

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, May 13, 2019
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Donna Kiger, Commissioner Scott Needham.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz and Town Clerk, Holly Utt

Call to order/Moment of Silence/Pledge of Allegiance – 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. All in attendance observed a moment of silence and recited the pledge of allegiance.

Adoption of Agenda

Commissioner Kiger made a motion to adopt the agenda as presented and it was unanimous.

Public Hearings

Unified Development Ordinance Text Amendment

Mr. Boaz explained that the amendment to the UDO would change the standards regarding commercial farming operations in business districts. The Planning Board has reviewed the language and recommended, unanimously, for Board of Commissioner approval.

Mayor Cockerham opened the public hearing. There was no one present to speak. Mayor Cockerham closed the public hearing.

CDBG Potential Grant Application

Mayor Cockerham opened the hearing. Mr. Boaz explained that Community Development Block Grant, (CDBG), is money that the state of NC receives from the federal government which is distributed to two state agencies, the NC Department of Commerce and NC Department of Environmental Quality. The programs are used for non-entitlement communities for housing and community development projects. The grant that the town intends to apply for is a CDBG Neighborhood Program. This involves housing restoration and repair and other projects like storm water, sidewalks and parks. The town can apply for up to \$750K with no match. The purpose of this public hearing is to receive comments from the public about the potential application. There will be another public hearing at the next meeting to give specifics on the project area. The projects must meet one of three objectives: (1) benefiting low-and-moderate income (LMI) persons; (2) preventing or eliminating slum or blight; and (3) meeting other community development needs that are deemed to be urgent because of existing conditions that pose a serious and immediate threat to the health and welfare of the community, and other financial resources are not available to meet the need. No one was present to speak at the hearing. Mayor Cockerham closed the public hearing.

Public Comment

Rachael Brooks, 635 Gilley Road, was present to address the Board. She asked that the Flinchum room stay in Pilot Mountain. It is part of the town's cultural heritage and belongs in Pilot Mountain. Mayor Cockerham stated that one of the challenges is the space that is needed to put it on display.

Michelle Fallin spoke on behalf of the Pilot Mountain Civic Club. She wanted to say publicly how proud she was of the town, the Mayor, Town Manager, Pilot Mountain Police Department and the Public Works Department for all their hard work during the 38th annual Mayfest. The event was a success and they could not have done it without everyone's help. She noted that the Civic Club uses the money raised to give back to the community. Mayor Cockerham thanked Ms. Fallin and the Civic Club.

Consent Agenda

- April 8, 2019 Regular Meeting Minutes
- Resolution R2018/19-12 Opposing Billboard Legislation

Commissioner Needham made a motion to approve and adopt the consent agenda and the items there upon and it was unanimous.

ABC Board Report

Bill Hancock stated that the ABC sales were up by 32% over April 2018. Total sales for the month was \$104,397 compared to \$77,213 in the previous year.

Old Business

UDO Text Amendment: Commercial Growing Operations

Commissioner Kiger made a motion to approve the UDO text amendment and it was unanimous.

Strategic Plan Review and Approval

Mr. Boaz presented a strategic plan from facilitator Chris Aycock. The plan was presented for approval. Mayor Cockerham read the goals to the public. Commissioner Needham made a motion to formally adopt the 2019-2022 Strategic Plan and it was unanimous.

New Business

2019-2020 Budget Presentation

Mr. Boaz presented a draft copy of the 2019-2020 budget for review. A special meeting will be held on Thursday, May 23, 2019 at 9:00 AM for a more in depth review and discussion of the proposed budget.

Administrative Reports

Town Manager's Report

- Food Truck Festival – June 22, 2019 from 11am until 7pm. Main Street will close around 7:30 am and re-open after the event has cleared.
- On Saturday, June 10, 2019, dinosaurs will invade downtown and that evening the Movies on Main will be showing Jurassic Park.
- The town has been awarded a grant for \$13,350 from the NC Main Street Center. The idea behind the grant is to hire an architect who will create façade designs for five buildings in downtown. The grant also funds awarding \$2,000 to each of those five buildings to help implement the plan. That, combined with the town funds for façade grant will make each of the buildings eligible for \$2,800 towards their project. They are working on a process in how the buildings will be selected.

- The town has received from the Government Finance Officers Association (NCGFOA) notice that the town has been awarded a certificate of Achievement of Excellence for Financial Reporting. This is the first time the town has ever received this award.

Financial Report

- The general fund is on track. There will be fund balance transferred to the capital project for street paving as planned. The water/sewer fund is doing well and staff is working very hard to control expenditures and do everything they can to collect what is due. Repairs to pump stations have had a significant impact on expenditures.

Departmental Reports

Mayor and Commissioners Comments

Mayor Cockerham: Congratulated and thanked Mr. Boaz for the award received from the NCGFOA. This also shows the folks at the state level that the town is responsible with funds that are awarded and granted to the town.

Commissioner Kiger: Thanked the Police Department and Public Works for all the work they have done at the events. She also likes the brush schedule that was included in the utility bills.

Commissioner Needham: He is glad the sidewalks are being repaired on Depot and Butler Streets. He reminded everyone that Star Wars would be shown at Movies on Main for May 18th.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor