



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Agenda Borough Assembly Regular Meeting

---

Monday, December 20, 2021

6:00 PM

Assembly Chambers

---

You are invited to a Zoom webinar.  
When: Dec 20, 2021 06:00 PM Alaska  
Topic: December 20, 2021 Assembly Meeting

Please click the link below to join the webinar:

<https://petersburgak.gov.zoom.us/j/86886800652?pwd=R1pBZzhaWW95MXVpZDk0UWZUYTVwUT09>

Passcode: 730612

Or Telephone:  
253-215-8782 or 720-707-2699

Webinar ID: 868 8680 0652  
Passcode: 730612

1. **Call To Order / Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**

**A. December 6, 2021 Regular Meeting Minutes**

**And the following minutes from October, 2020 to April, 2021:**

**October 20, 2020 Regular Meeting Minutes  
November 2, 2020 Regular Meeting Minutes  
November 16, 2020 Regular Meeting Minutes  
November 18, 2020 Special Meeting Minutes  
December 7, 2020 Regular Meeting Minutes  
December 21, 2020 Regular Meeting Minutes  
January 4, 2021 Regular Meeting Minutes  
January 19, 2021 Regular Meeting Minutes  
February 8, 2021 Regular Meeting Minutes  
February 22, 2021 Regular Meeting Minutes  
February 23, 2021 Special Meeting Minutes  
March 8, 2021 Regular Meeting Minutes  
March 22, 2021 Regular Meeting Minutes**

**April 5, 2021 Regular Meeting Minutes  
April 19, 2021 Regular Meeting Minutes**

**4. Amendment and Approval of Meeting Agenda**

**5. Public Hearings**

**6. Bid Awards**

**7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

**8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

**9. Boards, Commission and Committee Reports**

**10. Consent Agenda**

**A. The Trees LLC Liquor License Renewal**

The Trees LLC has applied with the Alaska Alcohol & Marijuana Control Office for a package store liquor license renewal. The Assembly may support or protest the application. A protest may not be arbitrary, capricious or unreasonable.

**B. Petersburg Little League use of Mort Fryer Ball Fields Agreement Renewal**

Since March of 2016, the Petersburg Little League has agreed to undertake the exclusive right, privilege and obligation to use, manage, operate and maintain the Mort Fryer Ball Fields. The current agreement expires December 31, 2021. The Borough wishes to continue the agreement to December 31, 2024.

**11. Report of Other Officers**

**A. SEAPA Update**

Assembly and SEAPA Board Member Lynn and Utility Director Hagerman will provide an update on SEAPA activities.

**12. Mayor's Report**

**A. December 20, 2021 Mayor's Report**

**13. Manager's Report**

**A. December 20, 2021 Manager's Report**

**14. Unfinished Business**

**A. Ordinance #2021-18: An Ordinance Updating Various Provisions of Chapter 14.16 of the Municipal Code, Entitled "Electric Utility", and Including Electric Rate and Connection Cost Increases - Third and Final Reading**

If adopted, Ordinance #2021-18 will update the Electric Utility Code and increase electric rates. Ordinance #2021-18 was unanimously approved in its first and second readings.

During the second reading, Assembly Member Lynn requested a diesel generation adjustment charge for those times when unplanned and unbudgeted diesel generation is required. Utility Director Hagerman has drafted a new Section 14.16.725, attached to this agenda item, for the Assembly to add to Ordinance #2021-18 if they choose.

In addition, Electric Department staff noticed a gap in Security Lighting Service wattage under Section 14.16.715(C) and requests the following amendment be made: change "51-70 watt LED" to "51-100 watt LED" and "100-150 watt LED" to "101-150 watt LED".

**15. New Business**

**A. Ordinance #2021-22: An Ordinance Adjusting the FY 2022 Budget for Known Changes**

If adopted, Ordinance #2021-22 will: 1) increase the South Harbor Dredging Harbor Department fund from \$728,400 to \$1,000,000; 2) accept an additional \$553,081 in Fisheries Business Tax Revenue and transfer \$353,081 of those funds to the Harbor Fish Tax revenue fund; 3) accept \$1,222,750 from the State of Alaska for the COVID Testing Contract Extension; 4) accept two ARPA grants awarded to the Library (\$6,000 and \$39,661); and 5) transfer \$73,233 into the Parks and Recreation Utility fund to cover unbudgeted electrical utility costs due to delayed repairs to the facility.

**B. Resolution #2021-17: A Resolution Requesting the US Postal Service Provide Home Mail Delivery in Petersburg, Alaska**

Assembly Member Kensinger asks the Assembly to approve this resolution requesting home mail delivery in Petersburg.

**C. Resolution #2021-18: A Resolution Adopting an Alternative Allocation Method for the FY22 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area**

Each year the Borough approves a version of this Resolution adopting the alternative allocation method for the current fiscal year's Shared Fisheries Business Tax Program. Finance Director Tow is requesting approval of Resolution #2021-18 for FY 2022.

**D. Resolution #2021-19: A Resolution of the Petersburg Borough Confirming Application for the ARPA Local Government Lost Revenue Relief Program from the Alaska Department of Commerce, Community and Economic Development**

## **to Offset Significant Revenue Loss Due to the COVID-19 Public Health Emergency**

Approval of this resolution will allow the Borough to apply to the State of Alaska for ARPA grant funds related to our local government's loss of revenue due to COVID-19.

### **E. Pierce Pumper Fire Truck Purchase**

The Fire Department and Public Works Director Cotta recommend purchase of a Pierce Pumper Truck from Hughes Fire Equipment for an amount not to exceed \$596,776 to replace Fire Engine #5. \$650,000 was approved in the FY22 motor pool budget for this purchase.

### **F. ARPA Funding Work Session**

Assembly Member Meucci requests a work session to discuss how to use the ARPA Coronavirus State and Local Fiscal Recovery Funds and suggests Monday, January 24 or Monday, January 31 as dates for the work session.

## **16. Communications**

### **A. Correspondence Received Since December 2, 2021**

## **17. Assembly Discussion Items**

### **A. Assembly Member Comments**

### **B. Recognitions**

## **18. Adjourn**



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

---

Monday, December 06, 2021

12:00 PM

Assembly Chambers

---

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

#### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Vice Mayor Jeigh Stanton Gregor  
Assembly Member Jeff Meucci  
Mayor Mark Jensen  
Assembly Member Thomas Fine-Walsh

### 2. Voluntary Pledge of Allegiance

The pledge was recited.

### 3. Approval of Minutes

#### A. November 17, 2021 Special and Regular Meeting Minutes

The Special and Regular meeting minutes of November 17, 2021 were unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

### 4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen,

Assembly Member Fine-Walsh

## 5. Public Hearings

### A. Public Hearing for Ordinance #2021-18: An Ordinance Updating Various Provisions of Chapter 14.16 of the Municipal Code, Entitled "Electric Utility", and Including Electric Rate and Connection Cost Increases

No testimony was given on Ordinance #2021-18 during this public hearing.

### B. Public Hearing for Ordinance #2021-21: An Emergency Ordinance Continuing a Public Health and Safety Measure (Requirement of Face Coverings in Indoor Public Settings) to Address Current Community COVID-19 Outbreak

No testimony was given for Ordinance #2021-21 during this public hearing.

## 6. Bid Awards

There were no bid awards.

## 7. Persons to be Heard Related to Agenda

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

Dana Thynes spoke regarding the 1950s Milgram Experiment.

Becky Knight, Eric Lee and David Beebe spoke in opposition to the Landless Native legislation introduced by Senator Murkowski, requesting the Assembly take a position on the legislation.

John Havrilek spoke in support of continued masking in Petersburg.

## 8. Persons to be Heard Unrelated to Agenda

*Persons with views on subjects not on today's agenda may share those views at this time.*

No views were shared.

## 9. Boards, Commission and Committee Reports

There were no reports.

## 10. Consent Agenda

### A. Kito's Kave Bar and Liquor Store Liquor License Renewal

The Assembly unanimously supported renewal of Kito's Kave Bar & Liquor Store liquor licenses.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen,

Assembly Member Fine-Walsh

**B. Loyal Order of Moose #1092 Liquor License Renewal**

By unanimous roll call vote, the Assembly supported the renewal of the Loyal Order of Moose #1092 liquor license.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**11. Report of Other Officers**

**A. Petersburg Medical Center Update**

PMC CEO Hofstetter provided an update on Medical Center activities.

**B. COVID-19 Situation Update**

Dr. Mark Tuccillo, the Borough's Health Officer, gave an update on the current COVID-19 situation in Petersburg and encouraged the continuation of masking.

**C. New Fire Truck Update**

Public Works Director Cotta (who oversees the Motor Pool for the Borough) reported the fire truck replacement committee is reviewing the needed specs for the vehicle and Motor Pool will be requesting Assembly approval to place an order in the near future.

**D. Baler Update**

Public Works Director Cotta reported the new baler, which was installed in October of 2019, is a huge improvement to the old baler which had exceeded its service life. Director Cotta also reported a change to the recycling program - after January 1, 2022, recycle goods will be picked up every other week rather than every week. In addition, the department will work toward retiring all metal dumpsters currently in service.

**12. Mayor's Report**

**A. December 6, 2021 Mayor's Report**

Mayor Jensen read his report in to the record.

**13. Manager's Report**

**A. December 6, 2021 Manager's Report**

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

**A. Ordinance #2021-18: An Ordinance Updating Various Provisions of Chapter 14.16 of the Municipal Code, Entitled "Electric Utility", and Including Electric Rate and Connection Cost Increases - Second Reading**

Ordinance #2021-18 was unanimously approved in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**15. New Business**

**A. Ordinance #2021-21: An Emergency Ordinance Continuing a Public Health and Safety Measure (Requirement of Face Coverings in Indoor Public Settings) to Address Current Community COVID-19 Outbreak - One and Only Reading**

Emergency Ordinance #2021-21 was approved in its one and only reading by a vote of 6-1, Mayor Jensen opposed.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh  
Voting Nay: Mayor Jensen

**B. FY 2023 Capital Projects**

The FY 2023 Capital Projects List was amended to list \$100,000 separately for Petersburg Medical Center new facility site selection and preliminary environmental engineering and reduce the amount listed for the new facility construction from \$16,200,000 to \$16,100,000 and to add Papke's Landing parking lot, dock, floats and ramp. The list was unanimously approved as amended.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**C. 2022 SEAPA Board Appointments**



Mayor Jensen, with approval of the Assembly, reappointed Bob Lynn as Petersburg's voting member of the SEAPA Board of Directors and Karl Hagerman as Petersburg's alternate to the SEAPA Board for calendar year 2022.

**D. Public Safety Advisory Board Appointment**

Mayor Jensen, with approval of the Assembly, appointed Dan Sullivan the vacant seat on the Public Safety Advisory Board until the October, 2022 Municipal Election.

**16. Communications**

**A. Correspondence Received Since November 11, 2021**

**17. Assembly Discussion Items**

**A. Childcare Relief Funding Request**

Assembly Member Meucci shared that the funding relief requesters would like to withdraw their requests and wait to see how the Borough will plan to use the remaining ARPA funds.

**B. ARPA Funds Work Session**

Assembly Member Meucci shared he will be requesting as an action item at the December 20, 2021 meeting that the Assembly agree on a date for a work session, sooner rather than later, regarding the ARPA funds received by the Borough.

**C. Request for Home Mail Delivery in Petersburg**

Assembly Member Kensinger requested the attached draft Resolution urging the US Postal Service to offer home mail delivery in Petersburg and stated he will be bringing it forward as an action item at the December 20, 2021 meeting.

**D. Alaska Natives Without Land Legislation**

Mayor Jensen stated he requested this discussion item along with the proposed legislation be posted in this meeting packet to give the public time to read it and provide comment to the Assembly. He plans to bring the subject forward as an action item at the December 20, 2021 meeting to determine if the Assembly has a desire to provide comment to our Federal Delegation regarding the legislation.

**E. Assembly Member Comments**

Assembly Member Tremblay wished everyone a Happy Hanakkah. She also expressed sorrow and anger that the airwaves of this meeting were used to compare our current situation to the Holocaust in Europe. She thanked members of the community who do not let partisanship take a role in dealing with COVID-19.

Assembly Member Fine-Walsh shared his thoughts on comments made regarding the precedent setting nature of the Landless Native bill stating the ANCSA legislation

passed in the 1970's should not be "the high bar" and quality legislation should always be the goal.

**F. Recognitions**

Assembly Member Tremblay thanked Dr. Tuccillo for volunteering to act as the Borough's Health Officer.

Mayor Jensen thanked the Public Works Streets crew for doing such a good job keeping our streets plowed.

**18. Adjourn**

The meeting was adjourned at 2:26 p.m.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Tuesday, October 20, 2020

6:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:13 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes were available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add 17B Bears, and 17C Assembly Partisanship Policy. The agenda, as amended, was unanimously approved.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

No bid awards.

### 7. Persons to be Heard Related to Agenda

Kathy O'Rear spoke on behalf of Petersburg Mental Health Services Special Use Permit request. Dana Thynes had three questions regarding COVID for the Assembly. Member Meucci requested a written response for Ms. Thynes from IC Hagerman for the next meeting.

### 8. Persons to be Heard Unrelated to Agenda

Niccole Hallingstad and Cecilia Tavolerio both spoke in favor of the Landless Natives legislation.

### 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

### A. Renewal of Trident Seafoods Tidelands Lease

Attachments: [Trident Request for Lease Renewal](#)  
[Trident Lease Amendment #6](#)

The Trident Seafoods tidelands lease renewal was unanimously approved.

## 11. Report of Other Officers

### A. Emergency Operations Center Update

IC Hagerman reported three new positive cases in town with wide ranging contact tracing underway. The EOC feels that it's too early for a repeal of the Emergency Disaster Declaration and is considering a Health Alert strongly recommending all travelers coming into the State be tested.

### B. Manager Giesbrecht's Performance Evaluation Process Update

Attachments: [Clerk Thompson Memo](#)

Mayor Jensen read a memo regarding Manager Giesbrecht's Performance Evaluation Process into the record.

## 12. Mayor's Report

### A. October 20, 2020 Mayor's Report

Attachments: [October 20, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. October 20, 2020 Manager's Report

Attachments: [October 20, 2020 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

No items.

## 15. New Business

### A. Resolution #2020-18: A Resolution Approving a Sole Source Contract for Design and

---

Installation of a Multimedia Audio System in the Borough Assembly Chambers

**Attachments:**     [Resolution #2020-18](#)  
                                   [The Chariot Group Proposal](#)

Resolution #2020-18 was unanimously approved.

**B. Assembly Appointments**

Mayor Jensen and Assembly Member David Kensinger were appointed as representatives to the Southeast Conference.

Mayor Jensen and Assembly Member Lynn were appointed as representatives to the Alaska Municipal League.

Assembly Member Meucci was appointed as liaison to the Harbor Board.

Assembly Member Lynn was appointed as liaison to the Hospital Board.

Assembly Member Norheim was appointed as liaison to the Public Safety Advisory Board.

Assembly Member Meucci continues to be the elected official on the Local Emergency Planning Committee.

**C. Termination of Declaration of Disaster Emergency**

**Attachments:**     [Declaration of Disaster Emergency](#)

The motion to terminate the Declaration of Disaster Emergency failed by a vote of 1-6, Assembly Member Norheim in favor.

**D. Petersburg Mental Health Services Special Use Permit Request**

**Attachments:**     [Planning Commission Report re PMHS SUP](#)  
                                   [PMHS SUP Application](#)

The Petersburg Mental Health Services Special Use Permit was unanimously approved.

**E. Manager Giesbrecht's Purchasing Report**

**Attachments:**     [10.15.2019 Manager Report to Assembly re Borough Purchasing](#)  
                                   [Appendix A](#)  
                                   [Appendix B](#)  
                                   [Appendix C](#)

The Assembly unanimously agreed to forward Manager Giesbrecht's suggested changes to the Borough's purchasing ordinance to the Attorney for review.

**F. State Mandate 10 Airport Support Contract Extension #2**

**Attachments:**     [IC Hagerman Memo](#)  
                                   [COVID 19 Screening and Testing Services Contract Amendment 2](#)

State Mandate 10 Airport Support Contract Extension #2 was unanimously approved.

**G. Parks & Recreation Advisory Board Letters of Interest**

**Attachments:** [G. Kravitz Letter of Interest](#)  
[M. Marvin Letter of Interest](#)  
[J. Wilkinson Letter of Interest](#)

Desi Burrell, Garrett Kravitz and Malena Marvin were appointed to the Parks & Recreation Advisory Board.

H. Harbors and Port Advisory Board Letter of Interest

**Attachments:** [D. Spigelmyre Letter of Interest](#)

The appointment of Donald Spigelmyer to the Harbor Advisory Board was unanimously approved.

## 16. Communications

A. Communication Received Since October 1, 2020

**Attachments:** [Notice of State Land Auction](#)  
[Notice of Forest Land Use Plan for Commercial Timber Sale](#)  
[K. Petersen 10.8.2020](#)  
[Response from DEED Commissioner Johnson](#)

## 17. Assembly Discussion Items

A. Strategic Plans for the Assembly

Member Meucci spoke on the idea of a Strategic Plan for the Assembly to see what is important to members and what direction they hope to see the Assembly go.

B. Bears

Member Meucci is concerned about recent bear activity with Halloween coming up soon.

C. Borough Assembly Partisanship Policy

Member Tremblay spoke on the issue of Assembly Members endorsing people running for State offices. Manager Giesbrecht stated that it is allowed that the Assembly members, as individuals, may endorse any political candidate they see fit. The only restriction being they may not imply that they speak on behalf of the Petersburg Assembly.

## 18. Recognitions

Assembly Member Meucci thanked everyone that participated in the recent flu shot clinic.

Vice Mayor Stanton Gregor thanked all the volunteers at the recent local election as well as all those that got out and voted.

Assembly Member Norheim thanked the Petersburg Volunteer Fire Dept Officers for being in charge.

Assembly Member Meucci thanked Brandi Marohl for her time and efforts in serving on the Assembly.

19. Assembly Comments

Member Lynn asked that an outside consultant be brought in to look at the recent fire at the Pool as it's event could have been catastrophic and the rebuild is going to be costly and take quite awhile.

**20. Adjourn**

The meeting was adjourned at 7:49pm

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, November 2, 2020

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add under Assembly Discussion Items "Mandate #10 - Requiring Intrastate Testing. The amended agenda was unanimously approved.

### 5. Public Hearings

### 6. Bid Awards

### 7. Persons to be Heard Related to Agenda

Beverley Richardson spoke in support of the Kake Access Resolution #2020-21 and shared her concerns regarding the unnecessary cutting of trees at Sandy Beach playground.

Stephanie Hayes, Garrett Kravitz, Desi Burrell and Malena Marvin spoke on behalf of the Parks & Rec Advisory Board regarding the Sandy Beach playground.

Glo Wollen and Ambre Burrell spoke in favor of the Sandy Beach playground project.

Kris Norosz spoke in favor of postponing the Sandy Beach playground project until more public input can be gathered.

Mike Stainbrook, Becky Knight, David Beebe, Bill Tremblay, and Craig Olson all spoke in support of Resolution #2020-21.

Ambre Burrell spoke in opposition to Resolution #2020-21.

Sunny Rice spoke on behalf of the Petersburg Plastics Group - asking borough citizens to reduce and reuse their plastics consumption and gave tips as to how to do that, in order to reduce our trash and recycling expenses.

### 8. Persons to be Heard Unrelated to Agenda



Dr. Selina Burt encouraged the public to wear masks.

Dr. Jennifer Hyer, Chief of Staff at PMC, spoke on the evidence based on compassion. Jennifer Bryner, Elizabeth Bacom and Elizabeth Hart asked the Assembly to consider reinstating a masking mandate. Craig Anderson stated that he is dismayed by incorrect information in the Borough's updates and school notices.

## 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

### A. Harbor Bar & Harbor Liquor Store Liquor License Renewal Application

**Attachments:** [Harbor Bar & Liquor Store Liquor License Renewal Application](#)

The Harbor Bar & Harbor Liquor Store liquor license renewal application was unanimously approved.

## 11. Report of Other Officers

### A. Incident Commander Hagerman

**Attachments:** [Assembly Memo - EOC](#)

Incident Commander Karl Hagerman addressed questions posed by resident Dana Thynes from a previous Assembly meeting.

### B. Petersburg Medical Center Update

PMC CEO Hofstetter read aloud a letter to the Assembly supporting appropriate actions to keep the community open using proper precautions (hand washing, masking in indoor public spaces, reduce gathering sizes and keep social bubbles small).

### C. Public Works Director Cotta and the FCS Group

**Attachments:** [Petersburg Sanitation Presentation](#)

Public Works Director, Chris Cotta and Matt Hobson of FCS Group, gave a report on the Sanitation rate study.

## 12. Mayor's Report

### A. November 2, 2020 Mayor's Report

**Attachments:** [Mayor's Report - 11.2.2020](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. November 2, 2020 Manager's Report

**Attachments:** [Manager's Report 11.2.2020](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

#### 14. Unfinished Business

#### 15. New Business

- A. Resolution 2020-19: A Resolution of the Petersburg Borough Establishing the CARES Act Utility Costs Subsidization Program

**Attachments:** [Resolution 2020-19 - CARES Electric Subsidy Program](#)  
[CARES Utility Subsidy Program - Guidance and FAQ](#)

Resolution #2020-19 was unanimously approved.

- B. Resolution #2020-20: A Resolution Approving a Sole Source E911 Contract Award for the Replacement of the Borough's Existing E911 System

**Attachments:** [Resolution #2020-20](#)

By unanimous roll call vote, Resolution #2020-20 was approved.

- C. Resolution #2020-21: A Resolution in support of a public hearing regarding the Kake Access Road Project prior to further action.

**Attachments:** [Resolution 2020-21 Kake Access Road](#)  
[Petition Kake Access Project](#)  
[Kake Access Project - Master List Information](#)

Resolution #2020-21 was approved by a vote of 4-3, Mayor Jensen and Assembly Members Lynn and Norheim opposed.

- D. Resolution #2020-22: A Resolution approving the expenditure of \$100,000 from the CARES Act Special Revenue Fund for economic support to business harmed by the continuing COVID-19 public health emergency.

**Attachments:** [Resolution # 2020-22 - Economic Support to Businesses](#)

Resolution #2020-22 was unanimously approved.

- E. Resolution #2020-23: A Resolution Requesting the Governor of Alaska Request a Federal Fisheries Resource Disaster Determination due to Historically Low Returns of Salmon Resulting in Economic Harm to the Fisheries Dependent Community of Petersburg Borough

**Attachments:** [Resolution 2020-23 Commercial Fisheries Disaster Declaration](#)  
[PEDC Letter - August 2020](#)  
[Southeast Salmon Fishing Disaster Letter - September 2020](#)  
[PVOA Salmon Disaster Declaration](#)

The Assembly unanimously approved Resolution #2020-23.

- F. Decision on Appeal of Courtney Johnson from Notice and Order of Abatement at 410 Mitkof Highway

**Attachments:** [Draft Decision on Appeal](#)

The Assembly unanimously denied the appeal from Notice and Order of Abatement at 410 Mitkof Highway.

- G. Sandy Beach Playground Restoration Project

**Attachments:** [Email Exchange re Tree Cutting for Playground Project](#)  
[Municipal Code 13.16.030](#)

The Sandy Beach Playground Restoration Project passed by a vote of 5-2, Assembly Members Meucci and Tremblay opposed..

- H. Alaska Airlines Essential Air Service Letter of Support

**Attachments:** [Alaska Airlines EAS Letter of Support](#)  
[Alaska Airlines EAS Proposal](#)

The Alaska Airlines Essential Air Service Letter of Support was unanimously approved.

- I. Assignment of Lease - Tidelands Lease Parcel T-25

**Attachments:** [Assignment of Lease Agreement - Tidelands Lease Parcel T-25](#)

The Assignment of Lease for Tidelands Lease Parcel T-25 to Seaira Reno and Franz Schonberg was unanimously approved.

## 16. Communications

- A. Communications Received Since October 15, 2020

**Attachments:** [L. Escola 10.20.2020](#)  
[D. Thynes 10.20.2020](#)

## 17. Assembly Discussion Items

- A. Proposed Amendments to Borough Code Chapter 14.12 - Sanitation

**Attachments:** [Proposed Ordinance to Amend Chapter 14.12 - Sanitation](#)  
[Other SE Communities Codes re Bears and Refuse](#)

Member Meucci brought before the Assembly the proposed draft amendment to Borough Code Chapter 14.12 Sanitation, stating that he would like to present it as an action item at the next meeting.

**B. Assembly Strategic Plan**

Member Meucci will address this at the next meeting.

**C. 2021 Visitor Industry**

Member Meucci requested an extension to Borough Public Health Mandate #5: Borough Harbor Facilities - Vessel Docking and Disembarkment be on the next meeting agenda

**D. Assembly Member Comments**

Member Meucci plans on bringing to the next meeting a change to State Mandate #10-requiring testing with intrastate travel.

Member Tremblay reminded registered voters to vote in the State General Election tomorrow.

Mayor Jensen remarked that it will be much easier to communicate when the Assembly is back in person in the Chambers.

**E. Recognitions**

Member Meucci thanked all involved in the Halloween activities.

**18. Executive Session**

The Assembly adjourned to Executive Session at 4:29 p.m. to discuss Borough Manager Giesbrecht's performance evaluation. The Assembly returned to Regular Session at 4:48 p.m.

**19. Approval of Borough Manager's Performance Evaluation**

The Borough Manager's 2020 Performance Evaluation was unanimously approved.

**20. Adjourn**

The meeting was adjourned at 4:50pm.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

---

Monday, November 16, 2020

6:00 PM

Assembly Chambers

---

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:04 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

No minutes were available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Donna Marsh, Tasha Sperl, Michael Truex, Brittni Caulum, Courtney Truex, Bridget Davidson, Bosjun Reid, Dana Thynes and Amanda Ohmer all spoke in opposition to a masking mandate.

Matt Pawuk, Courtney Hess and David Beebe spoke in support of a masking mandate.

Joe Stratman, Becky Knight, Cecilia Tavoliero and David Beebe spoke on their concerns about the Landless issue.

### 8. Persons to be Heard Unrelated to Agenda

No views were shared.

### 9. Board, Commission and Committee Reports

No reports were given.

**10. Consent Agenda**

There were no Consent Agenda items.

**11. Report of Other Officers**

No reports were given.

**12. Mayor's Report****A. November 16, 2020 Mayor's Report**

**Attachments:** [November 16, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

**13. Manager's Report****A. November 16, 2020 Manager's Report**

**Attachments:** [November 16, 2020 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business****15. New Business****A. Ordinance #2020-24: An Ordinance Adjusting the FY2021 Budget for Known Changes**

**Attachments:** [Ordinance #2020-24 for 3rd and Final reading](#)

Ordinance #2020-24 was unanimously approved in its first reading.

**B. Resolution #2020-24: A Resolution Authorizing the Borough Manager to Approve Expenditures Directly Related to Fire Damage Restoration of the Aquatic Center not to Exceed the Insurance Policy Limits; and, to Exempt the Project from Competitive Bidding Under PMC 4.04.040(B) Emergency Purchases**

**Attachments:** [Resolution #2020-24](#)

Resolution #2020-24 was unanimously approved.

**C. Resolution #2020-25: A Resolution Amending the Expenditure of \$778,000 from the CARES Act Special Revenue Fund to \$642,136 for Petersburg School District Personnel Costs in Responding to the COVID-19 Public Health Emergency and Identifying Modifications to the School District's Initial Request**

**Attachments:** [Resolution #2020-25](#)

By unanimous roll call vote, the Assembly approved Resolution #2020-25.

**D. Petersburg Borough Public Health Mandate #5: Borough Harbor Facilities - Vessel Docking and Disembarkment**

**Attachments:** [PB Public Health Mandate #5 - Extension to 10.31.2021](#)

Public Health Mandate #5 was amended to change wording to mirror the wording of the State of Alaska's recent corresponding mandate/health orders and to change the expiration of the Health Mandate to February 28, 2021. Public Health Mandate #5 was approved as amended by a vote of 6-1, Mayor Jensen opposed.

**E. Petersburg Borough Public Health Mandate #8: Face Coverings**

**Attachments:** [PB Public Health Mandate #8 - Face Coverings](#)

Public Health Mandate #8 was amended to 1) remove in the second paragraph the words beginning with "and (2) when outside" and ending with "Harbor docks and floats."; 2) under "This Directive does not apply to:" number 2, to remove the word "or" between the words "pulmonary" and "breathing" and to add the words "and/or medical" between the words "breathing" and "conditions"; 3) in the second paragraph just before the last sentence to add the sentence "Masks or face coverings are mandatory for any outside community gathering of more than 50 people."; and 4) under "This Directive does not apply to:" number 1, to change the age of children from 2 to 3. Mandate #8, as amended, was approved by a vote of 4-3, Mayor Jensen and Assembly Members Lynn and Norheim opposed.

**F. Petersburg Borough Public Health Mandate #9: Intrastate Traveler Testing**

**Attachments:** [Petersburg Borough Public Health Mandate #9 - Intrastate Traveler Testing](#)

Public Health Mandate #9 was amended to 1) to change the words in number 4 from "Mandate 10" to "Health Order 6", 2) to insert a new number 12 that states "The provisions of this Mandate shall not apply if application would delay or limit emergency travel into the Petersburg Borough by Law Enforcement Officers, healthcare workers, or personnel from the Office of Children's Services."; 3) to insert a new number 13 that states "Commercial Fishing Vessels, Seafood Harvesters, and Seafood Processing Workers: To the extent that the testing requirements of this Mandate exceed those of any State Health Order applicable to such workers, the State Health Order shall govern."; and 4) to change the words in new number 14 from "Mandate 10" to "Health Order 6". Public Health Mandate #8, as amended, was approved by a vote of 5-2, Mayor Jensen and Assembly Member Norheim opposed.

**G. Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act**

**Attachments:** [Draft Landless Native Letter to Senator Murkowski 11.18.2020](#)  
[Notice of Landless Native Legislation](#)  
[Landless Native Legislation](#)  
[Landless Native Legislation Maps](#)

Motion to postpone action on this agenda item to a special meeting on November 18, 2020 was approved by a vote of 5-2, Mayor Jensen and Assembly Member Lynn opposed.

**H. SEAPA 2021 Board Member and Alternate Appointments**

**Attachments:**    [SEAPA Board Appointment Request for 2021](#)  
                              [K. Hagerman Letter of Interest](#)  
                              [B. Lynn Letter of Interest](#)

Mayor Jensen, with approval of the Assembly, appointed Bob Lynn as the Borough's voting member to the SEAPA Board and Karl Hagerman as the alternate for calendar year 2021.

## **16. Communications**

### **A. Communications Received Since October 25, 2020**



**Attachments:** [A. See Rosvold 10.27.2020](#)  
[K. Schramek 10.29.2020](#)  
[B. Varsano & M. Smets 10.31.2020](#)  
[K. O'Connor Demko 10.31.2020](#)  
[M. Marvin 10.31.2020](#)  
[Petersburg Indian Association 10.31.2020](#)  
[R. Stafford 11.1.2020](#)  
[S. Wood 11.1.2020](#)  
[D. & N. Berg 11.1.2020](#)  
[B. Bracken 11.1.2020](#)  
[B. Richardson 11.1.2020](#)  
[B. Richardson 2 11.1.2020](#)  
[B. Bracken 2 11.1.2020](#)  
[N. Bowen 11.2.2020](#)  
[N. Bowen 2 11.2.2020](#)  
[M. Smith 11.2.2020](#)  
[L. Schwartz 11.2.2020](#)  
[A. Lee 11.2.2020](#)  
[K. McCullough 11.2.2020](#)  
[K. O'Connor Demko 11.2.2020](#)  
[S. Hunter 11.2.2020](#)  
[J. Floyd 11.2.2020](#)  
[B. Walsh 11.2.2020](#)  
[J. Kautzer 11.2.2020](#)  
[Petersburg Medical Center 11.2.2020](#)  
[City of Kupreanof 11.2.2020](#)  
[The Petersburg Plastics Group 11.2.2020](#)  
[D. Beebe 11.2.2020](#)  
[B. Knight 11.2.2020](#)  
[D. Marsh 11.2.2020](#)  
[M. Marvin 11.6.2020](#)  
[J. Havrilek 11.9.2020](#)  
[C. Lopez Tavoliero 11.11.2020](#)  
[D. Martinsen 11.11.2020](#)  
[J. Thynes 11.12.2020](#)  
[A. Burrell 11.12.2020](#)

## 17. Assembly Discussion Items

**A. Manager Giesbrecht's Performance Evaluation**

Assembly Member Meucci reported that the Manager's Performance Evaluation was performed during the Executive Session called during the last meeting and stated the Assembly is pretty happy with Manager Giesbrecht's performance. The evaluation is available to the public.

**B. Assembly Member Comments**

Mayor Jensen announced he is calling a Special Meeting on Wednesday, November 18, 2020 at 8:00 a.m. to address the Landless Native letter to Senator Murkowski prior to the Energy Commission hearing on the subject.

**C. Recognitions**

Member Meucci thanked SEARHC for the free COVID testing they've been providing. Mayor Jensen stated that if the public wanted to submit comments for the Energy Commission hearing, to contact Clerk Thompson for that information; Clerk Thompson indicated that the information would be posted on the website in the morning.

**18. Adjourn**

The meeting was adjourned at 9:45pm

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Wednesday, November 18, 2020

8:00 AM

Assembly Chambers

### Special Meeting re Southeast Alaska Landless Native Legislation

#### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 8:00 a.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim and Assembly Member Chelsea Tremblay

**Excused:** 1 - Assembly Member Jeigh Stanton Gregor

#### 2. Alaska Natives Without Land Presentation

##### A. Alaska Natives Without Land Presentation by Cecilia Tavoliero

**Attachments:** [Alaska Natives Without Land](#)

A presentation was given by Todd Antioqueia and Cecilia Tavoliero.

#### 3. Persons to be Heard Related to Agenda

Joe Stratman, Rebecca Knight, David Beebe and Joe Sebastian spoke on their concerns with the legislation.

#### 4. Unfinished Business

##### A. Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act

**Attachments:** [Draft Landless Native Letter to Senator Murkowski 11.18.2020](#)

[Notice of Landless Native Legislation](#)

[Landless Native Legislation](#)

[Landless Native Legislation Maps](#)

The Landless Native letter to Senator Murkowski was approved by a vote of 4-2, Assembly Members Norheim and Tremblay opposed.

#### 5. Adjourn

The meeting was adjourned at 9:30am.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, December 7, 2020

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 5 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci and Assembly Member Chelsea Tremblay

**Excused:** 2 - Assembly Member Taylor Norheim and Assembly Member Jeigh Stanton Gregor

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

#### A. Public Hearing for Ordinance #2020-24: An Ordinance Adjusting the FY2021 Budget for Known Changes

No testimony was given.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Mountain View Manor Director, Shelyn Bell, spoke in opposition of PMC advocating asymptomatic COVID testing at the facility.

Brittni Caulum, Theresa Phillips, Jessica Ray, Sarah Reid, Nancy Hoschar, and Dana Thynes spoke against MVM asymptomatic COVID testing.

Becky Knight and David Beebe spoke on concerns they have with the Landless Natives legislation.

William Ware spoke in support of the Landless Natives legislation.

Eric Lee had questions about specific lots and asked for a corrected map of the proposed Landless Natives legislation.

Cecilia Tavoliero and Nicole Hallingstad stated they are available for questions on the proposed Landless

Natives legislation.

Elizabeth Hart spoke on what PMC is doing to help mitigate the spread of COVID-19 and take care of our residents.

## 8. Persons to be Heard Unrelated to Agenda

Dr. Charles Smyth spoke as one of the original authors of the ISER report.

## 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

There were no Consent Agenda items.

## 11. Report of Other Officers

### A. PMC CEO Hofstetter

PMC CEO Hofstetter gave an update on the Medical Center.

### B. EOC IC Hagerman

**Attachments:**    [Community Risk Communication Plan](#)  
[Draft Petersburg COVID-19 Dashboard](#)

EOC IC Hagerman shared a Community Risk Communication Plan with the Assembly.

## 12. Mayor's Report

### A. December 7, 2020 Mayor's Report

**Attachments:**    [December 7, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. December 7, 2020 Manager's Report

**Attachments:**    [December 7, 2020 Manager's Report](#)

Meeting went into Recess

Meeting Reconvened

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

Ordinances for Second Reading

- A. Ordinance #2020-24: An Ordinance Adjusting the FY2021 Budget for Known Changes

Attachments: [Ordinance #2020-24 for 3rd and Final reading](#)

Ordinance #2020-24 was amended allocate unused CARES Act funds as follows:

- 1) Decrease the budget amount for Economic Support - Utility Subsidy Program by \$275,000
- 2) Increase the budget amount for Economic Support - Local Business by \$100,000 (which will be used to pay back the Economic Fund for the local business grants totaling \$100,000 last April)
- 3) Increase the budget for the use of CARES Act Funds to cover Payroll for First Responders through December 15, 2020 by \$150,000
- 4) Increase the budget for use of CARES Act Funds to cover Payroll for the EOC through December 15, 2020 by \$25,000

and to transfer \$600,000 from the Electric Fund reserves to the Blind Slough Capital Project Fund 747.  
Ordinance #2020-24 was unanimously approved as amended.

Other Unfinished Business Items

- B. Discussion with Cecelia Tavoliero of Alaska Natives Without Land Regarding the Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act Legislation Introduced to the U.S. Senate in November  
  
Cecilia Tavoliero, Niccole Hallingstad and Todd Antioquia answered questions by Assembly Members regarding the Alaska Natives Without Land legislation.

**15. New Business**

- A. Assignment of Lease - Marwin, Inc. to Rocky's Marine, Inc.

Attachments: [Assignment and Assumption of Lease and Consent](#)  
[Application for Assignment of Lease - Rocky's Marine](#)

The Assignment of Lease was unanimously approved.

- B. Memorandum of Agreement with PMC to Provide Asymptomatic COVID Testing to Borough Employees Working at Mountain View Manor Assisted Living Facility

Attachments: [PMC CEO Hofstetter Email Advocating Asymptomatic Testing of MVM Employees](#)  
[Dr. Hyer Letter Requesting Asymptomatic Testing of Borough Employees](#)  
[Asymptomatic Testing of MVM Employees MOU](#)

The Memorandum of Agreement with PMC to provide asymptomatic COVID testing to Mountain View Manor staff failed with a vote of 3-2, Mayor Jensen and Assembly Member Lynn opposed.

- C. Authorization for Manager Giesbrecht to Approve Preparation of a Scoping Document Regarding the Final Aquatic Center Repairs and Other Improvements to the Pool for an Amount not to Exceed \$50,000

**Attachments:**     [Anderson Brothers Electric & Morris Engineering Group Report](#)  
[APEI \(Liability Insurance Carrier\) Email](#)  
[Section 23 of Property Policy](#)

The Assembly unanimously authorized Manager Giesbrecht to approve preliminary expenses for the Aquatic Center repairs in an Amount not to exceed \$50,000.

- D. Letter of Appreciation to the Southeast Alaska Power Agency

**Attachments:**     [Thank You Letter to SEAPA](#)

The Letter of Appreciation to the Southeast Alaska Power Agency was unanimously approved.

- E. Planning Commission Vacancy Letter of Interest

**Attachments:**     [J. Floyd Letter of Interest](#)

Mayor Jensen, with approval of the Assembly, appointed Jim Floyd to the Planning & Zoning Commission until the October 2021 Municipal Election.

## 16. Communications

- A. Communications Received Since November 12, 2020



**Attachments:** [B. Davies 11.12.2020](#)  
[C. Knight 11.14.2020](#)  
[J. Thynes 11.14.2020](#)  
[K. Wood 11.14.2020](#)  
[K., K., K. and M. Wood 11.14.2020](#)  
[T. & C. Streuli 11.14.2020](#)  
[B. Loesch 11.14.2020](#)  
[D. Martinsen 11.15.2020](#)  
[A. Loesch 11.15.2020](#)  
[R. Braun 11.15.2020](#)  
[C. Billi 11.15.2020](#)  
[D. Sullivan 11.15.2020](#)  
[T. Evens 11.15.2020](#)  
[S. Wood 11.15.2020](#)  
[B. Martin 11.15.2020](#)  
[M. Cushing 11.16.2020](#)  
[M. Truex 11.16.2020](#)  
[K. Dillman 11.16.2020](#)  
[S. Etcher 11.16.2020](#)  
[N. Strand 11.16.2020](#)  
[R. Braun 11.16.2020](#)  
[K. Holmlund 11.16.2020](#)  
[S. Burrell 11.16.2020](#)  
[J. Bryner 11.16.2020](#)  
[J. Thynes 11.16.2020](#)  
[B. Thynes 11.16.2020](#)  
[K. Bracken 11.16.2020](#)  
[B. Lynch 11.16.2020](#)  
[K. Wohlhueter 11.16.2020](#)  
[S. Romine 11.16.2020](#)  
[L. Thain 11.16.2020](#)  
[E. Gates 11.16.2020](#)  
[S. Hunter 11.16.2020](#)  
[M. & E. Kandoll 11.16.2020](#)  
[S. Burrell 2 11.16.2020](#)  
[P. Hofstetter 11.16.2020](#)  
[C. Gates 11.16.2020](#)  
[B. Schroepfer 11.16.2020](#)

[B. Knight 11.16.2020](#)  
[D. Beebe 11.16.2020](#)  
[J. Havrilek 11.17.2020](#)  
[B. Varsano & M. Smets 11.17.2020](#)  
[K. Schramek 11.17.2020](#)  
[M. Marvin 11.17.2020](#)  
[T. Welch \(PIA\) 11.17.2020](#)  
[D. Martinsen 11.18.2020](#)  
[S. Hunter 11.18.2020](#)  
[D. Martinsen 2 11.18.2020](#)  
[D. Thynes 11.19.2020](#)  
[E. Wood 11.19.2020](#)  
[J. Roberts 11.19.2020](#)  
[A. Jordan 11.23.2020](#)  
[T. Reid 11.30.2020](#)  
[V. Maldonado 12.1.2020](#)  
[M. Lopez \(COC\) 12.2.2020](#)

## 17. Assembly Discussion Items

### A. Requested Public Meeting Regarding the Kake Access Road

**Attachments:** [Res #2020-21 - signed](#)

This discussion item was not discussed.

### B. Conflict of Interest

Member Meucci spoke on the need for separating the Assembly members individual opinions from Assembly opinions as a whole with a majority vote.

### C. Assembly Member Comments

Assembly Member Meucci spoke recognized veterans on D-Day, December 7th. Also Member Meucci made a request to the public to submit letters earlier than Monday if they want them to be read before the scheduled Assembly meeting.

Assembly Member Tremblay gave the names of two people who have died from COVID-19 and shared what she knew about their experiences. She also recommended people read the book "Pale Rider" for context and reminded that we do not yet know the long-term effects of having contracted COVID-19.

### D. Recognitions

There were no recognitions.

## 18 Executive Session

---

The Assembly adjourned to Executive Session at 3:40 p.m. to discuss the status of collective bargaining with the Petersburg Municipal Employees Association. The Assembly returned to Regular Session at 4:34 p.m.

**19. Adjourn**

The meeting was adjourned at 4:34pm.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

---

Monday, December 21, 2020

6:00 PM

Assembly Chambers

---

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as amended, adding item 17 C. Landless Native Discussion to Assembly Discussion Items.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Dana Thynes spoke on her own behalf addressing COVID-19.

### 8. Persons to be Heard Unrelated to Agenda

No views were shared.

### 9. Board, Commission and Committee Reports

No reports were given.

### 10. Consent Agenda

There were no Consent Agenda items.

## 11. Report of Other Officers

### A. SEAPA Board Chair Lynn

Member Lynn gave an update on the replacement of the submarine cable.

### B. EOC IC Hagerman

**Attachments:** [EOC Response to Sarah Reid Questions of 12.7.2020](#)  
[COVID19 Test Educational Sheet PMC](#)

EOC IC Hagerman prepared responses to the questions posed by Sarah Reid at the last Assembly meeting.

## 12. Mayor's Report

### A. December 21, 2020 Mayor's Report

**Attachments:** [December 21, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. December 21, 2020 Manager's Report

**Attachments:** [December 21, 2020 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

Ordinances for Third and Final Reading

### A. Ordinance #2020-24: An Ordinance Adjusting the FY2021 Budget for Known Changes

**Attachments:** [Ordinance #2020-24 for 3rd and Final reading](#)

Ordinance #2020-24 was unanimously approved in its third and final reading.

## 15. New Business

### A. Approval of Manager Giesbrecht's Appointment of Stephanie Payne as the Borough's Parks and Recreation Department Director

Manager Giesbrecht's appointment of Stephanie Payne as the Parks & Recreation Department Director was

unanimously approved.

- B.** State of Alaska COVID-19 Airport Greeting, Screening and Testing Services Contract Extension and Petersburg Borough/Petersburg Medical Center Memorandum of Agreement Extension to Provide COVID-19 Airport Testing

**Attachments:** [EOC IC Hagerman Memo re Airport Testing Contract Extension](#)  
[State of Alaska Contract #C0620-523 Amendment #3](#)  
[Airport Testing MOA with PMC Extension](#)

The COVID-19 Airport Greeting, Screening and Testing Services contract extension was unanimously approved.

- C.** Non-Congregate Emergency Sheltering Agreement Extension

**Attachments:** [EOC IC Hagerman Memo re Non-Congregate Sheltering Agreement Extension](#)  
[Emergency Shelter Rental Agreement Addendum #3](#)

The Non-Congregate Emergency Sheltering agreement extension was unanimously approved.

- D.** Memorandum of Agreement between the Petersburg Borough and Petersburg Medical Center for PMC to Provide Asymptomatic COVID-19 Testing for Mountain View Manor Employees who Voluntarily Request to be Tested

**Attachments:** [Asymptomatic Testing of MVM Employees MOA](#)

The Memorandum of Agreement between the Petersburg Borough and Petersburg Medical Center for PMC to provide asymptomatic COVID-19 testing for MVM employees who volunteer to be tested was unanimously approved.

## **16. Communications**

- A.** Correspondence Received Since December 3, 2020

**Attachments:** [Senator Bert Stedman 12.4.2020](#)  
[M. Truex 12.4.2020](#)  
[J. Bryner 12.4.2020](#)  
[S. Yip 12.4.2020](#)  
[T. Nelson 12.6.2020](#)  
[T. Phillips 12.6.2020](#)  
[N. Strand 12.7.2020](#)  
[C. Truex 12.7.2020](#)  
[R. Knight 12.7.2020](#)  
[D. Beebe 12.7.2020](#)  
[C. Smythe 12.7.2020](#)  
[M. Truex 12.7.2020](#)  
[D. Thynes 12.7.2020](#)  
[Alaska Mental Health Trust Land Office 12.9.2020](#)  
[M. Fernandez 12.14.2020](#)

## 17. Assembly Discussion Items

### A. By Mail Municipal Elections / Secure Ballot Drop Boxes

Assembly Member Meucci would like to have a discussion at a future date regarding by-mail elections and secure ballot drop boxes.

### B. Sanitation Department Voucher Program

Assembly Member Meucci inquired whether the voucher program was working at the Landfill or if the "Free Dump Days" ought to be brought back.

### C. Landless Native Discussion

Member Meucci stated that he will add a discussion item on the January 4th meeting agenda to think about a road map for what the Borough would like to see regarding the Landless Native legislation.

### D. Assembly Member Comments

Assembly Member Kensinger addressed the safety measures in place during the COVID-19 pandemic and how they can keep us safe.

Assembly Member Tremblay spoke on members of the public being allowed to testify at any point of the meeting rather than at the designated time.

Assembly Member Norheim mentioned that Donald Trump Jr. was in town and wished everyone a Merry Christmas.

Mayor Jensen stated there was an email from Sardfa-Sea Otter working group looking for volunteers. Mayor Jensen wants to be clear that if an Assembly member were to join in that working group, it would be as a private citizen and not representing the Assembly as a whole.

### E. Recognitions

Member Tremblay recognized the Rotary Club and everyone who participated in the boat parade and also thanked all those involved in the Christmas concert broadcast over KFSK from the Petersburg Lutheran Church and, lastly, thanked everyone for wearing your mask.

Member Stanton-Gregor stated that we all have much to be grateful for and specifically thanked EOC IC Karl Hagerman.

EOC IC Hagerman thanked Member Stanton-Gregor for his comments and wanted to continue those thanks by reading into the record a letter from the EOC Public Information Officer recognizing the efforts made by the EOC team and the community. The team consists of: Phil Hofstetter Co-Incident Commander; Tara Alcock, Public Information Officer; Steve Giesbrecht, Liaison Officer, Dr. Mark Tucillo, Medical Officer; Ryan Welde, Safety Officer, Theresa Craig, Administrative Assistant; Sandy Dixson, Operations Section Chief; Erin Michaels, Public Health with assistance from Ashley Kawashima, Chris Weiss, Julie Walker, representing PMC; Jim Kerr, Public Safety Finance Director; Glo Wollen, Ports and Harbors Finance Director; Stephanie Payne, directing the non-congregating sheltering effort with assistance from Christine Lynn; Liz Cabrera has handled Planning; Chris Cotta, Logistics with Deputies Ralph Johnston, Christina Sargent, Molly Taiber and Derrick O'Soup assisting; Jody Tow, Finance; and two community representatives, Erica Kludt-Painter from the school and from the Chamber of Commerce, Mindy Lopez. A big thank you to all of you!!

**18. Adjourn**

The meeting was adjourned at 7:30 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_





# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, January 4, 2021

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

**Excused:** 1 - Assembly Member Taylor Norheim

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Cecilia Tavalerio spoke in regards to the Landless Natives issue giving a history of the land that was selected.

David Beebe expressed concerns regarding the Landless Natives legislation.

Eric Lee spoke regarding the Landless Natives Legislation stating he appreciates the discussion and hopes that a respectful discussion may continue.

### 8. Persons to be Heard Unrelated to Agenda

No views were shared.

### 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

### A. Joan Mei Family Restaurant Liquor License Renewal

**Attachments:** [Joan Mei - Notice of Liquor License Renewal Application](#)

The Joan Mei Family Restaurant liquor license renewal was unanimously approved.

### B. Island Ventures, LLC Tidelands Lease Renewal

**Attachments:** [Island Ventures LLC Lease Amendment #3](#)

The Island Ventures, LLC Tidelands lease renewal was unanimously approved.

## 11. Report of Other Officers

### A. PMC CEO Hofstetter

PMC CEO Hofstetter was unable to attend.

### B. SSRAA General Manager Landis

SSRAA General Manager Landis gave a report on Crystal Lake Hatchery, its history and upcoming funding challenges.

## 12. Mayor's Report

### A. January 4, 2021 Mayor's Report

**Attachments:** [January 4, 2021 Mayor's Report](#)  
[Landless Legislation Email](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. January 4, 2021 Manager's Report

**Attachments:** [January 4, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

## 15. New Business

- A. Resolution #2021-01: A Resolution Adopting an Alternative Allocation Method for the FY21 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast Area

Attachments: [Resolution #2021-01](#)  
[Shared Fisheries Business Tax Letter & Allocation](#)

Resolution #2021-01 was unanimously approved.

- B. Community Risk Communication Plan

Attachments: [IC Hagerman 12.30.2020 Recommendation](#)  
[IC Hagerman 12.3.2020 Memo re CRCP](#)

The Community Risk Communication Plan was unanimously approved.

## 16. Communications

- A. Correspondence Received Since December 17, 2020

Attachments: [D. Berg \(Viking Travel\) 12.17.2020](#)  
[M. Truex 12.19.2020](#)  
[T. Englert 12.20.2020](#)  
[R. Roberts 12.21.2020](#)  
[K. Hofstad 12.31.2020](#)

## 17. Assembly Discussion Items

- A. Proposed Landless Legislation Questions

Assembly Member Meucci stated that there's no need to draft a letter until new legislation is reintroduced.

- B. Public Comment During Assembly Meetings

Attachments: [Robert's Rules of Order - Suspend the Rules](#)

Member Stanton Gregor stated that Robert's Rules is pretty clear regarding "changing the rules" temporarily.

- C. Assembly Member Comments

Assembly Member Tremblay wanted to bring to the Public's attention the potential consequences of the State budget and recommended folks go the House Finance Committee meeting on January 6th at 1:00 p.m. that is being aired live on AKL.TV where you can live stream the meeting on the Governor's budget. Assembly Member Lynn asked that Clerk Thompson work with David Landis to draft a letter that the Assembly could send to the Legislature supporting funding the Crystal Lake Hatchery.

- D. Recognitions

Member Tremblay thanked Mitkof Alcoholics Anonymous for beginning meetings again and also thanked the SHARE Coalition, who is hosting the Project Share Resource Fair on January 27th from 2:00 - 6:00 p.m. in the John Hansen Hall.

**18 Executive Session**

The Assembly adjourned to Executive Session to discuss the status of collective bargaining with the Petersburg Municipal Employees Association at 1:41 p.m.

The Assembly resumed Regular Session at 3:08 p.m.

**19. Adjourn**

The meeting was adjourned at 3:08 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

---

Tuesday, January 19, 2021

6:00 PM

Assembly Chambers

---

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

No minutes were available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

No views were shared.

### 8. Persons to be Heard Unrelated to Agenda

No views were shared.

### 9. Board, Commission and Committee Reports

No reports were given.

### 10. Consent Agenda

**A. Petersburg Economic Development Council Cold Storage Lease**

**Attachments:** [PEDC Lease Renewal](#)

The Petersburg Economic Development Council Cold Storage Lease was unanimously approved.

**11. Report of Other Officers****A. SEAPA Board Chairman Lynn**

SEAPA Board Chairman Lynn gave an update on the submarine cable installation.

**B. Fire Chief Stolpe**

**Attachments:** [PVFD Report for 2020](#)

PVFD Chief Stolpe read his report into the record.

**12. Mayor's Report****A. January 19, 2021 Mayor's Report**

**Attachments:** [January 19, 2021 Mayor's Report](#)

Mayor Jensen read his report into the record.

**13. Manager's Report****A. January 19, 2021 Manager's Report**

**Attachments:** [January 19, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business****15. New Business****A. Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings**

**Attachments:** [Ordinance #2021-01](#)  
[Edited Ordinance Sections in Clean Version for Ease of Reading](#)

Ordinance #2021-01 was unanimously approved.

- B. Ordinance #2021-02: An Emergency Ordinance Approving a Loan to be Obtained by Petersburg Medical Center Through the Small Business Administration

Attachments: [Ordinance #2021-02](#)

Emergency Ordinance #2021-02 was unanimously approved.

- C. Letter of Appreciation to Outgoing 2020 SEAPA Board Members

Attachments: [R. Larson & T. Benson](#)

The letter of appreciation was unanimously approved.

- D. Possible Reschedule of February Assembly Meetings

A motion to reschedule the February Assembly meetings failed by unanimous roll call vote.

## 16. Communications

- A. Communications Received Since December 31, 2020

Attachments: [D. Beebe 1.3.2021](#)

[D. Benson 1.5.2021](#)

## 17. Assembly Discussion Items

- A. Papke's Landing Street Light Request

Assembly Member Meucci stated he had been approached by a resident at Papke's Landing requesting street lights for safety.

- B. Harbor Water Quality Testing

Assembly Member Meucci spoke on the Visitor Industry Working Group's meeting a couple of years ago and the idea of performing water quality tests to monitor the cruise boats in the harbor.

- C. Borough Department Updates

Assembly Member Meucci asked if the Assembly would be interested in having Department Heads provide reports to the Assembly.

- D. Scheduled Meeting with Petersburg Police Officers

Mayor Jensen asked for this to be on the agenda. Assembly Member Meucci asked for a meeting with our Police Officers and it has been scheduled for January 20, 2021. The topic will be enforcement of the masking mandate.

- E. Assembly Member Comments

Assembly Member Norheim reported that today is National Popcorn Day!

F. Recognitions

Assembly Member Meucci recognized Julie Walker, the Community Wellness Specialist and Emergency Preparedness Coordinator with the Medical Center, for all her work during the COVID-19 vaccine clinic at the gym. He also recognized all the staff and volunteers involved.

Assembly Member Tremblay recognized the SHARE Coalition and everyone's work putting together the Project Connect Resource Fair which will be held on January 27th at the John Hansen Community Hall. This is to present resources for anyone suffering from COVID insecurity in housing, food, etc. This will become an annual event.

Assembly Member Kensinger also recognized everyone involved in the vaccine clinic and expressed appreciation for how organized it was.

18. Adjourn

The meeting was adjourned at 7:19pm.

\_\_\_\_\_

Debra K. Thompson

Date Approved \_\_\_\_\_





# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, February 8, 2021

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

#### A. Public Hearing for Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings

No testimony was provided.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Dana Thynes, Michael Truex, Amanda Ohmer, Chris Medalen, Donald Sperl, Bosjun Reid, Tausha Sperl, Donna Marsh, Brittni Caulum, and Mika Hasbrouck spoke in opposition to a masking mandate.

Nancy Berg, Mary Ellen Anderson, Sharon Hunter, and David Berg spoke in support of a masking mandate.

Lars Christensen asked everyone to be kind and think of your neighbor.

David Beebe and Becky Knight spoke on the USFS Washington Office Activity Review of the Tonka and Big Thorne timber sales.

### 8. Persons to be Heard Unrelated to Agenda

Becky Knight spoke on the Kake access project.

## 9. Board, Commission and Committee Reports

No reports were given.

## 10. Consent Agenda

There were no Consent Agenda items.

## 11. Report of Other Officers

### A. Police Chief Kerr

Attachments: [Kerr Report 2.8.2021](#)

Chief Kerr gave an update on enforcement procedures regarding the masking mandate.

### B. PMC CEO Hofstetter

PMC CEO Hofstetter gave an update on asymptomatic testing.

## 12. Mayor's Report

### A. February 8, 2021 Mayor's Report

Attachments: [February 8, 2021 Mayor's Report](#)  
[Alaska Region 10 Timber Sales Program Audit August 2020](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. February 8, 2021 Manager's Report

Attachments: [February 8, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

Ordinances for Second Reading

### A. Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings

**Attachments:** [Ordinance #2021-01](#)  
[Edited Ordinance Sections in Clean Version for Ease of Reading](#)

Ordinance #2021-01 was unanimously approved in its second reading.

## 15. New Business

- A. Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

**Attachments:** [Ordinance #2021-03 for Third and Final Reading](#)

Ordinance #2021-03 was amended to allow youth under the age of 18 to use the Parks & Recreation Center at no charge. The ordinance was unanimously approved, as amended, in its first reading.

- B. Resolution #2021-02: A Resolution Supporting Senate Bill No. 60: An Act Establishing the Sport Fishing Hatchery Facilities Account; Establishing the Sport Fishing Facility Surcharge; and Providing for an Effective Date

**Attachments:** [Resolution #2021-02](#)  
[Senate Bill No. 60](#)

Resolution #2021-02 was unanimously approved.

- C. Termination of Public Health Mandate #8 - Face Coverings

**Attachments:** [PB Public Health Mandate #8 - Face Coverings](#)

This agenda item was not entertained due to the lack of a second to the motion to approve termination of Public Health Mandate #8 - Face Coverings.

- D. Petersburg's Priority Community Projects List

**Attachments:** [Draft Priority Community Projects](#)  
[PMC Request for State Bond for New Hospital](#)

Petersburg's Priority Community Projects List was unanimously approved.

- E. Support for Memorial Site at Banana Point Boat Launch for Sig and Helen Decker, Ian Martin and Dennis Lord

**Attachments:** [Memorial Site Support Letter](#)

Support for a memorial site at Banana Point Boat Launch for Sig and Helen Decker, Ian Martin and Dennis Lord was unanimously approved.

- F. Support for Senate Bill No. 56 - Extending Governor Dunleavy's Declaration of a Public Health Disaster Emergency in Response to the Novel Coronavirus Disease (COVID-19) Pandemic

**Attachments:**    [Support for SB 56 - Extension of State Disaster Declaration](#)  
[Senate Bill No. 56](#)

Support for Senate Bill No. 56 was unanimously approved.

**G.** Local Prosecution of Misdemeanors

**Attachments:**    [Letter to Senator Stedman & Representative Kreiss-Tomkins](#)

A letter to Senator Stedman & Representative Kreiss-Tomkins regarding the Alaska Department of Law's plans to seek reimbursement from home rule communities like Petersburg for local prosecution of misdemeanors, essentially transferring costs to the municipalities, was unanimously approved.

**H.** Request for Street Lights on Papke's Landing Road

**Attachments:**    [Papke's Road Street Light Request](#)

A letter to our local ADOT Highway Foreman requesting street lights be installed on Papke's Landing Road was unanimously approved.

**16. Communications**

**A.** Correspondence Received Since January 14, 2021

**Attachments:**    [T. Shumway 1.17.2021](#)  
[Alaska Seaplanes 1.19.2021](#)  
[D. Marsh 1.29.2021](#)  
[T. Hampton 2.1.2021](#)  
[T. Falter 2.1.2021](#)  
[K. Hall 2.1.2021](#)  
[B. Lynch 2.3.2021](#)  
[J. King 2.4.2021](#)

**17. Assembly Discussion Items**

**A.** Assembly Member Comments

Assembly Member Stanton Gregor addressed the question of PMC trying to profit off the pandemic.

Assembly Member Lynn reported that the Canadian Government extended its ban on cruise ships in Canadian waters and the effects of this on the submarine cable installment into Vancouver.

Assembly Member Norheim refuted the claim that the vaccine was "rushed".

Assembly Member Meucci urged residents to remember the frontline workers, such as the checkers at Trading Union and Hammer & Wikan.

**B.** Recognitions

Member Tremblay sang praises to everyone involved in the recent vaccination clinic.

**18. Adjourn**

The meeting was adjourned at 2:06 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, February 22, 2021

6:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

**Excused:** 1 - Assembly Member Taylor Norheim

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

No minutes were available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

- A. Public Hearing for Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

No testimony was given.

### 6. Bid Awards

- A. Blind Slough Hydroelectric Equipment Procurement Award

**Attachments:** [Utility Director Hagerman Recommendation of Award Memo](#)  
[McMillan Jacobs Recommendation of Award Memo](#)  
[McMillan Jacobs Proposals Evaluation Spreadsheet](#)

The Blind Slough Hydroelectric Equipment Procurement was unanimously awarded to Gilbert Gilkes and Gordon, Ltd. for a price of \$2,002,396.00, with limited potential adjustment in accordance with the terms of the contract.

**B. Motor Pool Shop Fire Damage Repair Project Award**

**Attachments:** [Director Cotta Recommendation of Award Memo](#)  
[Motor Pool Shop Repair Bid Tabulation Form](#)

The Motor Pool Shop Fire Damage Repair Project was unanimously awarded to Rainforest Contracting for an amount not to exceed \$1,130,450.00.

**7. Persons to be Heard Related to Agenda**

No views were shared.

**8. Persons to be Heard Unrelated to Agenda**

Brittini Caulum and Donna Marsh spoke against masking mandates.

**9. Board, Commission and Committee Reports**

No reports were given.

**10. Consent Agenda**

There were no Consent Agenda items.

**11. Report of Other Officers****A. BDO - FY 2020 Audit Report**

BDO Audit Director Sam Thompson, by phone, thanked Finance Director Tow and the Finance Department staff for a smooth and organized audit. Mr. Thompson reviewed the audit documents with the Assembly, stating that the Petersburg Borough was issued an unmodified opinion on the FY 2020 financial statements, which is the highest level of assurance the auditors can professionally render.

**C. Southeast Conference Mid-Session Summit Report**

Assembly Member Kensinger gave a report on the Southeast Conference Mid-Session Summit.

**D. Sea Otter Working Group Report**

Assembly Member Meucci stated the Sea Otter Working Group quarterly meeting will be held on Thursday, February 25, 2021 and he will report back at the next Assembly.

**12. Mayor's Report****A. February 22, 2021 Mayor's Report**

**Attachments:** [February 22, 2021 Mayor's Report](#)  
[DNR Prelim Decision re PB Muni Entitlement Lands 2.10.2021](#)

Mayor Jensen read his report into the record.

### 13. Manager's Report

#### A. February 22, 2021 Manager's Report

Attachments: [February 22, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

### 14. Unfinished Business

Ordinances for Third and Final Reading

#### A. Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings

Attachments: [Ordinance #2021-01](#)  
[Edited Ordinance Sections in Clean Version for Ease of Reading](#)

Ordinance #2021-01 was unanimously approved in its third and final reading.

Ordinances for Second Reading

#### B. Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

Attachments: [Ordinance #2021-03 for Third and Final Reading](#)

Ordinance #2021-03 was unanimously approved in its second reading.

### 15. New Business

#### A. 13 Marine Land Lease Amendment Request

Attachments: [T. Pullar Lease Amendment Request and Map](#)  
[13 Marine Lease Amendment #2](#)

The 13 Marine land lease amendment request was amended to add 20 feet to the North side of the lease and 30 feet to the west side of the lease. The request was unanimously approved as amended.

#### B. FY 2022 Federal Priorities

Attachments: [Draft FY 2022 Federal Priorities](#)

The FY 2022 Federal Priorities list was amended as follows: Under Health Care, 1. "Renovation/Replace" was replaced with "New construction for". The Assembly unanimously approved the FY 2022 Federal Priorities as amended.



**C. Reappointment of Petersburg's Southeast Alaska Solid Waste Authority Representative and Alternate**

The reappointments of Chris Cotta and Karl Hagerman to SEASWA were unanimously approved.

**D. March Assembly Meeting Dates**

The March Assembly Meetings were moved by unanimous roll call vote from the 1st and the 16th to the 8th at noon and the 22nd at 6:00 p.m.

**16. Communications**

**A. Correspondence Received Since February 4, 2021**

**Attachments:** [E. Marsh 2.4.2021](#)  
[A. Payne 2.5.2021](#)  
[J. Thynes 2.5.2021](#)  
[R. Roberts 2.5.2021](#)  
[J. Havrilek 2.5.2021](#)  
[K. Bracken 2.5.2021](#)  
[B. Bracken 2.5.2021](#)  
[M.E. Anderson 2.8.2021](#)  
[B. Tremblay 2.8.2021](#)  
[K. Hofstad 2.8.2021](#)  
[B. Tremblay #2 2.8.2021](#)  
[M. Hasbrouck 2.8.2021](#)  
[C. Olsen 2.8.2021](#)  
[S. Paulsen 2.8.2021](#)  
[B. Thynes 2.8.2021](#)  
[B. Knight 2.8.2021](#)  
[B. Knight #2 2.8.2021](#)  
[K. Schramek 2.9.2021](#)  
[J. Thynes 2.10.2021](#)  
[Visitor Industry Working Group 2.18.2021](#)

**17. Assembly Discussion Items**

**A. Assembly Member Comments**

Assembly Member Stanton Gregor pointed out that the school district is doing all they can to keep students and faculty safe and asks people to be kind.

Assembly Member Tremblay asked everyone to take a deep breath during this difficult time.

Assembly Member Meucci wanted to thank the school district for their hard work to keep schools open. We are very fortunate.

Assembly Member Kensinger stated that everyone is sick of COVID. Wear a mask and get vaccinated.

**B. Recognitions**

There were no recognitions.

**18. Adjourn**

The meeting was adjourned at 7:37pm.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_

# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833



## Meeting Minutes Borough Assembly

Tuesday, February 23, 2021

10:00 AM

Assembly Chambers

### Special Meeting re Public Health Mandates

#### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 10:00 a.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

**Excused:** 1 - Assembly Member Taylor Norheim

#### 2. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as amended, adding 6 B. - Communication.

#### 3. Persons to be Heard Related to Agenda

Chris Medalen, Michael Truex, Kristina Spann, Courtney Truex, Caitlin Robertson, Tausha Sperl, Dana Thynes, Sarah Reid, Brittini Caulum, Kelsa Spearl, Mika Hasbrouck and Bridgette Davidson spoke against masking mandates.

Will Ware asked for a postponement on a decision regarding the Visitor Industry, vessel docking and disembarkment mandate.

Sunny Rice, Dawn Ingle and Maura Phillips spoke in support of masking mandates.

#### 4. Report of Other Officers

##### A. Emergency Operation Center Report

EOC IC Hagerman updated the Assembly on the current developing COVID-19 outbreak and discussed the Public Health Mandates that are currently in place and those before the Assembly today.

#### 5. New Business

##### A. Petersburg Borough Public Health Mandate #5: Borough Harbor Facilities - Vessel Docking and Disembarkment

Attachments: [Petersburg Borough Public Health Mandate #5](#)

Public Health Mandate #5 was amended to change the wording under "Effective Date and Duration" from "shall remain in effect until 11:59 p.m. on May 31, 2021, unless extended or earlier terminated" to "shall remain in effect until rescinded by the Borough Assembly. This Mandate will be reviewed by the Assembly

at the May 17, 2021 Assembly meeting." Mandate #5 was unanimously approved as amended.

**B. Petersburg Borough Public Health Mandate #6: Submission of Travel Plans**

**Attachments:** [Petersburg Borough Public Health Mandate #6](#)

Public Health Mandate #6 was unanimously approved.

**C. Petersburg Borough Public Health Emergency Directive #7 for Non-Congregate Sheltering**

**Attachments:** [Petersburg Borough Public Health Mandate #7](#)  
[Non-Congregate Sheltering Plan Amendment #1](#)

Public Health Emergency Directive #7 was unanimously approved.

**D. Petersburg Borough Public Health Mandate #9: Intrastate Traveler Testing**

**Attachments:** [Petersburg Borough Public Health Mandate #9](#)

Public Health Mandate #9 was unanimously approved.

**E. Petersburg Borough Public Health Mandate #10: Interstate and International Traveler Testing**

**Attachments:** [Petersburg Borough Public Health Mandate #10](#)

Public Health Mandate #10 was unanimously approved.

**6. Communications**

**A. Correspondence Received Regarding the Public Health Mandates and COVID-19 Prior to Publishing this Agenda on February 19, 2021**

**Attachments:** [Chamber of Commerce 2.18.2021](#)

[B. Lynch 2.19.2021](#)

[J. Floyd 2.19.2021](#)

[D. Marsh 2.19.2021](#)

**B. Communication**

Assembly Member Meucci spoke to the multitude of emails the Assembly has received over the last many months and some of the new emails having a different tone. He quoted one email that stated "You're a poison and therefore need to be removed." He stated the Assembly is doing the best they can with the situation, yet have been called "lunatics" in these emails. Member Meucci requests the public be respectful and he encouraged the public to pay attention to the posted correspondence the Assembly receives. The correspondence is posted to the Borough website and also is placed in the next meeting packet after receipt.

**7. Adjourn**

The meeting adjourned at 11:40 a.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, March 8, 2021

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add under Assembly Discussion Items, B. Federal Capital Priority List, C. Anti-Discrimination Ordinance, D. Funding Needs for Daycare and the Community Food Bank, and E. Scow Bay Project. The agenda was unanimously approved as amended.

### 5. Public Hearings

There were no public hearings.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

Stephanie Hayes spoke on behalf of the Parks & Recreation Advisory Board requesting wording in the Parks & Recreation ordinance regarding facility rates be changed to "under 18 OR with a valid Petersburg student ID."

### 8. Persons to be Heard Unrelated to Agenda

No views were shared.

### 9. Board, Commission and Committee Reports

There were no reports.

## 10. Consent Agenda

There were no Consent Agenda items.

## 11. Report of Other Officers

### A. Emergency Operations Center Report

EOC IC Hagerman reported that we seem to be over the halfway point of this outbreak. He thanked everyone who took it seriously.

### B. Petersburg Medical Center Report

PMC CEO Hofstetter reported that their focus is mitigating the current outbreak. He testified in support of HB76 to the Legislature in support of continued testing. Free asymptomatic testing is available at the airport from 7:30 a.m. - 10:30 a.m. Petersburg has recorded 88 positive COVID-19 cases since February of 2019.

### C. Southeast Alaska Power Agency Report

Assembly and SEAPA Board Member Lynn reported that GCI has removed their cable that overlaid our cable and re-laid it so that interference will not happen in the future. Our replacement submarine cable is shipping soon.

### D. Sea Otter Working Group Report

Assembly Member Meucci reported that there were many participants in the Sea Otter Working Group meeting, including from out of state. This summer an aerial survey of Southeast Alaska will count sea otters.

## 12. Mayor's Report

### A. March 8, 2021 Mayor's Report

**Attachments:** [March 8, 2021 Mayor's Report](#)  
[Work Session Public Service Announcement](#)  
[DEC Water Quality Data Press Release](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. March 8, 2021 Manager's Report

**Attachments:** [March 8, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

## Ordinances for Third and Final Reading

- A. Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

**Attachments:** [Ordinance #2021-03 for Third and Final Reading](#)

Ordinance #2021-03 was amended to add the language "or with a valid student ID" as requested by the Parks & Recreation Advisory Board. The ordinance was unanimously approved as amended.

## 15. New Business

- A. Ordinance #2021-04: An Ordinance Amending Chapter 3.76, Administrative Officers and Appeals Process, of the Borough Code to Update the List of Administrative Officers to Include the Registered Nurse Contracted for Mountain View Manor Assisted Living and to Update the Title of the Mountain View Manor Director Position

**Attachments:** [Ordinance #2021-04](#)

Ordinance #2021-04 was unanimously approved in its first reading.

- B. Resolution #2021-03: A Resolution Authorizing the Borough to Apply for and Accept COVID Grant Funding from the State of Alaska, Department of Health and Social Services, for COVID Testing and Vaccine Administration Costs

**Attachments:** [Resolution #2021-03](#)

Resolution #2021-03 was unanimously approved.

- C. Borough Comments to DNR's Preliminary Decision Regarding Petersburg Borough Municipal Land Selections

**Attachments:** [Draft Comments re Preliminary Decision on Municipal Land Selections](#)

The comments on DNR's land selection decision were unanimously approved.

- D. FY 2022 Budget Policy

**Attachments:** [FY 2022 Budget Policy](#)

FY2022 Budget Policy was unanimously approved.

- E. Letter of Support for WAVE's OVW Grant Application

**Attachments:** [WAVE Letter of Support for OVW Grant Application 3.5.2021](#)

The letter of support for WAVE was unanimously approved.

## 16. Communications



**A. Communications Received Since 2.18.2021**

**Attachments:** [R. Roberts 2.20.2021](#)  
[K. Bracken 2.20.2021](#)  
[N. Strand 2.21.2021](#)  
[S. Flint 2.22.2021](#)  
[J. Thynes 2.22.2021](#)  
[J. T hynes 2 2.22.2021](#)  
[M. Miller 2.22.2021](#)  
[M. Marvin 2.22.2021](#)  
[C. Caulum 2.23.2021](#)  
[K. McCullough 2.23.2021](#)  
[M. E. Anderson 2.23.2021](#)  
[B. Bracken 2.23.2021](#)  
[B. Lynch 2.23.2021](#)  
[A. Davis 2.24.2021](#)  
[M. & RD Parks 2.26.2021](#)  
[J. Havrilek 3.1.2021](#)  
[S. Burrell 3.4.2021](#)  
[ADNR re Level Island Kelp, LLC 3.4.2021](#)  
[M. Hasbrouck 3.4.2021](#)  
[US Forest Service re Invasive Plant Mgmt 3.5.2021](#)

**17. Assembly Discussion Items**

**A. Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act**

**Attachments:** [116th Congress Senate Bill 4891](#)  
[Maps of Proposed Land Transfers](#)

**Member Meucci discussed a work session on this subject that will be held on March 10, 2021 to give the public opportunity to comment.**

**B. Federal Projects List**

**Member Meucci stated that there needs to be a conversation or a work session to talk about the Federal Capital Projects Priority list..**

**C. Anti-Discrimination Ordinance**

**Member Meucci stated he hopes to have an anti-discrimination ordinance on the agenda for the next meeting.**

**D. Funding for Childcare and Food Assistance**

**Member Meucci stated that there is a crisis in childcare and food needs in the community.**

**E. Scow Bay Project**

**Community and Economic Development Director Cabrera updated the Assembly on the status of the Scow Bay Project.**

**F. Assembly Member Comments**

**No comments were shared.**

**G. Recognitions**

**Member Stanton Gregor thanked all PMC employees for their tireless work in keeping the public safe.**

**18. Adjourn**

**The meeting was adjourned at 1:42 p.m.**

\_\_\_\_\_  
**Debra K. Thompson**

**Date Approved** \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, March 22, 2021

6:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting was to order at 6:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

No minutes were available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

- A.** Public Hearing for Ordinance #2021-04: An Ordinance Amending Chapter 3.76, Administrative Officers and Appeals Process, of the Borough Code to Update the List of Administrative Officers to Include the Registered Nurse Contracted for Mountain View Manor Assisted Living and to Update the Title of the Mountain View Manor Director Position

No testimony was given.

### 6. Bid Awards

There were no bid awards.

### 7. Persons to be Heard Related to Agenda

John Murgas spoke on his own behalf against the Scow Bay Project.

Heather Conn, Ashley Kawashima, and Hillary Hunter spoke in favor of a non-discrimination ordinance.

David Beebe spoke against the Landless Natives legislation.

**8. Persons to be Heard Unrelated to Agenda**

No views were shared.

**9. Board, Commission and Committee Reports**

No reports were given.

**10. Consent Agenda****A. The Bottle Shop Liquor License Renewal**

**Attachments:** [The Bottle Shop Liquor License Renewal Application](#)

The Bottle Shop liquor license renewal was unanimously approved.

**11. Report of Other Officers**

No reports were given.

**12. Mayor's Report****A. March 22, 2021 Mayor's Report**

**Attachments:** [March 22, 2021 Mayor's Report](#)

Mayor Jensen read his report into the record.

**13. Manager's Report****A. March 22, 2021 Manager's Report**

**Attachments:** [March 22, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

Ordinances for Second Reading

**A. Ordinance #2021-04: An Ordinance Amending Chapter 3.76, Administrative Officers and Appeals Process, of the Borough Code to Update the List of Administrative Officers to Include the Registered Nurse Contracted for Mountain View Manor Assisted Living and to Update the Title of the Mountain View Manor Director Position**

**Attachments:** [Ordinance #2021-04](#)

Ordinance #2021-04 was unanimously approved in its second reading.

## 15. New Business

### A. Sampling of South Harbor Dredge Materials

**Attachments:** [Rock N Road Proposal for South Harbor Dredge Sampling](#)

The sampling of South Harbor dredge materials was unanimously approved for an amount not to exceed \$46,730.00.

### B. Mobile Column Lift System

**Attachments:** [Director Cotta Recommendation Memo](#)  
[Vehicle Service Group Quote](#)  
[FY21 Motor Pool Replacement Recommendation Summary](#)

The purchase of a Mobile Column Lift System was unanimously approved.

### C. Replacement of Petersburg Police Department SUV #56

**Attachments:** [Public Works Director Cotta Recommendation Memo](#)  
[Alaska Sales & Service Quote](#)

The replacement of Petersburg Police Department SUV #56 was unanimously approved.

### D. Top Three Federal Priorities for FY 2022

**Attachments:** [FY 2022 Petersburg Borough Federal Priorities](#)

The Top 3 Federal Priorities were discussed with Assembly Member Lynn asking for ADA Ramps which could also qualify as a transportation project. This motion was unanimously approved. Assembly Member Meucci asked for the Airport Bypass Road to be added to the list, however, the motion failed for lack of a second. A motion was made by Assembly Member Kensinger to combine #2-5 renaming them "Remote Access Facilities". The motion was unanimously approved. A motion was made by Assembly Member Lynn to add 16.2 million to make the New Hospital Project shovel ready. The motion passed with 5-2, Mayor Jensen and Assembly Member Meucci opposed.

### E. Assembly / Hospital Board Work Session

**Attachments:** [Draft Assembly PMC Works Session Agenda](#)

A work session between the Assembly and the Hospital Board for April 28th was unanimously approved.

## 16. Communications

### A. Correspondence Received Since March 5, 2021

**Attachments:** [J. Thynes 3.7.2021](#)  
[B. Louise 3.9.2021](#)  
[A. Larsen 3.9.2021](#)  
[anbanscamp16 3.9.2021](#)  
[J. Jackson 3.10.2021](#)  
[J. Ness 3.10.2021](#)  
[B. Norheim 3.10.2021](#)  
[J. Kautzer 3.10.2021](#)  
[J. Stratman 3.10.2021](#)  
[D. Thynes 3.10.2021](#)  
[R. Rinehart 3.10.2021](#)  
[N. Hallingstad 3.10.2021](#)  
[N. Strand 3.10.2021](#)  
[D. Barril 3.10.2021](#)  
[R. Knight 3.10.2021](#)  
[L. Madole 3.11.2021](#)  
[L. Armev 3.12.2021](#)  
[D. Koenigs 3.12.2021](#)  
[M. Lopez 3.12.2021](#)  
[N. Lopez 3.13.2021](#)  
[M. Hasbrouck 3.15.2021](#)

## 17. Assembly Discussion Items

### A. Upcoming Landless Legislation

**Assembly Member Meucci asked how he should compile his questions for the Landless Natives legislation. No decision was made other than to give a bit more time before sending questions in to Senator Murkowski's office.**

### B. Daycare and Food Assistance Funding

**Member Meucci reported that he has a teleconference later this week to talk to a group in Seward about an umbrella program for daycare assistance they have in place.**

### C. FY 2022 Federal Priorities Relating to Petersburg Medical Center

**Member Meucci stated that he has nothing to add to what was already discussed earlier in the meeting.**

### D. Assembly Member Comments

**Assembly Member Tremblay thanked all the callers regarding the anti-discrimination ordinance issue and reminded the public about the April vaccination clinic.**

Assembly Member Meucci requested a point of clarification on Assembly members speaking on behalf of themselves personally in a group setting and how to state the comments are personal, not on behalf of the Assembly, for the next meeting.

Assembly Member Norheim stated that if anyone is on the fence about the vaccine - just get it.

**E. Recognitions**

Assembly Member Tremblay recognized Clerk Thompson's dedication and hard work.

Assembly Member Meucci stated his appreciation to Debby Eddy and KFSK for the COVID story.

Assembly Member Kensinger recognized Joe Bertagnoli on his upcoming retirement.

Assembly Member Norheim recognized Shelyn Bell and her staff at MVM for doing a good job at keeping all the residents safe.

**18. Executive Session**

The Assembly adjourned to Executive Session to discuss the status of collective bargaining with the Petersburg Municipal Employee's Association at 7:54 p.m.

Regular Session was resumed at 8:36 p.m..

**19. Adjourn**

The meeting was adjourned at 8:37 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, April 5, 2021

12:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

**Excused:** 1 - Assembly Member Taylor Norheim

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Board of Equalization

#### A. Buschmann, Ronn - Parcel #01-011-550; Appeal #2021-08

**Attachments:** [Buschmann, Ronn - PID #01-011-550; Appeal #2021-08](#)

The appeal was settled prior to the Assembly meeting.

### 6. Public Hearings

There were no public hearings.

### 7. Bid Awards

There were no bid awards.

### 8. Persons to be Heard Related to Agenda

Eric Lee and Becky Knight spoke in opposition of the Tongass Roadless Rule Exemption.



**9. Persons to be Heard Unrelated to Agenda**

No views were shared.

**10. Board, Commission and Committee Reports**

No reports were given.

**11. Consent Agenda**

There were no Consent Agenda items.

**12. Report of Other Officers****A. Petersburg Medical Center Report**

PMC CEO Hofstetter gave an update on activities at the Medical Center.

**13. Mayor's Report****A. April 5, 2021 Mayor's Report**

Attachments: [April 5, 2021 Mayor's Report](#)

Mayor Jensen read his report into the record.

**B. Sexual Assault Awareness Month Proclamation**

Attachments: [SAAM Proclamation 2021](#)

Mayor Jensen read his Sexual Assault Awareness Month Proclamation.

**14. Manager's Report****A. April 5, 2021 Manager's Report**

Attachments: [April 5, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**15. Unfinished Business**

Ordinances for Third and Final Reading

**A. Ordinance #2021-04: An Ordinance Amending Chapter 3.76, Administrative Officers and Appeals Process, of the Borough Code to Update the List of Administrative Officers to**

Include the Registered Nurse Contracted for Mountain View Manor Assisted Living and to Update the Title of the Mountain View Manor Director Position

**Attachments:** [Ordinance #2021-04](#)

Ordinance #2021-04 was unanimously approved in its third and final reading.

## 16. New Business

- A. Ordinance #2021-05: An Ordinance Adjusting the FY 2021 Budget for Known Changes

**Attachments:** [Ordinance #2021-05](#)

Ordinance #2021-05 was unanimously approved in its first reading.

- B. Ordinance #2021-06: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

**Attachments:** [Ordinance #2021-06](#)  
[Property Location Map](#)  
[Property Location Photo](#)

The Assembly unanimously approved Ordinance #2021-06 in its first reading.

- C. Ordinance #2021-07: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

**Attachments:** [Ordinance #2021-07](#)  
[Property Location Map](#)  
[Property Location Photo](#)

By unanimous roll call vote, Ordinance #2021-07 was approved in its first reading.

- D. Tongass Roadless Rule Exemption

**Attachments:** [Governor Dunleavy Press Release re Defense of Tongass Roadless Rule Exemption](#)

A motion made by Assembly Member Lynn to support the Tongass Roadless Rule Exemption. The motion died for lack of a second.

- E. FY 2021/2022 Assembly Travel & Training Budget

**Attachments:** [Draft FY22 Assembly Travel & Training Budget](#)

FY 2021/2022 Assembly Travel & Training Budget was amended to add \$2,000 for Manager Giesbrecht to travel to the Alaska Municipal League conference. The Assembly Travel & Training Budget for FY 2022 was unanimously approved as amended.

- F. Approval of Borough's Negotiation Team Members for Upcoming IBEW Collective

## Bargaining Agreement Negotiations

The Borough's negotiation team members for the upcoming IBEW Collective Bargaining Agreement Negotiations were unanimously approved.

## 17. Communications

### A. Correspondence Received Since March 19, 2021

**Attachments:**     [B. Tremblay 3.20.2021](#)  
                                  [L. Luczak 3.23.2021](#)  
                                  [K. Dillman 3.31.2021](#)  
                                  [State of Alaska Land Auction Offering #492](#)  
                                  [ADNR Preliminary Decision Borough Municipal Entitlement \(Thomas Bay Subdivision\) 4.1.2021](#)

## 18. Assembly Discussion Items

### A. Assembly Member Comments

Assembly Member Kensinger stated that Petersburg is one of the top three counties in the United States for one of the highest vaccination rates and encouraged everyone to get vaccinated.

Assembly Member Meucci stated he is planning to add to the next meeting agenda anti-discrimination legislation.

### B. Recognitions

Assembly Member Tremblay recognized Ellen Rojcewicz at the Legislative Information Office for her years of service and wishes good luck to her replacement, Matt Lichtenstein.

### C. Conflict of Interest

Member Meucci wanted to make sure Assembly Members know how the conflict of interest policy works. Clerk Thompson sent the policy to all Assembly Members.

### D. Upcoming Landless Legislation

Assembly Member Meucci has concerns with the Landless Natives legislation, has also heard concerns from the community, and is hoping the community has had a chance to look at the pending legislation.

### E. Frederick Point East Election

Assembly Member Meucci spoke on the Frederick Point East election and the changing tax structure for the people. Clerk Thompson stated there will be an ordinance (to bring forward the question of removing the Frederick Point East Subdivision from Service Area One to the voters during the 2021 Municipal Election) introduced at the April 19th Assembly meeting for its 1st reading.

## 19. Executive Session

A motion to postpone the Executive Session until the April 19th Assembly meeting was unanimously

approved.

**20. Adjourn**

The meeting was adjourned at 1:07 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



# Petersburg Borough

12 South Nordic Drive  
Petersburg AK, 99833

## Meeting Minutes Borough Assembly

Monday, April 19, 2021

6:00 PM

Assembly Chambers

### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim and Assembly Member Jeigh Stanton Gregor

**Excused:** 1 - Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

### 5. Public Hearings

#### A. Public Hearing for Ordinance #2021-05: An Ordinance Adjusting the FY 2021 Budget for Known Changes

No testimony was given.

#### B. Public Hearing for Ordinance #2021-06: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

No testimony was given.

#### C. Public Hearing for Ordinance #2021-07: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

No testimony was given.

### 6. Bid Awards

There were no bid awards.

**7. Persons to be Heard Related to Agenda**

No views were shared.

**8. Persons to be Heard Unrelated to Agenda**

No views were shared.

**9. Board, Commission and Committee Reports**

No reports were given.

**10. Consent Agenda**

There were no Consent Agenda items.

**11. Report of Other Officers**

No reports were given.

**12. Mayor's Report**

**A. April 19, 2021 Mayor's Report**

Attachments: [April 19, 2021 Mayor's Report](#)

Mayor Jensen read his report into the record.

**13. Manager's Report**

**A. April 19, 2021 Manager's Report**

Attachments: [April 19, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

Ordinances for Second Reading

**A. Ordinance #2021-05: An Ordinance Adjusting the FY 2021 Budget for Known Changes**

Attachments: [Ordinance #2021-05](#)

Ordinance #2021-05 was amended to add receipt of a State of Alaska Grant in the amount of \$177,593.21 for testing and vaccination expenses and to increase the supplemental budget request for the Ira II Sewer

project construction budget to \$275,000. Ordinance #2021-05, as amended, was unanimously approved in its second reading..

- B.** Ordinance #2021-06: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

**Attachments:** [Ordinance #2021-06](#)  
[Property Location Map](#)  
[Property Location Photo](#)

**Ordinance #2021-06 was unanimously approved in its second reading.**

- C.** Ordinance #2021-07: An Ordinance Determining that Property Conveyed to the Borough in a Tax Foreclosure Proceeding Shall not be Retained for a Public Purpose and Shall Hereafter be Sold

**Attachments:** [Ordinance #2021-07](#)  
[Property Location Map](#)  
[Property Location Photo](#)

**By unanimous roll call vote, Ordinance #2021-07 was approved in its second reading.**

## **15. New Business**

- A.** An Ordinance to Reduce the Boundaries of Borough Service Area No. 1 by Removing Frederick Point East Subdivision, and to Direct that the Proposed Boundary Amendment be Submitted to the Voters Residing Within the Service Area at the Regular Election to be Held on October 5, 2021, in Accordance with Borough Charter Section 14.03B(1)-(2)

**Attachments:** [Ordinance #2021-08](#)

**The Assembly unanimously approved Ordinance #2021-08 in its first reading.**

- B.** Termination of Petersburg Borough Public Health Mandate #9

**Attachments:** [PB Public Health Mandate #9 revised 2.23.2021 - signed](#)  
[EOC IC Hagerman Mandate Changes Recommendation](#)

**Termination of Petersburg Borough Public Health Mandate #9 was unanimously approved.**

- C.** Petersburg Borough Public Health Alert #4 - Intrastate Traveler Testing

**Attachments:** [PB Public Health Alert #4](#)

**Petersburg Borough Public Health Alert #4 was unanimously approved.**

- D.** Amendment of Petersburg Borough Public Health Mandate #10 - Interstate and International Traveler Testing

**Attachments:** [PB Public Health Mandate #9 Revised 4.13.2021 - marked up copy](#)  
[PB Public Health Mandate #9 DRAFT Revision 4.2021 - clean copy](#)

Amendment of Petersburg Borough Public Health Mandate #10 to follow CDC guidance to forgo testing and isolation criteria for travelers that are fully vaccinated was approved by a vote of 4-2, Mayor Jensen and Assembly Member Norheim opposed.

E. Amendment of Petersburg Borough Public Health Mandate #5

**Attachments:** [PB Public Health Mandate #5 Revised 4.13.2021 - marked up version](#)  
[PB Public Health Mandate #5 DRAFT Revised 4.2021 - clean version](#)

Amendment of Petersburg Borough Public Health Mandate #5 to recognize vessels with fully vaccinated passengers was approved by a vote of 5-1, Assembly Member Norheim opposed.

## 16. Communications

A. Correspondence Received Since April 1, 2021

**Attachments:** [N. Strand 4.5.2021](#)  
[B. Tremblay 4.5.2021](#)  
[K. McCullough & M. Stainbrook 4.5.2021](#)  
[M. Hasbrouck 4.5.2021](#)  
[B. Knight 4.5.2021](#)

## 17. Assembly Discussion Items

A. Voluntary Pledge of Allegiance

Assembly Member Norheim discussed the reciting the Pledge of Allegiance during Assembly meetings - voluntary versus mandatory.

B. Declaration of Disaster Emergency and Local Public Health Mandates

Assembly Member Norheim asked what the criteria is for terminating the Declaration of Emergency and Health Mandates.

C. Assembly Member Comments

Mayor Jensen wished Clerk Thompson a Happy Birthday!

D. Recognitions

Member Kensinger recognized Jesse O'Connor, groundskeeper, gardener and landscaper extraordinaire, upon his retirement. He will be missed!

## 18. Executive Session

The Assembly adjourned to Executive Session to discuss the status of collective bargaining with the



International Brotherhood of Electrical Workers Local 1547 at 7:11 p.m.

The Assembly returned to Regular Session at 7:43 p.m.

**19. Adjourn**

The meeting was adjourned at 7:44 p.m.

\_\_\_\_\_  
Debra K. Thompson

Date Approved \_\_\_\_\_



THE STATE  
of ALASKA  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 13, 2021

Petersburg Borough

Via Email: [dthompson@petersburgak.gov](mailto:dthompson@petersburgak.gov); [bregula@petersburgak.gov](mailto:bregula@petersburgak.gov)

**Re: Notice of 2022/2023 Liquor License Renewal Application**

<b>License Type:</b>	Package Store	<b>License Number:</b>	4542
<b>Licensee:</b>	The Trees LLC		
<b>Doing Business As:</b>	The Trees RV Park & General Store		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Glen Klinkhart, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

**LICENSE AGREEMENT BETWEEN  
THE PETERSBURG BOROUGH  
AND  
THE PETERSBURG LITTLE LEAGUE**

This **AGREEMENT** (“Agreement”), is made effective this 1st day of January 2022, between the Petersburg **Borough**, of the State of Alaska, hereinafter referred to as the “Borough,” and **PETERSBURG LITTLE LEAGUE**, with an address of P.O. Box 1577, Petersburg, Alaska 99833, hereinafter referred to as the “League.”

**WHEREAS**, the League provides recreational services on a portion of that certain property, owned by the Borough, containing 9.375 acres as shown on the plat attached hereto entitled “Mort Fryer Ball Fields” (or the “ball fields”) appropriate to the needs of the Petersburg youth community, and including and recognizing concession rights, which are a part of ensuring the ability of the League to deliver valuable services to and for the benefit of Petersburg youth; and

**WHEREAS**, the League, by its management, use of its funds, and provision of maintenance services to the ball fields, would provide a service to the youth of Petersburg in the truest sense of community partnership; therefore, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **GRANT OF PERMISSION AND DESCRIPTION OF LICENSED PROPERTY.** The Borough grants permission to the League, and the League so accepts, under the terms and conditions set forth in this Agreement, permission to enter on and into that portion of real property and improvements described below, all located on Lot

1 of Tract B, U.S. Survey No. 1168 (ASLS No. 80-35) and collectively referred to as the “licensed property”:

- Concession Stand/bathrooms/storage (including all interior fixtures)
- The old Concession stand/storage (including all interior fixtures)
- The Blue, Green, Yellow, and Red Ball fields including all dugouts, fencing and covered bleacher areas, score boards, etc.
- The old and new batting cages
- Portable storage units
- All pathways between and areas directly adjacent to the fields, storage, batting cages, and the concession stands

The Borough grants to the League, and the League agrees to undertake, the exclusive right, privilege and obligation to use, manage, operate and maintain the licensed property, including the ball fields, the batting cages, the concession facilities, the utilities for the facilities, any storage room adjacent to any concession area, the auxiliary storage units, and referenced pathways and adjacent areas.

2. **TERM.** This Agreement shall be in effect from January 1, 2022 to December 31, 2024.

3. **PURPOSES.** The licensed property shall be used by the League for approved recreational purposes only. Any determination as to whether a use constitutes an approved recreational purpose shall be determined by the Borough Director of Parks and Recreation.

4. **PAYMENT TO BOROUGH.** The League agrees to pay to the Borough \$1 as a license payment. The fee shall be made payable to the “Petersburg Borough” and

delivered to the Finance Office at 12 South Nordic, Petersburg, AK, 99833. This payment was submitted to the Borough January 15, 2016.

5. **OBSERVATIONS.** The Borough's duly authorized agent, the Director or designee, shall have the right to observe the League's operations at any reasonable time and as often as Borough deems necessary.

6. **MAINTENANCE AND REPAIR RESPONSIBILITIES OF THE LEAGUE; DAMAGE TO LICENSED PROPERTY OR EQUIPMENT.** The League shall be solely responsible, at its own cost and expense, for the maintenance of the licensed property, including all grounds, the ball fields and any physical improvements on the subject property existing as of the effective date of this Agreement and those subsequently constructed or placed on the licensed property by the League, and specifically including the concession facilities, bathrooms and storage rooms. The League is required to keep the licensed property in a continuous state of good maintenance and repair, at its own expense and shall, at the final expiration or termination of this Agreement, ensure that the property is returned to the Borough in the same condition as of the date of this Agreement, normal wear and tear excepted.

Other borough-owned facilities are located on Lot 1 of Tract B, U.S. Survey No. 1168, specifically the playground, the playing surface under the playground, the planters, the parking lot, a garbage dumpster, three storage containers in the parking lot and the ice-skating rink. It is understood between the parties that these facilities are not included

in the licensed property and the League is not responsible for the maintenance, repair and upkeep of these facilities.

Notwithstanding any language to the contrary herein, should the licensed property, or the equipment and gear delivered under Section 7 below, be damaged or stolen, and the damage or theft not be caused by, or arise or result, in whole or in part, in any way from, the fault or negligence, or contributory fault or negligence, of the League, the League's repair or replacement liability shall be limited to Five Hundred Dollars (\$500) per occurrence, and Two Thousand Dollars (\$2000) per calendar year. The League may then approach the Borough to request additional assistance for the repair or replacement of the damaged or stolen equipment or gear delivered under Section 7 or the licensed property.

7. **EQUIPMENT AND GEAR.** As part of this Agreement, certain borough-owned equipment and gear is being delivered to the League, as follows:

- All extra bases
- The roller and drags for the fields
- Portable fencing
- The chalking machines - One new chalk machine and one chalk machine in need of new wheels but otherwise in good condition
- Excess chalk in storage
- Any extra fence posts or fence covers
- Any rakes, or equipment specialized for maintaining the ball field

The League is required to keep this equipment and gear in a continuous state of good maintenance and repair, at its own expense, and shall, at the final expiration or termination of this Agreement, ensure that this equipment and gear is returned to the

Borough in the same condition as of the date of this Agreement, normal wear and tear excepted. The Borough shall not be under any obligation to furnish any other equipment, including equipment required for the concession operations.

8. **UTILITY EXPENSES.** Subject to appropriation by the Borough Assembly, the Borough will provide \$3000 annually to the League to cover utility expenses (electrical, water, and sewer) on the licensed property. Said appropriated payment shall be tendered to the League on or about April 1st of each year. Any annual utility expenses above \$3000 will be the responsibility of the League.

9. **ADDITIONAL IMPROVEMENTS.** The League agrees to be responsible, at its own cost and expense, for any additional construction, and the maintenance and repair, of any building or structure so constructed on the licensed property, with all plans for any such building or structure receiving prior approval in writing by the Director. It is expressly understood and agreed that any building or structure and all physical improvements or additions made by the League or at its direction, including fixtures located therein, shall be the property of, and solely owned by, the Borough from the time of completion or installation. The League shall keep the licensed property free and clear of any and all liens for labor performed or materials or services furnished at the instance or request of the League or anyone claiming under the League.

10. **INDEMNIFICATION AND INSURANCE.**

A. The League shall indemnify, defend and hold harmless the Borough, and all employees, officers and agents of the Borough, from and against any and all claims,

demands and liability for damages, costs, losses, and expenses resulting from, arising out of, or in any way connected with or relating to, the licensed property or this Agreement, including but not limited to the use of the licensed property by the League, or the League's employees, officers, agents, clients, invitees, and guests.

B. Notwithstanding the League's obligation of indemnification, the League, at its expense, shall take out and keep in full force and effect during the term of this Agreement, with a company or companies authorized to do business in the state of Alaska, at its sole cost, I) required workers compensation insurance, and II) COMPREHENSIVE GENERAL LIABILITY INSURANCE, including Products Liability Insurance, insuring the League and the Borough in the amount of One Million Dollars (\$1,000,000.00) combined single limit for the death of or injury to any person or persons, against liability from any and all claims, actions and suits that may be asserted or brought against the League, the League's agents, employees and/or the Borough, Borough officers, employees and agents for any matter resulting from, arising out of, or in any way connected with or relating to, to the licensed property or activities conducted under this Agreement.

C. Evidence of such insurance naming the Borough, and its officers, employees and agents as additional insureds shall first be approved by the Borough Attorney and filed with the Director within fifteen (15) days after the commencement of this Agreement and annually thereafter. The workers compensation insurer shall waive



all rights of subrogation against the Borough. The policies shall require at least 30 days notice to the Borough of cancellation.

11. **HEALTH CONDITIONS.** The League will keep clean the licensed property, including all areas adjacent to the concession stand. The League will provide, and empty trash receptacles approved by the Borough. The League shall comply with all applicable State statutes and Borough ordinances relating to food and food establishments and all applicable requirements of the State and Borough health authorities.

12. **LICENSES AND TAXES.** The League shall obtain and keep in full force and effect, at its own cost and expense, all necessary licenses and shall pay all taxes assessed against said concession operation, and any taxes assessed against the value of the League's interest hereunder.

13. **DOMESTIC CORPORATION.** The League, by executing this Agreement, certifies that it is authorized to transact business in Alaska. The League further certifies that it will maintain such status during the term of this Agreement. This Agreement is subject to termination, at the option of the Borough if, at the time the League entered into this Agreement, it was not authorized to transact business in Alaska; or, having qualified to enter into this Agreement fails to maintain such status during its term.

14. **ASSIGNMENT AND SUBLICENSING.** The League shall not assign this Agreement, or any part thereof, or sublicense it, without first obtaining the written permission of the Director. Any consent by the Director to any act of assignment or

sublicensing shall be held to apply only to the specific transaction thereby authorized, and shall not release the League from liability under this Agreement; the League shall ensure that its insurance policies cover the activities of any approved sublicensee (and provide the Borough the coverage required under paragraph 10), or that alternate insurance meeting the requirements of paragraph 10 is obtained by the sublicensee. Any consent to an assignment or sublicense shall not be construed as a waiver of the duty of the League or any assignees or sublicenses of the League to obtain from the Director his consent to any other assignment or sublicense, or as modifying or limiting the rights of Borough under the foregoing covenant by the League not to assign or sublicense without first obtaining the written permission of the Director for it to do so. Any attempted assignment or sublicense made without the required consent shall be voidable, at the option of the Borough.

The following entities are approved by the Borough as acceptable sublicenses and the League is hereby granted permission to enter into agreements with them to further their programs and events: The Chamber of Commerce, The Little Norway Softball tournament, and the Petersburg School District. Any sublicense agreement must be in writing, and a copy of the sublicense agreement must be provided to the Borough.

15. **TERMINATION.**

A. In the event of breach or default by the League as to any of the terms of this Agreement, the Borough may terminate the Agreement by giving the League thirty (30) days written notice of such termination. Failure of the League to operate the concession

or the ball fields constitutes a breach or default hereunder. The notice period shall not apply in the event that the breach or default results in a health or safety hazard, or if the default is a failure by the League to obtain the requisite insurance.

B. Either party may terminate this Agreement, without breach or default, by providing the other party one hundred twenty (120) days written notice of such termination.

C. The parties agree that cancellation of this Agreement for any reason shall not affect the Borough's rights, title and interest as owner of the building and equipment.

16. **POSSESSION OF PREMISES UPON DEFAULT OR EXPIRATION.**

A. The parties hereto agree that this Agreement is made upon the condition that if the League shall breach any of the covenants contained herein and the breach continues past any notice period, or if the League shall be declared bankrupt or insolvent according to law, or if any assignment of its property shall be made for the benefit of creditors, the Borough may immediately or at any time thereafter, without demand or notice, enter into and upon the licensed premises and repossess the same. The Borough may expel the League and remove the League's effects, if any, and change the entry processes to prevent the League's re-entry. Such entry by the Borough shall not constitute a trespass or forcible entry or detainer nor shall it cause a forfeiture of any other remedy which otherwise might be used for breach of any covenant mentioned herein.

B. Upon expiration or other termination of this Agreement, the League is obligated to quietly and peaceably surrender the licensed property in the same condition

as existed upon execution of this Agreement, normal wear and tear excepted, and it shall remove all equipment and other items owned by the League from the property; if the League shall fail to do so, the Borough shall have the right to make such removal at the League's expense, or if the Borough shall so elect, it shall have the right to take possession of and appropriate to itself without payment therefore any property of the League, or anyone claiming under the League, then remaining on the licensed property.

17. **NOTICE.** Notice by the League shall be given to the Borough at the office of the Director, Community Center, 500 N. 3<sup>rd</sup> St. Petersburg AK, 99833. Notice shall be given to the League at P.O. Box 1577, Petersburg AK, 99833.

18. **GOVERNING LAW; CONSTRUCTION.**

A. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Alaska.

B. Both parties to this Agreement have had the opportunity to consult with counsel of their choice and agree that any rule of judicial construction which construes the terms of the instrument against the draftsman shall not apply.

19. **ENTIRE AGREEMENT/COUNTERPARTS.** This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement. This Agreement may be executed in counterparts and such counterparts exchanged by facsimile or

scanned/email transmission. Each such counterpart shall be deemed an original but all counterparts shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have executed and sealed this Agreement as of the day and year first above written.

**Petersburg Borough**

By: \_\_\_\_\_  
Stephen Giesbrecht, Borough Manager

Dated: \_\_\_\_\_

**Attest:**

\_\_\_\_\_  
Debra K. Thompson, Borough Clerk

**Petersburg Little League**

By: \_\_\_\_\_  
Becky Turland, PLL President

Dated: \_\_\_\_\_

# SEAPA Update to Assembly

Board of Directors meeting of December 10, 2021

Bob Lynn, Voting Member & Karl Hagerman, Alternate

# Wholesale Power Rate Increase

- ▶ Unanimous approval of the first rate increase in over 23 years.
- ▶ The wholesale rate will increase by one quarter of a cent per kilowatt-hour.
- ▶ Previous rate: 6.8 cents/kwh      New rate: 7.05 cents/kwh
- ▶ Caused by inflation, new debt service on large projects (submarine cable), 4R plan levelized annual payments, vegetation management program, etc.
- ▶ Petersburg Assembly is currently considering passage of Ordinance 2021-18 which includes rate increases that took into account this impending wholesale increase.
- ▶ Future wholesale increases may be needed by SEAPA.

# SEAPA Capital Projects 2021

- ▶ SEAPA's Engineering Director provided excellent information in regard to the amazing amount of large and complex capital projects completed by the agency in 2021.
- ▶ Notably, the submarine cable replacement was completed to the benefit of Petersburg at a cost of \$12.5 million.
- ▶ SEAPA staff worked extremely hard in this year to produce a high volume of work at a very high quality.
- ▶ Savings to projects overall in 2021 amounted to over \$2.8 million - a direct benefit to all communities served by the agency.



# Capital Project List

Project	% Complete	Estimate/Bid	Budget	Total Cost	Savings	Notes
Swan Lake Station Service Switchgear	100%	\$2,568,013	\$2,031,000	\$1,992,785	\$575,228	Savings are due to SEAPA completing design and reducing contractor risk
STC-HMI-Historian	50%	\$430,425	\$45,000	\$174,026	Not Complete	STC's phase is complete, HMI/Historian phase is 33% complete
Excitation Brush Vacuum SWL	100%	\$50,100	\$50,100	\$43,199	\$6,901	In-house engineering and labor savings.
Excitation Brush Vacuum TYL	100%	\$59,700	\$59,700	\$56,841	\$2,859	In-house engineering and labor savings.
Partial Discharge Monitors	90%	\$108,229	\$108,230	\$85,930	Not Complete	Project is pending completion once Canadian Contractor IRIS Power can travel to U.S. (Covid Delay)
XFRM Diff Relay Bailey	100%	\$43,420	\$43,420	\$44,903	-\$1,483	3% over budget due to unforeseen component failures at Bailey
Fiber Buildout PSG WRG	100%	\$59,000	\$59,000	\$54,640	\$4,360	PTG sub had items near complete; savings were realized in the field
RTAC KTN (SEAPA-KPU Data Exchange)	100%	\$30,000	\$30,000	\$27,360	\$2,640	Savings due to engineering performed in-house for HMI build
Submarine Cable Stikine Strait	100%	\$14,736,967	\$13,370,352	\$12,496,202	\$2,240,765	Savings due to 3-month negotiations including risk assessment and detailed design/survey data
XFRM Refurbishment SWL-Bailey	100%	\$379,000	\$379,000	\$326,847	\$52,153	Savings due to logistics savings (SEAPA boat) and in-house labor
<b>Totals</b>		<b>\$18,464,854</b>	<b>\$16,175,802</b>	<b>\$15,302,733</b>	<b>\$2,883,423</b>	Overall savings totaling \$2.88M were realized in 2021 due to extraordinary in-house ingenuity, long hours and SEAPA teamwork

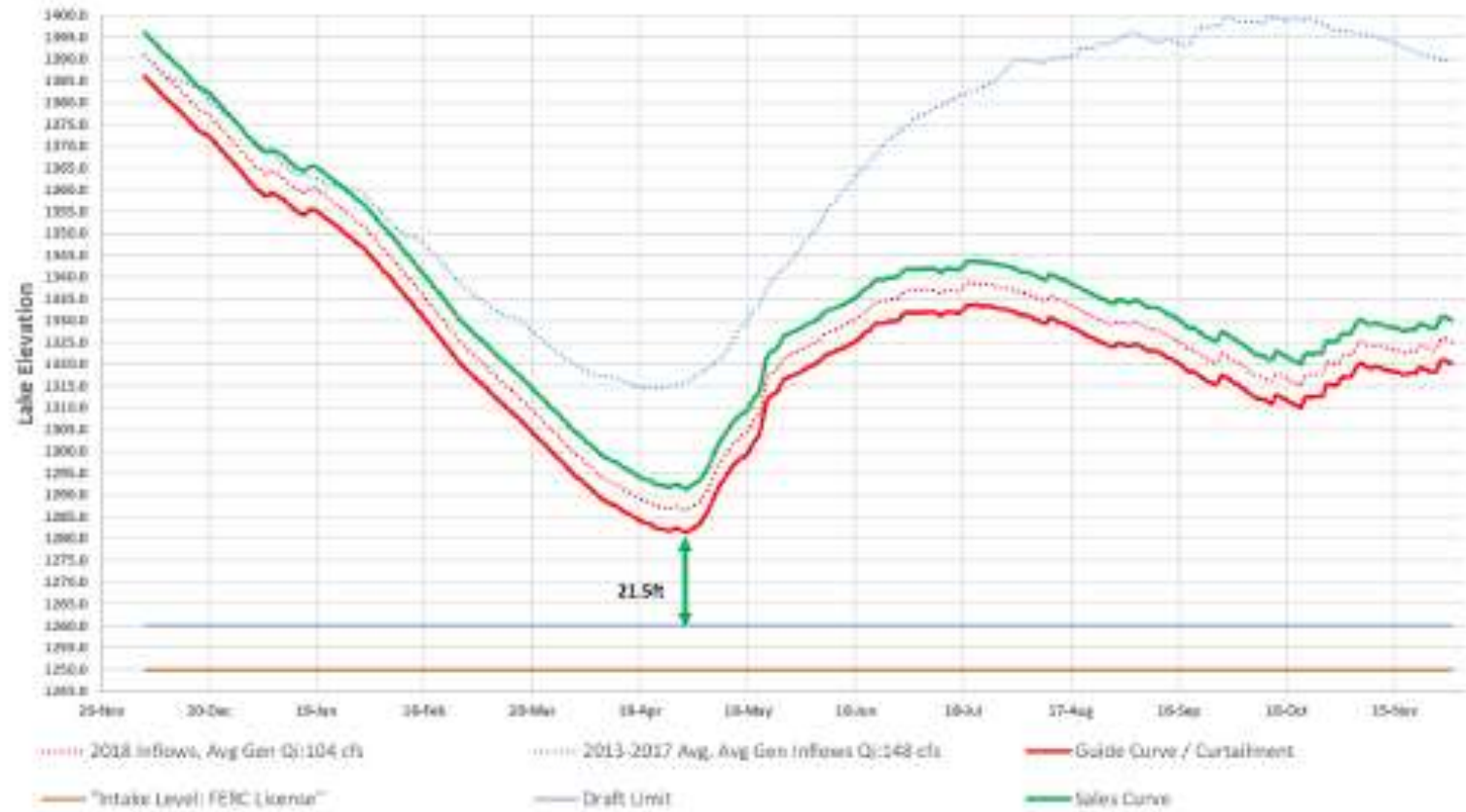
Note: Savings estimates do not include STC-HMI-Historian and Partial Discharge Monitors projects which are not complete. Burnett Peak

# 2022 Operations Plan Approved

- ▶ Tyee and Swan Lake have been operating at spill for most of the year.
- ▶ Overall, Tyee spilled the equivalent of 64 megawatt-hours and Swan spilled the equivalent of 13 megawatt-hours - all while supplying all communities with firm power requirements and dispatching available firm power at Tyee Lake to Ketchikan.
- ▶ Predictions are for a colder winter, with average precipitation which should provide sufficient snowpack for next year.
- ▶ SEAPA is retaining the guide/sales curve operation for Tyee Lake 2022 which ensures that firm power requirements are met for Petersburg and Wrangell as long as water is available. Sales to Ketchikan will be curtailed if water levels fall below the sales curve.

# Tyee Lake Guide/Sales Curve

Tyee Models: 2022 Sales & Guide/Curtailment Curves



# FY22 Budget Approved

- ▶ 14 new projects for equipment replacements or upgrades.
- ▶ 9 projects from 2021 that were not completed are carried forward.
- ▶ Bonding for submarine cable project and debt service payments included.
- ▶ Notable projects in 2022 include:
  - ▶ renovation of the fire-damaged Wrangell office/warehouse. Insurance settlement is pending.
  - ▶ Tye Switchgear work which will span approximately three years and cost \$2.3 million.
- ▶ Vegetation management program (brushing and clearing) included.
- ▶ Levelized payments to the Renewal and Replacement fund.

# FY 2022 Capital Budget

SOUTHEAST ALASKA POWER AGENCY **Proposed R&R CAPITAL BUDGET - FY2022**

RR #	CURRENT R&R PROJECTS	Overall Budget	Expend thru DEC 31, 2021	FY22 BUDGET	FY2023	FY2024	
RR19307	Helipads - Cleveland	\$ 1,481,553	\$ 35,071	\$ 347,000	\$ 1,099,482	\$ -	Helipads Cleveland peninsula (FY22-FY23)
RR19326	Don Finney Ln Headquarters KTN	TBD	106,235	TBD	-	-	SEAPA headquarters and shop
RR19331	STCS-HMI-Historian Upgrade	450,000	172,680	277,320	-	-	STCS, HMI & Historian modernization
RR20339	Guy Thimbles	360,200	208,782	151,418	-	-	Guy Thimbles replacement on STI
RR20343	Partial Discharge Monitors SWL	108,230	85,930	22,300	-	-	Partial Discharge Monitor Swan Lake
RR20345	Stationary Winch SWL	43,500	11,045	32,455	-	-	Stationary Winch at SWL (late Dec delivery)
RR21350	Bunkhouse SWL	1,124,000	-	1,124,000	-	-	Replace bunkhouse at SWL
RR21356	Office Unit SWL Housing	15,000	4,060	10,940	-	-	Cabinets and fixtures (delivery delay)
RR21361	XFMR Circuit Switcher WRG	401,300	-	401,300	-	-	Transformer bushings refurbishment
<b>Approved R&amp;R Projects Subtotal</b>		<b>\$ 4,090,018</b>	<b>\$ 623,803</b>	<b>\$ 2,366,733</b>	<b>\$ 1,099,482</b>	<b>\$ -</b>	<b>-</b>
NEW R&R PROJECTS		Overall Budget		FY2022	FY2023	FY2024	Capitalization Threshold \$10K
RR00022	15kV Switchgear TYL	\$ 1,211,000		\$ 80,000	\$ 708,465	\$ 422,535	Reliability - 15kV switchgear replacement
RR00022	Airstrip Resurface TYL	235,000		235,000			Resurface Tye Lake airstrip
RR00022	Annunciators SWL	72,000		72,000			Reliability - Annunciator upgrades
RR00022	EDG Governors-Exciters SWL	77,200		77,200			Reliability - Equipment upgrades
RR00022	Fire Service Panel SWL	67,000		67,000			Safety - Fire panel no longer supported
RR00022	Housing Roof-Siding TYL	102,800		102,800			Employee housing refurbishment
RR00022	Inlet Valve Ctrl System SWL	106,150		106,150			Reliability - Inlet valve replacement
RR00022	Intake Gate Refurbish SWL	18,400		18,400			Reliability - Gate stem refurbishment
RR00022	Reservoir Debris Site SWL	41,000		41,000			Reliability - Facilitating log removal
RR00022	Standby Gen KTN	15,000		15,000			Reliability - Operating during outages
RR00022	Station Service Switchgear TYL	2,330,400		230,000	1,211,890	888,510	Reliability - Replace station service switchgear
RR00022	Substation Refurbishment PSG	198,000		198,000			Reliability - Equipment life extension
RR00022	Vibration Monitoring Equip SWL	15,000		15,000			Regulatory - Dam monitoring
RR00022	Warehouse-Office WRG	600,000		600,000			Rehabilitation of existing structure
<b>New R&amp;R Projects Subtotal</b>		<b>\$ 5,088,950</b>		<b>\$ 1,857,550</b>	<b>\$ 1,920,355</b>	<b>\$ 1,311,045</b>	
<b>TOTAL Budgeted R&amp;R Projects</b>		<b>\$ 9,178,968</b>	<b>\$ 623,803</b>	<b>\$ 4,224,283</b>	<b>\$ 3,019,837</b>	<b>\$ 1,311,045</b>	<b>-</b>

<sup>1</sup>Total Overall Budget Includes \$106,235 for RR19326

# 4R Plan Approved

## Renewal, Replacement & Risk Reserve

- ▶ All assets evaluated on current condition and remaining life cycle length.
- ▶ Cost estimates provided for R & R in today's dollars, then adjusted to reflect inflation at the time of the work.
- ▶ Lays out a 30-year plan for accomplishing the work to maintain equipment and systems.
- ▶ Updated every 5 years.
- ▶ Produces the financial calculations for determining the annual payments into the Risk Reserve fund to accomplish the work when needed.

# R&R Proposed Expenditures

**Table 2**  
**Total Estimated Total R&R Expenditures**  
**Fiscal Years 2022 – 2051**  
**(2021 Cost Levels - \$000)**

	Swan Lake	Tyee Lake	Total
Generation Facilities	\$ 18,414	\$ 16,428	\$ 34,842
Transmission Facilities	29,028	112,917	141,943
Rolling Stock	887	1,956	2,823
<b>Total</b>	<b>\$ 48,307</b>	<b>\$ 131,301</b>	<b>\$ 179,608</b>

# Annual Payment to the R&R Fund

**Table 7**  
**Required Annual Payment to Dedicated R&R Fund for R&R Costs**  
**Fiscal Years 2022 – 2051**

---

Fiscal Years 2022 through 2023	\$ 3,000,000
Fiscal Years 2024 through 2025	\$ 3,200,000
Fiscal Years 2026 through 2027	\$ 3,500,000
Fiscal Years 2028 through 2030	\$ 3,700,000
Fiscal Years 2031 through 2033	\$ 3,900,000
Fiscal Years 2034 through 2035	\$ 4,100,000
Fiscal Years 2036 through 2037	\$ 4,300,000
Fiscal Years 2038 through 2039	\$ 4,500,000
Fiscal Years 2040 through 2041	\$ 4,800,000
Fiscal Years 2042 through 2043	\$ 5,000,000
Fiscal Years 2044 through 2047	\$ 4,600,000
Fiscal Years 2048 through 2051	\$ 3,500,000

---



# Wrangell Storm Damage Repairs

- ▶ November 30<sup>th</sup> storm was short and intense in Wrangell.
- ▶ Three SEAPA poles were brought down by a large tree at City Park coming down into the transmission lines.
- ▶ Wrangell Municipal Light and Power worked with other local assistance initially to restore power to most customers.
- ▶ SEAPA flew a contracted line crew into Wrangell the following morning and they worked with WMLP through the night to repair all poles and get power back on to all residents. Some customers were out of power for about 40 hours.
- ▶ The SE power community came together to offer personnel and materials as needed by the agency, but SEAPA and WMLP came through for their customers. It's always nice to know your neighbors are there if you need them.

# Wrangell Storm Damage





Questions?

**Mayor's Report  
For  
December 20, 2021 Assembly Meeting**

**1. Thank You to our many Snow Angels:** During the recent heavy snowfall, the local ADOT road crew, our Public Works crew, our Power & Light, Harbor, Police, Fire, Parks & Recreation, Library, Finance & Administration, Mountain View Manor, Sanitation, Water and Wastewater staff, and many private businesses and persons with snow removal equipment worked tirelessly for days and hours on end to keep our roads clear, our harbors safe, and our public buildings and residences accessible. Working together in times like this is what makes Petersburg a great community. Thank you everyone for your efforts!

**2. Seeking Letters of Interest:** The Petersburg Borough is accepting letters of interest from citizens who wish to serve the community by filling one of the vacant seats on the following Borough Boards/Commissions until the October 2022 Municipal Election:

Planning Commission – two vacant seats

Parks & Recreation Advisory Board – two vacant seats

Letters of interest should be submitted to Clerk Thompson at the Borough offices located at 12 S. Nordic Drive; by sending to PO Box 329, Petersburg, AK 99833; or by emailing to [dthompson@petersburgak.gov](mailto:dthompson@petersburgak.gov).

**3. Happy Holidays:** On behalf of the Borough Assembly, we wish everyone a Merry Christmas and a Happy New Year! Here's to a safe and healthy 2022!





**Borough Manager's Report  
Assembly Meeting 20 December 2021**

- ❖ The library is planning our annual winter reading challenge, this year the theme will be 'Build A Better World'. The program runs through the month of January. Community members are challenged to read and do good deeds for the chance to win \$500 for their favorite local non-profit. The program is sponsored by the Friends of Petersburg Libraries.
- ❖ The library is now a community distribution site for home COVID tests, along with the Fire Department and the PD.
- ❖ The last week could be summed up in one word: SNOW! The unusually heavy snowfall has kept the public works crew very busy. During last weekend's major snow event it was "all hands-on deck" and we also had staff from the Sanitation and Motor Pool departments pitching in to help keep roads open. Outstanding teamwork by everyone to get the job done!
- ❖ With the break in the weather, we are working to uncover fire hydrants, clean out snow dumps and widen streets before the next snow event. We do request people to avoid plowing snow into the fire hydrants. This slows down emergency response if needed.
- ❖ The Motor Pool Shop repairs are substantially complete, and we are working on contract punch and close-out items. The crew is beginning to shift equipment over from the temporary shop quarters in the Public Works building.
- ❖ In addition to regular operations and assisting Public Works with snow removal, the sanitation crew has been busy with snow removal at the baler and landfill. Garbage and recycling pickups have been complicated by all the excess snow, but the crew is doing a great job keeping up with our regular collection schedules.
- ❖ With freezing temperatures here, the water department wishes to remind our customers to make sure water lines and meters are protected from freezing.
- ❖ Alaska Municipal League has drafted a letter for submission to the ADEC Commissioner and it is being reviewed by the 301(h) group prior to going to the elected bodies for signature.
- ❖ Adam Day has been hired as our next Powerplant Mechanic/Operator. He will maintain his lineman certificate of fitness in case he is needed in that capacity, and he'll be receiving substantial training from Bob Ziemke before Bob's retirement next August. The department will begin looking for a journeyman lineman to fill out the crew soon.

- ❖ The line crew has been very busy dealing with dozens of reports of trees and branches encroaching on the power lines due to heavy snow. Thanks to the community for reporting potential problems and for understanding when branches need to be trimmed or trees need to be removed due to snow damage or encroachment. Call 772-4203 to report branches in the power line.
- ❖ Customers are requested to maintain accessibility to their electric meters and water meters. Not only does this help the meter reader do her job, but access to the meter and main disconnect is important in the event of a fire.
- ❖ Big thanks to harbor staff for working through their weekends and well over their 8 hour shifts to keep equipment running and maintain traffic & access throughout the entire port & harbor system. We lost 1 boat but the potential for losing quite a few more was there. We also appreciate the four guys who came down and gave us a hand plowing and shoveling in those early hours, Jim Engell, Chris Clark, Jordan Reid and Aaron Phillips jumped in and made all the difference. We also appreciate the Public Works crew who took care of approaches and parking lots to allow boat owners access to their vessels. Lastly thank you to Charles Davis & Thomas Mercer for assistance in raising the vessel and to Derek Gibb for clearing areas when our equipment went down.
- ❖ Harbor staff has been working with USACE to finalize the pre-bid stage of dredge construction of the South Harbor project.
- ❖ Fire/EMS is working on a schedule to offer Emergency Trauma Technician Course.
- ❖ Parks & Rec. added an outside light to the pool deck door! Also, some lights around the Activity Room!
- ❖ Stephanie set up a meeting with some local contractors to discuss the Racquetball lights. A new frame for the fixtures and electrical work is required.
- ❖ We have completed a new passholders agreement for Parks & Rec. It will be used going forward.
- ❖ The Manor is open for visitors. Masks required. Call 772-2445 with any questions.
- ❖ Elderly Housing and Assisted Living both full with wait lists.
- ❖ PMC Doctors continue to see residents for routine appointments at Assisted Living.
- ❖ Getting ready for our Elderly Housing HUD REAC inspection December 29<sup>th</sup>. Inspector will fly in on the 28<sup>th</sup>.
- ❖ Again, a big thank you to everyone involved in the snow removal process. Many Borough Departments, Alaska DOT and members of the public helped throughout town and in the Harbors.
- ❖ I attended a meeting sponsored by AML to discuss issues important to Alaska Coastal Communities. Mayors and Managers from throughout Alaska were invited, and we had about 40 participants. Notes from the meetings and future dates will be distributed when completed by AML.
- ❖ I have reached out to both Sealaska and Tlingit & Haida Housing to discuss possible collaboration opportunities in Petersburg. Housing and harbor infrastructure are tops on the list at the moment.

**PETERSBURG BOROUGH  
ORDINANCE #2021-18**

**AN ORDINANCE UPDATING VARIOUS PROVISIONS OF CHAPTER 14.16 OF THE  
MUNICIPAL CODE, ENTITLED “ELECTRIC UTILITY”, AND INCLUDING ELECTRIC RATE  
AND CONNECTION COST INCREASES**

**WHEREAS**, the Borough Assembly and Petersburg voters recently approved the issuance of Electric Utility Revenue Bonds in an aggregate amount not to exceed \$7.8 million to finance the Blind Slough Hydroelectric Refurbishment Project and the Scow Bay Standby Generation Project (both capital projects are of high importance to sustain and deliver affordable power to the community); and

**WHEREAS**, Petersburg’s electric rates have not been updated since the fall of 2015 and the Utility contracted with D. Hittle & Associates to perform a rate study; and

**WHEREAS**, the electric rate study identified key matters relating to the Utility which include an increase of 0.5% per year in forecasted energy sales, an increase in the cost of SEAPA power purchased by the Borough, the end of annual rebates from SEAPA, some imbalance in cost of service, and funding for capital projects; and

**WHEREAS**, the electric rate study proposes electric rate increases in 2022 to recover the full annual revenue requirements of the Utility; and

**WHEREAS**, other updates are also needed to the Electric Utility code to address danger trees, confidentiality of billing, and other important matters.

**THEREFORE, THE PETERSBURG BOROUGH ORDAINS**, Chapter 14.16 of the Petersburg Municipal Code, entitled Electric Utility, is hereby amended as follows:

**Section 1. Classification:** This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

**Section 2. Purpose:** The purpose of this ordinance is to update the language of Chapter 14.16 to include electric rate and connection cost increases and to address danger trees, confidentiality of billing, and other important matters.

**Section 3. Substantive Provisions:** The following provisions of Chapter 14.16 of the Petersburg Borough Municipal Code are hereby amended as set out below (the proposed new language is in red and underlined and the language proposed for deletion is struck through):

**Chapter 14.16 ELECTRIC UTILITY<sup>1</sup>**

**14.16.010 National Electrical Code adopted by reference.**

- A. The ~~2014-2017~~ Edition (NFPA 70-201~~74~~) of the National Electric Code (NEC) and the ~~201707~~ Edition of the National Electric Safety Code (NESC) are adopted and made a part

of this chapter as if fully set out. Copies shall be maintained and available for public inspection in the utility director's office.

#### 14.16.020 Definitions.

“Danger Tree” means a tree that poses an imminent risk to the utility’s power lines. Examples include, but are not limited to, a tree that has grown above the power lines and its trunk is within 15 feet of an energized line; a tree that has grown above the lines and has branches hanging over energized lines; or a tree that has been weakened by a storm and poses a threat to the electrical distribution system.

#### 14.16.040 Liability for damage to municipal electric system or equipment.

- A. It shall be the responsibility of the customer to take all reasonable and proper precautions to prevent damage to the municipal electric utility property on the customer's premises. This shall include meters, instruments, transformers, services, connections, harbor pedestals and any other equipment installed by and remaining the property of the municipal electric utility. In the event the municipal electric utility's property is damaged due to a customer's negligent or intentional acts or omissions, the customer shall be liable and the municipal electric utility may collect from the customer the cost of repairs or replacements. This shall also apply to damage or outage response costs caused by impacts from a tree on the customer’s property that has been identified by the utility, and documented with the owner, as a danger tree.
- B. A customer will not permit any person, except authorized employees of the municipal electric utility, to make any connection to the service drops serving the property or to any unmetered portion of the service.

#### 14.16.260 Extensions to facilitate service on existing distribution lines.

The municipal electric utility will furnish a service up to 100 feet into private property to a customer's service point of delivery of 120/240 single-phase power per the connection fee schedule. Underground service of up to 100 feet may be provided per the connection fee schedule, with the exception that trenching, backfill, bedding and compaction will be at the customer’s expense. All additional extension and voltage differences will be furnished at the customer's expense.

#### 14.16.550 Individual underground electrical service.

- A. The municipal electric utility will supply overhead electric services. If, however, a customer desires underground service, they shall be responsible for providing the ditch/trench dug to hardpan soils, shot rock backfill - compacted to accept bedding, compacted bedding for above and below the conduit -and all trench backfill to finish grade. The municipal electric utility will specify the depth of bury for an underground service and provide and install the conduit and service conductors.
- B. The delivery point for all underground services will be at the meter location.
- C. The utility will own and maintain the underground distribution system up to the meter location.



D. In no case will an underground service be installed under any structure.

**14.16.630 Radio-interference suppression—Responsibility for line clearing.**

Any part of any tree, shrub or bush, whether dead or alive, which makes steady or intermittent contact with any power lines within the electric utility service area, shall be trimmed, and remain trimmed to prevent contact with any power line. The electrical inspector has authority to eliminate and prevent this type of interference. After reasonable notice has been given, the electrical crews shall have the right to enter any property and trim, or ~~remove, de-root~~ any tree, down to the stump, shrub or bush that may cause interference. No tree that can be expected to grow to a height taller than a nearby overhead power line may be planted or allowed to grow from a seedling, on private property within 15' of the overhead power line.

**14.16.660 Billing.**

- A. Electric billing is to be by meter, unless there is a written contract at a flat rate.
- B. Meters will be read and accounts billed on the basis of the meter reading which is in kilowatt-hours. Accounts shall be billed for a flat monthly customer charge; an energy charge; and a fuel and purchased power adjustment both based on metered use. In addition, large commercial accounts shall be billed on the basis of power factor and demand.
- C. Meters shall be read and bills shall be issued monthly. Opening or final bills, or bills that for any other reason cover a period containing ten percent more days or ten percent less days than in the normal billing period, shall be prorated.
- D. The borough will keep an accurate account of all readings of meters which shall be considered prima facie evidence of the use of electric service by a customer.
- E. Information relating to the amount of electricity purchased or amounts due from any customer shall be held confidential and shall be kept from public inspection except when the customer has failed to comply with the provisions of this chapter. Nothing contained in this paragraph, however, shall be construed to prohibit the publication of such information when necessary for the Borough to collect delinquent billings or in response to a court or administrative order.

**14.16.670 Rates—Residential service.**

- A. *Applicability.* The rates in this section apply to domestic usage in private residences and apartments, measured through a single meter; provided, that single-phase motors shall not exceed seven and one-half horsepower.
- B. *Character of service.* Residential service will be 60-hertz, alternating current. The utility reserves the right to specify the voltage and phase of service supplied under this schedule.
- C. *Monthly Rate.*

		Effective <u>9/2014</u> 1/2022 Billing	Effective <u>9/2015</u> 7/2022 Billing
Customer charge:		\$ <u>9</u> 10.00	\$ <u>9</u> 11.00
Energy charge:	0—500 KWH=	<u>11.8</u> <u>12.25</u> cents/kwh	<u>11.9</u> <u>12.6</u> cents/kwh

	over 500 KWH=	<del>7.89.45</del> cents/kwh	<del>8.110.8</del> cents/kwh
--	---------------	------------------------------	------------------------------

D. *Fuel and purchased power adjustment charge:* Subject to section 14.16.720.

#### 14.16.680 Rates—General service class.

- A. *Applicability.* The rates in this section may apply to all requirements for lighting, heating and power measured through a single meter that is below 50 kilovolt-ampere transformer rating or 50 kilowatt demand.
- B. *Character of service.* General service will be 60-hertz, alternating current. The utility reserves the right to specify the voltage and phase of service supplied under this schedule.
- C. *Monthly rate.*

		Effective <del>9/20141/2022</del> Billing	Effective <del>9/20157/2022</del> Billing
Customer charge:		<del>\$9.00</del> <u>10.50</u>	<del>\$9.00</del> <u>12.00</u>
Energy charge:	0—3,000 KWH=	<del>11.11.650</del> cents/kwh	<del>11.0.12.3</del> cents/kwh
	over 3,000 KWH=	<del>8.310.2</del> cents/kwh	<del>8.811.6</del> cents/kwh

#### 14.16.690 Rates—Large commercial service.

- A. *Applicability.* The rates in this section apply to lighting, heating and power service for commercial or industrial service having measured demands equal to or greater than 50 kilovolt-ampere transformer rating or 50 kilowatt demand.
- B. *Character of service.* Large-commercial service will be 60-hertz, alternating current. The utility reserves the right to specify the voltage or phase of service supplied under this schedule.
- C. *Monthly rate.*

		Effective <del>9/20141/2022</del> Billing	Effective <del>9/20157/2022</del> Billing
Customer charge:		<del>\$2831.00</del>	<del>\$2834.00</del>
Demand charge:		<del>\$3.103.40</del> per KW of billing demand	<del>\$3.103.70</del> per KW of billing demand
Energy charge:	0—15,000 KWH=	<del>10.611.45</del> cents/kwh	<del>10.612.3</del> cents/kwh
	15,001—60,000 KWH=	<del>11.011.85</del> cents/kwh	<del>11.4.12.6</del> cents/kwh
	over 60,000 KWH =	<del>8.59.6</del> cents/kwh	<del>8.810.4</del> cents/kwh

- D. *Fuel and purchased power adjustment charge:* Subject to section 14.16.720.
- E. *Minimum charge:* The minimum demand charge shall not be less than 75 percent of the highest demand billed during the preceding 11 months, or in any case not less than ~~\$155.00~~ 170.00 after January 2, 2022; and \$185.00 after July 1, 2022.
- F. *Billing demand.* The billing demand shall be the maximum 15-minute measured demand during the billing period, adjusted for power factor.

- G. *Adjustment of demand for power factor.* Demands will be adjusted to correct for average power factors lower than 90 percent. Such adjustments will be made by increasing the measured demand one percent for each one percent or portion thereof by which the average power factor is less than 90 percent lagging.
- H. *Agreement of service.* The borough may require an agreement to be entered into for service under this schedule.

**14.16.700 Rates—Boat harbor service.**

- A. *Applicability.* The rates in this section apply to usage in moored private boats, measured through a single meter, at the boat harbors; provided, that single-phase motors shall not exceed seven and one-half horsepower.
- B. *Character of service.* Boat harbor service will be 60-hertz, alternating current. The utility reserves the right to specify the voltage and phase of service supplied under this schedule.
- C. *Monthly rate.*

		Effective <del>9/2014</del> 1/2022 Billing	Effective <del>9/2015</del> 7/2022 Billing
Customer charge:		<del>\$9.00</del> 10.50	<del>\$9.00</del> 12.00
Energy charge:	0—500 KWH=	<del>11.4</del> 12.3 cents/kwh	<del>11.8</del> 12.8 cents/kwh
	over 500 KWH=	<del>9.3</del> 11.0 cents/kwh	<del>9.6</del> 12.4 cents/kwh

- D. *Fuel and purchased power adjustment charge:* Subject to section 14.16.720.

**14.16.710 Rates—Municipal street-lighting service.**

- A. *Installation policy.*
  1. Street lights may be provided at each intersection of municipal streets as budgetary constraints allow and within a schedule to be determined by the utility director or the director's representative.
  2. The policy used for the installation of street lights at locations other than intersections shall be based on, but not limited to, the following criteria:
    - a. Public safety;
    - b. Emergency vehicle access;
    - c. Public building security.
  3. Requests for installation of lighting fixtures on public property which do not meet the above criteria shall be subject to approval or denial from the borough assembly, through presentation by the utility director.
- B. *Character of service.* Street lighting service will be 60-hertz, alternating current. The utility reserves the right to specify the voltage and phase of service supplied under this schedule.
- C. *Rates.* The minimum rate per lighting fixture will be ~~\$9~~10.00 per 100 watts. For lighting fixtures exceeding 100 watts, the additional wattage over 100 watts will be charged according to the power-general service rate schedule in effect.

**14.16.715 Rates—Security lighting service.**

- A. *Installation policy.* Residential or commercial customers may choose 70-watt, 100 watt, 200-watt or 400-watt high pressure sodium (H.P.S.) lamps, or LED wattage equivalent fixtures, for security lighting purposes. The municipal electric utility shall install and maintain the fixtures on existing poles.
- B. *Character of service.* Security lighting shall be served from an existing source of 60-hertz, alternating current. The utility reserves the right to specify the voltage of service supplied under this schedule.
- C. *Rates.* Monthly rates for the fixtures shall be:

Wattage	Rate per lamp
<u>20 - 30 watt LED</u>	<u>\$8.50</u>
<u>31-50 watt LED</u>	<u>\$10.00</u>
<u>51-70 watt LED</u>	<u>\$12.50</u>
<u>100-150 watt LED</u>	<u>\$15.00</u>
70 watt HPS	\$8.50
<u>100 watt HPS</u>	<u>\$10.00</u>
200 watt HPS	<del>\$11.25</del> <u>\$15.00</u>
400 watt HPS	<del>\$19.00</del> <u>\$20.00</u>

- D. *Special provisions.* Where suitable poles and/or existing services do not exist, the customer may be required to participate in or bear the cost of installation of poles and conductors. Such installations are at the sole discretion of the utility director.

**14.16.716 Economic development power rate.**

- A. The purpose of this rate schedule is to encourage economic development by encouraging capital investments, adding jobs, improving the efficient utilization of existing municipal power and light facilities and diversifying customer base.
- B. Applicant eligibility requirements are as follows:
1. New commercial or industrial customers at one location having peak demand equal to, or greater than, 50 kilowatts. A new customer's electric service represents demand not previously serviced by the electric utility at any location.
  2. Existing commercial or industrial customers who increase their peak demand at one location by no less than 50 kilowatts. The rate shall apply only to the expanded demand and shall be measurable by installation of a separate electric meter or other device approved by the utility director.
  3. The applicant is required to be located where there is no significant additional investment in utility facilities by the borough, or pay for the line extension and/or transformer costs under terms of the existing code.
  4. A customer has 12 months from the month service is energized or new load is added to demonstrate eligibility under provisions 1. or 2. of this section.
  5. All written requests for service under this section will be considered by the borough assembly, after review and recommendation by the utility director; however, requests

which do not conform to purpose and applicability provisions as determined by the director, shall not be approved.

C. *Character of service.* Service will be 60-hertz, alternating current. The borough reserves the right to specify the voltage or phase of service supplied under this schedule.

D. *Monthly rate.*

		Billing Period
Customer charge:		\$25.00
Demand charge:		-0-
Energy charge:	All KWH	8.09.5-cents/KWH

E. *Term of rate.*

1. The term of this rate shall not exceed a period of three years from the month service is energized or new load is added for which the rate is being sought.
2. Continuation of service beyond the three year limit will be at the appropriate standard rate.
3. This rate will not go into effect until applicant is approved by the borough assembly, and no refund or consideration for past power consumption will be considered.

F. *Special provisions.* This rate may be curtailed by the borough assembly upon 30 days' notice in the event that sufficient hydro power is no longer available. Should this occur, the customer would have the option of switching to the appropriate standard rate schedule or having the service discontinued.

G. *Agreement of service.* The borough assembly may require an agreement to be entered into for service under this schedule.

**14.16.717 Rates—Municipal buildings.**

A. *Applicability.* The rates of this section apply only to the following municipal buildings, of the Petersburg Borough who receive a large commercial rate: 1) the Aquatic Center Boiler Room, 2) the Aquatic Center, 3) the High School/Middle School/High School Gym, and 4) the Elementary School.

B. *Character of service.* The service voltage shall be three-phase, 60-hertz. The utility reserves the right to specify the voltage supplied under this service.

C. *Monthly rate.* The energy charge ~~shall be 8.0 cents/kwh and monthly customer charges shall be as set out in the table below.~~ There are no demand or power factor penalty charges. In addition to the energy charge ~~and~~, ~~there is a~~ monthly customer charge, ~~of \$25.00 and~~ the fuel and purchased power adjustment charge described in section 14.15.720 will apply.

		<u>Effective 1/2022 Billing Period</u>	<u>Effective 7/2022 Billing Period</u>
<u>Customer charge:</u>		<u>\$27.50</u>	<u>30.00</u>
<u>Demand charge:</u>		<u>-0-</u>	<u>-0-</u>
<u>Energy charge:</u>	<u>All KWH</u>	<u>9.3 cents/KWH</u>	<u>10.8 cents/KWH</u>

- D. *Special provisions.* During the annual budget process, ~~the entities utilizing the municipal rate~~ the electric utility shall report to the assembly the dollar amount ~~saved~~ difference between receiving the municipal rate instead of the large commercial rate ~~and how the savings was used during the previous fiscal year operations.~~

#### 14.16.720 Rates—Fuel and purchased power adjustment charge.

- A. *Applicability.* An ~~up or down~~ adjustment shall be applied to each kilowatt-hour billed under all schedules to reflect increases/~~decreases~~ in purchased wholesale power above ~~or below a rate of 7.3 cents/kwh for the SEAPA wholesale power cost, presently 6.8 cents/kwh, and~~ At the Assembly's discretion, an adjustment may be applied to each kilowatt-hour billed under all schedules for diesel fuel purchased, for purposes of generation, above a cost of or below one hundred fiftytwo hundred forty cents/gallon. The adjustments will be based on the previous month's usage.
- B. *Method of calculation.* The adjustment A (in cents/kilowatt-hour applied to prior month's usage) shall be calculated as follows:

$$A = (\text{Fuel adjustment formula}) + (\text{Purchased Power adjustment formula})$$

$$A = ((F - \del{150}240) / \del{12.5}13.5 \times D/G) + ((L + \del{MS}6.87.3) \times PT/G)$$

Where:

F = Cost in cents/gallon of most recent purchase of diesel fuel.

D = Kilowatt-hours generated during prior month by diesel plant.

G = Total generation during prior month, including purchased power, in kilowatt-hours.

~~L = Loan debt service component of Tye wholesale power, in cents/kilowatt-hour. S = SEAPA wholesale power rate, in cents/kilowatt-hour.~~

~~M = Operation and maintenance component of Tye wholesale power, in cents/kilowatt-hour.~~

~~TP = Energy purchased from Tye SEAPA during month prior to billing period, in kilowatt-hours.~~

G = Total generation during prior month (Blind Slough Hydro + Diesel Plant + Tye), in kilowatt-hours.

#### 14.16.730 Service charges.

- A. *Connect/reconnect fee:* \$25.00 during normal business hours for each premises served. Actual labor costs, plus 15 percent after business hours.
- B. *Transfer fee:* \$25.00. The transfer fee covers the cost of name change and meter reading at two service locations and is billed to the new account.
- C. *Shut-off due to unauthorized turn-on, fraud or abuse:* Actual costs to the borough, plus 15 percent.
- D. *Meter testing fee:* ~~\$50~~75.00 (if test initiated by customer). See section 14.16.290 B.
- E. *New service fees:* Fees are per single point of attachment (one meter) and customers will be charged the actual cost for any additional meters.

1. Residential connection (overhead or underground):
  - 100 amp service: overhead \$350.00; underground \$650.00.
  - 150 amp service: overhead \$400.00; underground \$700.00.
  - 200 amp service: overhead \$450.00; underground \$750.00.
  - 400 amp service (Class 320): overhead \$550.00; underground \$850.00.
  
2. Residential temporary connection fee: \$100.00.
3. Commercial connection (overhead or underground—single phase):
  - 100 amp service: ~~\$450.00~~ overhead \$650.00, underground \$850.00, plus transformer costs;
  - 150 amp service: ~~\$500.00~~ overhead \$700.00, underground \$900.00, plus transformer costs;
  - 200 amp service: ~~\$550.00~~ overhead \$850.00, underground \$1,050.00, plus transformer costs.
  - Above 200 amp service: ~~\$600.00~~ overhead \$900.00, underground \$1,100.00, plus \$10.00 per KVA requirement, plus transformer costs.
4. Commercial connections (overhead—three phase):
  - 100 amp service: ~~\$550.00~~ 950.00, plus transformer costs;
  - 150 amp service: ~~\$650.00~~ 1,050.00, plus transformer costs;
  - 200 amp service and larger: ~~\$800.00~~ 1,200.00, plus \$10.00 per KVA requirement, plus transformer costs.
5. Commercial connection (underground—three phase):
  - 100 amp service: ~~\$600.00~~ 1,000.00, plus transformer costs;
  - 150 amp service: ~~\$700.00~~ 1,200.00, plus transformer costs;
  - 200 amp service: ~~\$800.00~~ 1,300.00, plus transformer costs.
  - Above 200 amp service: ~~\$800.00~~ 1,300.00, plus \$10.00 per KVA requirement, plus transformer costs.

Owner must provide trenching, backfilling, concrete or fiberglass pad, and PVC one inch rigid conduit, as specified by the utility, from secondary spades to metering enclosure.
6. Commercial temporary connection:
  - Single phase: \$100.00;
  - Three phase: \$450.00.
7. Service upgrade fee. Customers who request to upgrade service shall pay the difference between their current service connection fee and the requested service connection fee.

F. *Permit fees:*

1. Residential up to six sockets or outlets: heat pump installations: \$~~250~~50.00;

- 2. Residential over six sockets or outlets: \$~~50~~75.00;
- 3. Temporary meter setting and other miscellaneous works: \$~~25~~50.00;
- 4. Commercial buildings: \$~~50~~75.00, plus twenty-five cents per socket or outlet;
- 5. The above fees include two inspections: one rough and one final inspection;
- 6. For each additional inspection: \$50.00;
- 7. For inspection of any electrical equipment for which no fee is specifically prescribed: \$50.00;
- 8. Upon failure to make application and secure permit by the second workday after commencing work: add \$50.00 to permit fee. Permits will be issued by the electrical inspector within ~~48~~72 hours from time of application, Saturdays, Sundays and holidays excluded.

9. Permit fees for Borough-owned projects or work may be waived by the utility director.

- G. *Secondary service work:* If secondary service work is required, the customer will be charged actual costs. Customers requesting such service outside of normal working hours shall pay actual labor costs, plus fifteen percent.
- H. Electric rates and fees shall be reviewed periodically by the electric utility and a recommendation made to the borough manager for the increase or decrease of rates as needed for the sound financial management of the electric utility. The borough manager shall review the findings and present the recommendations to the borough assembly.

**Section 5. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

**Section 6. Effective Date:** This Ordinance shall become effective immediately upon final passage.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this \_\_\_\_\_ day of \_\_\_\_\_, 2021.**

\_\_\_\_\_  
**Mark Jensen, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Debra K. Thompson, Borough Clerk**

Adopted:  
 Noticed:  
 Effective:



---

---

MEMORANDUM

---

---

**TO:** MAYOR JENSEN AND ASSEMBLY MEMBERS  
**FROM:** KARL HAGERMAN, UTILITY DIRECTOR *KH*  
**SUBJECT:** ORDINANCE #2021-18  
**DATE:** 11/30/2021  
**CC:** STEVE GIESBRECHT, BOROUGH MANAGER  
DEBRA THOMPSON, BOROUGH CLERK

Thanks to the Assembly for supporting Ordinance #2021-18 in its first reading. I was out of town on a long-planned vacation and unfortunately could not connect to the meeting. However, I would like to offer some background information to the Assembly in regard to the various changes in the ordinance that I hope will clarify any questions that you may have as the ordinance proceeds through the second and third readings.

Primarily, the bulk of the revisions are based on the results of the recent rate study performed by D.Hittle and Associates. As has been openly stated in many public meetings, various impending issues that affect the Electric utility call for rates to be increased to cover revenue requirements. These issues include generally higher costs of doing business, lack of annual rebates from SEAPA, pending increased cost of wholesale power from SEAPA and costs associated with capital improvements, most importantly the Blind Slough Hydro project and Scow Bay Generation project. Customer class service rates are required to increase by 9.5% in January and another 9.5% in July to fully fund the debt service of the large capital projects and satisfy the bond bank that the utility's financial standing is sufficient to qualify for a bond sale. The rate changes in this ordinance mirror the previous table of increases that was shared with the Assembly prior to the fall ballot measure.

Other changes to rates are primarily focused on connection fees. Costs of materials used in new services, such as power poles, PVC conduit, transformers, meters and wire, have risen over the past few years and the utility must take steps to cover more of our expenses when installing a service. There are also changes made to reflect the different costs of overhead versus underground service installation and a clarification on what to charge if a customer is requesting an increase to their service level. It is important to note that even though connection fees are increasing, the full cost of each service installation is not covered by the new fees. The customer is still getting somewhat of a break on a service connection, but we are moving toward the customer paying more as our costs increase.

Permit fees are also increasing due to the amount of time that staff must take to handle each permit. The current permit fees are meant to cover general, administrative and inspection costs of the utility, but they fall short of actual time spent on each permit. Again, while the permit fees have increased, the utility still expends more than the proposed fee to receive, research, process, inspect and complete a permit. The revisions also allow the Utility Director to waive

permit fees for any Borough projects or work. This provision does not allow waiving of connection fees for Borough projects, only electrical permit fees.

Further, some attention was given to trees that may impact the electrical distribution system. A definition of ‘danger tree’ has been provided. Language was also developed to clarify private property owner liability for system damage or outage costs for trees on private property that have been determined by the department to be danger trees. The utility maintains a budget for removal of danger trees that conflict with primary power lines and has successfully removed many danger trees from public and private property in recent years, at no cost to the private owner. The offer of having the Borough remove danger trees to limit private liability and improve resiliency of the distribution system has been accepted by quite a few property owners, but there are some trees that the line crew must trim/prune/top every year to prevent interference and outages. These trees carry liability for the owner and we would like property owners to fully understand that issue going forward, as well as prevent trees that may impact the power lines in the future from being planted too close to overhead infrastructure.

The diesel fuel surcharge and purchased power adjustment language and formula has been reworked. The current formula was based on information from the last rate study and was outdated in regard to the cost of diesel fuel and the efficiency of our generators. The proposed changes will allow for the utility to apply an adjustment to electric billing if the utility runs substantial diesel in support of generation, such as during the annual SEAPA maintenance shutdown. The adjustment would be levied at the Assembly’s discretion, with PMPL requesting its consideration well in advance of the diesel run. If levied, the utility can recoup costs of fuel used for power generation above \$2.40 per gallon. The utility budgets for a 10-day diesel run at that price per gallon, so in essence the majority of the fuel used in a year is already included in the overall revenue of the department and the normal rates to the customer.

What is not factored into the annual budget, or this ordinance provision, are expenses for diesel runs to supplement SEAPA power for extended periods of time, or to supplant SEAPA power past the annual 10-day maintenance shutdown. If the Assembly wishes to cover the costs of any diesel generation outside of the annual maintenance period, direction from the Assembly is needed and additional wording will need to be added to the ordinance. Such a provision could be enacted at the Assembly’s discretion with the goal of covering the utility’s higher cost of diesel generation if SEAPA power were to fail or be insufficient to cover local loads for an extended period of time. Expenses that could be brought into such an adjustment could be fuel, lube oil and staff overtime for operations. I will draft language to this effect for the third reading if direction is given from the Assembly.

The remainder of the changes in the ordinance are mostly housekeeping. I’ll be happy to answer any questions at the December 6<sup>th</sup> Assembly meeting.

Thank you for your consideration.

---

---

**MEMORANDUM**

---

---

**TO:** MAYOR JENSEN AND ASSEMBLY MEMBERS  
**FROM:** KARL HAGERMAN, UTILITY DIRECTOR *KHA*  
**SUBJECT:** ORDINANCE #2021-18 – DIESEL GENERATION ADJUSTMENT CHARGE  
**DATE:** 12/14/2021  
**CC:** STEVE GIESBRECHT, BOROUGH MANAGER  
DEBRA THOMPSON, BOROUGH CLERK

In response to Assembly member requests for language to address potential adjustments to utility billing in the event of unplanned and unbudgeted diesel runs, I have provided a new section (14.16.725) to the ordinance for consideration.

The adjustment as drafted would allow the Assembly to invoke an adjustment to the monthly kwh rates for all customer classes to cover costs of diesel fuel, lube oil consumption and staff overtime related to a diesel generation run in support of SEAPA power or to supplant SEAPA power in the instance of a transmission failure. The adjustment formula takes into account the portion of the monthly power usage that was supported by diesel generation and spreads that cost out to all kilowatt-hours used in that month. This section would only be used in the event of an unplanned diesel generation event outside of the annual planned and budgeted SEAPA maintenance shutdown. Any adjustments to billing for the maintenance shutdown would be addressed by section 14.16.720.

I have provided an example of the calculation on an attachment to this memo, as well as examples of how a short-term diesel campaign would impact a “normal” billing for all customer classes.

In addition to this proposed language, I am also requesting an adjustment to the rate table for security lighting as there was an unintentional gap in LED light billing schedule in the initial draft.

Thank you for your consideration.

Date: December 14, 2021  
 To: Mayor Jensen and Assembly  
 From: Karl Hagerman, Utility Director  
 Re: Draft Ordinance Language

#### **14.16.725 Rates – Diesel Generation Adjustment Charge**

A. Applicability. At the Assembly's discretion, an adjustment may be applied to each kilowatt-hour billed under all schedules for fuel, engine oil and staff overtime expenses incurred when unplanned and unbudgeted diesel generation is required in support of insufficient supply of purchased power, or to supplant purchased power due to an emergency situation. This shall not apply to diesel generation required during scheduled maintenance periods of the wholesale power supplier, which are covered under section 14.16.720.

B. Method of Calculation. The adjustment (in cents/kilowatt-hour applied to prior month's usage) shall be calculated as follows:

$$\text{Diesel Generation Adjustment} = ((B+O+OT)/D) \times (D/G) \times 100$$

Where:

B = Total prior month's cost of fuel burned during diesel generation event in dollars.

O = Total prior month's cost of oil consumed during diesel generation event in dollars.

OT = Total prior month's cost of staff operations overtime during diesel generation event in dollars.

D = Kilowatt-hours generated during prior month by diesel plant.

G = Total generation during prior month, including purchased power, in kilowatt-hours.

**The following page is an example for the Assembly and public's use. It is not meant to be included in the ordinance.**

### Diesel Generation Adjustment

Example: A diesel run of 7 days is needed to supplant SEAPA power due to a transmission line issue. Petersburg's load averages 7 megawatts during the entire month. The diesel plant produced 1,176,000 kwh during the 7 day run. Overall generation for the month equaled 5,040,000 kwh. Fuel burn costs equaled \$126,000. Oil consumption equaled \$4,000. Staff overtime equaled \$2,500.

$$B = \$126,000$$

$$O = \$4,000$$

$$OT = \$2,500$$

$$D = 1,176,000 \text{ kwh}$$

$$G = 5,040,000 \text{ kwh}$$

$$\begin{aligned} \text{Adjustment} &= (\$126,000 + \$4,000 + \$2,500) / 1,176,000 \times (1,176,000 / 5,040,000) \times 100 \\ &= (\$132,500 / 1,176,000) \times (1,176,000 / 5,040,000) \times 100 \\ &= (0.1127) \times (0.2333) \times 100 \\ &= 2.6293 \text{ cents per kilowatt-hour adjustment} \end{aligned}$$

Formula Check: 2.6293 cents per kilowatt-hour times total monthly billable generation (G) 5,040,000 kwh equals a recovery of \$132,251 for unbudgeted diesel operation. Target was \$132,500. Result is skewed by rounding issues.

### Customer Impacts

Using the preceding example of an adjustment charge based on a **7-day (24/7) diesel run**, the following billing impacts would be seen by our customers:

Customer Class	Monthly Usage*	Normal Billing**	Adjusted Billing	Difference
Residential	1600 kwh	\$175.75	\$217.82	\$42.07
General Service	1900 kwh	\$231.85	\$281.81	\$49.96
Large Commercial	45,000 kwh	\$7,003.50	\$8,186.69	\$1,183.19
Harbor	500 kwh	\$72.00	\$85.15	\$13.15
Municipal	68,000 kwh	\$6,487.50	\$8,275.42	\$1,787.92

\*Based on customer class average usage per month for November 2021.

\*\*Using proposed rates effective January 1, 2022.

These impacts are only to be used as an example as impacts will increase or decrease depending on the number of days of any given diesel run, the system load, the fuel, oil and OT expenses incurred and of course the actual usage by any given customer.

**PETERSBURG BOROUGH  
ORDINANCE #2021-22**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING  
THE FY 2022 BUDGET FOR KNOWN CHANGES**

**Section 1. Classification:** This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

**Section 2. Purpose:** The purpose of this ordinance is to adjust the FY 2022 budget for known changes.

**Section 3. Substantive Provisions:** In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2021 and ending June 30, 2022 is adjusted as follows:

**Explanation:** Necessary revisions in the FY 2022 budget identified after adoption of the Budget.

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>
<b>FISCAL YEAR 2022 REVENUE / EXPENSE BUDGET ADJUSTMENTS</b>		
<b>Harbor Fund -</b>		
450.000.506541	S. Harbor Corp of Engineers Dredging	\$271,600.
To increase the budgeted amount of this line item from \$728,400 to \$1 million. These funds are due by January 21, 2022 in order to start the next phase which was expected but earlier then previously projected when budgeting for FY2022.		
<b>Harbor – General Fund – Fish Tax</b>		
110.000.402140	Revenue – Fisheries Business Tax (Original Budget \$300,000)	\$553,081.
110.000.501960	Transfer from the General Fund to the Harbor (Original Budget \$150,000)	(\$353,081.)
450.000.402140	Harbor Revenue Account – Fish Tax (Original Budget \$150,000)	\$353,081.
The Borough received \$553,081 more in Fish Tax then budgeted for a total of \$853,081. The General Fund and Harbor Fund had budgeted to split the fish tax this year due to the expectation of a very low amount of Fish Tax Revenue. Historically the General Fund keeps the first \$350,000 and the Harbor Department keeps the remainder however due to the Harbor collecting no fish tax funds in FY21 due to the amount being so low the Assembly decided to split the fish tax receipts for FY22 in this current budget. This would be \$426,540 to each of the general fund and the Harbor Fund. The Finance Director is recommending (with the Harbormasters support) that instead of splitting the Fish tax receipts that the Borough return to the historical method of dispersing Fish Tax Receipts in that the General Fund would keep \$350,000 and the Harbor Department would receive the remaining which would amount to \$503,081.		
<b>Airport COVID-19 Testing/Screening</b>		
285.200.400200	Revenue from the State of Alaska CVOID Testing Contract	\$1,222,750.

285.200.500250	Petersburg Medical Center Expenses – Testing	(\$1,222,750.)
This Amendment to the Airport Testing Contract with the State of Alaska was approved by the Borough Assembly at the October 4, 2021 Meeting.		
<b>Library ARPA Grants</b>		
200.000.402233	ARPA Grant Revenue for Library Janitorial and Materials	\$6,000.
200.000.502XXX	Library Janitorial and Materials - Expenses	(\$6,000.)
200.000.402234	ARPA Grant Revenue for Library Indigenous Voices	\$39,661.
200.000.500XXX	Library Expenses for Indigenous Voices Podcast Program	(\$39,661.)
The Petersburg Public Library was awarded two ARPA Grants through the State of Alaska – DEED – Division of Library, Archives and Museums.		
<b>Parks and Recreation - Utilities</b>		
110.574.501470	Utility Expenses	\$73,233.
Additional electrical utility costs not in the current FY22 budget because the repairs to the facility were supposed to be completed in the summer of 2021. Due to COVID and equipment delays the required parts have just recently been acquired and with the addition of the new boilers, the work is slated to be completed in the later part of March 2022.		

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall become effective immediately after the date of its passage.

Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this \_\_\_\_\_ day of January, 2022.

\_\_\_\_\_  
**Mark Jensen, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Debra K. Thompson, Borough Clerk**

Adopted:  
 Published:  
 Effective:



**DEPARTMENT OF THE ARMY**  
**ALASKA DISTRICT, U.S. ARMY CORPS OF ENGINEERS**  
 P.O. BOX 6898  
 JBER, AK 99506-0898

November 29, 2021

Petersburg Borough  
 Mr. Stephen Giesbrecht  
 Petersburg, Alaska 99833  
 P.O. Box 329

Dear Mr. Giesbrecht:

In accordance with the Agreement between the Army Corps of Engineers and the Petersburg Borough for the Petersburg Navigation Improvements Project Partnership Agreement, executed on the 27<sup>th</sup> of May 2020, I am requesting \$550,000 for the general navigation features (GNF) and \$450,000 for the local support facilities (LSF) in cash, to continue the project, to include contracting and construction of the project summarized in Tables 1 and 2.

Table 1. Summary of Funding to Date

<b>Sponsor</b>	
Agreement	\$728,400
Cash	\$75,500
Work In-Kind Credit	\$42,771
Total Remaining	\$610,129
<b>Federal</b>	
Agreement	\$6,555,600
Cash	\$334,983
Total Remaining	\$6,220,017

Table 2. Summary of Requested Funding

<b>Sponsor</b>	
	Funding
GNF	\$550,000
LSF	\$450,000
Total	\$1,000,000
<b>Federal</b>	
Total	\$5,980,950

Per Article II of this agreement, the Petersburg Borough is to provide the full amount to the Alaska District on 21 January 2022, 60 calendar days after the receipt of this notification.



-2-

Please make the check payable to FAO, USAED, Alaska (J4), and deliver to:

District Engineer  
U.S. Army Corps of Engineers District, Alaska  
P.O. Box 6898  
JBER, AK 99506-0898

If you have questions or concerns or require further information, please feel free to contact the Project Manager, Austring, Richard, at (907) 753-2827 or email at [Richard.D.Austring@usace.army.mil](mailto:Richard.D.Austring@usace.army.mil).

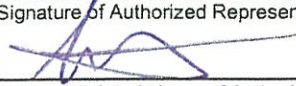
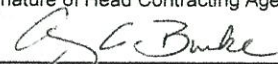

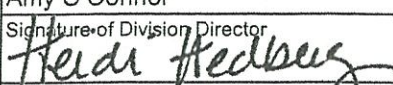
Sincerely,

RICHARD D. AUSTRING  
Project Manager

<b>PETERSBURG'S RAW FISH TAX</b>			
	<b>Harbor</b>	<b>General Fund</b>	<b>Total</b>
Sep-00	\$ -	\$ 673,037	\$ 673,037
Sep-01	\$ -	\$ 471,020	\$ 471,020
Sep-02	\$ -	\$ 606,897	\$ 606,897
Sep-03	\$ -	\$ 467,343	\$ 467,343
Sep-04	\$ -	\$ 545,267	\$ 545,267
Sep-05	\$ 130,650	\$ 500,000	\$ 630,650
Sep-06	\$ 179,870	\$ 500,000	\$ 679,870
Oct-07	\$ 158,119	\$ 500,000	\$ 658,119
Oct-08	\$ 373,402	\$ 400,000	\$ 773,402
Oct-09	\$ 365,829	\$ 400,000	\$ 765,829
Nov-10	\$ 205,220	\$ 400,000	\$ 605,220
Oct-11	\$ 265,901	\$ 400,000	\$ 665,901
Oct-12	\$ 636,385	\$ 400,000	\$ 1,036,385
Nov-13	\$ 410,516	\$ 350,000	\$ 760,516
Nov-14	\$ 949,730	\$ 300,000	\$ 1,249,730
Dec-15	\$ 570,118	\$ 250,000	\$ 820,118
Dec-16	\$ 86,848	\$ 250,000	\$ 336,848
Oct-17	\$ 577,158	\$ 300,000	\$ 877,158
Nov-18	\$ 589,855	\$ 300,000	\$ 889,855
Oct-19	\$ 399,771	\$ 350,000	\$ 749,771
Nov-20	0	\$ 333,751	\$ 333,751
Nov-21	\$ 426,540	\$ 426,540	\$ 853,081
<i>Proposed Allocation in Supplemental Budget Instead of Split 50/50</i>	\$ 503,081	\$ 350,000	\$ 853,081

## State of Alaska Amendment to Professional Services Contract

1. Agency Contract Number C0620-523-A
2. Solicitation Number (if used)
3. Optional Renewal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Years remaining <u>0</u>
4. Financial Coding
5. Agency Assigned Encumbrance Number
6. Amendment Number One (1)

This agreement is between the State of Alaska,		
7. Department of Health and Social Services Health and Social Services/ COVID-19 Emergency Operations Center (EOC) hereafter the State, and		
8. Contractor Petersburg Borough hereafter the Contractor		
Mailing Address PO Box 329	Street or P.O. Box	City Petersburg
		State AK
		ZIP Code 99833
9. Original period of performance From: July 1, 2021 To: September 30, 2021	10. Amended period of performance From: July 1, 2021 To: September 30, 2022	
11. Previous amount of contract to date: \$ 308,200.00	12. Amount of this amendment: \$ 1,222,750.00	13. This amended contract shall not exceed a total of: \$ 1,530,950.00
14. In accordance with the provisions of the above referenced contract, the parties to that contract agree that the services to be performed by the contractor are amended as follows: This amendment expands the duties listed in Appendix C of the Contract. It also adds funding to compensate for the additional timeline.  All other terms and conditions of the contract remain in effect.  In full consideration of the Contractor's performance under and including this amendment, the State shall pay the Contractor a total not to exceed \$ 1,530,950.00.  IN WITNESS WHEREOF the parties hereto have executed this amendment.  <b>Notice:</b> This amendment has no effect until signed by the head of the contracting agency, project director and head contracting agency or designee.		
15. <b>CONTRACTOR</b>		17. <b>CERTIFICATION:</b>
Name of Firm Petersburg Borough		I certify that the facts herein and on supporting documents are correct, that this voucher constitutes a legal charge against funds and appropriations cited, that sufficient funds are encumbered to pay this obligation, or that there is a sufficient balance in the appropriation cited to cover this obligation. I am aware that to knowingly make or allow false entries or alterations on a public record, or knowingly destroy, mutilate, suppress, conceal, remove or otherwise impair the verity, legibility or availability of a public record constitutes tampering with public records punishable under AS 11.56.815-.820. Other disciplinary action may be taken up to and including dismissal.
Signature of Authorized Representative 	Date 10/6/2021	
Typed or Printed Name of Authorized Representative Steve Giesbrecht		
Title Petersburg Borough Manager		
16. <b>CONTRACTING AGENCY</b>		Signature of Head Contracting Agency or Designee 
Health and Social Services, EOC		Date 10.12.2021
Signature of Project Director 	Date 10/8/2021	Typed or Printed Name of Authorizing Official Amy Burke
Typed or Printed Name of Project Director Amy O'Connor		Title Section Chief – Grants, Procurement & Facilities
Signature of Division Director 	Date 10/11/2021	
Typed or Printed Name of Division Director Heidi Hedberg		



THE STATE  
of **ALASKA**  
GOVERNOR MIKI DUNIFAVY

Department of Education  
& Early Development

DIVISION OF LIBRARY, ARCHIVES & MUSEUMS

P.O. Box 110571  
Juneau Alaska 99811-0571  
Main 907.465.4837  
Fax 907.465.2151

November 2, 2021

Taralee Alcock  
Petersburg Public Library  
PO Box 549  
Petersburg, AK 99833

Dear Taralee,

Congratulations! The State Library has reviewed your **ARPA Easy Grant** application and has awarded **Federal** funds in the amount of **\$6000**. We are delighted that your organization will receive this grant.

**Please review this grant award packet carefully and completely.** In order to start receiving payment(s) on your grant, this is what you need to do:

1. Review the Official Award Notification Document and verify that your information is correct. If changes are necessary, please submit this information to the Grants Administrator.
2. Arrange for two signatures on the **ARPA Grant Agreement form**. E-mail the signed agreement to eed.library.grants@alaska.gov.
3. Sign and return an **Internet Safety Certification form** to the State Library. If you have questions or decide that you cannot sign the Internet Safety Certification form in good faith, please contact us immediately so we can discuss your situation.
4. The following will be your schedule of payment(s) for this grant:  
*A single payment will be made once the agreement is signed and processed.*

To modify schedule please contact Claire Imamura at eed.library.grants@alaska.gov.

letter  
11/2/21  
Page two of two

- 5. Since this grant is funded with **Federal** money, you must give credit to the Institute of Museum and Library Services in all publicity and advertising concerning the impact of the grant project. The [IMLS Acknowledgement Requirements](#) can be very helpful.
- 6. Finally, it is understood that by signing this agreement, you understand and agree to all conditions set forth in this package ***including materials referenced within these documents.***

If you have questions or need more information, please refer to the [Guide for ARPA Applications](#).

Please return your signed agreement or direct questions to Claire Imamura, Grants & Inclusive Services Librarian ([eed.library.grants@alaska.gov](mailto:eed.library.grants@alaska.gov), 907-465-1018).

Once again, congratulations and good luck with your project!

Sincerely,



Claire Imamura  
Grants & Inclusive Services Librarian  
Alaska State Library

This **Federal** grant is funded by the





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Education  
& Early Development**

DIVISION OF LIBRARY, ARCHIVES & MUSEUMS

P.O. Box 110571  
Juneau, Alaska 99811-0571  
Main: 907.465.4837  
Fax: 907.465.2151

November 2, 2021

Taralee Alcock  
Petersburg Public Library  
PO Box 549  
Petersburg, AK 99833  
talcock@petersburgak.gov

Dear Taralee,

The State Library, Archives, and Museum has reviewed your FY2022 ARPA grant application and has awarded **Federal ARPA** funds in the amount of **\$39,661** for the **Petersburg Indigenous Voices Podcast**. Please be aware that this grant award includes \$3,606 in allowable 10% indirect fees (based on fully spending the grant) for the management of this grant project. The grantee will NOT be able to collect indirect costs for grant funds unspent and returned.

**Please review this grant award packet carefully and completely.** In order to start receiving payment(s) on your grant, this is what you need to do:

1. Review the Official Award Notification Document and verify that your information is correct. If changes are necessary, please submit this information to the Grants and Data Coordinator.
2. Arrange for two signatures on the **ARPA Grant Agreement form**. E-mail the signed agreement to eed.library.grants@alaska.gov.
3. Sign and return an **Internet Safety Certification form** to the State Library. If you have questions or decide that you cannot sign the Internet Safety Certification form in good faith, please contact us immediately so we can discuss your situation.
4. The following will be your schedule of payment(s) for this grant:  
*A single payment will be made as soon as the agreement is signed and processed.*

To modify schedule please contact Claire Imamura at eed.library.grants@alaska.gov.

letter  
11/2/21  
Page two of two

5. Since this grant is funded with **Federal ARPA** money, you must give credit to the Institute of Museum and Library Services in all publicity and advertising concerning the impact of the grant project. The [IMLS Acknowledgement Requirements](#) can be very helpful.
6. Finally, it is understood that by signing this agreement, you understand and agree to all conditions set forth in this package ***including materials referenced within these documents.***

If you have questions or need more information, please refer to the [Guide for ARPA Applications](#).

Please return your signed agreement to Claire Imamura (eed.library.grants@alaska.gov). Questions should be directed to Claire Imamura (907-465-1018, eed.library.grants@alaska.gov).

Once again, congratulations and good luck with your project!

Sincerely,



Claire Imamura  
Grants & Inclusive Services Librarian  
Alaska State Library

This **Federal ARPA** grant is funded by the



**American Rescue Plan Act (ARPA) Project Grant Application****1. Introduction**Project Name: Taralee AlcockInstitution Name: Petersburg Public LibraryAddress: PO Box 549Contact(s): Taralee AlcockPhone: 907-772-3349E-mail: talcock@petersburgak.govDUNS Number for your organization: 040194276**Summary** (Brief two-four line description of project):

The Petersburg Indigenous Voices Project will produce 36 thirty-minute radio podcasts with original content generated by a committee of local tribal members and indigenous leaders. It will provide a trusted space for community engagement and dialogue to foster recovery and rebuilding in our community. Local tribal members have stressed how important it is to see and hear themselves represented in the community as an indigenous person but how both our local media and Petersburg in general falls short in that respect. This has been greatly exacerbated due to COVID-19. This project is a targeted response to that need.



### Aquatic Electric

2021

Date Range	Usage	Total Paid
12.23.20 - 1.25.21	179040	\$ 14,323.20
1.25.21 - 2.24.21	166960	\$ 13,356.80
2.24.21 - 3.25.21	143760	\$ 11,500.80
3.25.21 - 4.27.21	161200	\$ 12,896.00
4.27.21 - 5.25.21	126080	\$ 10,086.40
5.25.21 - 6.24.21	115680	\$ 9,254.40
6.24.21 - 7.23.21	119360	\$ 9,548.80
7.23.21 - 8.24.21	144960	\$ 11,596.80
8.21.21 - 9.24.21	158320	\$ 12,665.60
9.24.21 - 10.26.21	177840	\$ 14,227.20
10.26.21 - 11.24.21	154640	\$ 12,371.20
<b>Total</b>		<b>\$ 131,827.20</b>

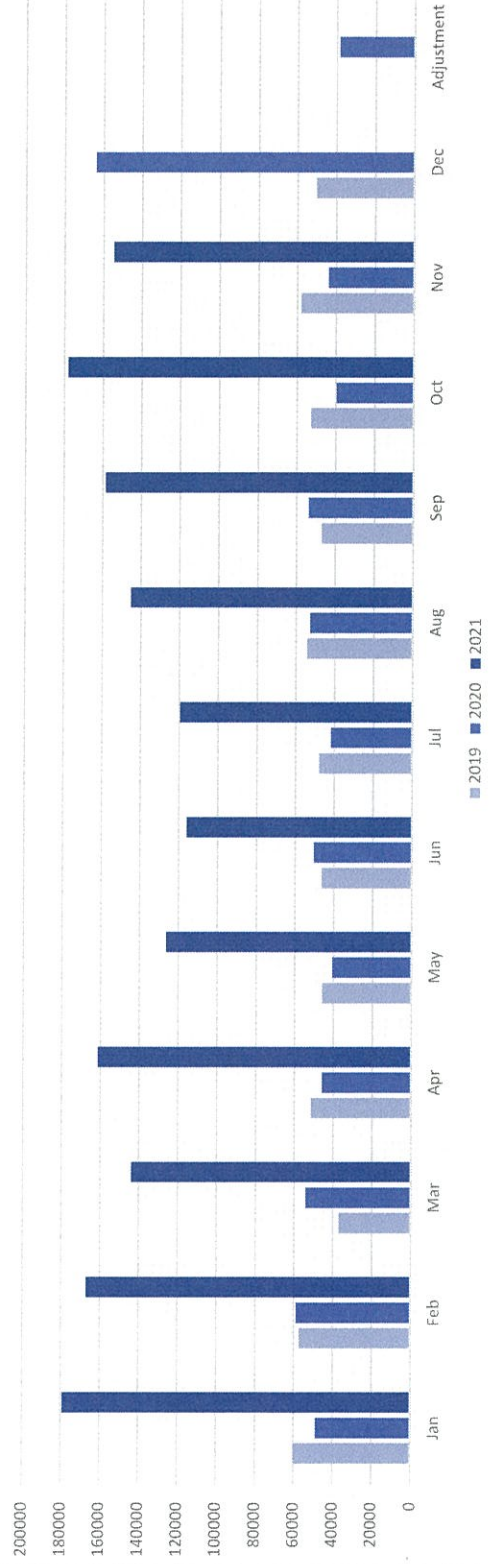
2020

Date Range	Usage	Total Paid
12.23.19 - 1.23.20	48720	\$ 3,897.60
1.23.20 - 2.24.20	58720	\$ 4,697.60
2.24.20 - 3.24.20	53920	\$ 4,313.60
3.24.20 - 4.24.20	45600	\$ 3,648.00
4.24.20 - 5.22.20	40480	\$ 3,238.40
5.22.20 - 6.25.20	50320	\$ 4,025.60
6.25.20 - 7.23.20	41600	\$ 3,328.00
7.23.20 - 8.25.20	52560	\$ 4,204.80
8.25.20 - 9.24.20	53680	\$ 4,294.40
9.24.20 - 11.16.20	39520	\$ 3,161.60
11.16.20 - 11.24.20	43840	\$ 3,507.20
11.24.20 - 12.23.20	163760	\$ 13,100.80
Adjustment	38400	\$ 3,072.84
TEMP SVC	1	\$ 0.11
<b>Total</b>		<b>\$ 58,490.55</b>

2019

Date Range	Usage	Total Paid
12.21.19 - 1.24.19	60000	\$ 4,800.00
1.24.19 - 2.26.19	56960	\$ 4,556.80
2.26.19 - 3.22.19	36720	\$ 2,937.60
3.22.19 - 4.24.19	51280	\$ 4,102.40
4.24.19 - 5.24.19	45680	\$ 3,654.40
5.24.19 - 6.24.19	46080	\$ 3,686.40
6.24.19 - 7.24.19	47520	\$ 3,801.60
7.24.19 - 8.26.19	54160	\$ 4,332.80
8.26.19 - 9.24.19	46880	\$ 3,750.40
9.24.19 - 10.24.19	52480	\$ 4,198.40
10.24.19 - 11.25.19	57920	\$ 4,633.60
11.25.19 - 12.23.19	50000	\$ 4,000.00
<b>Total</b>		<b>\$ 48,454.40</b>

### Aquatic Center Electric



**Petersburg Borough, Alaska  
RESOLUTION #2021-17**

**A RESOLUTION REQUESTING THE US POSTAL SERVICE PROVIDE HOME MAIL  
DELIVERY IN PETERSBURG, ALASKA**

**WHEREAS**, the US Postal Service in Petersburg provides post office boxes for Borough residents with no home mail delivery option; and

**WHEREAS**, with a population of approximately 3,200, Petersburg is the largest community in Southeast Alaska without the option of home mail delivery; and

**WHEREAS**, the Petersburg Post Office has suffered from being short staffed for the last year and has severely reduced open hours for the counter for mailing and picking up packages; and

**WHEREAS**, the reduced open counter schedule is sporadic and changes from day to day, sometimes being from 1:00 to 5:00 and sometimes being less, making it hard for Petersburg residents to know what time to go to the Post Office on any given day; and

**WHEREAS**, the reduced hours are causing long lines to form to use the counter services and those waiting in the lines do so for anywhere from a few minutes to over an hour before their post office business is completed; and

**WHEREAS**, these long lines and waiting times are not conducive to stopping the spread of COVID as the Petersburg Post Office does not enforce the use of face coverings; and

**WHEREAS**, the extended wait time in these lines is extremely problematic to our local businesses, many of whom are short staffed due to COVID related issues, who need to receive their business inventory as well as mail outbound locally purchased goods; and

**WHEREAS**, many Petersburg residents who have daytime jobs have not been able to use the Post Office counter services on their lunch hour or after work; and

**WHEREAS**, many essential goods, such as medications, are delivered to Petersburg residents' post office boxes by the US Postal Service; and

**WHEREAS**, Petersburg is located on an island in Southeast Alaska so residents cannot drive to a Post Office in another community to use counter services; and

**WHEREAS**, the US Postal Service routinely hires subcontractors to perform rural route mail delivery in other communities.

**THEREFORE BE IT RESOLVED**, the Petersburg Borough Assembly hereby requests the US Postal Service provide the option of home mail delivery to Petersburg Borough residents to relieve the frustration of residents and businesses dealing with the reduced and ever changing counter schedule and the possibility of COVID spread in the community.

**PASSED AND APPROVED** by the Petersburg Borough Assembly on December 20, 2021.

---

**Mark Jensen, Mayor**

**ATTEST:**

---

**Debra K. Thompson, Borough Clerk**

**PETERSBURG BOROUGH  
RESOLUTION #2021-18**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE  
FY22 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT  
THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF  
SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18:  
CENTRAL SOUTHEAST AREA**

**WHEREAS**, AS 29.60.450 requires that for a municipality to participate in the FY 22 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community and Economic Development that the municipality suffered significant effects during calendar year 2020 from fisheries business activities; and

**WHEREAS**, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community and Economic Development; and

**WHEREAS**, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

**WHEREAS**, the Petersburg Borough proposes to use an alternative allocation method for allocation of FY22 funding available within the FMA 18: Central Southeast Area in agreement with all other municipalities in this area participating in the FY22 Shared Fisheries Business Tax Program.

**NOW THEREFORE BE IT RESOLVED THAT:** The Assembly of the Petersburg Borough by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2020 of fisheries business activity in FMA 18: Central Southeast Area:

**All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.**

**PASSED and APPROVED** by the Borough Assembly of Petersburg, Alaska this 20th day of December, 2021.

\_\_\_\_\_  
Mark Jensen, Mayor

\_\_\_\_\_  
Debra K. Thompson, Borough Clerk



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development  
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS  
Fairbanks Office

455 Third Avenue, Suite 140  
Fairbanks, Alaska 99701-3110  
Main: 907.451.2716  
Fax: 907.451.2742

November 15, 2021

Petersburg Borough  
PO Box 329  
Petersburg AK, 99833

Dear Municipal Official:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2022 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately \$1.9 million based on 2020 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under *Program Description*.

**Historically, your municipality along with the other communities in your fisheries management area FMA 18: Central Southeast has filed using the Alternative Method found on the last four pages of this application.** A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than **January 15, 2022**. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS  
FEBRUARY 15, 2022**

Applications can be scanned and emailed to [caa@alaska.gov](mailto:caa@alaska.gov) with the subject line "**Municipality Name, FY22, SFBT**" If you have any questions about the program or require assistance in completing the application, please contact me at [kimberly.phillips@alaska.gov](mailto:kimberly.phillips@alaska.gov) or call (907) 451-2718.

Sincerely,

A handwritten signature in blue ink that reads "Kimberly Phillips".

Kimberly Phillips  
Grants Administrator III

Enclosure

<b>FMA 18: Central Southeast</b>						<b>FY 22 Landing Tax Allocation</b>
		<b>Total allocation:</b>	<b>50% Divided</b>	<b>50% per capita</b>	<b>LONG</b>	<b>\$ 5.00</b>
		\$57,913.50	\$28,956.75	\$28,956.75		
<b>Community</b>	<b>Population</b>	<b>50% divided share</b>	<b>50% per capita share</b>	<b>Calculated Allocation</b>		<b>Calculated Allocation</b>
City of Coffman Cove	183	\$3,217.42	\$351.91	\$3,569.33		\$ 0.31
City of Kake	578	\$3,217.42	\$1,111.50	\$4,328.92		\$ 0.37
City of Kupreanof	17	\$3,217.42	\$32.69	\$3,250.11		\$ 0.28
City of Pelican	69	\$3,217.42	\$132.69	\$3,350.10		\$ 0.29
Petersburg Borough	3,189	\$3,217.42	\$6,132.49	\$9,349.91		\$ 0.81
City of Port Alexander	68	\$3,217.42	\$130.76	\$3,348.18		\$ 0.29
City and Borough of Sitka	8,523	\$3,217.42	\$16,389.85	\$19,607.27		\$ 1.69
City and Borough of Wrangell	2,379	\$3,217.42	\$4,574.85	\$7,792.27		\$ 0.67
City of Whale Pass	52	\$3,217.42	\$100.00	\$3,317.41		\$ 0.29
<b>Totals</b>	<b>15,058</b>	<b>\$28,956.75</b>	<b>\$28,956.75</b>	<b>\$57,913.50</b>		<b>\$ 5.00</b>
Community Count	9					

\* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.

**Petersburg Borough, Alaska  
RESOLUTION #2021-19**

**A RESOLUTION OF THE PETERSBURG BOROUGH CONFIRMING  
APPLICATION FOR THE ARPA LOCAL GOVERNMENT LOST REVENUE  
RELIEF PROGRAM FROM THE ALASKA DEPARTMENT OF COMMERCE,  
COMMUNITY AND ECONOMIC DEVELOPMENT TO OFFSET SIGNIFICANT  
REVENUE LOSS DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY**

**WHEREAS**, the Petersburg Borough experienced loss of revenue as a result of the COVID-19 public health emergency, and

**WHEREAS**, the Petersburg Borough Assembly attests to the accuracy of the attached program worksheet, and

**WHEREAS**, the Petersburg Borough Assembly approves application for the Local Government Lost Revenue Relief Program funds.

**THEREFORE, BE IT RESOLVED** that the Petersburg Borough Assembly affirms the revenue and fund receipt totals discussed herein and can confirm with supporting documentation.

**PASSED AND APPROVED BY** the Petersburg Borough Assembly on this 20th day of December, 2021.

---

**Mark Jensen, Mayor**

---

**Debra K. Thompson, Borough Clerk**

**DCRA Local Government Lost Revenue Relief Grant Program  
LGLR Relief Program**


*Promoting economic recovery and continuity of government services to local governments that experienced revenue loss due to the COVID-19 pandemic through a \$50M grant program funded by the State's American Rescue Plan Act (ARPA) COVID State and Local Fiscal Recovery Funds appropriated to the Alaska Department of Commerce, Community and Economic Development (DCCED), Division of Community and Regional Affairs (DCRA).*

1. Use the Handbook and General Revenue QuickBooks Guide to determine General Revenues for January 1, 2020 to December 31, 2020 (Treasury's first eligible revenue loss period).
2. Use DCRA's Revenue Loss Calculation Tool available at [DCRA's Lost Revenue Relief Program page](#) to calculate the dollar amount and percentage of Revenue Loss for this period.
3. Use the calculated dollar amount and percentage to complete this application. **ATTENTION: You MUST download the PDFs to your computer BEFORE you begin filling it in to save your information.**
4. Attach the Resolution passed by the governing body.
5. Attach supporting documentation (printout of DCRA's calculation tool)

Send a **signed PDF application package (Application, Revenue Calculation Worksheet, and Resolution)** to: Attn: Robert Pearson, State of Alaska, Dept. of Commerce, Community and Economic Development, via email or fax by 5:00pm, December 6, 2021, to [DCRA.LGLR@alaska.gov](mailto:DCRA.LGLR@alaska.gov) or 907-465-4761. If you cannot apply via email, call 907-465-5541 to make alternative arrangements. Application and qualification do not guarantee funding.

Applicant Information	
City / Borough Name	Petersburg Borough
Contact Name and Title	Jody Tow, Finance Director
Email	jtow@petersburgak.gov
Phone Number	907-772-5401
Mailing Address	PO Box 329; Petersburg, AK 99833
SAM & DUNS # and Expiration Date	040194276 Exp. Date November 8, 2022

Grant Request	
Dollar Amount of Lost Revenue	Percent of Lost Revenue
\$ 5,531,102.	16.4 %

Certification	
<p>I certify that the information in this application is true and correct, and that the applicant possesses the legal authority to accept grant funds from the State of Alaska and to execute the project described by the grant application. I further certify that I am legally authorized to sign and submit this application and to financially commit the applying organization to the project should it be selected to receive a Lost Revenue Relief Grant. I further certify that the applicant will comply with all applicable state and Federal laws and regulations implementing this project if it is selected for funding.</p>	
Signature of Certifying Officer	Date
	11/30/2021
Printed Name and Title of Certifying Officer	
Stephen Giesbrecht Borough Manager	

(Issued November 2021)



Loss Calculation Tool ARPA - LGLR Relief program

Local Government Relief Loss Calculation Tool	Date of end of Fiscal Year	Actual average revenue growth FY16-19	Growth rate used in calculation
Dept. of Commerce, Community and Economic Development 11.4.21	30-Jun (FY)	4.03%	4.10%
<b>General revenue</b>			
	FY 16	Jan. 1, 2020 - Dec. 31, 2020 Revenue	
<b>General revenue (thousands)</b>	\$ 28,279,576	\$ 31,840,019	
<b>Projected revenue</b>		\$ 28,287,014	
<b>Dollar amount of lost revenue</b>		\$ 33,818,116.23	
<b>Percentage of general revenue loss</b>		\$ 5,531,102.23	
		16.4%	
<p>If the number appearing in the green "Percentage of general revenue loss" cell is less than 10 percent, the applicant is not eligible for the initial round of funding.</p>			
<b>Instructions:</b>			
Go to cell C2 on the calculation tool and use the drop down menu to select the appropriate "Date of end of Fiscal Year"--either 31-DEC (CY) if the municipality budgets based on the calendar year ending December 31, or 30-Jun (FY) if the budget year ends June 30.	For the <u>Municipal Fiscal Years 2016 and 2019</u> calculate the qualifying municipal revenues and enter in the yellow highlighted cells of the spreadsheet.	For the period <u>January 1, 2020 through December 31, 2020</u> calculate the qualifying municipal revenues and enter in the orange highlighted cell of the spreadsheet.	<p>If the number in the green "Percentage of general revenue loss" cell is equal to or greater than that 10 percent, transfer the "Dollar Amount of Lost Revenue" number and "Percentage of General Revenue Loss" number to the appropriate line of the application.</p>

## (ARPA) COVID State and Local Fiscal Recovery Funds local government relief program

## Notice of Funding Opportunity

The Alaska Department of Commerce, Community, and Economic Development (DCCED) Division of Community and Regional Affairs (DCRA) is pleased to announce a notice of funding opportunity and invites Alaska cities and boroughs to apply.

**What:** The Alaska Legislature appropriated \$50 million in the Fiscal Year 2022 budget from the state's American Rescue Plan Act (ARPA) COVID State and Local Fiscal Recovery Funds towards “Grants to local governments with significant revenue loss due to COVID-19.”

Grantees may use awarded funds for government services, as outlined in the guidance and rules provided by the United States Department of the Treasury for ARPA funds. More information on included revenue and allowable expenditures is available in the program handbook that accompanies the application.

**Who:** Alaska local governments (municipalities) are eligible to receive these grants. Applicants must be eligible to receive federal funding. Non-profits, community associations, tribes, school districts, and other non-governmental entities are not eligible for this funding.

**When:** Applications, whether submitted by email or fax, must be received by DCRA at [DCRA.LGLR@alaska.gov](mailto:DCRA.LGLR@alaska.gov) or 907-465-4761 by 5:00 pm, December 6, 2021. Late applications will not be accepted.

**Application:** The application, application handbook, calculation tool, frequently asked questions and contact information are available online at [DCRA's Lost Revenue Relief Program page](#). Calculation of requested grant amounts must be based on the Interim Final Rule dated May 17, 2021 (<https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf>), any succeeding federal guidance, and the language appropriating these grants in the State FY22 budget.

**Awards:** Treasury's Interim Guidance sets four points in time that revenue loss can be calculated, starting with the period from January 1, 2020, through December 31, 2020. A first round of funding, with up to \$50 million awarded, will be based on revenue loss calculated for this period using the formula provided by the U.S. Treasury. Legislative intent identifies “significant revenue loss” to local governments as a 10% or greater loss in revenue.

Award amounts will be determined based on qualifying revenue loss due to COVID-19 and the total amounts applied for. If qualifying awards exceed \$50 million, the award amounts will be calculated on a proportional basis, with higher percentages of award amounts going to municipalities that experienced the highest percentage of calculated revenue loss. Remaining funds, if any, will be distributed in a second round of funding based on the period January 1 through December 31, 2021.

**More information:** [Treasury's Coronavirus State and Local Fiscal Recovery Funds website](#)

# HANDBOOK

## Introduction

The Alaska Legislature has appropriated \$50 million in the state's Fiscal Year 2022 budget from the state's American Rescue Plan Act (ARPA) Funds toward a local government relief program of "Grants to local governments with significant revenue loss due to COVID-19."

Grantees may use awarded funds for government services, as outlined in the guidance and rules provided by the [United States Department of the Treasury for ARPA funds](#).

Allowable and non-allowable uses of funds are listed below.

## References

Interim Final Rule [2021-10283.pdf \(govinfo.gov\)](#)

Frequently Asked Questions [SLFRPFAQ.pdf \(treasury.gov\)](#)

[DCRA's Lost Revenue Relief Program page](#)

## Application

The completed application package will include:

1. Municipal applicant information and federal SAM and DUNS number
2. Revenue calculations and worksheet
3. Resolution by municipal legislative body
4. Certification

## Eligibility

Alaska municipal governments are eligible for this program. No other entities, public or private, are eligible for this program. The applicant must be qualified to receive federal funds. Eligibility does not guarantee funding.

### Calculation of Revenue Loss for the Purpose of this Program

Revenue calculations for the purpose of this program are based on the text of the Interim Guidance published May 17, 2021, and any subsequent federal guidance and law.

Calculation of revenues for granting purposes will be made by formula on a form provided by the department available on [DCRA's Lost Revenue Relief Program page](#). The formula is available in the Interim Guidance and in the instructions below. Treasury's Interim Guidance sets four points in time that revenue loss can be calculated, starting with the period from January 1, 2020, through December 31, 2020, the initial application period for this grant program.

### Allowable uses for Local Fiscal Recovery Funds

Federal rules and guidelines give recipients broad latitude to use funds to the extent of reduction of revenue. These funds may be used for the provision of government services.

Government services can include but are not limited to:

- Maintenance of infrastructure
- Pay-go spending for building new infrastructure, including roads (“pay-go” means financing expenditures with funds that are currently available rather than borrowed)
- Modernization of cybersecurity;
- Health services;
- Environmental remediation;
- School or educational services; and,
- Provision of police, fire, and other public safety services.

The funds may **NOT** be used to:

- Pay interest or principal on outstanding debt,
- Replenish rainy day or reserve funds,
- Pay settlements or judgements; or,
- Other expenditures not considered to be for the direct provision of government services.

### Required information

The local government is required to input revenue calculations based on the instructions below.

The local government will include a passed resolution by the assembly, council, or other representative body affirming it is applying for the award.

A grant agreement that is signed and certified as correct by a chief executive or other authorized representative will be required after grant award amounts are finalized.

Recipients should use their own data sources to calculate general revenue. Recipients may be required to provide financial documentation in support of their certified revenue statements. Where audited data is not available, recipients are not required to obtain audited data. All information submitted is expected to be complete and accurate.

### Other considerations

Receipt of these funds may affect a municipality's eligibility for certain audits based on federal funds amounts.

The funds must be separately accounted for to track spending for allowable purposes.

Governments are not required to submit proposed expenditures for prior approval.

There will be required reporting of expenditures.

### Program Definitions

The Federal Interim Final Rule adopts a **definition of "General Revenue"** that is based on, but not identical, to the Census Bureau's concept of "General Revenue from Own Sources."

**For the purposes of this program, General Revenue** includes revenue from taxes, current charges, and miscellaneous general revenue. Miscellaneous general revenue does **not** include: Refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and revenue generated by utilities and insurance trusts. General revenue also includes intergovernmental transfers between state and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a state to a locality pursuant to the CRF or the Fiscal Recovery Funds.

**Local government's general revenue from own sources:** Gross revenue of facilities operated by a government (swimming pools, recreational marinas and piers, golf courses, skating rinks, museums, zoos, etc.); auxiliary facilities in public recreation areas (camping areas, refreshment stands, gift shops, etc.); lease or use fees from stadiums, auditoriums, and community and convention centers; and rentals from concessions at such facilities.

## INSTRUCTIONS

### Application Instructions

Fill out the top section of the application. When you reach Dollar Amount of Lost Revenue and Percent of Lost Revenue, use the loss calculation tool as described below.

*(For additional help, please see the attached “General Revenue Guide” available on [DCRA’s Lost Revenue Relief Program page](#)*

Complete the “calculating reduction in revenues” steps below.

### Calculating reduction in revenues

General revenues for the purposes of this program are all revenues, **excluding**:

- Refunds and other correcting transactions;
- Proceeds from issuance of debt or the sale of investments;
- Agency or private trust transactions;
- Revenue generated by utilities and insurance trusts; and,
- Intergovernmental transfers from the federal government.

### FISCAL YEARS

Go to cell C2 on the calculation tool and use the drop down menu to select the appropriate “Date of end of Fiscal Year”--either 31-DEC (CY) if the municipality budgets based on the calendar year ending December 31 or 30-Jun (FY) if the budget year ends June 30.

For ALL APPLICANTS:

As specified in Treasury’s Guidance, the revenue calculation for 2020 uses the calendar year. Calculate revenues from January 1, 2020, through December 31, 2020.

### RECOMMENDED CALCULATION METHOD

**NOTE: You must use the supplied DCRA calculation tool**

Add revenue numbers from all sources, excluding:

- Refunds and other correcting transactions;

- Proceeds from issuance of debt or the sale of investments;
- Agency or private trust transactions;
- Revenue generated by utilities and insurance trusts; and,
- Intergovernmental transfers from the Federal government.

For the Municipal Fiscal Years 2016 and 2019 calculate the qualifying municipal revenues and enter in the yellow highlighted cells of the spreadsheet.

For the period January 1, 2020, through December 31, 2020, calculate the qualifying municipal revenues and enter in the orange highlighted cell of the spreadsheet.

For further assistance, consult the “General Revenue QuickBooks Guide.”

**If the number appearing in the green “Percentage of general revenue loss” cell is less than 10 percent**, the applicant is not eligible for the initial round of funding.

**If the number in the green “Percentage of general revenue loss” cell is equal to or greater than that 10 percent**, transfer the “Dollar Amount of Lost Revenue” number and “Percentage of General Revenue Loss” number to the appropriate line of the application.

NOTE: The spreadsheet provided incorporates the following formula provided by the United States Treasury:

A reduction in a recipient’s General Revenue equals:

$$\text{Max} \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{(nt/12)}] - \text{Actual General Revenue}; 0 \}$$

Where:

*Base Year Revenue* is General Revenue collected in the most recent full fiscal year prior to the COVID-19 public health emergency.

*Growth Adjustment* is equal to the greater of 4.1 percent (or 0.041) and the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

*n* equals the number of months elapsed from the end of the base year to the calculation date.

*Actual General Revenue* is a recipient’s actual general revenue collected during 12-month period ending on each calculation date.

Subscript *t* denotes the calculation date.



12/15/2021

Memorandum

To: Steve Giesbrecht, Borough Manager  
 Cc: Mayor Jensen and Members of the Borough Assembly  
 From: Chris Cotta, Public Works Director  
 Re: Fire Department Engine #5 Replacement

The FY22 approved Borough budget includes replacement of Fire Department Engine #5 with a budget allocation of \$650,000. After approval of the FY22 budget, the Fire Department formed a committee to put together specifications for the new engine. The specifications developed by this committee have been reviewed and approved by Motor Pool.

Hughes Fire Equipment has supplied a quote of \$621,846 for a new Pierce Pumper meeting the Fire Department's specifications. If we pre-pay in full upon order placement, discounts of \$25,070 are available which reduces the purchase price to \$596,776. To protect the buyer when pre-paying in this manner, a performance bond is included in the purchase agreement. The pricing is good until January 14, 2022 after which time the price will increase approximately 7% (roughly \$42K). Delivery time is estimated at 14.5 -18.5 months from date of order.

The above pricing was supplied through Sourcewell (Contract #022818-PMI), which is a purchasing cooperative that serves many government entities and utilizes pre-bid equipment contracts. Borough code allows this type of purchasing process, as follows:

Code Section 4.04.040 (Exceptions to Bidding), Section G States: *When it is advantageous to the borough to enter into a contract with a bidder for the same supplies or services such bidder is providing another Alaskan local government, the state of Alaska, a cooperative purchasing association composed of government agencies, or the United States, where such supplies, equipment or services are being provided to the other governmental unit or association on the basis of competitive bids submitted; and where the borough contract is on substantially the same terms as those bid; or to contract with or through such other governmental unit or association so that the benefit of the responsible bid accrues to the borough;*

This proposed vehicle replacement adheres to Borough purchasing code and the cost is significantly under the amount budgeted. Payment for the vehicle will be taken from the Fire Department's Motor Pool reserves, which are currently in excess of \$1.3 million dollars. The engine being retired will be surplusd after the new engine is placed in service and any amount received from the sale will be used to offset the cost of the new engine.

**Public Works Department**

PO Box 329, Petersburg, AK 99833 – Phone (907) 772-4430 Fax (907) 772-4102

[www.petersburgak.gov](http://www.petersburgak.gov)



For the preceding reasons, Public Works recommends award of this vehicle purchase to Hughes Fire Equipment of Springfield, Oregon, in the amount of \$596,776. If you agree with this recommendation, please forward it to the Borough Assembly for consideration at their next regular meeting on December 20, 2021. Thank you.

Attachments: Hughes Fire Equipment Quote Sheet (1 page)  
Component List (13 pages)



December 15, 2021

Petersburg Fire Department, AK  
One (1) Saber FR Pumper AK966  
Build Location: Bradenton, FL

Proposal Price: FOB Bellingham, WA	621,846.00
Less chassis progress payment discount	(9,217.00)
Less payment upon completion @ factory discount	(5,753.00)
Less 100% pre-payment discount	(10,100.00)
<b>Total including all pre-pay discounts</b>	<b>\$ 596,776.00</b>

**Terms:**

**Price Expiration:** The above pricing is valid until January 14, 2022. If order is not submitted prior to that date a price increase will be required.

**Delivery:** Based on Pierce's current delivery schedule the apparatus would be ready for delivery from factory within 14.5 to 18.5 months after contract execution. Delivery is subject to change pending Pierce's delivery schedule at time of order. This time does not include any possible delays that may be caused by national disasters or pandemic.

**Payment Terms:**

a. If pre-payment discount options are elected, the following terms will apply:

**i. Chassis Progress Payment Discount:** The chassis progress payment in the amount of **\$307,235.00** will be due three (3) months prior to the ready for pick up from the factory date. If elected, an invoice will be provided 30 days prior to the chassis payment due date. If payment is not made when due the discount total will be added back to the final invoice.

**ii. Payment Upon Completion at Factory Discount:** If elected, final payment is due prior to apparatus leaving the factory for delivery. If payment is not processed upon receipt of invoice the discount total will be required in addition to the invoice amount.

**iii. 100% Pre-Payment Discount:** If elected, an invoice will be provided upon order processing for the 100% pre-payment. Upon receipt of invoice, payment must be made within thirty (30) days. If this option is elected, the discount is in addition to the chassis progress payment discount, aerial device progress payment discount (if applicable), and the payment upon completion at the factory discount. If payment is not made when due, the above mentioned pre-payment discounts or a portion thereof, will be added back to the final invoice. Final payment, including any changes made during manufacturing, is due upon completion of the Product at the factory and prior to delivery from the factory.

b. If pre-payment discount options are not elected standard payment terms will apply: Final payment will be due 30 days after the apparatus leaves the factory for delivery. If payment is not made at that time a late fee will be applicable.

**Performance Bond:** A performance bond is included in the above price and will be provided after order placement. If customer elects to remove the performance bond **\$1,510.00** may be deducted from the purchase price.

**Transportation:** Transportation of the apparatus to be driven from the factory to Bellingham, WA is included in the above pricing. However, if permits are not obtainable, due to the weight of the apparatus, and the apparatus must be transported on a flat bed, additional transportation charges will be the responsibility of the customer. We will provide pricing at that time if necessary. If customer elects to drive the apparatus from the factory, **\$6,500.00** may be deducted from the purchase price. If this option is elected payment in full and proof of insurance must be provided prior to leaving the factory and the customer is responsible for compliance with all state, local and federal DOT requirements including the driver possessing a valid CDL license.

**Inspection Trips:** **Two (2)** factory inspection trips for **two (2)** fire department customer representatives is included in the above pricing. The inspection trips will be scheduled at times mutually agreed upon between the manufacture's representative and the customer, during the window provided by the manufacturer. Airfare, lodging and meals while at the factory are included. In the event the fire department is unable to travel to the factory or the factory is unable to accept customers due to the restrictions caused by a national disaster or pandemic then the Dealership reserves the right to use forms of electronic media to accomplish the intention of the inspection trips. Every effort will be made to make the digital media as thorough as possible to satisfy the expectations of the of the fire department. If the department elects to have additional representatives included in the inspection trips **\$1,850.00** per traveler per trip will be added to the final invoice.

**Acceptance of Proposal:** If the customer wishes to purchase the proposed apparatus Hughes Fire Equipment will provide the Customer its form of Purchase Agreement for the Customer's review and signature. If the Customer desires to use its standard form of purchase order as the Purchase Agreement, the purchase order is subject to review for any required revisions prior to acceptance. **All purchase orders shall be made out to Hughes Fire Equipment Inc.**



# Option List

<b>Customer:</b>	Petersburg	<b>Bid Number:</b>	966
<b>Representative</b>	Klein, Andrew P	<b>Job Number:</b>	
<b>Organization:</b>	Hughes Fire Equipment, Inc	<b>Number of Units:</b>	1
<b>Requirements Manager:</b>		<b>Bid Date:</b>	01/05/2022
<b>Description:</b>	Pumper Petersburg Alaska	<b>Stock Number:</b>	
<b>Body:</b>	Pumper, Medium, Aluminum, 2nd Gen, Saber/Commercial	<b>Price Level:</b>	40 (Current: 40)
<b>Chassis:</b>	Saber FR Chassis	<b>Lane:</b>	

Line	Option	Type	Option Description	Qty
1	0074080		Build-to-Order, Pierce Florida Product - 2nd Gen Pumper	1
2	0766611		Boiler Plates, Pumper	1
			Fire Department/Customer - Petersburg Fire Department	
			Operating/In conjunction W-Service Center - Operating	
			Miles - 500 Miles	
			Number of Fire Dept/Municipalities - 20	
			Bidder/Sales Organization - Hughes Fire Equipment	
			Delivery - an orientation video shall be created using this truck	
			Dealership/Sales Organization, Service - Hughes Fire Equipment	
3	0661794		Single Source Compliance	1
4	0584455		Manufacture Location, Bradenton, Florida	1
5	0584453		RFP Location: Bradenton, Florida	1
6	0588609		Vehicle Destination, US	1
7	0610784		Comply NFPA 1901 Changes Effective Jan 1, 2016, With Exceptions	1
8	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
9	0588611		Vehicle Certification, Pumper	1
10	0568412		Agency, Apparatus Certification, Pumper/Tanker, Third Party, PMFD	1
11	0000114		Inspection Trip(s)	2
			Qty, - 02	
			Fill in Blank - two people	
12	0766110		Consortium, Sourcewell	1
13	0537375		Unit of Measure, US Gallons	1
14	0030006		Bid Bond Not Requested	1
15	0582697		Performance Bond, 100% with Warranty Bond, 1 Yr, and Payment Bond	1
			Percentage, Contract - 100%	
16	0000007		Approval Drawing	1
17	0002928		Electrical Diagrams	1
18	0632451		Saber FR Chassis	1
19	0629024		Chassis Discount, Saber FR	1
20	0000110		Wheelbase	1
			Wheelbase - 184.5"	
21	0000070		GVW Rating	1
			GVW rating - 47,000#	
22	0649713		Frame Rails, 10.25" x 3.50" x .375", Saber FR/Enf	1
23	0020018		Frame Liner Not Req'd	1
24	0637911		Axle, Front, Dana, D-2000F, 20,000 lb Saber FR/Enforcer	1
25	0637913		Suspension, Front, Standens, Taper Leaf, 20,000 lb, Saber FR/Enforcer	1
26	0000321		Shock Absorbers on Front Axle, Monroe Magnum 65, Saber/Enforcer	1
27	0000322		Oil Seals, Front Axle	1
28	0582936		Tires, Front, Goodyear, G289 WHA, 315/80R22.50, 20 ply	1
29	0019575		Wheels, Front, Alcoa, 22.50" x 9.00", Aluminum, Hub Pilot	1
30	0640711		Axle, Rear, Dana S26-190, 27,000 lb Saber/Enforcer	1
31	0544253		Top Speed of Vehicle, 68 MPH	1
32	0565380		Suspen, Rear, Single Slipper Spring, 27,000 lb, Saber/Enforcer	1
33	0000485		Oil Seals, Rear Axle	1
34	0000482		Driver Controlled Differential Lock, Single Axle	1
35	0587216		Tires, Rear, Goodyear, G622 RSD, 12R22.50, 16 ply, Single	1
36	0019625		Wheels, Rear, Alcoa, 22.50" x 8.25", Aluminum, Hub Pilot, Single	1
37	0568081		Tire Balancing, Counteract Beads	1
38	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	

Line	Option	Type	Option Description	Qty
39	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
40	0001960		Axle Hub Covers, Rear, S/S, High Hat (Pair)	1
41	0057936		Covers, Lug Nut, Chrome	1
42	0032044		Mud Flap, Full Width, Rear, No Logo	1
43	0002045		Mud Flap, Front and Rear, Pierce Logo	1
44	0760616		Chains, Onspot Automatic Tire, Custom, Locking Switch	1
45	0544802		Chocks, Wheel, SAC-44-E, Folding	1
			Qty, Pair - 01	
46	0544806		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal	1
			Qty, Pair - 01	
			Location, Wheel Chocks - Left Side Rear Tire, Forward and Rearward	
47	0010670		ABS Wabco Brake System, Single rear axle	1
48	0690932		Brakes, Bendix, ADB22X, 17" Disc, Front	1
49	0627930		Brakes, Bendix, Cam, Rear, 16.50 x 8.63"	1
50	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1
51	0644232		Brake Reservoirs, 4,272 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
52	0644228		Air Dryer, Wabco System Saver 1200 IWT, Heated, 10" Frame, Standen, SFR/Enf	1
53	0000790		Brake Lines, Nylon	1
54	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - a) DS Step Well, Forward	
			Qty, Air Coupling (s) - 1	
55	0736437		Engine, Cummins L9, 450 hp, 1250 lb-ft, W/OBD, EPA 2021, Saber FR/Enforcer	1
56	0001244		High Idle w/Electronic Engine, Custom	1
57	0687994		Engine Brake, Jacobs Compression Brake, Cummins Engine	1
			Switch, Engine Brake - e) ISC/ISM/ISL9/ISX Hi Med Lo	
58	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
59	0644573		Air Intake, Water & Ember Screen, Saber FR/Enforcer	1
60	0794761		Exhaust System, 4", 2017 L9 Engine, Horizontal, Right Side	1
61	0788765		Radiator, Saber FR/Enforcer	1
62	0001090		Cooling Hoses, Rubber	1
63	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
64	0001129		Lines, Fuel	1
65	0662965		DEF Tank, 4.5 Gallon, DS Fill, Rear of Axle, Common Air Bottle Door	1
66	0723716		Fuel Priming Pump, Electronic, Automatic, Cummins, No Swt Req'd	1
67	0552712		Not Required, Shutoff Valve, Fuel Line	1
68	0699437		Cooler, Chassis Fuel, Not Req'd.	1
69	0642572		Trans, Allison 5th Gen, 3000 EVS P, w/Prognostics, Imp/Vel/DCF/SFR/Enf	1
70	0625329		Transmission, Shifter, 5-Spd, Push Button, 3000 EVS	1
71	0684459		Transmission Oil Cooler, Modine, External	1
72	0001370		Driveline, Spicer 1710	1
73	0637248		Steering, Dual Gear, TRW TAS-65, w/tilt, Pump w/ Cooler, Saber FR/Enforcer	1
74	0605356		Steering Wheel, 4 Spoke without Controls, Saber FR/Enforcer	1
75	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Petersburg	
			Text, Row (2) Two - Fire	
			Text, Row (3) Three - Department	
76	0037606		Bumper, 22" Extended, Steel, Painted, Saber FR/Enforcer	1
77	0635246		Tray, (1) Hose Left Side of Bumper, 16" Deep, 13" Below & 3" Above, Extrusion	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 21) 150' of 1.75"	
78	0633467		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
79	0612172		Tray, (1) Hose Right Side of Bumper, 16" Deep, 13" Below / 3" Above, Extrusion	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 29) 30' of 5.00"	
80	0633453		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
81	0614646		No Lift & Tow Package, Imp/Vel, AXT, SFR/Enf	1
82	0049963		Tow Eyes, Painted Black, Below Deck	1
83	0558109		Notch, Front For Recessing Of Q2B, Painted Bumper	1
			Location - center	

Line	Option	Type	Option Description	Qty
84	0645453		Travel Stop, Front Outlet Swivel, Location Location - left side front discharge	1
85	0625651		Cab, Saber FR, 7000	1
86	0647919		Engine Tunnel, ISL, Saber FR/Enforcer	1
87	0610508		Rear Wall, Interior, Adjustable Seating, Not Available	1
88	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer Material, Exterior Rear Wall - Aluminum Treadplate	1
89	0644201		Cab Lift, Elec/Hyd, Saber FR/Enforcer	1
90	0754567		Grille, Bright Finished, Enforcer Style, Front of Cab, Saber FR	1
91	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab Material Trim/Scuffplate - c) S/S, Polished	1
92	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Dash CF/Saber/Enforcer	1
93	0015440		No Chrome Molding, On side of cab	1
94	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
95	0663040		Mirror, 8.00" Convex, Round, Cab Front, Front Cross View, Heated	1
96	0648173		Door, Full Height, Saber FR/Enforcer 4-Door Cab, Level Roof Key Model, Cab Doors - 751 Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	1
97	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
98	0630636		Controls, Electric Roll-Up Windows, 4dr, 4 Driver Controls, Saber FR/Enforcer	1
99	0638310		Steps, 4-Door Cab, Saber FR/Enforcer Step Well Material - Aluminum Treadplate	1
100	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
101	0634786		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts	1
102	0040475		Crowns, Front Fender, Rubber	1
103	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
104	0898689		Compt, Saddle, Transverse Crew Cab, Dbl Pan, 70" SFR/Enf Light, Short Transverse Compt - Pierce, Hinged Side Louvers - no louvers Scuffplate, Material/Finish - No Scuffplate Finish, Exterior Cab Compt - Spatter Gray Door, Cab Exterior Cabinet - Double Pan, (2), Non-Locking Door, Exterior Stop - 2-Stay Arm Door, Cab Interior Cabinet - Lap, Drop, (2) Lever, Locking #751	1
105	0671301		Tubes, (2) Pike Pole, (1) Each Side, Storage, Transverse Compartment Pike Pole Make and Model - 6' NY Hook, one to access from driver's side and one to access from passenger's side, as high as possible.	1
106	0745808		Scuffplate, Inner Door Pan, Aux Cab Compts, Pair Material Trim/Scuffplate - b) S/S, Brushed	1
107	0722796		Dash, Poly, Saber FR/Enforcer	1
108	0607217		Mounting Provisions, 3/16" Alum, Full Engine Tunnel, Saber FR/Enforcer Mounting Provision Spacing - .50" Material Finish, Cab Interior - Black	1
109	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black Engine Tunnel Cover - Painted Cab Interior Rear Wall Material - Painted Aluminum	1
110	0753903		Cab Interior, Paint Color, Saber FR/Enforcer Color, Cab Interior Paint - b) black	1
111	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
112	0741237		HVAC, Saber FR, CARE HVAC System, Filter Access - Removable Panel Auxiliary Cab Heater - Both HVAC System, Control Loc. - Panel Position #12	1
113	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, Saber FR/Enforcer Sun Visor Retention - No Retention	1
114	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
115	0583938		Lights, Engine Compt, Custom, Auto Sw, Wln 3SC0CDCR, 3" LED, Trim Qty, - 01	1
116	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
117	0583039		Not Required, Side Roll and Frontal Impact Protection	1
118	0622617		Seating Capacity, 6 Seats	1
119	0636957		Seat, Driver, Pierce PSV, Air Ride, High Back, Saber FR/Enforcer	1

Line	Option	Type	Option Description	Qty
120	0632925		Seat, Officer, Pierce PSV, Air Ride, SCBA, Saber FR/Enforcer	1
121	0002517		Not Required, Radio Compartment	1
122	0632852		Seat, Rear Facing C/C, DS Outboard, Pierce PSV, SCBA, Saber FR/Enforcer	1
123	0102783		Not Required, Seat, Rr Facing C/C, Center	1
124	0632848		Seat, Rear Facing C/C, PS Outboard, Pierce PSV, SCBA, Saber FR/Enforcer	1
125	0749734		Cabinet, Forward Facing, LS, 22 W x 50 H x 16.25 D, 2" Web, SFR/Enf Type of fastener - 2" side release Restraint Location - Top (towards roof of truck) Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip Light, Tall Cabinet - Pierce, Interior, Right Side Louvers, Cabinet - 0-No Louvers	1
126	0632658		Seat, Forward Facing C/C, Center, (2) Pierce PSV, SCBA, Saber FR/Enforcer	1
127	0781306		Cabinet, Forward Facing, RS, 22 W x 50 H x 16.25 D, Web, SFR/Enf Type of fastener - 1" side release Restraint Location - Top (towards roof of truck) Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip Light, Tall Cabinet - Pierce, Interior, Left Side Louvers, Cabinet - 0-No Louvers	1
128	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black Qty, - 06	6
129	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats Qty, - 05	5
130	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer Seat Belt Color - Red	1
131	0602464		Helmet Storage, Provided by Fire Department, NFPA 2016	1
132	0647647		Lights, Dome, FRP Dual LED 4 Lts Color, Dome Lt - Red & White Color, Dome Lt Bzl - Black Control, Dome Lt White - Door Switches and Lens Switch Control, Dome Lt Color - Lens Switch	1
133	0727540		Spotlight, Golight/RadioRay, Model 20**4GT, LED, 1 Lt Location - center of cab Color, GoLt - Black Bracket, Spotlight - Pedestal - 1 Lt	1
134	0650074		Controller, Spotlight, Golight, Wired Dash Mount, 1 Lt	1
135	0754039	SP	Location, Spotlight Controller, Engine Tunnel, Centered	1
136	0602637		Portable Hand Light, Provided by Fire Dept, Pumper NFPA 2016 Classification	1
137	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer Emergency Switching - Individual Switches	1
138	0002544		Air Restriction Indicator - Pierce Chassis	1
139	0543751		Light, Do Not Move Apparatus Alarm, Do Not Move Truck - Pulsing Alarm	1
140	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
141	0754774		Switching, Cab Instrument Lower Console & Overhead, Rocker, Saber	1
142	0644179		Wiper Control, 2-Speed with Intermittent, Saber FR/Enforcer	1
143	0548004		Wiring, Spare, 15 A 12V DC 1st Qty, - 02 12vdc power from - Battery direct Wire termination - Butt Splice Location, Spare Wiring - Officer Dash and Engine Tunnel - Officer's Side	2
144	0797189		Wiring, Spare, 4.8 A 12V DC, USB Termination Blue Sea 1045 1st Qty, - 01 12vdc power from - Battery direct Location - officer side of dash	1
145	0548015		Wiring, Spare, 30 A 12V DC 1st Qty, - 01 12vdc power from - Battery direct Wire termination - Butt Splice Location, Spare Wiring - Center Console	1

Line	Option	Type	Option Description	Qty
146	0781466	SP	Switch, Separate Visor Lt Control, Interlocked to High Beam, Non-MUX Label, text - Moose Light	1
147	0763646		Vehicle Information Center, LCD On Gauge Cluster Only, Sab/Enf System Of Measurement - US Customary	1
148	0734854		Collision Mitigation, Not Requested	1
149	0610240		Vehicle Data Recorder w/Seat Belt Monitor	1
150	0682830		Antenna Only, GPS, For Standard NMO Mount Location - top of cab, right side	1
151	0696439		Location, Antenna Cable - behind driver's seat Antenna Mount, Custom Chassis, Cable Routed to Instrument Panel Area Qty, - 01	1
152	0653533		Location, Antenna Mount - Left Side Camera, Pierce, 7" LCD, Rear Camera Only	1
153	0523921		Location, Camera Monitor - Driver Side Dash Recess, Rear Vision Camera	1
154	0624249		Location, Camera, Recessed - Center Rear Electrical Power/Signal Protection & Control, Saber FR	1
155	0624260		Electrical System, Saber FR	1
156	0079166		Batteries, (4) Exide Grp 31, 950 CCA ea, Threaded Stud	1
157	0008621		Battery System, Single Start, All Custom Chassis	1
158	0002698		Battery Compartment, Saber/Enforcer	1
159	0531315		Charger, Sngl Sys, IOTA, DSL-75, 75 Amp, Kussmaul 091-94-12 Ind, Qtm/Enf/SFR	1
160	0786339		Location, Charger, Cab Behind Driver Seat, Saber FR/Enforcer	1
161	0530949		Location, Bat Chrg Ind, Driver's Seat Riser	1
162	0016837		Shoreline, 20A 120V, Straight Blade NEMA 5-20 Qty, - 01 Connection, Shoreline - to receptacles and battery charger	1
163	0026800		Shoreline Location Location, Shoreline(s) - DS Seat Riser	1
164	0764491		Alternator, 420 amp, Leece-Neville BLP4003	1
165	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
166	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/DCF/Enf/Imp/Sab/Vel Color, Headlight Bez - Chrome Bezel	1
167	0625953		Light, Directional, Wln 600 Cmb, Cab Crn, Wrp Bzl Out HD Lts, Enf, Sab FR Color, Lens, LED's - c)clear	1
168	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
169	0735474		Lights, Clearance/Marker/ID, Front, P25 LED 7 Lts, Saber FR/Enforcer Light Guard - No Guards	1
170	0786144	SP	Lights, Marker, Cab Front Side, Truck-Lite 19036YLED, Enf, Saber FR	1
171	0627282		Lights, Clearance/Marker/ID, Rear, FRP LED Bar & P25 LED 4Lts	1
172	0564683		Lights, Tail, Wln M6BTT* Red LED Stop/Tail & M6T* Amber LED Dir Arw For Hsg Color, Lens - Colored	1
173	0561471		Lights, Backup, Wln M6BUW, LED, For Tail Lt Housing	1
174	0664481		Bracket, License Plate & Light, P25 LED	1
175	0556842		Bezels, Wln, (2) M6 Chrome Pierce, For mtg (4) Wln M6 lights	1
176	0589905		Alarm, Back-up Warning, PRECO 1040	1
177	0769420		Lights, Perimeter Cab, Amdor AY-LB-12HW020 LED 4Dr	1
178	0769572		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 2lts	1
179	0770056		Lights, Perimeter Body, Amdor AY-LB-12HW020 LED 2lts, Rear Step Control, Perimeter Lts - DS Switch Panel and Parking Brake Applied	1
180	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
181	0783158		Light, Visor, HiViz LED, FT-B-72-*-* , Cnt Feature Control, Scene Lts - Cab Sw Panel DS Color, Lt Housing HiViz - Black	1
182	0774255		Scene Light Optics - Flood/Spot Lights, HiViz FT-MB-2.18-*-* , 20.60", 1st Location - top of cab, center over the front axle, driver's side Qty, - 1 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	1

Line	Option	Type	Option Description	Qty
183	0774253		Lights, HiViz FT-MB-2.18-*-* , 20.60" , 2nd Location - top of cab, center over the front axle, passenger's side Qty, - 1 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	1
184	0773312		Lights, HiViz FT-MB-2.18-*-* LED, 2nd Location - on the passenger's side sheet, center, high Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	1
185	0773313		Lights, HiViz FT-MB-2.18-*-* LED, 1st Location - driver's side side sheet, center, high Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS Color, Lt Housing HiViz - Black Scene Light Optics - combination	1
186	0532358		Not Required, Deck Lights, Other Hose Bed & Rear Lighting	1
187	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips Control, Hose Bed Lts - Cup Switch At Rear	1
188	0632808		Light, Below Alum Hose Bed Cover, 56" LED Strip Light, Loc Location - under the cover above the raised section of the NY tank Qty, - 02 Control, Hose Bed Lts - Auto Cover Sw	2
189	0645711		Lights, Rear Scene, Wln, 6SC0ENZR LED, 30"- 66" High Control, Rear Scene Lts - Cab Switch Panel DS	1
190	0761333	SP	Lights, Walk Surf, 4-P25 LED, Hose Bed Walkway Area, Mounted on Side Sht	1
191	0693709		Pumper, Medium, Aluminum, 2nd Gen, Saber/Commercial	1
192	0632361		No Additional Florida Discount - w/Saber FR Chassis	1
193	0554271		Body Skirt Height, 20"	1
194	0013492		Tank, Water, 750 Gallon, Poly, Med, New York Style	1
195	0003405		Overflow, 4.00" Water Tank, Poly	1
196	0028107		Not Required, Foam Cell Modification	1
197	0553725		Restraint, Water Tank, Heavy Duty, Special Type Tank, 4x4, or Export	1
198	0003429		Not Required, Direct Tank Fill	1
199	0003424		Not Required, Dump Valve	1
200	0048710		Not Required, Jet Assist	1
201	0030007		Not Required, Dump Valve Chute	1
202	0514778		Not Required, Switch, Tank Dump Master	1
203	0709973		Hose Bed, Aluminum, Pumper, New York Style, Saber/Commercial Material Trim/Scuffplate - b) S/S, Brushed Finish, Inside of Hose Bed - Painted Finish, Inside of Cargo Area - Unpainted - DA Finish	1
204	0003481		Hose Bed Capacity, Special Capacity, Hosebed - from left to right, 500' of 2.5" , 300' of 1.75" , 500' of 2.5" and 750' of 5". Provide a 9" wide bed on the right side with a 23" tall divider	1
205	0083488		Divider, Hose Bed, .25" Unpainted Qty, Hosebed Dividers - 4	4
206	0089471		Cutout, Handhold, in Hose Bed Divider Qty, - 04	4
207	0892223	SP	Cover, Hose Bed, Alum Treadplate, Full Length, 4-Sect, NY Split, RS Open First	1
208	0602762	SP	Flap, Rear of Alum Hose Bed Cover, Vinyl, Rollup w/Handhold Color, Vinyl Cover - c) black	1
209	0680205		Running Boards, 14.75" Deep	1
210	0676397		Tailboard, 18" Deep, Full Width, Extended Substructure, Angled Corners	1
211	0690027		Wall, Rear, Smooth Aluminum/Body Material, Flush Rear Wall	1
212	0003531		Tow Bar, Under Tailboard	1
213	0590926		Hose Restraint, Running Board, Velcro Straps Location, Hose Tray, Running Board - a) both sides Qty, Tray, Hose - 2	2
214	0695615		Tray, Hose, Running Board, Free Floating, 20' of 5.00" Soft Suction, Tapered Location, Hose Tray, Running Board - a) both sides	2



Line	Option	Type	Option Description	Qty
214			Qty, Tray, Hose - 2	
215	0003561		Construction, Compt, Alum, Pumper	1
216	0063610		LS 152" Lap, Full Height Front & Rear, FDLER	1
217	0083731		RS 152" Lap, 3/4 Height Front & Rear, (1) Broom, FDLER	1
218	0063911		Doors, Lap w/ "D" Handles - Side Compartments	1
219	0582094		Compt, Flush Rear, Double Dr, 30.75" FF, 25.88" D	1
220	0073910		Doors, Lap w/"D" Handles-Rear Compt	1
221	0554995		No Body Modification Required	1
222	0003919		Reverse Hinge Compartment Door	1
			Qty, Door Accessory - 01	
			Location, Door Accessory - LS3	
223	0074012		Scuffplate, Brushed S/S, Inside Each Compt Door	11
			Qty, Door Accessory - 11	
			Location, Door Accessory - all compartment doors	
224	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	
225	0687146		Shelf Tracks, Painted	7
			Qty, Shelf Track - 07	
			Location, Shelf Track - LS1, LS2, LS3, RS1, RS2, RS3 and B1	
226	0788263	SP	Shelves, Fixed, 500 lb Capacity, Special Size, Painted	1
			Qty, Shelf - 01	
			Location, Shelf - located in RS1 in the forward portion at the transition	
			Dimensions - 32" long from the front wall	
227	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations	5
			Qty, Shelf - 05	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - LS1-Transition Point, RS1-Transition Point, LS2-Centered, LS1-Upper Third and LS3-Transition Point	
228	0610204	SP	Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides, 2G, Special Width	1
			Qty, - 01	
			Width - 32.00"	
			Material - Painted - Spatter Gray	
			Location, Tray Slide-Out, Floor Mounted - RS1	
			Location Within Compartment - located as far forward as possible	
229	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides	4
			Qty, - 04	
			Location, Tray Slide-Out, Floor Mounted - RS3, LS1, B1 and LS3	
			Material Finish, Tray - Painted - Spatter Gray	
230	0635915		Mounting Plate, 3/16" Alum	2
			Location - one located on the interior wall of LS2 and one on the interior wall in the upper section of LS3	
			Qty, - 02	
			Finish - Painted, Compt Interior, Spatter Gray	
			Dimensions - full width and height of those wall sections	
231	0899073		Rub Rail, Black Plastic w/.50" Spacer, Body Sides	1
232	0784809		Fender Crowns, Rear, Rubber, w/Removable Liner	1
			Material Finish, Fender Liner - Brushed Stainless	
233	0004069		Hose, Hard Suction, 6.0", 10.0', Clear Corrugated	2
			Qty, Hard Suction Hose - 2	
234	0612961		Trough, HSH, (2), Side Sheet Mount, Angle Bracket	1
			Location, Hose Trough/Compartment - a) left side	
			Trough, Material - Steel - Painted (2)	
			Trough, Latch Type - clamps	
235	0626229		Handrails, Side Pump Panels, Per Print	1
236	0004126		Handrails, Beavertail, Standard	1
237	0610196		Handrail, Rear, Above Hose Bed, New York Style/Low Hose Bed	1
			Handrail Finish - Black Rubber Covered	
			Reinforcement, Hose Bed Divider - Tied to Upper Handrail/Crossbar	
238	0004150		Handrail, Extra - 15-20" Long	1
			Qty, Handrails - 01	
			Location, Handrail Additional - Top of Side Sheet LS Fwd	
239	0654143		Compt, Air Bottle, Single, Common Triple Door (DEF/Fuel), Fender Panel	1
			Door Finish, Fender Compt - Painted	

Line	Option	Type	Option Description	Qty
239			Latch, Air Bottle Compt - D-Ring Latch	
			Insert, Air Bottle Compt - Rubber Matting	
240	0657522		Compt, Air Bottle, Triple, Fender Panel	2
			Qty, Air Bottle Comp - 2	
			Door Finish, Fender Compt - Painted	
			Location, Fender Compt - Triple - RS Fwd and Triple - RS Rear	
			Latch, Air Bottle Compt - D-Ring Latch	
			Insert, Air Bottle Compt - Rubber Matting	
241	0622393		Compt, Air Pack in Fender Panel	1
			Location, Bracket/comp. - driver's side forward of axle	
			Qty, - 01	
			Door Finish, Fender Compt - Painted	
			Latch, Air Bottle Compt - D-Ring Latch	
			Insert, Air Bottle Compt - Rubber Matting	
242	0004225		Ladder, 24' Duo-Safety 900A 2-Section	1
243	0004230		Ladder, 14' Duo-Safety 775A Roof	1
244	0767734	SP	Rack, Zico Quic-Lift, Side Sheet Mount, Special Rack Mounting	1
			Location - 14' roof on the inside and a 24' extension on the outside	
			Location, driver's/passenger's/center - passenger's	
245	0014245		Ladder, 10' Duo-Safety Folding 585A, w/Mounting	1
			Location, Folding Ladder - Zico Ladder Rack	
246	0554059		Pike Pole, 10' Nupla, 1 Beam, Pumper NFPA Classification	1
			Qty, Pike Poles - 1	
247	0602875		Pike Pole, 6', Pumper, Provided by Fire Department, NFPA 2016	1
			Pike Pole Make/Model - Duo-Safety 6' Pike Pole	
248	0733065		Not Required	1
249	0004374		Holders for Pike Pole(s) on Zico Ladder Rack	2
			Qty, - 02	
250	0724148		Step, Folding, Front of Body, Left Side Only, Trident, Black	1
			Coating, Step - black	
251	0592994		Steps, Folding, Rear of Body, w/LED, Trident	1
			Coating, Step - black	
252	0724151		Step, Folding - Extra, Body Only, Trident, Black	5
			Qty, Folding Step - 05	
			Location, Additional Step - driver's side front bulkhead, two at the rear of the body, passenger's side to match the steps at the rear on the driver's side	
			Coating, Step - black	
253	0007545		Pump House, Side Control, 45", Control Zone	1
254	0035501		Pump House Structure, Std Height	1
255	0045679		Raise Side Sheet Above Pump House	1
256	0004415		Pump, Waterous, CS, 1250 GPM, Single Stage	1
257	0004482		Seal, Mechanical, Waterous	1
258	0559769		Trans, Pump, Waterous C20 Series	1
259	0635600		Pumping Mode, Stationary Only	1
260	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
261	0003148		Transmission Lock-up, EVS	1
262	0004547		Auxiliary Cooling System	1
263	0014486		Not Required, Transfer Valve, Stage Pump	1
264	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1	
			Pressure Setting - 125 psig	
			Intake Relief Valve Control - Behind Right Side Pump Panel	
265	0794959		Controller, Pressure, Pierce, Pump Boss, PBA300	1
266	0072153		Primer, Trident, Air Prime, Air Operated	1
267	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
268	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
269	0089437		Plumbing Without Foam System	1
270	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
271	0014650		Pump Suction Tube(s), Short, All	1
272	0550696		Valve, Waterous Monarch w/Relief, LS Side Inlet, 6", Waterous Handwheel Control	1
273	0550697		Valve, Waterous Monarch w/Relief, RS Side Inlet, 6", Waterous Handwheel Control,	1
274	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
275	0084610		Valves, Akron 8000 series- All	1

Line	Option	Type	Option Description	Qty
276	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
277	0004700		Control, Inlet, at Valve	1
278	0004660		Inlet (1), Left Side, 2.50"	1
279	0004680		Inlet, Right Side, 2.50"	1
280	0897257		Inlet, 4" to 6" Front, 5" Plumbing, w/Bleeder Valve, Top of Bumper	1
			Inlet, Size - Six	
			Drain, Suction - Swing Handle	
			Inlet, Front, Valve - Jamesbury 5.00"	
			Inlet, Front, Plumbing - Black Iron Pipe	
281	0014823		Control, Front Inlet, Electric, w/Indicator Lights	1
282	0755136		Valve, Relief Intake, Front Inlet, Elkhart	1
			Pressure Setting - 125 psig	
283	0732444		Swivel, Front Inlet, 4.00" to 6.00", w/Drain	1
			Inlet, Size - 6.00" inlet	
			Inlet Bleeder - Petcock/Snubber Style Bleeder	
			Finish, Front Inlet Elbow/Adapter - Chrome	
284	0004788		Cap, Front Inlet, Long Handle, VLH	1
285	0092569		No Rear Inlet (Large Dia) Requested	1
286	0064116		No Rear Inlet Actuation Required	1
287	0092696		Not Required, Cap, Rear Inlet	1
288	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
289	0092568		No Rear Auxiliary Inlet Requested	1
290	0563738		Valve, .75" Bleeder, Aux. Side Inlet, Swing Handle	1
291	0029043		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing	1
292	0004910		Outlet, Tank Fill, 2"	1
293	0070431		Control, Outlets, Pierce Handwheel, w/Indicator	8
			Location - all discharges	
			Qty, Discharges - 08	
294	0004940		Outlet, Left Side, 2.50"	1
			Qty, Discharges - 01	
295	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
296	0092570		Not Required, Outlets, Left Side Additional	1
297	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
298	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
299	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
300	0092571		Not Required, Outlets, Right Side Additional	1
301	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
302	0005047		Outlet, 4" w/4" Right, Handwheel	1
			Valve, Brand - Akron	
303	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
304	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - top of left bumper	
305	0004995		Outlet, Rear, 2.50"	2
			Qty, Discharges - 02	
			Location, Outlet - b) left side	
306	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
307	0092574		Not Required, Outlet, Rear, Additional	1
308	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
309	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
310	0752096		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Vinyl Covered Cable	1
311	0563739		Valve, 0.75" Bleeder, Discharges, Swing Handle	1
312	0753327		Outlet, 3.00" Deluge Riser, Elkhart Valve w/Dua Large Handwheel Controls	1
313	0097410		Monitor, Akron 3426, No Ground Base	1
314	0046968		Nozzle, Akron 2499, Quad Stacked Tips and 3488 Shaper	1
315	0005072		Deluge Mount, 3" ANSI 4 Bolt Flange	1
316	0723726		Speedlay Module Not Required	1
317	0722432		Hose Restraint Not Required, No Speedlay Module	1

Line	Option	Type	Option Description	Qty
318	0723395		Speedlays, Not Required	1
319	0723394		Speedlays, Not Required	1
320	0617617	SP	Crosslay(s), 1.50" Single Stack, w/ Side Outlets Below Poly Trays Capacity, Special Xlay - 200' of 1.75" single stack, note the crosslay depth will be about 28" deep so the top is even with the top of the cargo. The poly trays will only be 18" tall. Qty, Crosslays - 2	2
321	0029196		Not Required, 2.50" Crosslay	1
322	0623374		Hose Restraint, Crosslays, 2" Nylon Web, Seat Belt Buckle, Tether, Bar, Sides Qty, - 02 Color, Strap - Black	2
323	0029260		Not Required, Speedlays	1
324	0750536		Hose Restr, Spdly, Not Required, No Spdly	1
325	0615255		Cover, Crosslay, 3/16" Alum Treadplate, Front Hinge Stay arm, Tray Cover - f) Rubber Latch	1
326	0044333		Not Required, Foam System	1
327	0012126		Not Required, CAF Compressor	1
328	0552517		Not Required, Refill, Foam Tank	1
329	0042573		Not Required, Foam System Demonstration	1
330	0045465		Not Required, Foam Tanks	1
331	0091110		Not Required, Foam Tank Drain	1
332	0091079		Not Required, Foam Tank #2	1
333	0091112		Not Required, Foam Tank #2 Drain	1
334	0737117		Drawing, Pump Operator's Panel, Side Control, Left Side, PMFD	1
335	0032479		Pump Panel Configuration, Control Zone	1
336	0005525		Material, Pump Panels, Side Control Brushed Stainless	1
337	0723311		Panel, Pump Access, Right Side and Front, Side Control Door, Material & Finish, Access - brushed stainless steel Latch, Pump Panel Access, Side Mount - Lift and Turn, Chrome	1
338	0583824		Light, Pump Compt, WIn 3SC0CDCR LED White Qty, - 01	1
339	0586382		Gauges, Engine, Included With Pressure Controller	1
340	0005601		Throttle, Engine, Incl'd w/Press Controller	1
341	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle, Green	1
342	0549333		Indicators, Engine, Included with Pressure Controller	1
343	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
344	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
345	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
346	0757359		Gauge, Water Level, Class 1, Remote Module Driver Activation, Water Level G - pb) parking brake is applied	1
347	0760619		Water Level Gauge, WIn PSTANK2, LED 1-Light, 4-Level, PMFD Qty, - 03 Activation, Water Level G - Ignition & Park Brake Location, Water Level Gauge, Multi-Select - Each Side Custom Cab - Most Rearward and Rear Body - LS	3
348	0006774		Not Required, Foam Level Gauge	1
349	0593161		Light Shield, S/S LED	1
350	0606697		Air Horns, (2) Grover, In Bumper	1
351	0606833		Location, Air Horns, Bumper, Each Side, Inside Frame (Pos #3 & #5)	1
352	0016065		Control, Air Horn, Horn Ring, PS Chrome Push Button	1
353	0525667		Siren, WIn 295SLSA1, 100 or 200 Watt	1
354	0790527		Location, Electronic Siren, Center Dash Switch Panel, Saber FR Location, Electronic Siren - switch panel # 7	1
355	0748306		Control, Elec Siren, Multi Select	1
356	0748292		Control, Elec Siren, Push Button Sw, RS	1
357	0601304		Speaker, (2) WIn, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt Connection, Speaker - siren head	1
358	0601559		Location, Speaker, Frt Bumper, Recessed, Each Side, Inside Frame (Pos 3 & 5)	1
359	0895310		Siren, Federal Q2B Finish, Q2B Siren - Chrome	1
360	0006097		Location of Siren, Recessed in Bumper Location, Siren, Mech - c) center	1

Line	Option	Type	Option Description	Qty
361	0748305		Control, Mech Siren, Multi Select	1
362	0748279		Control Mech Siren, Push Button Sw, RS	1
363	0748278		Control Mech Siren, Push Button Sw, LS	1
364	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
365	0746353		Not Required, Warning Lights Intensity	1
366	0893416	SP	Lightbar, Wln, Freedom IV-*, 3-21.5", RRRRR BRBR BBBB, 30 Deg	1
			Filter, Whl Freedom Ltbrs - No Filters	
367	0734071		Lights, Front Zone, Wln M6** M6** M6** M6** LED, Q Bzl, 4lts	1
			Color, Lens, LED's - Clear	
			Color, Lt DS Frnt Outside - Left Red	
			Color, Lt PS Frnt Outside - Right Blue	
			Color, Lt DS Front Inside - Left Blue	
			Color, Lt PS Front Inside - Right Red	
			Color, Q Bezel and Trim - Polished Chrome	
368	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
369	0898752		Lights, Side Zone Lower, Wln M6#, M6#, M6# Split Color 6Lts	1
			Location, Lights Mid - above the front wheel well	
			Location, Lights Rear - wheel well	
			Location, Lights Front Side - b)each side bumper	
			Color, Trim - Chrome Trim	
			Color, Lt Side Frnt RS Cmb - Blue Red	
			Color, Lt Side Frnt LS Cmb - Blue Red	
			Color, Lt Side Mid LS Cmb - Blue Red	
			Color, Lt Side Mid RS Cmb - Blue Red	
			Color, Lt Side Rear RS Cmb - Blue Red	
			Color, Lt Side Rear LS Cmb - Blue Red	
370	0564655		Lights, Rear Zone Lower, Wln M6*C LED, Clear Lens, For Tail Lt Housing	1
			Color, Lt DS Rear - r) DS Rear Lt Red	
			Color, Lt PS Rear - b) PS Rear Lt Blue	
371	0636558		Light, Rear Zone Up, Wln L31H*F LED Beacon	1
			Color, Lens, LED's - c)clear	
			Color, Beacon, DS LED's - Red	
			Color, Beacon, PS LED's - Blue	
372	0560719		Light, Rear Zone Up Block, Wln M6* LED, Clear Lens	1
			Location, Lights - rear of body	
			Flange Kit - w/o) with out flange	
			Control, Light - a) rear upper warning	
			Color,Whln 600 LED - r) DS bl/cl, PS rd/cl	
373	0016621		Mtg, Rear Warn Lts, LS Compt Top, RS S/S low mount	1
374	0779722		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Body	5
			Qty, - 05	
			Location 1 - RS1 front wall 20" up, RS3 rear wall 20" up, LS1 20" up, LS2 rear wall, LS3 rear wall 20" up	
			AC Power Source - Shoreline	
			Cover, Receptacle - Interior, Flip Up Duplex Cover	
375	0519934		Not Required, Brand, Hydraulic Tool System	1
376	0649753		Not Required, PTO Driven Hydraulic Tool System	1
377	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
378	0602516		NFPA Required Loose Equipment, Pumper, NFPA 2016, Provided by Fire Department	1
379	0602407		Soft Suction Hose, Provided by Fire Department, Pumper NFPA 2016 Classification	1
380	0007028		Strainer, 6.00"	1
381	0602538		Extinguisher, Dry Chemical, Pumper NFPA 2016 Class, Provided by Fire Department	1
382	0602360		Extinguisher, 2.5 Gal. Pressurized Water, Pumper NFPA 2016,Provided by Fire Dept	1
383	0602679		Axe, Flathead, Pumper NFPA 2016 Classification, Provided by Fire Department	1
384	0602667		Axe, Pickhead, Pumper NFPA 2016 Classification, Provided by Fire Department	1
385	0607712		Paint Process / Environmental Requirements, PMFD	1
386	0601367		Paint, Single Color, Saber PMFD	1
			Paint Color, Saber, PMFD - #90 Red	

Line	Option	Type	Option Description	Qty
387	0646897		Paint Chassis Frame Assy, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Standard Black	
388	0693797		No Paint Required, Aluminum Front Wheels	1
389	0693792		No Paint Required, Aluminum Rear Wheels	1
390	0733739		Paint, Axle Hubs	1
			Paint, Axle Hub - Black #101	
391	0007230		Compartment, Painted, Spatter Gray	1
392	0544189		Reflective Band, 1"- 8"- 1"	1
			Color, Reflect Band - A - i) gold	
			Color, Reflect Band - B - l) white	
			Color, Reflect Band - C - ze) gold	
393	0027356		Reflective, Cab Face, Below the Grille	1
394	0536954		Stripe, Chevron, Rear, Diamond Grade, Pumper	1
			Color, Rear Chevron DG - yellow	
395	0552453		Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior, Diamond Grade	1
			Color, Reflect Band - A - q) yellow diamond grade	
			Size, Chevron Striping - 04	
			Color, Reflect Chev - A - r) red diamond grade	
396	0027286		Not Required, Lettering Specs	1
397	0007472		[Lettering not Requested]	1
398	0684181		Emblem, Maltese Cross, Reflective, 24"-26", Pair	1
			Qty, - 01	
			Location, Emblem - cab doors	
399	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
400	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
401	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
402	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
403	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
404	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
405	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
406	0610471		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
407	0610485		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
408	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
409	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
410	0595813		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
411	0695416		Warranty, Pierce Camera System, WA0188	1
412	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
413	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
414	0685945		Warranty, Transmission Cooler, WA0216	1
415	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
416	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
417	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
418	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
419	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
420	0641372		Warranty, Foam System, Not Available	1
421	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
422	0593921		Not Required, Warranty, No Lettering	1
423	0683627		Certification, Vehicle Stability, CD0156	1
424	0736238		Certification, Engine Installation, Saber FR/Enf, Cummins L9, 2021	1
425	0686786		Certification, Power Steering, CD0098	1
426	0631980		Certification, Cab Integrity, Saber FR/Enforcer, CD0130	1
427	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
428	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
429	0631974		Certification, Electric Window Durability, Saber FR/Enforcer, CD0133	1
430	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
431	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
432	0545073		Amp Draw Report, NFPA Current Edition	1
433	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
434	0799248		Appleton/Florida BTO	1

Line	Option	Type	Option Description	Qty
435	0000017		FLORIDA DIVISION BODY	1
436	0000012		PIERCE CHASSIS	1
437	0004713		ENGINE, OTHER	1
438	0046395		EVS 3000 Series TRANSMISSION	1
439	0020011		WATEROUS PUMP	1
440	0020009		POLY TANK	1
441	0028047		NO FOAM SYSTEM	1
442	0020006		SIDE CONTROL	1
443	0020007		AKRON VALVES	1
444	0020014		FRONT SUCTION	1
445	0020015		ABS SYSTEM	1
446	0755450		PIERCE MFG BODY	1



December 2, 2021

Dear Assembly,

The Petersburg Chamber of Commerce is in full support of Resolution #2021-XX requesting the US Postal Service Provide Home Mail Delivery in Petersburg Alaska. Our businesses have been greatly impacted by the current state of our local Post Office. This includes irregular hours, long lines, and unpredictable service. As a Chamber we believe this resolution will help our local businesses who rely on the postal service. This would also help with covid-19 mitigation, by reducing the number of people in close proximity when we have outbreaks.

We ask that you consider supporting Resolution #2021-XX A RESOLUTION REQUESTING THE US POSTAL SERVICE PROVIDE HOME MAIL DELIVERY IN PETERSBURG, ALASKA.

Thank you for your time and consideration.



**Debra Thompson**

---

**From:** Sue Flint <sueflint72@gmail.com>  
**Sent:** Friday, December 3, 2021 2:23 PM  
**To:** Assembly  
**Subject:** Indoor mask mandate

Please continue the mask mandate for at least another month. We have been experiencing the pandemic of the unvaccinated and with the holiday season upon us it's likely to continue. So many unvaccinated who have had Covid think they are protected now but the news today announced that the protection doesn't last for long and they are getting reinfected.

Also with the hours of service at the Post Office so limited it's not unusual to wait for an hour inside with 40 or 50 people. The mask is the least we can do to care for each other.

Thank you and thanks for serving on the assembly.

Susan Flint

## Debra Thompson

---

**From:** Michele Pfundt <michelepfundt@gmail.com>  
**Sent:** Friday, December 3, 2021 3:55 PM  
**To:** Assembly  
**Cc:** Debra Thompson; Becky Regula; Department Heads  
**Subject:** Concerning Ordinance #2021-21

Petersburg Borough Assembly 12/06/21

### Medical Freedom and Responsibility

Members of the Petersburg Assembly,

I am against the continuation of the masking ordinance relabeled as Ordinance #2021-21. I am also writing to say that I am against the Borough passing any more ordinances having to do with depriving the citizens of Petersburg of their own Medical Freedoms. Sanity is not found in the political realm of our society, for there are too often motivators within our politicians' hearts and lives that have nothing to do with either reason or the welfare of the average community member. Politicians, be they appointed doctors or elected officials, including yourselves, are now motivated to exchange our liberties, including our Medical Freedoms, for a safety realm that they themselves determine. Never before have we been so gullible when it comes to which rights are more important, nor had so many definitions twisted in order to get there. The kicker is that most of these politicians don't persuade with common sense but with the almighty dollar. I would advocate that the Borough, the Hospital, and the School stop taking any more money for Covid that requires some specific behavior from them in return. No longer can you politicians and administrators claim that your securing of these COVID funds results it a benefit or kindness to us. It is not "kind" for you to decide what I may do to protect my family medically. It is not "kind" for you to place upon me, or any other person or business owner in this community, the medical responsibility of the entire community, and don't deceive yourselves masks are medical devices. To slap a mask on someone is exercising a medical measure.

The following summary is from the FDA website: "a medical device is "any instrument, machine, contrivance, implant, [or] in vitro reagent that's intended to treat, cure, prevent, mitigate, [or] diagnose disease in man". "Some examples could be a simple tongue depressor, or a thermometer, all the way to an advanced robotic surgical device."

Roger M Koops, Ph. D., who has over 25 years in the Pharmaceutical and Biotechnology Industry (and does not take money for his opinion) has stated: "There is an exemption clause where products that are intended only for promoting a healthy lifestyle are exempted, but they must meet any of [the FDA] definitions. Mandatory mask mandates do not meet that exemption."

Medical Rights are protected rights by our Constitution, judicial determination, and subsequent legislation. I know I have emphasized this before, but you could very well be opening up the Borough to financial repercussions for violations of the ADA by even asking someone their reasons for not masking, since a mask is a medical device and medical history and decisions are considered legally protected private information under HIPAA. Bodily autonomy and informed consent are also protected by the international law known as the Nuremberg Code. You need to understand world history to understand how terrible this type of governance is. You, right now, are starting out no differently than Hitler, and I don't know how to state that in a kinder way. Nazi Germany started with a medical determination that Jews, Gypsies, and other "undesirables", as they labeled them, were disease carriers, even without medical diagnosis of this

fact, so they were legally commanded to wear a star so that “good”, healthy, non-disease carrying Germans could see them coming and stay safely away from them. It doesn’t matter if you make this a blanket ordinance because you are still creating the harm that the Nuremberg Code forbids, not only in how you overly-legislate people, but in the fact that you are not asking for informed consent. Neither are you contemplating and discussing those harms from masking for which informed consent would be necessary. Lack of oxygen makes the body more acidic and acidic cells can become cancerous. Lack of oxygen to brain cells over an extended period of time is thought to be a leading cause of Alzheimer’s 30 years later. Lack of oxygen in our youth effects their growth physically and mentally. Masking causes social ills within all demographics of our community. Masking an individual who is COVID recovered serves absolutely no purpose and many of our community members, whether vaccinated or not, maskers or not, are COVID recovered. Passing laws that result in inequalities are patently unjust, and yet I would argue the legality of not having exemptions for the Covid recovered as, according to the CDC’s own science, they know of no case of a COVID recovered person being infected again or transmitting the disease or it’s variants. Know your science, and realize that there are different opinions out there than those who pretend to practice medicine while fulfilling the job of a paid politician. Know your legal constraints and refrain from overreach. Know your history, and Please, don’t repeat it!!!

Thank you for your consideration, and please let the current masking ordinance sundown tonight.

Michele Pfundt

**Debra Thompson**

---

**From:** Dana Thynes <danathynes@gmail.com>  
**Sent:** Sunday, December 5, 2021 9:03 PM  
**To:** Assembly  
**Subject:** Mask Mandates  
**Attachments:** Covid Measures Have Failed - a 44-page document 12-2021.pdf

Dear Assembly Members,

I wish to share with you a 44-page paper by Dr. Paul Alexander, PhD. In this long paper,

“COVID-19 lockdowns, shelter-in-place policies, masks, school closures, and mask mandates have all failed in their role to curb transmission or reduce deaths.”

he lists and describes several hundred studies, mostly about masks, under 4 Tables:

LOCKDOWNS

SCHOOL CLOSURES

MASK INEFFECTIVENESS

MASK MANDATES

I will share the Google Docs link with you, and also attach my own saved PDF of the paper, as it is easier to read:

[https://drive.google.com/file/d/1Y\\_MZynlVqCUVk4JYldu1igIJlAICvX5Y/view](https://drive.google.com/file/d/1Y_MZynlVqCUVk4JYldu1igIJlAICvX5Y/view)

Thank you,

Dana Thynes

Dr. Paul E. Alexander, PhD, expertise and teaching of epidemiology (clinical epidemiology), evidence-based medicine, and research methodology (former Assistant Professor at McMaster University in evidence-based medicine); former COVID Pandemic evidence-synthesis advisor/consultant to WHO-PAHO Washington, DC (2020) and former senior advisor to COVID Pandemic policy in Health and Human Services (HHS) Washington, DC (A Secretary), US government; worked/appointed in 2008 at WHO as a regional specialist/epidemiologist in Europe's Regional office Denmark, worked for the government of Canada as an epidemiologist for 12 years, appointed as the Canadian in-field epidemiologist (2002-2004) as part of an international CIDA funded, Health Canada executed project on TB/HIV co-infection and MDR-TB control; employed from 2017 to 2019 at Infectious Diseases Society of America (IDSA) Virginia USA as the evidence synthesis meta-analysis systematic review guideline development lead/trainer; education: graduate studies at University of Oxford England, University of Toronto Canada, McMaster University Canada, York University Canada; completed a short certificate program at Johns Hopkins Baltimore,

USA, in bioterrorism (medical and public health aspects following the deployment of a biological weapon (weaponized pathogen such as small pox, plague, botulism, tularemia etc.) on a city such as Baltimore; doctoral studies and post doc completed under supervision of Dr. Gordon Guyatt, co-founder with Dr. Dave Sackett of the field of 'evidence-based medicine (EBM)'; currently independent academic scientist and consultant

**Written Testimony  
of  
Rebecca Knight  
Before the Petersburg Borough Assembly**

**Regarding S. 3269 “Alaska Natives Without Land” Legislation  
December 6, 2021**

Hello Mayor and Assembly Members:

My name is Becky Knight.

As a prime sponsor, Senator Murkowski recently introduced her latest version of the so-called Landless legislation S. 3269 and immediately referred it to the Senate Energy and Natural Resources (SENR) Committee. It is another in a long series of her singular-minded public land raids for resource extraction. The bill would privatize 115 thousand plus acres of already fully utilized public land to native residents of five Southeast communities for the purpose of forming corporations. It would gift them millions of dollars of taxpayer funded infrastructure including roads, bridges, trails, and marine access facilities. The selections would displace existing public uses.

In June, the Borough cited several unresolved concerns about the bill and decided to postpone a position until the final version of the legislation was presented to the Senate. Accordingly, that time has come....I request that you take a position.

In 1971, ANCSA was widely accepted to finalize Alaska indigenous land claims. Yet, in 2014 Senator Murkowski instead asserted claims were final after passage of her 70,000 acre Sealaska bill. I ask, when is final truly final?

Federal public lands should remain in federal public hands. The impacts of this legislation to residents, visitors, fish and wildlife populations, and the American taxpayer have not been fully vetted.

That natives from these communities have been “waiting 50 years” is not due to an “oversight” or an “inadvertent” omission. Their exclusion from village status was informed, considered, and an intentional determination under ANCSA. They simply did not qualify under three basic criteria, as various high level agency officials have repeatedly written and testified before Congress regarding similar versions of this bill. As specifically enumerated by these officials as well as the framers of ANCSA, natives from these communities

received equitable treatment. They were not “left out.” In fact, they are at-large shareholders of Sealaska and hold surface and subsurface rights.

Senator Murkowski has been glaringly absent from ANY public discussion regarding this precedent setting legislation and has exhibited little if any leadership on her bill. There have been NO congressional field hearings. She proposed the disposition of these public lands only a few days following the announcement of her candidacy for another term of office. The timing is not coincidental.

The Assembly previously sent a letter raising concerns about the proposed legislation to our delegation. You also sent them a list of important questions regarding its impacts on the Borough. To my knowledge there has been no reply, however a response was received from corporate lobbyists—predictably in support of the bill. Their answers were largely ambiguous and incomplete (as noted in my previous testimony available [here](#)).

Withdrawal of two Portage Bay Forest Service cabins from inclusion in the current bill are only minor improvements and were likely included in earlier versions as future dealmaking fodder. Borough residents concerns do not end at the Borough boundaries. We travel far and wide in SE Alaska.

Other major concerns remain completely unaddressed. For example:

~ First, why must the Tongass National Forest bear the brunt of land selections, while State, Mental Health Trust, and University lands are not also asked to share in that burden?

~Second, the landless groups assume an entitlement to one township or 23,000 acres each, based on the other corporations in Southeast. However, had the five corporations been included in ANCSA, perhaps Congress would have allotted less than one township to each of the Southeast corporations; or perhaps it would have allotted land to Sealaska on less than a 1:1 ratio with each village and urban corporation.

Third, it is notable that eligible native enrollment in these communities varies widely, however each corporation would receive equal acreage, raising the basis for yet more claims of inequity.

In the words of the Jim Lyons and Sylvia Baca, previous Secretary and Under Secretaries of the Interior and Agriculture Departments:

*“Recognition of the five “landless” communities could reopen the entire settlement scheme of ANCSA and result in a never-ending, extremely costly, and unattainable effort to effect total equality of treatment among all Natives in all communities.”*

Thank you for the opportunity to comment.

*Rebecca Knight*

Rebecca Knight



**Debra Thompson**

---

**From:** Kurt Wohlhueter <kwohlhueter@icloud.com>  
**Sent:** Monday, December 6, 2021 3:36 PM  
**To:** Assembly  
**Subject:** About the Alaska Native Claims Settlement Act - ANCSA Regional Association

<https://ancsaregional.com/about-ancsa/>

There's a sordid history between the landless natives of Petersburg and Sealaska corporation, I would highly recommend you dig into this before blindly following your emotions Sent from my iPad

**Debra Thompson**

---

**From:** john <perhav@gci.net>  
**Sent:** Tuesday, December 7, 2021 1:15 PM  
**To:** Assembly  
**Subject:** po

Just got a call back from Lisa, took a couple of months. She won't support voting rights bill but will look into Po for us.

## Debra Thompson

---

**From:** Jim Floyd <jfloyd@hammerandwikan.com>  
**Sent:** Tuesday, December 7, 2021 11:51 AM  
**To:** Assembly; kschrme9@gmail.com  
**Subject:** H&W

I saw this on the Borough Public agenda, so I felt obligated to respond. The reliable source was incorrect. The Board of Directors for Hammer & Wikan INC do not dictate policy. They leave that to the General Manager of the company, which is currently me. We have been transparent where we stand which is the same as most other businesses in town. I am always available for further discussion.

## Debra Thompson

---

**From:** Karen Schramek <kschrme9@gmail.com>  
**Sent:** Thursday, November 18, 2021 10:55 AM  
**To:** Assembly  
**Subject:** H&W

Here's one for ya,,, I've heard from a reliable source that H&W assistant manager was told by H&W Board of Directors to Not call police if people were in their grocery store shopping. Sorry,, I just thought you should know.

### Jim E Floyd

General Manager  
 o. 907-772-4811 c. 360-771-0703  
 a. PO Box 249 Petersburg, AK 99833  
 jfloyd@hammerandwikan.com



To the members of the Petersburg Borough Assembly,

I am out of town and unable to speak in person, but I would like to go on record as *strongly opposing any request for home mail delivery*. This option has come up before and was soundly defeated. The PO is in many ways the heart of our community, a place where people see friends and neighbors on a daily basis and can chat. Even standing in line is a social gathering. **What is needed is MORE STAFF**. Please petition for that, not home delivery, which may sound good, but will create more problems than it is supposed to solve and will still require more staff, even more than needed for increased hours at the window. I hope the petition will go to our Congressional delegation as well as the Postal Service. I think their involvement, especially Lisa Murkowski's, is the only thing that has a chance of working.

If people are upset at the long lines, and we rightly are, imagine how upset we'd be if we couldn't get even our letters (and precious junk mail) for an extra day or two because of limited staffing. Think about it. Currently, once a day the Postal staff sends outgoing mail directly to Juneau for processing, even the in-town mail (not their choice). They receive incoming mail once a day, sort it, and put it into our boxes there in the building. After sorting the packages, they put those notices into our boxes, too. All of that would still have to occur, except instead of just sliding mail or package slips into a box on the wall of their mailroom, they would have to sort it into batches for delivery, as they do now - and then they'd have to deliver it! The mail doesn't carry itself from the PO to mailbox clusters, much less to our doors. The USPS pays well, whether the delivery is in-building or at-home. I'd rather see the sense of community engendered by people going to a central place to pick up their mail than an extra job or two to carry it around town, especially when we can't seem to get enough people to staff what we have now. Why do we think those extra people would magically appear? The system seemed to work fine when the Post Office was fully staffed. Petition for **more staff**, not a different service, when we don't even have personnel to support the service we're supposed to have now.

Another thing to consider in requesting home delivery is that we'd all have new addresses, with all the turmoil that causes. I've had the same box number ever since the 1960's. Keeping that would cost me money for box rent under "home" delivery, or I'd have to get a new address - my street address. Might cut down on junk mail for awhile, but it would also cut down on regular mail that I count on receiving. And I'd still have to go to the PO to pick up packages! That's still the cause of most of the line, and that wouldn't change. Without more staff, we'd just have an even longer wait time, because home delivery takes longer than just putting mail in a box there in the building, and somebody has to do it, in addition to (and after) the sorting they do now, cutting down even more on window service.

Speaking as a local resident, if the mail actually came to my door, it might be one thing. But it won't. True "home" delivery would require more Postal Service staff, even to mailbox clusters, and as far as I've heard in the past, actual to-the-door delivery has never been an option. Going out to a spot on the road and maybe meeting our next-door neighbors - in the rain, snow or whatever weather we're experiencing that day, doesn't cut it for me. (And imagine the road crews trying to plow around the boxes and then the mail carrier - and us - trying to get into them over/around the berm!) And even actual "home" delivery would have to be to a roadside mailbox (same or even worse deal in winter), unless a LOT more people were hired, because otherwise any mail carrier would have to do a whole lot of walking.

The lines at the Post Office are made up primarily of people picking up or mailing packages, which they'd have to go to the PO to do anyway. Admittedly, people waiting for things like buying stamps, picking up General Delivery, or mailing non-standard correspondence might have a shorter wait, but as far as I've experienced, most of the wait has been regarding packages. If we instead petitioned for the USPS to restore the in-the-lobby station for weighing your mail, getting your own postage and mailing things that way, that would help. People who are mailing things and want to avoid the line can (depending on their equipment and web savvy) print their own postage, walk up to the window, put the package down and walk on out. And staffing up to get back to full 9-5:30 service at the window would probably solve the problem altogether. But even now, annoying and time-consuming as it is, waiting in line turns into a social event; it's a chance to chat with friends and neighbors.

So I *strongly urge you* to instead petition - including our Congressional delegation - for more employees at our station. That's what is really needed. Rural delivery would require that anyway. I'd rather get a package slip as soon as a package comes in than wait a day for it to show up in my roadside mailbox and still have to go in and wait in line.

Thank you for your consideration.

Merrily Jones  
(Proudly) PO Box 206  
Petersburg, AK 99833-0206

**Debra Thompson**

---

**From:** Annette Bennett <treasurer@psghumanity.org>  
**Sent:** Wednesday, December 15, 2021 12:14 PM  
**To:** Assembly  
**Subject:** Save the Date Project Connect Event January 26, 2022

Assembly Folks,

I just wanted to reach out and let you all know of an event happening in January. This is the 5th annual Project Connect event in Petersburg. This event is a resource fair for housing insecure folks in Petersburg. We use this event to gather data on folks experiencing housing insecurity in Petersburg. In 2018 we had 3 participants; 2019, 45, 2020, 100, and 2021 we had 80 folks identify as housing insecure.

**Project Connect**

**Wednesday January 26th, 2-6pm, in the John Hanson Sr. Hall (ANB Hall)**

We are always looking for volunteers if you would like to help. (<https://www.psghumanity.org/get-involved>)  
You are also welcome to stop by the event to see what's happening.

Thanks for all you are doing for our community.  
Annette Bennett  
Treasurer

**Debra Thompson**

---

**From:** Jennifer Thynes <auntynennie@hotmail.com>  
**Sent:** Wednesday, December 15, 2021 10:41 AM  
**To:** Assembly  
**Subject:** Truth

Ask yourselves three things.

Are you willing to check yourself?

Are you willing to really listen?

Are you willing to be wrong and admit it?

There are questions to be asked. There are truths to be found. If you are willing to do those things.

Humble yourselves; it's good for you.

Joe Rogan episode #1747 with Dr Peter A McCullough .

<https://open.spotify.com/episode/0aZte37vtFTkYT7b0b04Qz?si=o5Ns5XxGTYGxR8c95A1YGQ&context=spotify%3Ashow%3A4rOoJ6Egrf8K2IrywzwOMk>