



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

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Monday, October 17, 2022

6:00 PM

Assembly Chambers

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You are invited to a Zoom webinar.  
When: Oct 17, 2022 06:00 PM Alaska  
Topic: October 17, 2022 Borough Assembly Meeting

Please click the link below to join the webinar:  
<https://petersburgak.gov.zoom.us/j/81781360206?pwd=eCtxOUIEdDkrRIN6UIZoaWoxRmkwZz09>  
Passcode: 397469

Or Telephone:  
(720) 707-2699 or (253) 215-8782  
Webinar ID: 817 8136 0206  
Passcode: 397469

### 1. Oath of Office

Clerk Thompson will administer the Oath of Office to new Assembly Members Marsh and Newman.

### 2. Call To Order/Roll Call

### 3. Voluntary Pledge of Allegiance

### 4. Approval of Minutes

**A. Assembly Meeting Minutes for September 19, October 3, and October 7, 2022**

### 5. Amendment and Approval of Meeting Agenda

### 6. Public Hearings

**A. Public Hearing for Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold**

Any public testimony regarding Ordinance #2022-13 should be given during this public hearing. A copy of Ordinance #2022-13 may be found under agenda item 15A.

**B. Public Hearing for Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes**

Any public testimony regarding Ordinance #2022-15 should be given during this public hearing. A copy of Ordinance #2022-15 may be found under agenda item 15C.

**7. Bid Awards**

**8. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

**9. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

**10. Boards, Commission and Committee Reports**

**11. Consent Agenda**

**12. Report of Other Officers**

**A. Petersburg Police Department**

Chief Kerr has provided the attached Q&A document regarding the request to purchase Axon in-car cameras.

**13. Mayor's Report**

**A. October 17, 2022 Mayor's Report**

**14. Manager's Report**

**A. October 17, 2022 Manager's Report**

**15. Unfinished Business**

**A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold - Second Reading**

If approved in three readings, land conveyed to the Borough in a tax foreclosure proceeding will be offered for public sale.

**B. Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor - Third and Final Reading**

**C. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Second Reading**

Ordinance #2022-15 will adjust the FY 2023 budget by:

- 1) Accepting a State of Alaska Legislative Grant for the Ballfield and Ice Rink;

- 2) Increasing the State of Alaska Community Revenue Sharing amount due to receiving more monies than budgeted;
- 3) Increasing the State Jail Contract due to receiving more monies than budgeted;
- 4) Approving to rebuild the EMD-16 Generator using funds originally budgeted for the EMD-20-1 Generator overhaul and Electric Department reserves;
- 5) Approving to rebuild the Caterpillar 398 Generator using Electric Department reserves;
- 6) Increasing the budgeted expense for Storage Tank Piping using Water Department reserves;
- 7) Approving to roll forward from the FY 2022 Wastewater Department budget funds to complete the Municipal Building Pump Station;
- 8) Increasing the Wastewater Repairs and Maintenance budget line item to reconstruct the Sewer Parts Shed using Wastewater Department reserves;
- 9) Increasing the Property Development Fund budgeted amount for the Property Improvements - Subdivision Estimate line item approved by the Assembly at the September 6, 2022 meeting;
- 10) Increasing the Assisted Living budgeted amount for the Appliance Replacements line item to replace the water heater;
- 11) Approving the use of ARPA Fund 287 monies to produce/purchase Permit-ready Accessory Dwelling Unit Plans to assist borough residents in the goal of increasing housing units in the community;
- 12) Increasing the Police Department budgeted amount for the Small Tools & Equipment line item to purchase Axon Fleet police in-car camera systems using General Fund monies;
- 13) Increasing the Public Works Department budgeted amount for the Repairs and Maintenance line item to replace the security camera outside the Motor Pool Shop using General Fund monies;
- 14) Increasing the Public Works Department budgeted amount for the Street Materials line item to purchase sand for the roads in the winter using General Fund monies;
- 15) Approving to expedite replacement of Police Patrol Vehicle #54 due to long lead times using Motor Pool funds; and
- 16) Approving to roll forward the State of Alaska Healthy and Equitable Community Grant funds for Petersburg Medical Center that were not spent by FY22 fiscal year end.

## 16. New Business

### **A. Resolution #2022-15: A Resolution Supporting Full Funding (\$8,236,815) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2024 State Capital Budget**

If approved, Resolution #2022-15 will show Petersburg's support for fully funding the Municipal Harbor Facility Grant Program in the FY 2024 State of Alaska capital budget.

### **B. Resolution #2022-16: A Resolution Establishing a Housing Task Force**

The Assembly approved establishment of a Housing Task Force at their August 1st meeting and appointed 14 members to the task force at their October 3rd meeting. Clerk Thompson realized after the fact that establishment of the task force

should be done by resolution per Borough Charter. Approval of this resolution will satisfy that requirement.

**C. Request for Reappointment to the Early Childhood Education Task Force**

Chelsea Tremblay was previously appointed by the Assembly to Chair the ECE Task Force. Because she did not retain her Assembly seat in our recent election, she is requesting to be reappointed to the role to continue the work.

**D. Alaska Municipal League Housing Task Force**

AML is forming a housing task force with a childcare subgroup and requests nominations of persons to serve on the task force from member communities. Please see AML Executive Director Andreassen's description of the task force in the attached email.

**E. Alaska Municipal League 2022 Local Government Conference**

The AML Local Government Conference will be held in Anchorage December 7-9, 2022. Newly Elected Official Training is scheduled for December 5, 2022. In the FY 2023 budget, the Assembly approved attendance at this year's conference for Mayor Jensen and one other Assembly Member, plus two new Assembly members to the NEO training and conference. To date, Assembly Member Lynn has expressed interest in attending the conference with Mayor Jensen. Assembly Member Newman is looking at attending the NEO training and conference and Assembly Member Marsh will attend the online NEO training offered by AML.

**17. Communications**

**A. Correspondence Received Since September 29, 2022**

**18. Assembly Discussion Items**

**A. Assembly Member Comments**

**B. Recognitions**

**19. Adjourn**



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

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Monday, September 19, 2022

6:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Vice Mayor Stanton Gregor called the meeting to order at 6:00 p.m.

#### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Vice Mayor Jeigh Stanton Gregor  
Assembly Member Jeff Meucci  
Assembly Member Thomas Fine-Walsh

#### EXCUSED

Mayor Mark Jensen

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. September 6, 2022 Assembly Meeting Minutes

The September 6, 2022 Assembly meeting minutes were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add a report on the Sea Otter Working Group under Discussion Items. The Assembly unanimously approved the agenda as amended.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**5. Public Hearings**

**A. Public Hearing for Ordinance #2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled Safety Code Adoptions and Title 19 of the Petersburg Municipal Code, Entitled Zoning, to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot**

No testimony was given during this public hearing.

**6. Bid Awards**

There were no bid awards.

**7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

No views were shared.

**8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

Rebecca Himschoot, candidate for the Alaska State House of Representatives, introduced herself to the Assembly and community.

**9. Boards, Commission and Committee Reports**

No reports were given.

**10. Consent Agenda**

There were no consent agenda items.

**11. Report of Other Officers**

**A. Early Childhood Education Task Force Update**

Assembly Member Tremblay updated the Assembly on ECE Task Force activities.

**B. Scow Bay Standby Generation Project Update**

Utility Director Hagerman was unavailable to attend the meeting. The Assembly will receive a verbal update from Director Hagerman at a future meeting.

**12. Mayor's Report**

## A. September 19, 2022 Mayor's Report

Vice Mayor Stanton Gregor read his report into the record.

## 13. Manager's Report

### A. September 19, 2022 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

### A. Ordinance #2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled Safety Code Adoptions, and Title 19 of the Petersburg Municipal Code, Entitled Zoning, to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot - Second Reading

By unanimous roll call vote, Ordinance #2022-12 was approved in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

## 15. New Business

### A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

Ordinance #2022-13 was unanimously approved in its first reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

### B. Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor

The Assembly unanimously approved Ordinance #2022-14 in its first reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member

Fine-Walsh

**C. Resolution #2022-14: A Resolution Authorizing the Borough Manager to Pursue Obtaining Ownership of the Papke's Landing Facilities Including the Dock, Floats, Launch Ramp, Associated Tidelands, and Uplands Adjacent to the Tidelands Property, Currently Owned by the State of Alaska**

Resolution #2022-14 was unanimously approved.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**D. Fire/EMS/SAR Director Hire**

The Assembly unanimously approved the hire of Aaron Hankins as the Borough's Fire/EMS/SAR Director.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh

**E. Subdivision Cost Estimation Project**

The Assembly approved expenditure of \$4,000 for PND Engineers to revise the cost of the Fram and Hungry Point subdivisions using a lesser construction standard and of \$16,000 to estimate four additional areas for subdivision development by a vote of 5-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.  
Voting Yea: Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh  
Voting Nay: Assembly Member Lynn

**F. Pump Station 4 Force Main Project Engineering Contract Amendment**

The Assembly unanimously approved to amend PND Engineer's contract for the Pump Station 4 Force Main project to include Task 2 work items on a time and materials basis for an amount not to exceed \$53,919.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member



Fine-Walsh

## 16. Communications

### A. Correspondence Received Since September 1, 2022

## 17. Assembly Discussion Items

### A. 2022 Ballot Propositions

Clerk Thompson reviewed the three ballot propositions on this year's municipal election ballot.

### B. Frank Murkowski Transportation Proposals

Assembly Member Kensinger has invited former Governor Frank Murkowski to present his ideas regarding transportation in Southeast Alaska. Governor Murkowski's presentation will take place in the Assembly Chambers on Thursday, September 22<sup>nd</sup> at 1:00 p.m. and is open to the public.

### C. Southeast Alaska Sea Otter Stakeholder Working Group Update

Assembly Member Meucci reported on his attendance at a September 8<sup>th</sup> meeting of the Sea Otter Stakeholder Working Group.

### D. Assembly Member Comments

Assembly Member Lynn shared that he will be in a SEAPA meeting on Thursday to discuss hiring a firm to research and estimate what the power needs will be in Southeast Alaska in the next 10 to 15 years.

Assembly Member Fine-Walsh shared that he found attending the Southeast Conference annual meeting to be inspiring and discussed some of his take aways from the experience.

### D. Recognitions

Assembly Member Tremblay thanked the Petersburg Medical Center and Public Health for the COVID booster clinic they are holding this coming Friday at the Community Center gym.

Vice Mayor Stanton Gregor thanked the Petersburg School District and its employees for the talented and robust public education system they provide to our youth.

Assembly Member Meucci thanked everyone involved in the recent hire of our new Fire/EMS/SAR Director.

## 18. Adjourn

The meeting was adjourned at 7:38 p.m.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member  
Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member  
Fine-Walsh



## Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

### Meeting Minutes Borough Assembly Regular Meeting

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Monday, October 03, 2022

12:00 PM

Assembly Chambers

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#### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

##### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Vice Mayor Jeigh Stanton Gregor  
Assembly Member Jeff Meucci  
Mayor Mark Jensen  
Assembly Member Thomas Fine-Walsh

#### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

#### 3. Mayoral Proclamation - Domestic Violence Awareness Month

##### A. Mayoral Proclamation - Domestic Violence Awareness Month 2022

Mayor Jensen read the Proclamation into the record.

#### 4. Approval of Minutes

There were no minutes available for approval.

#### 5. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Lynn.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member  
Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen,  
Assembly Member Fine-Walsh

#### 6. Public Hearings

**A. Public Hearing for Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor**

No testimony was given.

**7. Bid Awards**

There were no bid awards.

**8. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

No views were shared.

**9. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

No views were shared.

**10. Boards, Commission and Committee Reports**

No reports were given.

**11. Consent Agenda**

There were no consent agenda items.

**12. Report of Other Officers**

**A. Petersburg Medical Center Update**

PMC CEO Hofstetter provided an update on medical center activities.

**B. Southeast Alaska Power Agency Update**

Assembly and SEAPA Board Member Lynn provided an update on SEAPA activities.

**13. Mayor's Report**

**A. October 3, 2022 Mayor's Report**

Mayor Jensen read his report into the record.

**14. Manager's Report**

**A. October 3, 2022 Manager's Report**

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**15. Unfinished Business**

**A. Ordinance #s2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled Safety Code Adoptions, and Title 19 of the Petersburg Municipal Code, Entitled Zoning, to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot - Third and Final Reading**

By unanimous roll call vote, the Assembly approved Ordinance #2022-12.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**B. Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor - Second Reading**

Ordinance #2022-14 was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**16. New Business**

**A. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes**

Ordinance #2022-15 was approved in its first reading by a vote of 6-1.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen

Voting Nay: Assembly Member Fine-Walsh

**B. Top Petersburg Borough Projects for 2023**

The Assembly unanimously approved the Borough's 2023 Top Projects list.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**C. Letter to Wrangell Borough Assembly Regarding the Inter-Island Ferry Authority (IFA)**

The Assembly approved sending the IFA letter to the Wrangell Assembly.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**D. Approval of Election Officials for October 4, 2022**

Assembly approval of the Election Officials was unanimous.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**E. Invitation to Alaska Representative Mary Peltola**

The letter to Representative Peltola inviting her to visit Petersburg was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**F. Housing Task Force Appointments**

The Assembly appointed 14 residents to the Housing Task Force with Jeigh Stanton Gregor as Chair.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**G. Certification of the October 4, 2022 Municipal Election**

The Assembly scheduled the meeting to certify the municipal election results for Friday, October 7th at 9:00 a.m.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Stanton Gregor.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member

Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**17. Communications**

**A. Correspondence Received Since September 15, 2022**

**18. Assembly Discussion Items**

**A. Borough Emergency Preparedness**

Borough Manager Giesbrecht explained how emergency preparedness is handled in Petersburg.

**B. Columbarium Cover**

Assembly Member Meucci, at the request of a local resident, inquired about building a roof over the columbarium at the cemetery.

**C. THRHA Partnership on Moderate-Income Housing**

Manager Giesbrecht explained that he and the THRHA CEO are in contact with each other often and discuss opportunities for partnership regarding housing.

**D. Assembly Member Comments**

**E. Recognitions**

Assembly Member Meucci thanked the Police Department, the School District, Petersburg Medical Center and everyone involved in providing ALICE training in our community. He shared that the training was worthwhile.

Vice Mayor Stanton Gregor thanked our local US Forest Service for the new Raven's Roost Trail and cabin saying the project was very well done.

Assembly Member Kensinger thanked KFSK for their many years of service to the Borough and encouraged everyone to take part in the fund raiser this week.

**19. Adjourn**

The meeting was adjourned at 1:01 p.m.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Kensinger. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes 2022 Election Results Certification

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Friday, October 07, 2022

9:00 AM

Assembly Chambers

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### 1. Call to Order / Roll Call

Mayor Pro Tem Lynn called the meeting to order at 9:00 a.m.

#### PRESENT

Assembly Member Thomas Fine-Walsh  
Assembly Member David Kensinger  
Assembly Member Bob Lynn  
Assembly Member Jeff Meucci  
Assembly Member Chelsea Tremblay

#### EXCUSED

Mayor Mark Jensen  
Vice Mayor Jeigh Stanton Gregor

### 2. Approval of Agenda

The meeting agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.  
Voting Yea: Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Meucci, Assembly Member Tremblay

### 3. Approval of Agenda

No views were shared.

### 4. Approval of Agenda

#### A. Questioned and Absentee Ballots

Two absentee by-mail ballots and one questioned ballot were counted and added to the certification of election sheet.

#### B. Draft 2022 Certificate of Election



After verifying and agreeing on the new total vote counts on the certification of election sheet, the Assembly unanimously approved certification of the 2022 Petersburg Borough Municipal Election.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Meucci, Assembly Member Tremblay

## **5. Approval of Agenda**

The meeting was adjourned at 9:11 a.m.

**Petersburg PD**  
**in-car camera questions & answers**

How does the system work?

Auto upload

Stored on the cloud at Evidence.com

Unlimited storage

Videos out in front of the vehicle and back seat. The backseat camera has infrared.

Body cams act as microphones for the dash cameras

Why can't you pay for dash cameras out of your police department budget? (We approved the additional funding for your positions which have gone unfilled.) The increase to jail funding will go into the general fund and the wages and benefits portion of the police budget is untouchable. Meaning that any unspent funds from wages and benefits go back into the general fund at the end of the year.

How many vehicles will be outfitted?

6 vehicles will be outfitted.

Who will install the cameras?

Axon will send installers to Petersburg and will install the camera system while also training as many installers as possible.

Life expectancy of the camera system.

10+ years as they still have departments with Axon Fleet 2 systems. We will also get brand new equipment after 5 years. This is part of the contract. So, at the minimum we are getting 15 years of use out of this purchase.

Why was this not in the earlier budget request we did at the beginning of the year?

The reason the Axon Fleet 3 cameras were not in the current approved budget is because after having Axon Fleet 3 put on a demo for Mark Testoni (PSAB), Jeff Meucci (Borough Assembly liaison for PSAB) and myself where we selected options, I had an additional meeting with IT to talk about Borough networks and computers to make sure the systems would work together. The quote came in after budgets were due. Thus, not making it into the current budget.

Why was this not originally budgeted?

see above answer.

What cameras come in vehicle?

None.

Do body cameras still take audio/video if the officer is driving the vehicle?

Yes, but this will provide more coverage and a different view. This will cover the inside of the vehicle and outside. The body camera also doubles as a microphone for the in-car camera.

I didn't hear if this was 1 gen 2 gen or where are we going in the future with this.

This is Gen 3 with a technology refresh at 5 years.

Is there a different system we should have?

No, Axon equipment all works together and is an established company in providing police equipment. Video is stored on evidence.com which also provides live assistance for department along with transcribing, redaction, and other services not available by other companies.

Are these cameras reusable when purchasing a new vehicle?

Yes, camera systems can be moved from vehicle to vehicle by our trained Petersburg Borough installers.

Are they easily changed from one police car to another?

Yes

Can public works install the cameras, and can they accomplish that?

Yes, Public Works/Motor Pool will be trained by Axon installers here in Petersburg.

Have we looked at any other systems?

Yes, there are several different options out there from all sorts of companies, but Axon has been the leader of the industry for years and sets the industry standard. Other systems will not integrate with our current Axon equipment.

Have we gone out to bid from any other vendors?

No other vendors sell Axon equipment and other vendors' equipment will not integrate with our current Axon equipment.

What about interference with existing systems?

There is zero interference.

Do existing cars have operational cameras?

1 vehicle has an outdated operational camera.

How many cameras do we need for the existing cars?

5

Can we use them in new cars when we retire older vehicles?

Yes

I believe Chief Kerr addressed there are no yearly charges for our proposed operation? Prices seems high to me, but not my area of experience...

After 5 years at the current price Petersburg would be looking at \$3,960 a year for user licensing and unlimited storage.

Is this a proprietary system which interfaces into existing body cams...so that is why we are not checking other systems?

Axon is the sole disputer of their equipment. All Axon's equipment works together see links below.

<https://www.bing.com/videos/search?q=axon+fleet+3+reviews&qpv=axon+fleet+3+reviews&view=detail&mid=F8CF529DC9DF346B11F0F8CF529DC9DF346B11F0&&FORM=VRDGAR&ru=%2Fvideos%2Fsearch%3Fq%3Daxon%2Bfleet%2B3%2Breviews%26qpv%3Daxon%2Bfleet%2B3%2Breviews%26FORM%3DVRE>



Any reason why this cannot be put into next year's budget?

Current lead time on Axon Fleet 3 is 10 months. So, if approved we will not see the cameras installed until August of 2023. If we wait until next year's budget, we could be looking at 2024 install dates.

Why was it not included in the just completed budget? I also do not remember or missed the vendor's presentation...I just heard Kerr's answers to questions at the previous meeting...so I apologize if I missed it.

The reason the Axon Fleet 3 cameras were not in the current approved budget is because after having Axon Fleet 3 put on a demo for Mark Testoni (PSAB), Jeff Meucci (Borough Assembly liaison for PSAB) and myself where we selected options, I had an additional meeting with IT to talk about Borough networks and computers to make sure the systems would work together. The quote came in after budgets were due. Thus not making it into the current budget.

Why not have the public safety committee look at this?

Mark and Jeff,

At the last Public Safety Advisory Board meeting we talked about in-car cameras. I have a meeting with our Axon Rep Monday February 28 at 0930 hours, to discuss available options before Axon provides the detailed quote for the upcoming budget year. I wanted to reach out to you both to see if there was any interest attending this meeting as a Rep of the PSAB. The meeting will be held via zoom so you could attend in my office or wherever you like.

**Mayor's Report  
October 17, 2022 Assembly Meeting**

- 1. Thank You Jeigh Stanton Gregor and Chelsea Tremblay:** On behalf of the Borough Assembly, staff and residents, I wish to thank Jeigh Stanton Gregor for his 8+ years serving on the Borough Assembly, many as Vice Mayor; and Chelsea Tremblay for her 3 years of service on the Borough Assembly. Your time and efforts are much appreciated.
  
- 2. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one of the vacant seats on the following Borough Boards until the October 2023 Municipal Election:

Harbors and Ports Advisory Board – one vacant seat  
Parks & Recreation Advisory Board – one vacant seat

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to [dthompson@petersburgak.gov](mailto:dthompson@petersburgak.gov)



**Borough Manager's Report  
Assembly Meeting 17 October 2022**

- ❖ Thank you to homeowners who have come by to pick up their building plans. There are only 30 or so sets of plans remaining to be collected. If you received a letter from community development, please stop by or let us know if you do not want your plans.
- ❖ For information on the newly adopted tiny house dwelling and detached ADU ordinance, please visit the community development department page on the borough web site. There is a new section with links to the tiny house building code, detailed information on detached ADU standards, and where to get more information.
- ❖ Mountain View Assisted Living carpet is getting laid down in an apartment, and a resident moving in the end of this week. We also have a pending resident moving in sometime between October 21st and the 28<sup>th</sup>.
- ❖ Working on the dishwasher this week trying something else out to see if we can get this issue resolved.
- ❖ The water heater has arrived going to try to get it installed this week.
- ❖ The Manor is working on setup for Halloween and trick or treating for the children.
- ❖ Property taxes are due in the finance office by 4:30 on October 17<sup>th</sup> (today) since the 15<sup>th</sup> falls on a weekend.
- ❖ Received the new Chevy Tahoe police vehicle. If any members of the Borough Assembly would like to see what the new vehicle looks like it's available for viewing at the PD.
- ❖ Sgt. Ayriess and Ofc. Wolf attended Field Training Officer certification.
- ❖ We are currently working on getting broken springs on the EOC garage door replaced. We have been unable to access the maintenance vehicle since 10/04/22.
- ❖ A big thank you to PMPL, who has been working on switching out the old lamp post lights with new, more efficient versions at Elderly Housing.
- ❖ Reminder to boat owners, harbor staff will be cleaning up floats of water hoses and clutter to make way for snow removal. Owners grab their stuff if they want it.
- ❖ Harbor Staff is touching base with owners with vessels of concern. Reminding owners to prep their boats for winter and snow/freezing issues.
- ❖ Harbor staff met with the USACE and Contractor today for first of the weekly meetings that will occur throughout the dredge project. Contractor expects to be on scene the first week of November and set up to start dredging about a week later. Staff will work with contractor and vessel owners on schedule for moving

**Borough Administration**  
PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4519 Fax (907)772-3759  
[www.ci.petersburg.ak.us](http://www.ci.petersburg.ak.us)

vessels once they are set up and break ground.

- ❖ Last weekend's storm fortunately did not cause any major damage but resulted in a lot of clogged ditches and storm drains. The crew has been responding to these as reports come in.
- ❖ Still advertising to fill a Sanitation Operator position after a recent staff resignation. There have been practically no applicants for this position. Ketchikan is also experiencing a shortage of Sanitation drivers and has been looking at ways to boost interest in their open positions.
- ❖ Garbage bear reports continue to come in but at reduced frequency from what we experienced earlier in the season and much less than last year. The bear-resistant garbage can straps we are testing seem to be working. We received some video from one of our test locations showing a large bear that was unable to open the can with the bear straps installed.
- ❖ The gutter contractor has informed us that they will not be able to install gutters on the museum before winter. Jim is installing locally available plastic gutters and hopefully those will serve the purpose until we get can the heavier-duty gutters installed.
- ❖ Parks and Rec. has been communicating various insurance groups regarding our claim at the pool. We are on track with insurance submittals. All is going well with this, I feel.
- ❖ Darby has gotten all electrical boxes, breakers, and timer onto skate pond poles, with wire ran. Sam got up there and assisted with the rock-crammed conduit so that Darby could complete the job. Next is receiving the light bracket from Tamico. Devren is looking into the camera system.
- ❖ Leak above Heat Exchanger at the Pool is taken care of for now until APEX can get a few more supplies to give a permanent fix. A week or two away from parts coming in and his availability.
- ❖ Anderson Electric has their van coming down on the ferry morning of Oct. 14th. with Dick Behrends to install exhaust fan/ducting, replace pumps (already at our facility), install shunt breakers. They plan to arrive in town to do this work on Oct. 19th, - 21st. **This will NOT require a shutdown of the pools.** We will increase the pool temps to keep pools warm.
- ❖ We had Alan Murph review the sewer issue at the Community Center and he feels it is too big a job for his firm but will give us some recommendations on how to proceed. We still have one line to scope (difficulties getting access, Keith and Justin working on this). Once done I will have videos to include into biddable documents - for whoever is going to create them. Will move forward as soon as recommendations come from Alan.
- ❖ Stephanie met with some interested parties regarding creating a BMX Track for the community. Lots of work will be needed before we have a plan for the Community to review.
- ❖ Formal application to ADNR for the Papke's uplands and tidelands has been submitted. I will continue to follow up with them on the process.
- ❖ I will be out of the office at the next Assembly meeting.

**PETERSBURG BOROUGH  
ORDINANCE #2022-13**

**AN ORDINANCE DETERMINING THAT PROPERTY CONVEYED TO THE  
BOROUGH IN A TAX FORECLOSURE PROCEEDING SHALL NOT BE RETAINED  
FOR A PUBLIC PURPOSE AND SHALL HEREAFTER BE SOLD**

**WHEREAS**, a tax foreclosure proceeding regarding real property taxes for tax year 2019 was initiated by the Petersburg Borough in the Superior Court, First Judicial District at Petersburg, and designated 1PE-20-73 Civil; and

**WHEREAS**, on November 25, 2020, the Court entered a Judgment and Decree, in favor of the Petersburg Borough, transferring to the Borough the properties remaining on the foreclosure list, subject only to the statutory rights of redemption; and

**WHEREAS**, starting on November 4, 2021 and in compliance with applicable state statutes and borough ordinances, the Borough caused to be published a Notice of Expiration of Redemption Period, once a week for a period of four consecutive weeks; and

**WHEREAS**, following expiration of the notice period, the 2019 taxes on the property described below remained unpaid, and the Borough thereafter sought and received a tax deed from the Clerk of Court, formally transferring ownership of that property to the Petersburg Borough, which was recorded on August 30, 2022 in the records of the Petersburg Recording District as document number 2022-000538-0; and

**WHEREAS**, under A.S. 29.45.460 and PMC 4.26.460, the Borough is now required to determine whether the foreclosed and transferred property shall be retained for a public purpose.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS,**

**Section 1. Classification:** This ordinance is of a non-permanent nature and shall not be codified in the Petersburg Borough Code.

**Section 2. Purpose:** The purpose of this ordinance is to determine whether a certain tax-foreclosed property shall be retained for a public purpose.

**Section 3. Substantive Provisions:**

A. The following described property, previously owned by Allen Hudson and Billy Harding, was obtained by the Borough pursuant to a tax foreclosure proceeding:



Parcel Number 02-285-140

Lot 19, Block 1, Wrangell Narrows Subdivision, Alaska State Land Survey No. 81-7, Plat 81-8 (amended as Plat 82-11), Petersburg Recording District, First Judicial District, State of Alaska (Physical location: On the Southwest side of Mitkof Island, approximately 6.28 miles south and west of the southern boundary of the Borough service area no. 1, one lot back from the Wrangell Narrows)

B. It is hereby determined that a public need for the property does not exist, and that it will not be retained for a public purpose. The parcel shall hereafter be sold by the Borough.

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

**Section 5. Effective Date:** This Ordinance shall become effective immediately upon final passage.

**PASSED AND APPROVED** by the Petersburg Borough Assembly, Petersburg, Alaska this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mark Jensen, Borough Mayor

ATTEST:

\_\_\_\_\_  
Debra K. Thompson, Borough Clerk

Adopted:  
Published:  
Effective:

**PETERSBURG BOROUGH  
ORDINANCE #2022-14**

**AN ORDINANCE UPDATING THE BOROUGH CODE TO PROVIDE  
FOR ELDERLY HOUSING AND ASSISTED LIVING DIRECTORS AT  
MOUNTAIN VIEW MANOR**

**WHEREAS**, the Borough operates the Mountain View Manor complex, which has separate elderly housing and assisted living facilities; and

**WHEREAS**, the Manor currently has one administrative officer who is tasked with overseeing both the elderly housing facility and the assisted living facility; and

**WHEREAS**, while both facilities have older residents, they serve different purposes and operate under substantially different regulatory rules and guidelines; and

**WHEREAS**, the Assembly considers it in the best interests of the Borough to now separate out the administrative duties and responsibilities at Mountain View Manor, so that the elderly housing facility and the assisted living facility have separate directors; and

**WHEREAS**, Chapter 3.58 additionally requires updating to account for borough formation.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS**, Chapter 3.58, Section 3.76.020 and Chapter 14.30 of the Petersburg Municipal Code (PMC) are hereby amended, and a new PMC Chapter 3.60 is hereby adopted, as follows:

**Section 1. Classification:** This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

**Section 2. Purpose:** The purpose of this ordinance is to update the municipal code to separate out the administrative duties and responsibilities of the Mountain View Manor elderly housing and assisted living facilities, and to update the language of Chapter 3.58 to account for borough formation.

**Section 3. Substantive Provisions:** Chapter 3.58 (*Elderly Housing Department*), Section 3.76.020 (*Administrative Officers and Appeals Process - Applicability*), and Chapter 14.30 (*Mountain View Manor Elderly Housing and Assisted Living Facility*) of the Petersburg Borough Municipal Code (PMC) are hereby amended, and a new PMC Chapter 3.60 (*Assisted Living Department*) is hereby adopted, as follows. The language proposed for addition is in red and underlined, and the language proposed for deletion is in blue and struck through.

**A. Amendment.**

Section 3.76.020 (*Administrative Officers and Appeals Process - Applicability*)

3.76.020 - Applicability.

A. [There are no amendments to paragraph A]

B. The following positions are administrative officers for the borough: chief of police, borough clerk, deputy borough clerk, finance director, fire/EMS director, library director, parks and recreation director, utility director, harbor master, public works director, Mountain View Manor elderly housing director, Mountain View Manor assisted living facility (~~elderly housing/assisted living facility~~) director, assisted living registered nurse, and community and economic development director. The borough assembly, by ordinance, may change, add or delete administrative positions.

**B. Amendment.**

Chapter 3.58 (*Elderly Housing Department*)

3.58.010 - Department established.

There is established an elderly housing department which shall be responsible for the proper operation of the borough city's elderly housing facilities. The scope of the department activities may include but is not limited to: the management and maintenance of ~~an~~ elderly housing facilities ~~iesy complex and an assisted living and retirement community complex~~; management and control of the operation and maintenance expenditures of the elderly housing ~~and assisted living~~ funds; and the management responsibility for state and federal requirements for tenant occupancy.

3.58.020 - Elderly housing director.

A. The elderly housing director is an administrative officer of the borough city appointed by the borough city manager, with the approval of the borough assembly city council, ~~to serve a term not to exceed five years~~ with compensation to be determined from time to time by the borough assembly city council. An employment contract with an administrative officer may be terminated only for just cause.

B. The elderly housing director shall carry out the duties and responsibilities of the elderly housing department under the supervision and control of the borough city manager.

C. The elderly housing director may select personnel to serve as employees of the department, but all such appointments and the number thereof shall require prior approval of the borough city manager.

D. The elderly housing director may approve departmental expenditures in accordance with subsection 4.04.020 A of this Code. ~~up to five thousand dollars. Expenditures exceeding five thousand dollars shall require prior approval of the city manager.~~

3.58.030 - Duties and responsibilities.

It shall be the duty of the elderly housing department, through the elderly housing director to:

A. Be responsible for the proper operation and maintenance of the elderly housing ~~and assisted living~~ facilities as outlined by local, state and federal regulations;

[There are no amendments to paragraph B]

C. Schedule and perform maintenance of the ~~facilities~~ complexes as required for optimal operation;

[There are no amendments to paragraphs D and E]

F. Perform other duties related to the operation and maintenance of the housing facilities as may be assigned by the ~~borough~~ city manager.

### C. New Chapter.

Chapter 3.60 (*Assisted Living Department*)

#### Chapter 3.60 - ASSISTED LIVING DEPARTMENT

Sections:

3.60.010 - Department established

3.60.020 - Assisted Living director

3.60.030 - Duties and responsibilities

#### 3.60.010 - Department established.

There is established an assisted living department which shall be responsible for the proper operation of the borough's assisted living facilities. The scope of the department activities may include but is not limited to: the management and maintenance of assisted living facilities; management and control of the operation and maintenance expenditures of the assisted living funds; and the management responsibility for state and federal requirements for occupancy.

#### 3.60.020 - Assisted Living director.

A. The assisted living director is an administrative officer of the borough appointed by the borough manager, with the approval of the borough assembly, with compensation to be determined from time to time by the borough assembly. An employment contract with an administrative officer may be terminated only for just cause.

B. The assisted living director shall carry out the duties and responsibilities of the assisted living department under the supervision and control of the borough manager.

C. The assisted living director may select personnel to serve as employees of the department, but all such appointments and the number thereof shall require prior approval of the borough manager.

D. The assisted living director may approve departmental expenditures in accordance with subsection 4.04.020 A of this Code.

3.60.030 - Duties and responsibilities.

It shall be the duty of the assisted living department, through the assisted living director to:

A. Be responsible for the proper operation and maintenance of the assisted living facilities as outlined by local, state and federal regulations;

B. Budget and control the expenditures in the assisted living funds and make recommendations regarding rental rate adjustments and potential revenue sources;

C. Schedule and perform maintenance of the facilities as required for optimal operation;

D. Develop and maintain safety programs and procedures for the residents, employees and physical plants and facilities;

E. Plan for future improvements and equipment replacement necessary for the optimal operation and maintenance of the assisted living facilities; and

F. Perform other duties related to the operation and maintenance of the assisted living facilities as may be assigned by the borough manager.

**D. Amendment.**

Chapter 14.30 (*Mountain View Manor Elderly Housing and Assisted Living Facility*)

Chapter 14.30 - Mountain View Manor Elderly Housing And Assisted Living Facilities

14.30.010 - Background information, purpose and intent of this chapter.

A. Mountain View Manor (~~hereinafter, the "facility"~~) consists of~~is an~~ elderly housing and assisted living facilities owned and operated by the Petersburg Borough. The older portion of the complex facility, constructed in 1982, consists of low and moderate income elderly housing units, where the rent is subsidized by the U.S. Department of Housing and Urban Development (HUD). The newer portion of the complex facility, constructed in 2004, consists of assisted living housing units. Federal or state subsidized eligible residents pay monthly rent based on their individual income qualification determinations.

[*There are no amendments to paragraph B*]

C. This chapter is intended to establish rents and service charges for the facilities that will provide revenues to sustain operation and maintenance expenses ~~of the facility~~. This

chapter is also intended to provide regulations for the operation of the facilities for circumstances where the authority to prescribe regulations is not pre-empted by law or regulation of the state or federal governments.

14.30.020 - Elderly housing rental rates.

[There are no amendments to section 14.30.020]

14.30.030 - Assisted living rental rates, food and service charges.

A. Residents of the assisted living units with independent care plans shall pay monthly rent at a rate set by the joint discretion of the finance director and ~~facility~~elderly housing/assisted living director.

[There are no amendments to paragraphs B and C]

D. The ~~elderly housing~~/assisted living director may increase the number of Medicaid assisted living units when there are no potential self-pay tenants on the waiting list.

14.30.040 - Additional services.

[There are no amendments to section 14.30.040]

14.30.050 - Billing or payment errors—Refunds and rebates.

A. The finance director and ~~facility~~elderly housing/assisted living director may, by joint action, issue a refund to a resident in the event of an error in billing or payment of rental rates or service charges. Any such claim of error shall be promptly submitted in writing to the director or the director's designee.

[There are no amendments to paragraphs B and C]

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**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

**Section 5. Effective Date:** This Ordinance shall become effective immediately upon final passage.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this \_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**Mark Jensen, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Debra K. Thompson, Borough Clerk**

Adopted:  
Noticed:  
Effective:

**PETERSBURG BOROUGH  
ORDINANCE #2022-15**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING  
THE FY 2023 BUDGET FOR KNOWN CHANGES**

**Section 1. Classification:** This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

**Section 2. Purpose:** The purpose of this ordinance is to adjust the FY 2023 budget for known changes.

**Section 3. Substantive Provisions:** In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2022 and ending June 30, 2023 is adjusted as follows:

**Explanation:** Necessary revisions in the FY 2023 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b>FISCAL YEAR 2023 REVENUE / EXPENSE BUDGET ADJUSTMENTS</b>				
<b>Parks &amp; Recreation – State of Alaska Legislative Grant – Ballfield / Ice Rink</b>				
200.578.402231	State Grant Revenue for Ball Field and Ice Rink	\$0	\$123,158.	\$123,158.
200.578.506501	State Grant Expenses for 23-RR-017	\$0	(\$100,300.)	(\$100,300.)
200.578.506502	State Grant Expenses for 23-RR-018	\$0	(\$22,858.)	(\$22,858.)
The Petersburg Borough was awarded reappropriated legislative grants for the purpose of lighting at the Ballpark and Ice Rink.				
<b>Community Assistance from the State of Alaska</b>				
110.000.402180	Community Assistance Revenue	\$340,000.	\$39,188.	\$379,188.
Received \$379,188 in Community Revenue sharing which is up from the budgeted \$340,000 the Borough was expecting to receive.				
<b>State Jail Contract Revenue from the State of Alaska</b>				
110.000.402222	Jail Contract and Public Safety Agreement	\$251,626.	\$117,858.	\$369,484.
The Borough received \$117,858 more then budgeted for the State Jail Contract from the State of Alaska. Total Jail Contract is now \$369,484. Historically the Borough has received \$173.626 the past few years but the Borough had budgeted a larger amount in FY23 expecting an increase but not knowing what level.				
<b>Electric Fund – EMD-16 Rebuild</b>				
410.000.506526	EMD-16 Rebuild Expense	\$0	\$325,000.	\$325,000.



410.000.506524	EMD-20-1 Overhaul	\$162,000	(\$162,000.)	\$0
EMD-16 Generator is in need of immediate work. This supplemental will approve shifting the money that was budgeted to overhauling the EMD 20-1 generator of \$162,000 and use other Electric reserves for the remaining \$163,000 to cover the \$325,000.				
<b>Electric Fund – Caterpillar 398 Generator Rebuild</b>				
410.000.506527	Cat 398 Rebuild Expense	\$0	\$200,000.	\$200,000.
Per review of the EPS generation load study it is prudent to rebuild and refurbish this small generator in order to maintain it's capacity in the system and assist in meeting system peaks.				
<b>Water Fund – Storage Tank Piping</b>				
420.000.506522	Storage Tank Piping Expense	\$10,000.	\$15,000.	\$25,000.
Increase expense amount by \$15,000 due to length of process getting design completed and approved by ADEC.				
<b>Wastewater Department – Municipal Building Pump Station</b>				
430.000.506526	Municipal Building Sewer	\$0	\$20,000.	\$20,000.
Roll forward FY22 budget number to complete electrical installation of the pump station power and control cabinet.				
<b>Wastewater Department – Public Works – Sewer Parts Shed</b>				
430.000.501480	Repairs and Maintenance	\$9,600.	\$25,000.	\$34,600.
Reconstruct the building that houses Wastewater parts for storage.				
<b>Property Development Fund – Subdivision Cost Estimates</b>				
260.000.506518	Property Improvements – Subdivision Estimate	\$25,000.	\$20,000.	\$45,000.
At the September 6 <sup>th</sup> meeting Assembly approved spending an additional \$20,000 for a cost evaluation of potential areas of subdivision locations in Petersburg that were not included in the last evaluation and a re-estimation of previously evaluated areas at a lesser construction standard.				
<b>Assisted Living – Water Heater Replacement</b>				
480.000.506526	Appliance Replacements	\$4,000	\$10,526.	\$14,526.
A water heater replacement was needed at the Assisted Living Facility due to a leaking issue. This item was not budgeted for in the initial FY23 budget.				
<b>ARPA – Fund 287 - Permit-ready Accessory Dwelling Unit Plans</b>				
287.000.501323	Permit – ready ADU Design plans	\$0	\$12,000.	\$12,000.
ADU design plans to help assist in the development process for borough residents and to further the goal of increasing housing units in the community. These sets of plans will vary in dwelling size, conform to building code, and will provide a list of materials needed for suppliers.				

<b>General Fund – Police Department – Vehicle Cameras</b>				
110.521.501340	Small Tools & Equipment	\$30,792.	\$62,640.	\$93,432.
The purchase of new police vehicle camera system, this could also be done in five annual payments of \$12,528 for a total of \$62,640.				
<b>General Fund – Public Works – Security Camera Replacement</b>				
110.534.501480	Repairs and Maintenance	\$32,500.	\$16,000.	\$48,500.
Security Cameras need replacing outside the Motor Pool Shop. The current system is outdated, has very limited functionality and does not provide full coverage of the areas that need monitoring.				
<b>General Fund – Public Works – Traction Sand</b>				
110.534.501360	Street Materials	\$90,135.	\$7,500.	\$97,635.
The price of sand has gone up and our FY23 budget was insufficient for purchasing the usual 1500 tons needed for the winter season.				
<b>Motor Pool</b>				
510.000.507001	Police Patrol Vehicle #54	\$0	\$60,000.	\$60,000.
We have an opportunity to purchase an additional Police Patrol Vehicle. Police vehicles have been in very short supply lately and with long lead times on both the vehicles and upfit equipment. There are 2 existing units that are coming up for replacement next fiscal year (#s 86 and 54). Car #54 (2017 Ford Expedition) has high mileage (approx. 80K) and we are proposing to begin replacement of this unit now vs. waiting another year or more.				
<b>Miscellaneous Grants – State of Alaska Healthy and Equitable Community Grant</b>				
200.000.402274	State Grant Revenue – Division of Public Health	\$0	\$22,377.	\$22,377.
200.000.504632	Grant Expenditures – Pass through to PMC	\$0	(\$22,377.)	(\$22,377.)
This grant was approved by the Assembly last year in Resolution #2021-13 however it wasn't spent by fiscal year end as planned and was not placed in the FY23 Budget.				

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mark Jensen, Mayor

ATTEST:

\_\_\_\_\_  
Debra K. Thompson, Borough Clerk

Adopted:  
Published:  
Effective:

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MEMORANDUM

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TO: STEVE GIESBRECHT, BOROUGH MANAGER  
 FROM: KARL HAGERMAN, UTILITY DIRECTOR *KH*  
 SUBJECT: FY23 SUPPLEMENTAL BUDGET REQUESTS  
 DATE: 9/26/2022  
 CC: JODY TOW, FINANCE DIRECTOR  
 DEBRA THOMPSON, CLERK  
 PROJECT FILE

Please find the details of supplemental budget requests to the electrical and water budgets for FY23 below.

### PMPL

The department had budgeted for an overhaul of one of our larger generators in this budget year. However, upon consultation with industry mechanics that were at our plant to work on other engines, it is prudent to shift our attention to the EMD-16 that is in need of more immediate work. This unit had overheated many years ago and there are now signs that the internals are wearing to the point that a failure could occur. The funding for the EMD 20 overhaul will be shifted to this project and additional funds are requested to fully fund the work on the 16 cylinder EMD. Line item transfers and requested funds are detailed below:

Establish new line item titled "EMD-16 Rebuild" with a budget of \$325,000.

Transfer \$162,000 from 410 000 506524 - "EMD 20-1 Overhaul" to new "EMD 16 Rebuild"

Transfer an additional \$163,000 from Electric Fund reserves to "EMD 16 Rebuild"

Additionally, upon receipt and review of the generation load study produced by Electric Power Systems (EPS), it is prudent to rebuild and refurbish the Caterpillar 398 generator in order to maintain its capacity in our system. It was a department plan to retire this unit and replace its capacity with new generation at Scow Bay, but with the high cost and lengthy timeline of adding new generation the department is going to rebuild the engine and clean/refurbish the generator to provide additional years of service. The unit is operational at this time but at a reduced capacity. This unit is one of our smallest generators but it is used frequently to meet systems peaks during an operational run.

Establish a new line item titled "CAT 398 Rebuild" with a budget of \$200,000

Transfer \$200,000 from Electric fund reserves to "CAT 398 Rebuild".

### WATER DEPT

The water department has been working on addressing the ADEC requirement of eliminating a potential cross connection issue at the water storage tank piping. A solution has been designed and approved by the ADEC but due to extended periods of design and approval, spanning

multiple budget years, the current FY23 budget is not sufficient to construct the full project as designed. A concrete vault must be built to allow access to the underground piping at all times and in the event there is a need to bypass the storage tank in times of extreme emergency. The budget request is below.

Increase line item 420 000 506522 "Storage Tank Piping" to \$25,000. (an increase of \$15,000)

#### **WASTEWATER DEPT**

The wastewater department has been planning to install a small pump station at the municipal building to address periodic backups into the building without having to excavate the Haugen Drive/Nordic Drive intersection. The pump station has been purchased but electrical installation of the pump station power and control cabinet was budgeted in FY22 and not moved forward to FY23. The wastewater budget must be increased to accomplish the installation of the station.

Increase line item 430 000 506526 "Municipal Building Sewer" to \$20,000 (from reserves).

Additionally, an old plan to reconstruct the sewer parts shed at public works has resurfaced and is now possible due to increased production and capabilities of the Building Maintenance staff. Wastewater would like to provide funding through the supplemental process to purchase supplies and materials for reconstruction of this building. The labor and equipment required to construct the building will be supplied by Public Works/Building Maintenance.

Increase line item 430 000 501480 "Repairs and Maintenance" to \$34,600 (allocates \$25,000 to the sewer shed reconstruction)(from reserves).

Thank you for your consideration.



## MARINE SYSTEMS, INC.

801 NW 42<sup>nd</sup> St., Suite 211, Seattle, WA 98107 Phone (260) 784-3302 Fax (260) 784-3358



To: Petersburg Municipal Power and Light  
 P.O. Box 329  
 11 South Nordic Drive  
 Petersburg, AK. 99833  
 United States  
 Email: aday@petersburgak.gov

Customer Account # 10142/ Quote #6240992

Dear Adam Day,

Marine Systems, Inc. appreciates the opportunity to provide you with the following estimate of repairs to the Gen Unit at Petersburg Power Plant in Petersburg AK.

As an authorized EMD distributor, Marine Systems, Inc. provides genuine OEM parts. All rebuilt components will conform to OEM dimensions, tolerances, and specifications

### GENERATOR ENGINE OVERHAUL

- Disassemble and remove (16) power assemblies and related engine components.
- Inspect crankcase
- Replace water, fuel and oil pumps
- Change thermostats.
- Inspect main bearings, turbo screen, and OST Trip Assembly. Note: Any deficiencies with camshafts, will require a CFR for repairs
- Clean and inspect reusable engine components for power assemblies
- install 16 power assemblies with Viton head seat rings, install injectors and valve bridges
- Reassemble engine including new and remanufactured material. Torque all fasteners to specifications. Check "P" pipe alignment; verify rod thrust.

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Quality Performance with Pride

MSI.F.720-018  
 03/01/2017



- Wash down top deck area and oil pans, hand wipe oil pan and ensure cleanliness before oil is installed.
- Check camshaft timing, verify flywheel timing pointer, adjust injector and valve timing; adjust fuel racks.
- Measure and record cylinder head to piston clearance.
- Fill engines with cooling water and fuel. Check for fuel and water leaks.
- Test run engines for 1, 3, and 7 minute bearing checks.
- Load Test engine.

### Scope of Supplies

8	UTEX, STD.POWER ASM, FORK, 14.5:1, 645ET/EB	(ETA 90- 120 Days ARO)
8	UTEX, STD POWER ASM, BLADE, 14.5:1, 645ET/EB	(ETA 90 – 170 Day ARO)
16	INJECTOR, UTEX, MUI, 645ET, 3N	
16	INSERT, LOWER LINER	
32	VALVE BRIDGE ASM, REBUILT	
16	SET, ROCKER ARM, HD	
8	BEARING-CON ROD-LOWER	
8	BEARING-CON ROD-UPPER	
16	RING, HEAD SEAT (VITON)	
16	KIT, CYL. TEST VALVE	
1	BOLT KIT, 16 CYL POWER PACK INSTALLATION	
9	ELEMENT, THERMOSTAT	
1	GASKET, 9 ELEMENT	
9	O-RING	
9	SEAT	
9	SLEEVE	
1	PUMP, FRESH WATER, LHLB	
1	PUMP, FRESH WATER, LHRB	
2	KIT-GASKET	
4	SEAL, COUPLING, 4" PIPE ID	
2	BOLT KIT, FRESHWATER PUMP	
8	BOLT, 5/8-18 X 2 1/2	
2	GASKET	

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MSI.F.720-018  
03/01/2017



1	GASKET
2	GASKET, 2" BYPASS VALVE MTG
1	GASKET
60	WASHER, FLAT 1/2
32	WASHER, FLAT 5/8
16	NUT, SEALASTIC 1/2-20
16	NUT, SEALASTIC 5/8-18
1	PUMP, PISTON COOLING/PRESSURE (16 CYL) EB
1	KIT-GASKET
1	BOLT KIT, L/O PUMPS WITH "BOX" STRAINER
1	PUMP, SCAVENGING (16/20-645ET/EB/EC)
1	KIT, GASKET, LO SCAV PUMP
2	GASKET
1	KIT, GASKET, FO MANIFOLD
1	BOLT KIT, L/O PUMPS WITH "BOX" STRAINER
1	PUMP, FUEL, FLANGED, 3.6 GPM AT 1200 R.P.M.
1	COUPLING
1	KEY, 3/16 X 3/4
1	KEY, WOODRUFF #1 - 1/16 X 1/2
2	GASKET, FUEL PUMP FLANGE
4	BOLT, 3/8-16 X 1 1/4
4	WASHER, FLAT 3/8 SAE
2	RAGS, COTTON, 25LB
60	GLOVE, WORK, KNIT
24	BRAKE CLEANER
6	FORM-A-GASKET, NO.2, 3.0OZ TUBE(RPLS PERMATEX-2)
1	SPRAY, ADHESIVE
1	GASKET, JOINT, TURBO SCREEN
1	GASKET, CHAMBER, TURBO SCREEN
24	BOLT, MANIFOLD, 1/2-20 X 2
24	NUT, EXHAUST MANIFOLD, 1/2-20
1	KIT, GASKET, STRAINER ELEMENT
1	KIT, OST GASKET





ESTIMATED COST OF PARTS.....	\$150,278.22
ESTIMATED LABOR COST.....	\$120,400.00
ESTIMATED COST OF EXPENSES.....	\$44,927.00

**Total Estimated cost to make outlined repairs on Unit ..... \$ 315,605.22**

- Estimate based on 2 MSI Techs working at Petersburg Power Plant, Petersburg, AK.
- Performing out lined repairs with the assistance of plant personnel Tecs, 20 ,12-hour days
- 1 Day travel from Seattle.
- 1 Day Travel to Seattle.
- Parts will be invoiced once shipped from Marine Systems Inc. to the job site, labor and expenses will be invoiced following job completion

### CUSTOMER RESPONSIBILITIES

The Customer is responsible for the following:

1. Providing a safe work environment for our service personnel.
2. Providing crane services and/or services to facilitate material movement at the job site.
3. Providing adequate space and working conditions to effectively execute the scope of work.
4. Delays not the fault of Marine Systems, Inc.
5. Delays due to plant orientation and safety classes.
6. Providing adequate ventilation, compressed air for tooling, and lighting.
7. Providing diesel fuel oil for cleaning.
8. Removing and disposing of waste material and fluids associated with the engine services.
9. Removing and replacing any interferences.

NOTE: Marine Systems will not be responsible for removal or replacement of any fluids (oil or coolant)



### COMMENTS

1. \* Prices are based on the return of useable like-cores for unit exchange items. Core charges would apply for items that are non-rebuildable.
2. Non-exchange items deemed missing or non-rebuildable will be charged as additional.
3. Environmental charges, waiting time, mileage, freight, conversions, **are not** included in the above cost and will be additional.
4. **\*All items cleaned, inspected, and reused are not covered by warranty**
5. The customer is responsible for all applicable sales and use taxes related to this order.

### CORE CHARGE TERMS

- The following materials (cores) are to be returned to Marine Systems, Inc. Seattle, WA, within 30 Days of the completion of the project. Upon evaluation, core charges will be assessed and applied. All cores must be like in kind, complete, and rebuildable.
- Cores returned after 30 days from the date of sale may result in no credit given, unless prior written authorization is established.
- Cores will be evaluated and may have additional charges for any deficiencies to return the core to a like in kind core.
- MSI EMD power pack pricing is for like in kind Diamond <5> heads or better. Diamond <4> or less heads are subject to upgrade charges.

**\*All items cleaned, inspected, and reused are not covered by warranty**

Qty.	Part No.	Item Description	Unit Price	Extended Price
8	40122753	FORK PACK UTEX CORE (UTEX)	\$ 2,100.00	\$ 16,800.00
8	40122754	BLADE PACK UTEX CORE (UTEX)	\$ 2,100.00	\$ 16,800.00
32	40145929	VALVE BRIDGE ASSEMBLY (UTEX)	\$ 101.25	\$ 3,240.00
16	099125HD	SET, ROCKER ARM ASSEMBLY (MSI EXCHANGE)	\$ 565.00	\$ 9,040.00
16	8478046	INJECTOR, (MODEL 845E,UTEX)	\$ 450.00	\$ 7,200.00
1	9530407	PUMP, FRESH WATER, LHLB- (MSI EXCHANGE)	\$ 1800.00	\$ 1800.00
1	9530406	PUMP, FRESH WATER, LHRB, (MSI EXCHANGE)	\$ 1800.00	\$ 1800.00
1	9330012	PUMP, PRESSURE - (MSI EXCHANGE)	\$ 2500.00	\$ 2500.00
1	8417074	PUMP, SCAVENGING, (16,20-645, E4, E4B) - (MSI EXCHANGE)	\$ 2500.00	\$ 2500.00
1	8410219-mp	FUEL PUMP (MSI EXCHANGE)	\$ 175.00	\$ 175.00
TOTAL				\$ 61,855.00

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MSI.F.720-018  
03/01/2017



**PAYMENT TERMS**

Upon establishment of an account with acceptable credit limits, payment is due thirty (30) days after receipt of invoice unless otherwise mutually agreeable payment terms are negotiated.

Marine Systems, Inc. Standard Terms and Conditions are an integral part of this quote. They are included herein by reference and are available at <https://kirbycorp.com/wp-content/uploads/2021/12/MSI-Terms-12.06.21.pdf>

**This quote is valid for a period of thirty (30) days.**

Thank you for giving us the opportunity to serve you. Should you have any questions or require further information, please contact me at your convenience.

Sincerely,

*Chris Straban*

MSI West Coast - Service  
(206) 788-2132



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MEMORANDUM

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TO: STEVE GIESBRECHT, BOROUGH MANAGER  
 FROM: KARL HAGERMAN, UTILITY DIRECTOR *KAH*  
 SUBJECT: SUBDIVISION ESTIMATION UPDATE AND REQUEST FOR ADDITIONAL SERVICES  
 DATE: 9/13/2022  
 CC: JODY TOW, FINANCE DIRECTOR  
 DEBRA THOMPSON, CLERK  
 PROJECT FILE

In response to the current housing crisis in Petersburg, you approved of the hiring of PND Engineers of Juneau to complete cost estimates of subdivision development for three different areas: an expansion of the Airport subdivision, an extension of Fram Street and the development of Ramona Street and Augusta Street in the Hungry Point area. The report detailing those estimates is attached to this memo.

In all cases, the engineers applied the current Borough standards for street and utility construction. This standard is to "core out" all muskeg to hardpan soils and to build 28' wide streets and utility foundations with compacted shot rock. The need to excavate muskeg at considerable depths pushes costs quite high. A breakdown of the overall costs per subdivision and the resultant cost per lot is presented below.

Subdivision	Total cost	Number of Lots	Cost per Lot
Airport Subdivision	\$3,112,278	25	\$124,491
Fram Street	\$2,107,814	10	\$210,781
Hungry Point	\$4,431,290	15	\$295,419

These costs do not include costs for upgrades to wastewater pump station upgrades at the Airport subdivision or Hungry Point, but they do include a small pump station at Fram Street to serve the lots between 10<sup>th</sup> and 11<sup>th</sup> Street. The Airport subdivision pump station and the pump station at Hungry Point already exist and it is conceivable that the upgrades to these stations would be considered as separate wastewater department projects.

As directed, I have requested a cost for PND to revise the cost of the Fram and Hungry Point subdivisions using a lesser construction standard. This standard would only provide cored out foundation for water and sewer mains, would reduce the finished road width to 24' and would "float" all parts of the road that surround the buried utilities. These subdivisions were chosen for this re-work in estimation due to the fact that they have utility work that is already needed and partially funded. The engineer has provided a cost proposal of \$4,000 for this evaluation, but it is anticipated that considerable cost savings will be seen in the construction estimates. The downside of this approach is that many roads in Petersburg were built using a standard that "floats" the rock on muskeg and these roads require substantially more maintenance than roads that are supported down to hardpan soils by compacted shot rock. However, it will be valuable information to see what initial cost savings can be expected by lessening construction standards.

Additionally, per your direction I have requested PND to estimate four additional areas for subdivision development. They are the East Sandy Beach Subdivision (Frederick Point Road out to City Creek), the Tidelands Subdivision (mobile home zoned lots east of Lumber street), Lake Street (from Galveston Street to Sandy Beach Road) and 8<sup>th</sup> Street ( a short extension from Excel Street to the north to open up two large multi-family lots). PND has responded that the estimation services for these four prospects could be done for \$16,000.

To date, the Borough has spent \$10,700 for estimation services for Airport, Fram and Hungry Point developments. The cost to re-work the Fram and Hungry Point developments using the lesser construction standard is \$4,000. Let me know if you'd like to move forward with this effort.

At this time, and in consideration of the work already done and the high costs of proceeding with a single subdivision project, are you in favor of moving forward with additional subdivision estimates for the next four prospects? Perhaps this is a decision for the Assembly? In any case, I stand ready to engage PND Engineers as directed.

Thank you for your consideration.



August 30, 2022

PND 222073

Mr. Karl Hagerman  
Utility Director  
Petersburg Borough  
PO Box 329  
Petersburg, AK 99833

Re: Petersburg Subdivision Cost Assessments

Dear Karl,

PND Engineers, Inc. (PND) has completed reconnaissance level cost assessments for three potential residential subdivisions selected by Petersburg Borough. This report briefly summarizes the methods used to develop recommended budgets for each. The subdivisions include:

1. Airport Subdivision Extension
2. Fram Street Extension
3. Hungry Point Subdivision

Site information for each subdivision was obtained from the Borough's resources. Property boundaries, rights of way, topographical survey data, aerial photography and existing utility information was assembled from the Borough's GIS data base and asbuilt records. Muskeg depths were measured by Borough personnel at intermittent locations along each alignment to provide some basic geotechnical information for estimating earthwork quantities.

PND developed the enclosed concept level base maps to illustrate the anticipated development limits as directed by the Borough for each subdivision. We calculated preliminary earthwork quantities for excavation and fill using the muskeg probes and applying the Borough's typical roadway section for a 28' wide gravel street as represented by Standard Detail 20-1 of the 2012 Petersburg Standard Specifications for Streets, Drainage, Utilities and Parks. Earthwork quantities include complete muskeg core out and removal to competent subgrade for all roadways and driveways to the property line. Shot rock embankment is assumed available from the Borough's airport quarry or other economically viable private sources. Water and sewer utility extensions were assessed based on topographic relieve, existing utility conditions and connections and discussions with the Utility Director. Electrical utility extensions were assessed by PMPL. Preliminary drainage improvements were assessed based on aerial photography and site contours. Preliminary assessments were also made for replacing existing sewer lift station infrastructure at both the Airport and Hungry Point Subdivisions.

Budget level cost estimates were prepared following the described engineering assessments. PND calculated material quantities for roadways and utilities and utilized unit price bid data from several recent civil projects in Petersburg and other Southeast communities to formulate and justify the construction cost estimates. Each estimate includes 15% cost contingency as well as indirect development costs for predesign surveys, site geotechnical investigations, wetlands delineation, permitting, final design, contract documents, bid phase assistance, contract administration and construction inspection. A total recommended project budget including construction and indirect costs was prepared for each subdivision based on year 2022 pricing. Sewer lift station replacement costs were isolated as additive alternates due to the potential for differing project funding streams. All other roadway and utility costs were combined under base bid estimates. Considering current inflationary pressures, the Borough may wish to add price escalation factors to each of these budgets if the improvements are being planned several years down the road. Detailed line item budgets are enclosed and are summarized in the following table.

Petersburg Subdivision Cost Estimates  
August 30, 2022

Subdivision	Base Bid – Road & Utilities	Add Alt – Lift Station
Airport Sub. Extension	\$3,126,260	\$593,112
Fram Street Extension	\$2,113,750	N/A
Hungry Point Sub.	\$4,465,614	\$1,313,508

We appreciate the opportunity to provide these preliminary subdivision budgets to the Borough and are available to discuss any comments you may have. Feel free to contact me at your convenience and we have enjoyed working with you on this project.

Sincerely,

PND Engineers, Inc. | Juneau Office



Dick Somerville, P.E. | Vice President

Enclosures: Site Plans and 2022 Budget Estimates

PETERSBURG BOROUGH  
AIRPORT SUBDIVISION - BASE BID  
2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022  
PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$169,932	\$169,932
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Cleaning & Grubbing	LS	All Req'd	\$5,000	\$5,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	24,000	\$16	\$384,000
20.21(a)	Type II Classified Fill & Backfill	CY	20,000	\$30	\$600,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	1,000	\$42	\$42,000
20.22	Leveling Course	CY	1,000	\$52	\$52,000
20.25	Geotextile Fabric	SY	2,000	\$7	\$14,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	1,850	\$150	\$277,500
50.02(b)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	625	\$150	\$93,750
50.03	Construct Sanitary Sewer Manhole, Type A	EA	7	\$9,500	\$66,500
50.05	Connect to Existing Sewer Manhole	EA	1	\$2,000	\$2,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	25	\$800	\$20,000
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	750	\$90	\$67,500
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	200	\$110	\$22,000
55.24	Storm Drain Outlet Protection	EA	1	\$1,000	\$1,000
60.02	Furnish & Install 8" HDPE Water Pipe	LF	1,700	\$150	\$255,000
60.03	Furnish & Install 8" Gate Valve & Valve Box	EA	6	\$3,500	\$21,000
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	3	\$8,000	\$24,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	3	\$7,500	\$22,500
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	25	\$2,000	\$50,000
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$20,000	\$20,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$5,000	\$5,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	40	\$75	\$3,000
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$10,000	\$10,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$40,000	\$40,000
Subtotal Estimated Construction Cost (2022)					\$2,294,082
Project Contingency (15%)					\$344,112
<b>Total Construction Cost w/ Contingency (2022)</b>					<b>\$2,638,194</b>
Predesign Survey & Geotechnical Site Investigation					\$52,764
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$39,573
Final Design & Bid Phase Assistance					\$211,056
Contract Administration & Construction Inspection					\$184,674
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$3,126,260</b>



**PETERSBURG BOROUGH**  
**AIRPORT SUBDIVISION - ADD. ALT. PUMP STATION & REPLACEMENT**  
**2022 Project Budget Estimate (Predesign)**



Prepared By PND Engineers - August 30, 2022  
PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$32,376	\$32,376
20.12	Dewatering	LS	All Req'd	\$10,000	\$10,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	250	\$42	\$10,500
20.22	Leveling Course	CY	100	\$52	\$5,200
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$15,000	\$15,000
50.02	Furnish & Install Sewer Pipe	LF	60	\$150	\$9,000
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$15,000	\$15,000
50.22	Decommission Existing Lift Station	LS	All Req'd	\$10,000	\$10,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$85,000	\$85,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$75,000	\$75,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$65,000	\$65,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$100,000	\$100,000
70.12	Traffic Maintenance	LS	All Req'd	\$2,000	\$2,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$3,000	\$3,000
Subtotal Estimated Construction Cost (2022)					\$437,076
Project Contingency (15%)					\$65,561
<b>Total Construction Cost w/ Contingency (2022)</b>					<b>\$502,637</b>
Permitting					\$10,053
Final Design & Bid Phase Assistance					\$45,237
Contract Administration & Construction Inspection					\$35,185
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$593,112</b>

**PETERSBURG BOROUGH**  
**FRAM STREET EXTENSION - BASE BID**  
**2022 Project Budget Estimate (Predesign)**



Prepared By PND Engineers - August 30, 2022  
PND Project No. 222073

**P | N | D**

Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$111,712	\$111,712
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Clearing & Grubbing	LS	All Req'd	\$5,000	\$5,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	9,500	\$16	\$152,000
20.12	Dewatering	LS	All Req'd	\$15,000	\$15,000
20.15	Furnish Trench Backfill	CY	500	\$30	\$15,000
20.21(a)	Type II Classified Fill & Backfill	CY	8,500	\$30	\$255,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	500	\$42	\$21,000
20.22	Leveling Course	CY	500	\$52	\$26,000
20.25	Geotextile Fabric	SY	1,000	\$7	\$7,000
20.31	Shape & Regrade Fram Street	LS	All Req'd	\$5,000	\$5,000
20.32	Shape & Regrade Driveway	EA	4	\$750	\$3,000
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$15,000	\$15,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	900	\$150	\$135,000
50.02(b)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	350	\$150	\$52,500
50.02(c)	Furnish & Install 4" HDPE Sewer Force Main Pipe	LF	400	\$110	\$44,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	4	\$9,500	\$38,000
50.05	Connect to Existing Sewer Manhole	EA	1	\$2,000	\$2,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	14	\$800	\$11,200
50.12	Construct Sanitary Sewer Cleanout	EA	1	\$1,800	\$1,800
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$5,000	\$5,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$85,000	\$85,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$75,000	\$75,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$65,000	\$65,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$50,000	\$50,000
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	300	\$90	\$27,000
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	100	\$110	\$11,000
55.24	Storm Drain Outlet Protection	EA	2	\$1,000	\$2,000
60.02	Furnish & Install 8" HDPE Water Pipe	LF	800	\$150	\$120,000
60.03	Furnish & Install 8" Gate Valve & Valve Box	EA	5	\$3,500	\$17,500
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	2	\$8,000	\$16,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	2	\$7,500	\$15,000
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	10	\$2,000	\$20,000
60.08	Temporary Water Service	LS	All Req'd	\$2,500	\$2,500
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$15,000	\$15,000
70.07(a)	Remove & Dispose Sewer Main Pipe	LF	200	\$40	\$8,000
70.07(b)	Remove & Dispose Water Main Pipe	LF	400	\$40	\$16,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$5,000	\$5,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	20	\$75	\$1,500
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$10,000	\$10,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$30,000	\$30,000
Subtotal Estimated Construction Cost (2022)					\$1,538,112
Project Contingency (15%)					\$230,717
<b>Total Construction Cost w/ Contingency (2022)</b>					<b>\$1,768,829</b>
Predesign Survey & Geotechnical Site Investigation					\$44,221
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$35,377
Final Design & Bid Phase Assistance					\$141,506
Contract Administration & Construction Inspection					\$123,818
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$2,113,750</b>

**PETERSBURG BOROUGH**  
**HUNGRY POINT SUBDIVISION - BASE BID**  
**2022 Project Budget Estimate (Predesign)**



Prepared By PND Engineers - August 30, 2022  
PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$244,592	\$244,592
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Clearing & Grubbing	LS	All Req'd	\$50,000	\$50,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	42,000	\$16	\$672,000
20.21(a)	Type II Classified Fill & Backfill	CY	35,000	\$30	\$1,050,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	1,100	\$42	\$46,200
20.22	Leveling Course	CY	1,100	\$52	\$57,200
20.25	Geotextile Fabric	SY	2,000	\$7	\$14,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	1,200	\$150	\$180,000
50.02(b)	Furnish & Install 12" PVC C900 Gravity Sewer Pipe	LF	480	\$160	\$76,800
50.02(c)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	450	\$150	\$67,500
50.02 (d)	Furnish & Install 12" HDPE Sewer Force Main Pipe	LF	650	\$160	\$104,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	9	\$9,500	\$85,500
50.05	Connect to Existing Sewer Manhole	EA	3	\$2,000	\$6,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	18	\$800	\$14,400
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	540	\$90	\$48,600
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	80	\$110	\$8,800
55.24	Storm Drain Outlet Protection	EA	1	\$1,000	\$1,000
60.02	Furnish & Install 12" HDPE Water Pipe	LF	1,720	\$150	\$258,000
60.03	Furnish & Install 12" Gate Valve & Valve Box	EA	12	\$4,500	\$54,000
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	6	\$8,000	\$48,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	6	\$7,500	\$45,000
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	18	\$2,000	\$36,000
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$40,000	\$40,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$10,000	\$10,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	40	\$75	\$3,000
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$15,000	\$15,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$40,000	\$40,000
Subtotal Estimated Construction Cost (2022)					\$3,301,992
Project Contingency (15%)					\$495,299
<b>Total Construction Cost w/ Contingency (2022)</b>					<b>\$3,797,291</b>
Predesign Survey & Geotechnical Site Investigation					\$68,351
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$49,365
Final Design & Bid Phase Assistance					\$284,797
Contract Administration & Construction Inspection					\$265,810
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$4,465,614</b>

**PETERSBURG BOROUGH**  
**HUNGRY POINT SUBDIVISION - ADD. ALT. PUMP STATION 4 REPLACEMENT**  
 2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022  
 PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$69,616	\$69,616
20.10(b)	Unusable Excavation & Disposal	CY	1,000	\$20	\$20,000
20.12	Dewatering	LS	All Req'd	\$15,000	\$15,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	500	\$42	\$21,000
20.22	Leveling Course	CY	100	\$52	\$5,200
20.3	Excavation Shoring	LS	All Req'd	\$40,000	\$40,000
30.01	Remove and Replace Concrete and ACP Finishes	LS	All Req'd	\$20,000	\$20,000
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$20,000	\$20,000
50.02	Furnish & Install 8 Inch PVC Gravity Sewer Pipe	LF	60	\$150	\$9,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	1	\$12,000	\$12,000
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$15,000	\$15,000
50.22	Decommission Existing Lift Station and Piping	LS	All Req'd	\$25,000	\$25,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$125,000	\$125,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$100,000	\$100,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$150,000	\$150,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$150,000	\$150,000
50.27	Furnish & Install Emergency Generator & ATS	LS	All Req'd	\$150,000	\$150,000
70.12	Traffic Maintenance	LS	All Req'd	\$10,000	\$10,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$3,000	\$3,000
Subtotal Estimated Construction Cost (2022)					\$959,816
Project Contingency (15%)					\$143,972
<b>Total Construction Cost w/ Contingency (2022)</b>					<b>\$1,103,788</b>
Permitting					\$11,038
Final Design & Bid Phase Assistance					\$110,379
Contract Administration & Construction Inspection					\$88,303
<b>TOTAL RECOMMENDED PROJECT BUDGET</b>					<b>\$1,313,508</b>

Axon Enterprise, Inc.  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic: (800) 978-2737  
 International: +1.800.978.2737



Q-399503-44827.777DB  
 Issued: 09/23/2022  
 Quote Expiration: 11/30/2022  
 Estimated Contract Start Date: 07/01/2023  
 Account Number: 105484  
 Payment Terms: N30  
 Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Delivery-14 S NORDIC DR 14 S NORDIC DR PETERSBURG, AK 99833 USA	Pelersburg Police Dept. - AK PO Box 329 Pelersburg, AK 99833-0329 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Birt Phone: Email: dbirt@axon.com Fax:	James Kerr Phone: (907) 772-3830 Email: jkerr@petersburgak.gov Fax:

**Quote Summary**

Program Length	60 Months
TOTAL COST	\$62,640.00
ESTIMATED TOTAL W/ TAX	\$62,640.00

**Discount Summary**

Average Savings Per Year	\$2,290.32
TOTAL SAVINGS	\$11,451.60

**Payment Summary**

Date	Subtotal	Tax	Total
Jun 2023	\$12,528.08	\$0.00	\$12,528.08
Jun 2024	\$12,527.98	\$0.00	\$12,527.98
Jun 2025	\$12,527.98	\$0.00	\$12,527.98
Jun 2026	\$12,527.98	\$0.00	\$12,527.98
Jun 2027	\$12,527.98	\$0.00	\$12,527.98
<b>Total</b>	<b>\$62,640.00</b>	<b>\$0.00</b>	<b>\$62,640.00</b>

Quote Unbundled Price: \$74,091.60  
 Quote List Price: \$62,640.00  
 Quote Subtotal: \$62,640.00

Quote Unbundled Price:  
 Quote List Price:  
 Quote Subtotal:

**Pricing**

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>Program</b>									
Fleet3B+TAP	Fleet 3 Basic + TAP	6	60	\$200.81	\$169.00	\$169.00	\$60,840.00	\$0.00	\$60,840.00
<b>A la Carte Software</b>									
73449	RESPOND DEVICE LICENSE	6	60		\$5.00	\$5.00	\$1,800.00	\$0.00	\$1,800.00
<b>Total</b>							<b>\$62,640.00</b>	<b>\$0.00</b>	<b>\$62,640.00</b>

# Delivery Schedule

## Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic + TAP	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	6	06/01/2023
Fleet 3 Basic + TAP	70112	AXON SIGNAL UNIT	6	06/01/2023
Fleet 3 Basic + TAP	71200	FLEET ANT. AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	6	06/01/2023
Fleet 3 Basic + TAP	72036	FLEET 3 STANDARD 2 CAMERA KIT	6	06/01/2023
Fleet 3 Basic + TAP	72048	FLEET SIM INSERTION, ATT	6	06/01/2023
Fleet 3 Basic + TAP	72040	FLEET REFRESH, 2 CAMERA KIT	6	06/01/2028

## Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80400	FLEET, VEHICLE LICENSE	6	07/01/2023	06/30/2028
Fleet 3 Basic + TAP	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	12	07/01/2023	06/30/2028
A la Carte	73449	RESPOND DEVICE LICENSE	6	07/01/2023	06/30/2028

## Services

Bundle	Item	Description	QTY
Fleet 3 Basic + TAP	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	6

## Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80379	EXT WARRANTY, AXON SIGNAL UNIT	6	07/01/2023	06/30/2028
Fleet 3 Basic + TAP	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	6	06/01/2024	06/30/2028

Payment Details

Jun 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 1	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,168.08	\$0.00	\$12,168.08
<b>Total</b>				<b>\$12,528.08</b>	<b>\$0.00</b>	<b>\$12,528.08</b>

Jun 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 2	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
<b>Total</b>				<b>\$12,527.98</b>	<b>\$0.00</b>	<b>\$12,527.98</b>

Jun 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 3	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
<b>Total</b>				<b>\$12,527.98</b>	<b>\$0.00</b>	<b>\$12,527.98</b>

Jun 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 4	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
<b>Total</b>				<b>\$12,527.98</b>	<b>\$0.00</b>	<b>\$12,527.98</b>

Jun 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 5	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
<b>Total</b>				<b>\$12,527.98</b>	<b>\$0.00</b>	<b>\$12,527.98</b>



Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

## Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

9/23/2022



**Petersburg Borough, Petersburg, Alaska  
RESOLUTION #2022-15**

**A RESOLUTION SUPPORTING FULL FUNDING (\$8,236,815) FOR THE STATE OF  
ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2024  
STATE CAPITAL BUDGET**

**WHEREAS**, the Petersburg Borough Assembly recognizes the majority of the public boat harbors in Alaska were constructed by the State during the 1960s and 1970s; and

**WHEREAS**, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

**WHEREAS**, the harbor facilities in Alaska are ports of refuge for ocean-going vessels, and serve as essential transportation hubs to coastal Alaskan communities for supplies, trade in goods and services and connections to the world market for our exports and imports; and

**WHEREAS**, the State of Alaska over the past 30 years has transferred ownership of most of these State owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

**WHEREAS**, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

**WHEREAS**, consequently, when local municipal harbor masters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

**WHEREAS**, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbor Masters and Port Administrators, to create the Municipal Harbor Facility Grant program (AS 29.60.800); and

**WHEREAS**, the Department of Transportation and Public Facilities utilizes a beneficial administrative process to review, score and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

**WHEREAS**, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

**WHEREAS**, the municipalities of the Sitka, Whittier, and Wrangell/Meyers Chuck have committed to contribute \$8,236,815 in local match funding for FY 2024 towards harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

**WHEREAS**, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

**WHEREAS**, during the last fifteen years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

**WHEREAS**, a survey done by the Alaska Municipal League of Alaska’s ports and harbors found that from the respondents, the backlog of projects necessary to repair and replace former State-owned harbors has increased to at least \$500,000,000; and

**WHEREAS**, given that Alaska is a maritime state and that our harbors are foundational to both our way of life and the economy of this great State it is in the public’s best interest to maintain this critical infrastructure by using State, Local and Federal funds to recapitalize the crucial harbor moorage infrastructure statewide.

**THEREFORE BE IT RESOLVED**, the Petersburg Borough Assembly urges full funding in the amount of \$8,236,815 by the Governor and the Alaska Legislature for the State of Alaska’s Municipal Harbor Facility Grant Program in the FY 2024 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

**Passed and Approved by the Petersburg Borough Assembly on October 17, 2022.**

\_\_\_\_\_  
**Mark Jensen, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Debra K. Thompson, Borough Clerk**

**PETERSBURG BOROUGH  
RESOLUTION #2022-16**

**A RESOLUTION ESTABLISHING A HOUSING TASK FORCE**

**WHEREAS**, Petersburg, along with many communities in Alaska and the nation as a whole, is experiencing a housing shortage; and

**WHEREAS**, all means of housing are needed in the community to include crisis housing, affordable housing, and family/individual housing in general, both privately owned and rentals; and

**WHEREAS**, the lack of housing is causing individuals and families to turn down job offers to work in Petersburg and discouraging people from moving to our community; and

**WHEREAS**, the Assembly held a work session on the subject of housing and discussed the duties of a Housing Task Force; and

**WHEREAS**, various Assembly members have expressed interest in establishing a Housing Task Force; and

**WHEREAS**, the suggested task force would include up to 15 appointed members from a mixture of the following groups or entities: lot developers, road builders, land surveyors, building contractors, engineers, real estate agents, Petersburg School District, Petersburg Medical Center, Petersburg Economic Development Council, Petersburg Indian Association, the SHARE Coalition, the Borough Assembly, and the public.

**THEREFORE BE IT RESOLVED**, the Petersburg Borough Assembly hereby establishes a short term, appointed, up to 15 member Housing Task Force and has requested letters of interest to fill the seats from the following groups or entities:

- Lot Developers;
- Road Builders;
- Land Surveyors;
- Building Contractors;
- Engineers;
- Real Estate Agents;
- Petersburg School District;
- Petersburg Medical Center;
- Petersburg Economic Development Council;
- Petersburg Indian Association;
- The SHARE Coalition;
- Petersburg Borough Assembly;
- Public at Large

**THEREFORE BE IT FURTHER RESOLVED**, the task force's objective is to research and recommend solutions to the housing crisis in Petersburg and to submit their findings and recommendations to the Assembly for consideration at a future meeting.

The Assembly approved the following focused subjects for the task force to research:

- Crisis housing, both immediate and longer term Housing First models;
- Development code review finalization, with goal of bringing to the Assembly;
- Exploring financial resources, such as Alaska Housing Finance Corporation, for both institutional and individual support;

- Infrastructure review, comparing upcoming planned infrastructure projects with potential housing plans;
- Reviewing Borough tax policy for incentive program ideas; and
- Identifying burdensome state-level regulations

**PASSED and APPROVED by the Petersburg Borough Assembly this \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**Mark Jensen, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Debra K. Thompson, Borough Clerk**

**Debra Thompson**

---

**From:** Chelsea Tremblay <chelsealtremblay@gmail.com>  
**Sent:** Wednesday, October 12, 2022 1:32 PM  
**To:** Debra Thompson  
**Subject:** Reappointment to ECE TASK force

Assembly,

I would like to continue my work with the Early Childhood Education Task Force. My role as chair has largely been coordinating meeting logistics, facilitating conversation and taking notes as childcare and education experts in the community discuss issues of employee retention, access to childcare programs and other issues as they arise. I believe it would be a disservice to the conversation to interrupt progress we have made so far.

Please let me know if you have any questions, thank you for your service to the families of Petersburg.

Chelsea Tremblay  
907-518-0590

Early Childhood Education Task Force Quarterly Report  
September 19, 2022

Presented by Assemblymember Chelsea Tremblay

**Members:**

Chelsea Tremblay, Assembly, Chair, Jeff Meucci, Assembly, Kallie Caples, Heather Conn, Jessica Doril, Rachel Etcher, Hannah Flor, Denise Gubernick, Katie Holmlund, Sharlay Mamoe, Stephanie Payne, Becky Turland, Glo Wollen, Chad Wright

Invited Guests and Expert Questions: Liz Cabrera, Barb Marifern

Timeline of Meetings

**Access/Brainstorming (AB)**

Meeting June 30 (Glo, Denise, Rachel, Steve)

Introductions, key theme of the meeting was the barriers involved in getting engaged in childcare either as volunteer or professional. (Timeline on background checks thanks to fingerprinting.) Talked about past programs, including past Boys and Girls club.

Meeting July 28 (Rachel, Becky, Denise, Stephanie, Steve)

Discussed the Rally program in Juneau (childcare affiliated with school system in summer.) More conversation on history of Boys and Girls club, questions on funding, community support, etc. Identified building access and overall space as a major roadblock, particularly for infant care based on regulations involved. (Other issue for infants is the cost of maintaining higher staff-kiddo ratio)

Meeting Sept 13 (Steve, Stephanie, Glo, Rachel, Sharlay)

Reviewed a report from committee member who had a conversation with individual representing Boys and Girls Club of Alaska. Community needs to provide space and pay utilities, but the club pays for training and salary of staff to support the program. Discussed details, brainstormed possibilities for locations, will keep researching.

**Staff and Administrative Support (SAS)**

Meeting June 30 (Kallie, Jessica, Sharlay, Rachel)

Introductions, touching base on what kind of common issues the different facilities share. Touched on the Early Childhood Incentive Program proposed by the Petersburg Community Foundation's report, inspired by the Juneau HEARTS program. Collectively agreed that it was a start towards supporting community's ECE professionals.

**Policy and Details (PD)**

Meeting July 1 (Katie, Hannah, Steve, Jeff, Chad)

Introductions, setting goals for this group. Basically to chase down details for the conversations the other groups start. (Identifying specific regulations, researching proposed legislation, etc.) One group identified House Bill 149 introduced in the 2021 legislature, which would have allowed childcare entities to negotiate for funding with the state, as an area of further research.

Meeting July 14 (Hannah, Katie, Steve, Jeff, Becky, Sharlay)

Reviewed House Bill 149, the large amount of money now in the state's childcare provider fund to be dispersed through Thread. Decided to ask RayMatiasowski, the Borough lobbyist in Juneau, to research to see what else he might be able to find out about the bill and its chances in next session.



Meeting September 15 (Becky, Katie, Barb, Steve, Hannah)

Bryan Holst from Juneau Economic Development Council, who has an hour-long presentation on the Juneau HEARTS program. HB 149 is in limbo until the next session, group decided to hold off on this item until the legislature reconvenes in winter. Will work on a report to help facilitate possible future buildings (public or private) that could meet regulations for childcare needs.

"Family Meeting" August 3 (Hannah, Katie, Denise, Jeff, Sharlay, Rachel, Becky)

Majority met to establish how we would vote on making decisions on allocating funds that the Assembly designated to the Task Force. We decided that it would take a majority vote of the group as a whole to make a spending decision, rather than subcommittees making decisions themselves. (Note, spending decisions will still be reviewed by the Assembly.)

Next Steps

October 10, AB, time TBD, meeting with Petersburg School District guests Cyndy Fry and Barb Marifern to clarify gaps that the school has identified, talk about working together on use of building space and other areas of collaboration.

October 19, PD, time TBD, will meet to review potential future space.

In progress: Joint Task force and Assembly meeting for presentation from See proposed Petersburg version of incentive program attached, please prepare questions in a timely manner if possible.

(Proposed) October 20, SAS/Family Meeting to vote on implementing the education incentive program and talk about implementation. Meeting and email votes will be accepted.

Of note:

October 1, 9:30-10:30, the SHARE Coalition is presenting a film produced by Denver Rogers highlighting the role childcare plays in the community and the issues they face. The public is welcome to attend and talk to a panel of individuals involved in both the film and the world of caregiving. 09:30-10:30, the film is at the auditorium and the tots gym will be open with childcare provided so parents can hopefully attend. SHARE Coalition is hoping anyone who wonders, "How does the childcare issue affect me?" will attend and find the answer to that question.

## Debra Thompson

---

**From:** Stephen Giesbrecht  
**Sent:** Thursday, September 29, 2022 9:43 AM  
**To:** Debra Thompson  
**Cc:** Assembly; Jody Tow  
**Subject:** FW: AML hopes for participation in our Housing Task Force + taxability question for you

For #1 the Assembly will need to weigh in.

Jody will respond for Petersburg for question 2.

Steve

**From:** Nils Andreassen <nils@akml.org>  
**Sent:** Thursday, September 29, 2022 9:32 AM  
**To:** Nils Andreassen <nils@akml.org>  
**Cc:** Heather Brakes <heather@lobbyalaska.com>  
**Subject:** AML hopes for participation in our Housing Task Force + taxability question for you

I have a couple things to bring to your attention, hoping for feedback or response. I've included here about 40 members who might be experiencing these issues.

1. AML's board of directors yesterday approved the formation of a housing task force, within which we've included a child care subgroup. The intent is to gather data and information from members about their housing issues, processes, and potential solutions. As this conversation picks up across the state (and nation), we want to be prepared for potential legislative activity that may be directed at local governments. Will you please nominate someone to serve on this task force (shape the work and participate in meetings, help with analysis), and/or to be a point of contact (receive communications and respond to information requests)?
  - a. While the primary focus is on housing, members identified child care as a priority, as well, and it would be great if you could suggest someone who is looking at that issue from your perspective, or who could help inform ours. This is more like a small working group, to work through potential options or solutions for local governments, or positions we could take to advance statewide solutions.
2. A question has come up from a member about how those of you with a property tax handle taxability questions, and whether that is through your board of equalization. By taxability I mean whether an entity is taxable or exempt, and probably especially this comes up with nonprofits or religious organizations. Does your board of equalization handle this, or do you send it to superior court for a decision? Does it work well or is it challenging?

Nils Andreassen  
 Executive Director, Alaska Municipal League  
 Direct (907) 790-5305 or Cell (907) 351-4982  
*"Strengthening Alaska Municipalities"*  
[Register Now – 2022 Annual Conference](#)



**Debra Thompson**

---

**From:** Brian Smith <brmsmith6@gmail.com>  
**Sent:** Friday, September 30, 2022 4:26 PM  
**To:** Assembly  
**Cc:** Parks & Recreation Advisory Board; Stephanie Payne  
**Subject:** Proposed BMX Track

Hello Assembly Members,

I just learned that the Parks and Rec Advisory Board discussed the possibility of a new BMX track at their September 29 Meeting.

I am 100% in favor of the creation of a BMX track in town, and I hope the assembly can do whatever it is able to do to support this proposal! I'm planning to be in touch with the folks involved and let them know of my willingness to volunteer and be involved in whatever way is helpful.

Thank you,  
Brian Smith  
405 S Nordic Dr.

**Debra Thompson**

---

**From:** Donna Marsh <dwmmarsh430@msn.com>  
**Sent:** Monday, October 3, 2022 6:55 AM  
**To:** Assembly  
**Subject:** possible correction

Dear Assembly and Mayor Jensen:

I would be at this meeting, but the noon time conflicts with my work schedule.

However, if memory serves me correctly, the aquatic center is not 20 years old, as noted in one of the items listed on the repair list for repainting, etc. but instead, closer to 15 years old. It seems that it was fall of 2007, that the new pool opened. I bring this up as it's important to be as accurate as possible, when possible.

Thanks for your time.  
Donna Marsh

**Debra Thompson**

---

**From:** Mandy Powers <mandy@huddleAK.com>  
**Sent:** Wednesday, October 12, 2022 1:13 PM  
**To:** Holly Spoth-Torres  
**Subject:** DOT&PF DRAFT Long-Range Transportation & Freight Plan - Comment by October 31, 2022

Good afternoon!

In September, the Alaska Department of Transportation and Public Facilities (DOT&PF) launched Virtual Public Meeting #3 for the Statewide Long-Range Transportation Plan and Freight Plan (LRTP/FP). The DRAFT Plan is available for review and comment.

Your voice matters in this plan! We ask that you:

- View the [virtual public meeting](#) to learn about the Draft Statewide Long-Range Transportation Plan and Freight Plan.
- [Take the survey at the end](#) to let us know your comments on the DRAFT plans.
- Share the virtual public meeting with others in your network.

Comments are being accepted through October 31, 2022.

The LRTP/FP provides the long-term vision, policies, and decision-making framework that will guide the transportation system over the coming years. The LRTP/FP is expected to be finalized by the end of 2022. Visit the [project website](#) for more information.

Please let us know if you have any questions and thank you for your participation.



**Mandy Powers** (she/her)  
Office Manager, Huddle AK  
[website](#) | [instagram](#) | [facebook](#) | [twitter](#)





CITY AND BOROUGH OF WRANGELL  
INCORPORATED MAY 30, 2008

*Office of the Borough Mayor*

P.O. Box 531 ph. 907-874-2381  
Wrangell, AK 99929 fax 907-874-3952

October 12, 2022

Petersburg Borough Assembly  
PO Box 329  
Petersburg, AK 99833

RE: Inter-Island Ferry Authority

Dear Petersburg Borough Assembly,

The Wrangell Borough Assembly thanks you for your letter, requesting to open up discussions on the possibility of reinvesting in the Inter-Island Ferry Authority.

The Wrangell Borough Assembly will have this item on its agenda for the upcoming October 25, 2022, Regular Assembly meeting for discussion and possible direction to our Borough Manager.

Our Borough Manager, Jeff Good, will be reaching out to your Borough Manager soon after that meeting.

Respectfully,

A handwritten signature in cursive script that reads 'Patricia Gilbert'. The signature is written in black ink and is positioned above the printed name of the signatory.

Patricia Gilbert  
Borough Mayor