



Petersburg Borough

500 N 3rd Street
Petersburg, AK 99833

Meeting Agenda Parks & Recreation Advisory Meeting

Thursday, February 23, 2023

4:00 PM

Parks & Recreation Upstairs
Office

A. Topic: Petersburg Advisory Board

Time: Feb 23, 2023 04:00 PM Alaska

Join Zoom Meeting

<https://petersburgak-gov.zoom.us/j/84892575032?pwd=eU9aU1dOcFFRNmFURmNTVzVyTnQ2Zz09>

Meeting ID: 848 9257 5032

Passcode: 582833

1. Call to Order / Roll Call

2. Approval of Minutes

A. Minutes from December 15, 2022 need to be approved.

3. Amendment and Approval of Meeting Agenda

4. Visitor's Views Related to Agenda

5. Visitor's Views Unrelated to Agenda

6. Director's Report

A. Director Stephanie Payne will review her submitted notes to the board.

7. Unfinished Business

A. Board member Malea Marvin had offered to write a letter to Petersburg Indian Association to thank them for the completion of the Mussen Trail. This letter needs to be approved by the Advisory board prior to submission to Borough Assembly.

8. New Business

9. Communication

10. Discussion Items

11. Adjourn



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Meeting Minutes Petersburg Parks & Recreation

Thursday, December 15, 2022

4:00 PM

Parks & Recreation Upstairs
Office

1. Call to Order / Roll Call

A. Present at meeting was:

Sarah Fine-Walsh, Kacey Banes, Michele Pfundt, Ambre Burrell,
Stephanie Payne, Theresa Craig

2. Approval of Minutes

A. Approval of September 29, 2022, minutes motioned by Sarah Fine-Walsh, seconded by Kacey Hammer and all in favor.

3. Amendment and Approval of Meeting Agenda

- A. Board member Sarah Fine-Walsh requested to add discussion of meeting frequency.
- B. Board member Michele Pfundt requested to add discussion about how to address the public of Parks & Rec going happenings.

4. Visitor's Views Related to Agenda

There were no visitors at meeting.

5. Visitor's Views Unrelated to Agenda

There were no visitors at meeting.

6. Director's Report

- A. Report of what has been happening at Parks & Recreation from Director Stephanie Payne.
- B. HALO

7. Unfinished Business

A. Board member Malena Marvin had offered to write a letter to Petersburg Indian Association to thank them for the completion of the trail. This letter needs to still be approved by board before submission to Assembly.

1. Board member Malena Marvin was unavailable to update us on the letter. We will keep in unfinished business for next meeting.

8. New Business

A. After reading in Robert's Rules, the ending of term for Stephanie Hayes our past chairman leaves our Vice Chair Sara Fine-Walsh as our new Chairman of the board. There does need to be a vote for who will fill the Vice Chair opening.

***Correction, as of October 2022, new Chair and Vice Chair need to be voted on. ***

Board member Michele Pfundt motioned for Sarah Fine-Walsh to be new Chairperson. Board member Ambre Burrell seconded motion and All were in favor.

Board member Ambre Burrell motioned for Kacey Hammer to be new Vice Chair. Board member Michele Pfundt seconded motion and All were in favor.

**2022/23 Chairperson of Parks & Recreation Advisory Board is: Sarah Fine-Walsh.
2022/23 Vice Chairperson of Parks & Recreation Advisory Board is: Kacey Hammer.**

B. Frequency of meetings

1. Chairperson Sarah Fine-Walsh would like to have more frequent meetings to keep more up to date on events and not need to hold special meetings due to the long break between meetings. This would enable the board to reach out to the community in a timely manner.

Board member Michele Pfundt motioned to vote on every other month meetings. Board member Ambre Burrell seconded the motion, all were in favor.

Parks & Rec Advisory Board meetings will be held every other month, starting with February 2023.

9. Communication

There is no communication to report.

10. Discussion Items

A. Frequency of meetings

1. It was moved to suspend Robert's Rules and move this subject to New business.

B. What are ways to reach out more to our community with ongoings at Parks & Rec

Board member Michele Pfundt would like to find other ways to let the community know of happenings at Parks & Rec, stating not all go onto social media. Discussion of different options such as, adding our meeting notes to our MyRec public site as we do with any newspaper or radio articles.

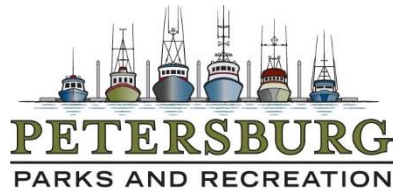
Director Payne pointed out that she gives a report to the Assembly monthly, sends out update letters to the Advisory board members, and honestly, if all information has not been gathered, she prefers to not go public until she can answer all the questions

that come her way, let the community know the plan so they are aware of what is going to happen and how. Once this is established, the reporting of it is updated as soon as there are updates to be given.

On our public website, there is an email for the Advisory Board for the community to reach out to our members and ask questions, they then can reach out to Director Payne. Director Payne also has an open-door policy, she always keeps herself available for the community to come sit and ask questions, call, or email.

11. Adjourn

After choosing February 23, 2023, at 4:00 p.m. for next meeting, Chairperson Sarah Fine-Walsh closed the meeting at 4:58 p.m.



Director Report: February 21, 2023 for 4:00pm Advisory Board meeting on February 23, 2023

Stephanie Payne

Happy New Year! Parks and Rec is ringing in the new year with a mission! That mission is to bring in more opportunities.

Operations

- ✓ Winter Wonderland was our best yet! Record turn out, so many excited and happy families – and lots of new babies getting their pics taken with Santa – the night was full of smiles for them and us!
- ✓ New Years Day gave us a great start on the Bike Park. A work session scheduled and hosted by Pat Blaire got a crew out to the site to begin clearing brush to get a better idea of the landscape and how we can best work with it. Connecting with Sig Burrell about the next steps and what that entails.
- ✓ Had a meeting with RSA Engineering in regard to the work being done for the sewer line repairs. They came for a site visit in January, and had a meeting with them via Teams (2.15.23) to chat about some final details. We are hoping for the documents to be finalized around end of March, early April.
- ✓ Our custodian for past 2+ years has retired. Rudy will be returning to his family in the Philippines in March. He was a wonderfully dedicated employee and such a generous and thoughtful person – he is already greatly missed. We have not only filled his position, but also added a part time custodian position. Ryan Nelson accepted the full time position, Daniel Pust has taken the part time position. Both of them are doing a great job and are learning the ropes – we are very thankful for both of them and their efforts.
- ✓ Julie and I had a meeting with Noah Dahlman about hosting a basketball camp this May, after Little Norway Festival. He is an American professional basketball player for the Gifu Swoops of the Japanese B. League. Julie followed a lead to check in this opportunity and so glad she did! We are looking forward to bring him and his team to town for this basketball camp. We are piggybacking on another AK basketball camp he will be hosting on St. Paul Island. More information can be found at: <https://www.noahdahlman42.com/>.
- ✓ I submitted a concept paper to the Dept. of Energy (DOE), on behalf of the school district, requesting \$1.3M for much needed energy upgrades to the Community Center. We will hear soon whether we are “encouraged or discouraged” to apply. We will be applying anyway. I will be working with the school to contract David Landis of SERRC to assist in assembling the application materials and submitting.
- ✓ I will also be working with PMPL to access \$75K provided by DOE for another energy audit of Community Center to be performed and the remaining money will be put towards PMPL and their efforts for energy upgrades around the community.
- ✓ We have begun planning for Little Norway Festival 2023!! We typically meeting on Wednesdays at the Petersburg Visitor Center. Lots to line up and get ready for another amazing celebration!
- ✓ AMSEA utilized the Activity Room and Pool for their F/V Drill Conductor Course. We partner with them to provide more access to water safety for community members. I am investigating a trip to Sitka in the fall for Cold Water Safety training. More on that when the time comes.

- ✓ USCG jumped in the pool to train their personnel in the “Kids Don’t Float” campaign. The personnel will then take this into other communities to spread the word and safety gear knowledge.
- ✓ The Hutli Group, a group of locals putting together a series of signs through USFS Grant and PIA funding, has been finalizing the first phase of the project. I have referred to this group in the past, the signs for Sandy Beach. We are getting closer to seeing them happen!
- ✓ We hosted an indoor, distance-based triathlon on Feb. 11th. Was great to be able to bring people indoors for this event and out of inclement weather for a safer way to enjoy the activities.
- ✓ Youth Volleyball ended on a great note – another wonderful season coached by Chrystine Lynn. We had 49 kids between 3rd and 5th grade, and 6th and 8th grade.
- ✓ I will be attending a Professional Grant Development Online Workshop online (from home) on 2.22 & 2.23. This is hosted by the Grant Training Center. Also an Essentials of Grant Management Workshop on 3.7.23.
- ✓ Our movie nights have been very successful!! We are working on movie licensing and copy right considerations at the moment but these events will be happening again soon!
- ✓ Our new Winter/Spring Schedules are up and out there! On the Gym side we have added soccer to Wednesday nights, 2 Open Volleyball nights, Open Gym is back on, and of course Pickleball on Saturdays! The Aquatic side has introduced an official Water Volleyball time (to give us water aerobic attendees some entertainment), and Water Polo on Thursday evenings! We will have some added swim and gym times available during Spring Break.

Maintenance

- ✓ The Parks and Maintenance Laborer position is listed for the public to apply. This person will assist with Parks duties from April thru October, then join our facility maintenance from October thru April (6 mo here, 6 mo there).
- ✓ Keith is working on upgrading our lights to LED throughout the facility.
- ✓ We will be installing the pool covers – we will try not to disrupt any swim time, but cannot guarantee.
- ✓ Leisure Pool experienced an “accident” so the chlorine levels had to be elevated to ensure a proper disinfection. We are working to get the levels back down to a “Safe” zone. We usually sit at 2.5 ppm, levels had to reach and remain at 20ppm for 13 hours.
- ✓ We are working on our Annual Maintenance and Cleaning Closure list. We are hoping that this will begin the sewer line repairs, but am fearful that we may not be able to schedule the repairs during the summer due to availability of contractors. We will announce when we know more.

This concludes my report. Please present any questions you may have.