

**Town of Pilot Mountain
Board of Commissioners Meeting
Monday, February 10, 2020
Regular Meeting 7:00 PM**

Members Present: Mayor Evan Cockerham, Commissioner Kim Quinn, Commissioner Donna Kiger, Commissioner Hilda Willis and Commissioner Scott Needham.

Staff Present: Town Manager, Michael Boaz, Town Attorney, Ed Woltz and Town Clerk, Holly Utt

Call to order/Moment of Silence/Pledge of Allegiance – 7:00 PM

Mayor Cockerham called the meeting to order at 7:00 PM. All in attendance observed a moment of silence. Mayor Cockerham led the public in reciting the pledge of allegiance.

Adoption of Agenda

Commissioner Willis made a motion adopt the agenda with the addition of the streambank restoration easements and it was unanimous.

Public Comment

No one present

Consent Agenda

- January 13, 2020 Regular Meeting Minutes
- January 21, 2020 Special Meeting Minutes

Mayor Cockerham noted that the March meeting schedule was included on the consent agenda to be changed from March 9th to March 16th.

Commissioner Needham made a motion to approve and adopt the consent agenda and the items there upon and it was unanimous.

ABC Board Report

Billy Pell stated that sales for the month of January 2020 were \$110,537. This is a 14.5% increase over January 2019 sales of \$94,914.

Unfinished Business

Streetscape Capital Project Budget Amendment

Mr. Boaz explained that this budget amendment would transfer money appropriated at the January meeting to pay for the Duke Energy design fees from the Streetscape Capital Project Fund. Commissioner Kiger made a motion to approve the budget amendment and it was unanimous.

Stream Bank Restoration Easements

Mr. Boaz explained that previously the Board had authorized the town attorney to file a number of eminent domain actions. Notice was received from the surveyor that there was an error made on one of the plats which changed the square footage of the taking for the Kelly Marinaran property and New River Tire. The action for New River Tire has not been taken, but the description will need to be

amended on the complaint. Attorney Woltz stated that it might be beneficial to the Board to go ahead and approve action that may be necessary in the future, if they are unable to come to terms, so the Board will not have to re-visit the issue. Commissioner Kiger asked about the resolution for the Marinar property that mentions the greenway. Attorney Woltz stated that it was in error and would be edited out. Commissioner Kiger asked about the timeline for construction on the easement. Mr. Boaz stated that there was a firm date of completion by November 2020. Commissioner Needham made a motion to change the two resolutions for New River Tire and the one resolution for the Marinar property and it was unanimous.

New Business

FY 2020 Budget Amendment 4

Mr. Boaz explained that this amendment would recognize funds from the Armfield Center and allow the town to order the equipment at a lower price. Commissioner Kiger made a motion to adopt FY 19-20 Budget Amendment 4 and it was unanimous.

Administrative Reports

Town Manager's Report

- January 2020 Finance Report will be emailed
- Pilot Mountain has been accepted into the Downtown Associates Program.
- The water line inter-connect – approximately 50% of easements have been collected and additional notices will be sent out to those that have not signed.
- There have been 3 easements signed for the Sunset Sewer Rehab project so progress is being made.
- There are proposals included that have been received by two firms to create a Comprehensive Plan for the town and update the Land Use Plan. The town is required to have a Comprehensive Plan by July 2022. He asked that the Board evaluate the two firms, Benchmark and Mosaic and then the price could be negotiated. He suggested interviewing both firms.
- An application has been received for a re-zoning of a property on Golf Course Road. The Planning Board will review this on February 18th. The property is located adjacent to the PART lot. This is for a conditional re-zoning for multi-family housing. Assuming the Planning Board takes action, the public hearing will be held at the March meeting.
- The Strategic Planning session will be held on February 28th, 12-4:00 PM and February 29th, 9am – 1: PM

Commissioner Quinn asked if there were funds left in the façade grant program and if both the property owner and tenant could both apply for the grant. Mr. Boaz stated that there were funds available but he thought it was one per property owner, per year. He stated that he would review it and get back to the Board.

Mayor and Commissioners Comments

Mayor Cockerham: Mentioned that the Civic Club chose him as Citizen of the Year. He said it was from all the work that the Board and various committees are committed to that brought that attention to him and he was passing credit to them. He is very appreciative of all that has been done.

Commissioner Quinn: Congratulated Chief Jackson

Commissioner Needham: No comments

Commissioner Kiger: Stated that she was happy to have Chief Jackson

Commissioner Willis: Congratulated Chief Jackson

Adjourn or Recess

Commissioner Willis made a motion to adjourn and it was unanimous.

Respectfully Submitted:

Attest:

Holly Utt
Town Clerk

Evan Cockerham
Mayor