

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, May 8, 2023
7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Scott Needham, Mayor Pro-Tem Donna Kiger, Commissioner Dwight Atkins and Commissioner Rachel Collins.

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the special meeting to order at 7:00 PM. After a moment of silence, Commissioner Needham led the Pledge of Allegiance.

Adoption of Agenda

Commissioner Collins made a motion to adopt the agenda as presented and it was unanimous.

Public Comment

No one present.

Consent Agenda

Commissioner Atkins made a motion to approve the consent agenda with the as presented and it was unanimous.

Board & Committee Reports

ABC Board

No report presented.

Unfinished Business

Marketing/Branding Contract Award

Mr. Boaz discussed pricing between the two companies for the marketing contract. Arnett-Muldrow came in at roughly \$19K and Haven came in at \$36K. There's not a huge difference in the proposals. Haven did include some implementation assistance. This will be grant funded and not local tax payer funds. After further discussion by the Board regarding the price difference versus services, Commissioner Needham made a motion to table the discussion for a later meeting and it was unanimous.

New Business

Acceptance of DWI Grant/Loan

Mr. Boaz stated that this resolution was for the WWTP Phase 2. It's 8 million in grant and 1.4 million in loan. This project would completely rehab the waste water plant and bring it back to better condition that when originally built in the 1980's. Commissioner Atkins made a motion to approve Resolution R2023-04 and it was unanimous.

WWTP Phase 2 Capital Project Ordinance

This Capital Project Ordinance would authorize the expenditures for the WWTP rehab. Commissioner Atkins made a motion to approve the Project Budget Ordinance for WWTP Rehabilitation Phase 2 and it was unanimous.

Main Street Coordinating Committee

Mr. Boaz stated that there was a resignation from the Main Street Board. Stephanie Ballowe, who owns Foxy Blue, has applied to serve on that committee. Commissioner Collins made a motion to approve the appointment of Stephanie Ballowe and it was unanimous.

Armfield Center Fitness Equipment

Mr. Boaz introduced Randy Ingram, the director of Recreation and Parks, to the Board. Mr. Boaz explained that the equipment at the Armfield Center is old and outdated. Fitnessmith has put together a proposal to replace the equipment for the cardio room and HIIT classroom. The total cost for those are \$107K. The cardio equipment should last 5 – 10 years. They also sent a proposal for removing and replacing the equipment in the weight training room. That proposal came in at \$80K. The replacement of the spin bikes would be approximately \$70K. Mr. Boaz recommended replacing the equipment in the cardio, HIIT and weight training room at a cost of \$188,014 or \$44,784.84 per year. Mr. Ingram added that this would put the Armfield Center up for the competition other centers have to offer and would boost membership. Commissioner Needham made a motion to approve the proposal for the cardio, HIIT and weight room equipment, not to exceed \$188,014.70 and it was unanimous.

Administrative Reports

Town Manager & Staff Reports

- The work session will be held on Wednesday, May 17th at 6PM to discuss the 2023-2024 budget
- Financial statements for 2021-2022 are included in the packet. It meets the standards for another CAFR award. Fund balance is up
- He will be out of town the last week of May.

Mayor and Commissioners Comments

Commissioner Collins: She thanked all the volunteers and staff for their hard work during the cruise-in. She encouraged people to come out and enjoy the Mayfest this weekend. She asked if flowers would be replaced on Main Street. Mr. Boaz stated that they were put out yesterday. She congratulated the sports teams and wanted to recognize their hard work and dedication.

Commissioner Kiger: She reminded everyone of the 40th annual Mayfest. There will be more vendors this year that we've ever had and more sponsorship money. She thanked Christy and Jenny for doing a great job with the Outdoor Expo, the biggest event we've ever had. She thanked the ESLL for jumping in and selling concessions and sweatshirts. She thanked the Police Department and Public Works department for assisting with the expo. It is great to see so many come together for the community.

Commissioner Atkins: He thanked Randy Ingram for all that is getting done at the Armfield Center. He stated that he is concerned with the parking at the soccer field on School Street. This is a dangerous situation and he is afraid someone is going to get hurt. Mr. Boaz stated that he would get with Chief Jackson and see what can be done.

Commissioner Needham: Thanked Christy and Jenny for the great job on the Outdoor Expo event. He also thanked Mr. Boaz for doing a great job with the finances and pitching in and helping on all projects. It was really inspiring to see all the staff and volunteers come together for the event. He is looking forward to the event next year.

Mayor Cockerham: He asked about the junk car ordinance and enforcing that more on the 52 bypass. Mr. Boaz stated that he would get with Officer Horn and take a look at it. He asked when the DOT would be back to finish up the patch work. Mr. Boaz stated that he wasn't sure when, but it is on their schedule and when that is done they will close out the USDA grant to get those funds back. He also noted that he had always been proud of the Armfield Center and he wants to make sure the town is good stewards of that as well. They have had many volunteers that have helped over the years without the resources that they deserved to have. He hopes to support them and keep them empowered. The Outdoor Expo was a great success. He thanked all the volunteers and staff that helped with that event.

Closed Session

Commissioner Atkins made a motion to go into closed session and it was unanimous.

Commissioner Atkins made a motion to come out of closed session and it was unanimous. There was nothing to report from the closed session.

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor