



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Monday, November 07, 2022

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Nov 7, 2022 12:00 PM Alaska
Topic: November 7, 2022 Assembly Meeting

Please click the link below to join the webinar:
Meeting Link <https://petersburgak-gov.zoom.us/j/89315570126?pwd=czhjN09DNVRZSHRZT1lzcDc5eThrUT09>
Passcode: 316967

Or Telephone:
(720) 707 2699 or (253) 215 8782
Webinar ID: 893 1557 0126
Passcode: 316967

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Regular Assembly Meeting Minutes for October 17, 2022**
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
 - A. Harbor Bar and Liquor Store Liquor License Renewal Application**

The Harbor Bar and Harbor Liquor Store have applied with the Alaska Alcohol and Marijuana Control Office for liquor license renewals. The Assembly may support or protest the applications. A protest may not be arbitrary, capricious or unreasonable.

11. Report of Other Officers

A. Southeast Alaska Power Agency (SEAPA)

Assembly and SEAPA Board Member Lynn and Utility Director Hagerman will provide an update.

B. Tongass National Forest Petersburg District

Ranger Ray Born will present the planning process for cabin work throughout the district.

C. Petersburg Medical Center

PMC CEO Phil Hofstetter will provide a report.

D. Housing Task Force

Assembly Member Kensinger will provide a report.

12. Mayor's Report

A. November 7, 2022 Mayor's Report

13. Manager's Report

A. November 7, 2022 Manager's Report

14. Unfinished Business

A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold - Third and Final Reading

If approved in three readings, land conveyed to the Borough in a tax foreclosure proceeding will be offered for public sale.

B. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Third and Final Reading

Ordinance #2022-15 will adjust the FY 2023 budget by:

- 1) Accepting a State of Alaska Legislative Grant for the Ballfield and Ice Rink;
- 2) Increasing the State of Alaska Community Revenue Sharing amount due to receiving more monies than budgeted;
- 3) Increasing the State Jail Contract due to receiving more monies than budgeted;

- 4) Approving to rebuild the EMD-16 Generator using funds originally budgeted for the EMD-20-1 Generator overhaul and Electric Department reserves;
- 5) Approving to rebuild the Caterpillar 398 Generator using Electric Department reserves;
- 6) Increasing the budgeted expense for Storage Tank Piping using Water Department reserves;
- 7) Approving to roll forward from the FY 2022 Wastewater Department budget funds to complete the Municipal Building Pump Station;
- 8) Increasing the Wastewater Repairs and Maintenance budget line item to reconstruct the Sewer Parts Shed using Wastewater Department reserves;
- 9) Increasing the Property Development Fund budgeted amount for the Property Improvements - Subdivision Estimate line item approved by the Assembly at the September 6, 2022 meeting;
- 10) Increasing the Assisted Living budgeted amount for the Appliance Replacements line item to replace the water heater;
- 11) Approving the use of ARPA Fund 287 monies to produce/purchase Permit-ready Accessory Dwelling Unit Plans to assist borough residents in the goal of increasing housing units in the community;
- 12) Increasing the Police Department budgeted amount for the Small Tools & Equipment line item to purchase Axon Fleet police in-car camera systems using General Fund monies;
- 13) Increasing the Public Works Department budgeted amount for the Repairs and Maintenance line item to replace the security camera outside the Motor Pool Shop using General Fund monies;
- 14) Increasing the Public Works Department budgeted amount for the Street Materials line item to purchase sand for the roads in the winter using General Fund monies;
- 15) Approving to expedite replacement of Police Patrol Vehicle #54 due to long lead times using Motor Pool funds; and
- 16) Approving to roll forward the State of Alaska Healthy and Equitable Community Grant funds for Petersburg Medical Center that were not spent by FY22 fiscal year end.

As Amended in Second Reading:

- 17) Approving to record grant revenue from U.S. Treasury from the final round of ARPA assistance for municipalities and tribal governments;
- 18) Increasing the Harbor budgeted amount for Middle Harbor Anodes Installation.

15. New Business

A. Resolution #2022-17 A Resolution Setting Regular Borough Assembly Meeting Start Times to 6:00 PM and to Recess Meetings by 8:00 PM

If approved, Resolution #2022-17 will change the meeting times of all regular Assembly meetings to 6:00 p.m. and will recess meetings by 8:00 p.m. to be continued at 6:00 p.m. the following day.

B. Resolution #2022-18 A Resolution Opposing a Constitutional Convention

If approved, Resolution #2022-18 will show the Assembly's Opposition to a Constitutional Convention.

C. Appointment of Law Firm for Professional Legal Services

Borough Manager Giesbrecht and Borough Attorney Heideman recommend that the Assembly appoint the law firm of Jermain, Dunnagan & Owens to serve as special legal counsel for the Borough and its clerk in connection with a lawsuit regarding a public records act request.

D. Election of Vice Mayor

Charter Section 2.05B provides that no later than the first regular meeting of the assembly in November each year, the assembly shall elect from its membership a vice mayor.

E. Assembly Appointments

Mayor Jensen, with Assembly approval, will appoint Assembly Members as representatives or liaisons to the Southeast Conference, Alaska Municipal League, Harbors and Ports Advisory Board, Hospital Board, Public Safety Advisory Board, and the Local Emergency Planning Committee.

In addition, Mayor Jensen shall renew his designated seat on the Petersburg Economic Development Council which runs with the term of the Mayor.

The 2021/22 Assembly Appointment list is attached for reference.

F. Harbors and Ports Advisory Board and Parks & Recreation Advisory Board Letters of Interest

After the October 4, 2022 election, there is one vacant seat on the Parks and Recreation Advisory Board, and one vacant seat on the Harbors and Ports Advisory Board.

The Borough has received three letters of interest to fill the seats until the October 2023 Municipal Election.

The interested residents for Harbors and Ports Advisory Board are Scott Roberge and Raliegth Cook. The interested resident for the Parks and Recreation Advisory Board is Ambre Burrell.

16. Communications

A. Correspondence Received Since October 13, 2022

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, October 17, 2022

6:00 PM

Assembly Chambers

1. Oath of Office

Newly elected Assembly Members Marsh and Newman took the Oath of Office.

2. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

PRESENT

Mayor Mark Jensen
Assembly Member Thomas Fine-Walsh
Assembly Member David Kensinger
Assembly Member Bob Lynn
Assembly Member Donna Marsh
Assembly Member Jeff Meucci
Assembly Member Scott Newman

3. Voluntary Pledge of Allegiance

The Pledge was recited.

4. Approval of Minutes

A. Assembly Meeting Minutes for September 19, October 3, and October 7, 2022

The meeting minutes for September 19, October 3 and October 7, 2022, were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

5. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger,
Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly
Member Newman

6. Public Hearings

A. Public Hearing for Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

No testimony was given during this public hearing.

B. Public Hearing for Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes

Michele Pfundt and Catherine Kowalski, representing themselves respectively, spoke in favor of the purchase of dashboard cameras for the Borough's police vehicles.

7. Bid Awards

There were no bid awards.

8. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

9. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Jim Floyd, representing himself and the approximately 75 people who signed a statement of petition, requests all Assembly meetings be held in the evening going forward.

10. Boards, Commission and Committee Reports

There were no reports.

11. Consent Agenda

There were no consent agenda items.

12. Report of Other Officers

A. Petersburg Police Department

Chief Kerr discussed the question and answer document provided regarding the Axon in-car cameras and answered any further questions of the Assembly.

13. Mayor's Report

A. October 17, 2022 Mayor's Report

Mayor Jensen read his report into the record.

14. Manager's Report

A. October 17, 2022 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

15. Unfinished Business

A. Ordinance #2022-13: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold - Second Reading

Ordinance #2022-13 was unanimously approved in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

B. Ordinance #2022-14: An Ordinance Updating the Borough Code to Provide for Elderly Housing and Assisted Living Directors at Mountain View Manor - Third and Final Reading

By unanimous roll call vote, the Assembly approved Ordinance #2022-14 in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Marsh. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

C. Ordinance #2022-15: An Ordinance Adjusting the FY 2023 Budget for Known Changes - Second Reading

Ordinance #2022-15 was amended to: 1) create Special Revenue Fund 288 - Local Assistance and Tribal Consistency Fund, to record the revenue of \$1,006,800 received by the Borough; and 2) to increase the Harbor budget line item Middle Harbor Anodes from \$71,000 to \$93,000, an increase of \$22,000, to cover the cost of zinc anode installation on the Middle Harbor dock pilings. Ordinance #2022-15, as amended, was adopted in its second reading by a vote of 6-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger. Voting Yea: Mayor Jensen, Assembly Member Kensinger, Assembly Member Lynn,

Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman
Voting Nay: Assembly Member Fine-Walsh

16. New Business

A. Resolution #2022-15: A Resolution Supporting Full Funding (\$8,236,815) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2024 State Capital Budget

Resolution #2022-15 was adopted by a vote of 6-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Meucci, Assembly Member Newman
Voting Nay: Assembly Member Marsh

B. Resolution #2022-16: A Resolution Establishing a Housing Task Force

Resolution #2022-16 was amended to state the task force shall be temporary in nature and set to disband upon completion of objectives or earlier as determined by the Borough Assembly. As amended, Resolution #2022-16 was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

C. Request for Reappointment to the Early Childhood Education Task Force

The Assembly unanimously reappointed Chelsea Tremblay as Chair to the ECE Task Force.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Kensinger.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

D. Alaska Municipal League Housing Task Force

By unanimous roll call vote, the Assembly nominated Assembly Member Kensinger to serve on AML's housing task force and Chelsea Tremblay to serve on the childcare subgroup of the task force.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Meucci.
Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member

Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

E. Alaska Municipal League 2022 Local Government Conference

The Assembly unanimously approved travel to the AML Local Government Conference for Assembly Member Lynn.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Kensinger.

Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

17. Communications

A. Correspondence Received Since September 29, 2022

18. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

Assembly Member Fine-Walsh recognized Kito's Kave for serving free food every Sunday.

19. Adjourn

The meeting was adjourned at 7:15 p.m.

Motion made by Assembly Member Marsh, Seconded by Assembly Member Kensinger. Voting Yea: Mayor Jensen, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Lynn, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

November 2, 2022

Petersburg Borough

Via Email: dthompson@petersburgak.gov; bregula@petersburgak.gov

Re: Notice of 2023/2024 Liquor License Renewal Application

Table with 2 columns and 3 rows: License Type (Beverage Dispensary), License Number (498), Licensee (DC Harbor Inc), Doing Business As (Harbor Bar)

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Handwritten signature of Joan M. Wilson

Joan Wilson, Director amco.localgovernmentonly@alaska.gov



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE 550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

November 2, 2022

Petersburg Borough

Via Email: dthompson@petersburgak.gov; bregula@petersburgak.gov

Re: Notice of 2023/2024 Liquor License Renewal Application

Table with 4 columns: License Type, Licensee, Doing Business As, License Number. License Type: Package Store, License Number: 503, Licensee: DC Harbor Inc, Doing Business As: Harbor Liquor Store.

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Handwritten signature of Joan M. Wilson

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

Petersburg RD Monthly Partners Update – Talking Points – Petersburg Borough October/November 2022

1. Cabins: There is two planning processes moving forward for cabin work throughout the district. The Bipartisan Infrastructure Law (BIL) and a cabins EA process.
 - a. BIL Funding and regional outreach efforts ([Alaska Region Cabin Projects \(arcgis.com\)](https://arcgis.com)):
 - b. On Kupreanof Island BIL funding proposals are for:
 - i. BREILAND SLOUGH CABIN REPLACEMENT (2023):
 - ii. WEST POINT CABIN REPAIR & RENOVATION (2024):
 - c. On Mitkof Island BIL funding proposals are for new cabins at:
 - i. BLIND SLOUGH CABIN-(2024):
 - ii. WOODPECKER COVE CABIN (2025):
 - d. Cabins Environmental Assessment (EA) process:
2. Timber:
 - a. Thomas Bay Young Growth Sale
 - b. Kake Access Road Salvage Timber
3. Portage Bay Administrative Site permit for Cultural Healing/Rehabilitation Center by OVK.
4. Upcoming Meetings of interest:
 - a. KKCFP Steering Committee: Happened **3 November** with help from SSP Bob Christensen and NRCS Samia Savell.
 - b. ADF&G Advisory Committee: To restart, for Petersburg contact Henry Leasia — henry.leasia@alaska.gov Phone: (907) 465-6097.
 - c. Resources Advisory Committee (Secure Rural Schools Program)
 - i. A Forest/RO decision was made to develop two RACs, one north and one south for the entire forest.
 - ii. A new coordinator has been hired and is reaching out to Resource AC members. Robin Hasselquist, p: 907-789-6212; cell: 907-419-8609; f: 907-586-8808; robin.hasselquist@usda.gov

File Code: 1950
Date: October 21, 2022

Dear Planning Participant:

The Petersburg and Wrangell Ranger Districts are seeking comments on the proposed Petersburg and Wrangell Ranger Districts New Cabins project, which proposes to construct nine new public use cabins on sites accessible by road in areas not already developed for recreation.

To review the need for the proposal, the proposed action including locations and descriptions of the proposed sites for new cabin construction, see the “Scoping” folder on the project’s webpage: <https://www.fs.usda.gov/project/?project=61944>.

We have decided to combine the scoping and 30-day comment periods; therefore, another comment period is not expected to occur before the draft decision is released. Your input and ideas are important in designing, analyzing, and implementing the proposed Petersburg and Wrangell Ranger Districts New Cabins project. Comments will help the project interdisciplinary team identify concerns, questions, and information needs related to the Proposed Action. When writing comments, please explain why you have a concern or a suggestion.

How to Comment and Timeframe

Specific written comments on the proposed project will be accepted for 30 days following the date of publication of the proposed Petersburg and Wrangell Ranger Districts New Cabins project legal notice in the *Petersburg Pilot*. The publication date in the newspaper of record is the exclusive means for calculating the comment period for a proposed action documented in an Environmental Assessment (EA). Those wishing to comment should not rely upon dates or timeframe information provided by any other source.

Individuals and organizations wishing to be eligible to object must meet the information requirements of 36 CFR 218 Subparts A and B. Only individuals or entities who submit timely and specific written comments about this proposed project or activity during this or another public comment period established by the Responsible Official will be eligible to file an objection. Comments must be within the scope of the proposed action, have a direct relationship to the proposed action, and include supporting reasons for the Responsible Official to consider. Persons submitting comments must provide the following information: name and address; title of the proposed project; specific written comments; and signature or other verification of identity upon request. Other requirements to be eligible to submit an objection are listed at 36 CFR 218.25(a)(3). It is the responsibility of the sender to ensure timely receipt of any comments submitted.



Planning Participant

2

Specific written comments for the Responsible Officials may be submitted via mail, other delivery service, or faxed to:

Ray Born
Attn: "Petersburg and Wrangell Ranger Districts New Cabins Project"
PO Box 1328
Petersburg, AK 99833
907-772-5995 (fax)

Comments may also be submitted through the project's comment database at:
<https://cara.fs2c.usda.gov/Public/CommentInput?Project=61944>.

Hand-delivered comments can also be received at the district offices in Petersburg (12 North Nordic Dr.) and Wrangell (525 Bennett Street), Monday through Friday between the hours of 8 a.m. and 4:30 p.m., except holidays.

For more information about the project, please contact Victoria Houser at 907-874-2323 or victoria.houser@usda.gov.

If you would like to continue to receive information from the Forest Service regarding the Petersburg and Wrangell Ranger Districts New Cabins project, please join our electronic mailing system for public outreach:

https://public.govdelivery.com/accounts/USDAFS/subscriber/new?topic_id=NEPA_53098_S.

We appreciate your interest and look forward to your participation. Your input and ideas help ensure a successful project.

Sincerely,

Vernon
X **Ray Born**
Digitally signed by
Vernon Ray Born
Date: 2022.10.24
13:20:31 -08'00'

VERNON BORN
DISTRICT RANGER

CLINT
X **KOLARICH**
Digitally signed by CLINT
KOLARICH
Date: 2022.10.20 15:32:34
-08'00'

CLINT KOLARICH
DISTRICT RANGER

Enclosure: Petersburg and Wrangell Ranger Districts New Cabin Project Scoping Letter

cc: Carey Case, Victoria Houser, Pat Heuer

**Mayor's Report
November 7, 2022 Assembly Meeting**

- 1. Thank you, Veterans:** A heartfelt Thank You goes out to our local Veterans for your service to our country!
- 2. General Election:** Election Day voting will be open on November 8th from 7 a.m. to 8 p.m. in the Community Center Activity Room.
- 3. Halloween Landslide Response:** Thank you to everyone who assisted in the response, power restoration and clean up after the landslide on October 31st.
- 4. December 5, 2022 Assembly Meeting:** Mayor Jensen will not be available to attend the December 5th Assembly meeting.
- 5. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community as Board Member to the Southeast Alaska Power Agency (SEAPA) for calendar year 2023. The Borough Assembly will appoint one voting member and one alternate to the SEAPA board.

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to dthompson@petersburgak.gov.



Borough Manager's Report
Assembly Meeting 7 November 2022

- ❖ Boat owners; harbor staff will be cleaning up floats of water hoses and clutter to make way for snow removal. Owners grab your stuff! Also, please call the Harbor Office with boat watching information as vessel owners start to travel out of town.
- ❖ Harbor Staff continues to meet with the USACE and Contractor weekly meetings. Contractor expects to be on scene the second week of November and set up to start dredging after Thanksgiving. Staff will work with contractor and vessel owners on schedule for moving vessels once they are set up and break ground.
- ❖ We are working with Raincountry Plumbing and Heating to update plumbing in the Elderly Housing kitchen.
- ❖ Mountain View Food Service will be having their annual Thanksgiving dinner on Friday, November 18th. To order, call 907-772-4331 between Monday, November 14th and Wednesday, November 16th by noon, and specify for Thanksgiving Dinner. Meals will be a suggested donation of \$14.00 per person and this will be delivery only.
- ❖ A limited amount of traction sand is available to Borough residents free of charge at Public Works. A total of (10) 5-gallon buckets of sand may be obtained at no cost during the winter months. Anyone wanting sand through this program will need to stop by and let the office know first.
- ❖ Aaron continues to work on getting up to speed on the required ICS training and reviewing and getting familiar with our existing emergency plans.
- ❖ The Communications trailer has been gone though and returned to ready status after finding some minor issues during its last deployment.
- ❖ There will be a Modified FF1 course scheduled for early January 2023, as well as an EMT-1 Course planned to start some time in Jan-Feb 2023. If you are interested in either, please contact the Fire Dept.
- ❖ Cybercrimes are going up and this year the pricing for protection was difficult. We had higher premiums with less coverage. The application process was more difficult than it was a year ago.
- ❖ Parks and Rec will work with Rock-N-Road to begin clearing vegetation at the proposed Bike Park location to investigate feasibility and potential track layout.
- ❖ Youth Basketball season has wrapped up, Parks and Rec would like to thank all the volunteer Ref's and Coaches for their participation in creating another successful season!
- ❖ Liz met with representatives from DNR and the Governor's office regarding the borough's municipal land entitlements. The DNR stated they would be moving forward with adjudication of remaining selections over

Borough Administration
 PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4519 Fax (907)772-3759
www.ci.petersburg.ak.us

the next six months, including adjudication on the parcel at Papke's Landing. We have monthly progress meetings scheduled with DNR entitlement office through May 2023.

- ❖ DNR Commissioner issued a notice allowing the Depts. of Transportation and Forestry an opportunity to provide additional comment on the borough's appeal of DNR's decision to retain parcels adjacent to Olson's Log Dump and the Woodpecker LTF. The borough wrote a letter objecting to the action and requesting DNR decide on the appeal. We have not heard back from DNR.
- ❖ DNR issued a draft patent deed for most of the lots within the Thomas Bay Subdivision for the borough to review. We are working through details regarding the acreage and status of the platted rights-of-way.
- ❖ Halloween Land Slide
 - As of the writing of this report, ADOT contractors, Reid Brothers Construction and Rock N Road Construction were able to open up the highway only 7 hours after the slide occurred.
 - SEAPA, AP&T and GCI all mobilized crews to work on repair of power, telephone and data lines.
 - PMPL was able to restore power to most all residents by mid-morning of November 1st by running the diesel plant for the northern side of the slide and operating the Blind Slough hydro in an "islanded" mode for homes on the south side of the slide.
 - SEAPA and PMPL crews worked through the night on November 1st to restore power to the final 15-20 homes that remained without power, transition back to SEAPA power and shutdown the diesel plant.
 - A huge thank you to PMPL staff who performed the exhausting work during this response or supported the effort in many ways.
 - Thanks also to Public Works, ADOT, Police and Fire Departments, and all the contractors for their assistance in supplying equipment and materials when needed.
- ❖ The Blind Slough Hydro project pre-bid meeting was held on October 24 and 25th. A good turnout of contractors attended. The bid date will be moved from November 28th to December 5th to distance the bid opening from Thanksgiving and associated staffing and bid delivery issues that normally come with holidays.
- ❖ The library has been awarded a \$14,500 grant from the Healthy Communities program of the Alaska Community Foundation to expand arts and cultural programs.
- ❖ Programs offered at the library in November include Curiosity Creates afterschool program, Robotics for Kids, Basic Knitting with Lisa Schramek, a writing workshop with Orin Pierson, Yoga with Karen Malcom, Cedar Bark Weaving with Deb O'Gara, and Stories in Motion, a new twist on traditional library story time.
- ❖ Passport services have resumed at the library.
- ❖ Assisted Living has filled all their open rooms, and they had a great Halloween handing out treats.
- ❖ Derrick has implemented a new continuing education program and we have been able to get all RA's caught up after a software problem on the old system caused us some issues.
- ❖ Two Officers are attending SART training (Sexual Assault Response Team). This training was paid for by the State and is only costing the Police department the officers wages and per diem.
- ❖ The Police Department has seen a recent increase in DUI arrest and investigations. Petersburg Police Department wants to remind people to plan to have a ride home.

- ❖ Sgt. Ayriss is working on coordinating ALICE trainings for the Borough.

**PETERSBURG BOROUGH
ORDINANCE #2022-13**

**AN ORDINANCE DETERMINING THAT PROPERTY CONVEYED TO THE
BOROUGH IN A TAX FORECLOSURE PROCEEDING SHALL NOT BE RETAINED
FOR A PUBLIC PURPOSE AND SHALL HEREAFTER BE SOLD**

WHEREAS, a tax foreclosure proceeding regarding real property taxes for tax year 2019 was initiated by the Petersburg Borough in the Superior Court, First Judicial District at Petersburg, and designated 1PE-20-73 Civil; and

WHEREAS, on November 25, 2020, the Court entered a Judgment and Decree, in favor of the Petersburg Borough, transferring to the Borough the properties remaining on the foreclosure list, subject only to the statutory rights of redemption; and

WHEREAS, starting on November 4, 2021 and in compliance with applicable state statutes and borough ordinances, the Borough caused to be published a Notice of Expiration of Redemption Period, once a week for a period of four consecutive weeks; and

WHEREAS, following expiration of the notice period, the 2019 taxes on the property described below remained unpaid, and the Borough thereafter sought and received a tax deed from the Clerk of Court, formally transferring ownership of that property to the Petersburg Borough, which was recorded on August 30, 2022 in the records of the Petersburg Recording District as document number 2022-000538-0; and

WHEREAS, under A.S. 29.45.460 and PMC 4.26.460, the Borough is now required to determine whether the foreclosed and transferred property shall be retained for a public purpose.

THEREFORE, THE PETERSBURG BOROUGH ORDAINS,

Section 1. Classification: This ordinance is of a non-permanent nature and shall not be codified in the Petersburg Borough Code.

Section 2. Purpose: The purpose of this ordinance is to determine whether a certain tax-foreclosed property shall be retained for a public purpose.

Section 3. Substantive Provisions:

A. The following described property, previously owned by Allen Hudson and Billy Harding, was obtained by the Borough pursuant to a tax foreclosure proceeding:

Parcel Number 02-285-140

Lot 19, Block 1, Wrangell Narrows Subdivision, Alaska State Land Survey No. 81-7, Plat 81-8 (amended as Plat 82-11), Petersburg Recording District, First Judicial District, State of Alaska (Physical location: On the Southwest side of Mitkof Island, approximately 6.28 miles south and west of the southern boundary of the Borough service area no. 1, one lot back from the Wrangell Narrows)

B. It is hereby determined that a public need for the property does not exist, and that it will not be retained for a public purpose. The parcel shall hereafter be sold by the Borough.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This Ordinance shall become effective immediately upon final passage.

PASSED AND APPROVED by the Petersburg Borough Assembly, Petersburg, Alaska this 17th day of October, 2022.

Mark Jensen, Borough Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted: 10/17/2022
Published: 10/27/2022
Effective: 10/17/2022

**PETERSBURG BOROUGH
ORDINANCE #2022-15**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING
THE FY 2023 BUDGET FOR KNOWN CHANGES**

Section 1. Classification: This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this ordinance is to adjust the FY 2023 budget for known changes.

Section 3. Substantive Provisions: In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2022 and ending June 30, 2023 is adjusted as follows:

Explanation: Necessary revisions in the FY 2023 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
FISCAL YEAR 2023 REVENUE / EXPENSE BUDGET ADJUSTMENTS				
Parks & Recreation – State of Alaska Legislative Grant – Ballfield / Ice Rink				
200.578.402231	State Grant Revenue for Ball Field and Ice Rink	\$0	\$123,158.	\$123,158.
200.578.506501	State Grant Expenses for 23-RR-017	\$0	(\$100,300.)	(\$100,300.)
200.578.506502	State Grant Expenses for 23-RR-018	\$0	(\$22,858.)	(\$22,858.)
The Petersburg Borough was awarded reappropriated legislative grants for the purpose of lighting at the Ballpark and Ice Rink.				
Community Assistance from the State of Alaska				
110.000.402180	Community Assistance Revenue	\$340,000.	\$39,188.	\$379,188.
Received \$379,188 in Community Revenue sharing which is up from the budgeted \$340,000 the Borough was expecting to receive.				
State Jail Contract Revenue from the State of Alaska				
110.000.402222	Jail Contract and Public Safety Agreement	\$251,626.	\$117,858.	\$369,484.
The Borough received \$117,858 more than budgeted for the State Jail Contract from the State of Alaska. Total Jail Contract is now \$369,484. Historically the Borough has received \$173,626 the past few years but the Borough had budgeted a larger amount in FY23 expecting an increase but not knowing what level.				
Electric Fund – EMD-16 Rebuild				
410.000.506526	EMD-16 Rebuild Expense	\$0	\$325,000.	\$325,000.

410.000.506524	EMD-20-1 Overhaul	\$162,000	(\$162,000.)	\$0
EMD-16 Generator is in need of immediate work. This supplemental will approve shifting the money that was budgeted to overhauling the EMD 20-1 generator of \$162,000 and use other Electric reserves for the remaining \$163,000 to cover the \$325,000.				
Electric Fund – Caterpillar 398 Generator Rebuild				
410.000.506527	Cat 398 Rebuild Expense	\$0	\$200,000.	\$200,000.
Per review of the EPS generation load study it is prudent to rebuild and refurbish this small generator in order to maintain it's capacity in the system and assist in meeting system peaks.				
Water Fund – Storage Tank Piping				
420.000.506522	Storage Tank Piping Expense	\$10,000.	\$15,000.	\$25,000.
Increase expense amount by \$15,000 due to length of process getting design completed and approved by ADEC.				
Wastewater Department – Municipal Building Pump Station				
430.000.506526	Municipal Building Sewer	\$0	\$20,000.	\$20,000.
Roll forward FY22 budget number to complete electrical installation of the pump station power and control cabinet.				
Wastewater Department – Public Works – Sewer Parts Shed				
430.000.501480	Repairs and Maintenance	\$9,600.	\$25,000.	\$34,600.
Reconstruct the building that houses Wastewater parts for storage.				
Property Development Fund – Subdivision Cost Estimates				
260.000.506518	Property Improvements – Subdivision Estimate	\$25,000.	\$20,000.	\$45,000.
At the September 6 th meeting Assembly approved spending an additional \$20,000 for a cost evaluation of potential areas of subdivision locations in Petersburg that were not included in the last evaluation and a re-estimation of previously evaluated areas at a lesser construction standard.				
Assisted Living – Water Heater Replacement				
480.000.506526	Appliance Replacements	\$4,000	\$10,526.	\$14,526.
A water heater replacement was needed at the Assisted Living Facility due to a leaking issue. This item was not budgeted for in the initial FY23 budget.				
ARPA – Fund 287 - Permit-ready Accessory Dwelling Unit Plans				
287.000.501323	Permit – ready ADU Design plans	\$0	\$12,000.	\$12,000.
ADU design plans to help assist in the development process for borough residents and to further the goal of increasing housing units in the community. These sets of plans will vary in dwelling size, conform to building code, and will provide a list of materials needed for suppliers.				

General Fund – Police Department – Vehicle Cameras				
110.521.501340	Small Tools & Equipment	\$30,792.	\$62,640.	\$93,432.
The purchase of new police vehicle camera system, this could also be done in five annual payments of \$12,528 for a total of \$62,640.				
General Fund – Public Works – Security Camera Replacement				
110.534.501480	Repairs and Maintenance	\$32,500.	\$16,000.	\$48,500.
Security Cameras need replacing outside the Motor Pool Shop. The current system is outdated, has very limited functionality and does not provide full coverage of the areas that need monitoring.				
General Fund – Public Works – Traction Sand				
110.534.501360	Street Materials	\$90,135.	\$7,500.	\$97,635.
The price of sand has gone up and our FY23 budget was insufficient for purchasing the usual 1500 tons needed for the winter season.				
Motor Pool				
510.000.507001	Police Patrol Vehicle #54	\$0	\$60,000.	\$60,000.
We have an opportunity to purchase an additional Police Patrol Vehicle. Police vehicles have been in very short supply lately and with long lead times on both the vehicles and upfit equipment. There are 2 existing units that are coming up for replacement next fiscal year (#s 86 and 54). Car #54 (2017 Ford Expedition) has high mileage (approx. 80K) and we are proposing to begin replacement of this unit now vs. waiting another year or more.				
Miscellaneous Grants – State of Alaska Healthy and Equitable Community Grant				
200.000.402274	State Grant Revenue – Division of Public Health	\$0	\$22,377.	\$22,377.
200.000.504632	Grant Expenditures – Pass through to PMC	\$0	(\$22,377.)	(\$22,377.)
This grant was approved by the Assembly last year in Resolution #2021-13 however it wasn't spent by fiscal year end as planned and was not placed in the FY23 Budget.				
ARPA – Local Assistance and Tribal Consistency Fund				
288.000.402270	Grant Revenue from Treasury	\$0	\$1,006,800.	\$1,006,800.
To record grant revenue from U.S. Treasury from the final round of ARPA assistance for municipalities and tribal governments.				
Harbor – Middle Harbor Anodes				
450.000.506542	Middle Harbor Anode Installation	\$71,000	\$22,000.	\$93,000
To cover the increased cost of this project.				

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

Section 5. Effective Date: This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 7th day of November, 2022.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Adopted:
Published:
Effective:

MEMORANDUM

TO: STEVE GIESBRECHT, BOROUGH MANAGER
 FROM: KARL HAGERMAN, UTILITY DIRECTOR *KH*
 SUBJECT: FY23 SUPPLEMENTAL BUDGET REQUESTS
 DATE: 9/26/2022
 CC: JODY TOW, FINANCE DIRECTOR
 DEBRA THOMPSON, CLERK
 PROJECT FILE

Please find the details of supplemental budget requests to the electrical and water budgets for FY23 below.

PMPL

The department had budgeted for an overhaul of one of our larger generators in this budget year. However, upon consultation with industry mechanics that were at our plant to work on other engines, it is prudent to shift our attention to the EMD-16 that is in need of more immediate work. This unit had overheated many years ago and there are now signs that the internals are wearing to the point that a failure could occur. The funding for the EMD 20 overhaul will be shifted to this project and additional funds are requested to fully fund the work on the 16 cylinder EMD. Line item transfers and requested funds are detailed below:

Establish new line item titled "EMD-16 Rebuild" with a budget of \$325,000.

Transfer \$162,000 from 410 000 506524 - "EMD 20-1 Overhaul" to new "EMD 16 Rebuild"

Transfer an additional \$163,000 from Electric Fund reserves to "EMD 16 Rebuild"

Additionally, upon receipt and review of the generation load study produced by Electric Power Systems (EPS), it is prudent to rebuild and refurbish the Caterpillar 398 generator in order to maintain it's capacity in our system. It was a department plan to retire this unit and replace its capacity with new generation at Scow Bay, but with the high cost and lengthy timeline of adding new generation the department is going to rebuild the engine and clean/refurbish the generator to provide additional years of service. The unit is operational at this time but at a reduced capacity. This unit is one of our smallest generators but it is used frequently to meet systems peaks during an operational run.

Establish a new line item titled "CAT 398 Rebuild" with a budget of \$200,000

Transfer \$200,000 from Electric fund reserves to "CAT 398 Rebuild".

WATER DEPT

The water department has been working on addressing the ADEC requirement of eliminating a potential cross connection issue at the water storage tank piping. A solution has been designed and approved by the ADEC but due to extended periods of design and approval, spanning

multiple budget years, the current FY23 budget is not sufficient to construct the full project as designed. A concrete vault must be built to allow access to the underground piping at all times and in the event there is a need to bypass the storage tank in times of extreme emergency. The budget request is below.

Increase line item 420 000 506522 "Storage Tank Piping" to \$25,000. (an increase of \$15,000)

WASTEWATER DEPT

The wastewater department has been planning to install a small pump station at the municipal building to address periodic backups into the building without having to excavate the Haugen Drive/Nordic Drive intersection. The pump station has been purchased but electrical installation of the pump station power and control cabinet was budgeted in FY22 and not moved forward to FY23. The wastewater budget must be increased to accomplish the installation of the station.

Increase line item 430 000 506526 "Municipal Building Sewer" to \$20,000 (from reserves).

Additionally, an old plan to reconstruct the sewer parts shed at public works has resurfaced and is now possible due to increased production and capabilities of the Building Maintenance staff. Wastewater would like to provide funding through the supplemental process to purchase supplies and materials for reconstruction of this building. The labor and equipment required to construct the building will be supplied by Public Works/Building Maintenance.

Increase line item 430 000 501480 "Repairs and Maintenance" to \$34,600 (allocates \$25,000 to the sewer shed reconstruction)(from reserves).

Thank you for your consideration.



MARINE SYSTEMS, INC.

801 NW 42nd St., Suite 211, Seattle, WA 98107 Phone (260) 784-3302 Fax (260) 784-3358



To: Petersburg Municipal Power and Light
 P.O. Box 329
 11 South Nordic Drive
 Petersburg, AK. 99833
 United States
 Email: aday@petersburgak.gov

Customer Account # 10142/ Quote #6240992

Dear Adam Day,

Marine Systems, Inc. appreciates the opportunity to provide you with the following estimate of repairs to the Gen Unit at Petersburg Power Plant in Petersburg AK.

As an authorized EMD distributor, Marine Systems, Inc. provides genuine OEM parts. All rebuilt components will conform to OEM dimensions, tolerances, and specifications

GENERATOR ENGINE OVERHAUL

- Disassemble and remove (16) power assemblies and related engine components.
- Inspect crankcase
- Replace water, fuel and oil pumps
- Change thermostats.
- Inspect main bearings, turbo screen, and OST Trip Assembly. Note: Any deficiencies with camshafts, will require a CFR for repairs
- Clean and inspect reusable engine components for power assemblies
- install 16 power assemblies with Viton head seat rings, install injectors and valve bridges
- Reassemble engine including new and remanufactured material. Torque all fasteners to specifications. Check "P" pipe alignment; verify rod thrust.

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MSI.F.720-018
 03/01/2017



- Wash down top deck area and oil pans, hand wipe oil pan and ensure cleanliness before oil is installed.
- Check camshaft timing, verify flywheel timing pointer, adjust injector and valve timing; adjust fuel racks.
- Measure and record cylinder head to piston clearance.
- Fill engines with cooling water and fuel. Check for fuel and water leaks.
- Test run engines for 1, 3, and 7 minute bearing checks.
- Load Test engine.

Scope of Supplies

8	UTEX, STD.POWER ASM, FORK, 14.5:1, 645ET/EB	(ETA 90- 120 Days ARO)
8	UTEX, STD POWER ASM, BLADE, 14.5:1, 645ET/EB	(ETA 90 – 170 Day ARO)
16	INJECTOR, UTEX, MUI, 645ET, 3N	
16	INSERT, LOWER LINER	
32	VALVE BRIDGE ASM, REBUILT	
16	SET, ROCKER ARM, HD	
8	BEARING-CON ROD-LOWER	
8	BEARING-CON ROD-UPPER	
16	RING, HEAD SEAT (VITON)	
16	KIT, CYL. TEST VALVE	
1	BOLT KIT, 16 CYL POWER PACK INSTALLATION	
9	ELEMENT, THERMOSTAT	
1	GASKET, 9 ELEMENT	
9	O-RING	
9	SEAT	
9	SLEEVE	
1	PUMP, FRESH WATER, LHLB	
1	PUMP, FRESH WATER, LHRB	
2	KIT-GASKET	
4	SEAL, COUPLING, 4" PIPE ID	
2	BOLT KIT, FRESHWATER PUMP	
8	BOLT, 5/8-18 X 2 1/2	
2	GASKET	

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1	GASKET
2	GASKET, 2" BYPASS VALVE MTG
1	GASKET
60	WASHER, FLAT 1/2
32	WASHER, FLAT 5/8
16	NUT, SEALASTIC 1/2-20
16	NUT, SEALASTIC 5/8-18
1	PUMP, PISTON COOLING/PRESSURE (16 CYL) EB
1	KIT-GASKET
1	BOLT KIT, L/O PUMPS WITH "BOX" STRAINER
1	PUMP, SCAVENGING (16/20-645ET/EB/EC)
1	KIT, GASKET, LO SCAV PUMP
2	GASKET
1	KIT, GASKET, FO MANIFOLD
1	BOLT KIT, L/O PUMPS WITH "BOX" STRAINER
1	PUMP, FUEL, FLANGED, 3.6 GPM AT 1200 R.P.M.
1	COUPLING
1	KEY, 3/16 X 3/4
1	KEY, WOODRUFF #1 - 1/16 X 1/2
2	GASKET, FUEL PUMP FLANGE
4	BOLT, 3/8-16 X 1 1/4
4	WASHER, FLAT 3/8 SAE
2	RAGS, COTTON, 25LB
60	GLOVE, WORK, KNIT
24	BRAKE CLEANER
6	FORM-A-GASKET, NO.2, 3.0OZ TUBE(RPLS PERMATEX-2)
1	SPRAY, ADHESIVE
1	GASKET, JOINT, TURBO SCREEN
1	GASKET, CHAMBER, TURBO SCREEN
24	BOLT, MANIFOLD, 1/2-20 X 2
24	NUT, EXHAUST MANIFOLD, 1/2-20
1	KIT, GASKET, STRAINER ELEMENT
1	KIT, OST GASKET



ESTIMATED COST OF PARTS.....	\$150,278.22
ESTIMATED LABOR COST.....	\$120,400.00
ESTIMATED COST OF EXPENSES.....	\$44,927.00

Total Estimated cost to make outlined repairs on Unit \$ 315,605.22

- Estimate based on 2 MSI Techs working at Petersburg Power Plant, Petersburg, AK.
- Performing out lined repairs with the assistance of plant personnel Tecs, 20 ,12-hour days
- 1 Day travel from Seattle.
- 1 Day Travel to Seattle.
- Parts will be invoiced once shipped from Marine Systems Inc. to the job site, labor and expenses will be invoiced following job completion

CUSTOMER RESPONSIBILITIES

The Customer is responsible for the following:

1. Providing a safe work environment for our service personnel.
2. Providing crane services and/or services to facilitate material movement at the job site.
3. Providing adequate space and working conditions to effectively execute the scope of work.
4. Delays not the fault of Marine Systems, Inc.
5. Delays due to plant orientation and safety classes.
6. Providing adequate ventilation, compressed air for tooling, and lighting.
7. Providing diesel fuel oil for cleaning.
8. Removing and disposing of waste material and fluids associated with the engine services.
9. Removing and replacing any interferences.

NOTE: Marine Systems will not be responsible for removal or replacement of any fluids (oil or coolant)



COMMENTS

1. * Prices are based on the return of useable like-cores for unit exchange items. Core charges would apply for items that are non-rebuildable.
2. Non-exchange items deemed missing or non-rebuildable will be charged as additional.
3. Environmental charges, waiting time, mileage, freight, conversions, **are not** included in the above cost and will be additional.
4. ***All items cleaned, inspected, and reused are not covered by warranty**
5. The customer is responsible for all applicable sales and use taxes related to this order.

CORE CHARGE TERMS

- The following materials (cores) are to be returned to Marine Systems, Inc. Seattle, WA, within 30 Days of the completion of the project. Upon evaluation, core charges will be assessed and applied. All cores must be like in kind, complete, and rebuildable.
- Cores returned after 30 days from the date of sale may result in no credit given, unless prior written authorization is established.
- Cores will be evaluated and may have additional charges for any deficiencies to return the core to a like in kind core.
- MSI EMD power pack pricing is for like in kind Diamond <5> heads or better. Diamond <4> or less heads are subject to upgrade charges.

***All items cleaned, inspected, and reused are not covered by warranty**

Qty.	Part No.	Item Description	Unit Price	Extended Price
8	40122753	FORK PACK UTEX CORE (UTEX)	\$ 2,100.00	\$ 16,800.00
8	40122754	BLADE PACK UTEX CORE (UTEX)	\$ 2,100.00	\$ 16,800.00
32	40145929	VALVE BRIDGE ASSEMBLY (UTEX)	\$ 101.25	\$ 3,240.00
16	099125HD	SET, ROCKER ARM ASSEMBLY (MSI EXCHANGE)	\$ 565.00	\$ 9,040.00
16	8478046	INJECTOR, (MODEL 845E,UTEX)	\$ 450.00	\$ 7,200.00
1	9530407	PUMP, FRESH WATER, LHLB- (MSI EXCHANGE)	\$ 1800.00	\$ 1800.00
1	9530406	PUMP, FRESH WATER, LHRB, (MSI EXCHANGE)	\$ 1800.00	\$ 1800.00
1	9330012	PUMP, PRESSURE - (MSI EXCHANGE)	\$ 2500.00	\$ 2500.00
1	8417074	PUMP, SCAVENGING, (16,20-645, E4, E4B) - (MSI EXCHANGE)	\$ 2500.00	\$ 2500.00
1	8410219-mp	FUEL PUMP (MSI EXCHANGE)	\$ 175.00	\$ 175.00
TOTAL				\$ 61,655.00

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03/01/2017



PAYMENT TERMS

Upon establishment of an account with acceptable credit limits, payment is due thirty (30) days after receipt of invoice unless otherwise mutually agreeable payment terms are negotiated.

Marine Systems, Inc. Standard Terms and Conditions are an integral part of this quote. They are included herein by reference and are available at <https://kirbycorp.com/wp-content/uploads/2021/12/MSI-Terms-12.06.21.pdf>

This quote is valid for a period of thirty (30) days.

Thank you for giving us the opportunity to serve you. Should you have any questions or require further information, please contact me at your convenience.

Sincerely,

Chris Straban

MSI West Coast - Service
(206) 788-2132



MEMORANDUM

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: KARL HAGERMAN, UTILITY DIRECTOR *KH*
SUBJECT: SUBDIVISION ESTIMATION UPDATE AND REQUEST FOR ADDITIONAL SERVICES
DATE: 9/13/2022
CC: JODY TOW, FINANCE DIRECTOR
 DEBRA THOMPSON, CLERK
 PROJECT FILE

In response to the current housing crisis in Petersburg, you approved of the hiring of PND Engineers of Juneau to complete cost estimates of subdivision development for three different areas: an expansion of the Airport subdivision, an extension of Fram Street and the development of Ramona Street and Augusta Street in the Hungry Point area. The report detailing those estimates is attached to this memo.

In all cases, the engineers applied the current Borough standards for street and utility construction. This standard is to “core out” all muskeg to hardpan soils and to build 28’ wide streets and utility foundations with compacted shot rock. The need to excavate muskeg at considerable depths pushes costs quite high. A breakdown of the overall costs per subdivision and the resultant cost per lot is presented below.

Subdivision	Total cost	Number of Lots	Cost per Lot
Airport Subdivision	\$3,112,278	25	\$124,491
Fram Street	\$2,107,814	10	\$210,781
Hungry Point	\$4,431,290	15	\$295,419

These costs do not include costs for upgrades to wastewater pump station upgrades at the Airport subdivision or Hungry Point, but they do include a small pump station at Fram Street to serve the lots between 10th and 11th Street. The Airport subdivision pump station and the pump station at Hungry Point already exist and it is conceivable that the upgrades to these stations would be considered as separate wastewater department projects.

As directed, I have requested a cost for PND to revise the cost of the Fram and Hungry Point subdivisions using a lesser construction standard. This standard would only provide cored out foundation for water and sewer mains, would reduce the finished road width to 24’ and would “float” all parts of the road that surround the buried utilities. These subdivisions were chosen for this re-work in estimation due to the fact that they have utility work that is already needed and partially funded. The engineer has provided a cost proposal of \$4,000 for this evaluation, but it is anticipated that considerable cost savings will be seen in the construction estimates. The downside of this approach is that many roads in Petersburg were built using a standard that “floats” the rock on muskeg and these roads require substantially more maintenance than roads that are supported down to hardpan soils by compacted shot rock. However, it will be valuable information to see what initial cost savings can be expected by lessening construction standards.

Additionally, per your direction I have requested PND to estimate four additional areas for subdivision development. They are the East Sandy Beach Subdivision (Frederick Point Road out to City Creek), the Tidelands Subdivision (mobile home zoned lots east of Lumber street), Lake Street (from Galveston Street to Sandy Beach Road) and 8th Street (a short extension from Excel Street to the north to open up two large multi-family lots). PND has responded that the estimation services for these four prospects could be done for **\$16,000**.

To date, the Borough has spent \$10,700 for estimation services for Airport, Fram and Hungry Point developments. The cost to re-work the Fram and Hungry Point developments using the lesser construction standard is \$4,000. Let me know if you'd like to move forward with this effort.

At this time, and in consideration of the work already done and the high costs of proceeding with a single subdivision project, are you in favor of moving forward with additional subdivision estimates for the next four prospects? Perhaps this is a decision for the Assembly? In any case, I stand ready to engage PND Engineers as directed.

Thank you for your consideration.



August 30, 2022

PND 222073

Mr. Karl Hagerman
Utility Director
Petersburg Borough
PO Box 329
Petersburg, AK 99833

Re: Petersburg Subdivision Cost Assessments

Dear Karl,

PND Engineers, Inc. (PND) has completed reconnaissance level cost assessments for three potential residential subdivisions selected by Petersburg Borough. This report briefly summarizes the methods used to develop recommended budgets for each. The subdivisions include:

1. Airport Subdivision Extension
2. Fram Street Extension
3. Hungry Point Subdivision

Site information for each subdivision was obtained from the Borough's resources. Property boundaries, rights of way, topographical survey data, aerial photography and existing utility information was assembled from the Borough's GIS data base and asbuilt records. Muskeg depths were measured by Borough personnel at intermittent locations along each alignment to provide some basic geotechnical information for estimating earthwork quantities.

PND developed the enclosed concept level base maps to illustrate the anticipated development limits as directed by the Borough for each subdivision. We calculated preliminary earthwork quantities for excavation and fill using the muskeg probes and applying the Borough's typical roadway section for a 28' wide gravel street as represented by Standard Detail 20-1 of the 2012 Petersburg Standard Specifications for Streets, Drainage, Utilities and Parks. Earthwork quantities include complete muskeg core out and removal to competent subgrade for all roadways and driveways to the property line. Shot rock embankment is assumed available from the Borough's airport quarry or other economically viable private sources. Water and sewer utility extensions were assessed based on topographic relieve, existing utility conditions and connections and discussions with the Utility Director. Electrical utility extensions were assessed by PMPL. Preliminary drainage improvements were assessed based on aerial photography and site contours. Preliminary assessments were also made for replacing existing sewer lift station infrastructure at both the Airport and Hungry Point Subdivisions.

Budget level cost estimates were prepared following the described engineering assessments. PND calculated material quantities for roadways and utilities and utilized unit price bid data from several recent civil projects in Petersburg and other Southeast communities to formulate and justify the construction cost estimates. Each estimate includes 15% cost contingency as well as indirect development costs for predesign surveys, site geotechnical investigations, wetlands delineation, permitting, final design, contract documents, bid phase assistance, contract administration and construction inspection. A total recommended project budget including construction and indirect costs was prepared for each subdivision based on year 2022 pricing. Sewer lift station replacement costs were isolated as additive alternates due to the potential for differing project funding streams. All other roadway and utility costs were combined under base bid estimates. Considering current inflationary pressures, the Borough may wish to add price escalation factors to each of these budgets if the improvements are being planned several years down the road. Detailed line item budgets are enclosed and are summarized in the following table.

*Petersburg Subdivision Cost Estimates
August 30, 2022*

Subdivision	Base Bid – Road & Utilities	Add Alt – Lift Station
Airport Sub. Extension	\$3,126,260	\$593,112
Fram Street Extension	\$2,113,750	N/A
Hungry Point Sub.	\$4,465,614	\$1,313,508

We appreciate the opportunity to provide these preliminary subdivision budgets to the Borough and are available to discuss any comments you may have. Feel free to contact me at your convenience and we have enjoyed working with you on this project.

Sincerely,

PND Engineers, Inc. | Juneau Office



Dick Somerville, P.E. | Vice President

Enclosures: Site Plans and 2022 Budget Estimates

PETERSBURG BOROUGH
AIRPORT SUBDIVISION - BASE BID
 2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022
 PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$169,932	\$169,932
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Clearing & Grubbing	LS	All Req'd	\$5,000	\$5,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	24,000	\$16	\$384,000
20.21(a)	Type II Classified Fill & Backfill	CY	20,000	\$30	\$600,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	1,000	\$42	\$42,000
20.22	Leveling Course	CY	1,000	\$52	\$52,000
20.25	Geotextile Fabric	SY	2,000	\$7	\$14,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	1,850	\$150	\$277,500
50.02(b)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	625	\$150	\$93,750
50.03	Construct Sanitary Sewer Manhole, Type A	EA	7	\$9,500	\$66,500
50.05	Connect to Existing Sewer Manhole	EA	1	\$2,000	\$2,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	25	\$800	\$20,000
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	750	\$90	\$67,500
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	200	\$110	\$22,000
55.24	Storm Drain Outlet Protection	EA	1	\$1,000	\$1,000
60.02	Furnish & Install 8" HDPE Water Pipe	LF	1,700	\$150	\$255,000
60.03	Furnish & Install 8" Gate Valve & Valve Box	EA	6	\$3,500	\$21,000
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	3	\$8,000	\$24,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	3	\$7,500	\$22,500
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	25	\$2,000	\$50,000
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$20,000	\$20,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$5,000	\$5,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	40	\$75	\$3,000
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$10,000	\$10,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$40,000	\$40,000
Subtotal Estimated Construction Cost (2022)					\$2,294,082
Project Contingency (15%)					\$344,112
Total Construction Cost w/ Contingency (2022)					\$2,638,194
Predesign Survey & Geotechnical Site Investigation					\$52,764
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$39,573
Final Design & Bid Phase Assistance					\$211,056
Contract Administration & Construction Inspection					\$184,674
TOTAL RECOMMENDED PROJECT BUDGET					\$3,126,260

PETERSBURG BOROUGH

AIRPORT SUBDIVISION - ADD. ALT. PUMP STATION 8 REPLACEMENT

2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022

PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$32,376	\$32,376
20.12	Dewatering	LS	All Req'd	\$10,000	\$10,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	250	\$42	\$10,500
20.22	Leveling Course	CY	100	\$52	\$5,200
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$15,000	\$15,000
50.02	Furnish & Install Sewer Pipe	LF	60	\$150	\$9,000
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$15,000	\$15,000
50.22	Decommission Existing Lift Station	LS	All Req'd	\$10,000	\$10,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$85,000	\$85,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$75,000	\$75,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$65,000	\$65,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$100,000	\$100,000
70.12	Traffic Maintenance	LS	All Req'd	\$2,000	\$2,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$3,000	\$3,000
Subtotal Estimated Construction Cost (2022)					\$437,076
Project Contingency (15%)					\$65,561
Total Construction Cost w/ Contingency (2022)					\$502,637
Permitting					\$10,053
Final Design & Bid Phase Assistance					\$45,237
Contract Administration & Construction Inspection					\$35,185
TOTAL RECOMMENDED PROJECT BUDGET					\$593,112

PETERSBURG BOROUGH
FRAM STREET EXTENSION - BASE BID
 2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022
 PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$111,712	\$111,712
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Clearing & Grubbing	LS	All Req'd	\$5,000	\$5,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	9,500	\$16	\$152,000
20.12	Dewatering	LS	All Req'd	\$15,000	\$15,000
20.15	Furnish Trench Backfill	CY	500	\$30	\$15,000
20.21(a)	Type II Classified Fill & Backfill	CY	8,500	\$30	\$255,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	500	\$42	\$21,000
20.22	Leveling Course	CY	500	\$52	\$26,000
20.25	Geotextile Fabric	SY	1,000	\$7	\$7,000
20.31	Shape & Regrade Fram Street	LS	All Req'd	\$5,000	\$5,000
20.32	Shape & Regrade Driveway	EA	4	\$750	\$3,000
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$15,000	\$15,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	900	\$150	\$135,000
50.02(b)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	350	\$150	\$52,500
50.02(c)	Furnish & Install 4" HDPE Sewer Force Main Pipe	LF	400	\$110	\$44,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	4	\$9,500	\$38,000
50.05	Connect to Existing Sewer Manhole	EA	1	\$2,000	\$2,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	14	\$800	\$11,200
50.12	Construct Sanitary Sewer Cleanout	EA	1	\$1,800	\$1,800
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$5,000	\$5,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$85,000	\$85,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$75,000	\$75,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$65,000	\$65,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$50,000	\$50,000
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	300	\$90	\$27,000
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	100	\$110	\$11,000
55.24	Storm Drain Outlet Protection	EA	2	\$1,000	\$2,000
60.02	Furnish & Install 8" HDPE Water Pipe	LF	800	\$150	\$120,000
60.03	Furnish & Install 8" Gate Valve & Valve Box	EA	5	\$3,500	\$17,500
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	2	\$8,000	\$16,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	2	\$7,500	\$15,000
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	10	\$2,000	\$20,000
60.08	Temporary Water Service	LS	All Req'd	\$2,500	\$2,500
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$15,000	\$15,000
70.07(a)	Remove & Dispose Sewer Main Pipe	LF	200	\$40	\$8,000
70.07(b)	Remove & Dispose Water Main Pipe	LF	400	\$40	\$16,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$5,000	\$5,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	20	\$75	\$1,500
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$10,000	\$10,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$30,000	\$30,000
Subtotal Estimated Construction Cost (2022)					\$1,538,112
Project Contingency (15%)					\$230,717
Total Construction Cost w/ Contingency (2022)					\$1,768,829
Pre-design Survey & Geotechnical Site Investigation					\$44,221
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$35,377
Final Design & Bid Phase Assistance					\$141,506
Contract Administration & Construction Inspection					\$123,818
TOTAL RECOMMENDED PROJECT BUDGET					\$2,113,750

PETERSBURG BOROUGH
HUNGRY POINT SUBDIVISION - BASE BID
2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022
PND Project No. 222073



Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$244,592	\$244,592
20.02	SWPPP	LS	All Req'd	\$10,000	\$10,000
20.04	Clearing & Grubbing	LS	All Req'd	\$50,000	\$50,000
20.10(a)	Usable Excavation	CY	200	\$12	\$2,400
20.10(b)	Unusable Excavation & Disposal	CY	42,000	\$16	\$672,000
20.21(a)	Type II Classified Fill & Backfill	CY	35,000	\$30	\$1,050,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	1,100	\$42	\$46,200
20.22	Leveling Course	CY	1,100	\$52	\$57,200
20.25	Geotextile Fabric	SY	2,000	\$7	\$14,000
50.02(a)	Furnish & Install 8" PVC C900 Gravity Sewer Pipe	LF	1,200	\$150	\$180,000
50.02(b)	Furnish & Install 12" PVC C900 Gravity Sewer Pipe	LF	480	\$160	\$76,800
50.02(c)	Furnish & Install 6" PVC Sewer lateral Pipe	LF	450	\$150	\$67,500
50.02 (d)	Furnish & Install 12" HDPE Sewer Force Main Pipe	LF	650	\$160	\$104,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	9	\$9,500	\$85,500
50.05	Connect to Existing Sewer Manhole	EA	3	\$2,000	\$6,000
50.10	Sanitary Sewer Service Tee Connection, 8x8x6	EA	18	\$800	\$14,400
55.02(a)	Furnish & Install 18" CPEP, Type S Pipe	LF	540	\$90	\$48,600
55.02(b)	Furnish & Install 24" CPEP, Type S Pipe	LF	80	\$110	\$8,800
55.24	Storm Drain Outlet Protection	EA	1	\$1,000	\$1,000
60.02	Furnish & Install 12" HDPE Water Pipe	LF	1,720	\$150	\$258,000
60.03	Furnish & Install 12" Gate Valve & Valve Box	EA	12	\$4,500	\$54,000
60.04	Furnish & Install Fire Hydrant Assembly (Single Pumper)	EA	6	\$8,000	\$48,000
60.05	Furnish & Install 6" HDPE Fire Line w/6" Gate Valve	EA	6	\$7,500	\$45,000
60.06	Water Service Connection, 1", 1.5" or 2" HDPE	EA	18	\$2,000	\$36,000
60.13	Connect to Existing Water Main	EA	2	\$1,000	\$2,000
65.02	Construction Surveying	LS	All Req'd	\$40,000	\$40,000
70.11	Standard Signs	LS	All Req'd	\$2,000	\$2,000
70.12	Traffic Maintenance	LS	All Req'd	\$10,000	\$10,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$10,000	\$10,000
70.22	Insulation Board - 2'x8'x2" Thick	EA	40	\$75	\$3,000
75.04	Seeding, Hydraulic Method	LS	All Req'd	\$15,000	\$15,000
80.01	PMPL Overhead Electrical Utility Extension	LS	All Req'd	\$40,000	\$40,000
Subtotal Estimated Construction Cost (2022)					\$3,301,992
Project Contingency (15%)					\$495,299
Total Construction Cost w/ Contingency (2022)					\$3,797,291
Predesign Survey & Geotechnical Site Investigation					\$68,351
Wetlands Delineation & USACE Permitting (Assumes No Mitigation Req'd)					\$49,365
Final Design & Bid Phase Assistance					\$284,797
Contract Administration & Construction Inspection					\$265,810
TOTAL RECOMMENDED PROJECT BUDGET					\$4,465,614

PETERSBURG BOROUGH

HUNGRY POINT SUBDIVISION - ADD. ALT. PUMP STATION 4 REPLACEMENT

2022 Project Budget Estimate (Predesign)



Prepared By PND Engineers - August 30, 2022



PND Project No. 222073

Item	Item Description	Units	Quantity	Unit Cost	Amount
15.01	Mobilization and Demobilization	LS	All Req'd	\$69,616	\$69,616
20.10(b)	Unusable Excavation & Disposal	CY	1,000	\$20	\$20,000
20.12	Dewatering	LS	All Req'd	\$15,000	\$15,000
20.21(b)	Type II-A Classified Fill & Backfill	CY	500	\$42	\$21,000
20.22	Leveling Course	CY	100	\$52	\$5,200
20.3	Excavation Shoring	LS	All Req'd	\$40,000	\$40,000
30.01	Remove and Replace Concrete and ACP Finishes	LS	All Req'd	\$20,000	\$20,000
30.07	Sewer Lift Station Concrete Slab on Grade	LS	All Req'd	\$20,000	\$20,000
50.02	Furnish & Install 8 Inch PVC Gravity Sewer Pipe	LF	60	\$150	\$9,000
50.03	Construct Sanitary Sewer Manhole, Type A	EA	1	\$12,000	\$12,000
50.14	Bypass Pumping & Temp Sanitary Sewage Flows	LS	All Req'd	\$15,000	\$15,000
50.22	Decommission Existing Lift Station and Piping	LS	All Req'd	\$25,000	\$25,000
50.23	Furnish & Install Sewer Wet Well, Piping & Equipment	LS	All Req'd	\$125,000	\$125,000
50.24	Furnish & Install Valve Vault, Piping & Equipment	LS	All Req'd	\$100,000	\$100,000
50.25	Furnish & Install Submersible Pumps & Equipment	LS	All Req'd	\$150,000	\$150,000
50.26	Furnish & Install Power & Controls for Lift Station	LS	All Req'd	\$150,000	\$150,000
50.27	Furnish & Install Emergency Generator & ATS	LS	All Req'd	\$150,000	\$150,000
70.12	Traffic Maintenance	LS	All Req'd	\$10,000	\$10,000
70.19	Erosion and Sediment Control	LS	All Req'd	\$3,000	\$3,000
Subtotal Estimated Construction Cost (2022)					\$959,816
Project Contingency (15%)					\$143,972
Total Construction Cost w/ Contingency (2022)					\$1,103,788
Permitting					\$11,038
Final Design & Bid Phase Assistance					\$110,379
Contract Administration & Construction Inspection					\$88,303
TOTAL RECOMMENDED PROJECT BUDGET					\$1,313,508

MEMO

September 21, 2022

TO: Jody Tow

FR: Liz Cabrera

RE: Permit-ready ADU's (PRADUs)

The Borough Assembly appears to be leaning toward adopting an amendment to Title 19 at their next meeting, which will allow detached accessory dwelling units (ADU's) in residential zoning districts.

To expedite the development process for borough residents and further the borough's goal of increasing housing units, the community development department seeks \$12,000 in ARPA funds to develop permit-ready accessory dwelling unit plans (PRADU's).

The department will contract with two local architects to develop three different ADU designs with engineered plans. The designs will vary in size with no dwelling exceeding 800 sf. The plans will then be reviewed and approved by the building official. These plans will be sold at a modest cost in conjunction with a borough building permit. The plans may also be sold without a building permit for a higher cost. If a property owner would like to customize the plans, they may contact an architect and work with them separately. Property owners will need to submit a separate foundation plan specific to their site.

Permit-ready plans provides great advantages to the property owner, contractors, and suppliers. Not only does it provide certainty that the structure conforms with the borough's building code, but also provides an efficient and complete design for building contractors and materials list for suppliers.

The estimated cost to provide three or more designs with engineered plans: 1 studio, 1 one-bedroom, 1 two-bedroom is \$12,000.

Design	\$8,000
Engineering	\$4,000
TOTAL	\$12,000

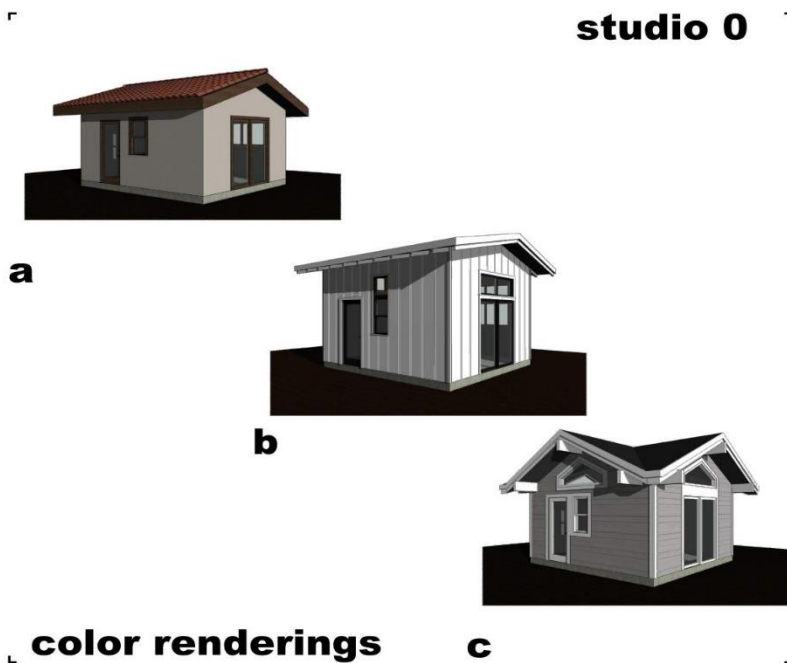


Figure 1 Examples of an ADU design for a PRADU program.

Q-399503-44827.777DB

Issued: 09/23/2022

Quote Expiration: 11/30/2022

Estimated Contract Start Date: 07/01/2023

Account Number: 105484

Payment Terms: N30

Delivery Method: Fedex - Ground

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

SHIP TO	BILL TO
Delivery-14 S NORDIC DR 14 S NORDIC DR PETERSBURG, AK 99833 USA	Petersburg Police Dept. - AK PO Box 329 Petersburg, AK 99833-0329 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Birt Phone: Email: dbirt@axon.com Fax:	James Kerr Phone: (907) 772-3830 Email: jkerr@petersburgak.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$62,640.00
ESTIMATED TOTAL W/ TAX	\$62,640.00

Discount Summary

Average Savings Per Year	\$2,290.32
TOTAL SAVINGS	\$11,451.60

Payment Summary

Date	Subtotal	Tax	Total
Jun 2023	\$12,528.08	\$0.00	\$12,528.08
Jun 2024	\$12,527.98	\$0.00	\$12,527.98
Jun 2025	\$12,527.98	\$0.00	\$12,527.98
Jun 2026	\$12,527.98	\$0.00	\$12,527.98
Jun 2027	\$12,527.98	\$0.00	\$12,527.98
Total	\$62,640.00	\$0.00	\$62,640.00

Quote Unbundled Price: \$74,091.60
 Quote List Price: \$62,640.00
 Quote Subtotal: \$62,640.00

Quote Unbundled Price:
 Quote List Price:
 Quote Subtotal:

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3B+TAP	Fleet 3 Basic + TAP	6	60	\$200.81	\$169.00	\$169.00	\$60,840.00	\$0.00	\$60,840.00
A la Carte Software									
73449	RESPOND DEVICE LICENSE	6	60		\$5.00	\$5.00	\$1,800.00	\$0.00	\$1,800.00
Total							\$62,640.00	\$0.00	\$62,640.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic + TAP	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	6	06/01/2023
Fleet 3 Basic + TAP	70112	AXON SIGNAL UNIT	6	06/01/2023
Fleet 3 Basic + TAP	71200	FLEET ANT. AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	6	06/01/2023
Fleet 3 Basic + TAP	72036	FLEET 3 STANDARD 2 CAMERA KIT	6	06/01/2023
Fleet 3 Basic + TAP	72048	FLEET SIM INSERTION, ATT	6	06/01/2023
Fleet 3 Basic + TAP	72040	FLEET REFRESH, 2 CAMERA KIT	6	06/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80400	FLEET, VEHICLE LICENSE	6	07/01/2023	06/30/2028
Fleet 3 Basic + TAP	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	12	07/01/2023	06/30/2028
A la Carte	73449	RESPOND DEVICE LICENSE	6	07/01/2023	06/30/2028

Services

Bundle	Item	Description	QTY
Fleet 3 Basic + TAP	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	6

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80379	EXT WARRANTY, AXON SIGNAL UNIT	6	07/01/2023	06/30/2028
Fleet 3 Basic + TAP	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	6	06/01/2024	06/30/2028

Payment Details

Jun 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 1	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,168.08	\$0.00	\$12,168.08
Total				\$12,528.08	\$0.00	\$12,528.08

Jun 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 2	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
Total				\$12,527.98	\$0.00	\$12,527.98

Jun 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 3	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
Total				\$12,527.98	\$0.00	\$12,527.98

Jun 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 4	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
Total				\$12,527.98	\$0.00	\$12,527.98

Jun 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73449	RESPOND DEVICE LICENSE	6	\$360.00	\$0.00	\$360.00
Year 5	Fleet3B+TAP	Fleet 3 Basic + TAP	6	\$12,167.98	\$0.00	\$12,167.98
Total				\$12,527.98	\$0.00	\$12,527.98

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

9/23/2022



Petersburg PD
in-car camera questions & answers

How does the system work?

Auto upload

Stored on the cloud at Evidence.com

Unlimited storage

Videos out in front of the vehicle and back seat. The backseat camera has infrared.

Body cams act as microphones for the dash cameras

Why can't you pay for dash cameras out of your police department budget? (We approved the additional funding for your positions which have gone unfilled.) The increase to jail funding will go into the general fund and the wages and benefits portion of the police budget is untouchable. Meaning that any unspent funds from wages and benefits go back into the general fund at the end of the year.

How many vehicles will be outfitted?

6 vehicles will be outfitted.

Who will install the cameras?

Axon will send installers to Petersburg and will install the camera system while also training as many installers as possible.

Life expectancy of the camera system.

10+ years as they still have departments with Axon Fleet 2 systems. We will also get brand new equipment after 5 years. This is part of the contract. So, at the minimum we are getting 15 years of use out of this purchase.

Why was this not in the earlier budget request we did at the beginning of the year?

The reason the Axon Fleet 3 cameras were not in the current approved budget is because after having Axon Fleet 3 put on a demo for Mark Testoni (PSAB), Jeff Meucci (Borough Assembly liaison for PSAB) and myself where we selected options, I had an additional meeting with IT to talk about Borough networks and computers to make sure the systems would work together. The quote came in after budgets were due. Thus, not making it into the current budget.

Why was this not originally budgeted?

see above answer.

What cameras come in vehicle?

None.

Do body cameras still take audio/video if the officer is driving the vehicle?

Yes, but this will provide more coverage and a different view. This will cover the inside of the vehicle and outside. The body camera also doubles as a microphone for the in-car camera.

I didn't hear if this was 1 gen 2 gen or where are we going in the future with this.

This is Gen 3 with a technology refresh at 5 years.

Is there a different system we should have?

No, Axon equipment all works together and is an established company in providing police equipment. Video is stored on evidence.com which also provides live assistance for department along with transcribing, redaction, and other services not available by other companies.

Are these cameras reusable when purchasing a new vehicle?

Yes, camera systems can be moved from vehicle to vehicle by our trained Petersburg Borough installers.

Are they easily changed from one police car to another?

Yes

Can public works install the cameras, and can they accomplish that?

Yes, Public Works/Motor Pool will be trained by Axon installers here in Petersburg.

Have we looked at any other systems?

Yes, there are several different options out there from all sorts of companies, but Axon has been the leader of the industry for years and sets the industry standard. Other systems will not integrate with our current Axon equipment.

Have we gone out to bid from any other vendors?

No other vendors sell Axon equipment and other vendors' equipment will not integrate with our current Axon equipment.

What about interference with existing systems?

There is zero interference.

Do existing cars have operational cameras?

1 vehicle has an outdated operational camera.

How many cameras do we need for the existing cars?

5

Can we use them in new cars when we retire older vehicles?

Yes

I believe Chief Kerr addressed there are no yearly charges for our proposed operation? Prices seems high to me, but not my area of experience...

After 5 years at the current price Petersburg would be looking at \$3,960 a year for user licensing and unlimited storage.

Is this a proprietary system which interfaces into existing body cams...so that is why we are not checking other systems?

Axon is the sole disputer of their equipment. All Axon's equipment works together see links below.

<https://www.bing.com/videos/search?q=axon+fleet+3+reviews&qpv=axon+fleet+3+reviews&view=detail&mid=F8CF529DC9DF346B11F0F8CF529DC9DF346B11F0&&FORM=VRDGAR&ru=%2Fvideos%2Fsearch%3Fq%3Daxon%2Bfleet%2B3%2Breviews%26qpv%3Daxon%2Bfleet%2B3%2Breviews%26FORM%3DVRE>

Any reason why this cannot be put into next year's budget?

Current lead time on Axon Fleet 3 is 10 months. So, if approved we will not see the cameras installed until August of 2023. If we wait until next year's budget, we could be looking at 2024 install dates.

Why was it not included in the just completed budget? I also do not remember or missed the vendor's presentation...I just heard Kerr's answers to questions at the previous meeting...so I apologize if I missed it.

The reason the Axon Fleet 3 cameras were not in the current approved budget is because after having Axon Fleet 3 put on a demo for Mark Testoni (PSAB), Jeff Meucci (Borough Assembly liaison for PSAB) and myself where we selected options, I had an additional meeting with IT to talk about Borough networks and computers to make sure the systems would work together. The quote came in after budgets were due. Thus not making it into the current budget.

Why not have the public safety committee look at this?

Mark and Jeff,

At the last Public Safety Advisory Board meeting we talked about in-car cameras. I have a meeting with our Axon Rep Monday February 28 at 0930 hours, to discuss available options before Axon provides the detailed quote for the upcoming budget year. I wanted to reach out to you both to see if there was any interest attending this meeting as a Rep of the PSAB. The meeting will be held via zoom so you could attend in my office or wherever you like.

**Petersburg Borough, Alaska
RESOLUTION 2022-17**

**A RESOLUTION SETTING REGULAR BOROUGH ASSEMBLY MEETING START
TIMES TO 6:00 P.M. AND TO RECESS MEETINGS BY 8:00 P.M.**

WHEREAS, by Borough Code Section 3.08.100, regular Assembly meetings are to be scheduled for the first and third Monday of each month at such an hour as shall be established from time to time; and,

WHEREAS, currently meetings are held at 12:00 noon the first Monday and 6:00 p.m. the third Monday of each month; and,

WHEREAS, 12:00 noon meetings do not allow for citizens with day time employment or business owners with day time business hours to participate in the meetings in person without taking time off work; and,

WHEREAS, citizens with day time employment and business owners with day time business hours may not be able to listen to the 12:00 noon meetings at work on public radio; and

WHEREAS, if the Assembly’s business is not finished by 8:00 pm the Assembly may recess its meeting and stipulate that the recessed meeting will continue at 6:00 p.m. the following day.

THEREFORE, BE IT RESOLVED, the Petersburg Borough Assembly hereby sets regular Assembly meeting start times to 6:00 p.m. and to recess meetings that are not completed by 8:00 pm to continue at 6:00 p.m. on the following day.

Passed and Approved by the Petersburg Borough Assembly on November 7, 2022.

Mark Jensen, Mayor

ATTEST:

Debra Thompson, Borough Clerk

**PETERSBURG BOROUGH
RESOLUTION #2022-18**

A RESOLUTION OPPOSING A CONSTITUTIONAL CONVENTION

WHEREAS, Article X of the Alaska Constitution provides for maximum local self-government, and contains numerous provisions providing for the enhancement of local self-government; and,

WHEREAS, the Alaska Constitution, which took effect with Statehood in 1959, has served its citizens well during the past 63 years as one of the strongest constitutions in the nation, and is renowned as a model for its thoroughness, protection of individual liberties, and functionality; and,

WHEREAS, Article XIII, Sec. 3 requires that the question of whether to convene a constitutional convention be placed on the ballot of a general election every ten years; and,

WHEREAS, Alaska voters overwhelmingly rejected the call for a constitutional convention in 1972 and in successive elections held in 1982, 1992, 2002, and 2012; and,

WHEREAS, Article XIII, Sec. 1 provides an alternative wherein the legislature may propose amendments to the Constitution; and,

WHEREAS, since statehood, the legislature has proposed 40 amendments, of which 28 have been approved by the voters; and,

WHEREAS, a constitutional convention is unnecessary, expensive, and risks proposals to shift public funding for education from the state to local governments, to alter the taxing power of government, and other proposals that could fundamentally harm Alaska's local governments; and,

WHEREAS, rural Alaska in particular could suffer impacts to the Power Cost Equalization program, the Alaska Marine Highway System, and rural education funding; and,

WHEREAS, at the next general election, on November 8, 2022, Alaska voters will be asked to vote on whether to convene a constitutional convention.

THEREFORE BE IT FURTHER RESOLVED, that the Borough Assembly of Petersburg, Alaska, finds that a constitutional convention is unnecessary at this time and may negatively impact our local government.

PASSED and APPROVED by the Petersburg Borough Assembly this 7th day of November, 2022.

Mark Jensen, Mayor

ATTEST:

Debra K. Thompson, Borough Clerk

Assembly Memorandum

To: Mark Jensen, Borough Mayor
Borough Assembly Members

From: Steve Giesbrecht
Borough Manager, and
Sara E. Heideman
Borough Attorney

Date: November 2, 2022

Subject: Legal representation

A lawsuit has been brought against the Borough and Debbie Thompson, in her official capacity as borough clerk, in connection with a public records act request (Case No. 1PE-22-00046CI). The appointment of the law firm of Jermain, Dunnagan & Owens, P.C. ("JDO") to serve as special legal counsel for the Borough and its clerk in this matter is on the Assembly's agenda for its November 7, 2022 regular meeting.

Recommendations:

We recommend that the Assembly make this appointment, as permitted under section 2.14A of the Borough Charter, and authorize the borough manager and borough clerk to formalize this appointment by execution of engagement documents that have been approved as to form by the borough attorney. Pursuant to section 11.13C(4) of the Borough Charter and at the discretion of the borough manager under PMC 4.04.080, the hiring of JDO to provide professional legal services would be without solicitation of competitive bids or proposals, based upon that firm's experience and specialized knowledge.

**2021/2022 Assembly Appointments
10/19/2021**

Southeast Conference Representatives - Mayor Mark Jensen (voting member) & Assembly Member David Kensinger

Alaska Municipal League Representative - Mayor Mark Jensen & Assembly Member Bob Lynn

Liaison to Harbor and Ports Advisory Board – Assembly Member Jeff Meucci

Liaison to Hospital Board – Assembly Member Bob Lynn

Liaison to Public Safety Advisory Board – Assembly Member Jeff Meucci

Elected Official to Local Emergency Planning Committee – Assembly Member Jeff Meucci

Petersburg Economic Development Council – Mayor Mark Jensen – Term runs with the Mayor’s term.

Debra Thompson

From: scott@tongasskayak.com
Sent: Monday, October 17, 2022 1:56 PM
To: Debra Thompson
Subject: Harbor board

Hey I would like to put my name in for the Harbor board.

Scott Roberge
907 518-0076

To: Petersburg Borough Assembly
From: Raleigh H Cook

I would like to express my interest
in being appointed to the vacant seat
on the Harbor Advisory Board!!!

Thank you for your consideration

R/H Cook

Raleigh H Cook
907-650-7276

RECEIVED

OCT 17 2022

PETERSBURG BOROUGH

Ambre Burrell
PO Box 2070
Petersburg, Alaska 99833
(907) 723-7514

October 17, 2022

Petersburg Borough Assembly

RE: Parks & Recreation 1 year advisory board position

Dear Borough Assembly,

My name is Ambre Burrell and I have lived in Petersburg for 16 years. My husband Sig and I have 4 children ranging in ages from 7 – 25. My son is currently playing parks & rec sponsored basketball, my youngest daughter can be found in the pool many times a week and my husband is a Tuesday and Friday night hockey enthusiast. We enjoy the facilities for open gym and they have hosted many birthday parties for our children over the years.

My husband and I are active in our community and believe in helping where we can when we can. We have been involved in many community projects, most recently rock upgrades to the gun range, the ballfield ice-skating rink expansion and upgrades at the Sandy Beach playground.

I enjoy giving back to our community and I feel that I would be an ideal person in helping parks and recreation where they are now and to help them grow for the future while having an open mind with community members and Parks and Recreation staff.

I thank you for taking the time to read this and I hope you will consider me as a candidate for the advisory position.

Best Regards,

Ambre Burrell

From: ckowalski@gci.net <ckowalski@gci.net>
Sent: Monday, October 17, 2022 4:08 PM
To: Assembly <assembly@petersburgak.gov>
Subject: dash cams

Good morning Assembly persons,

I am writing this as I am trying to understand the resistance to funding dash cams. As a fiscal conservative, I appreciate the debate, however in nearly all the articles I have read the discussions favor dash cams, in terms of return on investment and the deterrent of the cameras shows merit in the deescalation of conflicts.

Articles also show the general tax paying persons favor dash cams when surveyed for police departments from 70-90%.

I would appreciate your feedback.

Sincerely,

Catherine Kowalski

10/17/2022

To: Petersburg Borough Assembly Members

My name is Becky Turland and I wear many hats in our community, such as: a community wellness specialist, a volunteer EMT II (15 years), a board member & parent of Devil's Thumb Shooters, Petersburg Little League (15 years) President and coach, SHARE Coalition Member & middle school Cheer Coach to name a few.

I am writing in regards to tonight's Assembly meeting, New Business C. As a person who has been working on the Childcare Initiative the past 2+ years, I support reappointing Chelsea Trembly to the Early Childhood Task Force. She has been able to keep the 3 subgroups organized and on task with clear communication and focus. I feel if someone else would be appointed to head up this task force, ground would be lost with the momentum we've already established.

Please reappoint Chelsea Trembly to the much-needed Childcare Task Force. As more and more community members are finding out, Childcare effects those with and without children, those in childcare and those who are not. We need to keep moving forward, as a community, to make sure all citizens can work and businesses can stay open. A sustainable Childcare industry is a key contributor to making sure our local economy thrives.

Sincerely,

Becky Turland



Becky Turland, BBA
Community Wellness Specialist

Petersburg Medical Center
PO Box 589 / 103 Fram Street
Petersburg, AK 99833
(907) 772-5580

Debra Thompson

From: Jim Floyd <jfloyd@hammerandwikan.com>
Sent: Monday, October 17, 2022 11:15 AM
To: Assembly
Subject: Change Meeting Times
Attachments: open meetings time.pdf

I am here to request that you change the Borough Assembly Meetings to evenings, and not at noon every other meeting.

According to the open meetings act the governmental unit exist to aid in the conduct of the people's business, we the people affirm our right to be informed and participate.

We contend that holding meetings at noon makes the Assembly meetings closed meetings or work sessions where no votes should be taken. It is not the Assembly Member's business that is discussed, but the People's business. However, when the meetings are held at noon, the people cannot be there to be heard because they are answerable to employers and business hour time constraints. Writing letters is not considered enough participation with the community, as a whole. More of us can participate in the evening and are able to call in during evening meetings. The time needs to be set to favor the community, not an Assembly member. The time needs to be set so that the majority of the community can be heard.

I have gathered these signatures to show a sampling of the people of Petersburg that are in favor of going back to having all meetings in the evening. When I inquired why I was given a couple of reasons of which I will discuss.

1. To give people that live out in the Narrows an opportunity to participate.

With the change in allowing remote technology to participate this eliminates that reason. Also, again you are denying access of the majority to accommodate a few of the minority.

2. Assembly members wish to participate in the PIA meetings held on Monday at 5:00

I have it on good authority that they are changing the meetings to Thursday evening, and this is another example of denying access of the majority to accommodate a very few minorities.

Even though this is not the formal process, this is the will of the people who you serve. We tried to have an initiative put on the ballot and was denied more than once. You can accept this as our will, or we can get large numbers of the local people to show up and explain how they are not happy with noon meetings because they can't listen or participate. This is a non-partisan issue, it effects all of us equally.

Every town I looked up in Southeast including Wrangle, Sitka, Juneau, Ketchikan, and Anchorage all hold their meetings in the evening.

To the Petersburg Assembly Members:

The OMA Requires Meetings **TO BE OPEN** to the **PUBLIC**. Alaska's Open Meetings Act (OMA), codified in Alaska Statute Title 44, Chapter 62, Section 310-312, **requires** meetings of all legislative and administrative, state and local, governmental bodies to be open to the public. The exceptions are narrow and not the norm. They are certainly not every other meeting as a matter of course. The essence of the OMA is stated in its first sentence: All meetings of a governmental body of a public entity of the state are open to the public except as otherwise provided by this section or another provision of law.

AS 44.62.310. Government Meetings Public.

(a) All meetings of a governmental body of a public entity of the state are open to the public except as otherwise provided by this section or another provision of law. Attendance and participation at meetings by members of the public or by members of a governmental body may be by teleconferencing. Agency materials that are to be considered at the meeting shall be made available at teleconference locations if practicable. Except when voice votes are authorized, the vote shall be conducted in such a manner that the public may know the vote of each person entitled to vote. The vote at a meeting held by teleconference shall be taken by roll call. This section does not apply to any votes required to be taken to organize a governmental body described in this subsection.

(b) If permitted subjects are to be discussed at a meeting in executive session, the meeting must first be convened as a public meeting and the question of holding an executive session to discuss matters that are listed in (c) of this section shall be determined by a majority vote of the governmental body. The motion to convene in executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Subjects may not be considered at the executive session except those mentioned in the motion calling for the executive session unless auxiliary to the main question. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

(c) The following subjects may be considered in an executive session:

- (1)** matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- (2)** subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
- (3)** matters which by law, municipal charter, or ordinance are required to be confidential;
- (4)** matters involving consideration of government records that by law are not subject to public disclosure.

(d) This section does not apply to

- (1)** a governmental body performing a judicial or quasi-judicial function when holding a meeting solely to make a decision in an adjudicatory proceeding;
- (2)** juries;
- (3)** parole or pardon boards;
- (4)** meetings of a hospital medical staff;
- (5)** meetings of the governmental body or any committee of a hospital when holding a meeting solely to act upon matters of professional qualifications, privileges or discipline;
- (6)** staff meetings or other gatherings of the employees of a public entity, including meetings of an employee group established by policy of the Board of Regents of the University of Alaska or held while acting in an advisory capacity to the Board of Regents; or
- (7)** meetings held for the purpose of participating in or attending a gathering of a national, state, or regional organization of which the public entity, governmental body, or member of the

governmental body is a member, but only if no action is taken and no business of the governmental body is conducted at the meetings.

(e) Reasonable public notice shall be given for all meetings required to be open under this section. The notice must include the date, time, and place of the meeting and if, the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Subject to posting notice of a meeting on the Alaska Online Public Notice System as required by AS [44.62.175](#) (a), the notice may be given using print or broadcast media. The notice shall be posted at the principal office of the public entity or, if the public entity has no principal office, at a place designated by the governmental body. The governmental body shall provide notice in a consistent fashion for all its meetings.

(f) Action taken contrary to this section is voidable. A lawsuit to void an action taken in violation of this section must be filed in superior court within 180 days after the date of the action. A member of a governmental body may not be named in an action to enforce this section in the member's personal capacity. A governmental body that violates or is alleged to have violated this section may cure the violation or alleged violation by holding another meeting in compliance with notice and other requirements of this section and conducting a substantial and public reconsideration of the matters considered at the original meeting. If the court finds that an action is void, the governmental body may discuss and act on the matter at another meeting held in compliance with this section. A court may hold that an action taken at a meeting held in violation of this section is void only if the court finds that, considering all of the circumstances, the public interest in compliance with this section outweighs the harm that would be caused to the public interest and to the public entity by voiding the action. In making this determination, the court shall consider at least the following:

- (1)** the expense that may be incurred by the public entity, other governmental bodies, and individuals if the action is voided;
- (2)** the disruption that may be caused to the affairs of the public entity, other governmental bodies, and individuals if the action is voided;
- (3)** the degree to which the public entity, other governmental bodies, and individuals may be exposed to additional litigation if the action is voided;
- (4)** the extent to which the governing body, in meetings held in compliance with this section, has previously considered the subject;
- (5)** the amount of time that has passed since the action was taken;
- (6)** the degree to which the public entity, other governmental bodies, or individuals have come to rely on the action;
- (7)** whether and to what extent the governmental body has, before or after the lawsuit was filed to void the action, engaged in or attempted to engage in the public reconsideration of matters originally considered in violation of this section;
- (8)** the degree to which violations of this section were wilful, flagrant, or obvious;
- (9)** the degree to which the governing body failed to adhere to the policy under AS [44.62.312](#) (a).

(g) Subsection (f) of this section does not apply to a governmental body that has only authority to advise or make recommendations to a public entity and has no authority to establish policies or make decisions for the public entity.

(h) In this section,

(1) "governmental body" means an assembly, council, board, commission, committee, or other similar body of a public entity with the authority to establish policies or make decisions for the public entity or with the authority to advise or make recommendations to the public entity;

"governmental body" includes the members of a subcommittee or other subordinate unit of a governmental body if the subordinate unit consists of two or more members;

(2) "meeting" means a gathering of members of a governmental body when

(A) more than three members or a majority of the members, whichever is less, are present, a matter upon which the governmental body is empowered to act is considered by the members collectively, and the governmental body has the authority to establish policies or make decisions for a public entity; or

(B) the gathering is prearranged for the purpose of considering a matter upon which the governmental body is empowered to act and the governmental body has only authority to advise

or make recommendations for a public entity but has no authority to establish policies or make decisions for the public entity;

(3) "public entity" means an entity of the state or of a political subdivision of the state including an agency, a board or commission, the University of Alaska, a public authority or corporation, a municipality, a school district, and other governmental units of the state or a political subdivision of the state; it does not include the court system or the legislative branch of state government. (<http://touchngo.com/lglcntr/akstats/Statutes/Title44/Chapter62/Section310.htm>)

AS 44.62.312. State Policy Regarding Meetings.

(a) It is the policy of the state that

(1) the governmental units mentioned in AS 44.62.310 (a) exist to aid in the conduct of the people's business;

(2) it is the intent of the law that actions of those units be taken openly and that their deliberations be conducted openly;

(3) the people of this state do not yield their sovereignty to the agencies that serve them;

(4) the people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know;

(5) the people's right to remain informed shall be protected so that they may retain control over the instruments they have created;

(6) the use of teleconferencing under this chapter is for the convenience of the parties, the public, and the governmental units conducting the meetings.

(b) AS 44.62.310 (c) and (d) shall be construed narrowly in order to effectuate the policy stated in (a) of this section and to avoid exemptions from open meeting requirements and unnecessary executive sessions.

(<http://touchngo.com/lglcntr/akstats/Statutes/Title44/Chapter62/Section312.htm>)

We contend that holding meetings at noon makes the Assembly meetings closed meetings or work sessions where no votes should be taken. It is not the Assembly Member's business that is discussed, but the People's business. However, when the meetings are held at noon, the people cannot be there to be heard because they are answerable to employers and business hour time constraints. The right of the public to speak and be heard by both you and their fellow community members at an open meeting does not come directly from the OMA. The right to speak, must come from another source. In the case of municipal governments, that right originates in Alaska Statute Title 29, Chapter 20, Section 020, which says,

AS 29.20.020. Meetings Public.

(a) Meetings of all municipal bodies shall be public as provided in AS 44.62.310. The governing body shall provide reasonable opportunity for the public to be heard at regular and special meetings.

(b) This section applies to home rule and general law municipalities.

(<http://touchngo.com/lglcntr/akstats/Statutes/Title29/Chapter20/Section020.htm>)

The council or assembly, as the governing body, is required to provide an opportunity for the public to be heard at meetings of all municipal bodies, which would include municipal school boards, and voting committees.

The right to attend is not often discussed, but it is a significant component implied in the public's right to have a reasonable opportunity to be heard. For example, how reasonable is the public's opportunity to be heard if the meeting is held at a remote location that is difficult or expensive for the public to reach? Telephone conferences for remote public access may be practical and reasonable in some circumstances, such as borough or state-wide meetings, but not practical in other circumstances. A body covered by the OMA does not have the luxury of "getting away" to a remote retreat for "peace and quiet" in order to get its work done. The right of a reasonable opportunity to be heard implies that reasonable access and reasonable accommodations will be made for the public to attend and participate.

We, the citizens of Petersburg, Alaska, are requesting that Petersburg Borough Meetings be held in the evening during both scheduled monthly meetings. The majority of the population is not able to participate during the noon meetings due to work schedules. If we cannot participate, then we cannot be heard by you or the rest of the community. Writing letters is not considered enough participation with the community, as a whole. More of us can participate in the evening and are able to call in during evening meetings even when traveling. We feel that noon meetings deprive us from participating and being able to speak and be heard by both you and the rest of the community. The time needs to be set to favor the community, not an Assembly member. The time needs to be set so that the majority of the community can be heard.

Please refer to the following Alaska Governor's website on Open Meetings:

<https://gov.alaska.gov/wp-content/uploads/sites/2/Open-Meetings-Act.pdf>

According to the Alaska's Open Meeting Law

I. INTRODUCTION TO ALASKA'S OPEN MEETINGS ACT

B. The OMA Requires Meetings to Be Open To The Public Alaska's "Open Meetings Act" ("OMA"), AS 44.62.310-.312, **requires meetings of most legislative or administrative state and local governmental bodies to be open to the public.** The essence of the OMA is stated in its first sentence: All meetings of a governmental body of a public entity of the state are open to the public except as otherwise provided by this section or another provision of law.²

IV. Public Participation Rights

B. The Right to Be Heard

The right of the public to speak and be heard at an open meeting does not come directly from the OMA. The right to speak, if it exists, must come from another source. In the case of municipal governments, that right originates in AS 29.20.020(a), which says, "The governing body shall provide reasonable opportunity for the public to be heard at regular and special meetings."

The council or assembly, as the governing body, is required to provide an opportunity for the public to be heard at meetings of all municipal bodies, which would include municipal school boards, and committees.

C. Implied Reasonable Opportunity to Attend

The right to attend is not often discussed, but it is a significant component implied in the public's right to have a reasonable opportunity to be heard. For example, how reasonable is the public's opportunity to be heard if the meeting is held at a remote location that is difficult or expensive for the public to reach? Telephone conferences for remote public access may be practical and reasonable in some circumstances, such as borough or state-wide meetings, but not practical in other circumstances. A body covered by the OMA does not have the luxury of "getting away" to a remote retreat for "peace and quiet" in order to get its work done. The right of a reasonable opportunity to be heard implies that reasonable access and reasonable accommodations will be made for the public to attend and participate.

We the citizens of Petersburg Alaska are requesting that Borough Meetings be held in the evening during both scheduled monthly meetings. The majority of the population is not able to participate during the noon meetings due to work schedules and travel. More of us can participate in the evening and are able to call in during evening meetings when traveling. We feel that noon meetings deprive us from participating and being able to speak and be heard because of the time.

MEETING TIME

Name
Signature

Address

honnie morin	po Box 1516	Petersburg, AK
Pamela Durst	PO Box 164	Petersburg, AK
Jennifer Tomomura	Box 1237	Petersburg AK
Charlotta Knight	Box 11058	PSG AK
Maureen Floyd	Box 281	PSG AK
Rita Hampton	P.O. Box 452	Petersburg, AK
Mary Kuwata	P.O. Box 974	Petersburg AK
Shane Carnos	PO Box 1575	Petersburg AK
Kamona Bice	Box 1103	Petersburg AK
Megan Kerwood	PO Box 281	Petersburg AK
Darwin Hedlund	PO Box 1204	PSG AK
Suzanne	P.O. box 974	PSG AK
Edwin Loyd	P.O. Box 1163	PSG AK
Emily	P.O. box 974	PSG AK
Allen Olson	P.O. BOX 1834	PSG, AK
Bob	box 844	Petersburg AK
Bill	Box 1215	PSG AK
Stewart Williams	R.D.B. 2120	PSG AK
Sam Hunter		PSG AK
Debra K. Koller	Box 1552	Peter, AK
Cassandra Junt	Box 1732	PSG, AK
Erlyn Ware	Box 351	PSG AK

Unofficial petition for
 Assembly meetings to Return
 to evening times

Name	Address	Signature
Catherine Kowalski	912 Wrangell Ave	Cat Kowalski
G. Maxine Workatch	80 S N Nordic	G. Maxine Workatch
Cena Workatch	1101 Wrangell Avenue	Cena Workatch
Gregory Kowalski	912 Wrangell Ave	Gregory Kowalski
Andrew Workatch	607 Tango	Andrew Workatch
Angela Workatch	607 Tango St.	Angela Workatch
Erica Workatch	409 S. Nordic	Erica Workatch
Alex Workatch	607 607 Tango St	Alex Workatch
Peter Kowalski	912 Wrangell Ave	Peter Kowalski
Dennis Heimdahl	3 Rocky Rd.	Dennis Heimdahl
Mary Stromdahl	1207 S Nordic	Mary Stromdahl
C. S. SARA MORGAN	203 S. 2 ND ST	C. S. SARA MORGAN
Pat Hickman	902 Wrangell	Pat Hickman
Elizabeth Pawuk	1106 N Nordic	Elizabeth Pawuk
Edward Rayborn	403 S. Nordic	Edward Rayborn
Wendy Puccio		Wendy Puccio
Wendy Puccio	1614 12th Street APT 251	Wendy Puccio
Bill Haley	295 MITKOF Hwy	Bill Haley
Troy E. Curtis	401 Sandy Beach	Troy E. Curtis
Nicole Mattingly	112 Skylark Way	Nicole Mattingly
Marissa Collins	1035 3 RD Apt. Sq. AK.	Marissa Collins
Bud Samuel	1206 N Nordic DR.	Bud Samuel
Sandra Edgers	1404 N Nordic Dr.	Sandra Edgers
Brandi Thynes	1017 Valkyne St	Brandi Thynes

Meeting Time

Name	Address	Signature
Peggy Mooney	Box 2140 Petersburg	Peggy Mooney
David Gonzalez	200 S Second St ^{Petersburg}	David Gonzalez
ERIC OVERDORFF	BOX 247 PETERSBURG	Eric Overdorff
Jason Clapsman	1578 Petersburg	Jason Clapsman
VERONIQUE E ABBOTT	400 HUNGERFORD HILL	V. E. Abbott
11041 Rice	573 MITKOFF HWY	L. Rice
Rhea Espeseth	405 N. Second St.	Rhea Espeseth
Delinda Herbrandson	1008 S Nordic	Delinda Herbrandson
Jeanette Copeland	200 S 2nd #6	Jeanette Copeland
Jan M. Lopez	2005 2nd #8	Jan M. Lopez
Todd Newlun	Box 1346, 116 ^s 3rd St	Todd Newlun
Jerod Cook	312 Hungerford Hill	Jerod Cook
Andrews Payne	1391 GHA St.	Andrews Payne
Denise Couchs	404 Mitkoff Hwy	Denise Couchs
Jeremy Hicks	1119 S Nordic	Jeremy Hicks
Ken Krenwik	122 Scow Bay Loop	Ken Krenwik
Delia Dement	P.O. Box 64	Delia Dement

Don & Charlene Anderson
Post Office Box 1151, Petersburg Alaska 99833
907-518-1138

October 29, 2022

Via email: assembly@petersburgak.gov

Petersburg Assembly Members
P. O Box 329
Petersburg Ak 99833

RE: Comments Related to Agenda

Dear Assembly Members;

When the City of Petersburg incorporated into a borough they gained an established citizenry living off Mitkof Island and off the it's road system. At that time alternating Assembly meeting times were adopted to accommodate those citizens unable to attend an evening meeting. That need for access to the Assembly has not changed. Continuing the once monthly afternoon meeting is essential to insure equal access for all Borough residents. As winter approaches with increasing darkness this becomes even more important. We urge you to continue the monthly afternoon meeting.

Unfortunately, we are traveling and unable to present our thoughts in person.

Thank you for your consideration on this matter.

Sincerely,


Don & Charlene Anderson
charliea@gci.net