

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, June 26, 2023
7:00 PM**

Members Present: Mayor Evan Cockerham, Mayor Pro-Tem Donna Kiger and Commissioner Rachel Collins.

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the recessed meeting to order at 7:00 PM.

Adoption of Agenda

Commissioner Kiger made a motion to remove Item #8 and adopt the agenda as presented and it was unanimous.

Consent Agenda

Commissioner Collins made a motion to approve the consent agenda as presented and it was unanimous.

Board & Committee Reports

ABC Board

April 2022 sales were \$207,594

April 2023 sales were \$197,621, a decrease of 8.53%

There was a slight decrease in sales for May.

Unfinished Business

FY 2024 Budget Adoption

Mr. Boaz explained that the adoption of this budget the tax rate would stay the same at \$.57, would levy a fee on tagged vehicles, which can only be used for transportation purposes. This budget also imposes a solid waste fee of \$16.71 and 12% water and sewer rate increase. It is a much larger budget due to the addition of the Armfield Center. Mayor Cockerham thanked the staff for preparing a budget with the lowest impact to customers as possible. Commissioner Kiger made a motion to adopt the FY 2024 budget as presented and it was unanimous.

Marketing/Branding Contract Award

Mr. Boaz stated that the Haven proposal was \$36K and the Arnett Muldrow proposal was \$19K. This is 100% grant funded. Commissioner Kiger made a motion to award the project to Haven and it was unanimous.

USDA Loan – Street Resurfacing

Mr. Boaz explained that we were closing the loan and grant for the street resurfacing program tomorrow. This resolution needs to be passed in order to receive the funds. Commission Collins made a motion to approve the USDA resolution and permit staff to sign necessary paperwork to close the loan and it was

unanimous. Mr. Boaz stated that there were a few streets that didn't get paved in this round but Powell bill funds will be used to pave those streets.

New Business

ADA Plan Implementation

The town is required to comply with the ADA Act. A company came in and did an assessment of the sidewalks and facilities to see how the town was in compliance. There were no major issues with the facilities but a good number of issues with the sidewalks that will be addressed at the July meeting. Mr. Boaz asked the Board to approve a policy statement that the Town would comply with the ADA, a grievance procedure for anyone who feels something is not up to code and lastly a resolution stating that the Town would comply with the ADA. Commissioner Kiger made a motion to adopt the ADA documents and it was unanimous.

FY 2024 Fee Schedule

Mr. Boaz stated that the fee schedule would include a 12% water and sewer increase and the additional solid waste fee are the only changes. In July there will be a separate fee schedule for the Armfield Civic Center. Commissioner Collins made a motion to approve the FY 2024 fee schedule and it was unanimous.

ARPA Capital Project

This is the 2 million appropriation that the Town received from the State for water lines. This will replace 2" galvanized lines on Howard Street and Depot Street and replacing several hydrants and valves. The project is 90% design. The state has up to four months to approve. Commissioner Kiger made a motion to adopt the Resolution and Capital Project Ordinance and it was unanimous.

Administrative Reports

Town Manager & Staff Reports

- The AC unit at the Armfield Center has been replaced.
- Cardio equipment will be installed the week of July 17th. There is a delay from the manufacturer for the weight equipment and it will be installed in August. New rubber flooring will be installed in both rooms.
- Main Street is now a Town owned and maintained street. The transfer of ownership has been approved by the NC DOT Board.
- He encouraged customers to sign up for the WaterSmart platform. This tool will show customers their bill amount, alert customers to leaks and they can monitor their usage.

Commissioner Collins asked about the status of the Depot Street Restoration Project. Mr. Boaz stated that construction had been completed.

Mayor Cockerham asked about the lift stations. Mr. Boaz stated that there was a control panel issue at the Crestwood Drive station. The panel has been ordered and we are waiting on an electrician to install it and the new pumps will be placed. The pump station on Academy Street near JR Lynch will need to be replaced.

Mayor and Commissioners Comments

Commissioner Collins: The food truck festival and 80's band was good. She liked the layout and she had heard good comments about it.

Commissioner Kiger: No comment

Mayor Cockerham: Thanked everyone for their hard work on the budget. He thanked the town citizens for their trust and support. The Fun Friday event was very successful. He's looking forward to the rest of the events planned and everything is going well for Pilot Mountain. He encouraged people to attend the meeting and get involved.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor