



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Petersburg Parks & Recreation

Thursday, December 15, 2022

4:00 PM

Parks & Recreation Upstairs
Office

REVISED ZOOM INFORMATION FOR

December 15, 2022, MEETING

Topic: Parks & Rec Advisory Meeting

Time: Dec 15, 2022 04:00 PM Alaska

Join Zoom Meeting

<https://petersburgak-gov.zoom.us/j/89298433799?pwd=WVZ6TU5veUtaaU5tV2VkUIhnVUFRQT09>

Meeting ID: 892 9843 3799

Passcode: 212159

1. Call to Order / Roll Call

A. Malena Marvin

Sarah FineWalsh

Kacey Banes

Michele Pfundt

Ambre Burrell

Stephanie Payne

Theresa Craig

2. Approval of Minutes

A. Minutes from September 29, 2022, meeting to be approved.

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

6. Director's Report

- A.** Report of events since last meeting on September 29, 2022 from Director Stephanie Payne.

7. Unfinished Business

- A.** Board member Malena Marvin had offered to write a letter to Petersburg Indian Association to thank them for the completion of the trail.

8. New Business

- A.** After reading in Robert's Rules, the ending of term for Stephanie Hayes our past chairman leaves our Vice Chair Sara Fine-Walsh as our new Chairman of the board. There does need to be a vote for who will fill the Vice Chair opening.

9. Communication

10. Discussion Items

11. Adjourn



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Meeting Minutes Parks & Recreation Advisory Board Meeting

Thursday, September 29, 2022

4:00 PM

Parks & Recreation Upstairs
Office

1. Call to Order / Roll Call

Kacey Hammer X Sarah Fine-Walsh X Stephanie Payne X

Malena Marvin X Theresa Craig X Guest: Pat Blair

Guest: Thomas Fine-Walsh

2. Approval of Minutes

A. July 21, 2022 Meeting Minutes

Minutes approved unanimously.

3. Amendment and Approval of Meeting Agenda

Board member Malena Marvin asked to add presentation from Pat Blair be added to the agenda.

Unanimously approval.

4. Visitor's Views Related to Agenda

Pat Blair presented information regarding the building of a Bike Park for the community.

Location: Parcel of 01-014-500 and possibly 01-014-600, both at the intersection of Haugen Drive and Sandy Beach Road.

Cost: Rock & Road has volunteered to do all track building as a donation. Some volunteer work will be needed for brush clean up.

Insurance: Director Stephanie Payne is reviewing this with Borough's agent.

This spot chosen for the convenience of Sandy Beach Park, providing public restrooms, picnic area's and playground. Leading into more use and family outings.

Would like to start construction soon for winter temps to freeze muskeg making it easier to have small equipment move around.

Trail would be 8-10' wide, moving around any obstructions like Native Heritage tree's.

Ballfield was mentioned as a location, has parking, lighting and away from road. Director Payne mentioned that the muskeg would need to be filled in and would be more than work than what is expected at current suggested location.

Concerns were how monitoring of motorized vehicles would be accomplished, use of restrooms in winter months when park facilities is closed, what permits are needed?

If the bike park fails, the land would be let to go back to it's natural state.

At this time, getting the idea out to public for feedback and discussion.

5. Visitor's Views Unrelated to Agenda

6. Director's Report

- A. Director Stephanie Payne will review what events have been going on since last meeting in July, 2022.

7. Unfinished Business

- A. Director Payne will give an update on this since last meeting in July, 2022.

Director Payne reported she has submitted a grant request for water fountains.

8. New Business

Board member Malena Marvin motioned to write a letter to Petersburg Indian Association (PIA) for the completion of trail.

Board member Kacey Hammer seconded and all approved once drafted, reviewed, approved and send to Petersburg Assembly.

9. Communication

- A. Board Member Malena Marvin would like to have public comments added from the Facebook post announcing our Advisory meeting.

Board and Director Payne reviewed comments collected from community. Discussion of a instructor led class came up with the insurance and rental procedure changes.

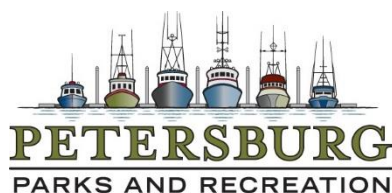
10. Discussion Items

- A. Director Payne would like to get public input about plans to create a BMX track in the parcel of 01-014-500 and possibly 01-014-600, both at the intersection of Haugen Drive and Sandy Beach Road. This will be a Winter 2022 project, starting approximately in November.

This was discussed in detail with visitor Pat Blair at beginning of meeting.

11. Adjourn

Next meeting was agreed by all to be on December 15th, 2022 at 4:00 p.m.



Director Report: Dec. 12, 2022, for 4:00pm Advisory Board meeting on Dec. 15, 2022

Stephanie Payne

It's the magical time of year, so they say... I see nothing but frozen pipes and slippery walkways. But that is just me! So our focus is safety and maintenance during this time of year. Plus, all the other stuff! So, without further ado, on to all the stuff!

Operations

- I participated in the KFSK Membership drive with a P&R update on Oct. 3rd. KFSK has always been a great way to get information out to our community and we appreciate their support.
- I attended the Alaska Recreation and Parks Association (ARPA) Conference in Soldotna. This was my first time at an ARPA event, and it was FANTASTIC to connect with other local P&R teams throughout the state, focusing on our uniqueness. The next conference will be hosted in Wrangell! I will be spending the week down there helping our neighbor prepare. I also plan for Julie Anderson and Scott Burt to attend the two days of conference: Sept. 20th & 21st.
- Our Pool Covers have arrived! We plan to install them during winter break.
- We had 3 cameras installed at the Cemetery, which also required internet access with AP&T via their phone line. We get the occasional night-time visitors that are up to no good.
- We did host another Pumpkin Plunge – we just cannot get over the pumpkins in the pool and will strive to make that a yearly event!
- Halloween Hustle was another success. Thank goodness we hosted outside; the power outage would have added another element of spooky but would have been a bit chaotic. Thank you to Sarah Fine-Walsh who helped with creating a new favorite and must-have for next year!
- Julie and I attended a meeting with a HALO representative. HALO is a vape detecting device, much like a smoke and carbon monoxide detector, but so much more! The school is installing these in their facilities, and we would like to follow suite, as we have experienced the same problems here. These \$7,000 (7 devices only, not including local installation) one-time costs will have to wait for budget inclusion or grant funds. I have the flier attached.
- We co-hosted the Turkey Trot with PMC on Friday, Nov. 25th – great way to “Strut your stuffing”!
- Our Ice Skate Pond lights have been installed! We are tweaking things but have them mostly dialed in. Light visors have been ordered to help with light spill. Love seeing the activity up there! A fire pit will be added soon, PVFD has been consulted for this and just sprayed a fresh layer of water to smooth out the pond. If you haven't been up there to check out the new lights, you should! They are timed to turn on only between the hours of 3p – 10p daily. Colin has also placed a picnic table up there. Am working with Homeport Electronics to get 2 cameras up there, Hammer & Wikan will be donating to the \$4,500 cost.
- We closed for ALICE training on Friday, Dec. 2nd. All our staff attended, except for 3 that were unable to make it.
- As you all have heard, both Resolution 2022-20 (Bike Park) and 2022-21 (Sewer Project) were approved unanimously at Dec. 5th Assembly meeting!

- Bike Park will begin understory clearing and project execution discussions soon. Pat Blair will be returning to town and Sig will be more available for these discussions. I have created a volunteer list for work party invitations. If you know anyone who would like to be on it, please have them reach out to me for inclusion.
- I signed the RSA Engineering, Inc. proposal for the biddable document creation immediately and they are beginning the process. We are looking to have this project happen during summer 2023. This will require a closure of the Gym portion of the facility (the Aquatic Center will remain available for use, except during our annual cleaning/maintenance closure tentatively scheduled for May 25th – June 9th. More definitive dates will be given for our next meeting.
- We have our Winter Wonderland event happening on Saturday, Dec. 17th, 4p-6p. Our facility will be closed from 3p-7:30p so that all staff can put 100% focus on event. Wes Malcom has already cut and delivered the many trees needed to meander through the parking lot. Julie has put in many hours working with the elementary kids to craft ornaments for the classroom trees – and to make the event a success! Many props to her!!
- Winter Break officially begins Mon., Dec. 19th and ends Wed. Jan. 4th when the kids resume classes. We have more available activities added for the extra time and space that we get during this time. These times for extra pool and gym activities are posted on FB and around the facility. They include more Open Swims, a Pool Movie Night, daily Indoor Gym times as well as Open Gym scheduled.
- We will be closed for the following dates with upcoming holidays (also posted in :
 - Close at 1p on Saturday, Dec. 24th
 - Closed Monday, Dec. 26th
 - Close at 1p on Saturday, Dec. 31st
 - Closed Monday, Jan. 2nd
- We have our volleyball registration open for the season to begin January 9th and end February 11th. Chrystine Lynn will be coaching.
- Youth Soccer is slated to begin directly after Volleyball – if coaches can be secured! Julie is working hard to make this happen.
- Our Winter Solstice triathlon has been rescheduled for January – keep any eye out for details!
- Our 6 new bear-proof trashcans have arrived and are slated for a spring installation.

Maintenance

- The leak in the boiler room was repaired (temp) by APEX. The leaking area was soldered but a more solid repair needs to happen soon. Minor repair.
- Some fire repair work has also happened: installation of the exhaust fan (cooling the room dramatically!!), emergency boiler shut off shunt was installed, as well as the motor starters for the upcoming pump installation. We are planning to complete the final repairs during our annual closure. Left to install are pumps (arrived and on hand), boiler control panel, expansion tank, and insulation. All items are ordered, and we are currently in the manufacturing stages.
- Colin helped me to pressure wash the north side of the Aquatic Center, entry way, and fire alley portions of the facility during the week of Thanksgiving. It looks amazing!! Lots of soaked hours on the manlift.
- We are keeping a very close eye on our HVAC units during these colder months. Keith adjusts internal mechanisms as needed.
- Our new bobcat should be arriving this month. I am working with Director Cotta to get an ETA from Bobcat. Until it arrives, we are reliant on Public Works for plowing our facilities as they can.
- If any concerns are raised about Skate Pond, please bring their concerns to me, or send them my way.

This concludes my report. Please present any questions you may have.



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HALO Smart Sensor 2C

our all-in-one health, safety & vape device.

HALO is a key component in the solution to providing a low-risk environment by monitoring Carbon Dioxide (CO2), Particulate Concentrations, Humidity, Volatile Organic Compounds (VOC), and Nitrogen Dioxide (NO2) in the air. **HALO** delivers safe, healthy, and comfortable environments that keeps all personnel safe while, at the same time, saving money by efficiently running the HVAC system.



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Receive notifications when lights or noise is detected in unauthorized areas and after hours.



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The Temperature and Humidity sensors are located on the outside very edge of the device, allowing more accurate readings of the temperature and humidity outside of the unit.



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Connect to HALO Cloud to manage multiple devices, receive real-time Health Index and AQI alerts and reporting, see alerts and historical data to document your buildings health status and trouble areas.



Key Features

HEALTH										
	Health Index	Air Quality Index	Carbon Monoxide	Carbon Dioxide	Nitrogen Dioxide	Relative Humidity	Temperature	TVOC	Particulates	
	SAFETY						VAPE			
		Help (Spoken Keyword)	Gunshot	Aggression	Light Level	Tamper		THC	Vape	Vape Masking

General Specifications

Operating Temperature	32°F - 122°F (0°C - 50°C)
Operating Humidity	0 to 90% Relative Humidity (non-condensing)
Power Supply	PoE (IEEE 802.3af Class 3 Compliance) 9W
Dimensions	5.75" x 3.08" (146mm x 78mm)
Weight	0.8 lbs (0.365 kgs)
Mounting Options	Ceiling Flush Mount, Surface Mount (optional)
Vandal	IK10 rated, vandal proof housing with Tamper Alert
Certifications	UL, CUL, CE, RoHS, FCC, WEEE, California IoT Security 1798.91.04, C-Tick and CRM Compliant

Network Specifications

Ethernet	RJ-45 (10/100 Base-T)
Alarm Triggers	Air Quality Index (AQI), Health Index, Vape, Vape THC, Aggression, Gunshot, Spoken Key Word, Tamper, Particulates, Carbon Dioxide Equivalents, Total Volatile Organic Compounds, Carbon Monoxide, Ammonia, Temperature/Humidity, Light Level, Sound Levels, Building Health
Protocols	BACnet, RTSP, TCP/IP, UDP, IPV4/V6, HTTP, HTTPS, DHCP, ARP, Bonjour, Wireless Connectivity
Maximum User Connections	Live MJPEG Stream, 8 Users

Interface Specifications

**Image display of sensor readings only.*

Live Display Resolution*	1024 x 768
Frame Rate*	1 FPS
Audio	MEMS Microphones (2) [Audio Analysis Only] No Recording of Live Stream
Relays Outputs	2, Normally Open or Closed, 48VDC at 1 amp
Status Light	Alarm Condition, Multi-Color, Programmable
Speaker	Alarm Condition, Pre-Recorded Files, Programmable WAV Files

VMS Integrations: Milestone, Genetec, Avigilon, ExacQ Vision, Rhombus Systems, Arcules, Vivotek, Pelco, Ganz Control, Nx Witness, Qognify, DW Spectrum IPVMS, Mirasys, Video Insight, EoCortex, Wisenet Wave VMS, Axxonsoft, Digifort, and many others!

Other 3rd Party Integrations: The Boring Lab, Presence Management, IIdentifyED, Vigilance Software, Punch Alert, DIR-S, Extreme Network Defender, Aruba HPE, Connect One, AMT, Audio Enhancement, Gallagher, NuLEDs, Singlewire Informacast and many others!

Supported Languages: English, Foreign Languages Supported

Emergency Key Words: HALO supports multiple key words

