

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, October 12, 2020
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kim Quinn, Commissioner Rachel Gilley, Commissioner Donna Kiger and Commissioner Scott Needham

Staff Present: Town Manager, Michael Boaz, Town Clerk, Holly Utt and Town Attorney, Ed Woltz

Call to order 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. After a moment of silence, Commissioner Quinn led the pledge of allegiance.

Adoption of Agenda

Commissioner Quinn made a motion to adopt the agenda as presented and it was unanimous.

DDO Amendments – Public Hearing

Mayor Cockerham opened the public hearing. There were no comments submitted for the public hearing. Mayor Cockerham closed the public hearing.

Public Comment

No comments

Consent Agenda

- September 14, 2020 Regular Meeting Minutes
- Resolution 2020-14 Resolution in Support of the Extension and Renaming of the Hanging Rock Scenic Byway

Commissioner Collins made a motion to approve the consent agenda as presented and it was unanimous.

ABC Board Report

September 2020 sales were \$151,221. A 56.7% increase over September 2020 sales of \$96,562.

Unfinished Business

UDO Text Amendment – DDO Changes

Mr. Boaz explained that this amendment to the UDO would change provisions in the DDO in regards to building cladding materials on the exterior of buildings. Brick or natural stone will be allowed, covering a minimum of 80% of exterior walls and the remaining 20% may use architectural grade metal, tile, integrally colored split faced block, or treated wood, including cedar shake shingles. There is also a section added that states that additional building materials may be supplemented with a written recommendation from the State Historic Preservation Office. This will help the town achieve the goal of protecting the status towards a national registered district. Discussion ensued about tax credits available to property owners under these guidelines without restricting too much for property owners

that wish to make changes to their exterior. Commissioner Kiger made a motion to adopt the statement of consistency; to improve the quality of life of the citizens of Pilot Mountain by encouraging responsible growth management decisions, protecting the small town character, developing an attractive community, preserving and improving historical assets and insuring a healthy local economy, and it was unanimous. Commissioner Collins made a motion to adopt the UDO Text Amendment and it was unanimous.

New Business

Planning Board Changes

Mr. Boaz stated that staff recommends dissolving the Planning Board and Board of Adjustment and combine them into one Board. The reason for this proposed change is that neither of the Boards meet very often now that many decisions are made at staff level as part of the UDO. The combined Board would be effective November 1, 2020. Commissioner Kiger made a motion to adopt Ordinance 2020-11 and it was unanimous.

Planning and Zoning Board Appointments

Mr. Boaz explained that the Planning Board will have seven (7) members; five (5) regular members and two (2) alternates. Three (3) of the five (5) regular Board members and one (1) alternate will be made up of in town residents. Two (2) of the regular board members and one (1) alternate will reside in the ETJ. Discussion ensued on the proposed recommendations for the newly combined Board. Commissioner Quinn made a motion to appoint the following and the terms of appointment and it was unanimous:

- Vince Hancock – 3 year term, In town member
- Thomas McClusky – 2 year term, In town member
- Steve Gwaltney – 3 year term, In town member
- Vacant – 1 year term, In town alternate
- Ron Sutphin – 2 year term, ETJ member
- Les Bennett – 3 year term, ETJ member
- Chris Cook – 1 year term, ETJ alternate

November/December Meeting Schedule

Mr. Boaz stated that the Board is scheduled to meet on November 9th for a regular meeting and November 17th for a work session. He recommended cancelling the November meeting and meet in December with the new Board and combine the November and December meetings. Commissioner Quinn made a motion to cancel the November meeting and reschedule the December meeting for December 7th and to schedule the November work session for November 19th and it was unanimous. Mayor Cockerham asked that future work sessions be held on Thursday instead of Tuesday.

Administrative Reports

Town Manager's Report

- The town has received permission to do an informal bid process on the Sunset water line because the total project is less than \$500K.
- The Sunset Sewer Project is underway and should continue through April 2021. Scada systems have been installed.

- Early voting will begin October 15th and run through October 31st. Voting will be held in the basement of Town Hall.
- Letters are being sent out to property owners along Old Hwy 52 that the town needs easements from. There are seven more complicated easements that are being negotiated with property owners.

Commissioner Quinn asked what the town plans to do about the water taste and smell. Mr. Boaz stated that the Public Works department has been flushing lines and the smell and taste is still present. Mr. Boaz stated that he would speak with the WTP operator and see if there was anything more that could be done on that end and have PW continue flushing the lines.

Mayor and Commissioners Comments

Commissioner Needham: Mentioned that Ann Anderson is getting together support for the Friends of Sauratown Mountain group for a Pilot Mountain license plate. If approved, the money will go directly to the State Park. He stated it was really exciting to see all the new businesses opening during the pandemic. In spite of everything going on we are able to grow as a town and community.

Commissioner Quinn: Mentioned the early voting that starts on October 15th through October 31st. The fundraising for the Armfield Civic Center needs, information is on their website. Thanked Commissioner Kiger and the Pilot Mountain Business Council for organizing the ribbon cutting events. She thanked the group that worked on the playground which recently opened. She mentioned that the town does not decide about trick or treating, it is up to the businesses. The Community for a Cause 5K will be held on October 31st at 8:00am.

Commissioner Collins: Reminded everyone about the early voting. The Armfield Civic Center will be having a fundraiser for the pool repairs in November. Stated that she was very excited about the recent grand openings.

Commissioner Kiger: Reminded everyone of the drive in movie scheduled for October 24th hosted by the Civic Club. A grand opening and ribbon cutting will be held on November 11th for Indulge Soapery.

Mayor Cockerham: He stated that he appreciated the town staff and Board members that put in the work and effort to start repairing the water and sewer infrastructure and it's exciting to see those projects being done and the progress on the inter-connect project. He is proud of the strength of our small businesses. It shows how resilient the businesses are and the downtown is going strong. He thanked Commissioner Quinn for her six years of service on the Board and to the town.

Closed Session - §143-318.11(a)(3) –Attorney Client Privilege

Commissioner Collins made a motion to enter into closed session and it was unanimous.

Commissioner Needham made a motion to come out of closed session and it was unanimous.

Other Business

No other business to discuss.

Adjourn or Recess

Commissioner Quinn made a motion to adjourn and it was unanimous.

State of North Carolina
County of Surry

Town of Pilot Mountain
Board of Commissioners

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor