



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Monday, June 08, 2020, 7:00 PM
Meeting available via Facebook Live

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Hearing-FY 2021 Budget

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

- [1.](#) May 11 2020 Regular Meeting

Board & Committee Reports

- [2.](#) ABC Board Report

Unfinished Business

- [3.](#) Set Public Hearing-Rezoning
- [4.](#) Bullington Lane Discussion

New Business

- [5.](#) FY Rate Schedule Approval
- [6.](#) FY 2021 Budget Ordinance Approval
- [7.](#) Animal Ordinance Discussion

Administrative Reports

- [8.](#) Town Manager & Staff Reports

Mayor and Commissioners Comments

Closed Session

Other Business

Adjourn

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, May 11, 2020
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Donna Kiger, Commissioner Hilda Willis, Commissioner Kim Quinn and Commissioner Scott Needham via Zoom web meeting.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz, Town Planner, Andy Goodall and Town Clerk, Holly Utt via Zoom web meeting

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM.

Public Hearing on unopened portion of Simmons Street

Mayor Cockerham opened the public hearing for the closing of the unopened portion of Simmons Street.

No comments from the public.

Mayor Cockerham closed the public hearing.

Adoption of Agenda

Commissioner Quinn made a motion adopt the agenda as presented and it was unanimous.

Public Comment

The following public comments were read by Mr. Boaz:

Sheri Fields

Physical Address

1210 Pete Allen Circle, #8, Winston Salem, North Carolina 27103

To the Pilot Mountain Commissioners

The traffic that comes and goes daily on Bullington Lane has become a Hazzard. I have sat in the living and watch tractor trailers trying to maneuver trying to turn on our narrow road forget that someone comes flying off Main Street making a left turn and all of a sudden there is a truck taking up both lanes. I have to go through our yard to pull out on the road as I will not back out of the driveway scared I'll get hit by a car or truck. This road has become a speedway instead of a small cross through road. Our house is the only home on this road and the traffic is such as a highway. We fought to get this road paved and it's already crumbling. Please do something to make this better. My father John Roy Bullington Jr didn't live to see this improved but I hope we do. thank you for anything you can do to make Bullington. Lane a safer Road

Sincerely

Sheri Bullington Fields

Mary Meijboom, 204 N Carson Rd, Pilot Mountain, NC 27041

I am writing concerning my health and well-being of the citizens that live on the east side of Pilot Mountain. I know that the town of Pilot Mountain has a noise ordinance. However, it does not seem to be reinforced. Regardless of decibel readings, each evening when I go to bed I have to listen to the noise coming from the New River Tire Recycling plant. The beep-beep back-up sounds and the noise from the grinding machinery keep me awake until I finally fall asleep. I am sure that these sounds are even more audible and disturbing for people living on Main Street and Academy Street!
Why is that restaurants and bars have a closing time and have to adhere to the noise ordinance while the tire recycling plant is allowed to run all night long in the MIDDLE of our town!?

Invariably, each time after having washed my white van, the next morning I find it covered in soot! We would like to invite commissioners to visit this side of your town and see how our properties are covered with a grey film caused by the soot from the plant. Can you imagine what our lungs look like??!! In addition, our property has lost value!

Several other citizens of the town living on the east side of town have complained about issues we are having with the recycling plant for five or more years. We seem to be speaking to deaf ears! Would you like to live on this side of town under these conditions!

Consent Agenda

- April 13, 2020 Regular Meeting Minutes
- April 24, 2020 Special Meeting Minutes

Commissioner Needham made a motion to approve the consent agenda and it was unanimous.

ABC Board Report

Mr. Boaz stated that sales for the month of April 2020 were \$152,354. This is a 31.48% increase over April 2019 sales of \$104,397.

Unfinished Business

Closing Unopened Portion of Simmons Street

Mr. Boaz explained that property owners, Brent and Carmen Long have requested that the Board consider closing an unopened portion of Simmons Street. This street has never been opened and it doesn't allow access to any properties. The road currently terminates on the Long's property. Commissioner Quinn asked if the town would need access to do maintenance. Mr. Boaz stated that the town would retain an easement for water and sewer lines. Commissioner Quinn made a motion to close the unopened portion of Simmons Street and it was unanimous.

New Business

DDO Color Palate Discussion

Mr. Boaz stated that a color palate had been adopted as part of the Unified Development Ordinance (UDO) in 2018 which included an expanded color palate. With the expansion of the color palate, it has been challenging for staff trying to determine if a color is close enough to the color palate to approve it. He also noted that painting is something that could be done over a weekend. If a building owner does not come to Town Hall to get a permit the project could be completed before staff is aware that the painting is done. Andy Goodall stated that Mount Airy had a similar situation. If building owners are looking to get a façade grant, then they would follow the color palate. Discussion ensued about

compliance and enforcement. It was the consensus of the Board to have the Planning Board review the color palate.

FY 2021 Budget Discussion

Mr. Boaz presented a draft budget for FY 2020-2021. He explained that this was a very conservative budget due to COVID-19 and amendments could be made throughout the year. This budget reflects a decrease of around 14% with no new spending or increases to employee compensation. The Board scheduled a budget workshop for Tuesday, June 2, 2020 at 6:00 PM with location to be announced.

FY 2019-2020 Budget Amendment 5

Mr. Boaz explained that this budget amendment would account for fund balance that will need to be used for two capital projects, Sunset Sewer and Water Treatment Upgrade. This money will be reimbursed to the town but not before fiscal year-end. This budget amendment is only an accounting function for year end. Commissioner Willis made a motion to approve FY 2019-2020 Budget Amendment 5 and it was unanimous.

Minimum Housing Code Violation – 225 E Main Street

Mr. Boaz gave an update on the housing code violation at 225 E. Main Street. He noted that the owner of the property had not made any necessary repairs or demolished to the structure. It was deemed unsafe in December 2019. The owner was not present for the hearing on January 2, 2020 at 2:00 PM. The next step would be for the Board to adopt the ordinance to demolish the structure and clear the lot at a cost of approximately \$5,000. Discussion ensued about whether or not to move forward due to the COVID-19 pandemic. Mayor Cockerham mentioned to the Board that they could go ahead and adopt the ordinance and choose when to enforce at a later date. Commissioner Kiger made a motion to adopt Ordinance 2020-04 and it was unanimous.

Administrative Reports

Town Manager's Report

Mr. Boaz addressed Bullington Lane. He stated that town staff had inspected the road and the drainage tile is in good shape. It had been recommended to make this a one-way street. Chief Jackson stated that since it is such a narrow street, it would be better for traffic to turn off of Highway 52 By-pass and make it one way with traffic headed south. Commissioner Needham stated that he would be more comfortable putting this on the agenda for June. It was the consensus of the Board to add Bullington Lane discussion to the June agenda.

Mr. Boaz addressed the public comment regarding New River Tire Recycling. He stated that the Board had previously hired outside counsel to address the issue. They reported back to the Board that the town had followed all the guidelines and they are limited in what they can do to address the problem. Mr. Boaz stated that he did not want the public to think that the town is ignoring them. Attorney Woltz stated it would be better left to the affected citizens to take action.

- Town Hall is still closed due to COVID-19. It may take longer for staff to respond, but they will be called back.
- Late fees, delinquent fees and utility shut-offs are still suspended
- All events have been cancelled for June and possibly July

- Two water quality tests were missed in 2019. There is no concern for the safety of the water because all test did pass, they just weren't completed in time. A letter will be mailed notifying citizens later in the week.

Mayor and Commissioners Comments

Commissioner Needham: Asked that everyone be safe and vigilant. Be kind to one another and take care of each other. He commended everyone that has to work during the pandemic.

Commissioner Kiger: Asked that everyone continue to be safe during Phase I. She is very proud of the community and the work that has been done by different organizations feeding children and families. She asked that Mr. Boaz address the public comment from April about citizens being able to have chickens inside the city limits.

Commissioner Quinn: Expressed appreciation for all essential workers. She noted that there was political turmoil state wide and communities are struggling with lay-offs and unemployment and her heart goes out to everyone in that situation. The community is really pulling together and doing a great job with what we have.

Mayor Cockerham: Reiterated what others had said. He mentioned the "Mask the Town" which is recommended by the CDC. The Gitman Bothers/Brown & Church are making mask and selling them at cost. Diane Blakemore at the library has supplied over 300 masks. He also wanted to let everyone know that had sent in public comments that they were being heard. There should be something on the agenda in June about the possibility of chickens in the city limits. The folks on Bullington Lane are also being heard. He encouraged those citizens affected by NRTR to reach out to the state for guidance. He thanked the Police Department for doing an excellent job during this pandemic.

Adjourn or Recess

Commissioner Needham made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

ABC Board Report	
<u>Background Information:</u>	
ABC Board Chairman Billy Pell will give the monthly ABC report. Sales for May 2020 \$167,640 Increase of 45.7% over May 2019 sales of \$115,031	
<u>Staff Recommendation:</u>	Information only
<u>Possible Board of Commissioner Actions</u>	
• Take no action	
<u>Attachments</u>	
• None	



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Set Public Hearing-Rezoning	
<u>Background Information:</u>	
An application to rezone approximately 10 acres of land on Golf Course Road has been submitted to staff and reviewed by the Planning and Zoning Board. Approximately 8.5 acres of this tract is currently zoned GB and 1.5 acres is zoned low density residential. The request is to rezone all 10.19 acres to RH-CD, high density residential-conditional district. The P&Z Board recommended 4-1 that the Board of Commissioners deny this rezoning request. The next step in the process is for the Board of Commissioners to hold a public hearing on the request. The Board will then make the final decision on the rezoning application. Staff recommends that the Board adopt the attached resolution that sets the date of the public hearing for June 29, 2020 at 6 PM. The hearing will be held in the Visitor's Center at Town Hall. The plan is to allow only 1 member of the public into the meeting room at a time so that we can maintain proper social distancing. The resolution also sets several rules which will govern the public hearing.	
<u>Staff Recommendation:</u>	Staff recommends that the Board approve the resolution.
<u>Possible Board of Commissioner Actions</u>	
• Approve the resolution • Make changes to the resolution and approve	
<u>Attachments</u>	
• Resolution R2020-10	

ORDER TO HOLD A PUBLIC HEARING ON 2020-REZ-01

WHEREAS, a petition requesting rezoning of an area of 10.19 acres described in said petition, further identified by PIN 5965-06-38-0343 and 5965-06-28-9608 and Deed Book & Page 1074/519 was received by the Town of Pilot Mountain; and

WHEREAS, the Planning and Zoning Board heard the request for rezoning, received public comment, and voted to recommend that the Board of Commissioners deny the rezoning request at the regular Planning and Zoning Board meeting held on February 18; and

WHEREAS, the Board of Commissioners of the Town of Pilot Mountain wishes to schedule the required public hearing on rezoning case 2020-REZ-01;

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners that:

A public hearing is hereby scheduled for Monday, June 29 2020 at 6 PM. The hearing will be held at the Town Hall, 124 W Main Street, Pilot Mountain, NC 27041. The Board further orders that the following rules shall apply during this public hearing:

1. The Board will receive public comment for a maximum of 100 minutes. This time limit will begin following the presentation by the applicant.
2. Due to the necessity of maintaining proper social distance, the Board will only allow one member of the public into the meeting room at a time. Others who wish to speak will need to remain outside of the building and wait to be called in. The Board also encourages the submission of electronic comments, either by emailing publiccomment@pilotmountainnc.org or by calling 336-444-2567 and leaving a voicemail. The meeting will be streamed to Facebook Live so that citizens can watch the hearing.
3. Under the Fair Housing Act the Board is not allowed base their decision about whether or not to approve multi-family housing projects on the basis of race, sex, religion, national origin, color, disability, or familial status of the owners, applicants, renters, or potential renters. Therefore the Board will not allow any comments based on any of the above criteria.
4. Under the Fair Housing Act, the Board is not allowed to discriminate in any way against affordable housing projects, therefore the Board will not hear any comments about whether or not the proposed development is market rate or affordable housing units.
5. Under NC law, the Board is not allowed to consider the ownership status of the property in question when considering a rezoning. This means that the Board is not allowed to consider whether the units will be owner occupied, rentals, etc. Therefore, the Board will not allow comments based on the ownership status of the property or future occupants of the proposed development.

6. If there are a number of people who wish to make the same or similar comments, they are required to appoint one spokesman for the group.
7. Each individual speaker will be limited to 3 minutes. Each speaker representing a group of people will be allowed 5 minutes.
8. Speakers will not be allowed to make any personal attacks or insults on any individual or group of individuals.
9. The first speaker will be the applicant.
10. The public should direct all their comments to the entire Board of Commissioners. This is not a question and answer session and the Commissioners will not respond to questions during the public hearing.
11. Each person may only speak once during the public comment period.

Each person wishing to speak should sign up prior to the start of the meeting either by using the online signup form located at <https://www.cognitoforms.com/TOWNOFPILOTMOUNTAIN2/PUBLICHEARINGJune292020> or signing up on the signup sheet prior to the meeting. Speakers should indicate on the signup sheet whether they are representing a group.

12. Each speaker should give their name and address before speaking.

ADOPTED by the Board of Commissioners of the Town of Pilot Mountain this the 8th day of June 2020.

Attest:

Evan J. Cockerham, Mayor

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Bullington Lane Discussion

Background Information:

The Board over the last several months has received several complaints about the traffic on Bullington Lane. Specifically, residents of the area have expressed concerns about the width of Bullington Lane and its capacity to support two way traffic, particularly large trucks. The Public Works Director and I have reviewed the capacity of the road and it is probably not capable of accommodating two way traffic in its current condition. After review, we think that the best course of action is to make Bullington a one way street with the traffic flowing from US 52 Bypass to E Main Street. This would alleviate the issue of two vehicles meeting on the road and one having to leave the roadway to avoid a collision. The other option would be to widen Bullington, but the Town does not own enough right of way to undertake this project and it does not fit into our current budget. If the Board decides to do this, we would also recommend that the Board adopt the attached ordinance to prohibit left turns from Hamlin Drive onto East Main.

Staff Recommendation: Staff recommends that the Board adopt both ordinances.

Possible Board of Commissioner Actions

- Adopt the ordinances as written.
- Deny approval of the ordinances.
- Make changes to the ordinances and approve.
- Table until a later date.
- Take no action.

Attachments

- Ordinance 2020-05 Bullington One Way
- Ordinance 2020-06 Hamlin No Left Turns
- Comments received as of June 3, 2020

ORDINANCE NO: 2020-05
ORDINANCE TO AMEND CHAPTER 42 OF THE TOWN OF PILOT MOUNTAIN
CODE OF ORDINANCES: TRAFFIC AND VEHICLES

WHEREAS, the Town is empowered to establish regulations regarding Town streets; and

WHEREAS, the Town of Pilot Board of Commissioners has concerns about the capacity of Bullington Lane to accommodate heavy truck traffic and normal vehicle traffic; and

WHEREAS, the Board of Commissioners is empowered to establish one way streets; and,

WHEREAS, the Board of Commissioners believes it is in the best interests of the citizens of the Town of Pilot Mountain to establish a list of One-Way Streets and to add Bullington Lane to that list to prevent traffic from being unable to pass vehicles going in the opposite direction due to the narrowness of this street.

NOW, THEREFORE, be it ordained by the Board of Commissioners of Town of Pilot Mountain, that the Code of Ordinances be amended as follows:

Section 1. That a Section 42-254 of the Code of Ordinances of the Town of Pilot Mountain be created and entitled Schedule VIII-One Way Streets and that Bullington Lane be declared as a one way street with the traffic flowing from US 52 Bypass towards E. Main Street.

Section 2. All laws and clauses of laws in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective upon adoption.

Adopted this the 8th day of June, 2020.

Evan J. Cockerham, Mayor

Holly Utt, Town Clerk

ORDINANCE NO: 2020-06

ORDINANCE TO AMEND CHAPTER 42 OF THE TOWN OF PILOT MOUNTAIN
CODE OF ORDINANCES: TRAFFIC AND VEHICLES

WHEREAS, the Town is empowered to establish regulations regarding Town streets; and

WHEREAS, the Town of Pilot Board of Commissioners has concerns about the ability of vehicles to safely make a left hand turn from Hamlin Drive onto E Main Streets; and

WHEREAS, the Board of Commissioners has adopted a schedule of streets where certain turning motions are prohibited; and,

WHEREAS, the Board of Commissioners believes it is in the best interests of the citizens of the Town of Pilot Mountain to restrict left turns being made from Hamlin Drive onto E Main Street.

NOW, THEREFORE, be it ordained by the Board of Commissioners of Town of Pilot Mountain, that the Code of Ordinances be amended as follows:

Section 1. That a Section 42-253 of the Code of Ordinances of the Town of Pilot Mountain be amended to prohibit left turns from Hamlin Drive onto E Main Street.

Section 2. All laws and clauses of laws in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective upon adoption.

Adopted this the 8th day of June, 2020.

Evan J. Cockerham, Mayor

Holly Utt, Town Clerk

traffic pattern on Bullington Lane/East Main St

Terry <trhutchins@aol.com>

Thu 5/21/2020 8:55 PM

To: Public Comment <publiccomment@pilotmountainnc.org>

Be advised: This email originated from outside of the Town of Pilot Mountain, NC.

Hello all,

My name is Terry Hutchins and I live at 621 East Main St in Pilot mountain. I'd like to share my opinion about the purposed changes. I agree that Bullington lane is too narrow for vehicles to pass each other when moving in different directions. Also I have seen vehicles turning right onto Bullington Lane from East Main St and damaging the corner of the roadway. I agree that Bullington Lane would be best served as a one way route from our bypass to Hamlin.

The right turn only from Hamlin Drive is an option that would help the heavy tractor-trailer traffic on East Main St. and I wouldn't argue that it would help however there are far more tractor-trailers than just those entering and exiting Hamlin Dr. They are damaging our East Main St. You can see evidence of this by the collapsing drainage pipe under the street just to the west of my home and to the east of Fulk's tire service. Since I first moved here back in around 2003 this damage to the road has been repaired several times but never "fixed". It's now so bad that it shakes my entire house to the point of rattling dishes in the kitchen when a tractor-trailer crosses it. I have had my basement wall replaced already and I prefer not to have to do it again. This causes me to question if our East Main St is capable of carrying the modern heavy vehicles. I would ask that you PLEASE level this bump right away. I know it doesn't look bad when standing there just looking at it but it feels much worse that it looks to my household. Additional I'd like to note that numerous repairs have been required to the water main which runs beside East Main St in this area. I have called and put in work requests as well as inquired and told it's the State's responsibility.

Another problem on East Main St is the speed of the traffic on East Main St. I don't know what can be done to control that but I would hope that the city could do something as well.

--

This email has been checked for viruses by AVG.

<https://www.avg.com>

Bullington Lane

Sheri Fields <bfsheri@gmail.com>

Mon 6/1/2020 5:45 PM

To: Public Comment <publiccomment@pilotmountainnc.org>

Be advised: This email originated from outside of the Town of Pilot Mountain, NC.

To the Pilot Mountain Board of Commissioners and the Mayor of Pilot Mountain,

First of all I would like to express that as one of the landowners of Bullington Lane that the only way we found out about the proposed change of the traffic pattern was by someone sharing a post made on the Town of Pilot Mountain page, I would have thought that some one from the Town would have contacted us to let us know this was being proposed. At a Commissioners meeting earlier this issue was discussed and we were under the impression that someone was going to look into this matter further and get back to us about what could be done. We found out about this a couple of days before the upcoming Commissioners meeting.

I'm not sure that making Bullington Lane a one way street is going to alleviate the problems with the tractor trailers, I don't understand why the road can't be widen at the area that has the greenhouse when the trucks are pulling into Hamlin as this seems to be a better way to solve the problem instead of having to widen an already small street, move light poles, bring in dirt, repave a street that was just paved, and take away parts of resident's yards. The area that has the greenhouse is a vacant lot for the most part. Is the Town of Pilot Mountain that determined to keep tractor trailers off of Main Street. I don't understand if they can make a right turn out of Hamlin why they can't make a left turn into Hamlin. I guess we just expected someone to come out and discuss with us what was going on as opposed to reading it on Facebook. We seem to feel we live on the "wrong" end of town to have anything done. We have fought about having the road repaved and finally got that done and now with all the heavy trucks coming across this little road that work is going to have been for nothing. I wonder has an engineer been contacted to come and look to see what type of damage if any has been done and what the cost will be to widened the road, what type of damage is this doing to the foundation of our home? We are tired, we are angry, we feel like we have asked questions and just been pacified, the remarks about pictures that were sent showing blacks marks on the road at the meeting that I listened to were to show that cars have slammed on brakes to avoid hitting trucks, I have sat in our house and watched vehicles slam on brakes to avoid running into trucks taking up the whole road. Bullington Lane has been a cut through road for over 50 years without any problems until it was made into the cut through road to Hamlin. I have to say I worried daily that someone was going to get killed and they still may, or that someone was going to drive through the front of our house. How would you like to have this as your day to day road ??? I don't think you would and if you

did you would be doing the say complaining that we have been doing over the last couple of years. We really are to the point of giving up because we have decided we are fighting a losing battle, the value of our home just went down when you turn Bullington Lane into a one way truck lane... Thank you and again I guess I should not be surprised that we weren't notified that or that no one attempted to meet with us although we offered to meet several times. I'm not sure if anyone has any real idea of the amount of traffic that is going up and down this road 7 days a week at all hours of the day. I'm sad to say I'm disappointed and I'm glad that my father isn't alive to see what is happening to a street that was named after his family

Sincerely,

Sheri Bullington Fields



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

FY Rate Schedule Approval	
<u>Background Information:</u>	
Attached is the updated rate schedule for FY 2021. It includes the recommended increase to the water/sewer rates. Andy is also recommending some changes to the fees for certain permits and other planning related functions. These are highlighted in yellow on the attached fee schedule.	
<u>Staff Recommendation:</u>	Staff recommends that the Board approve the rate schedule.
<u>Possible Board of Commissioner Actions</u>	
• Approve the schedule as written. • Deny approval of the schedule. • Make changes to the schedule and approve. • Table until a later date. • Take no action.	
<u>Attachments</u>	
• FY 2021 Rate Schedule	

Town of Pilot Mountain, North Carolina
FY 2018 - 2019 Fee Schedule

Administration

Copies (Black & White)	\$0.10 per page
Copies (Color)	\$0.30 per page
Thumb Drive	At cost
Returned Check/Bank Draft	\$30.00 per occurrence
Notary Fee	\$5.00

Police

Police Reports	\$5.00
Finger Printing	\$15.00 Resident
	\$25.00 Non Resident

Code Enforcement

Administrative Fee	\$250.00
Lot Clearing and Mowing*	\$95.00 per hour
Bushhog & Tractor Required*	\$175.00 per hour
Other Nuisance Abatement*	\$75.00 per hour

* Charges in addition to administrative fee

Solid Waste Fees

Monthly Garbage/Recycling Service	\$10.69 cart/month
8 yard Commercial Dumpster (services once weekly)	\$99.80 month
8 yard Commercial Dumpster (services every other week)	\$49.91 month
Bulk Item Pickup	\$45.00 + landfill fees

Cemetery

Per Plot (in town resident)	\$950.00
Per Plot (out of town resident)	\$1,500.00
Marking Fee (Business Hours)	\$100.00
Marking Fee (After Business Hours)	\$150.00

Planning & Zoning Fees

NOTE: All plan review fees include two reviews of plan submittals. If additional reviews are necessary, an additional plan review fee will be assessed per review.

Maps

8.5" x 11" & 8.5 x 14"	\$0.50
11" x 17"	\$1.00
Custom Work	Cost determined based on request

Applications for Board Review

Amendment to Conditional District	\$275.00
Appeal	\$550.00
Conditional Use Permit	\$550.00
Conditional District Rezoning	\$550.00
General Rezoning	\$550.00
Street, Alley or Right of Way closing	\$550.00
Ordinance Text Amendment	\$550.00
Variance	\$650.00
Voluntary Annexation	\$400.00

Permits

Single Family Residential	\$40.00
Two-Family Residential	\$40.00
Manufactured Home	\$40.00
Multi-Family Residential (Five units or less)	\$100.00
Multi-Family Residential (More than five units)	\$200 plus \$10 per unit
Commercial	\$200 plus \$10 per acre
Industrial	\$200 plus \$10 per acre

Additions/Accessory Structures/Uplifts Zoning Permits

Residential	\$30.00
Commercial	\$50.00
Industrial	\$50.00

Sign Permits

Change of Panel	No Charge
Temporary Sign/Banner	\$15.00
On-Premise Attached	\$30.00
On-Premise Freestanding	\$30.00

Miscellaneous

Change of Use Permit	\$30.00
Co-Location Permit (Telecommunications Tower)	\$75.00
Demolition Permit	\$30.00
Home Occupation Permit	\$30.00
Re-advertising fee (due to action by applicant)	Cost of advertisement
Temporary Use Permit	\$75.00
Zoning Verification Letter	20

Site Plan and Plat Review

Site Plan Review Fee	\$ 300.00
Exemption/Recombination Plat	\$ 10.00
Minor Subdivision Plat Review Fee	\$75.00 plus \$5 per lot
Preliminary Major Subdivision Plat Review Fee (1-24 lots)	\$ 450.00
Preliminary Major Subdivision Plat Review Fee (25-100 lots)	\$ 1,300.00
Final Major Subdivision Plat Review Fee	\$ 175.00

Engineering Plan Review and Construction Administration Fees

Plan Review

Roadway (public and/or private)	\$0.95 per LF of Street Centerline
Parking/Loading areas (including access)	\$0.04 per square foot
Storm Drainage	\$1.00 per LF of Street Centerline
Water Lines	\$0.75 per LF of pipe
Sewer Lines	\$0.75 per LF of pipe
Stormwater Quality and/or Stormwater Detention Facilities	\$1,700.00 each

Construction Administration

Roadway (public and/or private)	\$1.05 per LF of Street Centerline
Storm Drainage	\$1.00 per LF of Street Centerline
Water Lines	\$0.75 per LF of pipe
Sewer Lines	\$0.75 per LF of pipe
Stormwater Quality and/or Stormwater Detention Facilities	\$2,000.00 each

Construction Plans Review Fee (for Consultant Review Only) - \$50 processing fee plus hourly rate for consultant review services times the number of review hours

Street Naming Signs (Collected at preliminary plat)	
2 bladed street naming signs	\$100.00 includes posts and hardware
4 bladed street naming signs	\$150.00 includes posts and hardware

Facility Rental

Administration Building Basement

Resident	\$50.00 + \$25.00 Refundable Deposit
Non Resident	\$75.00 + \$25.00 Refundable Deposit
Non-Profit, Civic, or Community	\$15.00
Organization Meeting(4 hour maximum)	

Pilot Center

Resident	\$225.00 + \$150.00 Refundable Deposit
Non Resident	\$375.00 + \$150.00 Refundable Deposit

Available for use by non-profit organizations, community groups, and civic organizations for the purpose of holding meetings. Any fundraising activity or activity resulting in fees or admission charged does not qualify for this purpose. Qualifying groups are determined on a case by case basis.



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

FY 2021 Budget Ordinance Approval

Background Information:

Attached is the budget ordinance for FY 2021. This was a difficult budget to prepare because of the uncertainty with our economy right now. This budget projects a 14% loss in sales tax revenue and a 1% loss in property tax revenue. It does not make any changes to the property tax rate or the sanitation fee. It does however include an increase to the water/sewer minimum and an increase to the per 1,000 gallon charge for water/sewer. There are no employee compensation increases, no new full time staff, and no significant capital or changes to operations.

I appreciate the help of the rest of the Town staff and the Mayor and Board of Commissioners in preparing this budget. I recommend its approval.

Staff Recommendation: Staff recommends that the Board approve the ordinance.

Possible Board of Commissioner Actions

- Approve the ordinance as written.
- Deny approval of the ordinance.
- Make changes to the ordinance and approve.
- Table until a later date.
- Take no action.

Attachments

- FY 2021 Budget Ordinance

Town of Pilot Mountain, North Carolina
Annual Budget for FY 2020 – 2021

Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of the Town of Pilot Mountain, North Carolina that the following anticipated fund revenues and departmental expenditures, together with certain fees and schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

Summary

	Estimated Revenues	Fund Balance Appropriations	Appropriation
General Fund	\$1,754,560	\$0	\$1,754,560
Enterprise Fund	\$948,660	\$0	\$948,660
Capital Reserve Fund	\$54,990	\$0	\$54,990
Total:	\$2,758,210	\$0	\$2,758,210

Section 1: General Fund

The following list of approved revenues and authorized expenditures listed in this ordinance are hereby appropriated for the operation and activity of the General Fund for the fiscal year 2020-2021 in accordance with the chart of accounts for the Town of Pilot Mountain.

General Fund Revenues

Ad Valorem Taxes	\$784,500
Tax Penalties & Interest	\$5,000
Motor Vehicle Taxes	\$78,000
Interest On Investment	\$520
Miscellaneous	\$1,500
Sale Of Fixed Assets	\$55,000
Utility Franchise Tax	\$118,140
Solid Waste Disposal Tax	\$1,000
Powell Bill Allocation	\$43,420
Local Option Sales Tax	\$398,600
Beer & Wine Tax Distribution	\$6,930
Planning/Zoning Fees	\$1,500
Court Costs Fees & Charges	\$200
Solid Waste Collection Fee	\$73,010
Cemetery - Sale of Lot	\$6,000
ABC Store Profit Sharing	\$90,000
Renal/Lease Income	\$4,200
Reimbursement for Services	\$15,000
Grants	\$0
Other Revenues	\$72,040
Encumbered Fund Balance	\$0
Encumbered Powell Bill Fund Balance	\$0

Total General Fund Revenues**\$1,754,560****General Fund Expenditures**

General Government	\$342,050
Planning & Economic Development	\$148,880
Public Safety	\$774,380
Environmental Protection	\$224,580
Transportation	\$138,660
Culture & Recreation	\$60,680
Debt Service	\$65,330
Total Expenditures	\$1,754,560

Section 2: Enterprise Fund

The following list of approved revenues and authorized expenditures listed in this ordinance are hereby appropriated for the operation and activity of the Enterprise Fund for the fiscal year 2020-2021 in accordance with the chart of accounts for the Town of Pilot Mountain.

Enterprise Fund Revenues

Interest On Investment	\$0
Charges Utilities Water	\$505,000
Charges Utilities Sewer	\$364,000
Delinquent Fees	\$10,000
Late Fee	\$15,000
Returned Check Fee	\$560
Service Initiation Fee	\$1,800
Tap Fees - Water	\$0
Miscellaneous Revenue	\$300
Bulk Sale of Water	\$2,000
Bad Debts	\$0
Sale of Fixed Assets	\$50,000
Appropriated Retained Earnings	\$0
Total Water/Sewer Fund Revenues	\$948,660

Enterprise Fund Expenditures

Water & Sewer Operations	\$948,660
Total Expenditures	\$948,660

Section 3: Capital Reserve Fund

The following list of approved revenues and authorized expenditures listed in this ordinance are hereby appropriated for the operation and activity of the Capital Reserve Fund for the fiscal year 2019-2020 in accordance with the chart of accounts for the Town of Pilot Mountain.

Capital Reserve Fund Revenues

Infrastructure Investment Fee	\$54,990
Transfer from W/S Fund	\$0
Fund Balance Appropriated	\$0
	\$54,990.00

Capital Reserve Fund Expenditures

Transfer to Capital Project	\$54,990
Total Expenditures	\$54,990

Section 4: Levy of Taxes

There is hereby levied a tax at the rate of fifty-seven cents (\$0.57) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2020, for the purpose of raising the revenue listed Ad Valorem Taxes 2020-2021 in the General Fund Section 1 of this ordinance. This rate is based on a valuation of property for purposes of taxation of \$134,224,032 and an estimated rate of collection of 99.11%.

Section 5: Special Authorization of the Budget Officer

a) The Budget Officer shall be authorized to reallocate amounts between the functional areas listed above without limitation and without a report required.

b) The Budget Officer shall be authorized to execute transfers for contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Board at its next meeting following the transfer.

Section 6: Utilization of the Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of Pilot Mountain municipal government during the 2018-2019 fiscal year. The Budget Officer shall administer the Annual Operating Budget and ensure the staff and elected officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 7. Copies of this Budget Ordinance

Copies of this Budget Ordinance shall be furnished to the Clerk, Board of Commissioners, Budget Officer and Department Heads to be kept on file by them for their direction in the disbursement of funds.

Adopted this 8th day of June, 2020.

Evan J Cockerham, Mayor

Attest:

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Animal Ordinance Update	
<u>Background Information:</u>	
At a previous meeting the Board received public comment about our current ordinances regarding chickens and other animals in Town limits. The commenter wanted the Board to consider amending the Town ordinance to allow residents to keep a small number of hens.	
<u>Staff Recommendation:</u>	No recommendation at this time, discussion only.
<u>Possible Board of Commissioner Actions</u>	
• Direct staff on the preparation of an ordinance amendment	
<u>Attachments</u>	
• None	

Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041



(Phone) - 336.368.2247
(Fax) - 336.368.9532
www.pilotmountainnc.org

MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: June 3, 2020
RE: June 2020 Manager's Report

- As a part of the Asset Inventory and Assessment project that we have been working on the past several months, we are planning to do some smoke testing of our sewer lines in the next few weeks. This will involve us putting smoke into the sewer lines and watching to see where the smoke comes up. This will help us find line breaks, unapproved discharges, etc. There is a strong possibility that this smoke could find its way into homes and businesses. The smoke is in no way harmful, but we will ask that folks let us know at Town Hall if they have smoke coming into their home. We will do a call with further information and instructions in the days prior to the testing.
- The Planning and Zoning Board will hold a meeting on June 23 to discuss the proposed amendments to the DDO guidelines concerning color and murals. We will then schedule the public hearing for the next meeting of the Commissioners.
- Normally I would have had final year-end budget amendments on the agenda for tonight. I would like to wait and have the Board consider those at the special meeting to be held on June 29, assuming the Board agrees to schedule the public hearing for that evening. This will allow us to make sure we have covered all expenses for the year and prevent any budget overages.
- I would like to say thank you again to all of our citizens that continue to pay their water/sewer bills, even though we are not charging late fees or doing disconnections. It is important that folks continue to pay as much as possible for several reasons. First, at some point we will resume normal operations and restart our disconnection procedures. It is important that our customers do not get so far behind that they are unable to get caught up. Second, having this incoming revenue is important to the Town because we to continue to operate the system and produce water and treat wastewater and so having the money to pay expenses is important. For those that cannot pay their bills, please contact us at Town Hall to setup a payment plan. We are continuing to waive the charges for paying with your credit card both online and in the office.
- We have two in Town and one out of Town seat on the Planning and Zoning Board that have or will be expiring in the next few months. We are taking applications from those who may be interested in serving. The application can be found on the Town's website.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: All easements have been collected and design/build is underway. We should get this completed by the end of the year.
2. Main Street National Register District: We are working with some property owners in the downtown area to possibly make some changes to their buildings to increase the number of contributing properties.
3. Street Paving Project: The funding has been approved by USDA, but we are working on getting LGC approval and on clarification from the NC DOT about whether or not they will be able to move forward.
4. Sunset Sewer Sub-Basin Project: All easements have been secured, the project has been awarded, and we have signed the promissory note for the loan on this project. We expect construction to kick off in the near future. We will plan to have a meeting with area residents before construction begins.
5. Water Treatment Upgrade: Plans have been approved by DEQ. We are working to secure the necessary easements.
6. Streetscape Project: Duke Energy has started the design process for moving the power lines. WR is completing the design and developing cost estimates.
7. WWTP & Pump Station Project: The PER has been approved and McGill has started work on the design phase of this project.
8. Asset Inventory & Assessment Project: We are working with WR to get the smoke testing scheduled. This should happen in the next several weeks.



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2020

Reporting Period: May 1-May 31 2020

OUR CASH AND INVESTMENTS

Balances on May 31 2020, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND

	May 2019	May 2020
Central Depository	\$ 266,057	\$ 452,731
NCCMT	2,127	(665)
NCCMT-Powell Bill	478	710
NCCMT-Term Account	259,967	5,524
Police Drug Forfeiture	2,195	2,196
Centura Bank CD	25,031	25,031
Fiduciary Funds	63,499	43,203
TOTAL GENERAL FUND	\$ 619,354	\$ 528,730

OTHER FUNDS

	May 2019	May 2020
Water & Sewer Fund	\$ (1,327)	\$ 16,515
NCCMT-Water/Sewer	\$ 3,412	\$ 4,313
Water Meter CP	\$ 9,059	\$ -
Interconnection CP	\$ (3,900)	\$ 7,000
Landfill Project CIP	\$ (11,026)	\$ -
Lola Lane CP	\$ 3,286	\$ 0
Water Treatment Upgrade	(\$121,200)	(\$290,830)
Streetscape Project	\$38,607	\$5,104
Sunset Sewer Project	(\$153,224)	(\$290,380)
Street Resurfacing	\$22,904	\$6,019
Capital Reserve	\$ 3,385	\$ 53,906
TOTAL OTHER FUNDS	\$ (210,023)	\$ (488,352)

TOTAL CASH & INVESTMENTS TOWN-WIDE

	May 2019	May 2020
ALL FUNDS	\$ 409,331	\$ 40,378

OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ -	\$ 2,019,350
Revenues Fiscal Year to Date	85.00%	79.00%
Expenses Fiscal Year to Date	93.19%	91.60%
WATER & SEWER ENTERPRISE FUND		
Fiscal Year Budget	\$ 972,770	\$ 906,480
Revenues Fiscal Year to Date	\$ - 88.96%	0.00%
Expenses Fiscal Year to Date	\$ 1 90.36%	0.00%
WWTP & PUMP STATION REHAB PROJECT		
Project Budget	N/A	\$ 1,374,500
Revenues Project to Date	\$ - N/A	0.00%
Expenses Project to Date	\$ 16,650 N/A	1.21%
Water Treatment Upgrade Project		
Project Budget	\$ 3,978,000	\$ 3,978,000
Revenues Project to Date	0.00%	0.00%
Expenses Project to Date	\$ 303,080 3.05%	7.62%
Sunset Sewer Rehabilitation Project		
Project Budget	\$ 2,573,038	\$ 2,573,038
Revenues Project to Date	\$ 44,254 0.00%	1.72%
Expenses Project to Date	\$ 320,676 5.95%	12.46%
WATER & SEWER AIA PROJECT		
Project Budget	NA	\$ 300,000
Revenues Project to Date	\$ 132,265 0%	44%
Expenses Project to Date	\$ 158,218 0%	53%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

Comparison of FY %				Comparison of Monthly Expenses			
		Prior	Current	GENERAL FUND DEPARTMENTS	Fiscal Year	YTD Expenses	
AD VALOREM PROPERTY TAX		FY %	FY %		2019 Budget	Prior FY	Current FY
Fiscal Year Budget	\$	812,500	\$ 834,280	Governing Body	\$ 171,280	\$ 82,513	\$ 215,863
Revenues this Month	\$ 1,128	2.72%	0.14%	Administration	299,760	249,127	274,037
Revenues FYTD	\$ 849,340	100.65%	101.81%	Community & Economic D	122,500	23,554	131,450
				Downtown Revitalization	137,310	91,289	121,342
				Police Dept	811,740	577,373	714,098
				Street Dept	110,110	139,249	101,127
				Powell Bill	43,420	141,506	4,786
				Sanitation	215,490	202,134	210,008
				Pilot Center	19,060	22,641	16,677
				Library	39,060	40,175	7,658
				Debt Service	49,620	49,614	47,137
				Non Departmental	-	33,220	5,548
					\$ 2,019,350	\$ 1,652,395	\$ 1,849,731
				Fiscal Year Budget		\$ 1,813,180	\$ 2,019,350
				YTD % of Annual Budget Expended		91.13%	91.60%
				WATER & SEWER ENTERPRISE FUND			
				General	\$ 137,720	\$ 113,463	\$ 103,821
				Water/Sewer Administration	135,560	115,951	125,007
				Production	218,510	198,617	178,790
				WWTP	206,800	180,777	190,922
				Line Maintenance	206,890	236,186	174,633
					\$ 905,480	\$ 844,994	\$ 773,172
				Fiscal Year Budget		\$ 970,711	\$ 906,480
				YTD% of Annual Budget Expended		87.05%	85.29%

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WATER TREATMENT PLANT**

MONTH: May

YEAR: 2020

OPERATIONS:

MILLION GALLONS OF RAW WATER TREATED	8.42	DAILY AVERAGE RAW WATER TREATED (MGD)	.271
MILLION GALLONS WATER FILTERED	8.08	DAILY AVERAGE WATER FILTERED (MGD)	.260
MILLION GALLONS PUMPED TO SYSTEM	6.178	DAILY AVERAGE WATER PUMPED TO SYSTEM (MGD)	.199

CHEMICALS USED:

ALUMINUM SULFATE	983 LBS.
SODA ASH	879 LBS.
CHLORINE	190 LBS.
HEXAMETAPHOSFATE	67 LBS.

OPERATIONS SUMMARY:

All monthly drinking water laboratory tests were in compliance and the monthly report (eMOR) was submitted to NCDENR on June 2nd, 2020.

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: April

YEAR: 2020

OPERATIONS:

MILLION GALLONS OF WATER TREATED	4.950	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.165		
TOTAL RAINFALL INCHES	6.55		

CHEMICALS USED:

CHLORINE/BLEACH	70 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	3.30
TSS	30 max. avg. monthly	6.90
D.O.	5 minimum avg. daily eff.	6.68
Fecal Coliform	200 max. avg. monthly	1.73
Ammonia-Nitrogen	28.6 max. avg. monthly	2.26

We are in compliance with all permit requirements, including passing our quarterly Bioassay.

Source Location	Work Category	Addr #1	Work Order #
PBW	Daily PW Vehicle Check		01364
PBW	Daily PW Vehicle Check		01365
PBW	Daily PW Vehicle Check		01366
Grounds	Other		01357
PBW	Daily PW Vehicle Check		01353
PBW	Daily PW Vehicle Check		01354
PBW	Daily PW Vehicle Check		01355
PBW	Daily PW Vehicle Check		01343
PBW	Daily PW Vehicle Check		01344
PBW	Daily PW Vehicle Check		01345
PW Building	Other	110 W Marion Street	01336
	Brush-Limb◆Pickup		01334
PBW	Daily PW Vehicle Check		01331
PBW	Daily PW Vehicle Check		01332
PBW	Daily PW Vehicle Check		01333
	Brush-Limb◆Pickup		01323
PBW	Daily PW Vehicle Check		01320
PBW	Daily PW Vehicle Check		01321
PBW	Daily PW Vehicle Check		01322
	Brush-Limb◆Pickup		01296
PBW	Daily PW Vehicle Check		01293
PBW	Daily PW Vehicle Check		01294
PBW	Daily PW Vehicle Check		01295
	Brush-Limb◆Pickup		01285
PBW	Daily PW Vehicle Check		01282
PBW	Daily PW Vehicle Check		01283
PBW	Daily PW Vehicle Check		01284
			01273
PBW	Daily PW Vehicle Check		01270
PBW	Daily PW Vehicle Check		01271
PBW	Daily PW Vehicle Check		01272
	Water Taps	415 Club House Dr	01275
PBW	Daily PW Vehicle Check		01260
PBW	Daily PW Vehicle Check		01261
PBW	Daily PW Vehicle Check		01262
	Can Delivery - Pickup	217 N Academy Street	01253
PBW	Daily PW Vehicle Check		01249
PBW	Daily PW Vehicle Check		01250
PBW	Daily PW Vehicle Check		01251
PBW	Daily PW Vehicle Check		01225
PBW	Daily PW Vehicle Check		01226
PBW	Daily PW Vehicle Check		01227
PBW	Daily PW Vehicle Check		01214
PBW	Daily PW Vehicle Check		01215
PBW	Daily PW Vehicle Check		01216
PBW	Daily PW Vehicle Check		01204
PBW	Daily PW Vehicle Check		01205

PBW	Daily PW Vehicle Check		01206
Grounds	Grounds		01197
PBW	Daily PW Vehicle Check		01192
PBW	Daily PW Vehicle Check		01193
	Brush-Limb◆Pickup		01195
PBW	Daily PW Vehicle Check		01194
PBW	Daily PW Vehicle Check		01181
PBW	Daily PW Vehicle Check		01182
	Brush-Limb◆Pickup		01184
PBW	Daily PW Vehicle Check		01183
Grounds	Grounds		01158
	Brush-Limb◆Pickup		01156
PBW	Daily PW Vehicle Check		01153
PBW	Daily PW Vehicle Check		01154
PBW	Daily PW Vehicle Check		01155
	Brush-Limb◆Pickup		01145
PBW	Daily PW Vehicle Check		01142
PBW	Daily PW Vehicle Check		01143
PBW	Daily PW Vehicle Check		01144
PBW	Major Repair	depot street	01135
			01133
PBW	Daily PW Vehicle Check		01130
PBW	Daily PW Vehicle Check		01131
PBW	Daily PW Vehicle Check		01132
Grounds	Other		01123
Grounds	Signage		01122
PBW	Daily PW Vehicle Check		01118
PBW	Daily PW Vehicle Check		01119
PBW	Daily PW Vehicle Check		01120
PBW	Daily PW Vehicle Check		01107
PBW	Daily PW Vehicle Check		01108
PBW	Daily PW Vehicle Check		01109
PBW	Daily PW Vehicle Check		01077
PBW	Daily PW Vehicle Check		01078
PBW	Daily PW Vehicle Check		01079

Title	WO Status	Priority	Origin	Source Asset
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
Mark plot	Completed	Medium	Non-PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
CUT WATER ON AT 402 LYNCHBURG ROAD. OCCUPANTS ARE	New Request	Medium	Non-PM	
Tuesday Brush Collection	New Work Order	High	PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
Monday Brush Route	New Work Order		PM	
PW 2017 F250 Daily Check	Void		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
Friday's Brush Route	New Work Order		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
Thursday's Brush Route	Completed		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
Wednesday Brush Collection	Completed		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
Water Tap	New Work Order	Medium	Non-PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
Deliver Trash Can	Completed	Medium	Non-PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018

PW 2017 F150 Daily Check	Completed		PM	PW-F150
CEMETERY - MARK PLOT	Completed	Medium	Non-PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
Tuesday Brush Collection	Completed	High	PM	
PW 2017 F150 Daily Check	Completed		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
Monday Brush Route	Completed	High	PM	
PW 2017 F150 Daily Check	Completed		PM	PW-F150
CEMETERY SECTION G PLOT 723	Completed	High	Non-PM	
Friday's Brush Route	New Work Order		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150
Thursday's Brush Route	Completed		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
repair water line	Completed	Medium	Non-PM	Backhoe
Wednesday Brush Collection	Completed		PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
913 Dodson Mill Rd	Completed	Medium	Non-PM	
Street Sign @ Carson Rd	On Hold	Medium	Non-PM	
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	New Work Order		PM	PW-F150
PW 2017 F250 Daily Check	Completed		PM	PW-F250-2017
PW 2018 F250 Daily Check	New Work Order		PM	PW-f250_2018
PW 2017 F150 Daily Check	Completed		PM	PW-F150

Source User	Assigned	Expected
Darian Goins	05/29/2020 07:04:00 AM	05/30/2020 11:59:00 PM
Brandon Cooke	05/29/2020 07:04:00 AM	05/30/2020 11:59:00 PM
Tim Ward	05/29/2020 07:04:00 AM	05/30/2020 11:59:00 PM
Darian Goins	05/28/2020 08:17:00 AM	
Darian Goins	05/28/2020 07:04:00 AM	05/29/2020 11:59:00 PM
Brandon Cooke	05/28/2020 07:04:00 AM	05/29/2020 11:59:00 PM
Tim Ward	05/28/2020 07:04:00 AM	05/29/2020 11:59:00 PM
Darian Goins	05/27/2020 07:04:00 AM	05/28/2020 11:59:00 PM
Brandon Cooke	05/27/2020 07:04:00 AM	05/28/2020 11:59:00 PM
Tim Ward	05/27/2020 07:04:00 AM	05/28/2020 11:59:00 PM
Holly Utt		
Tim Ward	05/26/2020 08:04:00 AM	05/27/2020 11:59:00 PM
Darian Goins	05/26/2020 07:04:00 AM	05/27/2020 11:59:00 PM
Brandon Cooke	05/26/2020 07:04:00 AM	05/27/2020 11:59:00 PM
Tim Ward	05/26/2020 03:04:00 AM	05/27/2020 07:59:00 PM
Tim Ward	05/25/2020 08:04:00 AM	05/26/2020 11:59:00 PM
Darian Goins	05/25/2020 07:04:00 AM	05/26/2020 11:59:00 PM
Brandon Cooke	05/25/2020 07:04:00 AM	05/26/2020 11:59:00 PM
Tim Ward	05/25/2020 07:04:00 AM	05/26/2020 11:59:00 PM
Tim Ward	05/22/2020 08:04:00 AM	05/23/2020 11:59:00 PM
Darian Goins	05/22/2020 07:04:00 AM	05/23/2020 11:59:00 PM
Brandon Cooke	05/22/2020 07:04:00 AM	05/23/2020 11:59:00 PM
Tim Ward	05/22/2020 03:04:00 AM	05/23/2020 07:59:00 PM
Tim Ward	05/21/2020 08:04:00 AM	05/22/2020 11:59:00 PM
Darian Goins	05/21/2020 07:04:00 AM	05/22/2020 11:59:00 PM
Brandon Cooke	05/21/2020 07:04:00 AM	05/22/2020 11:59:00 PM
Tim Ward	05/21/2020 03:04:00 AM	05/22/2020 07:59:00 PM
Tim Ward	05/20/2020 08:04:00 AM	05/21/2020 11:59:00 PM
Darian Goins	05/20/2020 07:04:00 AM	05/21/2020 11:59:00 PM
Brandon Cooke	05/20/2020 07:04:00 AM	05/21/2020 11:59:00 PM
Tim Ward	05/20/2020 07:04:00 AM	05/21/2020 11:59:00 PM
Darian Goins	05/19/2020 11:54:00 AM	06/16/2020 12:00:00 PM
Darian Goins	05/19/2020 07:04:00 AM	05/20/2020 11:59:00 PM
Brandon Cooke	05/19/2020 07:04:00 AM	05/20/2020 11:59:00 PM
Tim Ward	05/19/2020 07:04:00 AM	05/20/2020 11:59:00 PM
Darian Goins	05/18/2020 12:31:00 PM	05/19/2020 05:00:00 PM
Darian Goins	05/18/2020 07:04:00 AM	05/19/2020 11:59:00 PM
Brandon Cooke	05/18/2020 07:04:00 AM	05/19/2020 11:59:00 PM
Tim Ward	05/18/2020 03:04:00 AM	05/19/2020 07:59:00 PM
Darian Goins	05/15/2020 07:04:00 AM	05/16/2020 11:59:00 PM
Brandon Cooke	05/15/2020 07:04:00 AM	05/16/2020 11:59:00 PM
Tim Ward	05/15/2020 03:04:00 AM	05/16/2020 07:59:00 PM
Darian Goins	05/14/2020 07:04:00 AM	05/15/2020 11:59:00 PM
Brandon Cooke	05/14/2020 07:04:00 AM	05/15/2020 11:59:00 PM
Tim Ward	05/14/2020 03:04:00 AM	05/15/2020 07:59:00 PM
Darian Goins	05/13/2020 07:04:00 AM	05/14/2020 11:59:00 PM
Brandon Cooke	05/13/2020 07:04:00 AM	05/14/2020 11:59:00 PM

Tim Ward	05/13/2020 03:04:00 AM	05/14/2020 07:59:00 PM
Darian Goins	05/12/2020 03:06:00 PM	05/13/2020 04:00:00 PM
Darian Goins	05/12/2020 07:04:00 AM	05/13/2020 11:59:00 PM
Brandon Cooke	05/12/2020 07:04:00 AM	05/13/2020 11:59:00 PM
Tim Ward	05/12/2020 04:04:00 AM	05/13/2020 07:59:00 PM
Tim Ward	05/12/2020 03:04:00 AM	05/13/2020 07:59:00 PM
Darian Goins	05/11/2020 07:04:00 AM	05/12/2020 11:59:00 PM
Brandon Cooke	05/11/2020 07:04:00 AM	05/12/2020 11:59:00 PM
Tim Ward	05/11/2020 04:04:00 AM	05/12/2020 07:59:00 PM
Tim Ward	05/11/2020 03:04:00 AM	05/12/2020 07:59:00 PM
Darian Goins	05/08/2020 09:06:00 AM	05/08/2020 04:00:00 PM
Tim Ward	05/08/2020 08:04:00 AM	05/09/2020 11:59:00 PM
Darian Goins	05/08/2020 07:04:00 AM	05/09/2020 11:59:00 PM
Brandon Cooke	05/08/2020 07:04:00 AM	05/09/2020 11:59:00 PM
Tim Ward	05/08/2020 03:04:00 AM	05/09/2020 07:59:00 PM
Tim Ward	05/07/2020 08:04:00 AM	05/08/2020 11:59:00 PM
Darian Goins	05/07/2020 07:04:00 AM	05/08/2020 11:59:00 PM
Brandon Cooke	05/07/2020 07:04:00 AM	05/08/2020 11:59:00 PM
Tim Ward	05/07/2020 07:04:00 AM	05/08/2020 11:59:00 PM
Brandon Cooke	05/06/2020 01:36:00 PM	
Tim Ward	05/06/2020 08:05:00 AM	05/07/2020 11:59:00 PM
Darian Goins	05/06/2020 07:04:00 AM	05/07/2020 11:59:00 PM
Brandon Cooke	05/06/2020 07:04:00 AM	05/07/2020 11:59:00 PM
Tim Ward	05/06/2020 07:04:00 AM	05/07/2020 11:59:00 PM
Brandon Cooke	05/05/2020 02:07:00 PM	
Darian Goins	05/05/2020 02:02:00 PM	
Darian Goins	05/05/2020 07:04:00 AM	05/06/2020 11:59:00 PM
Brandon Cooke	05/05/2020 07:04:00 AM	05/06/2020 11:59:00 PM
Tim Ward	05/05/2020 07:04:00 AM	05/06/2020 11:59:00 PM
Darian Goins	05/04/2020 07:04:00 AM	05/05/2020 11:59:00 PM
Brandon Cooke	05/04/2020 07:04:00 AM	05/05/2020 11:59:00 PM
Tim Ward	05/04/2020 07:04:00 AM	05/05/2020 11:59:00 PM
Darian Goins	05/01/2020 07:04:00 AM	05/02/2020 11:59:00 PM
Brandon Cooke	05/01/2020 07:04:00 AM	05/02/2020 11:59:00 PM
Tim Ward	05/01/2020 03:04:00 AM	05/02/2020 07:59:00 PM

**Pilot Mountain Police Department
Monthly Report for May 2020**

Accidents

5/22/2020 731 S Key St (hit & run)

5/26/2020 421 E 52 Byp (hit & run)

	TOTAL	AMOUNT	RECOVERED
Police Service	171		
Wrecks Investigated	2	\$ 1,300.00	
Assaults	0		
Larcenies	6	\$ 7,922.85	\$7,137.75
Disturbances/Domestic	6		
Burglar Alarms	13		
Breaking & Entering	0		
MIP & Property Damage	2	\$ 1,300.00	
Traffic Citations	74		
Intoxicated Drivers	0		
Intoxicated Pedestrians	0		
Forgery/Fraud	1	\$ 1,250.00	
Armed Robbery	0		
Drug Charges	29		
Other Crimes	42		
Total Arrests	15		
Totals:	361	\$ 11,772.85	\$ 7,137.75

OTHER:

5/1/2020 Possession of Sch IV
Possession of Drug paraphernalia

5/6/2020 Trafficking Opium/Methamphetamine X 2
Possession of Marijuana
Possession of Marijuana Paraphernalia
Possession of Drug Paraphernalia

5/7/2020 Served WFA
Possession of Marijuana
Possession of Drug Paraphernalia

5/9/2020 Possession of Drug paraphernalia X 2
Possession of Marijuana

5/13/2020 Possession of Methamphetamine X 2
Possession of Drug paraphernalia
Possession of Drug paraphernalia X 2
Possession of Marijuana

5/14/2020 Served WFA x 2

5/19/2020 Served OFA X 2
Possession of Methamphetamine X 2
Possession of Drug Paraphernalia

5/20/2020 Possession of Heroin
Possession of Methamphetamine
Possession of Marijuana
Possession of Drug Paraphernalia
Maintain Drug Vehicle
Simple Possession

5/22/2020 Possession of Drug paraphernalia
Flee/Elude Arrest
Unsealed Wine/Liquor
Failure to Heed Lights/Siren

5/24/2020 Reckless Driving
DWLR
Operate Vehicle no Insurance

5/26/2020 Served OFA

5/27/2020 Served OFA
Felony B&E
Felony Larceny
PWISMD SCH IV
Simple Possession of Marijuana
Possession of Drug Paraphernalia

5/28/2020 Served OFA

5/30/2020 Served WFA X 4