

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, April 17, 2023
7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Scott Needham, Mayor Pro-Tem Donna Kiger, Commissioner Dwight Atkins and Commissioner Rachel Collins.

Staff Present: Town Manager, Michael Boaz and Town Clerk, Holly Utt

Call to order 7:00 PM

Mayor Cockerham called the special meeting to order at 7:00 PM. After a moment of silence, Commissioner Needham led the Pledge of Allegiance.

Parks and Recreation Trust Fund (PARTF) Grant Special Meeting

Mayor Cockerham opened the meeting for public comments.

Kara Richardson was present to express her support for the town to apply for the PARTF grant to help with Armfield Center repairs and updates, particularly the pool and warm water spa.

Kevin Shinault was present to address the Board. He stated that this grant would be a positive impact for the town. He asked that they use some of the money, if granted, to put up a guardrail on the Highway 52 Bypass above the baseball field and also update the fitness equipment.

Tanner Price was present to express support for the PARTF grant. He stated that physical fitness and having a community base would be perfect for Pilot Mountain and he would love to see the town get the grant.

Gerald Minzey stated that the grant would propel the community further and be a great investment for the future and generations to come.

Mayor Cockerham closed the special meeting.

Mayor Cockerham called the regular meeting to order.

Adoption of Agenda

Commissioner Collins made a motion to adopt the agenda as presented and it was unanimous.

Consent Agenda

Commissioner Kiger made a motion to approve the consent agenda with the as presented and it was unanimous.

Public Comment

Sally Lucia, 1119 Brown Mountain Road, was present to address the Board. She asked the Board if they had a solution for the dog barking problem that she addressed at the last meeting. She stated that it was

an ongoing problem and there was nothing more than she can personally do. She stated that the dogs barking during the day were disturbing her tenant and she would probably not renew her lease. Commissioner Atkins asked if she had spoken with the neighbor about the dogs barking. She stated that she had not, but Officer Horn spoke to them on her behalf about the dogs barking. Mr. Boaz explained that there was an ordinance that addresses that as a nuisance. He will get with Officer Horn and they will address the issue.

Board & Committee Reports

ABC Board

February 2022 sales were \$195,408

February 2023 sales were \$183,940, a decrease of 7.61%

March 2022 sales were \$203,882

March 2023 sales were \$210,876, an increase of .82%

Outdoor Expo/Old Crow Medicine Show Event Update

Christy Craig stated that there was still time for volunteers to sign up. Informational details will be released later this week, such as parking and concert rules. Mayor Cockerham reminded everyone to bring their own blanket or lawn chair and food and drink would be available on-site.

New Business

Chamber of Commerce Presentation

Tonda Phillips, Chairman of the Public Policy Committee for the Chamber of Commerce. The committee wishes to connect local leaders to the business community through consistent communication and interaction. They hope to report quarterly to each municipality. They will continue to sponsor lecture series to bring state and local leaders to the communities.

Parks and Recreation Master Plans

Mr. Boaz explained that there were two master plans; the Comprehensive Plan and a Site Specific Master Plan for the Armfield Civic Center. McGill and Associates will be available at a future meeting for a more formal presentation. Commissioner Needham made a motion to adopt the Comprehensive Plan and it was unanimous. Commissioner Needham made a motion to adopt the Armfield Site Specific Master Plan and it was unanimous.

PARTF Grant Application

Mr. Boaz explained that this resolution would authorize staff and McGill to submit application on the town's behalf to the Parks and Recreation Trust Fund. There is a preliminary scope of projects including pool renovation, gym floor repairs, rehabilitation of fitness rooms, creation of exterior pickle ball courts, creation of a cornhole area and other site improvements. Commissioner Atkins made a motion to approve Resolution R2023-03, authorizing application for NC Parks and Recreation Trust Fund Grant and it was unanimous.

Social District Amendment

Mr. Boaz explained that this amendment would address two things; the days of the week from Thursday-Saturday to Tuesday – Sunday and changing the times to hours of operation of businesses. Commissioner Atkins stated that in the beginning they created the social district to steer away from being allowed on Sunday. He was concerned about how the community would feel by expanding it from 3 days to 6 days. Commissioner Kiger mentioned that the brunch bill had been in effect for quite some time and places

could serve alcohol on Sunday after 10am. Commissioner Atkins stated that he understood that his main concern is the community. Chief Jackson stated they had not had any circumstances arise since the Social District has started. Commissioner Needham made a motion to adopt Ordinance 2022-03, Social District Amendment and it was unanimous.

Capital Improvement Plan Update

Mr. Boaz explained that as part of the PARTF grant application we would need to have a parks and recreation improvement in the CIP. Commissioner Kiger made a motion to approve the addition of parks and recreation to the current CIP and it was unanimous.

Administrative Reports

Town Manager & Staff Reports

- There will be a special meeting on Thursday, May 4th at 6:00 to interview two potential firms for the marketing/branding study.
- He has been working on the 2023-2024 budget and that will be discussed more at the May meeting.
- There were funds left over from the Streambank Restoration Project to be able to rehab the entire sewer line from Carson Street to Key Street. This is all being completed with grant funding. The project will be completed by the end of May.
- He will be out of town the last week of May.

Mayor Cockerham asked if there were any updates on the mowing or additional staff for the Public Works Department. Mr. Boaz stated that one new person has been hired which had been in the current budget. Right now the Public Works Department is managing the mowing. The draft budget has some additional personnel included for mowing but as of right now they are taking care of the mowing.

Mayor and Commissioners Comments

Commissioner Needham: He is very excited about the Outdoor Expo this weekend. He encouraged people to sign up and volunteer for the event.

Commissioner Collins: She stated that after hearing rumors about running Access Books out of town, she just wanted to let it be known that it was not truthful and it had nothing to do with the Social District and anyone that had questions or concerns about it could contact any Board member.

Commissioner Atkins: He thanked Christy and Jenny for putting together the upcoming Expo event. He also thanked Mr. Boaz for getting close to 20 million in grants for the infrastructure.

Commissioner Kiger: Thanked Mr. Boaz for going after the grant funding in order to have all these projects in motion. She also thanked Mayor Cockerham, Jenny and the other volunteers that cleaned up around town hall. She is looking forward to the Expo event this weekend.

Mayor Cockerham: He stated that he was proud of the town and everyone that participates to make our community better. He recognized the Public Works Department for all the work they are doing. He also recognized Christy and Jenny and the volunteers for the work they have put into the upcoming event.

State of North Carolina
County of Surry

Town of Pilot Mountain
Board of Commissioners

This is not a money making event for the town, it's geared more towards raising the profile for the town. There is so much to offer here in our little town.

Other Business

No other business to discuss

Adjourn or Recess

Commissioner Kiger made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor