

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, December 7, 2020
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Rachel Gilley, Commissioner Donna Kiger, Commissioner Scott Needham and Commissioner Dwight Atkins

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Quinn led the pledge of allegiance.

Organizational Matters

Commissioner Atkins made a motion to appoint Commissioner Needham as Mayor Tempore and it was unanimous.

Adoption of Agenda

Commissioner Needham made a motion to adopt the agenda as presented and it was unanimous.

Public Comment

No comments

Consent Agenda

- October 12, 2020 Regular Meeting Minutes
- Approval of Hazard Mitigation Plan
- Transfer of Cemetery Plots

Commissioner Needham made a motion to approve the consent agenda as presented and it was unanimous.

ABC Board Report

October 2020 sales were \$170,688, an increase of 49.3% over October 2019 sales of \$114,305. November 2020 sales were \$163,806, an increase of 22% over November 2019 sales of \$134,598.

Mayor Cockerham presented an award to Christy Craig. This award from CivicPlus recognizes Christy as a Top 100 National Volunteer for her community

New Business

Resolution Honoring Service of Kimberly Quinn

Resolution Honoring Service of Hilda Willis

Mayor Cockerham read the resolutions honoring former Commissioners, Kim Quinn and Hilda Willis and presented them with plaques.

Commissioner Collins made a motion to approve Resolution 2020-17 honoring the service of Kimberly Quinn and it was unanimous.

Commissioner Collins made a motion to approve Resolution 2020-18 honoring the service of Hilda Willis and it was unanimous.

Resolutions Honoring Service of Zoning Board of Adjustment Members

Commissioner Needham made a motion to approve the following resolutions and it was unanimous.

- Resolution 2020-19 Recognizing the service of Dr. Rick Smith
- Resolution 2020-20 Recognizing the service of Lee Cook
- Resolution 2020-21 Recognizing the service of Greg Smith
- Resolution 2020-22 Recognizing the service of Erin Needham
- Resolution 2020-23 Recognizing the service of Charlotte York

Resolutions Honoring Service of Planning Board Members

Commissioner Collins made a motion to approve the following resolutions and it was unanimous.

- Resolution 2020-24 Recognizing the service of Carolyn Boyles
- Resolution 2020-25 Recognizing the service of Jerry Reid
- Resolution 2020-26 Recognizing the service of David Thomas

Commissioners Meeting Schedule

Mr. Boaz asked the Board to set the official meeting schedule for the next two years. Mayor Cockerham asked that the workshops be moved to Thursdays. Commissioner Needham made a motion to adopt the meeting schedule of regular meetings the 2nd Monday of each month at 7:00PM and workshop meetings be held the 3rd Thursday of every other month at 6:00PM and it was unanimous.

Resolution Honoring Service of Jimmy Collins

Mr. Boaz stated that Jimmy had retired from the Pilot Mountain Police Department with 15 years of service to the town. This resolution will honor his service and award his badge and gun upon retirement from part time service. Commissioner Needham stated that Sergeant Collins had gone above and beyond the call of duty and was available at any time and his service is very commendable. Commissioner Atkins made a motion to adopt Resolution 2020-27, honoring the service of Jimmy Collins, and it was unanimous.

Armfield Civic Center Pool Discussion

Mr. Boaz explained that the HVAC unit that regulates the pool temperature and humidity at the Civic Center has went out. The replacement cost is well over \$200K. At the previous workshop it was discussed whether or not the town should support the project. Mr. Boaz recommended the town contribute \$20K towards the project. If the Civic Center raises more money than needed for this project, they will save towards other projects in the pool area such as re-surfacing the pool and repair of therapeutic equipment. Commissioner Atkins asked when the money would be sent to the Civic Center if it was approved. Mr. Boaz stated that it could be sent whenever the Board decides to send it. Mayor Cockerham asked if the Board could send half of the contribution and then the other half later in the fiscal year. Commissioner Kiger asked how much the Armfield Center budgets yearly for maintenance and capital improvements. Mr. Boaz stated that he was not on the finance committee and did not have their financial statements available. Commissioner Atkins stated that he didn't know if they budgeted

for those types of capital needs, just mainly for operational purposes. Commissioner Kiger asked when the last time their financial statements were reviewed. Commissioner Atkins stated that he had requested the year to date and quarterly statements. After only receiving and reviewing the year to date, they are running at close to a \$10K deficit. Commissioner Kiger asked if they were not budgeting for maintenance on their equipment and facility then wouldn't the town just budget \$20K for them each year instead of coming up last minute and asking for funding. Commissioner Atkins stated that between their revenue and expenses then they have just enough to operate. Mayor Cockerham stated that there was not enough membership to support capital projects in their budget and this would be better for discussion at the budget meeting. Commissioner Needham suggested town residents get discounts due to the funding received from the town. Discussion ensued about funding to the Armfield Center with other agencies. Commissioner Atkins stated the he was in favor of contributing to the pool project but he would like the contribution to be distributed later on in the fiscal year. Commissioner Kiger stated that she would like to wait until closer to the end date of their fundraiser since they are reporting that they have raised most of it, and with all the unknowns of Covid-19, it's just a surprise to the town and she doesn't want to pass the burden on to the taxpayers. Commissioner Needham made a motion to contribute \$10K to the Armfield Center with reconsideration at a future meeting. Commissioner Kiger asked if any funding was received from the Federal Government due to Covid. Commissioner Atkins stated that they did receive some funding and it was used to keep the center open. The motion passed with Commissioner Kiger opposed.

Administrative Reports

Town Manager's Report

- The town is continuing to work with Smith-Rowe and the engineers on the Interconnect Project. A revised budget has been presented and in talking to the State, the town could be eligible for loan funding but no more grant funding. The 1.4 million additional needed has been shared with Surry County and the City of Mt. Airy. This would raise the payment approximately \$20K. They are still working with engineers to shave off more costs and more accurate numbers will be presented at the January meeting.

Mayor and Commissioners Comments

Commissioner Needham: Wished everyone happy holidays and thanked them for persevering through these trying times. He also noted that the garbage cans on Main Street were full and needed to be emptied. Mr. Boaz stated that he would have that taken care of. He also thanked former Commissioners, Kim Quinn and Hilda Willis, for their service on the Board.

Commissioner Collins: Thanked Kim Quinn, Hilda Willis and those who had served on the Planning Board and Board of Adjustment for their service. She thanked Christy Craig for having the Mistletoe Market and the Rescue Squad for the parade.

Commissioner Kiger: Thanked former Commissioners, Kim Quinn and Hilda Willis and their service was appreciated. She also thanked Christy Craig for all her volunteer efforts.

Commissioner Atkins: Expressed his appreciation for Kimberly Quinn and Hilda Willis, as well as those who had served on the Planning Board and Board of Adjustment and Sergeant Jimmy Collins. He hopes that the town can be instrumental in helping the Armfield Center.

Mayor Cockerham: Thanked former Commissioners, Kim Quinn and Hilda Willis for their service to the town. He also expressed appreciation of those who served on the Planning Board and Board of Adjustment. He congratulated Jimmy Collins on his retirement and the promotion of Adam Livengood to Sergeant. Mayor Cockerham reminded everyone that the January meeting will be held remotely. He thanked the Pilot Mountain Rescue Squad and the Police Department for assisting with the parade. He encouraged everyone to wear a mask and shop local.

Other Business

No other business to discuss.

Adjourn or Recess

Commissioner Collins made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor