



Town of Pilot Mountain
Town Hall 124 West Main Street Pilot Mountain, NC 27041
Monday, November 18, 2019, 7:00 PM

BOARD OF COMMISSIONERS REGULAR MEETING AGENDA

Call to Order/Moment of Silence/Pledge of Allegiance

Adoption of Agenda

Public Comment

Anyone may speak on any issue. Before speaking, please state your name and address. Please limit comments to three minutes.

Consent Agenda

[Minutes](#) Approval

Board & Committee Reports

[2.](#) ABC Board Report

Unfinished Business

[3.](#) Personnel Policy Revision-Retiree Health Insurance

New Business

[4.](#) Resolution Honoring Service of Police Chief Darryl Bottoms

[5.](#) Resolution Recognizing 10 Year Anniversary of the ABC Store

[6.](#) Landfill Rehabilitation Capital Project Ordinance Amendment

[7.](#) Resolution Declaring Property Surplus

Administrative Reports

[8.](#) Town Manager and Staff Reports

Mayor and Commissioners Comments

Adjourn

**Town of Pilot Mountain
Board of Commissioners Work Session
Thursday, October 17, 2019 at 6:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Donna Kiger, Commissioner Scott Needham and Commissioner Hilda Willis

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Mr. Boaz stated that the we needed to borrow money to finance the police vehicles. He has received a rate of 2.29% with HomeTrust Bank. Commissioner Needham made a motion to close the loan with HomeTrust Bank and it was unanimous.

Mr. Boaz explained that during the retreat, the Board had discussed updating the land use plan. The General Assembly has passed legislation that changes that changes some of the things about how zoning works in the state of NC. We are now required to adopt a comprehensive land use plan that meets the criteria set forth by the state. The deadline for the comprehensive land use plan is January 2021. He presented a quote from a firm, other than Benchmark. It was the consensus of the Board to seek RFP's for the comprehensive land use plan. Mr. Boaz stated that they could address commercial maintenance standards in the plan.

The garbage and recycling cans have been ordered for downtown.

Commissioner Needham made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, October 14, 2019
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kim Quinn, Commissioner Donna Kiger and Commissioner Scott Needham.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz and Town Clerk, Holly Utt

Call to order/Moment of Silence/Pledge of Allegiance – 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. All in attendance observed a moment of silence. Makayla Hutchens from Cub Scout Troop #561 led the public in reciting the pledge of allegiance.

Adoption of Agenda

Commissioner Willis made a motion adopt the agenda as presented and it was unanimous.

Public Comment

Lynne Loots, Old Highway 601, Dobson, was present to address the Board. She asked the Board to declare a climate emergency. She presented a list of steps that the town could take to stem climate change.

Jim Roberts, Carson Road, was present to address the Board. He asked that the town take action to remove the traffic lights at Academy and Depot Street. He noted that they were out of date for the current traffic flow in Pilot Mountain. He presented a list of possible solutions for the Board to review. He also thanked the Board for their help in assisting with getting a school named for Cora F. Beasley. A building was named in honor of Cora F. Beasley at Flat Rock Elementary School. Mayor Cockerham stated that as part of the streetscape plan, the streets have been looked at. Academy Street might be a problem with line of sight but Depot Street doesn't pose a problem.

Consent Agenda

- September 9, 2019 Regular Meeting Minutes

Commissioner Needham made a motion to approve and adopt the consent agenda and the items there upon and it was unanimous.

ABC Board Report

Billy Pell stated that the ABC sales were up by 11.42% over September 2018. Total sales for the month was \$96,652 compared to \$85,359 in the previous year.

New Business

Minimum Housing Code Violation – 401 S Stephens Street

Mr. Boaz stated that the property located at 401 S Stephens Street was very dilapidated and the owners have essentially walked away from it. The process for the minimum housing code has been followed

with the appropriate hearings and notices. The Board can now adopt an ordinance to demolish the structure. Mr. Boaz explained that the Board could adopt the ordinance and not take action to demolish immediately but wait for the tax lien to close and enforce the ordinance against the new owners. Commissioner Kiger asked if there was a time limit for the new owners to tear it down. Mr. Boaz stated that the Board could give the new owner time to tear it down but we can also go in and tear it down at any time. Commissioner Kiger made a motion to adopt the ordinance with an amendment to include a 60 day order of demolition after the transfer of property and it was unanimous.

FY 2020 Budget Amendment 2

Mr. Boaz explained that this amendment would appropriate fund balance and expected revenue for the sale of a surplus vehicle, purchase of equipment for new police vehicles and purchase of land on Depot Street. Commissioner Quinn made a motion to adopt Budget Amendment 2 and it was unanimous.

November/December Board Meeting Schedule

Commissioner Needham made a motion to change the November meeting from the 11th to the 18th with a work session beginning at 6:00 PM and cancel the December meeting and it was unanimous.

Butler Street – No Parking Ordinance

Mr. Boaz explained that long ago, Butler Street was a one way street. In 1997 the Board voted to make this a two-way street. A resident that has contacted him has stated that there was no parking on Butler Street. Mr. Boaz stated that in his research there is no ordinance restricting parking on Butler Street. The PMPD has reported that there is no issue with residents parking on the street as there is limited driveway space at the homes. There was no action taken.

S Stephens Street Railroad Crossing Agreement

Mr. Boaz presented the railroad crossing agreement. This agreement would make the S Stephens Street railroad crossing a public street crossing and cannot be closed without permission from the town. The town will be responsible for certain maintenance of the crossing. Commissioner Needham asked if the town's insurance would cover stipulations in the agreement. Mr. Boaz stated that it would cover it if the town is negligent. Commissioner Willis made a motion to approve the S Stephens Street Railroad Crossing Agreement and it was unanimous.

Administrative Reports

Town Manager's Report

- The PTRC has completed the survey about the proposed greenway.
- Monsters on Main Parade will be on October 19th with the Movies on Main to follow.
- The Vintage Market will be held on Saturday, November 9th
- The Glow Party will be held on Saturday, November 26th on Depot Street.
- Monsters on Main will return to Main Street on October 19th, followed by Movies on Main beside the Art of Massage. The featured movie will be Witches.
- The Glow Party will be held on October 26th

Mayor and Commissioners Comments

Mayor Cockerham: Thanked Ms. Loots for her comments. He noted that even though the town hasn't passed any formal resolution, we will look at that. The town has been very mindful on how they use resources. He gave an example of the remote read water meters that were installed and staff are currently exploring options for electric cars for the Police Department.

Commissioner Quinn: None

Commissioner Needham: Thanked Ms. Loots for speaking and also mentioned that the town is looking at alternative uses for vehicles. Having a natural landmark as one of our best resources, the town should protect the environment.

Commissioner Kiger: None

Commissioner Willis: Thanked Ms. Loots for coming to the meeting and the information she shared.

Closed Session Pursuant to NCGS 143-318.11 (a)(3) Attorney Client Privilege (a)(5) Property Acquisition & (a)(6) Personnel

Commissioner Willis made a motion to go into closed session and it was unanimous.

Commissioner Kiger made a motion to come out of closed session and it was unanimous.

Commissioner Kiger made a motion authorizing the town attorney and town manager to move ahead with condemnation easements and one fee simple acquisition of the following parcel numbers:

596616738095	Smith, Roland Wilson Jr Et Al
596616824625	Taylor, JAMES MICHAEL
596616832164	LOVELL, BAXTER & JOHN S JR HEIRS
596620819805	BOLES W HAROLD Heirs
596620826447	TAYLOR, GERALDINE R (LIFE ESTATE)
596620829127	BOLES, RUSSELL ERNEST & KRISTEN BOLES ROPER
596620911753	HUTCHINS, TERRY RICHARD
596620912699	STONE, SUSAN
596620917633	MARINAN, KELLY HOBBS
597617010688	Vaught, Evelyn Hope
597617012708	HONEYCUTT TERRY RAY
597617012652	Reams, Gerald

597617021118	New River Tire
596620924324	New River Tire
596616736168	York, Charlotte Elaine
596616738100	York, Charlotte Elaine
596620825212	PROVIDENCE INDUSTRIAL ELECTRONICS REPAIR INC
596620911842	POMEROY, JEFFERTY L JR
597617013659	PELL, BILLY T

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Willis made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

ABC Board Report	
<u>Background Information:</u>	
ABC Board Chairman Billy Pell will give the monthly ABC report.	
<u>Staff Recommendation:</u>	Information only
<u>Possible Board of Commissioner Actions</u>	
• Take no action	
<u>Attachments</u>	
• None	



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Personnel Policy Revision-Retiree Health Insurance

Background Information:

Prior to 2015, the Town had a retiree health insurance policy that awarded retirees either health coverage or a stipend equal to the average premium paid for other employees upon their retirement until they reached Medicare eligibility. There were no service requirements in order to receive this benefit. In 2015, the Board changed the personnel policy to eliminate this benefit, with the intention to reconsider it in the future.

I have prepared the attached draft amendment to our Personnel Policy that would create a new retiree health insurance benefit. This benefit would be available to employees who served 28 years or longer with the Town of Pilot Mountain who retire with full service in the NC Local Government Employees Retirement System, and the Town is their last employer. This benefit would provide a stipend of \$250 to a retiree that meets the eligibility requirements. This stipend would continue until the retiree reaches Medicare eligibility or takes another job that offers health insurance. In addition, the Town reserves the right to discontinue the benefit if funds are not available.

I believe that this is a good benefit to offer our long term employees and will not result in a significant liability for the Town because of the long service requirement.

Staff Recommendation: Staff recommends that the Board adopt this policy amendment.

Possible Board of Commissioner Actions

- Adopt amendment to the personnel policy
- Make changes to the proposed amendment and adopt
- Deny approval of proposed amendment
- Table until a later date
- Take no action

Attachments

- Proposed Personnel Policy Amendment

Section 6. Workers' Compensation

All employees are covered with workers' compensation insurance as required by the General Statutes of North Carolina.

Section 7. Retiree Health Insurance

The Town will provide a supplement of \$250 per month to any employee whose last employer is the Town of Pilot Mountain and who retires with twenty-eight (28) years of service to the Town of Pilot Mountain. This benefit shall cease when the employee becomes eligible for Medicare or obtains health insurance from another employer. The Town reserves the right to change this amount at any time and to discontinue the benefit if funds are not available.¹

¹ Added by Amendment approved 11/18/2019



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Resolution Honoring Service of Police Chief Darryl Bottoms	
<u>Background Information:</u>	
Police Chief Darryl Bottoms has announced that he will be retiring on November 30, 2019. This resolution would honor Darryl's service to the Town and award him his badge, service weapon, and a key to the Town.	
<u>Staff Recommendation:</u>	Staff recommends that the Board adopt this resolution.
<u>Possible Board of Commissioner Actions</u>	
• Adopt resolution honoring service of Police Chief Darryl Bottoms	
<u>Attachments</u>	
• Resolution 2019/20 -01	

RESOLUTION HONORING THE SERVICE OF POLICE CHIEF DARRYL BOTTOMS

- WHEREAS, Chief Darryl Bottoms began his law enforcement career as a jailer at the Stokes County Jail in 1988 and was quickly promoted to a deputy sheriff, and;
- WHEREAS, Chief Bottoms began his career with the Town of Pilot Mountain as a Patrol Officer in 1992, and;
- WHEREAS, Chief Bottoms also served as a K-9 officer and Sergeant with the Pilot Mountain Police Department before being promoted to Chief of Police in August of 2007, and;
- WHEREAS, Chief Bottoms and dutifully served the Town of Pilot Mountain since 1992 and has lead the Police Department since 2007 with the utmost professionalism and integrity, and;
- WHEREAS, Chief Bottoms oversaw a number of initiatives during his time as Chief including the remodel of the Police Department, the move to electronic reporting, securing several grants which saved the Town of Pilot Mountain tax payers tens of thousands of dollars, the participation of the Town in the LESS program that saved Pilot Mountain tax payers tens of thousands of dollars and secured important equipment for the Town, the establishment of the National Night Out program, the establishment of the Senior Welfare Check program, and many other accomplishments too numerous to mention, and;
- WHEREAS, Chief Bottoms has announced that he will be retiring as of November 30, 2019.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF PILOT MOUNTAIN, that the Town of Pilot Mountain honors the service of Police Chief Bobby Darryl Bottoms to the Town of Pilot Mountain and orders that Chief Bottoms shall be awarded his service weapon, badge, and the key to the Town of Pilot Mountain in recognition of his dedicated service to the Town and its citizens.

Adopted this the 18th of November, 2019.

Signed:

Evan J Cockerham, Mayor

Attest

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Resolution Recognizing 10 Year Anniversary of the ABC Store	
<u>Background Information:</u>	
The ABC Store will celebrate its 10 Year anniversary in December 2019. This resolution would recognize the store on its 10 Year Anniversary.	
<u>Staff Recommendation:</u>	Staff recommends that the Board adopt this resolution.
<u>Possible Board of Commissioner Actions</u>	
• Adopt resolution recognizing ABC Store	
<u>Attachments</u>	
• Resolution 2019/20 -03	

**RESOLUTION RECOGNIZING THE TEN YEAR ANNIVERSARY OF THE PILOT MOUNTAIN
ABC STORE**

WHEREAS, the voters of the Town of Pilot Mountain authorized the opening of an ABC store in May 2008;

WHEREAS, the Town Board of Commissioners appointed an ABC Board and the Board worked to find a location, secure financing, and open an ABC store, and;

WHEREAS, the Store was opened in December 2009, and;

WHEREAS, sales at the Store have steadily increased and the store has turned a profit each of the last several years, and;

WHEREAS, this December marks the ten year anniversary of the Pilot Mountain ABC Store.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF PILOT MOUNTAIN, that the Town of Pilot Mountain recognized the members of the Pilot Mountain ABC Board, the staff of the Pilot Mountain ABC Store, and Store Manager Paula Jones on the 10 Year Anniversary of the Pilot Mountain ABC Store.

Adopted this the 18th of November, 2019.

Signed:

Evan J Cockerham, Mayor

Attest

Holly Utt, Town Clerk



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Landfill Rehabilitation Capital Project Ordinance Amendment	
<u>Background Information:</u>	
The Town has received grant funding to investigate and rehab the old Town landfill. We do not know what this project will cost and the original authorization by the Board has been expended. This amendment will increase the authorized budget by \$50,000. This project does not involve any Town funds as all money comes from the State.	
<u>Staff Recommendation:</u>	Staff recommends that the Board adopt this capital project amendment.
<u>Possible Board of Commissioner Actions</u>	
• Adopt capital project ordinance amendment • Deny approval of capital project ordinance amendment • Take no action	
<u>Attachments</u>	
• Capital Project Ordinance Amendment	

Town of Pilot Mountain, North Carolina
Landfill Rehabilitation Capital Project Ordinance

Amendment No. 3

BE IT ORDAINED by the Pilot Mountain Board of Commissioners that the Landfill Rehabilitation Capital Project Ordinance be amended as follows:

Revenues -

Increase 34-3000-1000 – DEQ-Division of Waste Management \$50,000.00

Total Increase **\$50,000.00**

EXPENDITURES -

Increase 34-7700-0100 – Engineering/Construction \$50,000.00

Total Increase **\$50,000.00**

Adopted this 18th day of November, 2019

Evan J Cockerham, Mayor

Holly Utt, Town Clerk

Explanation of Amendment:

1. To account for additional expenditures and grant revenue for landfill project.



TOWN OF PILOT MOUNTAIN
BOARD OF COMMISSIONERS MEETING

Resolution Declaring Property Surplus	
<u>Background Information:</u>	
The PW department has two assets that I think it might be wise to declare surplus and sale. The first is the 2014 F250 that was assigned to the PW Director. At this point, we have two other F250s and I do not think that we need this vehicle now or in the future. Should we have need of an additional truck in the future, we can buy a smaller vehicle. The Kelly Blue Book value of this vehicle is roughly \$30,000. The second vehicle is the 2016 F750 Dump Truck. This truck is too big for our needs and we have put less than 5,000 miles on it during the time we have had it. We have only used this vehicle for moving asphalt and during winter storm events. Darian and I have alternative solutions for both of these issues and therefore we believe that this vehicle is not necessary. The Board has authorized the Town Manager to declare property valued at less than \$10,000 as surplus. As both these assets far exceed that limit, Board action is required to declare them surplus.	
<u>Staff Recommendation:</u>	Staff recommends that the Board adopt this resolution.
<u>Possible Board of Commissioner Actions</u>	
• Adopt resolution • Make changes to and adopt resolution • Deny approval of resolution • Take no action	
<u>Attachments</u>	
• Resolution 2019/20 04	

RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, The Board of Commissioners has authorized the Town Manager to declare property valued at less than \$10,000 as surplus, and;

WHEREAS, The Town has two assets that are no longer needed and should be sold that are valued in excess of \$10,0000, and;

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF PILOT MOUNTAIN,
that the following items are hereby declared surplus and the Town Manager is authorized to dispose of them via GovDeals:

1. 2014 F250
2. 2016 F750 Dump Truck

Adopted this the 18th of November, 2019.

Signed:

Evan J Cockerham, Mayor

Attest

Holly Utt, Town Clerk

**Pilot Mountain Town Hall
124 West Main St.
Pilot Mountain, NC 27041**



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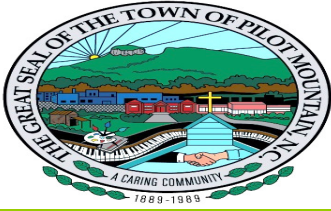
MEMORANDUM

TO: Mayor and Board of Commissioners
FROM: Michael Boaz, Town Manager/Finance Officer
DATE: November 10, 2019
RE: November 2019 Manager's Report

- The Town of Pilot Mountain's Small Business Saturday celebration, Deck the Halls, will be held on Saturday November 30.
- The Civic Club will be hosting the Inaugural Chili Cook-off on Saturday, December 7 from 2-4.
- The annual Pilot Mountain Rescue Squad Christmas Parade will be held on Saturday December 7.
- The Town will be hosting its Christmas Tree Lighting event on Saturday December 7.
- The Town will be hosting the Mistletoe Market on Saturday, December 14. This will be the last event of the year.
- I have had a request for the Board to consider removing the restriction on having chickens in Town. Specifically, this is a request from staff at the Pilot Center who would like to have classes regarding chickens at the Pilot Center, but Town ordinance prohibits the keeping of any chickens in the Town limits. If the Board would like me to draft an ordinance revision, I would be happy to do so.
- I would like to wish everyone a happy holiday season.

PROJECT UPDATES

1. Depot Street Stream Restoration Project: We have been awarded three grants, totaling \$1,100,000 for this project. This is enough money to do most of the stream restoration work on project. We have signed easements from 20 of 40 property owners. We are still working with property owners to get signed easements.
2. Water/Sewer Regionalization/Interconnection Study: Final reports and pay requests have been submitted to the State for review.
3. Landfill Rehabilitation Project: The engineers are continuing to work on a remediation plan for this old landfill project. This project is being completed funded by the State of NC.
4. Main Street National Register District: The survey work has been completed and submitted to the NC Historic Preservation Office. We have gotten some feedback from SHPO staff and have had an onsite meeting with the staff. We are continuing to work with our consultant on the formal application based on the comments from SHPO staff.
5. Street Paving Project: We have received the final numbers from DOT and the engineers have submitted the PER to USDA for review.
6. Sunset Sewer Sub-Basin Project: Plans have been submitted to DEQ for review.
7. Water Treatment Upgrade: Plans have been approved by DEQ. We are working to secure the necessary easements.
8. Streetscape Project: Staff has reviewed a second set of draft plans and started looking at ideas for site furnishings (light poles, tree grates, etc.) We have also looked a preliminary planting list. Final draft plans should be ready in October or November. I am thinking that we will have a meeting in November to present the draft plans.
9. WWTP & Pump Station Project: McGill is nearly finished with the Preliminary Engineering Report for this project. It will be submitted to the State by the end of the month.



TOWN OF PILOT MOUNTAIN

Monthly Financial Dashboard

FISCAL YEAR ENDING June 30, 2020

Reporting Period: October 1-October 31 2019

OUR CASH AND INVESTMENTS

Balances on October 31, 2019, in whole dollars

CASH & INVESTMENTS BY FUND

GENERAL FUND	October 2018	October 2019
Central Depository	\$ 455,867	\$ 590,901
NCCMT	4,050	2,304
NCCMT-Powell Bill	2,084	706
NCCMT-Term Account	250,888	35,326
Police Drug Forfeiture	1,398	2,195
Centura Bank CD	25,031	25,031
Fiduciary Funds	44,155	55,210
TOTAL GENERAL FUND	\$ 783,473	\$ 711,673

OTHER FUNDS

	October 2018	October 2019
Water & Sewer Fund	\$ 40,554	\$ (1,283)
NCCMT-Water/Sewer	\$ 2,105	\$ 3,633
Water Meter CP	\$ 9,059	\$ 9,059
Interconnection CP	\$ (27,900)	\$ -
Landfill Project CIP	\$ (3,034)	\$ (13,375)
Lola Lane CP	\$ 3,286	\$ 3,286
Water Treatment Upgrade	\$ (15,800)	\$ (252,578)
Streetscape Project	N/A	\$10,438
Sunset Sewer Project	\$ (66,500)	\$ (243,360)
Street Resurfacing	\$ 116,341	\$12,951
WWTP & Pump Stations	N/A	\$ (10,800)
AIA Project	N/A	\$ (22,108)
Capital Reserve	\$ 15,026	\$ 27,375
TOTAL OTHER FUNDS	\$ 73,137	\$ (476,760)

TOTAL CASH & INVESTMENTS TOWN-WIDE

	October 2018	October 2019
ALL FUNDS	\$ 856,610	\$ 234,914

OUR CASH FLOWS...

GENERAL FUND REVENUES & EXPENDITURES	Comparison of FYTD %	
	Prior FYTD %	Current FYTD %
Fiscal Year Budget	\$ 1,814,960	\$ 1,892,090
Revenues Fiscal Year to Date	14.00%	46.00%
Expenses Fiscal Year to Date	17.43%	40.05%
WATER & SEWER ENTERPRISE FUND		
Fiscal Year Budget	\$ 945,800	\$ 906,480
Revenues Fiscal Year to Date	\$ 301,682 15.01%	33.28%
Expenses Fiscal Year to Date	\$ 294,830 15.82%	32.52%
LANDFILL REHAB PROJECT		
Project Budget	\$ 15,803	\$ 93,554
Revenues Project to Date	\$ 146,307 95.88%	156.39%
Expenses Project to Date	\$ 161,950 89.94%	173.11%
Water Treatment Upgrade Project		
Project Budget	N/A	\$ 3,978,000
Revenues Project to Date	N/A	0.00%
Expenses Project to Date	\$ 252,578 N/A	6.35%
Sunset Sewer Rehabilitation Project		
Project Budget	N/A	\$ 2,573,038
Revenues Project to Date	\$ 44,254 N/A	1.72%
Expenses Project to Date	\$ 243,360 N/A	9.46%
WATER & SEWER INTERCONNECTION STUDY PROJECT		
Project Budget	\$ 100,000	\$ 100,000
Revenues Project to Date	\$ 100,000 54%	100%
Expenses Project to Date	\$ 100,000 68%	100%

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...

	Comparison of FY %	
	Prior FY %	Current FY %
AD VALOREM PROPERTY TAX		
Fiscal Year Budget	\$ 834,280	\$ 847,090
Revenues this Month	\$ 52,492 5.42%	6.20%
Revenues FYTD	\$ 541,305 60.46%	63.90%
SALES & USE TAX		
Fiscal Year Budget	\$ 446,310	\$ 469,790
Revenues this Month	\$ 41,298 7.96%	8.79%
Revenues FYTD	\$ 167,216 34.67%	35.59%
UTILITY FRANCHISE TAX		
Fiscal Year Budget	\$ 107,000	\$ 106,020
Revenues this Month	\$ 1 0.00%	0.00%
Revenues FYTD	\$ 24,557 23.02%	23.16%
REFUSE COLLECTION FEES		
Fiscal Year Budget	\$ 68,000	\$ 69,840
Revenues this Month	\$ 6,441 8.49%	9.22%
Revenues FYTD	\$ 24,522 33.58%	35.11%
SALES & SERVICES		
Fiscal Year Budget	\$ 41,500	\$ 58,700
Revenues this Month	\$ 3,908 11.45%	6.66%
Revenues FYTD	\$ 29,157 41.74%	49.67%
WATER & SEWER ENTERPRISE FUND REVENUES		
Fiscal Year Budget	\$ 945,800	\$ 906,480
Revenues this Month	\$ 78,464 14.68%	8.66%
Revenues FYTD	\$ 301,682 36.88%	33.28%

EXPENDITURES AT A GLANCE...

GENERAL FUND DEPARTMENTS	Comparison of Monthly Expenses		
	Fiscal Year 2020 Budget	Prior FY	Current FY
Governing Body	\$ 63,280	\$ 37,156	\$ 41,563
Administration	293,760	98,934	119,392
Community & Economic D	47,500	10,254	11,852
Downtown Revitalization	125,810	44,908	50,055
Police Dept	809,630	270,582	325,186
Street Dept	104,410	60,359	46,477
Powell Bill	43,420	140,724	3,919
Sanitation	215,490	76,024	85,867
Pilot Center	19,060	13,942	8,415
Library	39,060	4,330	3,072
Debt Service	49,620	28,995	28,819
Non Departmental	-	9,617	668
	\$ 1,811,040	\$ 795,823	\$ 725,284
Fiscal Year Budget	\$ 1,814,960	\$ 1,811,040	\$ 1,811,040
YTD % of Annual Budget Expended		43.85%	40.05%
WATER & SEWER ENTERPRISE FUND			
General	\$ 137,720	\$ -	\$ 1,749
Water/Sewer Administration	136,560	46,284	56,301
Production	218,510	77,527	66,351
WWTP	206,800	65,434	71,562
Line Maintenance	206,890	124,694	98,866
	\$ 906,480	\$ 313,939	\$ 294,830
Fiscal Year Budget	\$ 945,800	\$ 945,800	\$ 906,480
YTD % of Annual Budget Expended		33.19%	32.52%

**Pilot Mountain Police Department
Monthly Report for October 2019**

Accidents

10/14/2019 W Pine St @ Key St
 10/16/2019 801 W Main St
 10/24/2019 Speedway PVA
 10/26/2019 653 S Key St (PI)
 10/28/2019 306 S Key St
 Golf Course Rd @ S Key St
 10/30/2019 805 S Key St

	TOTAL	AMOUNT	RECOVERED
Police Service	206		
Wrecks Investigated	7	\$ 43,200.00	
Assaults	2		
Larcenies	3	\$ 255.00	
Disturbances/Domestic	5		
Burglar Alarms	28		
Breaking & Entering	0		
MIP & Property Damage	1	\$ 200.00	
Traffic Citations	7		
Intoxicated Drivers	0		
Intoxicated Pedestrians	0		
Forgery	0		
Armed Robbery	0		
Drug Charges	6		
Other Crimes	4		
Total Arrests	<u>2</u>		
Totals:	271	\$ 43,650.00	\$ -

Other

10/3/2019 Served 2 OFA's
 10/8/2019 Trafficking Methamphetamine
 Poss of a firearm by a felon
 Poss of schedule II
 PWIMSD schedule IV
 Poss of drug paraphernalia
 10/16/2019 Poss of Methamphetamine
 Poss of drug paraphernalia

Notes:

10/3/2019 Ptl Blizzard & K9 Jeffery attended Blessing of K9's of Surry County
 At SCC
10/4/2019 Sgt Chrismon and Ptl Wooten worked the Race Car Night
10/5/2019 All officers worked the Cruise In
10/07 thru 10/20/2019 Officer participated in the GHSP
10/14 & 10/15/2019 K9 Officer Blizzard & K9 Jeffery attended K9 Advance
 Interdiction Course
10/19/2019 Officers assisted with the ESHS Band Competition
10/21 thru 10/25/2019 PMPD participated in the Medicine Take Back Week
10/26/2019 Officers assisted with the Let's Glow Crazy Event
10/28 & 10/29/2019 Capt Jackson taught BLET School
10/30 & 10/31/2019 Capt Jackson taught BLET School
10/31/2019 Officers assisted with Trick or Treat on Main St

Id	Status	Address	Street Name	Work Type	Modified Date	Time Open	Comments
11095557	New Request	1020	W 52 Byp	Cut Off	10/31/2019 8:27	4 days 5 hrs 21 mins	
11095477	Complete	601	East Main Street	Meter Check	10/31/2019 8:31	0 days 0 hrs 7 mins	node may need to be replaced I have already check it
11089340	New Request	200	W Main St SEWER - IRRG	Meter Check	10/30/2019 13:50	5 days 1 hrs 17 mins	
11082499	New Request	106	N Key St, UNIT 51	Meter Check	10/29/2019 14:04	5 days 23 hrs 44 mins	
11079371	Complete	106	N Key St	Cut Off	11/1/2019 10:40	3 days 0 hrs 47 mins	status off
11077620	Complete	207	W Main St	AMI Coms Check	10/29/2019 13:01	0 days 4 hrs 46 mins	updated in minet. may need plastic lid
11077613	Complete	207	W Main St	AMI Coms Check	10/29/2019 13:00	0 days 4 hrs 46 mins	updated in minet. may need plastic lid. monitor
11077343	New Request	411	Butler St	Outdated Sign	10/29/2019 8:00	6 days 5 hrs 48 mins	
11074728	Complete	529	S Academy St	Meter Check	10/29/2019 8:16	0 days 15 hrs 46 mins	Current read is 421800.
11074685	Complete	106	S Key St 25	Meter Check	10/29/2019 12:32	0 days 20 hrs 9 mins	updated in minet. node unplugged
11074619	Complete	178	Club House Dr	Meter Check	10/29/2019 8:19	0 days 16 hrs 3 mins	Current reading as of 10/29 is 47303
11074609	Complete	106	S Key St	Meter Check	10/29/2019 12:32	0 days 20 hrs 18 mins	updated in minet. node unplugged
11074597	Complete	709	East Main Street	Meter Check	10/29/2019 12:49	0 days 20 hrs 38 mins	node needs to be replaced. see picture for reading
11061079	Complete		D050	Grave Marking	10/25/2019 14:31	0 days 3 hrs 49 mins	marked
11025751	Complete	202	Hamlin Dr	AMI Coms Check	10/25/2019 11:34	4 days 1 hrs 50 mins	spoke to owner
11007151	Complete	715	Sunset Dr	Cut On	10/25/2019 11:33	8 days 3 hrs 12 mins	left off. something was left on in house
11007133	Complete	213	North Academy Street	Bulky Item	10/25/2019 11:34	8 days 3 hrs 15 mins	removed
10999796	Complete	726	westridge rd	Cut On	10/16/2019 14:42	0 days 3 hrs 13 mins	status on
10986027	New Request	319	W Main St	Brush	10/14/2019 16:16	20 days 21 hrs 32 mins	
10982997	Complete	601	East Main Street	AMI Coms Check	10/29/2019 12:53	15 days 1 hrs 30 mins	node needs to be replaced. see picture for reading
10959090	Complete	819	Gordon Ct	Sewer Line Cleaning	10/11/2019 8:21	1 days 15 hrs 43 mins	main is clear. backflow preventer is below cleanout. cannot use jetter
10950643	Complete	303	E Marion St	Cut On	10/8/2019 14:16	0 days 0 hrs 47 mins	status on
10949622	Complete	108	S Stephens St	Meter Check	10/8/2019 14:29	0 days 2 hrs 40 mins	replaced metal lid for plastic. on demand successful
10941105	Complete	174	Sthy 268 East	Hydrant Flushing	10/7/2019 13:50	0 days 1 hrs 46 mins	Flushed Hydrant Reading 113398
10932919	Complete	726	WESTRIDGE DR	Cut Off	10/7/2019 18:30	3 days 2 hrs 24 mins	Turned Off
10908645	Complete	106	S Depot St	Detect Water Leak	10/4/2019 14:48	2 days 22 hrs 3 mins	repaired 2 inch break Reading 141508
10905288	Complete	723	Old Barn Cir	Cut Off	10/1/2019 15:48	0 days 5 hrs 2 mins	Turned Off

**MONTHLY STATUS REPORT OF
OPERATION FOR THE PILOT MOUNTAIN
WASTEWATER TREATMENT PLANT**

MONTH: September

YEAR: 2019

OPERATIONS:

MILLION GALLONS OF WATER TREATED	5.670	PERMIT LIMIT MGD	.500
AVERAGE DAILY VOLUME TREATED	.189		
TOTAL RAINFALL INCHES	.50		

CHEMICALS USED:

CHLORINE/BLEACH	70 Gallons
POLYMER	0 Gallons

CHEMICAL ANALYSIS:

Parameter	Permit Limits	Monthly Results
BOD	30 max. avg. monthly	2.00
TSS	30 max. avg. monthly	4.44
D.O.	5 minimum avg. daily eff.	7.37
Fecal Coliform	200 max. avg. monthly	2.63
Ammonia-Nitrogen	28.6 max. avg. monthly	1.85

We are in compliance with all permit requirements.