



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Monday, October 11, 2021, 7:00 PM

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

- [1.](#) Approval of Minutes

Board & Committee Reports

2. ABC Board Report

New Business

- [3.](#) November/December Meeting Schedule
- [4.](#) LGC Unit Assistance List & Finance Review
- [5.](#) Yard Spotlight

Administrative Reports

- [6.](#) Town Manager and Staff Reports

Mayor and Commissioners Comments

Adjourn

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, September 13, 2021
7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Rachel Collins, Commissioner Donna Kiger, and Commissioner Dwight Atkins

Staff Present: Town Manager, Michael Boaz, Town Clerk, Holly Utt AND Public Works Director, Bob Jones

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Kiger led the Pledge of Allegiance.

Adoption of Agenda

Commissioner Atkins made a motion to adopt the agenda as presented and it was unanimous

Public Comment

Jerry Snider, owner of the Squeeze Box at 200 E Main Street, was present to address the Board. Mr. Snider stated his concern with the condition of the water pipes in town. He has replaced his pipes all the way out to the meter and the water is still muddy. The pipes are old and galvanized and in need of repair before the paving is started. As a tax payer, he would hate to see the new paving be torn up to replace the lines that should have been repaired first. He also stated that taking parking away from Main Street was not good for the elderly people that visit downtown and he asked the Board to look into that.

Tony Durham, owner of Pub 109 at 109 W Main Street, was present to address the Board. He stated his concern over the comments made from some of the workers that are starting the paving projects. Mayor Cockerham stated that this was the DOT contracted crew and their conduct had been addressed. Mr. Durham also addressed the parking issue on Main Street. Mayor Cockerham noted that they had discussed off street parking signs at the last Main Street meeting.

Consent Agenda

- August 9, 2021 Regular Meeting

Commissioner Needham made a motion to approve the consent agenda and it was unanimous.

Board & Committee Reports

July 2021 sales were \$208,301, an increase of 34.8% over July 2020 sales of \$155,431. On behalf of Billy Pell, Mr. Boaz commended the employees of the ABC Store for their hard work and especially store manager, Paula Jones.

Unfinished Business

ARPA Non-Profit Assistance

Mr. Boaz discussed releasing funds that had been tentatively awarded to the Armfield Civic Center. They have provided some of their financial records as requested. Commissioner Kiger thanked the Armfield Center for providing those financial statements. Commissioner Needham made a motion to release the

funds to the Armfield Civic Center and it was unanimous. Commissioner Atkins stated that he would like for the ACC to share their monthly financials with the Board if possible.

Armfield Civic Center – Shared Employee

Mr. Boaz discussed the possibility of adding an employee to the Public Works Department. The employee would work an average of 20 hours per week with the town and the other 20 hours with the Armfield Center. This employee would perform building and grounds maintenance tasks at town owned facilities at the ACC and town owned facilities and help with event set up and other PW tasks. Commissioner Atkins made a motion to approve the job description for the PW and Armfield Civic Center shared employee and it was unanimous.

New Business

Business Registration Ordinance

Mr. Boaz explained that the General Assembly removed the ability of local governments to charge business license fees several years ago. Not only did it create a revenue issue, it also took away an opportunity to update contact information for businesses in town. The Police Department currently tries to contact each business owner to get updated information and emergency contacts. The business registration ordinance would require business owners to register with the town and keep their information updated in case of an emergency. The fee is an option but that is up to the Board. Discussion ensued and it was decided by the Board to not charge a business registration fee at this time. Commissioner Kiger made a motion to approve Ordinance 2021-04 – Business Regulations with no registration fee and it was unanimous.

Fee Schedule Amendment

Tabled

Approval of Financing Terms

Mr. Boaz stated that in the FY 2021-2022 budget they had planned to make two vehicle purchases for the Police Department. These vehicles would be financed for 5 years. Commissioner Collins made a motion to approve the financing terms with HomeTrust Bank at a rate of 1.44% and it was unanimous.

DEQ Funding Request

Mr. Boaz stated that the three resolutions were submitting applications to DEQ for funding. The engineers and himself do not recommend accepting the funding when awarded in January or February 2022. They want to test score the application, see how we can make it better and then re-submit in April 2022 what will be more grant funding than loans. Commissioner Needham made a motion to approve the following 3 resolutions and it was unanimous.

Resolution 2021-10 Authorization to Apply for Water Funding

Resolution 2021-11 Authorization to Apply for Sewer Funding

Resolution 2021-12 Approving Updated Capital Improvement Plan

Vaccine Incentives

Mr. Boaz explained that there has been a surge in Covid cases in Surry County. Public health experts tell us that the best way to slow the spread and prevent serious illness is to take the vaccine. The town is empowered to require all employees to be vaccinated but he does not want to take that course of action. Mr. Boaz proposed that the Board take some of the ARPA funds and offer an incentive for the employees to take the vaccine and reward the ones who have already taken the vaccine. The recommendation would be to issue \$500 to any employee who is fully vaccinated by October 31st to include full and part time

employees. Commissioner Needham made a motion to approve the proposed vaccine incentive for all full and part time employees with the exception of the town manager and Board members and it was unanimous.

Opioid Settlement Resolution

Mr. Boaz stated that there were massive class action suits against major opioid pharmaceutical companies. There has been settlement with some of those and Surry County stands to share in said settlement to use to combat the opioid crisis. The town would not receive any money since we are not a part of the lawsuit but it will help the county. Commissioner Kiger made a motion to adopt Resolution R2021-13 and it was unanimous.

Administrative Reports

Town Manager's Report

- Paving – The milling contractor is running behind, therefore the paving will start after September 20th. This includes the resurfacing of all of the town maintained streets. USDA funding is lined up and ready to close after the project is complete.
- The EV charging stations are up and running, located in the town hall parking lot
- Sunset Water line is almost complete
- The Mount Airy Inter-connect project is underway
- Surveying at cemetery is underway. The Withers Ravenel team are using GPR technology to locate and place markers which will make it easier for the PW department to locate and mark plots in the future.

Mayor and Commissioners Comments

Commissioner Atkins: Commissioner Atkins asked about the recycling schedule. Mr. Boaz stated the updated schedule can be placed on the website.

Commissioner Kiger: Commissioner Kiger encouraged everyone to sign up for CodeRed and asked that there be a way for it to go on the website.

Commissioner Collins: No comments.

Commissioner Needham: No comments.

Mayor Cockerham: There will not be a workshop this month.

Other Business

No other business to discuss.

Adjourn or Recess

Commissioner Needham made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

November/December Meeting Schedule	
<u>Background Information:</u>	
As a general rule, the Board only has one regular meeting in November and December. I would like to recommend that you cancel the November Board meeting and reschedule the December meeting to December 6.	
<u>Staff Recommendation:</u>	Change meeting schedule
<u>Possible Board of Commissioner Actions</u>	
<ul style="list-style-type: none">• Approve change to meeting schedule• Approve a different meeting schedule• Deny approval of meeting schedule• Take no action	
<u>Attachments</u>	
<ul style="list-style-type: none">• None	



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

LGC Unit Assistance List & Finance Review

Background Information:

Last week I asked you all to sign an agreement with the Local Government Commission that outlines the responsibilities of the Board members and staff over the next year or two because the Town appeared on the Unit Assistance List (UAL). We were added to this list by the LGC staff because our fund balance in the general fund was "negative" at 6/30/2020 and due to issues in our water/sewer fund.

The LGC considers our GF fund balance negative because as of 6/30/2020 our fund balance in the general fund was (39,039). While in raw numbers this is accurate, it does not tell the whole story. As you know, the Town undertook 2 large capital projects (CP) at the same time. The way the DEQ funding works, we cannot draw down money until the construction contract for a project is let. This means that the Town had to front the money for the design of these projects. This totaled over \$500,000. At the time we started down this road, I chose to not recommend securing interim financing because of the added costs and my lack of knowledge that loaning ourselves the money for these expenses would have an impact on the fund balance. I thought that we would simply carry a negative cash balance in the CP, however accounting rules do not allow us to do that. So we were forced to transfer cash out of the GF to the CP funds, which makes it appear as if the GF has a negative balance. If you include the receivable amounts from the other funds, then we were never actually negative. The engineering fees on both these projects were received before 6/30/2021 and so I anticipate that our fund balance will be in the \$400,000 range or about 25% of our GF expenditures.

In addition to the loans to the CP funds, we also used about \$150,000 of fund balance to acquire the easements for the streambank restoration project. The Town has, over the last 6 years, spent a total of \$159,000 on this project. When this project started, the Town was assured that we would have very little, if any, money invested in it. As you can see that has turned out to not be true. It will take us a few years to return this money to the fund balance, but we are working on it. I anticipate that we will add at least \$30,000 to the fund balance at the end of this fiscal year.

All that being said, I am not overly concerned about the fund balance issue, I think we are in a stronger place than the raw data shows. This is an important example of how looking at the raw data does not always tell the whole story...you have to try and find out the why behind the data. The W/S issues are slightly more concerning but the Board has started to take action to correct these issues as well.

In addition to the UAL, we are also on the distressed utilities list. This list was created by legislation passed by the NC General Assembly and is based on criteria created by the LGC and the State Water Infrastructure Authority. Both of these entities have approved the Town being on the list. I have attached a copy of the criteria that each local government was evaluated based on these criteria. Those governments that have both a water and sewer system and scored at a 9 or above were added to the distressed utilities list. The Town of Pilot Mountain scored 13.

In looking over the criteria, there are some things that we cannot do anything about. For example, we get 1 point b/c our population is less than 10,000. We also get 2 points b/c we have less than 100 people per mile of water and sewer line. So before we even do anything, the Town is 1/3 of the way towards being on this list. Many of the other criteria are more realistic measures of financial stability. The Town is not doing as well as we might all like on these criteria, but has made some improvements. The quick ratio and operating margin are both currently above the minimum criteria and so I don't believe we will get these points when the scores are run again. We also have 1 point for the percentage of our assets that have depreciated. You want this to be less than 50%, ours is 69%. This is a reflection of the last two decades where the Town was unable to make investments in infrastructure. However, we are quickly bringing this number down as we make repairs to our system. You can see some of this information by going to a database that is maintained by the School of Government located [here](#).



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

I have attached the response letter that the Town sent to the State Water Infrastructure Authority as it was considering whether to add Pilot Mountain to this list or not. It outlines many of the things we have done and continue to do. There was a great deal of discussion about whether or not to add the Town. Ultimately the SWIA Board decided to rely on the scores, but again the raw scores do not always tell the whole story.

I want to make sure that the Board knows that I am not concerned about our financial position. We have replenished the GF fund balance to a level that, while not as high as our goal, is much better than it was a year ago. We are planning to add to the fund balance this year and I hope to do that each year until we get back to our goal of 40%. The Board has adopted a finance plan for the W/S fund that will allow us to rebuild our cash reserves and continue to make investments in infrastructure replacements. I believe that in a couple of years we are likely to be off both of these lists.

Staff Recommendation:	Review Financial Position of the Town
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Possible Board of Commissioner Actions

- Take no action

Attachments

- Distressed Unit Criteria
- Distressed Unit Response Letter
- W/S Finance Plan
- Finances At A Glance

**State Water Infrastructure Authority
November 18, 2020 Meeting**

Agenda Item E – Distressed Unit Assessment Criteria and Identification Criteria

Division of Water Infrastructure Staff Report

Background

Session Law 2020-79, entitled in part “An Act to Improve the Viability of the Water and Wastewater Systems of Certain Units of Local Government...”, authorizes the State Water Infrastructure Authority (Authority) and Local Government Commission (Commission) to develop criteria to assess and review local government units, and to utilize the assessment and review process to identify distressed units.

At a Special Joint meeting of the Authority and Commission held on October 14, 2020, the staffs of the Division of Water Infrastructure (Division) and the Commission presented the Authority and Commission with proposed Assessment Criteria. The Division and Commission staffs then developed criteria for identifying distressed units (Identification Criteria). The Commission adopted the Assessment Criteria and the Identification Criteria at its meeting on November 10, 2020. The Viable Utility Reserve Committee (Committee) of the State Water Infrastructure Authority reviewed and approved the Assessment Criteria and the Identification Criteria shown below at its meeting on November 13, 2020.

Assessment Criteria

The Commission adopted the Assessment Criteria for assessing and reviewing local government units as shown in the table below, entitled “Viable Utility Reserve Assessment Criteria.”

Identification Criteria

The Commission adopted the Identification Criteria used to identify distressed units as follows:

1. A unit whose fiscal affairs are under the control of the Commission pursuant to its authority granted by G.S. 159-181 (“under Commission fiscal control”), or
2. A unit that has not submitted its annual audits for the last two (2) fiscal years to the Commission as required by G.S. 159-34, or
3. A unit with a total Assessment Criteria score that:
 - a) Equals or exceeds 9 for units providing both drinking water and wastewater services, or
 - b) Equals or exceeds 8 for units providing only one service, either drinking water or wastewater, or
4. A unit for which other information is available to or known by the Authority or Commission that reflects and is consistent with, but does not expressly appear in, the Assessment Criteria to account for situations in which the Assessment Criteria score does not wholly or accurately reflect a system’s level of risk due to the limitations of available data.

Viability Utility Reserve Assessment Criteria

Parameter	Weight	Description	Formula / Other	Data Source
Criteria Required by Statute				
Service Population	1	Identifies smaller systems (less than 10,000 people served).		Varied
Transfers Out	1	Point scored when money is transferred out of the system's dedicated utility fund in 2 or more of the last 5 fiscal years if the system also has a negative surplus in the fiscal year of the transfer, or if the system has no debt and there is a negative surplus with debt service for a \$1 million "test" project. This indicates that money generated by the utilities is not being put back into the system for improvements.		Calculated from LGC data
Transfers In	1	Indicates that the system is not generating enough money to cover expenses. Point scored when money is transferred into the primary water/sewer fund from other sources in 2 or more of the last 5 years.		Calculated from LGC data
Debt Service Coverage Ratio (DSCR)	1	Measures unit's ability to cover loan payments by looking at revenue, expenses, and loan payments (principal and interest). Threshold value is less than 1.1.	(Operating revenues - operating expenses excluding depreciation) / (principal + interest payments)	Calculated from LGC data
Established, operational, and adequately funded program for repair, maintenance, and management		This criterion is measured by other parameters that are identified by an asterisk (*) including compliance, flow moratorium, and UAL control issues.		
Infrastructure/Organizational Criteria				
DW Compliance (*)	1	Point scored for more than 5 MCL violations in a 5-year period or for ongoing treatment technique violations.		NC DEQ-DWR
WW / CS Compliance (*)	1	<ul style="list-style-type: none"> • WW: Point scored if either in the top 10% for number of violations in a 5-year period, or a combination of in the top 20% for number of violations in a 5-year period and more than 50% of inspections document violations for wastewater treatment operations. • CS: Point scored if either the following occur: <ul style="list-style-type: none"> ○ The system is in the top 10% of systems for the number of SSO violations in a 5-year period and the top 20% for the number of SSOs per mile of collection system, or ○ The system is in the top 20% of systems for the number of SSO violations in a 5-year period and the top 10% for the number of SSOs per mile of collection system. 		NC DEQ-DWR

Parameter	Weight	Description	Formula / Other	Data Source
Infrastructure/Organizational Criteria (continued)				
Flow Moratorium (*)	4	Points scored when the system is under a moratorium preventing service expansion due to inability to treat wastewater or because the system has reached 90% of permitted capacity.		NC DEQ-DWR
Revenue Outlook	4	Reflects service unit's ability to generate income in the future. Points scored when the system has high rates AND declining population.		EFC rates; source of population varies
Affordability	1	Identifies economically disadvantaged communities by comparing the service area's population change rate, poverty rate, median household income (MHI), unemployment rate, and property valuation per capita to established state benchmarks. Point scored if 4 or 5 of these indicators are worse than the state benchmark. Note that the benchmark values are updated every year.	<u>Current Benchmarks:</u> Population change: 4.42% Poverty rate: 14.0% MHI: \$52,413 Unemployment rate: 4.0% Property valuation per capita: \$107,620	Developed by DWI/SWIA
Rates	1	Point scored when rates are already high. Indicates that the system is unlikely to be able to increase rates to improve revenue. High rates thresholds are: > \$100/month for combined water and sewer service; > \$50/month for water service only; and > \$60/month for wastewater service only.	2019 inside rate for 5,000 gallons used	EFC
DW Pop / Mile	1	Evaluates population density. Lower density areas tend to face more service challenges. Threshold value is less than 100.	Service Population/ Miles of drinking water pipe	LWSP (see above for population)
Sewer Pop / Mile	1	Evaluates population density. Lower density areas tend to face more service challenges. Note that there is a significant lack of data on miles of sewer line for small systems. Threshold value is less than 100.	Service Population/ Miles of sewer pipe	NC DEQ-DWR
UAL Control Issues - W/S only (*)	3	Points scored for systems that have been identified as medium risk (2) or high risk (1) of accounting control issues associated with water and/or sewer systems based on annual audits.		LGC
Financial Criteria				
UAL Missing Audit	3	If audit not submitted, then treat as if on the UAL for control issues (for FY 19 audits)		LGC
Surplus (deficit) w/ Debt	2	Identifies systems that are not generating enough revenue to cover expenses, asset depreciation, and debt payments. Threshold value is less than or equal to \$0.	Operating Revenues- ((Operating Expenses- Depreciation)+Long-term Debt Service)	Calculated from LGC data
No Debt DSCR Test	1	Similar to the DSCR calculated above but includes \$1 million "test" project if system has no debt to allow evaluation of the ability to finance a simple project. Threshold value is 1.1.		Calculated from LGC data

Parameter	Weight	Description	Formula / Other	Data Source
Financial Criteria (continued)				
% Depreciated	1	Evaluates the financial impact of depreciation of water and sewer assets as they age. Threshold value is greater than 50%.		Calculated from LGC data
Operating Margin	1	Point scored if the system is not generating enough revenue to cover operating expenses. Threshold value is less than 0.	(Operating Revenue - Operating Expenses) / Operating Revenue Includes depreciation	Calculated from LGC data
Quick Ratio	1	Evaluates a system's ability to meet short-term financial obligations with cash or easily accessible funds. Threshold value is less than 1.1.	Current assets (excluding inventories and prepaids) / current liabilities	Calculated from LGC data
Receivables Ratio	1	Measures how well the system is collecting money from customers. Point scored for 3-year average greater than or equal to 2.3 or if there is an increase of greater than or equal to 0.2 in each of the last two years which demonstrates a declining trend in bill payment.	Days Receivables / billing period Days receivables=Net Customer Accounts Receivable/Charges for services /365	Calculated from LGC data

List of Acronyms		
CS = Collection System	DWR = Division of Water Resources	SSO = Sanitary Sewer Overflow
DEQ = Dept. of Environmental Quality	EFC = Environmental Finance Center	SWIA = State Water Infrastructure Authority
DSCR = Debt Service Coverage Ratio	LGC = Local Government Commission	WW = Wastewater (sewer)
DW = Drinking Water	LWSR = Local Water Supply Plan	UAL = Unit Assistant List generated by LGC to identify communities that may have problems with accounting procedures identified through audits
DWI = Division of Water Infrastructure	MCL = Maximum Contaminant Level	

Viability Utility Reserve Committee Recommendation

The Viability Utility Reserve Committee recommends that the Authority approve the Assessment Criteria and the Identification Criteria as presented above. This action would parallel the action taken by the Local Government Commission on November 10, 2020.

**Pilot Mountain Town Hall
124 West Main Street
Pilot Mountain, NC 27041**



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State Water Infrastructure Authority
Attn: State Water Infrastructure Authority Board Members
217 W Jones Street
Raleigh NC 27601

March 25, 2021

Dear Board Members,

The Town of Pilot Mountain has recently reviewed the Distressed Unit Assessment Criteria. While we understand the necessity of selecting criteria for review; we do not believe the criteria alone are an accurate representation of our utility system. Over the last few years, Pilot Mountain has taken purposeful steps to improve the operations of its utility system and ensure viability into the future. The Town of Pilot Mountain urges the Division of Water Infrastructure to take these actions into account.

In 2016, the Town applied for and received a Merger/Regionalization and Feasibility Grant for both its Water and Sewer systems. These efforts evaluated the potential partnership opportunities that may exist with King and/or Mount Airy for more closely aligning or consolidating the currently independent utilities. Those studies were completed in 2019 and provided the Town with necessary data to make informed decisions about future utility system operations. As a result, the Town is moving forward with the construction of an interconnection with the City of Mount Airy for the purchase of water. This will allow the Town to decommission its Water Treatment Plant, ultimately providing financial savings to the Town.

In addition, The Town applied for and was awarded an Asset Inventory and Assessment grant for both its water and sewer system in the fall of 2018. These grants have allowed the Town to conduct condition assessments and create a comprehensive Asset Management Plan. This work will enable the Town to plan and prioritize infrastructure improvements and ensure sufficient revenues to cover the cost of needed capital infrastructure projects.

The Town has also identified aging infrastructure and has utilized the State Revolving Fund programs to address infrastructure concerns. The Town has secured over \$7,000,000 in Clean Water State Revolving Funds and Drinking Water State Revolving Funds to address aging infrastructure, most recently with the Wastewater Treatment Plant and Pump Station Upgrades, Sunset Sewer Sub-basin Rehabilitation project and Water Line Replacement Project along Simmons & Sunset Drive. These projects demonstrate the value that Pilot Mountain is currently placing on asset management and the steps it is taking to effectively operate its system.

Finally, the Town has recently updated its CIP and projected revenues and expenditures and determined necessary rate increases to pay for increasing operating cost, capital outlay, and to improve fund balance. The Town is in process of implementing these recommendations. The Town has also been working closely with the Local Government Commission throughout this process.

The Town of Pilot Mountain understands the importance of operating a viable utility and is currently taking steps to improve its operations. However, the current Distressed Units list penalizes the Town for criteria outside of its control (service population, DW and Sewer Population per Mile) and neglects to take into account the positive efforts of the Town. Thank you for your service to the State of North Carolina and please do not hesitate to contact us if you have any questions or would like to learn more about our ongoing efforts to improve our water and sewer system operations.

Sincerely,



Michael Boaz, Town Manager



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2022

Reporting Period: September 1 - September 30 2021

OUR CASH AND INVESTMENTS		
Balances on September 30 2021, in whole dollars		
CASH & INVESTMENTS BY FUND		
GENERAL FUND		
	September 2020	September 2021
Central Depository	\$ 700,265	\$ 520,639
NCCMT	(3,664)	(3,621)
NCCMT-Powell Bill	710	20,723
NCCMT-Term Account	21	(18)
Police Drug Forfeiture	2,196	1,303
Centura Bank CD	25,031	25,031
Fiduciary Funds	13,159	52,045
TOTAL GENERAL FUND	\$ 737,718	\$ 616,101
OTHER FUNDS		
	September 2020	September 2021
Water & Sewer Fund	\$ 52,247	\$ 65,494
NCCMT-Water/Sewer	\$ 4,405	\$ 5,657
Water & Sewer AIA	\$ (819)	\$ 3,993
Interconnection CP	\$ 7,000	\$ -
WWTP Upgrade	\$ (58,029)	\$ (10,120)
Sunset/Simmons Water	N/A	(\$205,161)
Water Treatment Upgrade	(\$308,469)	(\$38,870)
Streetscape Project	\$1,216	\$0
Sunset Sewer Project	(\$11,195)	(\$7,308)
Street Resurfacing	\$6,019	\$6,019
Capital Reserve	\$ 71,735	\$ 49,663
ARPA Funds	N/A	\$ 200,160
TOTAL OTHER FUNDS	\$ (235,890)	\$ 69,528
TOTAL CASH & INVESTMENTS TOWN-WIDE		
	September 2020	September 2021
ALL FUNDS	\$ 501,828	\$ 685,629

OUR CASH FLOWS...			
GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %		
		Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 1,754,560	\$ 2,093,060	
Revenues Fiscal Year to Date	40.00%	38.00%	
Expenses Fiscal Year to Date	24.95%	26.76%	
WATER & SEWER ENTERPRISE FUND			
Fiscal Year Budget	\$ 948,660	\$ 1,036,090	
Revenues Fiscal Year to Date	25.31%	27.53%	
Expenses Fiscal Year to Date	19.85%	25.32%	
WWTP & PUMP STATION REHAB PROJECT			
Project Budget	\$ 1,374,500	\$ 1,374,500	
Revenues Project to Date	\$ 122,445	3.83%	8.91%
Expenses Project to Date	\$ 129,925	3.98%	9.45%
Water Treatment Upgrade Project			
Project Budget	\$ 3,978,000	\$ 3,978,000	
Revenues Project to Date	\$ 676,865	7.71%	17.02%
Expenses Project to Date	\$ 526,846	7.71%	13.24%
Sunset Sewer Rehabilitation Project			
Project Budget	\$ 2,573,038	\$ 2,573,038	
Revenues Project to Date	\$ 1,661,115	14.04%	64.56%
Expenses Project to Date	\$ 1,707,599	14.25%	66.37%
WATER & SEWER AIA PROJECT			
Project Budget	NA	\$ 305,000	
Revenues Project to Date	\$ 295,962	53%	97%
Expenses Project to Date	\$ 292,028	53%	96%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

	Comparison of FY %			GENERAL FUND DEPARTMENTS	Comparison of Monthly Expenses		
	Prior FY %	Current FY %			Fiscal Year 2021 Budget	YTD Expenses	
					Prior FY	Current FY	
AD VALOREM PROPERTY TAX				Governing Body	\$ 174,360	\$ 28,640	\$ 25,201
Fiscal Year Budget	\$ 867,500	\$ 955,760		Administration	346,890	93,806	99,000
Revenues this Month	\$ 396,081	41.89%	41.44%	Community & Economic D	41,960	5,252	14,137
Revenues FYTD	\$ 535,177	57.64%	55.99%	Downtown Revitalization	140,280	25,356	41,874
SALES & USE TAX				Police Dept	830,670	190,555	245,336
Fiscal Year Budget	\$ 398,600	\$ 558,630		Street Dept	123,460	25,882	21,151
Revenues this Month	\$ 53,949	12.30%	9.66%	Powell Bill	42,000	6,056	3,355
Revenues FYTD	\$ 152,704	32.44%	27.34%	Sanitation	296,560	63,677	87,547
UTILITY FRANCHISE TAX				Pilot Center	20,340	15,747	7,900
Fiscal Year Budget	\$ 118,140	\$ 110,000		Library	38,340	3,661	3,340
Revenues this Month	\$ 23,233	18.88%	21.12%	Debt Service	38,200	11,243	11,243
Revenues FYTD	\$ 23,233	18.88%	21.12%	Non Departmental	-	-	-
REFUSE COLLECTION FEES					\$ 2,093,060	\$ 469,874	\$ 560,083
Fiscal Year Budget	\$ 73,010	\$ 72,470		Fiscal Year Budget	\$ 1,754,560	\$ 2,093,060	
Revenues this Month	\$ 6,891	8.10%	9.51%	YTD % of Annual Budget Expended		26.78%	26.76%
Revenues FYTD	\$ 19,954	25.35%	27.53%	WATER & SEWER ENTERPRISE FUND			
SALES & SERVICES				General	\$ 190,650	\$ -	\$ -
Fiscal Year Budget	\$ 81,700	\$ 55,200		Water/Sewer Administration	148,760	31,444	40,931
Revenues this Month	\$ 1,575	6.02%	2.85%	Production	155,130	52,652	58,930
Revenues FYTD	\$ 45,278	9.31%	82.03%	WWTP	257,950	56,859	68,803
WATER & SEWER ENTERPRISE FUND REVENUES				Line Maintenance	283,600	54,822	93,693
Fiscal Year Budget	\$ 948,660	\$ 1,036,090			\$ 1,036,090	\$ 195,777	\$ 262,358
Revenues this Month	\$ 84,600	11.32%	8.17%	Fiscal Year Budget	\$ 948,660	\$ 1,036,090	
Revenues FYTD	\$ 285,272	25.31%	27.53%	YTD % of Annual Budget Expended		20.64%	25.32%

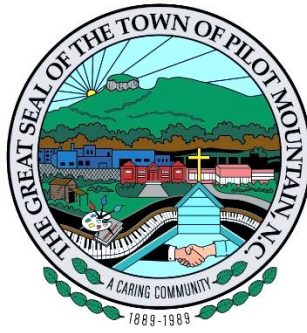
Line Item	Audit 2015	Audit 2016	Audit 2017	Audit 2018	Audit 2019	Audit 2020	Estimate 2021	Year 1 2022	Year 2 2023	Year 3 2024	Year 4 2025	Year 5 2026	Year 6 2027	Year 7 2028	Year 8 2029	Year 9 2030	Year 10 2031
Revenues																	
Water Sales	405,865	468,070	480,393	454,681	460,163	485,555	507,000	509,535	512,083	514,643	517,216	519,802	522,401	525,013	527,638	530,277	532,928
Sewer Charges	309,588	339,224	359,261	358,878	337,448	345,723	364,000	365,820	364,649	371,335	371,335	373,191	375,057	376,933	378,917	380,711	382,615
Infrastructure Investment Fee							54,990	55,265	55,541	56,098	56,098	56,379	56,660	56,944	57,228	57,515	57,802
Taps and Connection Charges	2,215	3,990	14,874	14,982	1,660	3,245	15,000	15,075	15,150	15,302	15,302	15,379	15,456	15,533	16,611	15,689	15,767
Other	32,466	40,937	32,710	6,661	88,921	80,577	217,660	172,723	129,517	129,645	129,645	129,645	129,645	129,645	129,645	129,645	129,645
Non Operating Income																	
Sale of Capital Assets			8,891	497	10,831		50,000										
Transfers (IN)		29,106		24,990		72,943											
Financing Souces		86,221	405,000														
Fund Balance Apprpriated																	
Total Revenues	750,134	967,548	1,301,129	860,689	899,023	988,043	1,208,650	1,118,418	1,076,940	1,087,023	1,089,596	1,094,396	1,099,219	1,104,068	1,110,039	1,113,837	1,118,757
New Sources of Revenue																	
Revenue From Water Rate Increase								60,840	123,581	163,704	191,500	218,751	251,574	295,992	341,547	398,871	445,879
Percentage Increase								12%	12%	8%	5%	5%	6%	8%	9%	11%	9%
Revenue From Sewer Rate Increase								43,680	88,725	117,531	137,488	157,052	180,617	212,507	245,213	286,369	320,119
Percentage Increase								12%	12%	8%	5%	5%	6%	8%	9%	11%	9%
Revenue From Infrastructure Investment Fee Increase								6,599	13,404	17,756	20,770	23,726	27,286	32,104	37,045	43,262	48,361
Percentage Increase								12%	12%	8%	5%	5%	6%	8%	9%	11%	9%
Total Revenues	750,134	967,548	1,301,129	860,689	899,023	988,043	1,208,650	1,229,537	1,302,650	1,386,014	1,439,354	1,493,925	1,558,697	1,644,671	1,733,843	1,842,340	1,933,116
EXPENDITURES																	
Sewer Department																	
Salaries and Benefits	123,853	103,373	2,043				66,700	68,368	70,077	71,829	73,624	75,465	77,352	79,285	81,267	83,299	85,382
Uniforms	225						450	461	473	485	497	509	522	535	548	562	576
Professional Services	6,805	7,827	6,495	7,210	6,438	12,638	0	0	0	0	0	0	0	0	0	0	0
Utilities	58,128	57,565	56,806	52,886	72,203	76,220	40,000	41,000	42,025	43,076	44,153	45,256	46,388	47,547	48,736	49,955	51,203
Maintenanc & Repairs	21,268	62,126	23,509	5,912	15,745	16,162	25,500	26,138	26,791	27,461	28,147	28,851	29,572	30,311	31,069	31,846	32,642
Chemicals	6,514	6,726	4,793	6,002	5,898	5,562	8,800	9,020	9,246	9,477	9,714	9,956	10,205	10,460	10,722	10,990	11,265
Supplies	7,890	12,307	2,912	2,111	4,693	2,359	1,000	1,025	1,051	1,077	1,104	1,131	1,160	1,189	1,218	1,249	1,280
Contracted Services	53,876	61,287	85,752	83,345	92,314	97,965	5,570	5,709	5,852	5,998	6,148	6,302	6,459	6,621	6,787	6,956	7,130
Insurance and Bonds	6,638	6,633	4,600	5,000	2,810	2,800	5,790	5,935	6,083	6,235	6,391	6,551	6,715	6,882	7,055	7,231	7,412
Miscellaneous	6,990	9,728	6,220	33,511	4,551	1,036	11,720	12,013	12,313	12,621	12,937	13,260	13,592	13,931	14,280	14,637	15,003
Water Administration																	
Salaries and Benefits	208,507	187,629	63,056	66,130	73,707	90,516	92,760	95,079	97,456	99,892	102,390	104,949	107,573	110,262	113,019	115,845	118,741
Uniforms	594	761						0	0	0	0	0	0	0	0	0	0
Professional Services	4,676	6,056	11,920	16,301	28,069	33,282	28,740	29,459	30,195	30,950	31,724	32,517	33,330	34,163	35,017	35,892	36,790
Utilities	40,307	46,356	909	1,035	1,072	876	990	1,015	1,040	1,066	1,093	1,120	1,148	1,177	1,206	1,236	1,267
Maintenanc & Repairs	27,403	30,220						0	0	0	0	0	0	0	0	0	0
Chemicals	12,216	17,855						0	0	0	0	0	0	0	0	0	0
Supplies	14,706	14,090	1,025	3,040	2,219	3,036	910	933	956	980	1,004	1,030	1,055	1,082	1,109	1,136	1,165
Contracted Services	382	32,995						0	0	0	0	0	0	0	0	0	0

Insurance and Bonds	6,638	6,633	4,600	7,710	1,942	3,024	4,340	4,449	4,560	4,674	4,791	4,910	5,033	5,159	5,288	5,420	5,556
Miscellaneous	3,191	9,514	6,030	16,014	6,582	8,070	7,050	7,226	7,407	7,592	7,782	7,976	8,176	8,380	8,590	8,804	9,025
Sewer Treatment																	
Salaries and Benefits			108,797	124,228	107,028	98,497		0	0	0	0	0	0	0	0	0	0
Professional Services			9,503	7,718	4,872	6,681		0	0	0	0	0	0	0	0	0	0
Utilities			45,083	44,344	40,466	43,687	72,000	73,800	75,645	77,536	79,475	81,461	83,498	85,585	87,725	89,918	92,166
Maintenanc & Repairs			10,571	10,158	1,197	7,081	23,500	24,088	24,690	25,307	25,940	26,588	27,253	27,934	28,632	29,348	30,082
Chemicals			16,509	15,667	16,219	17,525	5,800	5,945	6,094	6,246	6,402	6,562	6,726	6,894	7,067	7,243	7,424
Supplies			3,879	1,510	1,402	1,989	1,200	1,230	1,261	1,292	1,325	1,358	1,392	1,426	1,462	1,499	1,536
Contracted Services			4,618	4,160	4,933	25,283	128,690	131,907	135,205	138,585	142,050	145,601	149,241	152,972	156,796	160,716	164,734
Insurance and Bonds			4,600	3,290	5,011	5,190	3,340	3,424	3,509	3,597	3,687	3,779	3,873	3,970	4,069	4,171	4,275
Miscellaneous			6,919	6,319	3,262	3,516	20,260	20,767	21,286	21,818	22,363	22,922	23,495	24,083	24,685	25,302	25,935
Line Maintenance																	
Salaries and Benefits			83,563	89,342	77,801	55,217	70,350	72,109	73,911	75,759	77,653	79,595	81,584	83,624	85,715	87,858	90,054
Professional Services			2,769	1,800	450	14	0	0	0	0	0	0	0	0	0	0	0
Utilities			1,280	924	1,301	1,658	660	677	693	711	729	747	765	785	804	824	845
Maintenanc & Repairs			31,086	23,728	12,908	38,904	39,500	40,488	41,500	42,537	43,601	44,691	45,808	46,953	48,127	49,330	50,563
Supplies			8,176	16,198	10,434	10,703	10,000	10,250	10,506	10,769	11,038	11,314	11,597	11,887	12,184	12,489	12,801
Contracted Services			20,900	5,111	3,806	6,823	37,500	38,438	39,398	40,383	41,393	42,428	43,489	44,576	45,690	46,832	48,003
Insurance and Bonds			4,600	2,545	6,833	4,806	5,140	5,269	5,400	5,535	5,674	5,815	5,961	6,110	6,263	6,419	6,580
Miscellaneous			9,745	10,584	75,507	58,622	61,210	62,740	64,309	65,916	67,564	69,253	70,985	72,759	74,578	76,443	78,354
Total Operating Expenditures	610,807	679,681	653,268	673,833	691,673	739,742	779,470	798,957	818,931	839,404	860,389	881,899	903,946	926,545	949,709	973,451	997,787

Capital Outlay	31,198	110,748	72,501	63,856	40,997	6,623	10,800	92,000									
Transfer to Capital Reserve Fund							54,990	55,265	55,541	55,819	56,098	56,379	56,660	56,944	57,228	57,515	57,802
Debt:																	
Existing Debt Service	116,322	113,951	129,253	138,187	131,679	132,187	186,720	161,008	392,022	390,441	298,997	298,297	297,597	282,897	282,897	282,897	282,897
New Debt Service								0	0	96,104	96,104	96,104	294,213	294,213	294,213	523,156	523,156
Transfers (OUT)		41,341		91,421	34,164												
Total Expenditures	758,327	945,721	855,022	967,297	898,513	878,552	1,031,980	1,107,230	1,266,494	1,381,768	1,311,588	1,332,679	1,552,417	1,560,599	1,584,047	1,837,019	1,861,643
Revenues Over Expenditures	(8,193)	21,827	446,107	(106,608)	510	109,491	176,670	122,307	36,156	4,245	127,766	161,246	6,280	84,072	149,796	5,321	71,473
Accrual Adjustments	(139,884)	6,252	(507,373)	(11,578)	(58,516)	378,277											
Net Income	(148,077)	28,079	(61,266)	(118,186)	(58,006)	487,768	176,670	122,307	36,156	4,245	127,766	161,246	6,280	84,072	149,796	5,321	71,473
Unrestricted Net Assets	(9,995)	160,684	273,963	213,650	(166,047)	62,611	239,281	361,588	397,744	401,989	529,755	691,002	697,282	781,354	931,150	936,470	1,007,944
Unrestricted Net Assets/Total Expend	-1.32%	16.99%	32.04%	22.09%	-18.48%	7.13%	23.19%	32.66%	31.41%	29.09%	40.39%	51.85%	44.92%	50.07%	58.78%	50.98%	54.14%
Capital Projects and Reserve Funds						80,000	134,990	190,255	45,796	101,615	157,713	14,092	70,752	127,696	34,924	92,439	150,241

New Debt										Debt 1		Debt 2		Debt 3			
Project Amount										2,122,079		4,162,190		4,728,850			
Reserves Contribution										200,000		200,000		150,000			
Loan Amount										1,922,079		3,962,190		4,578,850			
Annual Payments										96,104		198,110		228,943			
Rate										0%		0%		0%			
Term										20		20		20			

**Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041**



**(Phone) – 336.368.2247
(Fax) – 336.368.9532
www.pilotmountainnc.org**

MEMORANDUM

**TO: Michael Boaz
FROM: Jenny Kindy
DATE: 10/6/2021
RE: Yard Spotlight Recognition Program**

“Yard Spotlight” is an initiative to promote goodwill and reward lawn care in the community.

The purpose is to recognize community members in town limits that demonstrate above average efforts in maintaining their property, thereby contributing to the overall appearance of the community at large.

Yard Spotlight candidates are judged solely on the total exterior appearance of their property and front yard as viewed from the street. General upkeep of the yard and property is paramount. Factors include the overall appearance, tidiness and neatness of the front of the property as evidenced by pruned, trimmed and shaped foliage, edged and defined lawns, borders & flower beds, and a visually appealing facade. This program will be administered by Town staff. Each yard will be chosen from the nominations submitted. The yard being awarded Yard Spotlight will receive a yard sign recognition along with social media posts celebrating their yard. Nominations for Yard Spotlight recognition should be emailed to _____@pilotmountainnc.org.

Consideration for this recognition will be based on the following criteria:

LAWN: Grass should be healthy with no bare spots or excessive weeds. Grass shall be mowed and edged, and trimmed around foundations and fences. Debris (garbage, pet feces, etc.) shall be picked up and removed. A unified, simple and balanced landscape design with a neat and natural appearance is preferred.

LANDSCAPE & FLOWER BEDS: Beds shall be weeded and edged, flowers must be deadheaded and dead plants removed, trees and shrubs pruned, natural areas cleaned. Beautification efforts should include new flowers, new trees, and new shrubs, etc., with plantings in scale with the surroundings and limited to a few types of plants rather than enough to confuse the eye.

WALKWAYS & DRIVEWAYS: Walkways and driveways shall be clean (including trash containers or yard products removed from view). The area in front of the curb must be free from debris and dirt. The appearance after dusk including accent lighting, safety lighting, visible interior lighting, etc.

AESTHETICS: The overall look of landscaping (formal versus informal, use of color and textures, garden art) is important. The front entryway should be inviting, with original and creative touches to show personality (hanging baskets, pots, yard art, bird feeders, etc.)



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Yard Spotlight	
<u>Background Information:</u>	
Based on a recommendation from a citizen, Jenny has come up with an idea to highlight the efforts of homeowners to make improvements to their properties.	
<u>Staff Recommendation:</u>	FYI
<u>Possible Board of Commissioner Actions</u>	
<ul style="list-style-type: none">• Take no action	
<u>Attachments</u>	
<ul style="list-style-type: none">• Yard spotlight recognition program memo	

Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041



(Phone) - 336.368.2247
www.pilotmountainnc.org

MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: October 4, 2021
RE: October 2021 Manager's Report

- We are still waiting for the milling contractor for DOT to begin work on Town streets. We do not have any updates on when that work will begin, but once we do we will notify everyone via CodeRed. We do ask for everyone's cooperation while this work is going on. The milling crews will be ahead of the paving crew and so once the milling is done on a street, it may be several days before the asphalt is replaced. We ask everyone to drive safely and remember that there are workers in the roadway.
- GM has decided to stop making vehicles for government contracts for the time being. We have found two vehicles to replace the ones that were ordered. The costs come out the same or slightly less than what we had planned.
- We are continuing to work on getting our zoning permit applications online via GovPilot. That should be up and running by the end of the month.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: All easements have been collected and design/build is underway. We have been granted an additional extension.
2. Main Street National Register District: These applications have been submitted to the State Historic Preservation Office.
3. Street Paving Project: Milling and paving operations should begin the week of 7 September and be completed within 60 days.
4. Sunset Sewer Sub-Basin Project: This project is completed.
5. Water Treatment Upgrade: The project is underway but there continue to be issues with material shortages.
6. Streetscape Project: WR continues to work with Duke Energy on Plan B.
7. WWTP & Pump Station Project: This project will be put out to bid this month.



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2022

Reporting Period: September 1 - September 30 2021

OUR CASH AND INVESTMENTS		
Balances on September 30 2021, in whole dollars		
CASH & INVESTMENTS BY FUND		
GENERAL FUND		
	September 2020	September 2021
Central Depository	\$ 700,265	\$ 520,639
NCCMT	(3,664)	(3,621)
NCCMT-Powell Bill	710	20,723
NCCMT-Term Account	21	(18)
Police Drug Forfeiture	2,196	1,303
Centura Bank CD	25,031	25,031
Fiduciary Funds	13,159	52,045
TOTAL GENERAL FUND	\$ 737,718	\$ 616,101
OTHER FUNDS		
	September 2020	September 2021
Water & Sewer Fund	\$ 52,247	\$ 65,494
NCCMT-Water/Sewer	\$ 4,405	\$ 5,657
Water & Sewer AIA	\$ (819)	\$ 3,993
Interconnection CP	\$ 7,000	\$ -
WWTP Upgrade	\$ (58,029)	\$ (10,120)
Sunset/Simmons Water	N/A	(\$205,161)
Water Treatment Upgrade	(\$308,469)	(\$38,870)
Streetscape Project	\$1,216	\$0
Sunset Sewer Project	(\$11,195)	(\$7,308)
Street Resurfacing	\$6,019	\$6,019
Capital Reserve	\$ 71,735	\$ 49,663
ARPA Funds	N/A	\$ 200,160
TOTAL OTHER FUNDS	\$ (235,890)	\$ 69,528
TOTAL CASH & INVESTMENTS TOWN-WIDE		
	September 2020	September 2021
ALL FUNDS	\$ 501,828	\$ 685,629

OUR CASH FLOWS...			
GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %		
		Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 1,754,560	\$ 2,093,060	
Revenues Fiscal Year to Date	40.00%	38.00%	
Expenses Fiscal Year to Date	24.95%	26.76%	
WATER & SEWER ENTERPRISE FUND			
Fiscal Year Budget	\$ 948,660	\$ 1,036,090	
Revenues Fiscal Year to Date	25.31%	27.53%	
Expenses Fiscal Year to Date	19.85%	25.32%	
WWTP & PUMP STATION REHAB PROJECT			
Project Budget	\$ 1,374,500	\$ 1,374,500	
Revenues Project to Date	\$ 122,445	3.83%	8.91%
Expenses Project to Date	\$ 129,925	3.98%	9.45%
Water Treatment Upgrade Project			
Project Budget	\$ 3,978,000	\$ 3,978,000	
Revenues Project to Date	\$ 676,865	7.71%	17.02%
Expenses Project to Date	\$ 526,846	7.71%	13.24%
Sunset Sewer Rehabilitation Project			
Project Budget	\$ 2,573,038	\$ 2,573,038	
Revenues Project to Date	\$ 1,661,115	14.04%	64.56%
Expenses Project to Date	\$ 1,707,599	14.25%	66.37%
WATER & SEWER AIA PROJECT			
Project Budget	NA	\$ 305,000	
Revenues Project to Date	\$ 295,962	53%	97%
Expenses Project to Date	\$ 292,028	53%	96%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...			
	Comparison of FY %		
		Prior FY %	Current FY %
AD VALOREM PROPERTY TAX			
Fiscal Year Budget	\$ 867,500	\$ 955,760	
Revenues this Month	\$ 396,081	41.89%	41.44%
Revenues FYTD	\$ 535,177	57.64%	55.99%
SALES & USE TAX			
Fiscal Year Budget	\$ 398,600	\$ 558,630	
Revenues this Month	\$ 53,949	12.30%	9.66%
Revenues FYTD	\$ 152,704	32.44%	27.34%
UTILITY FRANCHISE TAX			
Fiscal Year Budget	\$ 118,140	\$ 110,000	
Revenues this Month	\$ 23,233	18.88%	21.12%
Revenues FYTD	\$ 23,233	18.88%	21.12%
REFUSE COLLECTION FEES			
Fiscal Year Budget	\$ 73,010	\$ 72,470	
Revenues this Month	\$ 6,891	8.10%	9.51%
Revenues FYTD	\$ 19,954	25.35%	27.53%
SALES & SERVICES			
Fiscal Year Budget	\$ 81,700	\$ 55,200	
Revenues this Month	\$ 1,575	6.02%	2.85%
Revenues FYTD	\$ 45,278	9.31%	82.03%
WATER & SEWER ENTERPRISE FUND REVENUES			
Fiscal Year Budget	\$ 948,660	\$ 1,036,090	
Revenues this Month	\$ 84,600	11.32%	8.17%
Revenues FYTD	\$ 285,272	25.31%	27.53%

GENERAL FUND DEPARTMENTS	Comparison of Monthly Expenses		
	Fiscal Year 2021 Budget	YTD Expenses	
		Prior FY	Current FY
Governing Body	\$ 174,360	\$ 28,640	\$ 25,201
Administration	346,890	93,806	99,000
Community & Economic D	41,960	5,252	14,137
Downtown Revitalization	140,280	25,356	41,874
Police Dept	830,670	190,555	245,336
Street Dept	123,460	25,882	21,151
Powell Bill	42,000	6,056	3,355
Sanitation	296,560	63,677	87,547
Pilot Center	20,340	15,747	7,900
Library	38,340	3,661	3,340
Debt Service	38,200	11,243	11,243
Non Departmental	-	-	-
	\$ 2,093,060	\$ 469,874	\$ 560,083
Fiscal Year Budget	\$ 1,754,560	\$ 2,093,060	
YTD % of Annual Budget Expended		26.78%	26.76%
WATER & SEWER ENTERPRISE FUND			
General	\$ 190,650	\$ -	\$ -
Water/Sewer Administration	148,760	31,444	40,931
Production	155,130	52,652	58,930
WWTP	257,950	56,859	68,803
Line Maintenance	283,600	54,822	93,693
	\$ 1,036,090	\$ 195,777	\$ 262,358
Fiscal Year Budget	\$ 948,660	\$ 1,036,090	
YTD % of Annual Budget Expended		20.64%	25.32%

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: August

YEAR: 2021

OPERATIONS:

MILLION GALLONS OF WATER TREATED	4.774	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.154		
TOTAL RAINFALL INCHES	4.55		

CHEMICALS USED:

CHLORINE/BLEACH	60 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	2.0
TSS	30 max. avg. monthly	8.80
D.O.	5 minimum avg. daily eff.	6.30
Fecal Coliform	200 max. avg. monthly	2.33
Ammonia-Nitrogen	28.6 max. avg. monthly	1.78

We were in compliance with all permit requirements, we passed our August Bioassay.

**Pilot Mountain Police Department
Monthly Report for September 2021**

Accidents

9/3/2021 S Key St @ W Main St
 9/4/2021 642 S Key St
 9/10/2021 818 S Key St
 9/17/2021 510 E Main St
 9/19/2021 Golf Course Rd @ S Key St
 9/25/2021 Carson Rd @ E 52 Byp (PI)
 9/27/2021 873 W 52 Byp (PI)

	TOTAL	AMOUNT	RECOVERED
Police Service	187		
Wrecks Investigated	7	\$ 29,500.00	
Assaults	0		
Larcenies	4	\$ 3,766.50	
Disturbances/Domestic	7		
Burglar Alarms	13		
Breaking & Entering	0		
MIP & Property Damage	3	\$ 1,150.00	
Traffic Citations	24		
Intoxicated Drivers	2		
Intoxicated Pedestrians	0		
Forgery/Fraud/Scam	0		
Armed Robbery	0		
Drug Charges	4		
Other Crimes	4		
Total Arrests	6		
Totals:	261	\$ 34,416.50	\$ -

OTHER:

9/4/2021 Poss of Methamphetamine
 9/6/2021 Served OFA X 2
 Served WFA
 9/12/2021 Served OFA
 9/24/2021 Poss of Methamphetamine
 Poss of Marijuana
 Poss of Drug Paraphernalia

NOTES:

9/3/2021 Chief Jackson, Ofc McMillian & Ofc Horn
 worked ESHS football game
 9/4/2021 Officers worked the Cruise In
 9/9/2021 Ofc Horn worked ESHS JV football game
 9/10/2021 Officers participated in the NCGHSP
 9/16/2021 Chief Jackson taught BLET
 9/17/2021 Officers assisted with ESHS Homecoming parade
 Sgt Chrismon, Ofc Wooten & Ofc Horn worked ESHS football game
 9/20/2021 Officers participated in the NCGHSP
 9/30/2021 Ofc Blizzard worked ESHS JV football game

Concern Report

Reference #	Status	Date Entered	Description of Concern	
Concern Type		Date Closed		
Concern Address		Days to Resolve		
1	RAC-2021-00008	IN PROGRESS	09/02/2021	REFRIGERATOR STORED OUTSIDE. DEBRIS ON PROPERTY
	116 W MAIN ST		35	
2	RAC-2021-00009	IN PROGRESS	09/03/2021	TALL GRASS OVERGROWTH
	522 E MAIN ST		34	
3	RAC-2021-00010	IN PROGRESS	09/03/2021	TIRES AT CURB GARBAGE - BULK WASTE AT CURB EARLY
	408 E MAIN ST		34	
4	RAC-2021-00013	WARNING ISSUED	09/07/2021	
	600 E 52 BYP		30	
5	RAC-2021-00014	IN PROGRESS	09/07/2021	
	229 E MAIN ST		30	
6	RAC-2021-00015	IN PROGRESS	09/07/2021	TIRES AND JUNK VEHICLES DEBRIS ON PROPERTY
	202 HAMLIN DR		30	
7	RAC-2021-00017	NEW	09/10/2021	ABANDONED VEHICLE ON PROPERTY
	119 E MAIN ST		27	
8	RAC-2021-00018	NEW	09/10/2021	ABANDONED VEHICLE ON PROPERTY
	119 E MAIN ST		27	
9	RAC-2021-00019	IN PROGRESS	09/28/2021	POTHOLE AGAINST SIDEWALK BETWEEN MAILBOXES AND HANDICAP SIGN HIS TRIP HAZARD FOR JR EDWARDS A BLIND MAN THAT LIVES AT THIS RESIDENCE
	POTHOLE/STREET REPAIRS			
	200 SOUTH DEPOT STREET		9	

**0MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WATER TREATMENT PLANT**

MONTH: September

YEAR: 2021

OPERATIONS:

MILLION GALLONS OF RAW WATER TREATED	8.43	DAILY AVERAGE RAW WATER TREATED (MGD)	.281
MILLION GALLONS WATER FILTERED	8.07	DAILY AVERAGE WATER FILTERED (MGD)	.269
MILLION GALLONS PUMPED TO SYSTEM	7.517	DAILY AVERAGE WATER PUMPED TO SYSTEM (MGD)	.250

CHEMICALS USED:

ALUMINUM SULFATE	1265 LBS.
SODA ASH	943 LBS.
CHLORINE	202 LBS.
HEXAMETAPHOSFATE	67 LBS.

OPERATIONS SUMMARY:

All monthly drinking water laboratory tests were in compliance and the monthly report (eMOR) was submitted to NCDEQ on October 7th, 2021.