

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, September 14, 2020
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kim Quinn, Commissioner Rachel Gilley, Commissioner Donna Kiger and Commissioner Scott Needham

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Needham led the pledge of allegiance.

Adoption of Agenda

Commissioner Needham made a motion to amend the agenda and add the Library Board appointments and it was unanimous.

Commissioner Collins made a motion to adopt the agenda as amended and it was unanimous.

Public Comment

No comments

Consent Agenda

- August 10, 2020 Regular Meeting Minutes
- August 18, 2020 Special Meeting Minutes
- Crestwood Drive Annexation – Resolution R2020-13
- Appointments to Library Board – Lisa Darisse and Amy Harpe
- Appointment to ABC Board – Billy Pell

Commissioner Quinn made a motion to approve the consent agenda as presented and it was unanimous.

ABC Board Report

August 2020 sales were \$147,714. A 33.9% increase over August 2019 sales of \$110,319.

New Business

FY 2020-2021 Budget Amendment 1

Mr. Boaz explained that this budget amendment would reflect money received from the County as part of the CARES Act Funds. The town has also submitted a request to FEMA for reimbursement of \$30K. This would also account for insurance claims related to the Nelson Street Pump Station and a police car that was damaged in an accident. Commissioner Kiger made a motion to approve FY 2020-2021 Budget Amendment 1 and it was unanimous.

Comprehensive Plan Steering Committee

Mr. Boaz stated that since the Town had engaged Mosaic Civic Studio to develop a new Comprehensive Plan for the town that it would be a good idea to appoint a steering committee to help with that process. Those appointed would represent different groups in town. The following people were recommended to serve on the steering committee: Mayor Cockerham (non-voting), Scott Needham, Donna Kiger, Todd Tucker/Andrew Wright, Mamie Sutphin, Neal Willard, Twanna Taylor, Harry Wilson and Christy Craig. Commissioner Collins made a motion to create the Comprehensive Plan Steering Committee and appoint the recommended representatives and it was unanimous.

Mt. Airy Interconnect Easement Update

Mr. Boaz explained that he has been working to get the required easements for the Mount Airy Interconnect project. It was thought that the water line would be in the NC DOT ROW along Old US 52 but they only own from edge to edge of pavement. There are approximately 80-90 property owners along the route of the proposed water line. Several property owners have signed easements in exchange for a water tap or cash. In order to get the remaining easements Attorney Woltz needs to begin the condemnation process against those property owners that have not signed. The project will go to bid in September and 30 days later the bid award process will take place and hopefully by the beginning of the year a notice to proceed will go to the contractor. The resolutions would allow for the condemnation process to gain those easements for the water interconnect project. Commissioner Quinn made a motion to approve the condemnation resolutions and it was unanimous.

Ordinance Amendment – No Through Trucks; Ordinance 2020-10

Mr. Boaz explained that the current Code of Ordinances lists Second Street and N. Depot Street where through trucks are prohibited. This makes deliveries impossible for those drivers that deliver behind the businesses on Main Street using the alleyway. Chief Jackson has spoken with several of the delivery drivers and he suggested allowing through trucks on Second Street to access the alleyway. Commissioner Needham made a motion to approve Ordinance 2020-10 and it was unanimous.

Coble Easement Condemnation Resolution

Mr. Boaz explained that an easement was needed from David and Carla Coble for the Sunset Sewer Project. Attempts to get the easement has been unsuccessful and this resolution would authorize the town attorney to file condemnation action for this easement. Commissioner Needham made a motion to adopt the condemnation resolution and it was unanimous.

Administrative Reports

Town Manager's Report

- The Police Department now has body cameras and they are being utilized during any interaction with a police officer.
- The Sunset Sewer Project will begin within the next few weeks. More information will be sent to residents in that area about what to expect during the construction.
- The Home Town Heroes banner project has turned out great. Banners were sponsored by members of the community to honor friends and family who are serving or have served in the armed services. He thanked Commissioner Kiger for taking the lead on the project and Xtreme! Marketing for printing the banners at cost as a donation to the project. The next application process will be in 2021.
- Encouraged everyone to participate in the 2020 Census – it is very important for the town

Mayor and Commissioners Comments

Commissioner Needham: Stated that he was proud of the Board and proud to be on the Board, with all of the independent efforts put in by everyone for the great projects happening. He is very happy about the press release signed by Mayor Cockerham regarding masks. He asked that everyone stay vigilant about wearing masks and keep everyone safe.

Commissioner Quinn: The Hometown Heroes is a great project and Xtreme! Marketing did a great job with the banners. She also congratulated Amelia Holt for bringing the Boston Marathon to Pilot Mountain.

Commissioner Collins: Congratulated Commissioner Kiger for the Hometown Heroes Banner Project. There have been so many great compliments received about the project and other towns are looking to do something similar.

Commissioner Kiger: Noted that the Hometown Heroes Project came from a group that she is part of, Air Force Moms. She challenged the City of Mount Airy to do the same project.

Mayor Cockerham: Excited to see that the local economy is recovering in seeing that sales tax numbers were up 9%. He also thanked Commissioner Kiger for her leadership on the Hometown Heroes Project. He mentioned that R & J Tree Service had donated their time and effort in the Louisiana hurricane clean up and it's great to see members from our community helping others outside of the town. A student at ESHS, Landon Smith, has been nominated for a scholarship. Early voting begins October 15th in the basement at town hall. Thanked the Police Department for their efforts to deter speeding. A grand opening will be held on October 2nd for the Yadkin Valley Tea Trade on Main Street.

Closed Session - §143-318.11(a)(6) –Personnel

Commissioner Collins made a motion to enter into closed session and it was unanimous.

Commissioner Needham made a motion to come out of closed session and it was unanimous.

Other Business

No other business to discuss.

Adjourn or Recess

Commissioner Needham made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor