</u></b>	
<ul style="list-style-type: none"><li>• Approve Resolution</li><li>• Deny approval of resolution</li><li>• Take no action</li><li>• Table</li></ul>	
<b><u>Attachments</u></b>	
<ul style="list-style-type: none"><li>• Resolution R2024-11</li></ul>	

**TOWN OF PILOT MOUNTAIN  
RESOLUTION OF AUTHORIZING APPLICATION FOR SEWER  
AIA FUNDING**

WHEREAS, The Town of Pilot Mountain has need for and intends to conduct a 2024 Sewer AIA study, and

WHEREAS, The Town of Pilot Mountain intends to request State grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF PILOT MOUNTAIN:**

That Town of Pilot Mountain, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That James Michael Boaz, Town Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

**ADOPTED** by the Board of Commissioners of the Town of Pilot Mountain, this the 9<sup>th</sup> day of September, 2024.

Attest:

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*Evan Cockerham, Mayor*

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*Holly Utt, Town Clerk*

Pilot Mountain Town Hall  
124 West Main St.  
Pilot Mountain, NC 27041



(Phone) - 336.368.2247  
[www.pilotmountainnc.org](http://www.pilotmountainnc.org)

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## MEMORANDUM

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**TO:** Mayor and Board of Commissioners  
**FROM:** Michael Boaz, Town Manager/Finance Officer  
**DATE:** September 5, 2024  
**RE:** September 2024 Manager's Report

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- We opened bids for the 2023 Collection System project last month. We only had one bidder and so per State law we put the project back out to bid. We will open those bids on September 10. We should have a recommendation for award ready for the Board to approve in October. This project will see the replacement of the "Offsite" lift station, removal of aerial sewer lines, and replacement/rehab of additional gravity sewer main. This project is funded by grant money from the NC DEQ.
- JR Lynch is continuing to do their verification of line size, materials, and whether or not valves are operational. This work will continue for several weeks before they begin the heavier construction on the water system. This project will require water to be shut off in certain areas so that valves can be replaced/installed. We will let our customers know about these planned outages in advance.
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## **PROJECT UPDATES**

1. Streetscape Project: No funding was provided in the State budget. We are working on backup plans to obtain funding.
2. WWTP & Pump Station Project: Work is complete.
3. 2022 Collection System Project: Project is out to bid and bids will be received in September 2024.
4. 2022 Distribution System Project: Construction is expected to begin later in 2024.
5. WWTP Rehab Phase 2: The design is underway.
6. 2022 Water AIA Project: We decided not to install the district meters for this project and are revamping the leak detection portion of the program.

## Zoning Permit Applications

Applications For the Date Range 08/01/2024 Thru 08/31/2024

#	Reference #	Application Type	Property Address	Block	Lot	Owner Name	Date Entered	Date Issued
<b>STATUS: APPROVED</b>								
1	Z-2024-0036	CHANGE OF USE / ZONING VERIFICATION	111 W MAIN ST			NEEDHAM HOLDINGS LLC	08/05/2024	08/08/2024
2	Z-2024-0035	NON-RESIDENTIAL - REMODEL/UP-FIT	117 & 119 W MAIN ST			AIS BUILDINGS LLC	08/05/2024	08/08/2024
3	Z-2024-0037	NON-RESIDENTIAL - ADDITION	201 E MAIN ST			PROVIDENCE INDUSTRIAL ELECTRONICS REPAIR INC	08/14/2024	08/15/2024
4	Z-2024-0038	CHANGE OF USE / ZONING VERIFICATION	106 E MARION ST			SHEPPARD EARL T	08/21/2024	08/21/2024
5	Z-2024-0040	NON-RESIDENTIAL - ADDITION	332 SHELLEYBROOK DR			S D JESSUP CONSTRUCTION INC	08/22/2024	08/23/2024
6	Z-2024-0039	CHANGE OF USE / ZONING VERIFICATION	132 W MAIN ST			THOMPSON MICHAEL E	08/22/2024	08/22/2024
6	<b>TOTAL APPROVED APPLICATIONS</b>							
6	<b>TOTAL APPLICATIONS THIS REPORT PERIOD</b>							

## General Services Work Order Applications

Applications For the Date Range 08/01/2024 Thru 08/31/2024

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
<b>STATUS: CLOSED</b>								
1	JOB-2024-00264	DPW	OTHER	107 THOMPSON DR	WATER LEAK AT METER	8/5/2024	8/5/2024	0
2	JOB-2024-00265	DPW	OTHER	CEMETERY SECTION A	MARK PLOT A250 ROBERT W. COVINGTON FOR SERVICE ON THURSDAY. HEADSTONE IS UP	8/5/2024	8/6/2024	1
3	JOB-2024-00263	DPW	OTHER	509 S DAVIS ST	TURN WATER OFF FOR FINAL. METER 23191714	8/5/2024	8/5/2024	0
4	JOB-2024-00267	DPW	OTHER	VARIOUS LOCATIONS	STORM PREP - CLEAR DRAINS OF DEBRIS	8/6/2024	8/7/2024	1
5	JOB-2024-00266	DPW	POLICE DEPARTMENT	509 S DAVIS ST	TURN WATER ON FOR OWNER. METER 23191714	8/6/2024	8/6/2024	0
6	JOB-2024-00268	DPW	OTHER	821 SUNSET DR	TURN OFF FOR FINAL. METER 23190871	8/7/2024	8/7/2024	0
7	JOB-2024-00269	DPW		CIRCLE K LIFT STATION	CLEAN FOG ROD	8/7/2024	8/16/2024	9
8	JOB-2024-00271	DPW	OTHER	200 S DEPOT ST UNIT 1	TURN WATER BACK ON. PAID IN FULL	8/8/2024	8/8/2024	0
9	JOB-2024-00270	DPW	OTHER	509 S DAVIS ST	TURN WATER BACK ON. PAID IN FULL	8/8/2024	8/8/2024	0
10	JOB-2024-00273	DPW	HOLIDAY	MAIN STREET @ HARDEE'S	FIX HOMETOWN HEROES BANNER	8/12/2024	8/20/2024	8
11	JOB-2024-00272	DPW	OTHER	612 E MAIN ST	REPAIR SERVICE LINE A GREENHOUSE	8/12/2024	8/15/2024	3
12	JOB-2024-00274	DPW	OTHER	205 N DEPOT ST UNIT A	TURN WATER ON FOR NEW SERVICE. METER #1700027624	8/13/2024	8/16/2024	3
13	JOB-2024-00275	DPW	OTHER	VARIOUS LOCATIONS	FLUSH END OF LINE: HWY 268 E, S KINGSTON ST & OLD WESTFIELD RD	8/13/2024	8/15/2024	2
14	JOB-2024-00279	DPW	OTHER	230 CLUB HOUSE DR	3/4' WATER TAP. FEES PAID 8/15/24	8/15/2024	8/20/2024	5
15	JOB-2024-00278	DPW	HOLIDAY	MAIN STREET 2ND REQUEST	3 HOMETOWN HERO'S BANNERS NEED TO BE PUT BACK UP ON MAIN ST: HARDEE'S EL AGUACATE @ TOWN HALL PARKING LOT (STILL UP BUT NEEDS TO BE SECURED)	8/15/2024	8/16/2024	1
16	JOB-2024-00280	DPW	OTHER	213 LYNCHBURG ST	PLEASE TURN WATER ON AT THIS ADDRESS TODAY	8/15/2024	8/15/2024	0
17	JOB-2024-00276	DPW	OTHER	951 DODSON MILL RD	LOCATE WATER METER AND CHECK ON SEWER CONNECTION	8/15/2024	8/15/2024	0
18	JOB-2024-00282	DPW	OTHER	CEMETERY SECTION J	CHECK PLOTS J223 & J224 ON MONDAY 8/19. HEADSTONE FOR MICKEY VERNON IS IN WRONG SPOT. BRANDON SIMMONS - 336-409-2172	8/16/2024	8/23/2024	7
19	JOB-2024-00281	DPW	OTHER	165 MATTHEWS CIRCLE	METER BOX LID IS BROKEN.	8/16/2024	8/16/2024	0
20	JOB-2024-00289	DPW	OTHER	VARIOUS LOCATIONS	RE-READS FOR SEPT BILLING	8/20/2024	8/22/2024	2
21	JOB-2024-00288	DPW	OTHER	CEMETERY SECTION J	MARK PLOT J156 ON 8/22 - MR. CLAY FORREST - NO HEADSTONE	8/20/2024	8/23/2024	3
22	JOB-2024-00287	DPW	OTHER	689 OLD WESTFIELD RD	INSTALL FLUSH VALVE	8/20/2024	8/21/2024	1
23	JOB-2024-00291	DPW	OTHER	113 LYNCHBURG RD	TURN WATER OFF. VACANT WITH USAGE. METER #23190876	8/22/2024	8/22/2024	0

## General Services Work Order Applications

Applications For the Date Range 08/01/2024 Thru 08/31/2024

#	Reference #	Requesting Dept.	Job Type	Location	Description	Date Entered	Date Issued	Days Open
24	JOB-2024-00290	DPW	OTHER	401 OLD HOLLOW RD	SET 3/4' METER TODAY	8/22/2024	8/28/2024	6
25	JOB-2024-00292	DPW	OTHER	308 E MARION ST	TURN WATER ON FOR INSPECTION 308 E MARION ST METER #1700026784	8/23/2024	8/23/2024	0
26	JOB-2024-00297	DPW	OTHER	113 LYNCHBURG RD	TURN WATER ON FOR INSPECTION. METER # 23190876	8/26/2024	8/26/2024	0
27	JOB-2024-00296	DPW	GARBAGE/RECYCLING	106 E MARION ST	REMOVE GARBAGE & RECYCLE CANS (BEHIND BUILDING)	8/26/2024	8/26/2024	0
28	JOB-2024-00295	DPW	OTHER	533 BUTLER ST	TURN WATER ON FOR NEW SERVICE. METER # 1700027016	8/26/2024	8/26/2024	0
29	JOB-2024-00294	DPW		308 E MARION ST	TURN WATER OFF AT 308 E MARION ST METER #1700026784. INSPECTION COMPLETE	8/26/2024	8/26/2024	0
30	JOB-2024-00293	DPW	OTHER	800 DODSON MILL RD UNIT 10	WATER METER THAT WAS PLACED LAST WEEK FOR LAUNDRY UNIT IS LEAKING	8/26/2024	8/26/2024	0
31	JOB-2024-00299	DPW	OTHER	217 N ACADEMY ST	FOR 8/28/24 PICK UP 1 GARBAGE AND 1 RECYCLE CAN. SHE WILL LEAVE THEM IN THE DRIVEWAY	8/27/2024	8/29/2024	2
32	JOB-2024-00298	DPW	OTHER	VARIOUS LOCATIONS	CUT OFF FOR NON-PAYMENT. 31 ACCOUNTS	8/27/2024	9/2/2024	6
33	JOB-2024-00301	DPW	OTHER	CEMETERY SECTION G	MARK PLOT G552 MS. MINNIE SUE BYRD FOWLER. HEADSTONE IS UP	8/29/2024	8/29/2024	0
34	JOB-2024-00305	DPW	HOLIDAY	ARMFIELD CENTER - SOFTBALL FIELD	MOW FIELD BEHIND PLAYGROUND FOR LABOR DAY EVENT ON 9/1	8/30/2024	9/2/2024	3
34	TOTAL CLOSED APPLICATIONS							
STATUS: NEW								
1	JOB-2024-00286	DPW	OTHER	SUNSET DR	CUT GRASS AND CLEAN UP	8/16/2024		0
2	JOB-2024-00284	DPW	TREES	229 W MAIN ST	CUT BANK ON N ACADEMY ST.	8/16/2024		0
3	JOB-2024-00285	DPW	OTHER	1088 W 52 BY PASS	CUT AND WEED EAT GRASS	8/16/2024		0
4	JOB-2024-00283	DPW	TREES	TRIM TREES - BUS DRIVER SCS	TRIM TREES ON THE FOLLOWING: CORNER OF ACADEMY/MAIN BETWEEN MEDICAL ST & STEPHENS ST 402 BUTLER ST W MARION ST	8/16/2024		0
5	JOB-2024-00300	DPW	OTHER	115 ARTHUR NEEDHAM RD	PULL METER #2200036501. THEY WILL NEED TO CONTACT THE CITY OF MT. AIRY FOR WATER SERVICE.	8/28/2024		0
6	JOB-2024-00304	DPW	OTHER	139 LYNCHBURG RD	TURN WATER ON ON TUESDAY, SEPT 2ND FOR NEW SERVICE. METER #1700027238	8/30/2024		0
7	JOB-2024-00303	DPW	OTHER	604 E 52 BYPASS	LOCATE METER #1700027690 AND TURN OFF. VACANT W/ USAGE	8/30/2024		0
8	JOB-2024-00302	DPW	GARBAGE/RECYCLING	100 THOMPSON DR	BULK PICK UP. ITEMS ARE ALREADY OUT	8/30/2024		0
8	TOTAL NEW APPLICATIONS							
42	TOTAL APPLICATIONS THIS REPORT PERIOD							

## Concern Report

Reference #	Status	Date Entered	Description of Concern
Concern Type		Date Closed	
Concern Address		Days to Resolve	
1 RAC-2024-00033 OVERGROWTH 463 OLD WESTFIELD RD.	CLOSED	08/01/2024 08/07/2024 6	GRASS AND TREES GROWING ON THE SLOPE OF EXIT FROM OLD 52 TO OLD WESTFIELD RD. BEHIND EAST SURRY HIGH SCHOOL. CANNOT SEE IN THE ROADWAY TO TURN LEFT. THE TREES NEED TO BE CUT BEFORE THEY ARE TOO LARGE TO HANDLE. THE GRASS AND WEEDS ARE WAIST HIGH. YOU HAVE TO PULL OUT IN THE ROAD TO SEE IF CAR COMING TO YOUR RIGHT.
2 RAC-2024-00034 ZONING VIOLATIONS 516 W MAIN ST	IN PROGRESS	08/07/2024 08/07/2024 0	OPERATING ROOFING BUSINESS IN A RESIDENTIAL AREA. STORING VEHICLES AND EQUIPMENT IN A RESIDENTIAL AREA.
3 RAC-2024-00035 OVERGROWTH 537 BUTLER ST	IN PROGRESS	08/12/2024  24	
4 RAC-2024-00036  110 SEPHENS ST	CLOSED	08/12/2024 08/19/2024 7	TALL GRASS
5 RAC-2024-00037  E MAIN ST	NEW	08/16/2024  20	JUNK VEHICLES ON PROPERTY
6 RAC-2024-00038  105 LOLA LN	NEW	08/19/2024  17	MANUFACTURING IN ZONE THAT DOES NOT ALLOW MANUFACTURING
7 RAC-2024-00039 OTHER 850 WEST MAIN STREET	NEW	08/19/2024  17	GRASS COVERED SIDEWALKS AT CEMETERY, FOOT STONES AT CEMETERY COMPLETELY COVERED IN GRASS CUTTINGS, FLOWERS CHOPPED UP BY WEEDEATER, THE SIDEWALKS WERE FULLY COVERED IN GRASS CLIPPINGS.
8 RAC-2024-00040 OTHER 518 BUTLER ST	NEW	08/22/2024  14	EXCESSIVE DOG BARKING. THE DOG IS CHAINED OUT FRONT AND WILL BARK FOR AN HOUR OR MORE NON-STOP WHEN IT IS OUT. THEY MAKE NO ATTEMPT TO STOP HIM OR TAKE HIM INSIDE. IT DISRUPTS ME INSIDE MY HOME AS THE SOUND IS DIRECTED RIGHT AT MY WINDOWS. I HAVE DEALT WITH THIS SINCE THE BEGINNING OF APRIL. I HAVE REPORTED THIS EARLY ON AND THE POLICE SPOKE TO THEM BUT IT HAS BECOME CONTINUOUS AGAIN. I WAS TOLD BY ANOTHER OFFICER WHEN I LATER BROUGHT IT TO THEIR ATTENTION THAT THERE IS NOTHING THAT THE POLICE CAN DO. PLEASE DIRECT ME TO THE RIGHT PLACE TO HAVE IT ADDRESSED. I UNDERSTAND DOGS BARK AND MINE DOES AS WELL BUT I DON'T LET HIM CONTINUE ENDLESSLY.
9 RAC-2024-00041 UNSANITARY/UNSAFE CONDITIONS 729 S KEY ST	NEW	08/23/2024  13	AT LEAST THREE OF THE UNITS DO NOT MEET THE MINIMUM HOUSING CODE. IN ADDITION THERE IS AN ACCUMULATION OF JUNK AND DEBRIS THROUGHOUT THE PROPERTY.

**MONTHLY STATUS REPORT OF  
OPERATION FOR THE PILOT MOUNTAIN  
WASTEWATER TREATMENT PLANT**

**MONTH: July**

**YEAR: 2024**

**OPERATIONS:**

<b>MILLION GALLONS OF WATER TREATED</b>	<b>4.588</b>	<b>PERMIT LIMIT MGD</b>	<b>.500</b>
<b>AVERAGE DAILY VOLUME TREATED</b>	<b>.148</b>		
<b>TOTAL RAINFALL</b>	<b>3.50</b>		

**CHEMICALS USED:**

<b>CHLORINE/BLEACH</b>	<b>80 Gallons</b>
<b>POLYMER</b>	<b>0 Gallons</b>

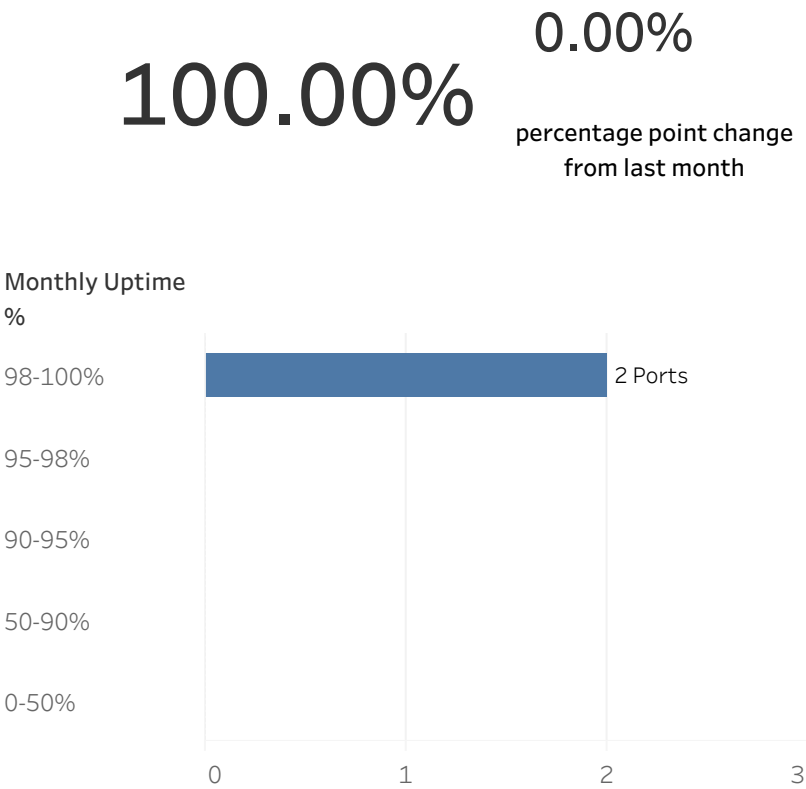
**CHEMICAL ANALYSIS:**

<b>Parameter</b>	<b>Permit Limits</b>	<b>Monthly Results</b>
<b>BOD</b>	<b>30 max. avg. monthly</b>	<b>4.78</b>
<b>TSS</b>	<b>30 max. avg. monthly</b>	<b>11.8</b>
<b>D.O.</b>	<b>5 minimum avg. daily eff.</b>	<b>6.83</b>
<b>Fecal Coliform</b>	<b>200 max. avg. monthly</b>	<b>1</b>
<b>Ammonia-Nitrogen</b>	<b>28.6 max. avg. monthly</b>	<b>30.8</b>

We had a weekly Ammonia violation on July 23<sup>rd</sup>, we were back in compliance the following week. The eDMR was submitted to NCDEQ on August 13<sup>th</sup>, 2024.

### Monthly Uptime - July 2024

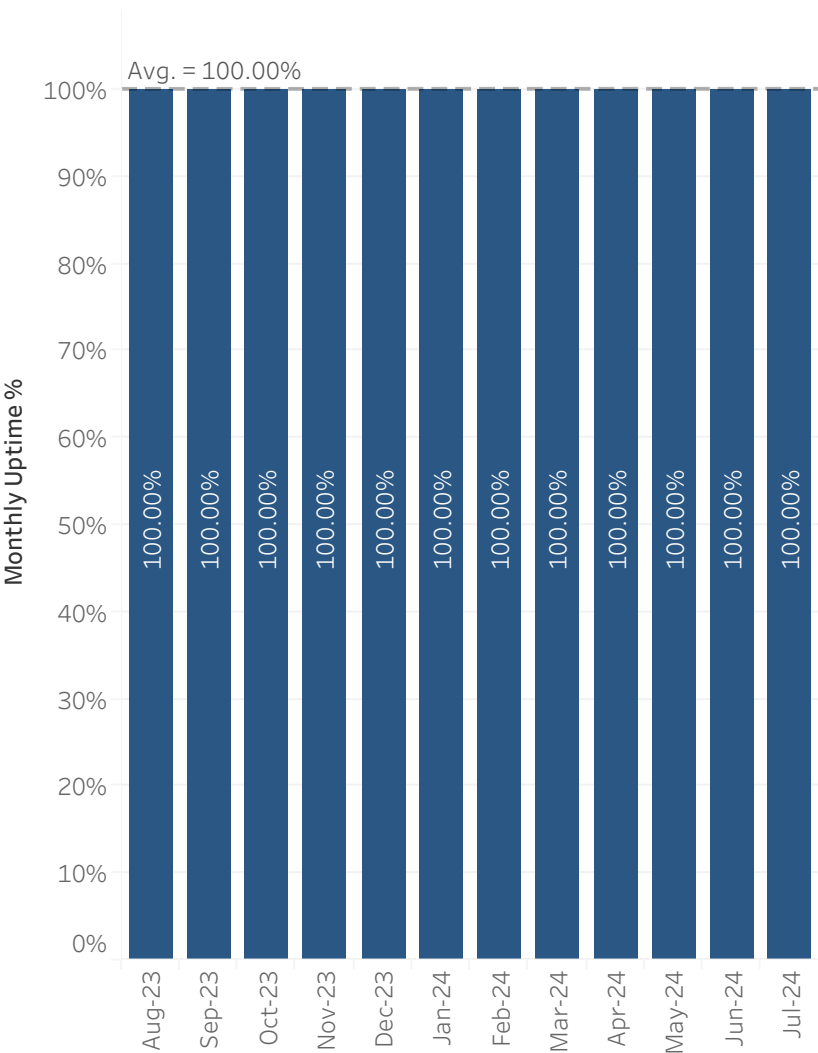
**Monthly Uptime** is the percentage of time each individual charging port is able to dispense energy, averaged across all ports for your organization within the time period.



Distribution of average monthly uptime across 2 ports and 1 Stations

### Monthly Uptime - Last 12 months

**Monthly Uptime - Last 12 months** is the percentage of time each individual charging port is able to dispense energy, averaged across all ports for your organization within the time period. Only stations that are activated for the complete month are included.

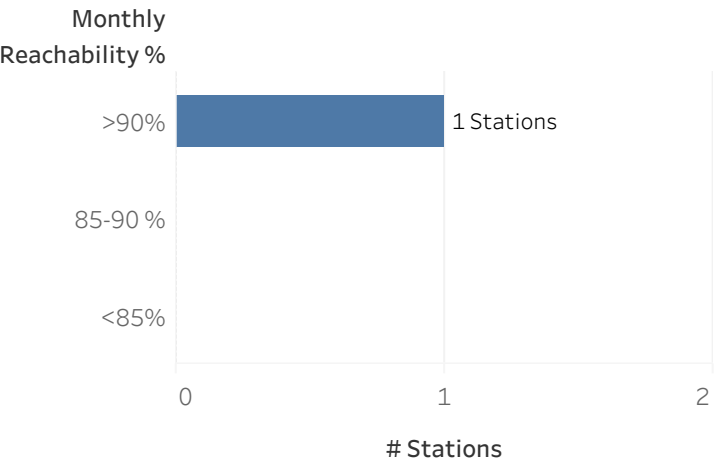


Monthly average port uptime over the last 12 months.

### Reachability - July 2024

**Reachability** is the percentage of successful pings a station makes to the ChargePoint network, based on the total expected pings in this time period. Stations ping to the ChargePoint network every 10 minutes via cellular connection.

No connectivity issues



Connectivity status of your stations

### Total stations in report

## 1 Stations

Includes the following models and service types:

Device Model Family	Assure *	Non Assure **
CT4000	1 Stations	0 Stations

\* indicates stations with Assure or Assure Pro service type  
 \*\* indicates stations with Parts Only service type or no service type  
 See table for service type per station

# Monthly Charging Reliability Report

July 2024

This monthly report tracks Uptime for all stations in your organization. Ports with outages or reachability issues that impact Uptime are listed first.

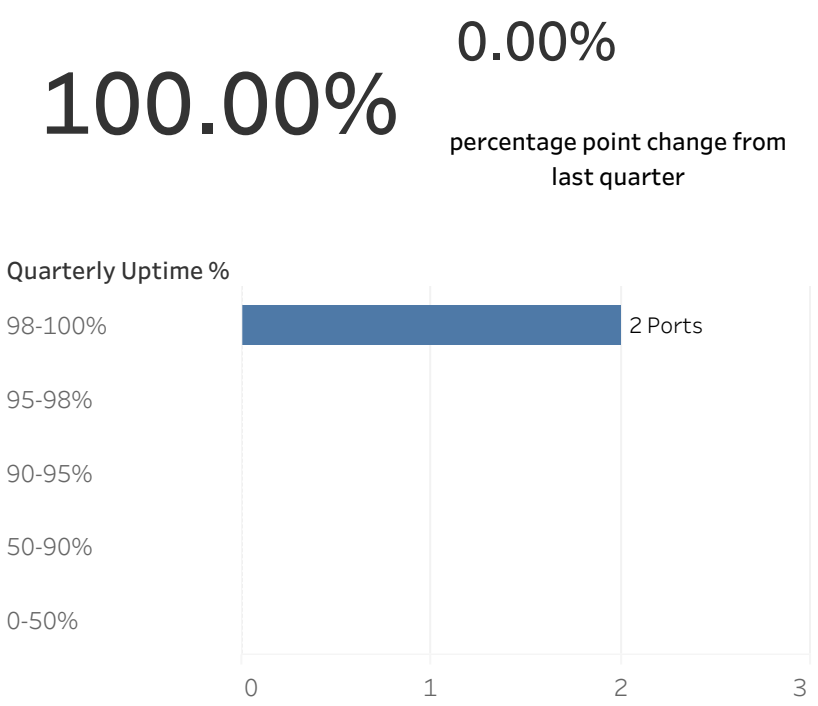
- **Monthly Uptime** is the percentage of time each individual charging port is able to dispense energy over the time period.
- **12-month Rolling Average** is calculated for stations that have been activated for the entire 12-month period. No value is calculated for stations activated for less than 12 months.
- **Outages** are events where a port is unable to dispense energy for more than 2 hours.
- **Total Outage Duration** is the total number of hours a port is unable to dispense energy to drivers due to outages.
- **Reachability** is the percentage of successful pings a station makes to the ChargePoint network, based on the total expected pings in this time period.

Index	Station Name	Port	Device Model Family	Service Type	Monthly Uptime %	12-month Rolling Avg	Total Outages (Greater than 2 Hr.)	Downtime Hours	Monthly Reachability
1	PM TOWN HALL PM TOWN HALL	1	CT4000	Assure	100%	100%	0	0	92%
2	PM TOWN HALL PM TOWN HALL	2	CT4000	Assure	100%	100%	0	0	92%



Quarterly Uptime - 2024 Q2

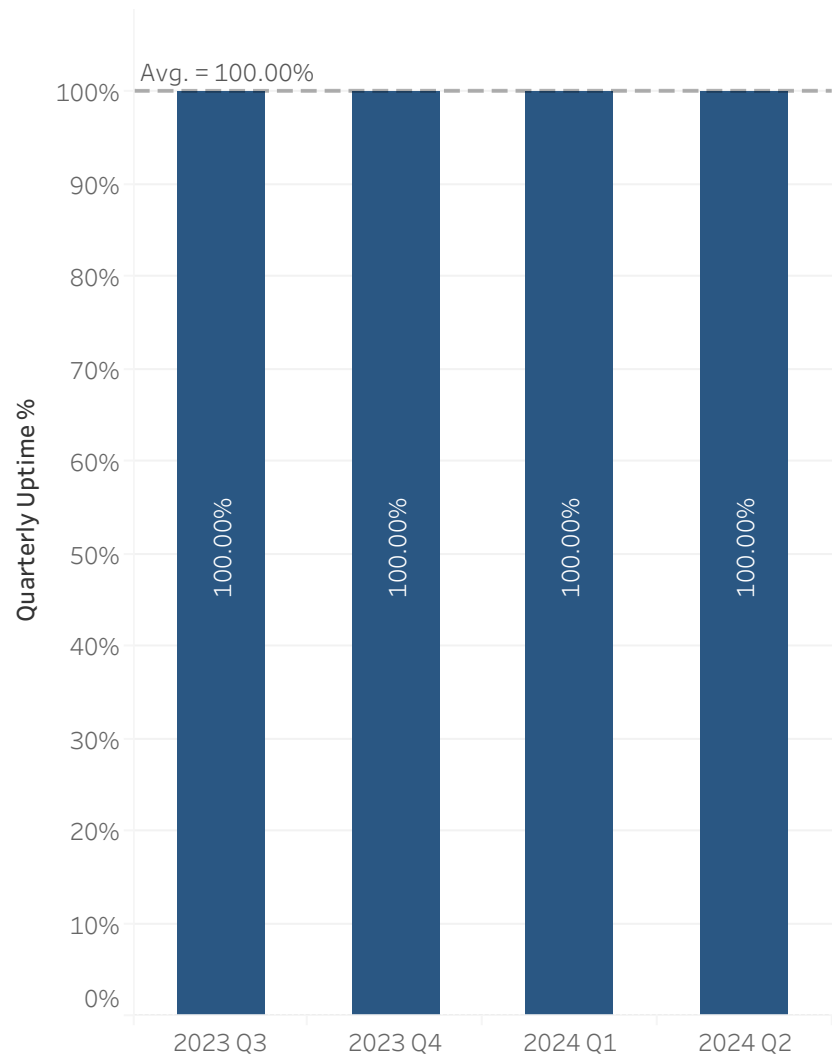
Quarterly Uptime is the percentage of time each individual charging port is able to dispense energy, averaged across all ports for your organization within the time period.



Distribution of average quarterly uptime across 2 ports and 1 Stations

Quarterly Uptime - Last 4 quarters

Quarterly Uptime - Last 4 calendar quarters is the percentage of time each individual charging port is able to dispense energy, averaged across all ports for your organization within the time period. Only stations that are activated for the complete month are included.

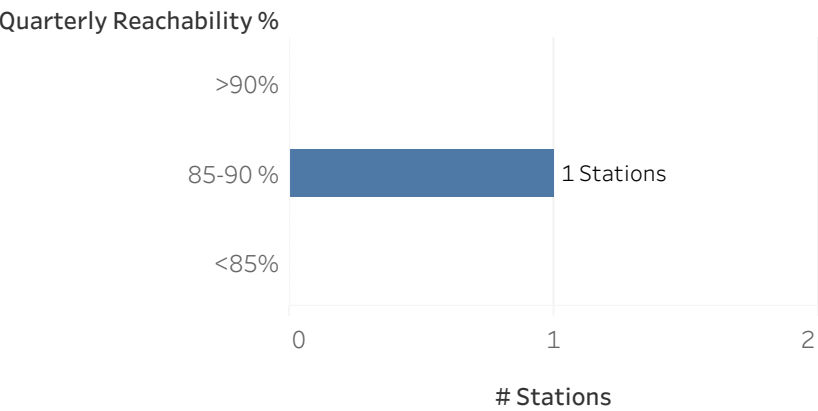


Quarterly average port uptime over the last 4 quarters.

Reachability - 2024 Q2

Reachability is the percentage of successful pings a station makes to the ChargePoint network, based on the total expected pings in this time period. Stations ping to the ChargePoint network every 10 minutes via cellular connection.

Potential connectivity issues



Connectivity status of your stations

Total stations in report

1 Stations

Includes the following models and service types:

Device Model Family	Assure *	Non Assure **
CT4000	1 Stations	0 Stations

\* indicates stations with Assure or Assure Pro service type  
\*\* indicates stations with Parts Only service type or no service type  
See table for service type per station

Report Feedback  
As we update our reporting format to provide the most valuable information as possible, we welcome any feedback at <http://chargepoint.com/survey/customer-reports>

# Quarterly Charging Reliability Report

2024 Q2

This quarterly report tracks Uptime for all stations in your organization. Ports with outages or reachability issues that impact Uptime are listed first.

- **Quarterly Uptime** is the percentage of time each individual charging port is able to dispense energy over the time period.
- **Outages** are events where a port is unable to dispense energy for more than 2 hours.
- **Total Outage Duration** is the total number of hours a port is unable to dispense energy to drivers due to outages.
- **Reachability** is the percentage of successful pings a station makes to the ChargePoint network, based on the total expected pings in this time period.

Index	Station Name	Port	Device Model Family	Service Type	Quarterly Uptime %	Downtime Hours	Total Outages (Greater than 2 Hr.)	Quarterly Reachability
1	PM TOWN HALL PM TOWN HALL	1	CT4000	Assure	100%	0	0	90%
2	PM TOWN HALL PM TOWN HALL	2	CT4000	Assure	100%	0	0	90%